

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

TOMMY LEWIS, PRESIDENT 2001, PRESIDING

March 5, 2001

A. CALL TO ORDER

The March 5, 2001, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Tommy Lewis, Board President.

Chief Deputy Charlie Brown of the DeSoto County Sheriff’s Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

- Jessie Medlin-----District 1
- Eugene C. Thach-----District 2
- Gerald Clifton-----District 3
- John Caldwell----District 4 ABSENT
- Tommy Lewis-----District 5
- W. E. ASluggo@ Davis-----Chancery Clerk
- James Albert Riley-----Sheriff
- David Armstrong-----County Administrator
- William H. Austin, Jr.-----Board Attorney

B. INVOCATION

County Administrator David Armstrong presented the invocation.

C. APPROVAL OF FEBRUARY MINUTES

The official minutes of the Board of Supervisors were read for the month of February 2001, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated. Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to accept the minutes of the Board of Supervisors for February 2001 with various corrections as agreed by the Board of Supervisors. The motion passed by a vote as follows:

- | | |
|---------------------------|--------|
| Supervisor Jessie Medlin | YES |
| Supervisor Eugene Thach | YES |
| Supervisor Gerald Clifton | YES |
| Supervisor John Caldwell | ABSENT |
| Supervisor Tommy Lewis | YES |

D. OLD BUSINESS

1. Roads / Past Entrance to Camp Currier to Goodrum Memorial Cemetery

Supervisor Eugene Thach and Supervisor Gerald Clifton said that they have received several calls concerning this road but Supervisor Eugene Thach said he has been unable to locate the road. Supervisor Eugene Thach asked that this item be carried over until March

ITEM D.1, CONTINUED,

7, 2001 Board meeting and Supervisor Gerald Clifton seconded the motion. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit D.1****

2. Authorization to Contract with Fuelman

County Administrator David Armstrong said that he has given a copy to the Board of Supervisors of all personnel who wanted to be on the contract with Fuelman. Supervisor Tommy Lewis said that he would like to go person by person and not be department on this contract in the beginning to try out the services. Sheriff James Riley said that the price of gas was the main reason for his department not using Fuelman. County Administrator David Armstrong said that in the comparison of prices with the Central Maintenance fuel that the prices seem to be cheaper. Sheriff Riley said that if it was cheaper or the same price that it would be more efficient for his department to use Fuelman. Supervisor Jessie Medlin asked if Buildings and Grounds still wanted to use Fuelman. Jim Bearden, Operations and Maintenance Director said that Kenny Evans asked him to represent him and state that it would be to the departments advantage to use Fuelman since his personnel have to travel over the County to different jobs and the time it takes to go to Central Maintenance for fuel could be eliminated.

Supervisor Eugene Thach said that he would like for the County to utilize Fuelman since there are several stations that sell Fuelman and Fuelman has the state contract. County Administrator David Armstrong suggested the County could try Fuelman for six months.

Supervisor Tommy Lewis said that the fuel price at Central Maintenance may be higher due to the gas being a high-octane gas and not regular gas. Supervisor Jessie Medlin asked for Vanessa Lynchard to get the price of high-octane gas from Fuelman to verify the price differences. Sheriff Riley said that if the price is cheaper, he would be willing to try Fuelman.

David Armstrong said that cards would be issued to vehicles not to individuals unless requested to do otherwise. Supervisor Eugene Thach made a motion and Supervisor Gerald Clifton seconded the motion to authorize the use of Fuelman for a six-month period. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit D.2****

3. Fire Rapid Intervention Project

Bobby Storey, Director of Fire & EMS, said that he had gotten with Personnel Director Vickie Richmann to collect data for salaries for the Fire Rapid Intervention personnel. Bobby Storey stated that Vickie Richmann was very efficient in getting the information for him and he really appreciated her for the report. Bobby Storey said that there are two

ITEM D.3, CONTINUED,

salary levels to be looked at one for a non-certified personnel and the other a certified paramedic. The yearly salary for non-certified personnel with benefits would be \$29,986.60 and the yearly salary for certified personnel with benefits would be \$32,453.40. Bobby Storey said that any fire employee that is non-certified will have to be certified within one year and they can either work with the County personnel to be certified, which will take longer, or they can attend training in Jackson, MS to be certified. Bobby Storey said the training would be the same.

Bobby Storey said that the turn out gear for the team could most likely be handled by the existing fire departments, he could certainly speak for Eudora, but the salary for personnel requires County funding. Bobby Storey asked if the County could cover the fuel cost and maintenance for fire trucks that would be used to respond all over the County, which will put more miles on trucks and require more maintenance. Supervisor Eugene Thach verified that no extra equipment would be required. Supervisor Tommy Lewis said he envisioned them getting in their car and going to the Fire Department in the area and using their equipment and trucks to respond to a call. Bobby Storey said that they should train on the truck and equipment they would use all the time so that they would be completely familiar with these specific items and travel all over the County when responding to fires. Supervisor Tommy Lewis asked if there was a fire in the district that the Rapid Intervention Team came from, who would respond to the second fire. Bobby Storey said most departments have backup equipment. Supervisor Jessie Medlin asked the Board Attorney Bill Austin if Central Maintenance could do the maintenance on the fire trucks. Bill Austin said that the fire trucks could not have maintenance provided by Central Maintenance. Bobby Storey said that all fire apparatus has to have certified maintenance and also the equipment.

Supervisor Eugene Thach asked what would happen if a second fire occurred in a district and no volunteers responded. Bobby Storey said that sometimes happens now and that is why this system is so important.

Supervisor Tommy Lewis asked how much budget of the Fire Department could cover any surplus. County Administrator David Armstrong said that the County would have to do a budget amendment to finance the salaries. Board Attorney Bill Austin said that if a fire occurs outside of the fire protection district this may create a problem. Bill Austin said that he would have to check into this issue.

Supervisor Gerald Clifton asked if there are times that cities would respond to calls. Bobby Storey said that cities do sometimes respond when he calls them, but he will also respond to the cities when they call for help. Supervisor Eugene Thach said that the Mayors' have said that they did not like to respond to County calls since this leaves the cities unprotected.

Supervisor Tommy Lewis asked if any of this will lower state rates. Bobby Storey said that the Board of Supervisors would have to bring in someone from the state to talk about this to the Board. No motions were made at this time. ****See Exhibit D.3****

4. Acquisition of Right of Way – Williams Company

Daniel Murphy, County Engineer Consultant, said that he had verified the width on Church Road after the relocation of the four pipe lines by Williams Company, the County would be able to build a five lane road plus curb and gutter work. Daniel Murphy said that the cost of \$661,750 that was submitted by Williams Company would be only for the width of a five lane road and not seven lanes. Supervisor Eugene Thach stated that the contract had already been let out for the construction. Daniel Murphy said that the County was only building a two lane road at this time and that the pipes would mostly be under the dirt fill and the pipes would probably last for twenty years before any repairs

would be required.

ITEM D.4, CONTINUED,

This being the case the County could at that time request additional width for the road to go to a seven lane road.

Daniel Murphy said that the price for the four pipes was set at \$661,750 but he felt like the cost was padded and could come in under this amount and the actual cost would be all the County would have to pay. Daniel Murphy asked the Board Attorney Bill Austin for approval of the contract with Williams Company. Bill Austin said there were a few changes to be made to the contract. Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion for the Board Attorney to make the changes necessary for the contract to be submitted to the Williams Company for the construction on Church Road for the purpose of relocating four pipes under the road bed, at a cost not exceeding \$661,750. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit D.4****

County Engineer Consultant Daniel Murphy said that he had received the quote of \$84,479.99 from Entergy for the relocation of the utility lines on the Church Road construction. Daniel Murphy said that Entergy would start work once they received the check from the County. Supervisor Eugene Thach made a motion and Supervisor Gerald Clifton seconded the motion to approve the cost of \$84,479.99 to Entergy for the relocation of the utility lines on Church Road and to authorize the clerk to cut the check. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

E. NEW BUSINESS

1. Final Jail Approval – Authorize Bids

County Administrator David Armstrong said Jim Bearden, Kenny Evans, Sheriff Riley, David Armstrong, and Chief Deputy Charlie Brown met with Kline Sweeney to discuss the final jail. David Kline and Randy Scott, from Kline Sweeney Associates presented to the Board of Supervisors the final plans for the new jail expansion. David Kline said the County would be able to go out for bids once the Board of Supervisors approves the final plans. David Kline said that the changes that the County made to the plans were the issues of the water lines going to an eight inch pipe and eliminating the fire pump, the complete brick front, and the relocation of the sewer lines and storage detention. Board Attorney Bill Austin stated that the water line and brick were necessary by grant authorization.

David Kline said that the upgrade to West Street was a request from the City of Hernando and was in the design but that the water line would be an alternate to the contract. David Kline said that the sprinkler system to the old jail facilities and the small addition off the kitchen would be an alternate to the contract. Supervisor Tommy Lewis said the water line does not need to be an alternate to the contract as the County is obligated to do that

work. Supervisor Lewis said the fire pump can be bid as an alternate. David Kline said they are working with the City to see if the fire pump is mandatory.

ITEM E.1, CONTINUED,

David Kline said that the plans were designed for the addition of the 911 Dispatchers, the medical station, space for additional beds, and for alternate space in the kitchen facilities. Supervisor Eugene Thach asked if the change was made to keep the women out of view from the men. David Kline said the cost to completely eliminate the view of the women would be too great but the only time they would be in view is when they pass thru for medical treatment. The plan provides for separation during visitation. Supervisor Jessie Medlin asked how many sections would be for the women. David Kline said that there were two and they can hold twenty-two beds. Sheriff James Riley said that he had twenty-seven women this past weekend.

Supervisor Tommy Lewis asked if this meets all the required codes. David Kline said that the code guidelines used were ACA requirements. David Kline said that they had talked with the state and were advised that if the County used the ACA guidelines this would past the state requirements. Supervisor Jessie Medlin asked what type of roof would be on the building. David Kline said that it would be a rubber flat roof with a twenty-year warranty with a ten-year warranty on labor and material. David Kline said that he would recommend a six-month inspection of the roof since it would be a flat roof. Kenny Evans, Director of Buildings and Grounds, said that he had no problems with the roof.

David Kline said that the preliminary estimated cost for the building was \$4,700,000.00 and that there would be a \$50,000.00 allowance in the bid document. The \$50,000 and all alternates are included in that \$4.7 estimate. David Kline said the allowance would allow Jim Bearden, Operations and Maintenance Director, to approve small items with the contractor so they can proceed with the job between Board meetings. County Administrator David Armstrong asked if Kline & Sweeney had received everything from the County that was needed.

David Kline said the jail renovation, as proposed will add 160 new beds to the current 180 bed capacity.

David Armstrong asked what the small addition off the kitchen was for. David Kline said that the plans are to move the coolers and freezers into this addition, and this would allow that County to renovate the kitchen in the future and have plenty of space.

Supervisor Eugene Thach said a wrought iron fence would be more appealing. David Kline said he is concerned about security with a wrought iron fence.

David Kline said that they need authority to advertise for bids, then a week to print the drawings, and then to leave out four weeks to bids. Generally the Board of Supervisors can have in their hands within a week after the day of the bid opening, the construction bonds, contract, and letter of recommendation. Board Attorney Bill Austin stated that the contractor must have a Mississippi license and their certificate of responsibility on the outside of bid. David Kline said that their firm uses a standard form for bids and he will send a copy to David Armstrong.

David Kline said that he would hold a pre bid conference a week ahead of bid time for contractors to make sure they know what will be expected at the time of bid. David Kline said that they would allow twenty-four hours for the low bidder to withdraw their bid due to error on their part and to bring proof of error. W. E. Davis, Chancery Clerk asked the Board Attorney Bill Austin if the County could do this. Bill Austin said that the twenty-four hour withdrawal has not been done in the past, that the County would bring the bids in and open them then do an assessment of bids for accuracy then come back to the Board of Supervisors with the bids with a recommendation. David Kline said that they could handle the bids with the assessment procedure. Bill Austin said unless there is an obvious

mathematical error it may be hard to reject a low bid.

ITEM E.1, CONTINUED,

Supervisor Eugene Thach made a motion and Supervisor Gerald Clifton seconded the motion for the Board of Supervisors to grant authority to go out for bids for the new jail facility. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

Supervisor Eugene Thach said that he really would like to keep the women and men separated as a part of his vote. Supervisor Jessie Medlin said that he has a problem with the facility being all brick.

2. Joyce Riales – Comptroller

a. Claims Docket

Comptroller Joyce Riales and Stephanie Hanks presented the claims docket showing claims that need to be paid for various departments as of March 5, 2001, in accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated.

Supervisor Eugene Thach asked why the Constables were in need of a uniform since the County furnishes one a year. David Armstrong said that the County does give the Constables an allowance. Joyce Riales said that Purchasing has a listing that shows whom the uniform was for.

Supervisor Jessie Medlin asked about the mobile phones the Supervisors are using and why the bills are so high. Supervisor Eugene Thach said that he felt his bill was unusually high and asked Vanessa Lynchard to check out the mobile phone billing.

1. Waggoner Engineering

County Administrator David Armstrong said that bill \$271,729.71, from Waggoner Engineering was included in the total Claims Docket amount. David Armstrong said that the County would submit this bill to EPA for a 55% pay back in the amount of \$149,451.34. David Armstrong said that Waggoner Engineering sent the Board of Supervisors a report detailing areas and the percentage of completion. Supervisor Gerald Clifton asked what the time frame for reimbursement from EPA would be. David Armstrong said that it would take three to four weeks for the reimbursement. David Armstrong said that the County share for the Wastewater System was \$1.2 million. Supervisor Jessie Medlin asked how much was left for the wastewater project. David Armstrong said that the project was \$3,850,000 and that the Federal Governments share was \$881,000.

2. Late Bill – Planning Commission

County Administrator David Armstrong said that the late bill for \$605.00 was not included in the claims docket amount and would need approval of the Board of Supervisors. The late bill is a registration fee for the new planner, Michael Garriga. to attend the National Planning Seminar.

Supervisor Gerald Clifton made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Chancery Clerk to pay all the claims docket bills and the late bill for Michael Garriga's registration fee to the National Planning Seminar as presented by the Comptroller with the total amount of claims docket being \$4,305,082.97. The motion

passed by a vote as follows:

ITEM E.2.a, CONTINUED,

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.2.a.1.2****

Supervisor Jessie Medlin made a motion and Supervisor Eugene Thach seconded the motion to approve the Supervisors reimbursement expenses for the Washington Blue Ribbon trip. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

b. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Joyce Riales, Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to approve the investment of surplus funds to Trustmark National Bank, who was the high bidder that placed their bid on time for funds as follows:

<u>Date of Investment</u>	<u>Bank</u>	<u>Amount</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>CD#</u>
02/27/2001	Trustmark Bank	\$3,500,000.00	4/27/01	59	5.25%	8611547
02/27/2001	Trustmark Bank	\$7,000,000.00	5/29/01	91	5.16%	8611548

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.2.b****

c. Approval to Ratify Bond Payments

Verified loan repayment documents for DeSoto County Account #71-61-5881-3T 5 \$10,000,000 Mississippi Development Bank Promissory Note dated October 9, 2000 were presented by copy to each Supervisor. Payment was made to Hancock Bank against the following accounts as follows:

<u>Account #</u>	<u>Description</u>	<u>Payment Amount</u>
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001-801-800	Principal	\$20,833.67
001-801-801	Interest	<u>\$17,858.90</u>
		\$38,692.57

ITEM E.2.c, CONTINUED,

Verified loan repayment documents for \$18,000,000 MS Development Bank Special Obligation Bonds, Series 2000 (DeSoto County, MS General Obligation Public Improvement Bond Project) Issue #0350, were presented by copy to each Supervisor. Payment for variable rate interest to be made for a thirty day period to Trustmark Bank against the following account:

<u>Account #</u>	<u>Description</u>	<u>Payment Amount</u>
215-800-801	Interest	\$52,747.39

Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion for approval to ratify bond payment. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.2.c****

d. Budget Amendment – EMS

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code for the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 2000, and ending September 30, 2001. At the recommendation of the Comptroller, Joyce Riales, Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to approve the budget amendment for the EMS as follows:

Decrease	001-901-999	General Fund	\$1,130.00
Increase	001-240-542	Repairs to Vehicle	\$1,130.00

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.2.d****

e. Budget Amendment – Board of Supervisors

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code for the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 2000, and ending September 30, 2001. At the recommendation of the Comptroller, Joyce Riales, Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the budget amendment for the Board of Supervisors as follows:

Decrease	001-901-999	General Fund	\$20,917.00
Increase	001-100-930	Vehicles	\$20,905.00
Increase	001-100-584	Tags	\$ 12.00

The motion passed by a vote as follows:

ITEM E.2.e, CONTINUED,

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	NO
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.2.e****

3. Approval of Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of March 5, 2001 to April 2, 2001, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. That all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling.

Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion to authorize travel during the period of March 5, 2001 to April 2, 2001, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

4. Approval of Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, Mississippi Code of 1973, Annotated, Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to pay Lee Hodge the amount of \$200.00 for the month of February, 2001; to pay Floyd Medlin the amount of \$80.00 for the month of February, 2001; to pay Joe Holmes the amount of \$280.00 for the month of February, 2001, for their service as bailiff for DeSoto County Justice Court. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.4****

5. Justice Court Report

The DeSoto County Justice Court Clerk, Linda Aldridge, gave a copy to the Board of Supervisors of the Justice Court Report for the month of February 2001, pursuant to Section 9-11-19 of the Mississippi Code of 1972, Annotated. Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to accept the Justice Court Report for the month of February 2001. The vote passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT

ITEM E.5, CONTINUED,

Supervisor Tommy Lewis	YES
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****See Exhibit E.5****

6. Approval for Justice Court to Change Depository

The DeSoto County Justice Court Clerk, Linda Aldridge, requested that the Justice Court Depository be changed from AM South Bank in Southaven to Trustmark Bank in Southaven. Linda Aldridge stated that the poor service and delay in receiving bank statements from AM South Bank was the main reason for this request. Linda Aldridge said that the requirement was to use a bank that was on the bid and the Justice Court would like to use Trustmark Bank, which would be more convenient. Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion for the Justice Court Depository to be changed from AM South Bank to Trustmark Bank in Southaven. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.6****

7. Sheriff's Employee Report

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to acknowledge receipt of the Sheriff's Department Employee Reports for the month of February 2001. The report is attached and made a part of the minutes in Exhibit E.7. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.7****

8. Central Maintenance

a. Road Report and Work Schedule

Pursuant to Section 65-17-7 of the Mississippi Code of 1972, annotated, County Road Manager Kenny Gunn presented the Road Report for January 28, 2000 thru February 25, 2001 and the Work Schedule for the month of March 2001.

Supervisor Tommy Lewis asked that the ditches be moved back on Byhalia Road near the Laughter Road area. Kenny Gunn said that they started the project but were told by Wade Carter there may be funds available for the project.

Supervisor Eugene Thach asked about Baldwin Road where the water was going over the road. Kenny Gunn said that it might be possible to use the bridge fund for the project after the Sandridge Road bridge is settled. Supervisor Eugene Thach asked if the bridge

fund would be state or county. Kenny Gunn said he budgeted money to replace the bridge. Board Attorney Bill Austin said he is working with Gary Snyder to close a portion of Sandridge Road to free up the budget funds.

ITEM E.8.a, CONTINUED,

Supervisor Jessie Medlin asked how the road reflector project is going. Kenny Gunn said that the road crews were putting down the reflectors on different roads across all districts. Kenny Gunn said that he is mapping where the reflectors have been applied in the districts and making the designation using the list of roads to be worked. Kenny Gunn said that the reflectors are being added to the heavy traffic roads first if those roads are not on the overlay contract. Supervisors Eugene Thach said that the badly curved roads need to be the first ones for reflectors. Kenny Gunn said that he is mapping out how to cover all districts.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to accept the County Road Report and Work schedule. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.8.a****

b. Road Bond Report

Road Manager Kenny Gunn presented the Road Bond Report to the Board of Supervisors for review. Supervisor Tommy Lewis asked how the road bonds that are for final construction and the notices are sent out, what type of information is on the notices. Kenny Gunn said that the notice states when the bond expires, the bond dollar amount and when the bond needs to be renewed. Kenny Gunn said that when the second notice goes out it shows the same information along with the date when the first notice was received by. Supervisor Tommy Lewis asked if the notice lists the road deficiencies inspected. Kenny Gunn said that it is up to the developer to notify the County how they want to renew or adjust the bond amount, but it is noted in the notice that if the bond is in final stage, it goes under a maintenance bond. Supervisor Tommy Lewis said that a column may need to be added to the notice for the road deficiencies.

Supervisor Jessie Medlin said the report shows that the bond for Kentwood had run out. Kenny Gunn said that he, Bill Austin and Merritt Powell had met with Lanier Hurdle to discuss the bond. Mr. Hurdle wants to build a road to connect to Apple Creek Subdivision. Kenny Gunn said that the residents of Apple Creek North Subdivision do not want the road or traffic into the subdivision. The plans were set up before the Apple Creek North subdivision and the grades of the roads don't match so that the roads do not tie together. Kenny Gunn said that he and Merritt Powell would be meeting with Supervisor John Caldwell concerning the meeting with Mr. Hurdle.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to accept the road bond report and approve the Road Managers recommendation for the road bond for Chickasaw Hills to be reduced from the Initial Construction Bond of \$58,000.00 to a Final Construction Bond for \$32,000.00. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES

Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.8.b****

ITEM E, CONTINUED,

9. Approval of Publication of Board Proceedings

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to approve the publication of Board Proceedings in connection with Section 19-3-33 of the Mississippi Code which states that the Board of Supervisors may have its proceedings published in some newspaper published in the county, and cause the same to be paid for out of the county treasury. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

10. Tax Assessor – Approval of Petitions to Increase/Reduce Assessments

Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion to approve the increases and reductions in assessments as presented by the Tax Assessor as follows:

REAL PROPERTY ASSESSMENT

<u>Parcel Number</u>	<u>Parcel Number</u>
2072 1009.0 00221.00	2076 2304.0 00411.00
1069 3213.0 00022.00	1059 3200.0 00012.00
3071 0200.0 00027.01	1065 1502.0 00007.00
1086 2406.0 00714.00	3055 1600.0 00003.02
1079 2919.0 00001.00	2074 1802.0 00001.00
1097 2500.0 00010.03	3073 0607.0 00112.00
1086 2304.0 00036.00	1067 3529.0 00041.00
1069 3006.0 00041.00	3098 2800.0 00014.01
2065 1508.0 00033.00	2065 1508.0 00032.00
1079 2919.0 00002.00	

PERSONAL PROPERTY ASSESSMENT

<u>Parcel Number - Company</u>	<u>Parcel Number - Company</u>
173-000 – Newcourt Financial USA	173-001 – Newcourt Financial USA
173-002 – Newcourt Financial USA	173-003 – Newcourt Financial USA
173-004 – Newcourt Financial USA	2356-000 – Thermo Capitol Corp
1067-000 – CIT Group	1067-001 – CITGroup
1067-002 – CIT Group	1067-003 – CIT Group
1067-004 – CIT Group	2393-000 – Olive Branch Physical Therapy
118-000 – ADP Leasing	2209-000 - L & T Construction
2213-000 – Magnolia Grove Bed & Breakfast	1649-000 – Greenbrook Animal Hospital
923-000 – Image Tire & Auto	1283-000 - Newcourt Communications
1283-001 – Newcourt Communications	1283-002 – Newcourt Communications
1283-003 – Newcourt Communications	1709-000 - Newcourt Comm Finance Corp
1709-001 – Newcourt Comm Finance Corp	1709-002 – Newcourt Comm Finance Corp
1709-003 – Newcourt Comm Finance Corp	1635-000 – Newcourt Leasing Corp
1635-001 – Newcourt Leasing Corp	1635-003 – Newcourt Leasing Corp

1635-006 – Newcourt Leasing Corp	1635-007 – Newcourt Leasing Corp
1635-008 – Newcourt Leasing Corp	625-000 – Hemker Color Lab Inc

The motion passed by a vote as follows:

ITEM E.10, CONTINUED,

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.10****

11. Chancery Clerk Allowances

Chancery Court Clerk, W. E. Davis, an order of Allowances to the Board of Supervisors for the February, 2001, term in the amount of \$1,770.00. Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to approve these payments, pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.11****

12. Circuit Clerk allowances

On this date, County Administrator David Armstrong, presented on behalf of the Circuit Court Clerk DaleThompson, an Order of Allowances to the Board of Supervisors for the Circuit Court for the January, 2001, term in the amount of \$7,548.00; Vacation day allowances to the Circuit Court Clerk for the month of January 2001, in the amount of \$3,420.00; County Court for the month of January, 2001, term in the amount of \$3,059.00; Youth Court for the month of January 2001, term in the amount of \$2,201.00. Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve these payments, pursuant to Sections 25-7-13, and Section 25-7-13(5) of the Mississippi Code of 1972, Annotated. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.12****

13. Authority to Accept Proposals for Property & Casualty Insurance

County Administrator David Armstrong said that the County's Property & Casualty Insurance will expire on May 22, 2001 and he is asking for approval from the Board of Supervisors to start seeking proposals. David Armstrong stated that Rex Haynes is the agent for the County as this time and that the contract is a one-year renewal. David Armstrong said that he would like to seek a two-year contract and that he has a current list of deductibles required if the Supervisors would like to look at it. Supervisor Jessie Medlin stated that the cost on the

Property and Casualty Insurance premium doubled last year from the previous year. David Armstrong said that the increase may be reduced by adding a risk management position in the County. Supervisor Eugene Thach asked if a consultant with no interest could help the County with the best policy for deductibles. Supervisor Thach asked about Pointer Insurance being

ITEM E.13, CONTINUED,

added to the bid list for insurance. Supervisor Tommy Lewis said that when the County seeks a proposal then they should get someone to go over the proposals.

Supervisor Gerald Clifton made a motion and Supervisor Jessie Medlin seconded the motion to approve the County Administrator David Armstrong to seek proposals for the County's Property & Casualty Insurance. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to recess until 1:15 p.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

14. Approval to Make the Fully Executed Recycling Agreement Part of the Minutes

Supervisor Gerald Clifton made a motion and Supervisor Eugene Thach seconded the motion for the Board of Supervisors approval to make the fully executed grant modification Recycling Agreement part of the Board Minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.14****

15. Amend Local & Private on Special Tax Districts –Butler Snow – Sam Keys

Supervisor Tommy Lewis made a motion and Supervisor Eugene Thach seconded the motion to carry this item over until the Board meeting on March 7, 2001. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

16. Authorization to Bid for Janitorial Supplies

Supervisor Eugene Thach made a motion and Supervisor Gerald Clifton seconded the motion for the Board of Supervisors to authorize to bid for janitorial supplies. The motion passed by

a vote as follows:

Supervisor Jessie Medlin	ABSENT
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES

ITEM E.16, CONTINUED,

Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

17. Approval for Board President to Sign Agreement with MAS

County Administrator David Armstrong said that the County had received a contract agreement from Mississippi Administrative Service (MAS) for the County’ health insurance. David Armstrong said that Board Attorney Bill Austin has looked over the agreement. Mr. Austin and David Armstrong brought up a couple of issues with the contract. Supervisor Gerald Clifton made a motion and Supervisor Eugene Thach seconded the motion to hold this item over until the Board meeting on March 7, 2001, for approval. The motion passed by a vote as follows:

Supervisor Jessie Medlin	ABSENT
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.17****

18. Approval of Agreement between DeSoto County Election Commission and MS Secretary of State Eric Clark

County Administrator David Armstrong presented an agreement from the Secretary of State’s Office to declare the County’s intentions for programming the voting machines for the April 17, 2001, election. David Armstrong said that Larry Wood, the County’s MIS Director stated that he would rather handle the election day programming for the voting devices in the County for the Election Commission for the April 17, 2001, election. Board Attorney Bill Austin said that this agreement was originally due back to the Secretary of State on March 1, 2001, but since the Board of Supervisors were in Washington D.C. at that time, the agreement needs to be faxed this day to the Secretary of State with how the County plans to handle the programming. Supervisor Eugene Thach made a motion and Supervisor Gerald Clifton seconded the motion to authorize the Chairperson of the Commission, the Clerk and the Board President to sign the agreement and fax it to the Secretary of State on this day of March 5, 2001 and to advise that the County desires to provide election day voting device programming services in house and to indicate the County wishes to reject the State’s offer to provide programming. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.18****

19. Proposed Grant Request

a. TOP Grant

County Administrator David Armstrong said that the County’s Grant Writer had been

requested to seek information concerning several grants that the County could apply for. David Armstrong stated that a list of all the requested grants was in the Supervisors packets for their review. David Armstrong said that he was suggesting that the top five grants be applied for and that Larry Wood Director of MIS was present to address the Board of Supervisors the need for the TOP Grant which is designed to assist agencies

ITEM E.19.a, CONTINUED,

providing funds to promote advanced telecommunications and information. The County would use the TOP Grant to help develop a website. Larry Wood stated he has written the grant and that the grant is a 50/50-match grant and that the County has to have all paperwork in by March 22, 2001. Larry Wood stated that the grant is a three-year project to establish a website with the capabilities the County would like to have. Larry Wood said that this portion of the website would be for the Chancery Clerk and Circuit Clerk offices. The total cost would be \$533,000.00 with the County's portion being \$209,000.00 over a three-year period since the County's personnel salary could not be refundable. Larry

Wood said that a portion could be paid out of the excess fee money from the Chancery Clerk and Circuit Clerk offices. Larry Wood stated that the biggest part of money would be for the hardware and software required for the website.

Supervisor Jessie Medlin asked if additional employees will be needed to maintain the website. Larry Wood said no, not with this particular project. Mr. Wood said he has some contracting in the grant.

Supervisor Eugene Thach said that the grants are good but the County has several grants out now and you can go into debt matching grants. Larry Wood said that this grant has nearly six hundred applicants yearly.

County Administrator David Armstrong asked if the website design would be contracted out. Larry Wood stated that it would require thirty to forty hours to design a website with text and pictures and that the average cost would be \$85.00 per hour and that he had talked with a contractor, J & D Resources to tighten that budget as much as possible.

Chancery Clerk W. E. Davis said that there could be ways that the County could charge for the website services when information was requested. Chancery Clerk Davis said that his goal has been to try to get a lot of information back loaded into the system and that this website would help the congestion in the Courthouse. Mr. Davis endorsed the idea for the grant. Larry Wood said that this could be a service to the people of DeSoto County.

Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion to authorize the grant writer to apply for the TOP Grant for DeSoto County. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.19.a****

b. Recreational Trails Funding Program

Supervisor Jessie Medlin said that he had asked Brigitte Herring, Grant Writer, to check into this grant for the Summerwood Subdivision that had requested that the County construct a park for the retirement and disability community. Brigitte Herring said that the funds would be for \$20,000; that is a 80/20 grant and is due by March 15, 2001. Supervisor Jessie Medlin

made a motion and Supervisor Tommy Lewis seconded the motion for approval of the Grant Writer Brigitte Herring to apply for the Recreational Trails Funding Grant. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES

ITEM E.19.b, CONTINUED,

Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.19.b****

c. Juvenile Accountability Incentive Block Grant Program (JAIBG)

Grant Writer Brigitte Herring said that Judge Mills Barbee requested this grant, which is a 90/10 grant and due by March 16,2001. This grant was developed to help reduce juvenile delinquency, improve the juvenile justice system, and increase accountability for juvenile offenders. DeSoto County is eligible to receive an additional \$16,707.00 in funds under the JAIBG Program. Supervisor Eugene Thach made a motion and Supervisor Jessie Medlin seconded the motion to approve the application by the Grant Writer for the JAIBG for DeSoto County. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.19.c****

d. Bulletproof Vest Partnership Grant

Grant Writer Brigitte Herring said that the Sheriff's Department requested this grant. This is a 50/50 grant that is offered by the U S Department of Justice with a deadline of April 14, 2001. This grant was designed to help the Sheriff's Department to purchase bulletproof vests for personnel. Supervisor Tommy Lewis asked if any money was in the budget to make the match in funds. County Administrator David Armstrong said that the County funds would have to be appropriated. Brigitte Herring stated that this grant is reimbursable after the purchase of vests. Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion to approve the Grant Writer application for the Bulletproof Vest Partnership Grant over the Internet. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E.19.d****

e. DCC 2110 Technology Grant Program for Law Enforcement

Grant Writer Brigitte Herring said that the Sheriff's Department and EMA had requested the application for this grant. The grant is due by June 1, 2001 and there is no match required for the grant. This grant is issued to one agency per year with the funds provides for law enforcement agencies to purchase a high speed notification system that will allow the law

enforcement agency to deliver messages to individuals, groups or an entire county. Supervisor Tommy Lewis made a motion and Supervisor Eugene Thach seconded the motion to approve the Grant Writer's application for the DCC2110 Technology Grant Program for Law Enforcement. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES

ITEM E.19.e, CONTINUED,

Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit E19.e****

F. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

G. OTHER ISSUES

1. Pontotoc Tornado Relief

DeSoto County Road Manager Kenny Gunn said that during the past week the County sent three trucks, a pickup, a lowboy excavator and seven people down to help out the tornado victims in Pontotoc. Kenny Gunn stated that all equipment and personnel were back in the County on this date of March 5, 2001. Kenny Gunn said that the application would be made to FEMA for reimbursement to DeSoto County for expenses incurred. Supervisor Jessie Medlin said that the County should help other counties in times such as the Pontotoc tornado. Kenny Gunn said that he advised the Pontotoc personnel, that if they need anything else to make a request to the DeSoto County Board of Supervisors.

2. Fencing Church Road Property

County Road Manager Kenny Gunn said that Daniel Murphy had requested that a temporary fence to be put up for the Church Road clearing. Kenny Gunn said that they were able to do this with the short notice that was given, but that the County may need to look at alternates, in bids for fencing, for future bids for road projects. Supervisor Jessie Medlin asked what would the County do with the fence crew. Kenny Gunn said that he was able to shuffle people around to do jobs where necessary.

3. District 2 Park Fund

As allowed by interlocal agreements passed in FY2000, Supervisor Eugene Thach made a motion for the Board of Supervisors to allocate from the District 2 Park Funds \$5,000 to Horn Lake, \$10,000 to Olive Branch and \$20,000 to Southaven for park maintenance. Supervisor Jessie Medlin seconded the motion. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

4. Historical Society Museum

DeSoto County Board Attorney Bill Austin said that the Historical Society Museum was

asking for a contribution from DeSoto County. Bill Austin said that the County must get legislative authority to make a donation. Bill Austin stated that the Board needs to send a resolution to the state for a \$25,000 contribution to the Historical Society Museum. County Administrator David Armstrong said that the County had put \$13,000 in the budget for the Historical Society Museum, but that they want each city to also give to the museum. The Board questioned the arbitrary limit in the resolution. David Armstrong said that in asking for legislation the County would not have to put an amount in the resolution. Supervisor Jessie

ITEM G.4, CONTINUED,

Medlin made a motion and Supervisor Eugene Thach seconded the motion for the Board of Supervisors to send a resolution to the DeSoto County legislative delegation regarding a donation to the DeSoto County Historical Society Museum. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

****See Exhibit G.4****

5. Courthouse – Chancery Clerk Office

Operations and Maintenance Supervisor Jim Bearden gave the Board of Supervisors an update on the recent flooding in the Courthouse. Jim Bearden said that there was a six inch fire main seal that blew out which resulted in three inches of water flooding the Chancery Clerks Northeast sections of the Courthouse. Jim Bearden stated that Great Southern Fire Protection had been put on notice of the responsibility to replace carpet, furniture and possibly the tiles in the flooded areas. Jim Bearden said that Seiler Construction has also been notified of the flooding. Jim Bearden said that letters had been sent to Allen & Hoshall and the insurance company putting them on notice regarding the flood. Bill Austin asked that Jim Bearden send copies of all letters mailed regarding the flood to his office.

Jim Bearden stated that all of the Building and Grounds personnel worked together to remove the water as quickly as possible. The Electric Company was notified to kill the electricity so that the computers could be dried out. Jim Bearden said that it would probably take a couple of weeks before any damage would occur to the tile floors in Courthouse.

W. E. “Sluggo” Davis said if his less than month old furniture is damaged in anyway, he expects the contractor to replace the furniture and not at the tax payers expense. Mr. Davis said people in the furniture industry have advised him that damage can appear as much as two years after the furniture has gotten wet.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to recess until Wednesday, March 7, 2001 at 9:00 a.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

THIS the 5TH. day of March, 2001, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Tommy Lewis, President
DeSoto County Board of Supervisors