

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**TOMMY LEWIS, PRESIDENT 2001, PRESIDING**

**June 13, 2001**

**A. CALL TO ORDER**

The June 13, 2001, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Tommy Lewis, Board President 2001.

DeSoto County Sheriff James Albert Riley was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

- Supervisor Jessie Medlin-----District 1
- Supervisor Eugene C. Thach-----District 2
- Supervisor Gerald Clifton-----District 3
- Supervisor John Caldwell-----District 4
- Supervisor Tommy Lewis-----District 5
- W. E. ASluggo@ Davis-----Chancery Clerk
- Sheriff James Albert Riley-----Sheriff
- David Armstrong-----County Administrator
- William H. Austin, Jr.-----Board Attorney

**B. INVOCATION**

Supervisor John Caldwell presented the invocation.

**C. PLANNING COMMISSION**

The Planning Commission brought several items before the Board of Supervisors as evidenced by the portion of the minutes submitted by the Planning Commission. **\*\*See Exhibit C\*\***

**D. OLD BUSINESS**

**1. Bids Under Advisement**

**a. Roller Shelving**

County Administrator David Armstrong said the lowest bidder for the roller shelving was MS Filing. Chancery Clerk Sluggo Davis asked if the shelving would be added to the existing shelving. Vanessa Lynchard, Director of Administrative Services, said the shelving would be an addition to the new section on the north end of Courthouse and the balance would add to the existing shelving in the Circuit Clerk's South Wing.

**ITEM D.1.a, CONTINUED,**

The bid file number 01-361-001, with bid opening date of June 7, 2001 at 10 a.m. for roller shelving for the Courthouse Renovation came in as follows:

Room #	Vendor		Description		Qty	Price Ea	Price Ea	Total	Total
	G&E	MS	G&E	MS		G&E Vest	MS Filing	G&E	MS
224	S-113	214	Starter		1	\$603.33	\$480.00	\$603.00	\$480.00
	S-113	214-A	Annex		1	\$549.61	\$467.00	\$549.61	\$467.00
	S-113	241	Fin. Ends		1pr.	\$157.55	\$160.00	\$157.55	\$160.00
225&262 2,820.00	13 FSF	RD402SFF	2-16 w/	sgl face	2	1,454.43	1,410.00		2,908.86
			finish blk	flat top 16 shelf w/back					
226	S-113	214-A	¼ lb	4 roller	3	229.77	190.00	689.31	570.00
			starter	starter					
	S-113	214-A-4	¼ lb	4 roller	8	211.51	180.00	1,692.08	1,440.00
			Annex	Annex					
270	S-113	220-2	¼ lb	end	3pr	103.75	92.00	311.25	276.00
			Finish	panel					
			End						
	S-113	214	starter	16 starter	7	603.33	480.00	4,223.31	3,360.00
	S-113	214-A	annex	16 annex	18	549.61	467.00	9,892.98	8,873.00
	S-113	241	finish	end panel	7	157.55	160.00	1,102.85	1,120.00
			End						
TOTAL								\$27,546.35	
<u>\$24,788.00</u>									

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the low bid for roller shelving from MS Filing in the amount of \$24,788.00 for the Courthouse Renovation. The motion passed by a unanimous vote.

**\*\*See Exhibit D1.a\*\***

**b. Uniforms – Building and Grounds**

Vanessa Lynchard, Director of Administrative Services, said the lowest bid for the Buildings & Grounds uniforms is Work'n Gear. This year Kenny Evans, Director of Buildings and Grounds, recommended buying the uniforms instead of renting the uniforms. The contract will be for two (2) years.

The bid file number 01-151-002, with bid opening date of May 31, 2001 at 10 a. m. for uniforms for DeSoto County Buildings & grounds was tabulated as follows:

Item	Paramount	Shapiro	Unifirst	Uniform Shop Op1	Uniform Shop Op2	Work'n Gear
Paints, Men	\$20.79	\$16.95	\$16.50	\$17.10	\$17.10	\$11.50
Pants, Women	\$23.43	\$22.95	\$26.00	\$17.10	\$17.10	\$18.00
Long Sleeve Shirt 100% Cotton	\$17.60	\$29.95	\$16.00	\$17.00	\$17.00	\$13.00
Jacket	\$39.60	\$32.35	\$30.00	\$35.00	\$35.00	\$22.50
Golf/Polo Shirt	\$28.60	\$14.80	\$18.00	\$18.00	\$18.00	\$11.50
Womens SS Smock	\$18.70	\$15.85	\$14.50	\$25.00	\$18.00	\$12.25
ALTERNATIVE						
Coveralls	\$35.20	\$57.75	\$69.00	\$64.00	\$64.00	\$45.00
INITIAL SET UP CHARGE	\$3.50			\$5.00 per item	\$5.00 per item	
ADDITIONAL						

CHARGE						
<b>TOTAL</b>	<b>\$187.42</b>	<b>\$190.60</b>	<b>\$190.00</b>	<b>\$193.20</b>	<b>\$186.20</b>	<b>\$133.75</b>

**ITEM D.1.b, CONTINUED,**

Comments	ISC per shirt if emblems are required	If computer disk is needed additional \$75 to \$150 depending on size of design and colors	Size 18+ add \$2.00	1.2x, 3x, 4x pants add 2% 2.For emblems need to see artwork to give cost. \$5 per item to be named 3.Name, monogram included	1. 2x, 3x, 4x pants add 2% 2. For emblems need to see artwork to give cost. \$5 per item to be named 3. Name, monogram included	
Exceptions			1.Women's pants w/0 elastic waistband 2.Long Sleeve shirt 65/35			

Supervisor Jessie Medlin asked if the Buildings and Grounds Department had been renting uniforms. Supervisor Eugene Thach asked how the employees would handle the uniforms when they quit. Supervisor Tommy Lewis asked how employees who do not wash their uniforms would be handled.

County Administrator David Armstrong said Kenny Evans decided to buy uniforms and the employees would be washing their own uniforms. Supervisor Jessie Medlin asked the Board Attorney if the County could buy the uniforms and how the County will have to account for the uniforms. Board Attorney Bill Austin said the uniforms may have to be carried on inventory.

Supervisor Gerald Clifton said it was important for the County employees to have clean uniforms, since they would represent the County. Supervisor Tommy Lewis asked if the County advertised to buy the uniforms. Supervisor Eugene Thach asked what the cost difference was between renting and buying. County Administrator David Armstrong said he would find out the differences and report back to the Board. This item will be carried over until Monday, June 18, 2001 Board meeting.  
\*\*See Exhibit D.1.b\*\*

**2. Approval of Contract with Copy Plus – Circuit Clerk**

County Administrator David Armstrong said Dale Thompson was out of the office and could not appear before the Board to discuss her requirements for the new copier for the Circuit Clerk office, but she has sent a letter stating the procedure she went through to obtain a copier. David Armstrong said Dale Thompson felt like the Copy Plus copier would save the employees time since they already have one and are familiar with its operations. Supervisor John Caldwell asked if the Minolta copier has features that the IKON copier doesn't have and said the contract is for 36 months, which is past the Board's term.

Vanessa Lynchard, Director of Administrative Services, said she had talked with Jay Herrington, Copy Plus Representative, concerning the fee per copy and they have agreed to reduce the fee to \$.01 per copy. Allison Pullen, clerk from the Circuit Clerk's office, said they make 20,000 copies a month in the Circuit Clerk's office. The speed of the digital Minolta copier for copying the front and back without assistance, sorting, stapling

and hole punch capabilities make this the most efficient copier for their use.

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Copy Plus for the Minolta copier in the Circuit

**ITEM D.2, CONTINUED,**

Clerk's office, subject to a change in the contract to reflect the Board of Supervisors' term expiration. The motion passed by a unanimous vote. **\*\*See Exhibit D.2\*\***

**E. NEW BUSINESS**

**1. Tax Exemptions**

**a. Alcoa, Hernando – Tom Ziegler – 10 real / 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Tom Ziegler, Alcoa Extrusions Representative, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$483,727.00 and five (5) years Personal Property in the amount of \$1,853,811.00. Tom Ziegler said Alcoa Extrusions has made improvements to the plant in regards to standards on safety for the employees and company. Supervisor Tommy Lewis said he appreciated Alcoa Extrusions efforts to remain in production and all they have done for the growth of the County.

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to allow for ten (10) years real and five (5) years personal property tax exemptions for Alcoa Extrusions. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Eugene Thach	YES

**\*\*See Exhibit E.1.a\*\***

**b. Alcoa, Olive Branch – Charles Smilley – 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Craig Stovall, Alcoa Closures/HC Industries Representative, appeared before the Board of Supervisor requesting a tax exemption for five (5) years Personal Property in the amount of \$1,719,160.00. Craig Stovall said the company had purchased equipment that would increase product efficiency and quality for their bottle cap production.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to allow for five (5) years personal property tax exemptions for Alcoa Closures/HC Industries. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Eugene Thach	YES

**\*\*See Exhibit E.1.b\*\***

**c. Stylecraft Lamps – Jim Webster / Jamie Tipton – 10 real / 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Jamie Tipton, Stylecraft Lamps Representative, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$503,260.87 and five (5) years Personal Property in the amount of \$80,464.82. Jamie Tipton said Stylecraft Lamps has completed an expansion to the plant and they have hired five or six new people and would be looking for more. They are one of the largest lighting manufacturer in the

country. Supervisor John Caldwell asked Mr. Tipton if the City of Hernando was providing water for their sprinkler system. Mr. Tipton said not yet.

Supervisor Gerald Clifton made the motion and Supervisor Eugene Thach seconded the **ITEM E.1.c, CONTINUED,**

motion to allow for ten (10) years real and five (5) years personal property tax exemptions for Stylecraft Lamps. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.c\*\***

**d. Eagle Specialty – James Dorris – 10 real / 10 personal / Freeport**

Jim Flanagan, Director of the DeSoto Council, and James Dorris, Eagle Specialty Products Owner, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$109,639.03, ten (10) years Personal Property in the amount of \$1,069,641.97 and a Freeport Warehouse. James Dorris said he has been in business for nine years and has experienced a 30% growth in his company, which has eighteen employees working now.

Supervisor Gerald Clifton made the motion and Supervisor Eugene Thach seconded the motion to allow for ten (10) years real, ten (10) years personal property, and a Freeport Warehouse tax exemptions for Eagle Specialty Products. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.d\*\***

**e. Midland Color – Jeff Elzemeyer – Freeport**

Jim Flanagan, Director of the DeSoto Council, and Jeff Elzemeyer, Midland Container Corporation Representative, appeared before the Board of Supervisors requesting a Freeport Warehouse tax exemption. Jeff Elzemeyer said Midland Container Corporation has changed their name to Midland Color, but they are considered a container company since they make displays for point of purchase merchandise. Mr. Elzemeyer said they have experienced business changes and want to keep more inventories in house for their customers. They have a staff of fourteen people working at this time and have been in the area since 1979.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to allow the Freeport Warehouse tax exemption for Midland Container Corporation. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.e\*\***

**f. Milwaukee Tools – Tommy Pilgrim – 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Tommy Pilgrim, Milwaukee Electric Tool Corporation Representative, appeared before the Board of Supervisor requesting a tax exemption for five (5) years Personal Property in the amount of \$692,974.00. Tommy Pilgrim said their company does a lot of customer service and distribution for different manufacturers. They have expanded and upgraded their facility to handle more customers. Supervisor Jessie Medlin said Milwaukee Electric Tools participated with the grant for the Hacks Cross Road expansion by providing low income jobs for the County.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to allow for five (5) years personal property tax exemptions for Milwaukee Electric Tool Corporation. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.f\*\***

**g. Treadways Tire – Jerry Emerson – 10 real / 10 personal / Manufactured Products**

Jim Flanagan, Director of the DeSoto Council, and Jerry Emerson, Treadways Corporation and Industrial Developments International, Inc. Representative, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$13,173,888.00 and ten (10) years Personal Property in the

amount of \$3,122,694.00 and an exemption for manufactured products. Mr. Emerson said they are the second largest distributor of tires in the United States and with their recent expansion they have hired 58 new employees. Their lowest paid salary is \$8.50 per hour and they handle twenty-five trucks a day, which is growing. Jim Flanagan said the Board has already granted Treadways a Freeport Warehouse exemption.

**ITEM E.1.g, CONTINUED,**

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to allow for ten (10) years real and ten (10) years personal property tax and a manufactured products exemptions for Treadways Corporation and Industrial Developments International, Inc. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.g\*\***

**h. Williams-Sonoma – Jeff Larkin – 10 real //10 personal**

Jim Flanagan, Director of the DeSoto Council, and Jeff Larkin, Williams-Sonoma Retail Services, Inc. Representative, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$34,892,813.00 and ten (10) years Personal Property in the amount of \$10,519,186.00. Mr. Larkin said they are in the second phase of expansion. They have added to an existing building and built a new warehouse. During their non-peak season they have 500 employees working.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to allow for ten (10) years real and ten (10) years personal property tax exemptions for Williams-Sonoma Retail Services, Inc. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.h\*\***

**i. Owens Corning – Jeff Fenton / Becky Rachels – Freeport**

Jim Flanagan, Director of the DeSoto Council, and Becky Rachels, Owens Corning Olive Branch Vinyl Plant Representative, appeared before the Board of Supervisors requesting a tax exemption for Freeport Warehouse. Ms. Rachels said Owens Corning handles a global product of building material and vinyl siding. They make 90 to 95 percent of their shipments outside of the County and they have 165 employees.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to allow the Freeport Warehouse tax exemption for Owens Corning Olive Branch Vinyl Plant. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.i\*\***

**j. Sherwin Williams – Nancy Barnes – 10 real / 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Nancy Barnes and Mike Thomas, Sherwin-Williams Company Representatives, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$1,142,671.17 and five (5) years Personal Property in the amount of \$1,233,684.22. Mike Thomas said they have expanded their bulk storage tank farm facilities to help maintain a better status with OSHA. They are located in the formerly known Formby's Plant and handle chemical manufacturing. They pay an average hourly wage of \$15.85.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to allow for ten (10) years real and five (5) years personal property tax exemptions for Sherwin-Williams Company. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.j\*\***

**k. Rexam Beverage Can – Bob Hogarth – 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Bob Hogarth, Rexam Beverage Can Company Representative, appeared before the Board of Supervisors requesting a tax exemption for five (5) years Personal Property in the amount of \$283,577.93. Mr. Hogarth said they have installed new equipment in the plant for spray machines to help the quality of their product. They have three assembly lines, a new warehouse facility,

and now a distribution center. They handle fifty trucks loads a day through the plant.

Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to allow for five (5) years personal property tax exemption for Rexam Beverage Can Company. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.k\*\***

**ITEM E.1, CONTINUED,**

**l. Hallmark Flowers, Inc. – Bill Brewster – 10 real / 10 personal**

Jim Flanagan, Director of the DeSoto Council, and Bill Brewster, Hallmark Flowers, Inc. Representative, appeared before the Board of Supervisors requesting a tax exemption for ten (10) years Real Property in the amount of \$560,266.00 and ten (10) years Personal Property in the amount of \$1,381,044.00. Mr. Brewster said Hallmark Flowers, Inc. is a division of Hallmark Cards. They are a distribution facility for flowers shipped all over the world. The summer seasons are a low time for flowers, with the peak season being the fall of the year. They sell flowers to local wholesalers not to retailers. Jim Flanagan said Hallmark Flowers, Inc. has been granted a Freeport Warehouse tax exemption previously.

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to allow for ten (10) years real and ten (10) years personal property tax exemptions for Hallmark Flowers, Inc. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.l\*\***

**m. Quebecor – Dean Redden – 5 personal**

Jim Flanagan, Director of the DeSoto Council, and Dean Redden and Jack Brown, Quebecor World Olive Branch, Inc. Representatives, appeared before the Board of Supervisors requesting a tax exemption for five (5) years Personal Property in the amount of \$4,437,758.00. Mr. Redden said Quebecor World Olive Branch, Inc. is a catalog manufacturer. They have expanded the facility and added new high-speed lines. We have hired fifteen new full time employees with an average wage per hour of \$13.70. The company has 452 employees at this time.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to allow for five (5) years personal property tax exemptions for Quebecor World Olive Branch, Inc. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.m\*\***

**n. Patterson Warehouse – Bill Anderson - Freeport**

Jim Flanagan, Director of the DeSoto Council, Bill Anderson and Matt Mulroy, Patterson Warehouse, Inc. Representatives, appeared before the Board of Supervisors requesting a tax exemption for Freeport Warehouse. Mr. Mulroy said Patterson Warehouse would be leasing the former Trees N' Trends building. Mr. Mulroy said Patterson Warehouse is a Memphis, TN based company, but with the new Mississippi Legislation passage of the Warehouse Tax Bill, they are now able to move into Mississippi to warehouse products for distribution. They have been in business since 1856 and we choose whom they do business for distribution with. Some of their clients are Wal-Mart, Slim Fast, Playtex and various others. They have 80% employees who live in DeSoto County. They have a full time staff of 200 people daily, with an average wage per hour of \$13.00, plus benefits. Supervisor Jessie Medlin asked Mr. Mulroy if they were a union oriented employer. Mr. Mulroy said yes, but they have never had any problems.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to allow the Freeport Warehouse tax exemption for Patterson Warehouse, Inc. The motion passed by a unanimous vote. **\*\*See Exhibit E.1.n\*\***

**2. Authorize Judge Andy Baker, Judge George Carlson, & Judge George Ready to sign Purchase Requisitions for Circuit Court Administrator's Budget**

County Administrator David Armstrong asked the Board of Supervisors for approval to

have Judge Andy Baker, Judge George Carlson, and Judge George Ready approved to sign purchase requisitions for the Circuit Court Administrator's Budget. Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve Judge Andy Baker, Judge George Carlson, and Judge George Ready to be able to sign purchase requisitions for the Circuit Court Administrator's Budget. The motion

**ITEM E.2, CONTINUED,**

passed by a unanimous vote.

**3. Equestrian Arena – Charles Billingsley**

Mr. Charles Billingsley appeared before the Board of Supervisors asking what improvements are going to be made to the Starlanding Road that will handle the traffic increase due to the new Equestrian Arena, which the County has plans to build. County Administrator David Armstrong said that an architect has been asked to look at the road and make recommendations to be brought to the Board of Supervisors. Mr. Billingsley said the road needs to be a four-lane road, there are no streetlights on the road now and it is not safe to travel. The road will have increased traffic and these things need to be done before the arena is built.

Board Attorney Bill Austin said there is a committee in Jackson, MS that is meeting with the railroad and engineers concerning the design of the road for the railroad underpass on Starlanding Road. All of this has to be done, then the right of way has to be acquired before any expansion to the road can be done.

Supervisor John Caldwell said Mr. Billingsley had called him with these concerns and he had asked him to come before the Board. Supervisor Caldwell said when the public hearing was done for the Equestrian Arena, there was no opposition present. Mr. Billingsley said he was not opposed to the arena, but felt the road should be addressed for improvements for the safety of the community before the arena is built. Supervisor Tommy Lewis said the County has started working to secure the right of way on Starlanding Road. Mr. Billingsley asked why the County would build an arena when they can't take care of the road conditions now.

Supervisor Eugene Thach said the County hopes to four-lane Starlanding Road to the Equestrian Arena facility to alleviate any traffic problems. The work on Church Road is the main priority for road safety that the County has to take care of. Supervisor John Caldwell said Highway 51 has been engineered for four-lanes, but it is not in MDOT's plans to build yet. Supervisor Thach said when the developer starts work they would have to develop the road and develop land on the West Side of Hwy 51 to build access to the parking area for the Arena.

Mr. Billingsley said his main concerns are safety of roads and the landfill. No motions were made on this item.

**4. Approval to Open Bids – Church Road East June 28, 2001 at 10AM**

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve for the County Administrator or his designee to open bids for Church Road East on June 28, 2001 at 10AM. The motion passed by a unanimous vote. **\*\*See Exhibit E.4\*\***

**5. Authorize Board President to sign Lease Agreement with Ascom for Mail Machine**

County Administrator David Armstrong said Jim Bearden, Director of Operations and Maintenance, is seeking authorization to enter into a County agreement with ASCOM for a mail machine. Board Attorney Bill Austin said the contract has some irregularities that must be addressed in certain areas before the contract is signed.

Jim Bearden said the Post Office has plans to increase their rates before the County FY01 year-end for post cards and other mailings and these rate increases were not planned for in the current budget year. Jim Bearden said this would be the second rate increase in

**ITEM E.5, CONTINUED,**

one year. Jim Bearden said the County could go with a new mail system that would take care of this increase and the new Post Office mandate that postage meters must be filled electronically. This would lock in the budget amount. Jim Bearden said a modem would be hooked to the mail equipment, so that postage could be transferred to the machine, whereas today you have to take the machine in to have a chip replacement done. The Post Office will stop filling machines in September. Jim Bearden said this contract agreement is for a monthly fee plus a maintenance service to the machine.

Supervisor Tommy Lewis asked if this is what the County is recommended to have. Jim Bearden said ASCOM gives thirty days to cancel the contract. Supervisor John Caldwell asked if the County had to go out for bids. Jim Bearden said the County has gotten two quotes, as this does not surpass the bid amount.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion for approval of the Board President to sign the lease agreement with ASCOM for the mail machine subject to the contract review by the Board Attorney. Bill Austin said he would like to hold the item over until the Audit department has approved this plan. Supervisor John Caldwell withdrew his motion and Supervisor Eugene Thach withdrew his second.

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to carry this item over until the Monday, June 18, 2001 Board meeting. The motion passed by a unanimous vote. **\*\*See Exhibit E.5\*\***

**6. Appointments**

County Administrator David Armstrong said the Sheriff's Department has requested to remove Tallulah Redding as Requisition Clerk. Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion as follows:

**a. Remove Tallulah Redding as Requisition Clerk – Sheriff's Dept.**

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	ABSENT
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

County Administrator David Armstrong said the DeSoto County Family and Children's Department has requested the following changes in their Department personnel. Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to approve the changes to the Family and Children's Department as follows:

**b. Remove Varrie Richmond as Receiving Clerk – Family & Children**

**c. Add Teresa Fleming as Receiving Clerk – Family & Children**

**d. Add John Reynolds as Requisition Clerk – Family & Children**

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	ABSENT
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

**ITEM E.6, CONTINUED,**

County Administrator David Armstrong said the Civic Center has requested to remove Leslie Butcher-Carr as Receiving Clerk at the Civic Center. Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to approve the change at the Civic Center as follows:

**e. Remove Leslie Butcher-Carr as Receiving Clerk – Civic Center**

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	ABSENT
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	ABSENT
Supervisor Tommy Lewis	YES

**7. Authorization for Board President to sign Closeout for Juvenile Accountability Incentive Block Grant**

Brigette Herring, Grant Writer for DeSoto County, appeared before the Board of Supervisors to ask for authorization for the Board President to sign the closeout documentation papers for the Juvenile Accountability Incentive Block Grant #8JB1171. Brigette Herring said the grant for \$18,687.00 expired on February 28, 2001 and has to be closed out for the next appropriations to be granted. Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion for approval of the Board President to sign the closeout papers for the Juvenile Accountability Incentive Block Grant #8JB1171, which expired on February 28, 2001. The motion passed by a unanimous vote. **\*\*See Exhibit E.7\*\***

**8. Inventory Disposal – Central Maintenance**

At the recommendation of Bonnie Gatlin, Inventory Clerk, Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to declare the following property at Central Maintenance as surplus inventory and approve for disposal the following items:

<u>Property #</u>	<u>Serial #</u>	<u>Description</u>	<u>Disposal Reason</u>	<u>Location</u>
30105	0013925	Beeper	Phone to replace	Adm. Bldg.
30116	0013842	Beeper	Phone to replace	Adm. Bldg.
30117	0013844	Beeper	Phone to replace	Adm. Bldg.
30118	0013853	Beeper	Phone to replace	Adm. Bldg.
30119	0013852	Beeper	Phone to replace	Adm. Bldg.
30120	R073197606	Beeper	Phone to replace	Adm. Bldg.
30121	R073197977	Beeper	Phone to replace	Adm. Bldg.
30179	00435978D6B9	Cell phone	Getting new phone	Adm. Bldg.
30180	00423759D6A9	Cell phone	Getting new phone	Adm. Bldg.
30625	00620127D6	Cell phone	Getting new phone	Adm. Bldg.
30626	00621051D6	Cell phone	Getting new phone	Adm. Bldg.
30627	00620130D6	Cell phone	Getting new phone	Adm. Bldg.
30628	00620129D6	Cell phone	Getting new phone	Adm. Bldg.
30629	00620136D6	Cell phone	Getting new phone	Adm. Bldg.
30630	00418395D6	Cell phone	Getting new phone	Adm. Bldg.

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES

**ITEM E.8, CONTINUED,**

Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

**\*\*See Exhibit E.8\*\***

**9. Jail Inspection**

In accordance with Section 19-5-1 of the Mississippi Code Annotated of 1972, which states that at least annually, and as often as it may think proper, the Board of Supervisors, or a competent person authorized by the Board of Supervisors, shall examine into the state and condition of the jail, in regard to its safety, sufficiency and accommodation of the prisoners, and from time to time take such legal measures as may best tend to secure the prisoners against escape, sickness and infection, and have the jail cleansed.

Having completed such inspection, Supervisor Jessie Medlin made a motion and Supervisor John Caldwell seconded the motion to acknowledge the inspection of the DeSoto County Jail by the Board of Supervisors as outlined in Section 19-5-1 of the Mississippi Code Annotated. The motion passed by a unanimous vote.

**10. Approval to Remove Mitzi Fuller as Assistant Inventory Clerk**

County Administrator David Armstrong said he is asking for approval from the Board to remove Mitzi Fuller as Assistant Inventory Clerk. Since the EMS Department has moved to Eudora during the Jail Renovation, it is not convenient to have Mitzi in this position. The Board has already approved the appointment of Brigitte Herring as Assistant Inventory Clerk. Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion for approval to remove Mitzi Fuller as Assistant Inventory Clerk. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

**11. Maxwell Building / Drivers License Facility**

Supervisor John Caldwell said he had requested this item to be put on the agenda due to confusion about the crowd at the Tax Collector office in the Maxwell Building in Olive Branch. Supervisor Jessie Medlin said approval had been given to the State to locate a drivers license office in the space being used by Mid State Opportunity office in the Maxwell Building at Olive Branch. Supervisor Medlin said he had meet with the County Administrator David Armstrong and the Buildings & Grounds Director Kenny Evans to discuss the use for other parts of the building for the Senior Citizens that are serviced by Mid State Opportunity. Supervisor Medlin said Mid State Opportunity has three or four people working out of this office and they feed anywhere from ten to twelve senior citizens daily for about one hour a day, then the section is empty for the balance of the day. Supervisor Medlin said the Maxwell Building is requested to be used by groups for occasions, but he has cleared the facility for use by the State to begin August 1, 2001. Supervisor Medlin said the County has given Mid State Opportunity free office space ever since they have been using the facility, and now they don't want to move to any of the locations the County has offered.

County Administrator David Armstrong said this is the only existing County building

that  
**ITEM E.11, CONTINUED,**

would handle the Highway Patrol offices for drivers license in the Olive Branch area, which could handle the number of people.

Supervisor Eugene Thach said he thought the building was used all day for the Senior Citizens. Supervisor Medlin said the lady that handles the Senior Citizen functions has not been able to recruit seniors for extra activities. Supervisor John Caldwell asked if the State would be using all the offices in this section. David Armstrong said they would renovate the section to accommodate their computers and other equipment necessary.

Supervisor Jessie Medlin said the County needs to lobby the Legislature to build a building in Olive Branch for Drivers License and the Highway Patrol and this will help the County. Supervisor Caldwell asked if the County Administrator would shuffle from building to building to accommodate them. Supervisor Medlin said he handles the Maxwell Building.

Supervisor John Caldwell made the motion for the State Drivers License Department to use the Maxwell Building in Olive Branch and to offer to move the Senior Citizen Meals into an existing building. The motion died for lack of a second.

At the recommendation of the Board Attorney Bill Austin, the Maxwell Building was declared as surplus property. The Board declared the Maxwell Building in Olive Branch would better serve the citizens of DeSoto County as a State Drivers License Department office.

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion for the following:

1. Move the Mid State Program to the Tax Collector building as a better use of the Tax Collector's office building.
2. Declare the Maxwell building as surplus property.
3. Approve the State Drivers License Department to use the Maxwell Building.

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	NO
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	NO
Supervisor Tommy Lewis	YES

**Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to recess for lunch until 1:00 PM. The motion passed by a unanimous vote.**

**12. Authorization for Board President to sign Extension for CDBG on Hacks Cross Road**

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion for authorization of the Board President to sign the extension for the CDBG grant on Hacks Cross Road ending date of November 30, 2001. The motion passed by a unanimous vote. **\*\* See Exhibit E.12\*\***

**13. Making the Environmental Report on Central Maintenance Property Part of the Minutes**

County Administrator David Armstrong said the report from Earth Consulting Group,

**ITEM E.13, CONTINUED,**

Inc. that was done on the Central Maintenance Property for soil testing, has been received and a copy has been given to each Supervisor. The cost for this service was \$2,425.00.

Supervisor Tommy Lewis asked if this report accomplished the concerns the Board had regarding this property before doing any building or paving to the property. Board Attorney Bill Austin said this report has addressed these concerns.

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the environmental report on the Central Maintenance property from Earth Consulting Group, Inc. and to make it a part of the Board minutes. The motion passed by a unanimous vote. **\*\*See Exhibit E.13\*\***

**F. EXECUTIVE SESSION**

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

**G. OTHER ISSUES**

**1. Cities and School's Request from County**

Supervisor Eugene Thach said he feels that the Cities should have equipment or should contract to handle projects within the City. The recent request from the City of Olive Branch for rock and tar of the City Hall parking lot and for the County to do the work takes manpower away from the County working on roads. Supervisor Jessie Medlin said this project has already been approved by the Board.

Supervisor Tommy Lewis said the Board should establish guidelines regarding request from Cities and the School Board. Supervisor John Caldwell said the County can't stop doing these requests, but we need to find a way for the County to budget outside of the road funds. Supervisor Eugene Thach said the if the County should find out what the cost is for these projects so we can recoup the cost. Supervisor Tommy Lewis said when the committee meets with the School Board, then we can come up with some guidelines.

No motions were made on this item.

**2. Sign Regulations**

Supervisor John Caldwell said recently the Shrines purchased a sign permit and put up a 72 sq. ft. sign. The limit is 35 sq. ft. for on premise signs. There seems to be a lack of communication about the regulations and now, after the fact of installing the sign, it is hard to get the sign changed. Supervisor Caldwell said he is aware that some people elect to put up signs without getting a permit. Supervisor Caldwell requested that the Board Attorney look into the regulation on signs. No motions were made on this item.

**3. County New Hire – OJT Program - Reimbursement**

County Administrator David Armstrong said the County Personnel Manager, Vicki Richmann, has submitted documents to Mr. Jackie Jaynes, Director of the OJT Program, for reimbursement of \$8,535.00 on new personnel hired in the MIS Department and the Chancery Clerk's office. Vickie Richmann said this program sends the first refund after the employee has acquired half of the training and the second refund when the training is

complete. David Armstrong said Vickie Richmann would be meeting with the Sheriff's Department to look at that department's hiring to see if they can work through this OJT program. Vickie Richmann said the main criteria for the program is the person has to be

### **ITEM G.3, CONTINUED,**

unskilled to qualify. No motions were taken on this item. **\*\*See Exhibit G.3\*\***

#### **4. Naming Rights for the Civic Center**

Chancery Clerk Sluggo Davis said the House Bill #1548, which authorizes the DeSoto County Convention and Visitors Bureau to lease or sell the naming rights to the Civic Center in DeSoto County, Mississippi, has been received.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to acknowledge receipt of the House Bill #1548, original bill for naming rights to the Civic Center in DeSoto County, by the Chancery Clerk Sluggo Davis and approved to enter it into the Board minutes on this date June, 13, 2001. The motion passed by a unanimous vote. **\*\*See Exhibit G.4\*\***

#### **5. Declaring a Pauper**

In accordance with Section 43-31-29 of the Mississippi Code, which states the Board of Supervisors shall also relieve, support or employ paupers found or being in the county,

though not entitled to a settlement therein, and, in case of their deceased, shall decently bury them; and all expenses shall be chargeable to and recoverable from the county in which such pauper had a settlement; and the board shall decently bury all strangers dying in the county.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to declare Sharon Lazenby a pauper and to authorize the Clerk to write a check in the amount not to exceed \$250.00 for the burial of Sharon Lazenby to the Brantley Funeral Home Olive Branch. The motion passed by a unanimous vote. **\*\*See Exhibit G.5\*\***

#### **6. Park Funds District 3 – Village of Memphis**

Supervisor Gerald Clifton said the Board had previously approved an Interlocal Agreement with the Village of Memphis for parks. Supervisor Clifton said the request for funds, in the amount of \$1,475.00 for the building of two-ball park fields, had been given to the Village of Memphis. Supervisor Clifton said the money should come from the District Three Park Funds.

Supervisor Gerald Clifton made the motion and Supervisor Jessie Medlin seconded the motion to approve the donation in the amount of \$1,475.00 to build two-ball park fields and authorized the clerk to write the check, with the funds coming from the District Three Park Funds. The motion passed by a unanimous vote.

#### **7. Direct Deposit, Peoples Bank & Trust**

County Administrator David Armstrong said the contract with Peoples Bank & Trust for the County to do employee direct deposit has been approved by the Audit Department and the fee has been negotiated, with the Bank, to be \$.09 per check.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve the contract with Peoples Bank & Trust for direct deposit for DeSoto County employees. The motion passed by a unanimous vote. **\*\*See Exhibit G.7\*\***

**ITEM G, CONTINUED,**

**8. State Flag Election Reimbursement**

County Administrator David Armstrong said Circuit Clerk Dale Thompson has completed the document for the Statement of Expenses for the Special State Flag Vote ready for submission to Eric Clark, Secretary of State. The total expense for DeSoto County was \$20,751.13. David Armstrong said there has not been a time frame given for when the County will receive the reimbursement and it will likely not be a 100% reimbursement. No motions were made on this item. **\*\* See Exhibit G.8\*\***

**9. Approval for Application for Aviation Grant**

Brigette Herring appeared before the Board for approval to submit an application for the DeSoto County Aviation Department, for the Technology Transfer Program to the Office of National Drug Control Policy. The application is submitted to the Counterdrug

Technology Assessment Center for use of a thermal imager, which is a infrared imaging surveillance system, and a night vision kit that is a low-light amplifying imaging device. There is no cost to the County for the equipment except for the maintenance on equipment while the County uses it.

Board Attorney Bill Austin said the County needs to make sure that this equipment will not be used as a source of invasion of privacy. Supervisor Tommy Lewis said there would have to be limits set as to who can use the equipment. Supervisor Jessie Medlin said the County could get the grant, but not be required to get the equipment if it chose not to do so.

Supervisor Gerald Clifton made the motion and Supervisor Eugene Thach seconded the motion for approval to submit the application for the Technology Transfer Program to the Office of National Drug Control Policy. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

**\*\*See Exhibit G.9\*\***

**10. DeSoto County Capital Improvements Program**

Supervisor Jessie Medlin said the Board should appoint a capital improvements committee for road improvements in the County, so that the budget can be set up to do the repairs or build roads that are necessary. Supervisor Gerald Clifton said securing the right of ways on roads needs to be done now and not next year. Supervisor Tommy Lewis said the Board does need to look at this. Supervisor Jessie Medlin suggested to take the County map and look in each District at the roads in the County and the Cities to set priorities for growth. No motions were made on this item.

**11. Kline Swinney – Jail Renovation**

County Administrator David Armstrong said he had received a letter from Kline Swinney stating they would charge the County under the present contract at the hourly rate to do three or four proposals for the County Jail regarding the space and needs for juveniles.

Supervisor Jessie Medlin asked if they would then charge a percentage when they start

the design work. Supervisor John Caldwell asked what architect was hired for the Jail  
**ITEM G.11, CONTINUED,**

requirements for juveniles previously. Supervisor Caldwell said the solution for the juvenile facility should be based on what is required and not on what an architect can build. Meeting requirements may not mean having to build a building. David Armstrong said to tear down the part of the jail and to build a new facility for juveniles would be a possibility. Supervisor Tommy Lewis asked if there were consultants that the County should be talking with. Bill Austin said the National Institute of Corrections has all the information that is required to build a juvenile facility. Supervisor Tommy Lewis said he would like for someone to tell what the County has to provide and we might ask the Association if they could help identify what the County must have to make sure we are doing the right thing instead of just building to meet the minimum.

Supervisor Tommy Lewis said he had a list from the Sheriff about what the County has to have as personnel for the juveniles. Supervisor John Caldwell said the Board could authorize the four new hires and let the Sheriff handle it or the Board could carry the issue over until the June 18<sup>th</sup> meeting to see if there were any volunteer officers for these positions.

Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to carry this item over until the Board meeting on June 18, 2001. The motion passed by a unanimous vote.

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to recess until Monday, June 18, 2001 at 9:00 a.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene C. Thach	ABSENT
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

THIS the 13<sup>TH</sup>. Day of June 2001, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Tommy Lewis, President  
DeSoto County Board of Supervisors