

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**JESSIE L. MEDLIN, PRESIDENT, PRESIDING**

**March 15, 1999**

**A. CALL TO ORDER**

The March 15, 1999, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin of DeSoto County.

Sheriff James Albert Riley of the DeSoto County Sheriff's Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1  
Eugene C. Thach-----District 2  
James D. Pearson-----District 3, Absent  
John Caldwell-----District 4  
Tommy Lewis-----District 5  
W. E. "Sluggo" Davis-----Chancery Clerk  
David Armstrong-----County Administrator  
James Albert Riley-----Sheriff of DeSoto County  
Bill Austin-----Board Attorney

**B. INVOCATION**

The invocation was presented by Supervisor Eugene Thach.

**C. CAMPBELL ESTATE - EMERGENCY HOUSING - MERRITT POWELL  
PLANNING COMMISSION**

Mr. Merritt Powell of the Planning Commission presented a hardship request for emergency housing for William and Lillian Campbell.

Mr. Powell said Ms. Oliver, a relative of the Campbell's has requested a hardship application to place a mobile home on the 1 acre site to house William and Lillian Campbell, as the present housing for these residents is a dangerous situation.

Supervisor Tommy Lewis asked Mr. Powell if Mr. Moore, the adjoining landowner, had any opposition of the placement of a mobile home on this site. Ms. Oliver responded, there is no opposition, as they are all family.

Supervisor Eugene Thach asked Mr. Powell if a time frame has been established for this hardship case. Mr. Powell responded, the Board of Supervisors establishes the time frame for a hardship case.

**ITEM C, CONTINUED,**

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Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion the approve emergency housing for William and Lillian Campbell for one (1) year to be reviewed by the Board of Adjustments for life of the occupancy. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit C.\*\***

**D. DESOTO COUNCIL - RESOLUTION FOR SUPPORT OF TEAM DESOTO**  
**MARY PHILLIPS**

Mary Phillips of the DeSoto Council presented a Resolution For Support of Team DeSoto to the Board of Supervisors for approval.

Ms. Phillips said Team DeSoto is community self-assessed program, concentrating on five (5) areas including economic development, education, government services, quality of life, and community facilities.

Ms. Phillips said Team DeSoto will develop a cohesiveness among communities, create a shared vision, set community goals, and utilize residents and officials from all cities and county at large. Ms. Phillips stated there will be a ceremony held at the conclusion of the program to designate DeSoto County as “Team DeSoto”.

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion, to endorse and approve a resolution of support “Team DeSoto”. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit D.\*\***

**A. ROADS**

**1. Ida Riley - Old Cub Lake Road**

Ms. Ida Riley appeared before the Board of Supervisors requesting road maintenance for a portion of road off Bluff Road.

Ms. Riley explained to the Board of Supervisors, when the land was donated as a right of way for Bluff Road to the County, there was a gentleman’s agreement that this road, which was unnamed would be maintained. Ms. Riley said Paul Leslie Riley and two other previous supervisors had graveled and graded this section of road previously.

Ms. Riley said she has spoken with Supervisor Caldwell and has been assured the road maintenance will not be accomplished as there is no evidence of this being a county road.

**ITEM E.1, CONTINUED,**

Supervisor Eugene Thach asked if this section of road is a county road or a private drive.

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Supervisor John Caldwell replied, at this point in time, this section of road cannot be located on any map however, according to a deed of an adjoining landowner in the land records, this section of road had been abandoned by the county.

Supervisor Caldwell also stated he explained to Ms. Riley he could not authorize the use of county equipment on a section of road without being completely sure this was a county road. Supervisor Caldwell said there are trees in the roadway older than his term of office. Supervisor Caldwell said residents Steve and Teresa Davis are concerned with the re-opening of this section, due to a construction project they are involved in which was based on the legal description in their deed.

Supervisor Jessie Medlin asked if the Road Manager Kenny Gunn has looked at this section of road in question. Supervisor John Caldwell said Kenny Gunn said this section of road did not need to be on the road list.

Supervisor John Caldwell said he explained to Ms. Riley if the Board of Supervisors agreed this section of road was indeed a county road, then right of ways for road ditches would need to be obtained. Ms. Riley said the land on both sides of the road belongs to her mother in law, and they do not want the land disturbed.

Sheriff James Albert Riley stated his uncle donated the right of way for Bluff Road with the understanding the unnamed road would be maintained. Sheriff Riley assured Ida Riley he would send two (2) to three (3) loads of gravel by the end of the week to maintain the road at his own expense. Sheriff Riley suggested to Ms. Riley that she may not want the road opened up as a county road as she would not be able to control traffic on the road.

The Board of Supervisors determined there to be a need to clarify the disposition of this roadway. Therefore, Supervisor Eugene Thach said the Board of Supervisors should establish a committee to go out and inspect the road to assure the abandonment of the road has been handled in compliance with Mississippi Code requirements, if the residents do not want to make it a county road. Supervisor Thach said one way or the other, the question of the roadway should be addressed.

Supervisor Jessie Medlin made the motion, and Supervisor Eugene Thach seconded the motion to appoint Supervisor Tommy Lewis and Supervisor Eugene Thach to the committee to inspect this section of road in question before abandoning same. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit E.1.\*\***

**2. Buster Logan, Jr.**

Mr. Buster Logan, Jr., appeared before the Board of Supervisors requesting assistance in gaining access to his property located off Gaines Road.

Mr. Logan said in 1957 the county built a road with a 4 x 4 bridge so he could gain access to his land off Gaines Road. Mr. Logan said over the years the bridge has washed out due to increasing amount of water run off and now he is unable to access the back thirty-seven (37) acres.

**ITEM E.1, CONTINUED,**

Supervisor Eugene Thach said this is on private property and the county has no responsibility in building a bridge for access. Supervisor Tommy Lewis said the Board of Supervisors

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cannot spend taxpayer dollars to build roads or bridges on private property.

Mr. Logan said if they can gain access to the back acreage, his family's intent is to build homes on this site. Supervisor Jessie Medlin suggested Mr. Logan develop a subdivision and build the roads and then the county could maintain the roads.

Board Attorney, William Austin suggested Mr. Logan meeting with Mr. Wade Carter of the NRCS (Soil and Water Conservation). Mr. Austin said the Soil and Water Conservation could possibly help with funding in the building of a road and bridge for acreage access.

Supervisor Tommy Lewis stated Mr. Logan does indeed have a large problem with water run off. Supervisor Lewis said Mr. Logan may receive funding from the Drainage District under the Corp of Engineers.

Mr. Logan presented a letter to Mr. Austin which he had received from the Corp of Engineers years earlier. Mr. Austin said according to the letter, the Corp of Engineers is interested in restoration/maintenance of the road with the bridge when funding becomes available. Mr. Austin reminded Mr. Logan, working with the Corp of Engineers is a slow process.

No motions were made nor votes taken on this issue.

**A. BOARD OF EDUCATION - C. W. COOPER**

Mr. C. W. Cooper, Director of Transportation for the Board of Education appeared before the Board of Supervisors to present a letter of Thanks from the Board of Education employees for all the help and the good relationship the Board of Education has had with the Board of Supervisors.

**G. OLD BUSINESS**

**1. Appointment - Horn Lake Library Board - District 3**

This item was held over until March 29<sup>th</sup>, 1999. **\*\*See Exhibit G.1\*\***

**H. NEW BUSINESS**

**1. Hernando Concerned Community Volunteers - Barbara Greer**

Barbara Greer and Ms. Gemeni Bowdre of the Hernando Concerned Community Volunteers presented a letter requesting financial support for the 1999 fiscal year. Ms. Greer presented a 1999 Proposed Budget for Programs and a 1999 Calendar of Events.

Supervisor Jessie Medlin asked Ms. Greer if they have applied for grant funding. Ms. Greer replied, yes. Supervisor John Caldwell asked Ms. Greer approximately how many children benefit from this organization. Ms. Greer said at last count, approximately one hundred forty (140) children have been enrolled in this programs.

Supervisor Jessie Medlin asked Ms. Greer if these programs are year round. Ms. Greer said yes, as this began with a summer program and has grown into a year round program.

Supervisor Eugene Thach asked Ms. Greer the amount of donation the Hernando Concerned Community Volunteers received from the City of Hernando. Ms. Greer replied, seven to eight hundred dollars.

**ITEM H.1, CONTINUED,**

The Board of Supervisors commended the efforts of this organization.

Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the

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motion to donate \$ 5,000.00 to the Hernando Concerned Community Volunteers from the District 5 Park Fund. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.1.\*\***

**2. Advertisement - Mississippi Supervisor Magazine**

Chancery Clerk, W. E. “Sluggo” Davis notified the Board of Supervisors he has reserved the inside front cover of the Mississippi Supervisor Magazine for DeSoto County.

Supervisor Jessie Medlin made the motion, and Supervisor Tommy Lewis seconded the motion to approve the inside front cover of the Mississippi Supervisor Magazine at a cost of \$ 775.00 for advertisement for DeSoto County, and to authorize the clerk to write the check. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----No  
Tommy Lewis-----Yes

**\*\*See Exhibit H.2\*\***

**3. Allen & Hoshall - Administrative Building - Furniture**

David Nicholson of Allen & Hoshall appeared before the Board of Supervisors requesting approval of a budget amendment for furniture for the Administration Building.

Mr. Nicholson said essential furniture consisted of work stations with seating, board room, furniture, and window treatments. Mr. Nicholson said utilizing existing furniture would cut down on cost, however, there would be 5% in the contingency fund for this portion of the project.

Mr. Nicholson said the amount for essential furniture will be approximately \$ 300,000.00, however, for another \$ 150,000.00, all new furniture can be purchased for the Administration building. Mr. Nicholson said at the present time, Allen and Hoshall is preparing the bids to go out so the essential furniture will be in place ready for delivery when the building is complete.

Supervisor Eugene Thach asked Mr. Nicholson if money was set aside in the bond issue for furniture. Mr. Nicholson replied, no, this was not part of the bond issue. Supervisor Jessie Medlin asked Mr. Nicholson if the essential furniture would be seen by the public when conducting business in the Administration Building. Mr. Nicholson said yes, however, the use of existing furniture in private offices may not be seen by the public upon entry into the department.

**ITEM H.3, CONTINUED,**

Supervisor Eugene Thach reminded the Board, this money would need to come from the general fund. Supervisor Jessie Medlin said the Board was advised the Administration Building should come in under budget to help with the funding of furniture and accessories.

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Vanessa Lynchard asked if the \$ 248,000.00 in revenues received for the sale of surplus property has been budgeted. Comptroller, Dale Thompson said yes, these revenues have already been budgeted.

Jay Silverman of Allen and Hoshall said the essential furniture did include, work stations, seating, panels, shelving, work surfaces, window treatments, Board Room tables, and approximately 60-70 seats for the audience. Mr. Silverman said the necessities for work stations would vary based on the needs of each department.

Supervisor John Caldwell asked Mr. Silverman the type of seating for employees. Supervisor Eugene Thach said he had met with a representative of Allen and Hoshall at Mills Morris Corporation regarding the furniture and a standard chair had been selected for employees. Supervisor John Caldwell requested some standard chairs be placed in the Board Room for review by all employees.

Supervisor John Caldwell asked who is contacting department heads in connection with cubicles, work stations, and seating selection for their department. Mr. Silverman said work stations can vary per department, however, department heads would be asked to sign off when the final selections are made pertaining to the needs of their department.

Supervisor Tommy Lewis recommended Allen and Hoshall placing an open ended bid to allow for future purchases of work stations, shelving, cubicles, and seating. Mr. Nicholson said the bid package would be complete before going out for bid on furniture.

Supervisor Jessie Medlin said the County has spent 6 million dollars to build the Administration Building, therefore, the furnishings need to match, to establish a public building the County can be proud of.

Supervisor Tommy Lewis made the motion, and Supervisor Jessie Medlin seconded the motion to advertise for furniture including cubicles, chairs, boardroom furniture and window treatments and gather samples to show departments. After further discussion, Supervisor Tommy Lewis with drew the motion and Supervisor Jessie Medlin with drew the second.

Supervisor Jessie Medlin made the motion, and Supervisor John Caldwell seconded the motion, to complete the bid package for essential furnishings, as outlined in the memo from Allen & Hoshall to include cubicles, chairs, boardroom furniture, and to approve window treatments, with an alternative package for conference room furnishings, and to authorize Allen & Hoshall to survey for other furnishings needed and come back before the Board with a recommendation. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.3\*\***

**ITEM H.4.a, CONTINUED,**

**4. Authorize County Administrator to open bids**

**a. Annual Supplies - March 29<sup>th</sup>, 1999 - 10 a.m.**

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Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator David Armstrong or his designee to open bids for the Annual Supplies for DeSoto County on March 29<sup>th</sup>, 1999 at 10:00 A.M. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.4.a.\*\***

**b. Annual Food Supplies - March 30<sup>th</sup>, 1999 - 10 a.m.**

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator David Armstrong or his designee to open bids for the Annual Food Supplies for DeSoto County on March 30<sup>th</sup>, 1999 at 10:00 A.M. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.4.b.\*\***

**c. One or More 6 yard Dump Trucks - March 30<sup>th</sup>, 1999 - 10 a.m.**

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator David Armstrong or his designee to open bids for the One or More 6 yard Dump Trucks for DeSoto County on March 30<sup>th</sup>, 1999 at 10:00 A.M. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.4.c.\*\***

**ITEM H.4.d, CONTINUED,**

**d. Two or more Heavy Duty Dump Trucks - March 30<sup>th</sup>, 1999 - 10 a.m.**

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator David Armstrong or his designee to open bids for Two or more Heavy Duty Dump Trucks for DeSoto County on March 30<sup>th</sup>, 1999 at 10:00

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A.M. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.4.d.\*\***

**e. Two or more Light Duty Dump Trucks - March 30<sup>th</sup>, 1999 - 10 a.m.**

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator David Armstrong or his designee to open bids for Two or more Light Duty Dump Trucks for DeSoto County on March 30<sup>th</sup>, 1999 at 10:00 A.M. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.4.e.\*\***

**f. Lease Four Wheel Drive Tractor - March 31<sup>st</sup>, 1999 - 10 a.m.**

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator David Armstrong or his designee to open bids for Lease Four Wheel Drive Tractor for DeSoto County on March 31<sup>st</sup>, 1999, at 10:00 A.M. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.4.f.\*\***

**5. Census Tract Changes for 2000 Census - Planning Commission**

Sam Russell presented Census Tract Changes for the 2000 Census to the Board of Supervisors for approval. Mr. Russell said several tracts in the county were not split.

Mr. Russell said DeSoto County is number one in Mississippi for growth, and number one in growth from 1990 to 1998. Mr. Russell notified the Board of Supervisors there will be a special meeting held Thursday, March 18<sup>th</sup>, 1999, updating the comprehensive plan for the Planning Commission.

**ITEM H.5, CONTINUED,**

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the recommendations of the Planning Commission for the Census Tract Changes for the 2000 Census. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes

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James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.5\*\***

**6. Nesbit Water - Approval of Change Order - Mardis Tank**

Vanessa Lynchard presented Change Order #1 for Mardis Tank in connection with the CBDG Nesbit Water for cleaning and painting the water holding tanks and standpipes.

Vanessa said this change order decreases the contract amount by \$ 3,425.00 and increases the contract time by 72 days. Vanessa Lynchard said Ed Davis recommended the change order and Nesbit Water approval.

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve Change Order #1 for Mardis Tank in connection with the CBDG Nesbit Water, decreasing the contract by \$ 3,425.00 and increasing the contract time by 72 days. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.6\*\***

**7. Dale Thompson - Budget Amendments**

**a. Sheriff Department**

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the following budget amendment for the Sheriff's Department under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-202-930	automobile purchase	\$ 10,000.00
Increase	001-200-932	increase motorcycles	\$ 10,000.00

**ITEM H.7.a, CONTINUED,**

The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

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**\*\*See Exhibit H.7.a\*\***

**b. County Extension**

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the following budget amendment for the County Extension under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-631-934	furniture & fixtures	\$ 250.00
Increase	001-631-933	office machines	\$ 250.00

The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.7.b\*\***

**c. County Administrator**

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the following budget amendment for the County Administrator under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-120-404	clerical	\$ 1,305.00
Increase	001-120-936	computer equipment	\$ 1,305.00

The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.7.c\*\***

**ITEM H.7.d, CONTINUED,**

**d. EMS**

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the following budget amendment for the EMS under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

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Increase	001-240-617	oxygen and medical supplies	\$ 10,000.00
Increase	001-240-542	repairs to vehicles	\$ 3,000.00
Lower	001-240-480	funds for Walls, Eudora, and Lewisburg services	\$ 13,000.00

Also included in the motion and at the recommendation of the Comptroller, is to include the budget amendment as follows:

Increase	001-240-543	repair office equipment	\$ 350.00
Lower	001-240-480	Lewisburg, Eudora, Walls	\$ 350.00

The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.7.d\*\***

**8. Investment of Surplus Funds**

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the investment of surplus funds to First American Bank, who was the high bidder that placed their bid as follows:

<u>DATE OF INVESTMENT</u>	<u>BANK</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>DAYS</u>
03/04/99	First American	\$ 4,000,000.00	4.85	35
03/04/99	First American	\$ 1,275,000.00	4.85	55
03/04/99	First American	\$ 3,300,000.00	4.85	64
03/04/99	First American	\$ 13,600,000.00	4.85	98
03/04/99	First American	\$ 2,300,000.00	4.85	210

**ITEM H.8, CONTINUED,**

The **motion passed** by vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.8\*\***

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**9. Approval to pay Medical cost for Prisoner**

This item was held over until Monday, March 29<sup>th</sup>, 1999, to allow the Comptroller to work with the city on a bill for Johnny Goode. **\*\*See Exhibit H.9\*\***

**10. Approval to pay Invoice - Medical Supplies - Dr. Rob Meacham**

At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve the invoice in the amount of \$ 2,389.72 for medical supplies to Dr. Rob Meacham, and to authorize the Chancery Clerk to issue the check. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.10\*\***

**11. Lube & Boom Truck - Approval of Financing Contract - with First (1<sup>st</sup>) Continental**

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the financing contract with First (1<sup>st</sup>) Continental for the Lube and Boom Truck. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.11\***

**12. Voter Registration - Larry Wood**

IS Director, Larry Wood presented options to make the Voter Registration /Jury Selection package Y2K Compliant. Mr. Wood said he is recommending the Delta Computer Systems for this conversion.

Mr. Wood said he has spoken with Jeanette Martin, and the Circuit Clerk’s office has money in the budget to cover this conversion.

**ITEM H.12, CONTINUED,**

County Administrator, David Armstrong asked Mr. Wood if he has spoken with the Secretary of State’s office in connection with the voter registration/jury selection programing for availability. Mr. Wood said he was not aware of programing availability through the Secretary of State’s office.

Larry wood presented other options including contracting the work with Ideal Solutions and a system conversion from Data Systems Management, but he did not recommend either as they fall short of Y2K compliance and updating the code.

At the recommendation of IS Director, Larry Wood, Supervisor Tommy Lewis made the

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motion, and Supervisor John Caldwell seconded the motion to approve the Delta Computer Systems package in making the voter registration/jury selection Y2K compliant, after inquiring with the Secretary of State's office in regards to program availability for the Circuit Clerk's office. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
 Eugene C. Thach-----Yes  
 James D. Pearson-----Absent  
 John Caldwell-----Yes  
 Tommy Lewis-----Yes

**\*\*See Exhibit H.12\*\***

**13. Central Maintenance - Kenny Gunn**

**a. Dilworth Lane Overlay**

Kenny Gunn notified the Board of Supervisors he has reviewed the request for a turning lane at the intersection of Dilworth Lane and McIngvale Road. Mr. Gunn said the approximate cost of this project would be \$ 20,000.00.

Supervisor Eugene Thach said if the county built the turning lane, the school or city should be responsible for the overlay.

Supervisor John Caldwell suggested the county DBST the turning lane, then the city could be responsible for the overlay. Mr. Gunn said to DBST the turning lane, presents problems with water standing on the road.

This item was held over until Monday, March 29<sup>th</sup>, 1999.

**b. Olive Branch School Road**

Kenny Gunn said Olive Branch School has requested road maintenance on a section of road between the main road and the football field. Mr. Gunn said this section of road was built by the County when the school was built.

Supervisor John Caldwell asked Mr. Gunn approximately how long is this section of road. Mr. Gunn said approximately ½ mile. Supervisor Eugene Thach said there is no money in the budget to maintain this section of road. Mr. Gunn asked if the school could finance part of the expense.

Supervisor Eugene Thach asked Mr. Gunn if he received a written request from Superintendent Jerry Baird requesting this road maintenance. Mr. Gunn replied, no.

After further discussion, this item was held over until Monday, March 29<sup>th</sup>, 1999.

**ITEM H.13.c, CONTINUED,**

**c. Engineering Proposals - Roadways**

Kenny Gunn presented Engineering Proposals for Roadway Improvements in DeSoto County to the Board of Supervisors for approval. Mr. Gunn said he proposals were received as follows:

Askew Hargraves Harcourt & Associates, Inc.

Road	Fee	Fee If All Work Performed At One Time
Airways Rd	\$ 5,700.00	\$ 4,800.00

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From Sidewinder 0.5 miles north		
Baldwin Rd From Hwy 301 to Starlanding Rd	\$ 6,600.00	\$ 5,040.00
Getwell Rd From Cleveland Rd to Bolin Rd	\$ 4,100.00	\$ 4,680.00
Getwell Rd From Cleveland Rd to Gray's Creek	\$ 5,800.00	\$ 3,200.00
Poplar Corner Rd From Church Rd to Nail Rd	\$ 4,300.00	\$ 3,400.00
Total	\$ 26,500.00	\$ 21,120.00

Davis Engineering Company

Road	Fee
Airways Rd From Sidewinder 0.5 miles north	\$ 4,010.00
Baldwin Rd From Hwy 301 to Starlanding Rd	\$ 13,355.00
Getwell Rd From Cleveland Rd to Bolin Rd	\$ 2,960.00
Getwell Rd From Cleveland Rd to Gray's Creek	\$ 7,850.00
Poplar Corner Rd From Church Rd to Nail Rd	\$ 5,900.00
Total	\$ 34,075.00

Mr. Gunn said he would recommend Askew Hargraves Harcourt & Associates, Inc., for the Roadway Improvements for DeSoto County.

The Board of Supervisors verified that the Road Manager has verified with the County Engineer that he does not have time to do this work. Kenny Gunn said Daniel Murphy said he cannot get to it.

**ITEM H.13,c, CONTINUED,**

At the recommendation of Kenny Gunn, Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion to approve Askew Hargraves Harcourt & Associates, Inc., for the Roadway Improvements for DeSoto County and to authorize the Board President to sign the contracts at a price not to exceed \$ 21,120.00. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

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**\*\*See Exhibit H.13.c\*\***

**d. Temporary employees - Mowing Season**

Kenny Gunn requested approval from the Board of Supervisors to hire temporary employees for the upcoming mowing season.

At the recommendation of Kenny Gunn, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion, to approve the hiring of three (3) temporary employees for the upcoming mowing season. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.13.d\*\***

**14. Approval of contract - Beepers Plus - County Administrator**

Vanessa Lynchard presented a contract to the Board of Supervisors for approval with Beepers Plus for pagers in the County Administrator’s office. Vanessa said charges will be in the amount of \$ 20.36 per month for service.

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve the contract with Beepers Plus for pager service in the County Administrator’s office. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.14\*\***

**15. Approval of contract - Fuelman - EMS**

Vanessa presented a contract to the Board of Supervisors for approval with Fuelman for EMS. Vanessa notified the board the cost of fuel will be a variable market rate for EMS, however, Fuelman’s rate is fixed at \$ .045.

**ITEM H.15, CONTINUED,**

Vanessa said Fuelman has several site locations in the County, as they will also provide access cards, weekly or monthly statements, and track fuel consumption. Vanessa said the Board of Education has entered their second (2<sup>nd</sup>) year with Fuelman, and states maintenance costs of vehicles has decreased. Vanessa said at this time she recommends Fuelman for EMS.

The Board of Supervisors discussed the cost of Fuelman compared to our current cost. Vanessa Lynchard said she was quoted a total cost last week of \$ .54 per gallon. “Sluggo” Davis called for a comparison and was quoted \$ .74 per gallon as opposed to \$ .57 per gallon with the current supplier.

At the recommendation of Vanessa Lynchard, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to approve the contract with Fuelman for

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EMS. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.15\*\***

Chancery Clerk, W. E. "Sluggo" Davis presented gas comparison findings to the Board of Supervisors. Mr. Davis said these prices were through Friday, March 12<sup>th</sup>, 1999.

Diesel		56.90654	from	62.1
Unleaded	92 oct.	65.25	from	73.2
Unleaded	87 oct.	60.50	from	67.2

**16. Approval of Cellular Contract - Chancery Court Administrator**

Vanessa presented a request for approval of a Cellular Contract for the Chancery Court Administrator. Vanessa said she is recommending a 200 minute package for \$ 33.00 per month, with usage review in three (3) months.

County Administrator David Armstrong asked if this cellular phone will be mounted in a personal vehicle. Board Attorney, William Austin said these phones are not mounted in vehicles, they are hand held.

Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to approve the cellular contract for the Chancery Court Administrator. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.16\*\***

**ITEM H.17, CONTINUED,**

**17. Circuit Clerk - Allowances (2)**

On this date, County Administrator David Armstrong, presented on behalf of the Circuit Court Clerk Jeanette Martin, an Order of Allowances to the Board of Supervisors for the Circuit Court for the January, 1999, term, in the amount of \$ 3,046.00, and for the February, 1999, term, in the amount of \$ 8,655.26. Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve these payments, pursuant to Sections 25-7-13, and Section 25-7-13 of the Mississippi code of 1972, Annotated, and to authorize the clerk to write the check. The motion passed by vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent

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John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.17\*\***

**18. Inventory Dispositions - Bonnie Gatlin**

Bonnie Gatlin presented the Inventory Control Dispositions to the Board of Supervisors for approval.

Ms. Gatlin said this inventory disposition represents a PUMA Air Compressor, s/n#IHG497, property # 8314, stolen March 8<sup>th</sup>, 1999 from North Maintenance, Walls, Mississippi.

At the recommendation of the Board Secretary, Bonnie Gatlin, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion, to accept the Inventory Disposition Report and to authorize the Board President to sign the stolen affidavit. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.18\*\***

Bonnie Gatlin notified the Board of Supervisors the State Auditor of Inventory will be returning to DeSoto County in two (2) weeks to complete the inventory audit.

Supervisor Tommy Lewis said DeSoto County should be in better condition than ever with inventory. Ms. Gatlin said this auditor is physically checking all serial numbers, and tags on each piece of County property.

Ms. Gatlin said Auditor Kelly McGee has recommended she resume a closed door policy while entering inventory figures to prevent errors. Ms. Gatlin requested direction from the Board of Supervisors in connection with the auditor’s request.

Supervisor Jessie Medlin recommended Ms. Gatlin closing her door from 4 p.m. to 5 p.m. to enter inventory figures, and the County Administrator’s office will answer the Board of Supervisor’s incoming lines.

**ITEM H.19, CONTINUED,**

**19. Approval - Interlocal Agreement - Hernando Civic Center**

Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion, to approve the Interlocal Agreement with Hernando Civic Center. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.19\*\***

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**20. Sheriff Department - "Employee Report"**

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to acknowledge receipt of the Sheriff's Department Employee Reports for the month of February, 1999. The report is attached and made a part of the minutes in Exhibit H.20. The **motion passed** by a unanimous vote. **\*\* See Exhibit H.20\*\***

**21. Bids under Advisement - Removal of Building and Debris - Eudora School**

Vanessa Lynchard presented bids for the removal of the Eudora School property as noted on the attached bid tabulation.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the low bid from Matthews Trucking in connection with bid file #99-701-002 for the removal of building and debris from Eudora School Property at a low bid of Matthews Trucking paying the County \$ 500.00 The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.21\*\***

**22. Making Closing Documents for Justice Court Building part of the minutes**

Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion to approve making closing documents of the Justice Court Building part of the minutes. The **motion passed** by a vote as follow:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit D.22\*\***

**ITEM H.22, CONTINUED,**

Board Attorney, William Austin reminded the Board at the time of closing, Ben Smith again requested the County remove pipes, and barrels from the property as previously discussed.

Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion, to instruct the Road Manager, Kenny Gunn to remove pipes and barrels from the Justice Court Property as soon as possible. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit D.22\*\***

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**23. North Mississippi Pest Control - Contract Renewal - Civil Defense Building**

Vanessa Lynchard presented an invoice from North Mississippi Pest Control in the amount of \$ 110.00 for a Termite Renewal Contract for the Civil Defense Building. Vanessa said the North Mississippi Pest Control technician has already performed a visual inspection of the property.

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion, to authorize the Board President to sign the renewal contract for North Mississippi Pest Control in the amount of \$ 110.00 for the Civil Defense building and to authorize the clerk to write the check. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit H.23\*\***

**I. EXECUTIVE SESSION**

The “Executive Session” portion of this meeting is presented under the portion of minutes called “Executive Session.

**A. OTHER ISSUES**

**1. Re-appraisals -Church Road**

Board Attorney, William Austin notified the Board of Supervisors Mr. Gene Norwood has excused himself from the re-appraisals on Church Road due to a conflict of interest. Mr. Austin said Mr. Sparkman has agreed to do the re-appraisals on Church Road.

**ITEM J.1, CONTINUED,**

At the recommendation of Board Attorney, William Austin, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to authorize Sparkey. Sparkman for the re-appraisals on Church Road. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit J.1\*\***

**2. Petition to adjust - approval of Homestead Exemptions**

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the petition to adjust homestead exemption supplemental roll as

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presented by the Chancery Clerk. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit J.2\*\***

**3. Dylan Lane**

Road Manager Kenny Gunn notified the Board of Supervisors Central Maintenance was instructed to take in Dylan Lane as a county road.

Mr. Gunn said, on one section of road off East Craft there are two (2) houses, however, there is a guide wire and pole to which a paving machine cannot go through. Mr. Gunn said he has spoken with Entergy, and has received a quote of \$ 617.14 to place an additional pole and re-run the guide wire.

Supervisor Jessie Medlin explained to Mr. Gunn, Dylan Lane is the first (1<sup>st</sup>) road past the Council resident to the north, then to the east.

Mr. Gunn said Central Maintenance has worked on the wrong road by mistake, and he will correct this error and will send maintenance crews out to work on Dylan Lane.

**4. Dean Road**

The Road Manager, Kenny Gunn, notified the Board of Supervisors there is approximately 1 ½ miles on Dean Road which right of way has not been obtained. Mr. Gunn said there is approximately ½ mile on Dean Road which right of way has been acquired and is in need of re-paving. Mr. Gunn said the County Engineer, Daniel Murphy, could add this ½ mile to the 1998-1999 overlay contract.

**ITEM J.4, CONTINUED,**

At the recommendation of Kenny Gunn, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion, to instruct the County Engineer, Daniel Murphy of the change order to include Dean Road in the 1998-1999 overlay contract. The **motion passed** by a vote as follows:

Jessie Medlin-----No  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**\*\*See Exhibit J.4\*\***

**5. Homeowners Association - Twin Lakes**

Kenny Gunn said he has been contacted by the Homeowners Association in Twin Lakes requesting sign age of “No Dumping” around the lake.

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Supervisor Eugene Thach said the County cannot place sign age around a private lake, only along the road. No motions were made nor votes taken on this issue.

**6. Maintenance Satellite Shop - Walls**

Kenny Gunn notified the Board of Supervisors of a theft at the Maintenance Satellite Shop in Walls, March 8<sup>th</sup>, 1999. Mr. Gunn said access was gained by removing bolts out of the gates and un-wiring the new air compressor.

Mr. Gunn said he has checked into two (2) security system options. One option would be to purchase a security system for approximately \$ 3,000.00; the other option would be to lease a security system for approximately \$ 5,000.00, in addition to a monthly monitoring fee.

No motions were made nor votes taken on this issue.

**7. Fuel Consumption - Central Maintenance**

Supervisor Tommy Lewis requested the Road Manager, Kenny Gunn to present a monthly report on fuel consumption and mileage of vehicles from Central Maintenance for the Board of Supervisor's review.

**8. Tina Drive**

Supervisor Tommy Lewis requested a committee to inspect Tina Drive. Supervisor Jessie Medlin appointed Supervisor John Caldwell, and Supervisor Eugene Thach to the committee to inspect Tina Drive and requested they bring recommendations to the Board of Supervisors.

**9. McGowan Road**

Supervisor John Caldwell asked the Road Manager to put a "dead end" sign on McGowan Road.

**ITEM J.10, CONTINUED,**

**10. Insurance Presentations**

Chancery Clerk, W. E. "Sluggo" Davis notified the Board of Supervisors he has scheduled the Insurance Presentations in the conference rooms downstairs during working hours.

Mr. Davis said these insurance presentations are on cafeteria plans and are not funded by the County. Mr. Davis recommend's insurance presentations being held after hours, due to the interruption of staff during working hours.

Supervisor Tommy Lewis asked Mr. Davis how many insurance plans are allowed for county employees. Mr. Davis replied, three (3) is the limit. Supervisor Tommy Lewis requested the County Administrator's office to establish a new policy for insurance presentations by outside vendors.

**11. Centerhill Road**

Road Manager, Kenny Gunn, asked the Board of Supervisors for clarification of hauling dirt to county property. Mr. Gunn said he has always appeared before the Board with a request to

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haul dirt to county property or otherwise.

Mr. Gunn said he is of the understanding property had been donated on Centerhill Road. Mr. Gunn said the County Engineer Daniel Murphy has inspected the property and has recommended hauling dirt to fill for a low area on the property.

Supervisor Tommy Lewis said it is permissible to haul dirt onto county property for fill purposes, if dirt hauling does not require a excessive time frame.

No motions were made nor votes taken on this issue.

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to recess until Monday, March 29, 1999 at 9:00 a.m. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
James D. Pearson-----	Absent
John Caldwell-----	Yes
Tommy Lewis-----	Yes

THIS the 15th day of March, 1999, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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JESSIE L. MEDLIN, President  
DeSoto County Board of Supervisors

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