

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JOHN M. M. CALDWELL, PRESIDENT, PRESIDING

May 5, 1997

A. CALL TO ORDER

The May 5, 1997, meeting of the DeSoto County Board of Supervisors was called to order by John M. M. Caldwell, Sr., Board President.

James Albert Riley, the DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1
Eugene C. Thach-----District 2
James D. Pearson-----District 3
John Caldwell-----District 4
Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk
James Albert Riley-----Sheriff
Clovis Reed-----County Administrator
William H. Austin, Jr.-----Board Attorney

B. INVOCATION

The invocation was presented by Supervisor John Caldwell.

C. APPROVAL OF APRIL MINUTES

This item was held over until May 7, 1997.

D. DANIEL MURPHY

The County Engineer, Daniel Murphy appeared before the Board of Supervisors regarding several issues as noted:

1. Church Road Project

The County Engineer, Daniel Murphy, notified the Board of Supervisors that the plans for Church Road are 98% complete for work from Pleasant Hill Road to Highway 305 and from Highway 61 to Highway 301 at an estimated cost of \$6,500,000.00. Supervisor John Caldwell asked if Daniel Murphy saw a need for the road to be five lanes. The County Engineer said that he does not feel the road should be five lanes. The Chancery Clerk, W. E. "Sluggo" Davis asked if there are plans for a turn lane at intersections. Daniel Murphy said that intersection turn lanes

Item D.2., Continued,

are part of the plans. The County Engineer further notified the Board of Supervisors that there are natural gas crossings on both ends of Church Road and he will have to talk to both gas companies regarding these pipelines. Mr. Murphy said it may be necessary to mitigate the wetlands issue on the east end of Church Road. Also, according to Daniel Murphy, it may be necessary to do a flood study for part of the project area.

Supervisor John Caldwell asked if the project is complete to a point that right of way work should begin, as well as beginning to work with the city of Olive Branch on right of way issues. It was discussed that it is unlikely the right of way work will be completed so that payment will come from the FY96-97 budget. Rather, it is expected that right of ways will be paid from the FY97-98 budget.

Daniel Murphy explained that engineering help for this project will need to be paid shortly, and that he will present a bill soon. The Engineering estimate for the project is expected to run over budget initially.

Supervisor Jessie Medlin made the motion and Supervisor James Pearson seconded the motion to begin the process for acquiring right of ways for the Church Road Project. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

2. Getwell & Church Road Project

The County Engineer, Daniel Murphy brought before the Board of Supervisors a bill from Entergy for \$2,218.00 for moving a pole at Getwell and Church Road. Supervisor Tommy Lewis asked if the original estimate for moving poles was as he remembered at \$1,000.00. Daniel Murphy said he always talks to a different person at Entergy and usually gets a different estimate from each person. The Board of Supervisors asked County Administrator Clovis Reed to contact Entergy to clarify their policy for this work.

3. State Aid Project SAP 17-2(M)

The County Engineer, Daniel Murphy told the Board of Supervisors that State Aid is requiring safety guards on bridges for Project SAP-17-2(M), for work at Johnson and Malone Roads, at an estimated cost of \$23,000.00. The County Engineer explained that originally, these rails were not required, but State Aid now feels the bridge guards are required. Mr. Murphy said that because the job is currently under budget, the extra expense should be a wash for the total job, and that the funds will come from State Aid funds.

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve adding safety guards on bridges for State Aid Project SAP-17-2(M) for work at Johnson and Malone Roads at an estimated cost of \$23,000.00, to be paid from State Aid funds already designated for the project. The **motion passed** by a unanimous vote.

Item D., Continued,

4. State Aid Project SAP-17-3(M), Craft & Robinson Gin Roads

Daniel Murphy, the County Engineer, said that Dan Tolar of State Aid has suggested the County use federal money to overlay Craft Road and Robinson Gin Road, rather than resealing the surfaces with State Aid money, as Mr. Tolar feels this is a better option for traffic on these roads. Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to approve the program change for Craft Road and Robinson Gin Roads from State Aid to Federal Aid as recommended by the County Engineer and Dan Tolar. The **motion passed** by a unanimous vote.

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to cancel these roads from State Aid Project SAP-17-3(M). The **motion passed** by a unanimous vote.

E. DALE THOMPSON, RE: APPROVAL OF APRIL BILLS AND ANY NECESSARY BUDGET AMENDMENTS

Comptroller Dale Thompson presented the claims docket showing each departments' standing as of April 30, 1997, and the Expense Summary for the County. The following items were noted while reviewing the claims docket:

1. There are price discrepancies on the bill from Quality Landscape's invoice #2222 in the amount of \$1,005.00, which must be cleared up before paying the bill. Therefore, the Comptroller recommends holding up on payment of this invoice to allow verification of these charges;
2. The Comptroller explained that it is necessary to adjust the \$414.00 charge from the Chancery Clerk's budget to the Circuit Clerk's budget;
3. The policy on reimbursing travel expenses was reviewed. The County Administrator explained that travel charges can be reimbursed for travel from an office, to and from another destination as may be necessary to perform the duties of a job. The Comptroller recommended holding up on the reimbursement of travel expenses for Ida Bryan for Invoice 042097, in the amount of \$311.86 to allow the charges to be verified to assure the travel policy is being followed. Supervisor Tommy Lewis asked the County Administrator, Clovis Reed to verify with Department Heads, that the policy is being used to reimburse travel in all departments;
4. The Comptroller, Dale Thompson, and Sheriff James Albert Riley pointed out to the Board of Supervisors that prisoner medical expenses are down for the Sheriff's Department;
5. Supervisor Eugene Thach asked about the charge for Metro Narcotics from the DeSoto Times. Dale Thompson explained that this charge was for advertisement for sale of seized automobiles, as the ad had to be run in a separate boxed ad;

The Comptroller, Dale Thompson, recommended to the Board of Supervisors a budget transfer for Metro Narcotics as follows:

From	Metro Narc. Forfeitures	105-227-950	\$5,000.00
To	Metro Narc. Grant	115-000-384	\$5,000.00

See Exhibit E.

Item E., Continued,

See Exhibit E.1. Dale Thompson also notified the Board of Supervisors that a

State audit, done at her request, revealed a discrepancy of \$1,200.00 for Metro Narcotics, which represents missing funds. According to Ms. Thompson \$1,000.00 has been accounted for, but has not yet been reimbursed to the fund. Dale Thompson said the responsible party has changed several times in Metro Narcotics. According to Ms. Thompson, Burt Henry of the State Auditors office is getting everything in order to present to the District Attorney.

Dale Thompson, the Comptroller, notified the Board of Supervisors that it is now necessary to recommend a budget amendment to pay for prisoner medical expenses. It was discussed that these funds will come from "working cash balance" as follows:

Increase Prisoner Medical	001-222-552	\$13,900.00
Decrease Working Cash Balance	001-901-999	\$13,900.00

Supervisor Eugene Thach said he feels the transfer should come from the Sheriff's Department's budget, with the Board of Supervisors making one amendment at the end of the budget period. **See Exhibit E.2.**

Dale Thompson, the Comptroller, said that it is necessary to add a separate line item for translators for Justice Court for \$500.00. The Comptroller recommends a budget transfer as follows:

Lower	Record Books	001-166-600	\$500.00
Increase	Language Translator	001-166-554	\$500.00

See Exhibit E.3.

Dale Thompson, the Comptroller, recommended a budget transfer as follows:

Increase	Other Machines & Equipment	001-201-935	\$1.00
Lower	Repair Parts	001-201-681	\$1.00

See Exhibit E.4.

Dale Thompson requested a budget amendment as follows to cover the cost of a maintenance contract for Chancery Court reporters:

Increase	Maintenance Contract	001-174-544	\$275.00
Lower	Office Equipment	001-174-933	\$275.00

See Exhibit E.5.

The Comptroller recommended the following budget transfer:

Increase	Phone	001-223-502	\$ 855.00
Increase	Radio Repair & Maintenance	001-223-546	\$1,393.00
Increase	Furniture & Fixtures	001-223-934	\$1,173.00
Increase	Federal Juvenile Grant	001-000-251	\$3,421.00

See Exhibit E.6.

Item E., Continued,

Dale Thompson recommended the following budget transfer as follows:

Increase	Lawn Services	001-151-585	\$5,500.00
Decrease	Part Time Salaries	001-151-440	\$5,500.00

See Exhibit E.7

The Comptroller, said because of the addition of personnel duties in her department, it will be necessary to add a table and chair for applicants to use when filling out applications, as well as a "Personnel" sign for their door at an estimated cost of \$369.00. In addition, Ms. Thompson will also need a file cabinet with a lock at a total cost of \$966.00. Ms. Thompson said she should be able to lower salary, increase personnel for purchase of equipment, increase purchasing salary, and decrease assistant purchase clerk salary to achieve the needed equipment without a budget increase. W. E. "Sluggo" Davis told the Comptroller he may be able to supply a table and chair for her use. The County Administrator, Clovis Reed asked the Comptroller to swap a non-locking file cabinet for a locking cabinet as the cabinet lent to Personnel should still be available for use, and would be returning to the County Administrator's office as requested by Kim Chamberlin since personnel duties have been alleviated from the Purchasing office. The Comptroller requested approval for the equipment in the event the furniture offered is not available. The Board of Supervisors said they will be looking at requests for new furniture and fixtures in the new Administration Building before long, so such approvals should be made only when necessary.

The Comptroller, Dale Thompson requested approval to deposit interest earned on seized funds in the amount of \$1,767.26 to forfeitures and deposit interest from seized funds directly to the forfeitures account in the future, as follows:

From	Seized Funds	623-900-950	\$ 882.43	FY96
			\$ 884.83	FY97
To	Metro Narc. Forfeiture	105-000-384	\$1,767.26	

See Exhibit E.8.

According the Comptroller, EMSOF fund money is ready to be disbursed and she requested approval to disburse these funds.

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to pay the bills as recommended by the Comptroller, Dale Thompson, and as requested to exclude payment to Quality Landscape and reimbursement for travel for Ida M. Bryan, to allow these charges to be verified; and to approve the budget amendments as recommended by the Comptroller; and to distribute EMSOF funds as requested. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----No
Supervisor James D. Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

Item E., Continued,

Supervisor Eugene Thach explained that his only objection to the motion as presented is with the request for the budget amendment for overruns from prisoner medical costs being paid from the working cash balance. Supervisor Thach said he feels

this should be paid from the Sheriff's Department fund and, if necessary, the Sheriff's Department budget can be amended at the end of the budget year.

Supervisor Tommy Lewis made a motion to reconsider the previous motion concerning the Claims Docket, budget amendments, and EMSOF funds. Supervisor Jessie Medlin seconded the motion. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit E.9.

After some discussion, Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to pay the bills as recommended by the Comptroller, Dale Thompson, and as requested to exclude payment to Quality Landscape and reimbursement for travel for Ida M. Bryan, to allow these charges to be verified; and to approve the budget amendments as recommended by the Comptroller, except for the requested budget amendment dealing with the Sheriff's Department prisoner medical expenses; and to distribute EMSOF funds as requested. The **motion passed** by a unanimous vote. **See Exhibit E.10.**

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to hold over the recommended budget amendment for the Sheriff's Department for prisoner medical expenses until Wednesday, May 7, 1997. The **motion passed** by a unanimous vote. **See Exhibit E.11**

Other Issues By the Comptroller

1. Revenues From Rent

The Comptroller, Dale Thompson, requested the Board of Supervisors approve putting the revenues from rent from Dover and the Packing Company into the General Fund rather than in Road and Bridge. Comptroller Thompson explained the current practice was established during the old "beat" days and should be updated. According the Dale Thompson, the rent revenues generate \$15,000.00 per year. The Board of Supervisors said changing the recording of these revenues is fine with them.

2. Making Voucher for Metro Narcotics a Part of the Minutes

The Comptroller, Dale Thompson, said the Kenny Laughter has vouchers for Metro Narcotics outstanding for \$400.00, which he has signed off on. Dale Thompson requested to make this a part of the minutes. The Board agreed. **See Exhibit E.2. (Other Issues)**

Item E., Continued,

3. Payment of Election Commissioners

The Comptroller, Dale Thompson, asked from where the funds for payment of Election Commissioners as approved in April 7, 1997, should come. The County

Administrator, Clovis Reed, said funds should come from their budget, with a budget amendment request if necessary.

4. GC Service Collections Disbursements

Dale Thompson said that GC Services has collected on the uncollected accounts and she has been asked to disburse 1/3 of these uncollectible to the agencies. Supervisor James Pearson explained that the money is paid upon turning over the accounts, but additional payments are not made after GC Services collects the money.

5. Metro Narcotics Budget Amendment

The Comptroller recommended a budget transfer as follows for Metro Narcotics:

From	Seized Funds	623-900-950	\$5,419.00
To	Forfeitures	105-000-384	\$5,419.00

Supervisor Jessie Medlin made the motion and Supervisor James Pearson seconded the motion to approve the budget transfer as requested by the Comptroller for Metro Narcotics seized funds to forfeitures as requested. The **motion passed** by a unanimous vote. **See Exhibit E.5.**

6. Investment of Surplus Funds

Supervisor Jessie Medlin made the motion and Supervisor James Pearson seconded the motion to approve the high bid from Trustmark Bank and Peoples Bank and Trust for the investment of surplus funds as indicated in Exhibit E.11. The motion passed by a unanimous vote. **See Exhibit E.6.**

7. DeSoto Council

The Comptroller presented a request for reimbursement from DeSoto Council and asked if this should come from their allocation. The Board of Supervisors agreed the funds should come from DeSoto Council's budget. It was later confirmed the bill was sent in error.

F. BID OPENING - CURRENT JUSTICE COURT BUILDING AND LAND

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to reject all bids on the sale of the Justice Court Building and land. The Board of Supervisors instructed the Director of Purchasing to photocopy all envelopes and attach copies to the board order in connection with this item, and return the unopened bids to allow a survey of the property. The **motion passed** by a unanimous vote. **See Exhibit F.**

Item F., Continued,

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to readvertise the bid for the current Justice Court Building and land. The **motion passed** by a unanimous vote. **See Exhibit F.1.**

G. FRANK TREADWAY AND BOBBY STOREY, RE: ADVERTISEMENT FOR DISPATCH RADIO CENTER

Frank Treadway, DeSoto County Coordinator, Fire Chiefs Association, and Bobby Storey, Eudora EMS Director, appeared before the Board of Supervisors to request the County to approve Fire/EMS to go out for bids for a communication system upgrade. Bobby Storey said that every fire station has a small tower already, which can be used with a system upgrade. Mr. Storey and Mr. Treadway presented a list of justifications for the new equipment. **See Exhibit G.** According to Bobby Storey, DeSoto County is now 6th in the state on the number of ambulance calls. Mr. Storey also pointed out that this could serve as an alternative communication system for the County.

Bobby Storey told the Board of Supervisors that Fire and EMS are having problems with communications. Presently, they are using mobile radios. Mr. Storey said that because of the urgency of this problem, he would ask the Board of Supervisors to reconsider their previous approval to go out for bids for rescue equipment.

Supervisor Eugene Thach pointed out that the cities are all using 800 service now. Bobby Storey said the cities want the county to go on the 800 service also, but he feels this new communication upgrade is more cost effective to use for volunteer fire departments.

Supervisor John Caldwell asked about the cost estimate to use this system. Bobby Storey said he estimates to cost of this systems to be \$50,000.00 to \$60,000.00.

County Administrator Clovis Reed said Fire/EMS has been trying to wait for the overall County system approval, but their situation is getting urgent. Mr. Reed said the system change is compatible with the Tupelo system.

Supervisor Tommy Lewis asked about the life expectancy of the system. Bobby Storey said the system life expectancy is 15 to 20 years.

Supervisor Eugene Thach said he supports a central dispatch system. Supervisor Tommy Lewis asked what is included in this new system. Bobby Storey said that all radios and equipment, which are needed for the conversion to the new system.

Bobby Storey said he would like to be allowed to go out for bids as he would like to know the real cost of the change.

County Administrator Clovis Reed said he needs some direction as to the Board of Supervisors' wishes for communication needs.

Supervisor Jessie Medlin made the motion and Supervisor James Pearson seconded the motion to advertise for bids for a communication system upgrade for the EMS and Fire Services. The **motion passed** by a unanimous vote. **See Exhibit G.**

H. JIM BEARDON

1. BFI Update

Jim Beardon, Director of Operations and Maintenance, presented a report indicating the number of complaint calls his office has received on BFI. Mr. Beardon said he feels the increase seen in April, 1997, is due to the time of year. Mr. Beardon said he feels some of the problems have to do with the fact that administration at BFI is also

changing. Jim Beardon said that BFI has been good to work with him, even to the point that they delivered three garbage cans as he requested last week. **See Exhibit H.1.**

2. Furniture at Justice Court

The Director of Operations and Maintenance, Jim Beardon, notified the Board of Supervisors of the cost of furniture at Justice Court. Mr. Beardon presented quotes from vendors for both chairs and pews, and explained that delivery is also an issue. Mr. Beardon recommended to the Board of Supervisors that the existing pews be moved to the new Justice Court building to allow time to obtain the best pricing on new pews. Supervisor Eugene Thach suggested moving the existing pews and to research reconditioning the existing pews.

Supervisor John Caldwell made the motion and Supervisor James Pearson seconded the motion to take the matter under advisement. The **motion passed** by a unanimous vote. **See Exhibit H.2.**

3. Law Library Roof

The Director of Operations and Maintenance, Jim Beardon, said that T. R. Reynolds has been approached to fix a ceiling in the law library. Mr. Reynolds said the roof on the building is in such bad shape that fixing the ceiling would be wasted time. Mr. Beardon recommended that T. R. Reynolds and a crew be allowed to roof the building at a materials cost of \$503.55.

Supervisor Tommy Lewis made the motion and Supervisor James Pearson seconded the motion to approve the County to re-roof the Law Library at a materials cost of \$503.55 as recommended by the Director of Operations and Maintenance. The **motion passed** by a unanimous vote.

4. Justice Court Copy and Search Fees

Jimmy Beardon reported to the Board of Supervisors that attorneys and abstractors are not keeping up with Justice Court records. Linda Aldridge from Justice Court recommends going up to \$20.00 per hour for Justice Court searches. The Board Attorney, William Austin said there is already a board order outlining the county-wide policy for public records.

Supervisor Eugene Thach made the motion and Supervisor James Pearson seconded the motion to hold the item over to allow the Board Attorney to get the established order. The **motion passed** by a unanimous vote.

I. OLD BUSINESS

1. Appointments

This item was held over until May 7, 1997.

2. Report From Committee to Inspect Phillips Road

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to accept Phillips Road as a public road to be maintained at the present condition and authorize the Road Manager, Kenny Gunn, to get a description of the property. After some discussion, Supervisor Eugene Thach withdrew the motion.

The Board of Supervisors discussed a policy to get right of ways granted at the time the county takes over the maintenance of county roads, and a process to simplify the procedure to taking over county roads. The Board agreed that in the future:

1. Petitioner brings in a petition;
2. Road Manager provides a rough property description of the property;
3. The County Administrator verifies the road name with the Planning Commission;
4. If approving, the Board of Supervisors votes to approve the road contingent on the acquisition of right of ways on the road;
5. The County Engineer reviews the documents for right of way and property description verification.

Approval of Phillips Road was held over to allow the landowners to sign right of ways.

3. Report From Committee to Inspect Mahan Road

Approval of Mahan Road was held over to allow the landowners to sign right of ways.

4. Report For Committee to Inspect Road located West of Craft

Approval of Craft Road was held over to allow the landowners to sign right of ways.

5. Request for Donation to the Eighteenth Annual Mississippi State Lectureship Program Held in DeSoto County

The County Administrator forwarded a request for donation from the Mississippi State Lectureship Program. The request for this donation was made after the event took place. The Board of Supervisors instructed the County Administrator to ask the event organizers to get their request in earlier next year.

6. Resolution of Support Concerning Walls Water Association

David Stevens of the Walls Water Association appeared before the Board of Supervisors and told them Walls Water Association is waiting for Ben Smith to bring back an answer for a proposal presented last Wednesday for a grinder system.

Item I.6., Continued,

According to Mr. Stevens, Walls feels this decision will affect three other lots located beside this property. Mr. Stevens said the original agreement with Hal Crenshaw was for septic tanks on these lots, however, the health department would not allow that. Mr. Stevens said Walls Water has met with Lance Smith every time he asked, even once when Mr. Smith did not show up at the meeting. Mr. Stevens pointed out that property for these right of ways is not owned by Walls Water Association.

Mr. Stevens mentioned that one option offered by Lance Smith created toxic wastes. Supervisor Tommy Lewis asked about the toxic waste. David Stevens said Walls Water was told by their engineer that one of the systems caused toxic waste.

Supervisor John Caldwell asked how many other grinder systems are installed in the Walls Water system for review. David Stevens said this is the first.

Supervisor Tommy Lewis asked if Walls Water has an estimate. David Stevens said no. Supervisor Lewis asked if \$2,500 to \$3,200, which is the cost of a septic tank per lot is a possibility. David Stevens said the Board and their attorney are working on that, but there is no money available to pay for such.

Supervisor John Caldwell pointed out that Lance Smith has been trying to work this issue out during the entire time it took to build the house. Supervisor Caldwell said the County is thinking about future development in the county, and asked what it will take to solve the issue.

Supervisor Eugene Thach said Walls Water needs to supply guidelines for builders.

Supervisor James Pearson said he had been out to the site to see the area in question.

Ben Smith said he wished Walls Water had come up with these arguments last April when the building process started.

Supervisor John Caldwell asked if the problem is being worked out. Ben Smith and David Stevens said they think so.

Supervisor James Pearson made the motion and Supervisor Eugene Thach seconded the motion to hold the resolution previously agreed upon to see if the sewer/water problem can be worked out by the parties involved. The **motion passed** by a unanimous vote.

J. NEW BUSINESS

1. Authorizing Travel For All Officials and Employees

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of May 5, 1997, to June 2, 1997, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. That all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling.

Item J.1., Continued,

Supervisor Eugene Thach made the motion to authorize travel for all officials and employees of DeSoto County for the period of May 5, 1997, to June 2, 1997. Supervisor Jessie Medlin seconded the motion. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

2. Justice Court Report

The DeSoto County Justice Court Clerk, Linda Aldridge, did meet with the Board of Supervisors and presented the Justice Court Report for the month of May, 1997, pursuant to Section 9-11-19 of the Mississippi Code of 1972, Annotated.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to accept the Justice Court Report for the month of May, 1997, indicating activity for the month of April, 1997. The vote was unanimous. The **motion passed**. **SEE EXHIBIT J.2.**

3. Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, Mississippi Code of 1973, Annotated, Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to pay Jerry Easley the amount of \$280.00 for the month of April, 1997; to pay Tommy Carr the amount of \$200.00 for the month of April, 1997; to pay Joe Holmes the amount of \$160.00 for the month of April, 1997, for their service as bailiff for DeSoto County Justice Court. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

SEE EXHIBIT J.3.

4. Making Income Statements of Constables a Part of the Board Minutes

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the income statements of the constables and make same a part of the minutes. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

See Exhibit J.4.

Item J., Continued,

5. Monthly Road Report and Work Schedule

Road Manager Kenny Gunn met with the Board of Supervisors to present the Road Department Monthly Road Report for the Month of April, 1997, and Work Schedule for the month of May, 1997, pursuant to Section 65-17-7 of the Mississippi Code of 1972, annotated.

Supervisor Jessie Medlin made the motion and Supervisor James Pearson seconded the motion to accept the Road Report for April, 1997, and Work Schedule for May, 1997. The **motion passed** by a unanimous vote. **SEE EXHIBIT J.5.**

6. Proposed New Crossing of Illinois Central Railroad at Lake Cormorant

The County Engineer, Daniel Murphy said Illinois Central Railroad has agreed to give an easement to the County for a new railroad crossing in Lake Cormorant for \$1,000.00. Supervisor James Pearson asked if the County can clean up the property by the railroad area that is affecting drainage and bill the railroad back for the County's work. This item was held over to allow the Board Attorney, William Austin to research that point. **See Exhibit J.6.**

7. Attendance to the 1997 Planning and Development District Meetings of the MAS

Supervisor John Caldwell announced that the 1997 Spring Planning and Development District Meeting will be held at 6:00 p.m. on Wednesday in Senatobia. Later in the meeting, Clovis Reed, the County Administrator said that he needs to know if there will be enough people going to constitute taking the van. **See Exhibit J.7.**

8. Approval of County Administrator to Open Bids May 13th for Removal and Purchase of Timber and May 19th for Hot Asphalt Overlay

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to authorize the County Administrator to open bids in May 13 for removal and purchase of timber. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

Supervisor John Caldwell pointed out that May 19 is a scheduled board meeting.

9. Bid Under Advisement - Central Maintenance Uniforms and Approval of Requisite Contract

At the Road Manager and Director of Purchasing's recommendation, Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve ParamountsUniform's bid for uniforms for Central Maintenance and approval of requisite contract in the amount of \$46,472.50, subject **Item J.9., Continued,**

to approval by the Board Attorney, William Austin. The recommendation included a notation that "Although the bids were close, National Uniform took exception to several of the specifications therefore, I recommend we accept the bid of Paramount Uniforms." The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit J.9.

10. Bid Under Advisement - Helicopter and Transponder

At the recommendation of Pete Matheson, Co-Commander of the DeSoto County Aviation Unit and the Director of Purchasing, Margaret Stevens, Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the high bid of \$27,500.00 from Twiford Investment for the sale of the helicopter and transponder. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit J.10.

11. Bid Under Advisement - Health and Human Services Telephone System

This item was held over to allow Kathy White to review the bids.

12. Approval of Pest Control Service Contract

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve Redd for the pest control service contract as recommended by Margaret Stevens, the Director of Purchasing. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

13. Petition to Have Herbert Road Designated a County Road

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded

Item J.13, Continued,

the motion to appoint Supervisor Eugene Thach and Supervisor John Caldwell as the committee to review the proposed Herbert Road. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit J.13.

14. Veteran's Memorial Day

This item was held over.

15. Granting TVA Easement Located at DeSoto County garbage Site

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to hold this item over. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----	Yes
Supervisor Eugene Thach-----	Yes
Supervisor James D. Pearson-----	Absent
Supervisor John Caldwell-----	Yes
Supervisor Tommy Lewis-----	Yes

K. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

L. OTHER ISSUES

1. Kenny Gunn

a. Request For Grading and Gravel From School Director of Transportation

The Road Manager, Kenny Gunn presented a request from C. W. Cooper, Director of Transportation, for DeSoto County Schools, requesting grading work and gravel before the school buses are parked for the summer. The Board of Supervisors pointed out that, as is necessary, the letter is not signed by the Superintendent of Education. **See Exhibit L.1.a.**

b. Surplus Sale Update

The Road Manager, Kenny Gunn, notified the Board of Supervisors that Central Maintenance's portion of the surplus sale is \$100,566.70. Mr. Gunn requested this be added to the road budget to help pay for some of the new equipment. The Board of Supervisors agreed to hold this item over until Wednesday, May 7, 1997, to allow the check to come in from Sprint Auction Company.

c. Central Maintenance Job Descriptions

The Road Manager presented a schedule of job descriptions and salary amounts for the descriptions for Central Maintenance. Salary issues were discussed and the object of making a salary schedule that is fair to both the employee and the County. Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to take the matter under advisement. The **motion passed** by a unanimous vote. **See Exhibit L.1.c.**

Item L., Continued,

2. Supervisor John Caldwell

a. Battered Women’s Shelter

Supervisor John Caldwell notified the Board of Supervisors that he has been contacted by someone who wants to start a battered women’s shelter in DeSoto County.

3. Supervisor Jessie Medlin

a. Woody Burns

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to send a resolution acknowledging the fine service for the County by Woody Barnes, who was a member of the Handicap Committee. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

4. Clara Riley

a. Overtime Pay

The DeSoto County Dogcatcher, Clara Riley, appeared before the Board of Supervisors to make the Board aware that she is accumulating a substantial amount of overtime. Ms. Riley asked if the time should be carried over or accumulated. Ms. Riley asked of the Board of Supervisor wanted her to take care of calls as they come in or carry them over until the next day. Supervisor Eugene Thach said it depends on the seriousness of the situation. County Administrator Clovis Reed said that, in the future, the Board may want to consider adjusting hours. Supervisor Jessie Medlin said he also feels that the calls should be taken care of as they come in if the situation warrants that.

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to recess until Wednesday, May 7, 1997, at 9:00. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

THIS the 5th day of May 1997, these minutes have been read and approved by the DeSoto County Board of Supervisors.

JOHN M. M. CALDWELL, President
DeSoto County Board of Supervisors