

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE L. MEDLIN, PRESIDENT, PRESIDING

November 1, 1999

A. CALL TO ORDER

The November 1, 1999, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie L. Medlin of DeSoto County.

Sheriff James Albert Riley, DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Eugene C. Thach-----District 2
Supervisor Jimmy James-----District 3
Supervisor John Caldwell-----District 4
Supervisor Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk
David Armstrong-----County Administrator
James Albert Riley-----DeSoto County Sheriff
William Austin-----Board Attorney

B. INVOCATION

The invocation was presented by Supervisor John Caldwell.

C. APPROVAL OF OCTOBER MINUTES

The official minutes of the Board of Supervisors were read for the month of October 1999, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to accept the minutes of the Board of Supervisors for October 1999. The **motion passed** by a unanimous vote.

D. OLD BUSINESS

1. Roads - Request to Take in Road North of Goodman Road

This item was held over.

Vanessa Lynchard presented a checklist for adopting a road to the Board of Supervisors for their review. Vanessa said that she and Planning Director Merritt Powell worked together on the checklist. Supervisor Jessie Medlin said that the list could be left in the County Administrator's office as a follow-up to adopting roads. Supervisor John Caldwell asked if the Board Attorney still gets right of ways signed. Board Attorney Bill Austin said that he did. The Board said that Board Attorney needed to be added to number seven on the checklist. Supervisor Jimmy James made a motion and Supervisor Jessie Medlin seconded the motion to

ITEM D.1, CONTINUED,

adopt the checklist for adopting a road with the addition to number seven that the Board

11/1/99

J. L. M.

Attorney is responsible for getting right of ways. The motion passed by a unanimous vote. ****See Exhibit D.1****

E. NEW BUSINESS

1. Dale Thompson, Comptroller

a. Claims Docket

Comptroller Dale Thompson presented the claims docket to the Board of Supervisors for approval. The claims docket included various county bills including the following:

(1) Panola Construction - Administration Building

Bills in connection with the DeSoto County Administration Building were presented by copy to each Supervisor. ****See Exhibit E.1.a.(1)****

(2) Panola Construction - Jail Renovations

Bills in connection with the DeSoto County Jail Renovations were presented by copy to each Supervisor. ****See Exhibit E.1.a.(2)****

(3) Civic Center

Bills in connection with the Civic Center were presented by copy to each Supervisor. ****See Exhibit E.1.a.(3)****

Supervisor Eugene Thach said that he talked to Mayor Greg Davis of Southaven about prisoner medical bills and Mayor Davis said that he thought all of the bills had been paid that were theirs. Supervisor Thach said the bills would need to be reviewed and corrected.

In accordance with Section 19-13-31 of the Mississippi Code, Supervisor Jimmy James made the motion, and Supervisor John Caldwell seconded the motion to approve the claims docket for claim #595 - #985 and authorized the clerk to write the checks. The **motion passed** by a unanimous vote. ****See Exhibit E.1.a.(1).(2).(3)****

Comptroller Dale Thompson presented the Board of Supervisors with a copy of the expense summaries for each department for FY99.

b. Budget Amendment

(1) Tax Assessor

Comptroller Dale Thompson informed the Board that Tax Assessor Parker Pickle needed to move money in his budget for the reappraisal update for personnel and travel. Ms. Thompson said that there is a new line item for the reappraisal update.

County Administrator David Armstrong said this is in response to the Board's request for a budget. Supervisor Eugene Thach verified the money is for overtime, not raises. County Administrator David Armstrong said that is correct.

Supervisor Jessie Medlin asked if the money is included in the Tax Assessor's budget. County Administrator David Armstrong said that it is in the budget. Supervisor Medlin asked why the budget is being amended for the year. Comptroller Dale Thompson said the money would be

ITEM E.1.b.(1), CONTINUED,

given out quarterly.

11/1/99

J. L. M.

Supervisor John Caldwell asked if they considered hiring someone else to do the reappraisal update. Mr. Armstrong said that it is less expensive for the employees in the Tax Assessor's office to do the work. The Board requested that they be given a 90 day progress report on the reappraisal update.

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1999, and ending September 30, 2000. At the recommendation of the Comptroller, Dale Thompson, Supervisor Eugene Thach made the motion and Supervisor Jimmy James seconded the motion to approve the budget amendment for the Tax Assessor under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Decrease	001-103-581	Reappraisal	\$177,754.00
Increase	001-103-436	Reappraisal Update	\$125,000.00
Increase	001-103-465	Retirement Match	\$ 12,189.00
Increase	001-103-466	Social Security Match	\$ 9,565.00
Increase	001-103-467	Workman's Comp	\$ 1,000.00
Increase	001-103-477	Travel in County	\$ 30,000.00

The **motion passed** by a unanimous vote. ****See Exhibit E.1.b.(1)****

(2) Operations and Maintenance

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1999, and ending September 30, 2000. At the recommendation of Comptroller Dale Thompson, Supervisor Eugene Thach made the motion and Supervisor Jimmy James seconded the motion to approve the budget amendment for Operations and Maintenance under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Decrease	001-150-671	Gasoline	\$ 150.00
Increase	001-150-475	Travel out of County	\$ 150.00

The **motion passed** by a unanimous vote. ****See Exhibit E.1.b.(2)****

2. Kenny Gunn - Road Report and Work Schedule

Kenny Gunn presented the Road Report and Work Schedule to the Board of Supervisors for approval. Mr. Gunn said that the entire shoulder gravel list was not copied by mistake. He said that a traffic count is not included because all of the requested traffic counts have been completed.

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to accept the Road Report for October 1999 and the Work Schedule for November 1999, pursuant to Section 65-17-7 of the Mississippi Code of 1972, annotated. The **motion passed** by a unanimous vote. ****See Exhibit E.2.****

Supervisor Jimmy James asked if Kenny Gunn checked the road sign at Highway 302 that he called about. Mr. Gunn said that he would check on it.

Supervisor John Caldwell notified Kenny Gunn that there were several roads that the grass is **ITEM E.2, CONTINUED,**

growing over the white lines of the road. Road Manager Kenny Gunn said that he would get the roads sprayed.

3. Chancery Court Allowances

11/1/99

J. L. M.

Allowances for the Chancery Court Clerk were presented to the Board of Supervisors for the October 1999, term in the amount of \$ 1,946.66. Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the Chancery Clerk Allowances pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The **motion passed** by a unanimous vote. ****See Exhibit E.3.****

4. Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, of Mississippi Code of 1973, Annotated, Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to pay Tommy Carr the amount of \$ 240.00 for the month of October, 1999, and to pay Jerry Easley the amount of \$ 200.00 for the month of October, 1999. The **motion passed** by a unanimous vote. ****See Exhibit E.4.****

5. Justice Court Report

Linda Aldridge presented the Justice Court Report for the month of October to the Board of Supervisors. Supervisor Eugene Thach made the motion and Supervisor Jimmy James seconded the motion to approve the Justice Court Report for the month of October, 1999. The **motion passed** by a unanimous vote. ****See Exhibit E.5****

6. Publication of Board Proceedings

Supervisor John Caldwell made the motion and Supervisor Jimmy James seconded the motion to approve the publication of Board Proceedings in connection with Section 19-3-33 of the Mississippi Code which states that the Board of Supervisors may have its proceedings published in some newspaper in the county, and cause the same to be paid for out of the county treasury. The **motion passed** by a unanimous vote.

7. Approval of Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of November 1, 1999 to December 6, 1999, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. That all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to authorize travel for all officials and employees of DeSoto County for the period of November 1, 1999 to December 6, 1999. The **motion passed** by a unanimous vote.

8. Petition to Abandon Stacey Drive

Supervisor Jessie Medlin informed the Board that he received a petition requesting that Stacey Drive be abandoned. Supervisor John Caldwell asked if the adjoining property owners signed the petition. Supervisor Medlin said that he knew three of the four property owners had signed the petition. Supervisor Jessie Medlin made the motion and Supervisor Jimmy James seconded the motion to appoint a committee of Supervisor John Caldwell and Supervisor Eugene Thach to inspect Stacey Drive and to hold this issue over pending recommendations by the committee

ITEM E.8, CONTINUED,

to abandon Stacey Drive. The **motion passed** by a unanimous vote. ****See Exhibit E.8****

9. Grant Review Committee

County Administrator David Armstrong notified the Board that there will be a meeting on

11/1/99

J. L. M.

November 8, 1999 to receive grant proposals. He asked that two Board members attend the meeting with him to review the proposals. Supervisor Jessie Medlin and Supervisor Eugene Thach said they would attend the meeting. Supervisor Jimmy James made a motion and Supervisor Tommy Lewis seconded the motion for Supervisor Jessie Medlin and Supervisor Eugene Thach to attend the meeting on November 8, 1999 to review the grant proposals and to report back to the Board with a recommendation. The **motion passed** by a unanimous vote.

10. Approval to Bid Two Used Vehicles - Metro Narcotics

Vanessa Lynchard notified the Board of Supervisors that Metro Narcotics received funds to purchase two used vehicles in the grant award package. Vanessa said that Randy Doss had gotten quotes for the vehicles but that the quotes are higher than the bid law and he needed authorization to advertise for bids. Supervisor Jimmy James made the motion and Supervisor Tommy Lewis seconded the motion to authorize Metro Narcotics to advertise for bids to purchase two used vehicles. The **motion passed** by a unanimous vote.

F. EXECUTIVE SESSION

The "Executive Session" portion of this meeting is presented under the portion of minutes called "Executive Session."

G. OTHER ISSUES

1. Sewer Study

Supervisor Eugene Thach gave the Board a review of the Sewer Study meeting he attended in Atlanta, Georgia on October 28, 1999. Supervisor Thach said that the only unresolved issue was with donating right of ways. He said that the issue was whether or not the right of ways can be used as a match if they are donated. Board Attorney Bill Austin said that the Corps of Engineers allows it. Supervisor Thach also informed the Board that the official grant documents have to stay with the county and others can have a copy of the grant documents.

2. EMS - Centralized Billing

Comptroller Dale Thompson said that to date, EMS has not begun centralized billing. Ms. Thompson said that each service is still doing their own billing. She said that each of the services uses separate banks with the County's identification number. Supervisor John Caldwell said that they need to be using the same bank. The Board said that EMS Director Bobby Storey needed to come to the meeting and let the Board know the status of implementing centralized billing.

EMS Director Bobby Storey informed the Board that the necessary steps are being made to implement centralized billing. Supervisor Jessie Medlin asked when it will be in effect. Mr. Storey said that they should be able to do it immediately. Supervisor John Caldwell said that the services needed to give a 30 day notice to the banks that the accounts will be closed. Supervisor Medlin asked that Mr. Storey report back to the Board when centralized billing is in effect. Mr. Storey said that he would get with Comptroller Dale Thompson to see exactly what he needs to do.

ITEM G.3, CONTINUED,

3. County Arson Investigator

Vanessa Lynchard informed the Board that EMS received the County Arson Investigator Form for 1999 from the Mississippi Department of Insurance and that the Board needed to authorize the Board President to sign the form designating Mike Hancock as Arson Investigator. Vanessa said that she had shown the form to Board Attorney Bill Austin and he approved the Board President to sign the document. Supervisor John Caldwell made the motion and

11/1/99

J. L. M.

Supervisor Jimmy James seconded the motion to authorize the Board President to sign the County Arson Investigator Form for 1999. The **motion passed** by a unanimous vote. ****See Exhibit G.3****

4. Roads - Polk Lane

Supervisor Medlin informed the Board that the County received a letter dated October 25, 1999 from Jimmy Heidel stating that DeSoto County would get \$1,500,000.00 on Polk Lane and Hacks Cross Road and it is necessary to update the Memorandum of Understanding to reflect the total funds for DECD. Supervisor Medlin said that the funds should cover improvements on Polk Lane and Hacks Cross Road.

5. Codification

Supervisor John Caldwell asked about the status of the codification of orders. Vanessa Lynchard said that a response will be sent by the end of next week to Municipal Code. She and Merritt Powell have been working with Bill Austin, Board Attorney, on the codification issues.

6. Prisoner Medical Contract

Vanessa Lynchard notified the Board that she had spoken to Dr. Rob Meacham about renewing his contract as the physician for the DeSoto County Jail. Vanessa said that he is interested in renewing the contract and may be at the Board meeting on November 15, 1999.

7. Ellen Meacham

Ellen Meacham of the *DeSoto Times* notified the Board of Supervisors that she was leaving the DeSoto Times to accept a job in Charleston, South Carolina. She thanked the Board for their assistance and said that she enjoyed working with each of them. The Board commended Ms. Meacham for her fairness in reporting and wished her well in South Carolina.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to recess until November 3, 1999 at 9:00 a.m. The **motion passed** by a unanimous vote.

THIS the 1st day of November, 1999, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie L. Medlin, President
DeSoto County Board of Supervisors