

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JOHN M. M. CALDWELL, PRESIDENT, PRESIDING

June 4, 1997

A. CALL TO ORDER

The June 4, 1997, meeting of the DeSoto County Board of Supervisors was called to order by John M. M. Caldwell, Sr., Board President.

W. E. "Sluggo" Davis, the DeSoto County Chancery Clerk was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1
Eugene C. Thach-----District 2
James D. Pearson-----District 3
John Caldwell-----District 4
Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk
Charlie Brown-----Deputy
Clovis Reed-----County Administrator
William H. Austin, Jr.-----Board Attorney

B. INVOCATION

The invocation was presented by Supervisor Tommy Lewis.

C. PLANNING COMMISSION

The Planning Commission brought several items before the Board of Supervisors as evidenced by the portion of the minutes submitted by the Planning Commission.
SEE EXHIBIT C.

D. OLD BUSINESS

1. Approval of May Minutes

The official minutes of the Board of Supervisors were read for the month of May, 1997. Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to accept the minutes of the Board of Supervisor's for May, 1997, as presented this date pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated. The vote was unanimous. The **motion passed.**

Item D., Continued,

2. Appointments

This item was held over. See **Exhibit D.2.**

3. Report From Committees to Inspect Phillips, Mahan & Herbert Roads, and Road Located West of Craft

Supervisor Eugene Thach said that the Committees are waiting for descriptions of these roads from Daniel Murphy, the County Engineer, and asked if the Board of Supervisors could make recommendations with the condition that the right of ways should be obtained before final approval. The County Administrator, Clovis Reed verified with the Board Attorney that a description and petition is needed for approval of roads. Supervisor Thach asked when the Board of Supervisors votes on the roads. The Board Attorney, William Austin, said after the petition is signed with ten names, the Committee goes out to view the road; (if the Board wishes) continue to obtain right of ways; get a description of the land; and to vote on the issue is the appropriate procedure to dedicate roads as county roads. The Board Attorney said part of the petition should include the road beginning and terminance. The Board of Supervisors agreed to hold this item over.

4. Proposed New Crossing of IC Railroad at Lake Cormorant

The County Administrator, Clovis Reed requested to hold this item over as he has a meeting scheduled with the railroad on June 5, 1997. The Board agreed.

5. DeSoto Family Medical Services Contract for EMS Vaccinations

The Board Attorney, William Austin, reported to the Board of Supervisors that he has reviewed the contract with the DeSoto Family Medical Services for EMS vaccinations and says the contract would be an adequate contract.

Supervisor Tommy Lewis asked if the contract had gone through the Purchasing Department. The Board Attorney said he thinks so. Supervisor Lewis asked if this contract represents the best price. The Board Attorney said this is a service agreement.

After some discussion, Margaret Stevens, Director of Purchasing, joined the meeting and said that since this is the same company as last year, two prices were not obtained. Ms. Stevens further explained that this contract allows DeSoto Family Medical Service to order the shots for the amount of employees needing to take them to allow employees to get the shots at their convenience.

Ms. Stevens left the meeting to review Purchasing records and when she returned she explained that upon verification, she found that last year the County bought the serum and a nurse was hired to administer the shots at \$50.00 per location to 7 EMS locations and 11 volunteer locations. The County was responsible for keeping up with the serum. According to the Director of Purchasing, price comparisons between the two are as follows:

Item D.5., Continued,

CountyDeSoto Family Medical

TB tests for 300 employees	\$ 25.00	\$ 20.00
Complete Hepa and post test for 70 employees	195.00	175.00
Post test for 60 employees	\$ 25.00	\$ 25.00
25 employees needing 1 shot + post test	\$	50.00 25.00

Supervisor Tommy Lewis said he is concerned that the bids were not opened up to other companies/services.

Margaret Stevens said there is a State requirement that these workers have the shots and the EMS workers are working within the time frame to get the shots already. To delay the shots could result in a violation of conformance for EMS workers. Supervisor Eugene Thach said this puts the Board in a compromising situation. Supervisor Jessie Medlin said he does not want the EMS workers to not be able to answer calls because they do not have their shot.

The Director of Purchasing also explained that she has been working to close out purchase orders, and in doing so, she found several contracts that had not formally been approved by the Board, and she had compiled a list to make sure these contracts came before the Board.

Supervisor Thach suggested approving this contract, to alleviate noncompliance violations for EMS, but in the future requiring all departments to make sure State law is followed more closely to obtain contracts. Supervisor Lewis said all departments should be made aware the Board of Supervisors want to get proposals on all requirements within the guidelines set by the State. The Board Attorney, William Austin said the departments should begin to obtain proposals for contracts 60 days before they are due to take effect. Supervisor Lewis verified that the County will be out of compliance for EMS workers if this contract is not approved.

Kim Chamberlin said yes.

Supervisor James Pearson made the motion and Supervisor Eugene Thach seconded the motion to approve the Desoto Family Medical contract for EMS vaccinations, Before the discussion on this item was complete, Supervisor Pearson, had to leave the meeting, so the motion was declared null and void.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with DeSoto Family Medical Services based on the fact the cost is less than last year, and further, to require departments review all contracts in the future to assure compliance. Supervisor Jessie Medlin seconded the motion based on the fact that the County does not have the responsibility of keeping up with the serum. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit D.5.

Item D., Continued,

6. Making Certain Contracts a Part of Board Minutes

Supervisor James Pearson made the motion and Supervisor Jessie Medlin seconded the motion to make the contracts listed on Exhibit D.6. part of the Board of Supervisors minutes. The **motion passed** by a unanimous vote. See **Exhibit D.6.**

7. Consideration to Re-Surface Pleasant Hill Road From Gravel Pit to Hwy. 51

Supervisor Tommy Lewis told the Board of Supervisors that Memphis Stone & Gravel has talked with County Engineer Daniel Murphy about the need to re-surface Pleasant Hill Road from the gravel pit to Highway 51 and has offered to pay for half of the resurfacing. Supervisor Lewis said he feels this is a good deal for the County.

The Board Attorney, William Austin, said he has talked with Daniel Murphy, who answered all questions about contract overruns and other concerns. The Board Attorney recommends approving Memphis Stone & Gravel do their part of the resurfacing first and then the County do their part.

Supervisor Eugene Thach asked if the Board of Supervisors need to give permission. The Board Attorney said no, and that they are obligated to maintain the road already.

Supervisor John Caldwell said all information and lists, concerning the 1996 Asphalt Contract, say Lehman Roberts is responsible to maintain the road from Dean to Nail Road. However, Daniel Murphy wrote Dean to Church Road on the contract. Also, Starlanding Road stopped short of what was approved by one mile. The County Engineer made these changes to streamline the work, and so the work would not be held up. Supervisor Caldwell said the County Engineer has asked that this be clarified in the minutes to protect the County and Lehman Roberts.

Supervisor Jessie Medlin asked how the contract over runs look and if we will exceed 30%. Supervisor Caldwell said not according to Daniel Murphy. Supervisor Tommy Lewis said he thinks we are over about 10%.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to resurface 1 ½ mile of Pleasant Hill Road; to resurface Tulane Road from Church Road to Nail Road; and to resurface the balance of Starlanding Road from the railroad tracks to Tulane Road. The **motion passed** by a unanimous vote.

8. NACo Convention, July 11th - July 15th

County Administrator Clovis Reed notified the Board of Supervisors that in order to get the best fares, reservations for the NACo Convention should be made. Board Attorney William Austin and County Administrator Clovis Reed said they are going to the convention. Supervisor Eugene Thach said he is not sure.

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve the Board, County Administrator, and Board Attorney to attend the NACo Convention from July 11th to July 15th. The **motion passed** by a vote as follows:

Item D.8., Continued,

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes

Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

9. Budget Amendment - Civil Defense

County Administrator Clovis Reed read and explained the requested budget amendment from Civil Defense as noted in Exhibit D.9. Supervisor Eugene Thach asked if Civil Defense is going to 800 Service? The County Administrator said yes. Supervisor Thach asked if the County Administrator recommends approval of the request. Mr. Reed said yes, he did.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the budget amendment. Later in the meeting, Supervisor Medlin and Supervisor Thach withdrew the motion and second.

Each item was discussed, including chairs, radios, and computers. The Board of Supervisors also discussed whether the radios should come through the Sheriff's Department. Supervisor Eugene Thach recommends next year making these radios come thru the Sheriff's Department.

The Board of Supervisors asked the County Administrator to verify the requests for chairs, computers, and radios with T. H. Walker and report back to the Board.
See Exhibit D.9.

10. Waste Tire Program

The County Administrator explained that currently the County is charged \$.85 per tire in the waste tire program. Under current procedure, the cities bring tires to the County and the County takes them to the waste disposal site. The waste disposal site bills the County and the County bills back the city plus \$50.00 for hauling fees. The hauling fee on the claims docket was where the County was billed by the waste disposal site. **See Exhibit D.10.**

11. Rural Acquisition - Fire Truck Grant Application

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to participate in the Rural Fire Truck Acquisition Program and approve submitting and application for the grant for Alphaba, Cockrum, and Ingrams Mill Volunteer Fire Department. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit D.11.

E. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

F. OTHER ISSUES

1. Supervisor Jessie Medlin

a. Request For Annual Allocation To Alphaba/Ingrams Mill/Cockrum Community Building

Supervisor Jessie Medlin said that he was approach by a constituent wo said the Community/Fire Building in Alphaba/Ingrams Mill/Cockrum is used for various community efforts to better the community including neighborhood watch and 4-H. However, because the building does not have water, they have no way to have fund raisers for these efforts. Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to donate \$500.00 annually to the Alphaba/Ingrams Mill/Cockrum Community building from the District 1 Park Fund. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

2. County Administrator Clovis Reed

a. Budget allocation for Civic Center

There exists a Board Order dated August 26, 1996, allocating \$2,000.00 for the tourism grant. Immediately afterward on August 26, there is an order approving \$200,000.00 for the DeSoto Council's budget. Mr. Reed verified that the \$2,000.00 was a portion of the \$200,000.00 allocation. The Board of Supervisors agreed that the \$2,000.00 was intended to come from the \$200,000.00 allocation. Mr. Reed said that he and Dale Thompson have the same recollection.

b. In-house Training for Department Heads

The County Administrator, Clovis Reed, said he would like the Board of Supervisors' approval for his office to hold an in-house training session for department heads. Mr. Reed said the cost of the session is \$70.00 per person and he anticipates 7 to 10 participants. The County Administrator explained the

Item F.2.b., Continued,

session will be led by Norm Dowler with Brannon and will be targeted to communicate work styles and will deal with identifying stress levels in the workplace. Mr. Reed said the money for the seminar is in his budget and he feels this is a productive tool to increase efficiency.

Supervisor Jessie Medlin said he feels the County needs more work and less meetings. After discussion of the goals and benefits of the session, the Board told the County Administrator they approved of this request from his budget.

c. Notification of Train Wreck

The County Administrator notified the Board of Supervisors that a train wreck took place on June 2, 1997, involving Amtrack and a new County dump truck. According to Clovis Reed, there were no injuries in the wreck, but the dump truck will need to be replaced. Supervisor Jessie Medlin pointed out that this

accident will end up costing the County \$25,000.00 with our current coverage rather than \$1,000.00 if the County was fully insured.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to recess until Monday, June 16, 1997, at 9:00. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

THIS the 4th day of June, 1997, these minutes have been read and approved by the DeSoto County Board of Supervisors.

JOHN M. M. CALDWELL, President
DeSoto County Board of Supervisors