

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

TOMMY LEWIS, PRESIDENT 2001, PRESIDING

May 9, 2001

A. CALL TO ORDER

The May 9, 2001, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Tommy Lewis, Board President 2001.

Chief Deputy Charlie Brown of the DeSoto County Sheriff's Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Eugene C. Thach-----District 2
Supervisor Gerald Clifton-----District 3
Supervisor John Caldwell-----District 4
Supervisor Tommy Lewis-----District 5
W. E. ASluggo@ Davis-----Chancery Clerk
Sheriff James Albert Riley-----Sheriff
David Armstrong-----County Administrator
William H. Austin, Jr.-----Board Attorney

B. INVOCATION

Supervisor John Caldwell presented the invocation.

C. PLANNING COMMISSION

The Planning Commission brought several items before the Board of Supervisors as evidenced by the portion of the minutes submitted by the Planning Commission. ****See Exhibit C****

D. OLD BUSINESS

1. Approval of Final Inventory Disposition

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to accept receipts from the Inventory Clerk for MIS and for a calculator for the Circuit Clerk pursuant to Section 31-7-107 of the Mississippi Code and did approve the disposition on the report as follows:

<u>Property</u>	<u>Description</u>	<u>Serial #</u>	<u>Disposition</u>
6011	IBM 3197 Terminal	88-C6338	Disposal
6051	IBM 3197 Terminal	88-B2291	Disposal
8305	Epson Printer	4OU-1149392	Disposal
6117	Epson Printer	OTF1010512	Disposal
6234	Impressions 15" Monitor	3428NG	Donate & Transfer to Youth Services
6010	IBM 3196 Terminal	88-HM557	Disposal
6069	U. S. Robotics Modem	0002680104020216	Disposal
6070	U. S. Robotics Modem	0002680103955775	Disposal
04096	Calculator	6C091493	Disposal

ITEM D.1, CONTINUED,

The motion passed by a vote as follows:

Supervisor Jessie Medlin	ABSENT
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit D.1****

2. Approval to Order Furniture for Phase II Courthouse Renovation

Vanessa Lynchard, Director of Administrative Services, said the Courthouse Renovation Phase II was in process and requested approval from the Board of Supervisors for the furniture budget. Vanessa Lynchard said the furniture is not being done all at one time but in phases as the storage of advance furniture would be an issue. The systems furniture will be purchased from Corporate Express off the state contract negotiated to a discount of 72.7% at a cost of \$52,472.92 for Phase II and Phase III systems furniture. Vanessa Lynchard said the total furniture budget for all of the Courthouse Phase II, Phase III, and Phase IV would be less than \$92,000.00. Vanessa Lynchard said this does not include any roller shelving or electronic shelving for the Circuit Clerk's office.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve the Courthouse Renovations Furniture Budget for Phase II, Phase III, and Phase IV for a total of \$92,000.00 with the understanding of the exclusion of the roller shelving or electronic shelving for the Circuit Clerks office. The motion passed by a vote as follows:

Supervisor Jessie Medlin	ABSENT
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit D.2****

3. Authority to Advertise for CDBG Consultant

Supervisor Gerald Clifton made the motion and Supervisor John Caldwell seconded the motion to submit a Resolution authorizing preparation and submittal of an application for CDBG funds from the State of Mississippi's Department of Economic Development Program a part of the minutes and to authorize the Board President to sign the agreement and to authorize advertising for a CDBG consultant. The motion passed by a unanimous vote.

4. Approval to Bid for – Election Equipment

Circuit Clerk Dale Thompson appeared before the Board of Supervisors and stated that the verified requirements for the election equipment had been completed. Dale Thompson said the state of Florida had gone with the optical scan equipment to be used in future elections. County Administrator David Armstrong asked if Election Commission had any comments or objections to the election equipment. Ted Mayhall said in the State of Mississippi there are 52 counties with the optical scan equipment and the Election Commission does not foresee any problems with optical scan for DeSoto County elections.

ITEM D.4, CONTINUED,

Supervisor John Caldwell asked if the Circuit Clerk was ready to go out for bids on this equipment or if this was a sole source item. Circuit Clerk Dale Thompson said the County was required to go out for bids when the Board of Supervisors has approved the equipment type. David Armstrong asked if the modems were going to be a part of the bid process and if there was a cost for the modems. Ted Mayhall said that not all precincts would require modems, since some precincts used for voting do not have telephone hookups. Dale Thompson said the ballpark cost for equipment would be about \$250,000 to \$300,000. Supervisor Eugene Thach asked if any funds are available or will this amount have to be budgeted. David Armstrong asked if the election commission had good commitments from the Cities and asked what are the Cities going to pledge toward the election equipment. Ted Mayhall said due to the City elections taking place, the current Mayors could not make a commitment until the elections were over.

David Armstrong asked if the Cities would supplement maintenance cost on equipment. Dale Thompson said the breakdown of cost for the Cities has not been identified yet. Once the County has the final cost for the election equipment we can break down the cost and ask the Cities for a certain share.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to go out for bids to purchase and or lease purchase optical scan election equipment and to add an option for modems. The motion passed by a unanimous vote.

Supervisor Tommy Lewis said the equipment should be a standard system and all tests should comply with Federal and State standards. Dale Thompson said all this has been done and will be provided at bid time. They will write specs to go along with bids and got Justice Department approval. Once the bids are received the County can get Justice Department approval on the equipment before accepting bid.

E. NEW BUSINESS

1. Risk Management Report

County Administrator David Armstrong said Bob Lynam, Loss Control Consultant with J. Henry & Company, was present to present to the Board of Supervisors his recent Safety Audit Report, which the County had contracted to be done.

Bob Lynam said he was here to give an assessment of where the County is and why the major increase in insurance cost happened this year. Mr. Lynam said Tim Curtis, Deputy Director of EMS, assisted and helped coordinate the recent audits done with the County employees. All employees were extremely cooperative and shared their insights freely in a professional and constructive manner.

Mr. Lynam said he met with major departments of the County to do his assessment of each area. Mr. Lynam said he established a scale for the County and the 25 to 49 range means work needs to be done in areas of efficiency. Mr. Lynam said where the County stands now is 49% with the primary issues, which should set work sites and goals for the lose control program.

County Administrator David Armstrong asked if the study would help to bring down insurance costs for the County. Mr. Lynam said evidence of the recent audit has allowed the County to identify some areas to focus on for improvement that helped in the seeking of the County's recent personal property insurance carrier.

Supervisor Jessie Medlin asked Mr. Lynam if he visited the actual work areas. Mr. Lynam stated yes and he interviewed personnel at each location visited. Supervisor Eugene Thach asked if the findings were in the report for the Board of Supervisors to

ITEM E.1, CONTINUED,

work with. Mr. Lynam stated page 8 & 9 of the report are the major findings with recommendations for the issues.

Supervisor John Caldwell asked for clarification on recommendation #1 regarding the County Operation Manual. Mr. Lynam stated the County Operation Manual calls for a County Safety Officer, which the County does not have in this position. This is a position that needs to be filled to help the County keep records on safety issues within the County and enable the County to maintain records in a central location. Mr. Lynam said the measure of deficiencies with claims filed and a central location for files will allow the Board to task someone with these files to be able to make quarterly reports to the Board of Supervisors and the department heads, who in turn could give reports to their employees. Mr. Lynam said to take negative accidents and turn them into positives by setting up corrective actions and following up on them. Mr. Lynam said the adoption of the Operation Manual was a good step, but it will require additions and deletions periodically.

Mr. Lynam said the Justice Court area is a big liability for the County and some improvements have already been taking place in that area, but the bathroom facilities are in the back of the building and this allows access to the Courtrooms for anyone going to the restroom. Supervisor Eugene Thach said the plan is to screen the Justice Court facility at the entrance. Mr. Lynam said the ladies that go to the bank unescorted is a problem liability for the County. Supervisor Thach said the Cities should handle this concern.

Mr. Lynam said the emergency evacuation of the Administration Building is a concern. All the people can't hear the fire alarm in some areas and if there is a natural disaster warnings could not be given to all personnel in the building. A public address system may need to be installed.

Mr. Lynam said some of the work areas for the road crew are unsafe practices that need to be addressed, like not wearing high visibility vests when working near roadways and not wearing seatbelts during travel in County vehicles.

Supervisor John Caldwell asked what is the increase in costs to the County that have occurred from poor workstation design and the emergency evacuation procedures. Also regarding people in accidents from not wearing seatbelts and not wearing vests, where will this save money if no claims have been filed.

David Armstrong said the recommendations #1, #2, #3, & #4 are reasons for the increase in the County's recent insurance cost. People turn in claims because the County has insurance. Supervisor Eugene Thach said he could see the biggest expense to the County is the jail. The County lawsuits come mostly from this area.

Supervisor Tommy Lewis said effective training would help in the jail area as much as anything and this could help the County in cost saving. Mr. Lynam reported Commander Dunn said the Sheriff's Department was a separate area, but he found most of the desk areas with bad workstation design there. Mr. Lynam said the County Safety Officer could be assigned to the Sheriff's area, since this is the biggest liability area to the County.

Supervisor John Caldwell asked about driver training in the County and if there were any concerns. Mr. Lynam said he talked with the Sheriff and found no structure regarding driver training. He had talked with Bobby Storey, who is trained, licensed, and certified for the County. This is a good source for the County to use in instructing driver training. Mr. Lynam said the jail issues would have to be addressed by the Board of Supervisors concerning the claims that come from this area.

ITEM E.1, CONTINUED,

Mr. Lynam said the size of DeSoto County and the lawsuits and claims will only increase the amount of insurance for the County and this alone would require that the County have a Risk Manager. David Armstrong said only a few Risk Managers are employed in the Counties in Mississippi. Mr. Lynam said Tennessee has 95 Counties and 6 Counties have full time Risk Managers and some Counties have part time Risk Managers. David Armstrong asked Bob Lynam what was the next step for the County. Mr. Lynam said the hiring of the County Safety Officer should be the next step and then the training with department directors concerning safety issues in each department. The County could look for a part time Risk Manager in the beginning and gradually work into a full time position. Mr. Lynam said he could do hands on training with the County Safety Officer to make him more effective for the County. Supervisor Eugene Thach said he could see the Safety Officer & Consultant being necessary during insurance time for the County to secure better rates. Mr. Lynam said one person is needed by the County now to start to work on safety.

Supervisor John Caldwell said the County may need to hire someone. Mr. Lynam said nobody has to answer for claims or accidents, and they will have to have the support from the Board of Supervisors for the program to be effective. Supervisor Jessie Medlin asked if the County should start with Phase II, which is training the Department Heads. Mr. Lynam said yes.

Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to post the position to hire a County Safety Officer. The motion passed by a unanimous vote.

David Armstrong said the County would move forward with Phase II. Supervisor Jessie Medlin said the person, County Safety Officer, should meet with the group also. Supervisor Eugene Thach said Mr. Lynam should meet with the County Safety Officer to make recommendations for his/her hire to the Board of Supervisors.

Mr. Lynam said the main focus of the meeting with the Department Heads would be to cover the Operations Manual as it pertains to safety. ****See Exhibit E.1****

2. Central Maintenance – Approval of Contract for Uniforms with Unifirst

Board Attorney Bill Austin recommended carrying this item over until May 21, 2001 due to contract corrections being made. The current company will maintain the contract for this time frame. Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to carry this item over until May 21, 2001. The motion passed by a unanimous vote. ****See Exhibit E.2****

3. Circuit Court Allowances

On this date, County Administrator David Armstrong, presented on behalf of the Circuit Court Clerk Dale Thompson, an Order of Allowances to the Board of Supervisors for the Circuit Court for the April Term, in the amount of \$7,369.50; vacation days allowances for the Circuit Court Clerk for the month of April Term in the amount of \$1,980.00; Youth Court for the month of April Term in the amount of \$2,861.00. Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve these payments, pursuant to Sections 25-7-13, of the Mississippi code of 1972, Annotated. The motion passed by a unanimous vote. ****See Exhibit E.3****

ITEM E, CONTINUED,

4. Metro Narcotics

a. Approval to have Auction 6/9/01

County Administrator David Armstrong said the DeSoto County Metro Narcotics requested approval from the Board of Supervisors to have an auction on June 9, 2001 to dispose of property that has cleared all legal seizure and forfeiture proceedings as required by law.

Supervisor John Caldwell asked if the County had anything at Central Maintenance or other facilities that could be added to the list for this auction. Supervisor Tommy Lewis asked what kind of advertising is done to have bidders come to the auction. Vanessa Lynchard, Director of Administrative Services, said once the contract with the Auctioneer is approved, the advertising goes into the papers. Since the Auction Company's fee is based on the final amount the County receives, they encourage and assure proper advertising.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the auction for Metro Narcotics to be held on June 9, 2001. The motion passed by a unanimous vote.

b. Approval to Contract with Bud Black

County Administrator David Armstrong said Metro Narcotics requests the approval of the Board of Supervisors for Bud Black Auction Company with Bud Black as Auctioneer, to hold this Absolute Auction on Saturday June 9, 2001, with the Auctioneer fee being 10% of the sales. Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve Bud Black Auction Company to hold the Absolute Auction at the fee of 10% of sales plus assistance fees. The motion passed by a unanimous vote.

c. Approval to Surplus Items

County Administrator David Armstrong presented a detailed listing of items from DeSoto County Metro Narcotics requesting the items to be declared surplus property for purposes of being auctioned.

Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion to declare the property of DeSoto County Metro Narcotics as follows as surplus and to authorize the surplus property to be auctioned:

<u>Vehicle</u>	<u>Color</u>	<u>VIN Number</u>
1970 Chevrolet C-20 Van	black	CGQ253U1611872
1970 Ford Maverick	blue	J3K91F224852
1974 Chevrolet Impala	green	1L4H4S196730
1976 Ford F150 truck	black	F15JUC02726
1979 Pontiac Grand Prix	brown	2D19KAP540490
1979 Chevrolet Monte Carlo	brown	1Z37J9K532079
1979 Lincoln Continental (2Dr)	blue	F9Y89S684050
1981 Oldsmobile Cutlass	green	1G3AR69A1BD424937
1982 Chevrolet C-10 truck	brown	1GCDC14H3CJ134823
1985 Mercury Cougar	blue	1MEBP923XFH645330
1986 Oldsmobile Cutlass Supreme	maroon	1G3MG47Y6GP364186
1987 Oldsmobile Regency	crème	1G3CW5136H4317318

1987 Volvo 740G

gray

YV1FX8741H2144034

ITEM E.4.c, CONTINUED,

<u>Vehicle</u>	<u>Color</u>	<u>VIN Number</u>
1988 Buick LeSabre	blue	1G4HP54C9JH490968
1988 Chevrolet Caprice Classic	brown	1G1BU51H0JR117548
1989 Nissan Sentry	gray	1N4GB21S4KC708344
1989 Chevrolet GC1 truck	white	1GCDC14Z8KE221150
1989 Dodge R50 truck	silver	JB7FL24D4KP017145
1990 Yamaha 550 Maxim motorcycle	red	JYA5K5030790
1990 Ford Thunderbird	white	1FAPP6242LH193728
1990 Mazda 2200S truck	blue	JM2UF1131L0885534
1990 Chevrolet Astro Van	blue	1GNDM15Z4LB183924
1991 Chevrolet Lumina Van	blue	1GNCU06D4MT134002
1991 Ford Escort	blue	1FAPP14J7MW193808
1992 Chevrolet Geo Prism	blue	1Y1SK546XNZ083353
1992 Chevrolet CG1 X-Cab truck	white	2GCEC19K5N1115583
1993 Buick Park Avenue	blue	1G4CW53L3P1620937
1993 Ford Mustang	black	1FACP40E6PF205167
1995 Ford F150 X-Cab truck	white	1FTEX15H0SKA89601
1995 Chevrolet Camaro	blue	2G1FP22S5S2196432

<u>BRAND</u>	<u>ITEM</u>	<u>SERIAL#</u>
Ericsson	phone	231-10847574
Ericsson	phone	UA201D0NSD
Ericsson	phone	231-12075124
Ericsson	phone	231-02224753
Ericsson	phone	231-02034001
Ericsson	phone	146-10524405
Ericsson	phone	240-01967621
Ericsson	phone	204-15058189
Ericsson	phone	231-02183710
Mitsubishi	phone	MTCJ220064
Mitsubishi	phone	BT71A21320
Mitsubishi	phone	MTBJ406911
Mitsubishi	phone	ET2JB32223
Audiovox	phone	0105429937
Audiovox	phone	0995435700
Motorola	phone	A23GWJ8627
Motorola	phone	830AZA1413
Motorola	phone	770108E3AEJ-572
Nokia	phone	0502042LG
Nokia	phone	12214184475
Nokia	phone	12207634328
Nokia	phone	12211275059
Nokia	phone	0502042AH
Nokia	phone	12200192848
Nokia	phone	15609018849
Nokia	phone	0501543EF
Nokia	phone	11410693464
NEC	phone	00224598D1G8
NEC	phone	00207268D1G8
Mitsubishi	phone	MTCJ122435
Samsung	phone	1257342
Sanyo	phone	24700329145
Motorola	phone	194ERSF497Y
Lenox Sound	phone	9636110642

ITEM E.4.c, CONTINUED,

<u>BRAND</u>	<u>ITEM</u>	<u>SERIAL#</u>
Motorola	pager	077BXGGD7W
Motorola	pager	64AUZJ3HXX
Motorola	pager	P5-496677
Bell South	pager	008033978-F1
Bell South	pager	007805487-F1
Diva Plus	pager	3PHP90947796
Diva Pro	pager	9HPH00201759
X02 (black)	pager	None
Numero Uno	pager	351G05412
Page One	pager	INT4400
Geneve Classic Quartz Mans Watch	jewelry	805434
Seiko Titanium Quartz Mans Watch	jewelry	XAX71
HNL ANC LAX Silver Quartz Mans Watch	jewelry	none
10-K Gold Mans Band Ring w/Diamonds	jewelry	none
10-K Gold Mans Nugget Band Ring	jewelry	none
10-K Gold Mans Onyx Stone w/Wings & Propeller Ring	jewelry	none
10-K Gold Mans Onyx Stone w/Dollar Sign Ring	jewelry	none
00-K Gold Mans Band w/Diamonds	jewelry	none
00-K Gold Imitation Liberty Coin w/Clear Stones Ring	jewelry	none
14-K Gold Ladies Band w/Diamonds Ring	jewelry	none
24-K Gold Ladies Band w/Diamonds Ring	jewelry	none
14-K Gold 26" Rope Chain Necklace	jewelry	none
14-K Gold 24" Rope Chain Necklace	jewelry	none
10-K Gold 22" Rope Chain Necklace	jewelry	none
Sterling Silver 22" Link Chain Necklace	jewelry	none
10-K Gold 8" Flat Rope Chain Bracelet	jewelry	none
10-K Gold 8" Bar & Link Chain w/Diamonds Bracelet	jewelry	none
00-K Gold Imitation Nugget Band w/RDS Bracelet	jewelry	none
00-K Gold Imitation Nugget Band Bracelet	jewelry	none
00-K Gold Imitation 9" Rope Chain Bracelet	jewelry	none
14-K Gold Crucifix w/Jesus Pendent	jewelry	none
00-K Gold Imitation Oval Shape w/Clear Stones Pendent	jewelry	none
00-K Gold Imitation Nugget Cut Bass w/Liberty Coin & Clear Stones Pendent	jewelry	none
Optimus 3 Way Cross Over System	Stereo Eq.	04A99
Rockwood Power Amplifier	Stereo Eq.	98070777
Kenwood Power Amplifier	Stereo Eq.	8090194
Jensen Power Amplifier	Stereo Eq.	C-065783
Pyramid Power Amplifier	Stereo Eq.	901327
Pyramid Power Amplifier	Stereo Eq.	102929
Pioneer Power Amplifier	Stereo Eq.	PG023524
Sony AM/FM Disc Radio w/Detachable Face Plate	Stereo Eq.	559224

ITEM E.4.c, CONTINUED,

<u>BRAND</u>	<u>ITEM</u>	<u>SERIAL#</u>
Sony AM/FM Disc Radio w/Spring Open Face Plate	Stereo Eq.	3528180
Jensen AM/FM Cassette Radio w/Detachable Face Plate	Stereo Eq.	KW191108730
Panasonic Portable CD Player w/Head phones	Stereo Eq.	FC7EC65177

The motion passed by a unanimous vote. ****See Exhibit E.4.c****

5. Procurement Card / Credit Card

County Administrator David Armstrong said the County could no longer use the procurement card under State Requirements. David Armstrong said the State of Mississippi April 2001, Purchasing Notes states the Board of Supervisors of any County may acquire one or more credit cards which may be used by members of the Board of Supervisors and County employees to pay expenses incurred by them when traveling in or out of the State in the performance of their official duties. Local Governing Authorities may not use the small purchase procurement card under the program established by DFA. The use of the Procurement Cards has to cease immediately. The Credit Card can be used for travel only. State Agencies can use the procurement card.

David Armstrong said Section 31-317-103 states that no purchase order is required for amounts under \$100.00 if the Board of Supervisors sets this policy.

Supervisor Jessie Medlin asked if the County could use one card for all Supervisors' travels. David Armstrong said if meals were put on the credit card, the receipts would have to be turned in with expense reports. Supervisor Eugene Thach asked if the County Administrator could give a time frame saved and hours spent for purchase orders under the \$100.00 limit verses the procedure for issuing purchase orders for all purchases. David Armstrong said no, but the County would have stores mail receipts direct to the County for any purchases. Supervisor Jessie Medlin asked who would look at the amount of purchases. David Armstrong said the County would have to establish charge accounts at vendors with limits of purchase and they would bill the County for payments. Supervisor Jessie Medlin said he would like for the personnel who purchased the goods to bring receipts into the County also. Supervisor Medlin said the County could try this for a month to see how it works out. Kenny Gunn, Central Maintenance and Jim Bearden, Operations and Maintenance Director, will need to designate a person who would purchase for these departments. David Armstrong said any purchase over \$100.00 would still require a purchase order number from the County Purchasing Department. Supervisor Tommy Lewis said the County needs to be sure we have a check and balance system in place.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion for the County to allow designated personnel, as approved by the County Administrator, to purchase items under \$100.00 on account with vendors and to abolish the use of the procurement cards. The motion passed by a unanimous vote. ****See Exhibit E.5****

6. Change to Personnel Policy

County Administrator David Armstrong said he had discussed the personnel policy 2.608, which states no person shall be hired as a regular, full time County employee if his/her relative, as defined in Section 2.601 is then serving as an elected County official, with the Board Attorney Bill Austin and he recommends taking this policy out of the

Manual. David Armstrong said this policy is already covered by policy 2.604, which states

ITEM E.6, CONTINUED,

applicants are ineligible for employment, promotion or transfer to a position where an employee who is a relative would recommend, determine or approve hiring, termination, performance appraisals, pay change, disciplinary action, promotion or the like for the applicant.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to delete policy 2.608 from the County Personnel Policy Manual. The motion passed by a unanimous vote. ****See Exhibit E.6****

7. Contract with Consulting Engineer

County Administrator David Armstrong said the contract for the Consulting Engineer, Daniel Murphy, has been looked over by the Board Attorney Bill Austin and found to be in order for approval by the Board of Supervisors.

Supervisor John Caldwell said Mr. Murphy could collect project compensation for State Aid, but it does not limit the County to be able to hire someone else to work right of ways.

Supervisor Tommy Lewis requested that the Board Order approved on May 7, 2001, regarding whether LSBP funds can be used on Airways Road, be sent to Daniel Murphy along with a copy of the approved Consulting Engineer's contract.

Supervisor Gerald Clifton made the motion and Supervisor Jessie Medlin seconded the motion to approve the Consulting Engineer Contract with Daniel Murphy to commence on March 15, 2001 and expire on March 31, 2002 and shall be considered for renewal for regular periods of one year. The motion passed by a unanimous vote.

8. Approval of Inventory Disposal – Sheriff's Dept.

At the recommendation of Bonnie Gatlin, Inventory Clerk, Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to declare the items as surplus and to approve the disposal of property from inventory of the Sheriff's Department for the following items:

PROPERTY #	DESCRIPTION	SERIAL #	REASON
3145	Smith Corona Typewriter	MK02841	Broken beyond repair
158	Casio Adding Machine	320669	Broken beyond repair
6193	Epson LQ870	4OU1010799	Broken beyond repair
6187	Infopro PC	920721016769	Broken beyond repair
11011	GX3000 Hi Band Radio	52OU040022	Broken and obsolete
11196	Standard Hi Band Radio	17UI20358	Obsolete
11197	Standard Hi Band Radio	17UI20362	Obsolete
11012	Regency Van Radio		Obsolete
11013	GX300 Van Radio	55UO70053	Broken and Obsolete
11014	Appello 6 oz.	32947	Broken and Obsolete
30229	NEC Phone	00417976D6A9	Broken
30233	NEC Phone	00441261D6B9	Broken
30225	Nokia Phone	00417904D6A9	Broken
30235	NEC Phone	0040144D6B9	Broken
10067	Nokia Phone	23501199948N2160	Broken
11198	Standard Radio	17U120356	Obsolete

The motion passed by a unanimous vote. ****See Exhibit E.8****

ITEM E., CONTINUED,

9. Authority to Close Justice Court on May 31, 2001

County Administrator David Armstrong said he has received a request to close the Justice Court offices for one-half day on May 31, 2001 to do a software package conversion and training on the new system. This will allow training for all personnel at one time. They do not have court on Thursday May 31, 2001 scheduled. Board Attorney Bill Austin said notices would need to be posted in advance of the closing. David Armstrong said he would handle the posting of the notices for the closing of the Justice Court offices. Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the closing of the Justice Court Offices for a one-half day on May 31, 2001 for a software conversion and system training for all personnel, and for notices of the closing to posted in advance. The motion passed by a unanimous vote.

**10. Authorization to Open Bids for Uniforms for Building & Grounds – May 31, 2001
10AM**

That on this date, the County Administrator, David Armstrong requested authorization to open bids for Building & Grounds Uniforms. Supervisor John Caldwell made a motion and Supervisor Eugene Thach seconded the motion to authorize the County Administrator or his designee to open bids for the Building & Grounds Uniforms on May 31, 2001 at 10 AM. The motion passed by a unanimous vote. ****See Exhibit E.10****

F. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

G. OTHER ISSUES

1. Civic Center Late Bill

Supervisor Tommy Lewis said he received a request from the Civic Center Board for the County to pay the Civic Center bill to Howell's Landscaping for \$135,270.00. Supervisor Lewis said this approval was subject to the Civic Center's official approval being sent to the County. County Administrator David Armstrong said he would call the Civic Center to have a copy of the minutes, from the special meeting where the Civic Center Board approved the bill from Howells Landscaping for \$135,270.00 was sent.

Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion to approve the clerk to cut the check to pay Howell's Landscaping for \$135,270.00 contingent on receiving approval from the Civic Center Board. The motion passed by a unanimous vote. ****See Exhibit G.1****

2. Bridge & Slaughter

County Administrator David Armstrong said Chris Watson, Bridge & Slaughter Representative for the County redistricting project, will be available on May 10, 2001, at 2:00 P.M. to discuss any questions the Board of Supervisors might have about the redistricting project. This was informational only. No motions were taken on this item.

3. Olive Branch Community Day Camp

In Accordance with Section 19-5-93(p), the Board of Supervisors recognized the efforts of the Olive Branch Day Camp to promote literacy in DeSoto County. Mississippi Code 19-5-93 (p) provides that the Board of Supervisors of any County in this State is hereby

ITEM G.3, CONTINUED,

authorized and empowered, in its discretion, to donate out of the general fund of the County such sum of money as the Board deems reasonable to any literacy program being conducted within the County.

Supervisor Jessie Medlin said the County had been asked to donate \$6,000.00 to the Olive Branch Community Day Camp. Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to take \$6,000.00 out of District 1 Park Funds for the Olive Branch Community Day Camp and to do the budget amendment as follows:

Decrease Account 001-521-913 District 1 Park Funds	\$6,000
Increase Account 001-675-522 Advertise County Resources	\$6,000

The motion passed by a unanimous vote.

4. County New Hire – OJT Program

Chancery Clerk Sluggo Davis said he had recently hired a new employee and wanted the Board of Supervisors approval to apply for OJT reimbursement. To do so OJT requires that the County send a letter authorizing Joyce Riales or Vickie Richmann to sign documents pertaining to WIA/OJT for the DeSoto County Board of Supervisors. Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve sending the letter authorizing Joyce Riales and Vickie Richmann to sign documents pertaining to WIA/OJT for DeSoto County Board of Supervisors. The motion passed by a unanimous vote.

5. Hwy 301 & Starlanding Road Intersection

Supervisor John Caldwell said he had talked with MDOT and they are in the process of doing the traffic counts at Hwy 301 and Starlanding Road Intersection. They will make their recommendation for a four-way stop sign after this is completed. No motions were made on this item.

6. Billboards

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to ban billboards (Off Premise Signs) in unincorporated areas of the County. The motion passed by a unanimous vote.

Supervisor Tommy Lewis asked what would happen when billboards are torn down by weather or a natural disaster. Board Attorney Bill Austin said the Board of Supervisors would need to establish a policy concerning acts of God, accident, or eminent domain that will or will not allow them to be replaced or upgraded in such events.

Supervisor John Caldwell made the motion that the County allow billboards to be replaced or upgraded in the same location if they suffer deterioration due to unforeseen circumstances, acts of God or eminent domain. The billboards should be rebuilt in the same location or as determined by a building official. The billboards could be replaced from destruction by natural causes, but not for deterioration from aging and/or lack of maintenance improvement purposes, and they can't be moved. Supervisor Jessie Medlin seconded this motion. The motion passed by a unanimous vote.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the

motion to recess until Monday, May 21, 2001 at 9:00 a.m. The motion passed by a unanimous vote.

THIS the 9TH. Day of May 2001, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Tommy Lewis, President
DeSoto County Board of Supervisors