

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE MEDLIN, PRESIDENT 2002 PRESIDING

September 25, 2002

A. CALL TO ORDER

The September 25, 2002, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Chief Deputy Charlie Brown of the DeSoto County Sheriff's Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Eugene C. Thach-----District 2
Supervisor Gerald Clifton--District 3----Absent
Supervisor John Caldwell-----District 4
Supervisor Tommy Lewis-----District 5
W. E. Sluggo Davis-----Chancery Clerk
Chief Deputy Charlie Brown-----Sheriff's Dept.
David Armstrong-----County Administrator
Tony Nowak-----Board Attorney

B. INVOCATION

County Administrator David Armstrong presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. OLD BUSINES

1. Approval for Roger Farris Minor Lot Subdivision – Planning Commission

Deputy Planning Director Michael Garriga and Planning Commission Director Merritt Powell appeared before the Board of Supervisors regarding an application for 2 lots consisting of 2.0 and 3.0 acres from Roger Farris. Mr. Garriga said the property is located on the south side of Starlanding Road and east of Hunter Road, zoned agricultural-residential, Section 19, Township 2, Range 7. Mr. Garriga said the Planning Commission minutes dated June 3, 1999 stated the owner of the property, Sid Hardwick, agreed by a written statement the he understood and agreed that there would be no further subdivision of the property without a county road being built. Mr. Garriga said, based on this being in the file, when the application was made for the minor lots the application was denied because the road has not been built. Mr. Garriga said there are 32 acres in this section with 50 feet of frontage off of Starlanding Road in one place, but there is other access so the land is not land locked.

Supervisor Eugene Thach asked who would build the road. Supervisor Tommy Lewis said the developer would build the road. Supervisor John Caldwell said 50 feet is not enough land to build a road. Supervisor Thach said an easement is not the place to build a road. Merritt Powell said he felt that Mr. Hardwick did not understand this requirement concerning building the road.

ITEM D.1, CONTINUED,

Mr. Farris said he owns property connected to this property and he has been a neighbor for 25 years. He had asked Mr. Hardwick to consider selling property to him when he decided to sell. Mr. Farris said that Mr. Hardwick's wife had died and he decided to sell this portion of his property.

Michael Garriga said the road from the adjoining subdivision to the west is dedicated on the subdivision plat, but the road is not built. Supervisor Thach suggested there should be no dividing of the property until the road is built.

Mr. Farris said he was buying the land for his children to build homes, but he does not know the intent for the rest of the property by Mr. Hardwick.

Supervisor John Caldwell said, for future reference, a statement should be issued that a road must be built to County standards before a property owner can subdivide property without proper access. Supervisor Caldwell said the letter Mr. Hardwick was given to sign is unclear.

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the application for 2 lots consisting of 2.0 and 3.0 acres with a 50 ft. easement from Roger Farris for the property located on the south side of Starlanding Road and east of Hunter Road, zoned agricultural-residential, Section 19, Township 2, Range 7, and for the Planning Commission to make Mr. Hardwick, property owner for the balance of property, aware that he cannot subdivide any further until a road is built to County standards as specified on the plat. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	NO
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

2. Approval for Board President to Sign Certificate of Prime Contract Amount-Administration Building, DA Office, Finish Out

County Administrator David Armstrong said this certificate was issued by the Prime Contractor to finish out the 2nd floor renovation of the Administration Building for the District Attorney's office. The total amount of the contract is \$181,950 for this renovation. Mr. Armstrong said the renovation should be completed by the end of the week for the DA to move in by the end of the month.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the Board President to sign the Mississippi Certificate of Prime Contract for TDL Contractors, for the renovation of the 2ND floor DA's office. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

****See Exhibit D.2****

3. Report from Committee on Morning Star Road

Supervisor Jessie Medlin said that a committee has been set up to inspect Morning Star Road and that there is documentation that the County has been maintaining this road for years. Supervisor Eugene Thach asked to carry this item over until he could get with Supervisor Gerald Clifton. Supervisor Medlin asked the Board Attorney if the inspection was really

ITEM D.3, CONTINUED,

necessary since the County has already been doing the maintenance on the road, but it was left off the official road map in error. Board Attorney Tony Nowak said that the inspection by a committee of Supervisors is required. After a discussion, it was determined that Morning Star Road is in Supervisor Clifton's district.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to appoint Supervisor John Caldwell and Eugene Thach as the committee to inspect Morning Star Road to consider it to be added to the County road map and road register. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

Supervisor John Caldwell said this same condition exists for Harper Road and he would like for it to be inspected and added to the road map and road register.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to appoint a committee consisting of Supervisor Tommy Lewis and Gerald Clifton to inspect Harper Road to consider it being added to the County road map and road register. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

4. Status of MDAH Community Heritage Preservation Grant

County Administrator David Armstrong said the County has applied for the MDAH Community Heritage Preservation Grant, in the amount of \$180,000, for the replacement of the windows in the Courthouse. Upon research of the window installation during the construction that took place in 1940, the windows that were installed were metal windows and not wood as originally assumed. Mr. Armstrong said the Board had wanted wooden windows to be installed at the Courthouse and since this finding, he would like to recommend not to go forth with the grant application.

Supervisor Eugene Thach asked if the grant application could go toward the restoration of the murals in the Courthouse. Chancery Clerk Sluggo Davis said there are 8 doors in the Courthouse that should be replaced and the Board might want to consider applying the grant toward this. Supervisor John Caldwell asked when the grant deadline was. David Armstrong said the deadline for the application was October 4, 2002. Supervisor Caldwell asked about a wrought iron fence. Sluggo Davis said why not go back to the original windows. David Armstrong said they were metal. Sluggo Davis said the draft around the windows during the winter months is bad and to replace the windows with thermal plated windows that are metal, which would help this problem. Supervisor Eugene Thach said this Board had put insulated windows up on the Courthouse. Sluggo Davis said the windows need to be replaced or cleaned up and be made more air tight. Supervisor Tommy Lewis said that metal windows come in different colors and could be made to look like wood. Jim Bearden, Director of Operations and Maintenance, said the mechanical mechanisms in the windows that helps to raise them has fallen out or they are so corroded that the windows can not be raised. Supervisor Medlin said we may not have the time to prepare this grant to do any other project but the windows. Supervisor Caldwell requested to let the grant writer proceed with the application for the window replacement. All of the Board agreed to proceed with the grant application for the windows.

CONTINUED,

E. NEW BUSINESS

1. Approval to Support County Engineers Association

County Administrator David Armstrong said the Mississippi Association of County Engineers has scheduled a convention in Biloxi, March 22ND thru the 27TH, 2003, and they are asking for a donation from the County to help support the convention. Mr. Armstrong said there are several sponsorship levels of support, the bronze is \$500, the silver is \$1,000, the gold is \$2,500, the platinum is \$5,000 and the sponsorship could be done under Advertising County Resources. Supervisor Eugene Thach said the Board could not sponsor for food as explained and asked the Board Attorney if this could be done. Board Attorney Tony Nowak said the overall sponsorship designates advertising of the County and the donation would be in line with the Advertising County Resources. Supervisor John Caldwell suggested the bronze advertising, since this was for the business card advertising.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the advertising of County resources with a bronze sponsorship in the amount of \$500 to the Mississippi Association of County Engineers scheduled convention in Biloxi, March 22ND thru the 27TH, 2003. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.1****

2. Approval to Waive Fees for Habitat for Humanity in Walls

Planning Director Merritt Powell addressed the Board of Supervisors regarding the waiver of permit fees for the Habitat for Humanity Organization that is building homes in the Walls, MS area. Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the waiver on permit fees for the Habitat for Humanity Organization in the construction of homes in Walls, MS. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

The Board discussed the approval of a blanket order where by the County would waive permit fees for the Habitat for Humanity Organization. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to authorize a Board blanket order waiving permit fees for the Habitat for Humanity Organization. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

3. Approval of Domestic Preparedness Cooperative Agreement

T. H. Walker, Director of Emergency Management, Tim Curtis, Assistant Director of

ITEM E.3, CONTINUED,

Emergency Management, Mayor of Horn Lake, Mike Thomas, and Mayor of Olive Branch, Sam Rikard, appeared before the Board of Supervisors regarding the Domestic Preparedness Cooperative Agreement between the County of DeSoto Mississippi and the Mississippi Emergency Management Agency. Mr. Walker said the submission process is the only thing left to do on the grant application and this requires the signature of the Board President and all the Mayors of the Cities in DeSoto County.

Tim Curtis said that DeSoto County has been picked as the host County to set up the regional program and be a training area for the State. Mr. Curtis said that there would be \$100,000 in equipment purchased, that is necessary for this program, and that DeSoto County would be responsible for the inventory of the equipment even though it would cover the entire district. Mr. Curtis said the Cities’ and County’s fire departments, EMS and police departments would use this equipment. The equipment would be purchased with 100% Federal Grant money as follows:

<u>Quantity</u>	<u>Part No.</u>	<u>Description</u>
45	TK-640	Level “A” Suit
8	TK-490	Level “A” Training Suit
4	TK-00010	Level “A” Suit Testing Kit
14	SUR-345473	SCBA, 60 Min/w PASS and 2 carbon wrapped Cylinders NFPA
24	3M 6000	6000 Series Full Face Respirator w/2 Spare Cartridges
14	SUR-35446	SCBA Repair Kits
25	SA440	Cool Vest
45	B174	Butyl HazMat Gloves
45	87012	HazMat Boots
45	Care-23516	HazMat Gear Bag
10	POWERCOM	Power Com Plus Headset for in suit communication
4	M-8	M-8 Detection Paper
8	M-9	M-9 Detection Paper
4	M-256A1	M-256 Detection Kit
4	M-256 Training	M-256 Training Kit
3	REAPlus read sensors	Multi Rea Plus 02, lel, co, h2s, voc sensor to chemical agents /2 year replacement on
1		Water tender and trailer

Mr. Curtis said that DeSoto County would be responsible to provide personnel and training for the State. Mr. Walker said there is no direct expense to the County if a disaster occurs. Supervisor Eugene Thach asked if other counties are included. Mr. Walker said yes, other counties would be involved, but certain counties are the primary host county for a response team. Mr. Walker said in the next two phases other counties will be brought on board to eventually have 10 response teams in the State.

Supervisor Jessie Medlin asked if the Cities had looked over the agreement approved. Mr. Curtis said he had been working with the City Fire Chiefs and that Mayor Rikard and Mayor Thomas are present today to answer any questions regarding the agreement. Mr. Curtis said there would be two more grants issued for each phase of this program.

Supervisor Jessie Medlin asked if any of the program was under the Homeland Security Program. Mr. Walker said no, this program comes under the Department of Justice. Mr. Walker said that the equipment has to be purchased by the County, and once the State approves the purchase then the County applies the paperwork for reimbursement under the grant program. Mr. Walker said the State has stated that the funds spent for the equipment would be reimbursed 14 days after receipt of paperwork. Supervisor Medlin asked if the equipment had to go through the state purchase process. Mr. Walker said yes. Supervisor

ITEM E.3, CONTINUED,

Medlin asked the Mayors if they were comfortable with this arrangement. Both Mayors present said they were ok with this process.

Supervisor Jessie Medlin asked if any of this money could be used to purchase the siren warning system. Mr. Walker said no, this does not allow money for a siren.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve the Board President to sign the grant application for the Domestic Preparedness Cooperative Agreement between the County of DeSoto Mississippi and the Mississippi Emergency Management Agency; to appoint T. H. Walker as the sub grantee administrator and to authorize going out for bids for the mandatory equipment required to implement the program. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.3****

4. Safety Officers Report

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the Safety Officers reports and to make them a part of the Board minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.4****

5. Approval of EAI/WEI Change Order #5 Changes

Tracy Huffman, EAI/WEI Engineer, appeared before the Board of Supervisors to discuss the change that was requested by EPA when the application including change order #5 was presented to them. EPA has requested an amendment that requires the application meet the Federal Specification attachment Exhibit IV. Board Attorney Tony Nowak said the only change to the EAI/WEI Professional Services Agreement Amendment #5 is the adding of this additional exhibit.

Mr. Huffman said the context of this Federal Specification exhibit relates to the interest of members of the Board not having any personal financial interest regarding this contract. Tony Nowak stated that the members of the Board would not have any stock in the companies under this contract.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the amended version of the Amendment #5 to the EAI/WEI Professional Services Agreement and authorize the signature of the members of the County. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

ITEM E.5, CONTINUED,

****See Exhibit E.5****

6. Approval for Co-application with DCRUA for SRF

Joe Waggoner, of EAI/WEI, LLC, Bill Austin, DCRUA Executive Director and Tracy Huffman, EAI/WEI, LLC Engineer, appeared before the Board of Supervisors to discuss the State Revolving Funds application.

Mr. Waggoner said the application deadline is September 30, 2002, since the DCRUA has not established a financial background and the agreements with the Cities have not been signed, they are requesting that the County be a co-applicant on the application. Mr. Austin said the interest rate for these funds is 1.75% and the DCRUA wants to meet this deadline in order to get this interest rate. Mr. Waggoner said once the agreements are signed by the Cities the County could come off the application as a co-applicant. Board Attorney Tony Nowak said after MDEQ approves the City Agreements the County can come off of the application.

Supervisor Tommy Lewis said that with the SRF loan the funds do not have to be paid back until the project is completed.

Supervisor Eugene Thach asked if the County would be committing tax dollars for this. The DCRUA is supposed to be a fee system like the other utility systems. Mr. Waggoner said the County would not have to repay any money. Supervisor John Caldwell said what if the money from the group is not enough to repay the loan. Supervisor Thach said the people that use the Horn Lake Interceptor would not be serviced by the DCRUA. Supervisor Caldwell said the DCRUA would be taxing people in areas where the service is available. Supervisor Thach said the Horn Lake Creek was funded by 75% Federal funds and 25% Horn Lake residents and no County funds were used. County Administrator David Armstrong said the County paid for the regional study to be done for the Horn Lake Creek Sewer.

Mr. Waggoner said the DCRUA wants to use the County's credit standing for this loan. Supervisor Caldwell asked what the problem was with the City Service Agreements. Mr. Waggoner said the Mayors, Aldermen and their attorneys must review the documents and all of the cities and the DCRUA must come to an understanding. Mr. Waggoner said if the sewer agreements are not in place, then the DEQ would not release the money until the user charge system is in place, which is included in the service agreements with the cities. Mr. Austin said at this time the DCRUA is restricted to the EPA guidelines and that there are a lot of papers to be signed before they can make this decision on the city agreements. The County is not committing to any millage or money by signing as a co-applicant on the SRF loan. If the cities agreements are not signed, EPA will not release any of the money.

Mr. Waggoner said they have all been to Washington to get secure money for the wastewater treatment facility. The Congressional officials have been in agreement for this facility. Mr. Waggoner said if this facility is not built the County would be shutting down the development of the County due to the lack of sewer availability for developments. Supervisor Caldwell said he agreed with everything Mr. Waggoner is saying, but the fee cost for the facility usage would not be the same as a 30 yr rate. Supervisors Caldwell said that the problem is people don't want to pay a higher rate than a city, and those cities do not charge an adequate rate. Supervisor Medlin said the wastewater facility is an investment for the County so he is willing to stand behind signing the application. Mr. Waggoner said the Cities claim it would be 30 days before they could close the agreement with DCRUA.

Board Attorney Tony Nowak said they would put the language in place for the loan and then put in a resolution once the agreements with the cities are in place. Supervisor Caldwell asked if the Utility Authority has the ability to tax. Bill Austin said they don't have taxing authority.

Supervisor Caldwell asked what was meant by a fee system in place. Mr. Austin said when cities annex portions of the County property, this portion of the city would go under DCRUA

ITEM E.6, CONTINUED,

fee system for sewer service. Mr. Waggoner said that DEQ has the Cities of Olive Branch and Hernando required in the signoff application at this time because they will be serviced by the DCRUA wastewater system.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the County to be a co-applicant on the SRF loan with the DCRUA, based on the stipulation that there will be language in the application that states EPA will release the County of any obligations once the Municipal Sewer Agreements are in place with the Cities of Olive Branch and Hernando for a user charge system. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.6****

7. Approval of Change Order

a. Freeland & Lemm - #1

Tracy Huffman, EAI/WEI, LLC Engineer, appeared before the Board of Supervisors regarding Freeland & Lemm, Inc. change order #1. Mr. Huffman said the change order was for the final close out on the construction of the pump station and pipelines contract and is a \$2,811.51 decrease in the final payment.

Mr. Huffman said he had taken County Engineer Andy Swims out to look over the construction site and that any expense forward on the facility would be processed against EDA funds.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the Board President to sign the Freeland & Lemm, Inc. change order #1 for \$2,811.51 decrease in the final payment. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.7.a****

b. Delta Constructors - #2

Tracy Huffman, EAI/WEI, LLC Engineer appeared before the Board of Supervisors regarding the Delta Constructors Change Order #2. Mr. Huffman said this change order is for a \$13,549.36 increase in expense for erosion control on the lagoon slopes to stabilize through the winter months. Mr. Huffman said the Board President's signature is required, but the expense would be paid through the EDA funds.

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the Board President to sign the Delta Constructors Change Order #2, in the amount of \$13,549.36 for the stabilization of the lagoon slopes at the wastewater facility site for Brentwood Originals. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES

ITEM E.7.b, CONTINUED,

Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.7.b****

8. Making the State Approved Interlocal Agreement with Cities for A Crime Scene Investigation Vehicle a Part of the Minutes

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve making the State approval of the Interlocal Agreement between DeSoto County and the Cities of Hernando, Horn Lake, Olive Branch and Southaven for the Use of a Crime Scene Investigation Vehicle a part of the Board minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.8****

9. Making the State Approved Interlocal Agreement with Camp Creek Drainage District a Part of the Minutes

County Road Manager Russell Dorris said the Camp Creek job was more involved due to the rain so the expense was greater. Mr. Dorris said he is in the process of billing Camp Creek Drainage District and he asked that when the check is received that the Board put the funds back into the road department budget.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve making the Secretary of State’s approval of the Interlocal Agreement between DeSoto County Board of Supervisors and the Camp Creek Drainage District a part of the Board minutes and to make the check receipt from Camp Creek Drainage District a part of the Board minutes and deposit same into the Road Budget. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.9****

10. Make the State Approved Interlocal Agreement for Firing Range a Part of the Minutes

County Administrator David Armstrong said there is no County money being used for the firing range and that only private funds are being used.

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve making the Secretary of State’s approval of the Interlocal Agreement between DeSoto County with the City of Olive Branch for a new Firing Range a part of the Board minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT

ITEM E.10, CONTINUED,

Supervisor John Caldwell YES
Supervisor Tommy Lewis YES

****See Exhibit E.10****

11. Approval & Signature of Board President for the Interlocal Agreement with City of Olive Branch for Asphalt Overlay of Stateline Road

Board Attorney Tony Nowak said the Interlocal Agreement for the asphalt overlay of Stateline Road states the County would do the work and the City of Olive Branch would reimburse the County for half of the cost. County Administrator David Armstrong asked the County Road Manager Russell Dorris what the cost for the asphalt overlay would be. Mr. Dorris said the total cost was \$70,000, which would make Olive Branch's cost be \$35,000. Mr. Dorris said that when he spoke to Mayor Rikard, he requested the expense be in the FY03 budget year.

Supervisor John Caldwell asked why can't the Board approve the signature of the Board President and make it a part of the minutes all at the same time and not have to bring this back to the Board. Tony Nowak said the agreement has to be approved by the Attorney General and the Secretary of State as a 3 step process, and each step has to be made a part of the Board minutes.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the Board President to sign the Interlocal Agreement for the asphalt overlay of Stateline Road with the County doing the work and the City of Olive Branch reimbursing the County for half of the cost, which would be approximately \$35,000. The motion passed by a vote as follows:

Supervisor Jessie Medlin YES
Supervisor Eugene Thach YES
Supervisor Gerald Clifton ABSENT
Supervisor John Caldwell YES
Supervisor Tommy Lewis YES

****See Exhibit E.11****

12. Approval of Preliminary & Final Inventory Dispositions

The Board of Supervisors was given a list of inventory items that are either owned by the County and are either unrepairable, not cost effective to repair, have been posted as duplicate inventory, or belong to the State or, in some cases sold or returned.

Vanessa Lynchard said that Michelle Tyson, Margie Calvi, Sue Williams and Kim Northcutt have been assisting to get the inventory corrected. Ms. Lynchard said she had held these dispositions until most of the inventory was done. Ms. Lynchard said the land and property inventory located at the Fair & Agriculture Building was on record as being 60 plus acres, but on the copy of the plat it shows only 9 acres that is owned by the County. We have corrected this.

Supervisor John Caldwell asked if the Department Heads were signing off on these dispositions. Ms. Lynchard said all offices have been very cooperative. Supervisor Caldwell said when an elected official comes into office an inventory should be done for them to sign off on and when they leave office and inventory done for sign off. Chancery Clerk Sluggo David said that in some offices, inventory is purchased with money received from other counties, but it is maintained on the County inventory. Supervisor Eugene Thach said the departments should still sign off on the inventory.

ITEM E.12, CONTINUED,

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept receipts from the Inventory Clerk pursuant to Section 31-7-107 of the Mississippi Code and did approve the disposition on the report as noted on Exhibit E.12 as follows:

a. Extension Service – Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
11167	781GT62OTR1	Motorola bag phone	On State Inventory	Art Smith		Art Smith

b. Operations & Maintenance – Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
1036	330741	Postage Machine	Leased-traded	ASCOM Co.		ASCOM Co.

c. Chancery Court – Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
259	5507508	Sony 4 track recorder	Traded in	Rhodes Lauck		
6238	4529027	Toshiba computer	Belongs to State			
6239	4526949	Toshiba computer	Belongs to State			
30385	00453258061A9	NEC cell phone	out of date	Vanesa Lynchard		

d. Chancery Court – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
1083	8030715	Stentura 8000	Traded in 1999	Rhodes Lauck	Kim Pointer	Vendor
6085	P346LAKSPIT44407947	IBM monitor /driver	Worn out 1998	BFI	Kim Pointer	BFI
6086	45CN018941	HP laser jet printer	Broken 2000	USCN018941	Kim Pointer	BFI
11176	4570092	Portable phone	Nobody knows whose it was	Purchased in Jan 1994		
30026	45258603	Desk top computer	worn out 2001	Repair shop	Kim Pointer	Left at repair shop

e. County Court – Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
4091	161654002294	Monitor	Fuzzy screen to outdated to repair			
30816		Universal calculator	Broken		V. Lynchard	

f. Central Maintenance – Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
1088	PA6-GF31	Circular Saw	Broken unrepairable	Central Maintenance		Central Maintenance
1155	11155	Motorola LB Radio	Broken unrepairable	CM – buried		CM – buried
3169		Carrier Wet Dry Vac	Broken unrepairable	CM-trashed		CM-trashed
3319	5072082	Napa Battery Charger	Burned	CM-trashed		CM-trashed
16094	7533-706	Welder	Broken too costly to repair	Central Maintenance		Central Maintenance
16122	5894	Vista Power Supply	Broken too costly to repair	CM – buried		CM – buried
20065	525932	1978 Mack Tandium Truck	Sold at auction in 1993 or 1994			
20069		John Deere Mower	Damaged when barn burned	CM-scraped		CM-scraped
20093	6910	1976 IH Pickup Truck	Sold at auction in May 1989			
20195	JJE0005505	Case 995 Diesel Tractor	Burned	Central Maintenance		Central Maintenance
30995	11908748357	Star Tac Mobile Phone	Unrepairable	CM – buried		CM – buried
1090		Nakita Drill	Burnt up	CM – trashed		CM - trashed

ITEM E.12.f, CONTINUED,

16105	217959280	Stihl Chain Saw	Parted out	CM - trashed	CM - trashed
16146	3261154	Husqvarna Chain Saw	Parted out	CM - trashed	CM - trashed
12113	HQ3170253	Homelite Chain Saw	Parted out	CM - trashed	CM - trashed
12272	3144781	Husqvarna Chain Saw	Parted out	CM - trashed	CM - trashed
19099	139058996	Stihl Chain Saw	Motor locked up	CM - trashed	CM - trashed

g. Sheriff's Dept – Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
30295	466AVY4890	MTS portable radio	Duplicate w/30265			Sheriff dept.
30316	9329355	Cannon 35mm camera	Broken	BFI		BFI
30317	1531144	Olympus Camera	Broken	BFI		BFI
30557	2FAFPNW9YX112753	2000 Ford Crown Vic	Wrecked 1-14-01	Insurance		Insurance
30631		HP deskjet printer	Broken	BFI		BFI
30648		Car kit mobile phone	out of date			
30768	9KE58874	Micro telephone recorder	Duplicate w/30951			Sheriff dept.
30919	690WA5894R	Motorola 2way radio	Broken	Kenny Evans		Kenny Evans
30920	690WA5911PV	Motorola 2way radio	Broken	Kenny Evans		Kenny Evans
30921	69QQA558TM	Motorola 2way radio	Broken	Kenny Evans		Kenny Evans
30938		Autp document scanner	Duplicate w/30853	Sheriff dept.		Sheriff dept.
30962	22615467427	Nokia Cell Phone	out of date	BFI		BFI
31302	2FAFP71W22X117090	2002 Crown Vic	Wrecked use for parts	Cent. Maint		Cent. Maint
30009	2FAFP71W4XX117261	1999 Crown Vic	Wrecked use for parts	Insurance		Insurance

h. Sheriff's Dept – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
3292	00022194	Meat slicer	Broken	Bldg. & Grounds		Bldg. & Grounds
6214		Color monitor	Broken	Sheriff closet		Sheriff closet
30207	8508461	Canon Super Slot	Broken	BFI		BFI
30316	9329355	Canon 35mm	Broken	BFI		BFI
30631		HP deskjet printer	Used for parts & destroyed	BFI		BFI
277	6D169023	Sharp calculator	Broken			
1061	NAEQ316044	SC typewriter	Broken			
3127		Tops 35mm camera	Broken	BFI		BFI
3133		Tops 35mm camera	Broken	BFI		BFI
3163		Tops 35mm camera	Broken	BFI		BFI
3286	2430318	Canon camera EOS630	Broken	BFI		BFI
5096	9623563	Minolta 35mm camera	Broken	BFI		BFI
9094		Royal typewriter	Broken	BFI		BFI
22000	K115717	Mosaberg 12ga. shotgun	Burned	Frank Herring		Barrell at SD
22003	K115642	Mosaberg 12ga. shotgun	Stolen	See NCIC		See NCIC
22004	K115711	Mosaberg 12ga. shotgun	Stolen	See NCIC		See NCIC
30232	0041265DUB9	NEC cell phone	out of date	Sue's office		Sue's office
8146	SG67114025	H/P Printer	Broken	Sheriffs Dept		Sheriffs Dept
6201	E813020045	C. ITOH Printer	Broken	Sheriffs Dept		Sheriffs Dept
6144	4161053838	Epson Printer 1170	Broken	Sheriffs Dept		Sheriffs Dept
6073	ODN110297	Epson Printer 850	Previously deleted not picked up	Sheriffs Dept		Sheriffs Dept
6202	41DE20592	Epson Printer 570	Broken	Sheriffs Dept		Sheriffs Dept
6241	9573492	VGA Monitor & Computer	Obsolete & broken	Sheriffs Dept		Sheriffs Dept
8287	CN67K1ROG O	H/P Printer	Broken	Sheriffs Dept		Sheriffs Dept
10034		Time Clock	Broken	Sheriffs Dept		Sheriffs Dept
00289	H66425180	Brother Word Processor	Broken	Sheriffs Dept		Sheriffs Dept
3214	5899H37590	Lenox 2T air conditioner	Not an inventory item	Sheriffs Dept		Sheriffs Dept
4050		Flass attachment	Not an inventory item	Sheriffs Dept		Sheriffs Dept
30734	Z645712	Fire safe	Not an inventory item	Sheriffs Dept		Sheriffs Dept

30911		safe	Not an inventory item	Sheriffs Dept	Sheriffs Dept
11163	MD23HM	Time recorder	Not an inventory item	Sheriffs Dept	Sheriffs Dept

ITEM E.12.h, CONTINUED,

12152		Search light	Broken	Aviation	Aviation
30486	10502529	Kenwood radio	Broken	BFI	BFI
31011	8665XR8876	Motorola GTX radio	Warranty Return	Intergrated Comm.	Intergrated Comm.
31012	8665XP6191	Motorola GTX radio	Warranty Return	Intergrated Comm.	Intergrated Comm.
31013	866FYN3037	Motorola GTX radio	Warranty Return	Intergrated Comm.	Intergrated Comm.
31015	866FZG8094	Motorola GTX radio	Warranty Return	Intergrated Comm.	Intergrated Comm.

i. Metro Narcotics – Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
1097	52192	Sony camera	On State inventory	Metro Narc.		Metro
14034	50108353	Radar detector	Broken	BFI		BFI
31653	F121950	Savage 7mm gun	Return to owner court order	Metro Narc.		owner
31674	AOC25522	Thompson 45 caliber	Return to owner court order	Metro Narc.		owner

j. Circuit Court – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
30475	SG9251311V	HP deskjet printer	Duplicate w/30400	Circuit court		Circuit court

k. Welfare Dept – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
146	1504511	TI calculator	State inventory	Welfare Dept.		Welfare Dept.
172	78259054	Royal calculator	State inventory	Welfare Dept.		Welfare Dept.
177	11055789	Victor calculator	State inventory	Welfare Dept.		Welfare Dept.
178	76521621	Royal calculator	State inventory	Welfare Dept.		Welfare Dept.
179	76521625	Royal calculator	State inventory	Welfare Dept.		Welfare Dept.
180	78605113	Royal calculator	State inventory	Welfare Dept.		Welfare Dept.
8028		typewriter/dictation	State inventory	Welfare Dept.		Welfare Dept.
8029		typewriter/dictation	State inventory	Welfare Dept.		Welfare Dept.
8036	E69051206501	Auto mail machine	State inventory	Welfare Dept.		Welfare Dept.
8037		Electronic scale	State inventory	Welfare Dept.		Welfare Dept.
9007	E184755	Elec mail machine	State inventory	Welfare Dept.		Welfare Dept.
9008	47159890	Royal typewriter	State inventory	Welfare Dept.		Welfare Dept.
11172	KXT7030	Panasonic phone system	State inventory	Welfare Dept.		Welfare Dept.

l. Youth Court Victim Witness Coordinator – Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
30456	M493HI50TYC	HP deskjet printer	On State inventory	Kim Chamberlin		Kim Chamberlin
30457		Executive desk	On State inventory	Kim Chamberlin		Kim Chamberlin
30458		Computer credenza	On State inventory	Kim Chamberlin		Kim Chamberlin
30936		Executive desk w/return	On State inventory	Kim Chamberlin		Kim Chamberlin

m. DHS-Child Support – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
3154	E51334980	Brother fax machine	On State inventory	DHS office		DHS office

n. Civic Center – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
3349		Brother fax machine	Civic center separate inventory	Civic center		Civic center

o. Election – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
1054		Machine		Traded		ES&S

ITEM E.12, CONTINUED,

p. EMS- Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
1022		Maxon VHF Portable	Sold to ACI in 1999	ACI property		
4072		Maxon Radio	Sold to ACI in 1999	ACI property		
4073		Maxon Radio	Sold to ACI in 1999	ACI property		
14052	1FDKF37FSTEA33520	1996 Ford Ambulance	Burned 12/3/99	Insurance Co. got it		
30339	8977	Life Pak 5	Burned in ambulance	Insurance Co. got it		
30355	113807797	Pulse Oximeter	broken	County Admin office		
30365	335243532	GE TV	struck by lightening	trashed in BFI dumpster		
30351	40696	Physis Control Life Pak 5	fell apart broken	BFI dumpster		
30274	35905	Canon calculator	broken	BFI dumpster		
30362		Texas Insturment calculator	broken	BFI dumpster		
30403	51936D	RJ11 switch box	not operational	Destroyed w/EMS bldg.- jail		
11161	15013776	BC855XLT scanner	not an inventory item	Eudora EMS		
30364	FG6TT12172	HP Deskjet printer	broken	EMS put in BFT		

q. DeSoto County Buildings – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
902022		Attachment to Jail/Civil Defense/EMS	Torn Down for Jail Expansion		Pryor & Frazier	
902064		DA Building	Sold	Jim Franks Property		
902104		Eudora School Bldg.	Torn Down			

r. DeSoto County Land – Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
901032		Land 24-3-8 Sold to Hernando Boneless Beef		Hernando Boneless Beef	Sold 3-1-99	Book 351 Page 265,271,281
901052		Land 23-1-6 Sold to The Flood Co.		The Flood Co.	Sold 9-5-95	Book 290 Page236
901075		Land 19-1-7 Sold to Ben Smith etux.		Ben Smith, etux	Sold 3-12-99	Book 348 Page 692
901055		Land 23-1-6 Property Belongs to A&B Dist.		A&B Distributing	Date 4-23-85	Book 177 Page 614
901001		Land 23-3-8 Inventory Error		12.8 acres	See Property	901012 & 901013
901014		Land 23-3-8 Inventory Error		8.0 acres	See Property	901012 & 901013

s. Child Support – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
3154	E51334980	Brother Fax machine	On State inventory	Child Support		Child Support

t. Youth Services – Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
4002	4749470	Carousel slide projector	Broken	Youth Services		
11120	24124	Regency scanner	Broken	Youth Services		

u. DA Office – Preliminary Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
4094	514280	Canon Calculator	Broken	Maint. Dept.		
160	2330145	Sanyo Transcriber	Broken	Disposed 2000		
1031		IBM Typewriter	Broken	Disposed 1999		
5035	4EBHE027740	Answer Machine	Broken	Disposed 1999		

ITEM E.12, CONTINUED,

v. Tax Collector – Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
31267	061203307	Victor Calculator	Duplicate Asset w/31359	Tax Collector		Tax Collector
31266	060501206	Victor Calculator	Duplicate Asset w/31358	Tax Collector		Tax Collector
31265	061203304	Victor Calculator	Duplicate Asset w/31357	Tax Collector		Tax Collector
30531	044710266	Victor Calculator	Broken		Maintenance Dept	BFI
30246	42134719	Canon Calculator	Broken		Maintenance Dept	BFI
207	44121496	Royal Calculator	Broken		Maintenance Dept	BFI
117	81416850	Royal Calculator	Broken		Maintenance Dept	BFI
113	41660502	Royal Calculator	Broken	Canot locate Purchased in 1985		
114	41418138	Royal Calculator	Broken	Canot locate Purchased in 1985		
126	81423770	Royal Calculator	Broken	Canot locate Purchased in 1987		
129	41463950	Royal Calculator	Broken		Maintenance Dept	BFI
251	41457633	Royal Calculator	Broken	Canot locate Purchased in 1984		
3310	42069559	Adler Royal Calculator	Broken	Canot locate Purchased in 1998		
4003	966046	NSA Air System	Broken	Disposed w/BFI at Admin Bldg move	BFI	
9098	15EN6530	Safe	Stolen	Unknown stolen		
30866	502415	Victor Calculator	Duplicate Asset w/31052	Tax Collector		Tax Collector
30810	054402950	Victor Calculator	Duplicate Asset w/30901	Tax Collector		Tax Collector
31393	7145TD003547	15" Flat Screen Monitor	Defective	Return to Moredirect for replacement	Vendor	
30915	044001776	Victor Calculator	Broken			
30549	none	Victor Calculator	Duplicate Asset w/30531	Tax Collector		Tax Collector
30001	41466386	Adler Royal Calculator	Broken	BFI in 2000		BFI in 2000
10026	FBI4612	Security System	Left at Rasco Bldg.	Bldg. At Rasco		Bldg. At Rasco

w. County Attorney – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
141	41118701	Royal 100P Calculator	Broken	BFI	County Attorney	BFI
219	306115	Transcriber	Broken	BFI	County Attorney	BFI

x. Youth Court Grants – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
190	TISO331110990A	Texas Inst. Calc.	Broken	BFI 1999		BFI 1999
4063		Answer Machine	Broken	BFI 1999		BFI 1999

y. Data Processing – Preliminary & Final Disposition

Asset #	Serial #	Description	Reason For Disposal	Location of Items at Preliminary Approval	Disposed By	Location of Final Disposal
6041	35077	Decision data display	Broken			
6129	077577	Decision data display	Broken			
6231	BVL538B00	Impression monitor	Broken			

6035	88B0542	IBM 3197 display	Broken		
6060	23A5056	IBM 3487 display	Broken		
6166	23B6201	IBM 8556	Broken		
6141	35021	Decision data 3597	Broken		
30102		software	Not an inventory item	Server AS400	Server AS400
8333	2387241	IBM 3487 display	Broken		
708217		IBM software	Not an inventory item	IS	IS
730096	5948	Figitone scanner	Duplicate w/731854	Chancery	Chancery

ITEM E.12.y, CONTINUED,

10027		Air conditioner	Courthouse renovation	Contractor
8096	88K8323	IBM G41 monitor	Broken	
30794	40U0066681	Epson LQ870 Prt.	Broken	

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

****See Exhibits E.12.a through E.12.y****

13. Comptroller - Joyce Riles

a. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of that required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Joyce Riales, Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the investment of surplus funds to Trustmark National Bank and First Security Bank, the high bidders, to place their bids on time for funds as follows:

<u>Date of Investment</u>	<u>Bank</u>	<u>Amount</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>CD#</u>
09/04/02	Trustmark Bank	\$3,000,000	10/08/02	34	1.74%	8616047
09/17/02	First Security	\$9,000,000	10/30/02	43	2.00%	44122

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

****See Exhibit E.13.a****

b. Quarterly Allotments – Sheriff, Tax Collector, Tax Assessor

In accordance with Section 27-1-32 of the Mississippi Code of 1972, which allows the Board of Supervisors to set aside, appropriate and expend moneys from the general fund for the purpose of supplementing the budget of the offices of Sheriff, Tax Collector and Tax Assessor, Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the December, 2002 quarterly allocations for the Sheriff, Tax Assessor, and Tax Collector as recommended by the Comptroller as follows:

Tax Assessor	
Department 103	\$266,747.75
Tax Collector	
Department 104	\$247,509.75
Sheriff=s Department	
Department 200(Sheriff)	\$ 145,842.50
Department 201(Aviation)	13,362.50

ITEM E.13.b, CONTINUED,

Department 202(Patrol/Law Enforcement)	1,123,927.00
Department 220(Custody of Prisoners & Jail)	779,904.75
Department 222(Prisoners Medical Expense)	135,000.00
Department 223(Juvenile Detention)	49,587.50
Department 225(Rescue Unit)	<u>4,825.00</u>
Total	\$2,252,449.25

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.13.b****

c. End of Year Transfers

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 2002, and ending September 30, 2003. At the recommendation of the Comptroller, Joyce Riales, Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the budget year end transfers to the General County Fund as follows:

<u>Transfer From:</u>	<u>Transfer to:</u>	<u>Amount</u>
Chancery Court 106-160-950	General County 001-000-384	\$ 3,356.45
County Court 107-162-950	General County 001-000-384	\$ 2,215.69
Motor Vehicle Reg 117-263-950	General County 001-000-384	\$40,000.00
General County 001-900-950	Circuit Court 102-000-384	\$36,000.00
General County 001-900-950	Support Volunteer Fire 101-000-384	\$75,064.81
Forfeitures/Metro 105-227-950	Metro Grant 115-000-384	<u>\$ 3,510.50</u>
	Total Transfers	\$160,147.45

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.13.c****

d. Final Fire Dept. Distribution

WHEREAS, on June 24, 2002, this Board of Supervisors did authorize payment of \$200,336.61 as the annual allocation of funds available to the DeSoto County Volunteer Fire Departments as authorized under Section 19-5-95 of the Mississippi Code of 1972 as amended. This date David Armstrong, County Administrator, has informed this Board that the remaining funds available for distribution from the Fiscal Year 2002 budget, based on the millage adopted by the Board for these

ITEM E.13.d, CONTINUED,

departments, amounts to \$257,109.98. THEREFORE, the total allocations for the Volunteer Fire Department under the authority of Section 19-5-95 and Section 83-1-39 of the Mississippi Code of 1972, are as follows:

\$629,413.88 Total Revenue Received Fiscal Year End 2002
-372,303.90 Less Total Expenses Fiscal Year 2002
 \$257,109.98 Total Available for Distribution from Fiscal Year 2002 Funds

WHEREAS, the following volunteer fire departments, to-wit: Bridgetown Volunteer Fire Department; Brights-Lewisburg Volunteer Fire Department; DeSoto Woods Volunteer Fire Department; Eudora Volunteer Fire Department; Fairhaven Volunteer Fire Department; Love Station Volunteer Fire Department; Nesbit Volunteer Fire Department; Summershill Volunteer Fire Department, Alphaba, Cockrum, Ingram’s Mill Volunteer Fire Department; and Walls Volunteer Fire Department are eligible to participate in the funds.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF SUPERVISORS OF DESOTO COUNTY, MISSISSIPPI, AS FOLLOWS:

That available funds for county volunteer fire departments under the provisions Sections 19-5-95 and 83-1-39, Mississippi Code of 1972 for the year 2002 will be divided on the following basis and formula:

- a. All ten (10) volunteer fire departments shall share equally in 60% of all available funds.
- b. All ten (10) volunteer fire departments shall share according to their percentage of the population serviced by said fire departments in 40% of all the remaining available funds.

That based on the preceding formula heretofore adopted by the Board of Supervisors for the division of funds among the various volunteer fire departments, the following allocations of the Fiscal Year 2002 funds are to be made to the following fire departments:

<u>Fire Departments</u>	<u>FY 2002 Budget Allocation Funds</u>
Alphaba, Cockrum, Ingram’s Mill	\$ 20,995.87
Bridgetown	25,566.90
DeSoto Woods	22,304.30
Eudora	25,868.63
Fairhaven	23,942.65
Lewisburg	24,689.92
Love	24,106.20
Nesbit	23,990.59

ITEM E.13.d, CONTINUED,

Summershill	22,357.87
Walls	43,287.05
TOTAL	<u>\$ 257,109.98</u>

Any firehouse or permanent building constructed by any of these funds must be on county owned property. None of the funds shall be used to purchase land.

All departments receiving these funds shall refer to Sections 19-5-95 and Sections 83-1-39, Mississippi Code of 1972, as amended regarding appropriate use of these funds. Furthermore, each department shall account for these funds separately from all other allocations and available funds. State purchase procedures, as detailed in the appropriate sections of the Mississippi Code of 1972, as amended, shall be followed. All departments receiving these funds are subject to audit by the Mississippi Department of Audit, and that each department receiving these funds is directly accountable to the Mississippi State Auditor.

That the following vote was taken on this action:

First District Supervisor Jessie L. Medlin	<u>YES</u>
Second District Supervisor Eugene C. Thach	<u>YES</u>
Third District Supervisor Gerald Clifton	<u>ABSENT</u>
Fourth District Supervisor John M. M. Caldwell, Sr.	<u>YES</u>
Fifth District Supervisor Tommy Lewis	<u>YES</u>

e. Close Inactive Funds

Comptroller Joyce Riales said an inactive fund has been on the books since July 1996 with no actions against it. Ms. Riales said she spoke with the Audit Department about closing this fund and they advised her this could be closed out.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve, based on the recommendation of the Comptroller, to close out the State Tax Commission Rubbish Assessment account and transfer funds to the General County fund as follows:

From: State Tax Comm./Rubbish Assessment	664-000-130	\$2,456.02
To: General County Fund	001-000-349	\$2,456.02

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.13.e****

f. Interfund Transfer of Metro Seized funds

At the recommendation of Comptroller Joyce Riales, Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to authorize and instruct the Chancery Clerk, pursuant to Section 41-29-185 of the Mississippi Code of 1972, as amended, to transfer the following forfeited funds that were seized by Metro Narcotics:

<u>Case Number</u>	<u>Defendant</u>	<u>Date Seized</u>	<u>County Receipt</u>	<u>Amount</u>
DC-02-0135	James E. Thomas	5/24/02	13731	\$25.00
	Transfer from Metro Narcotics Seized		123-900-950	\$25.00
	Transfer to Metro Narcotics Forfeitures		105-000-384	\$25.00

ITEM E.13.f, CONTINUED,

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.13.f****

g. Interfund Loan – Metro Narcotics

Comptroller Joyce Riales said this interfund loan is needed to cover expenditures made from the Grant Fund until reimbursement is received from the State. Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the interfund loan for Metro Narcotics as follows:

From: General County Fund	001-000-053	\$12,750
To: Metro Narcotics Grant	115-000-148	\$12,750

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.13.g ****

h. Supplemental Claims Docket

Comptroller Joyce Riales and Stephanie Hanks of the Accounting Department presented the supplemental claims docket showing claims in the amount of \$3,262,107.18 that need to be paid for various departments as of September 25, 2002.

Supervisor Jessie Medlin asked if the claims docket could have a vendor sub total and be together on the report. Supervisor John Caldwell asked who the vendor Morrison was. Vanessa Lynchard said this was the Fuelman and they have changed their name. Supervisor Caldwell asked if the County was saving money by using this service. Ms. Lynchard said the last time she did a comparison, the County was saving money.

Supervisor Eugene Thach asked Joyce Riales if she knew what the contingency would be for the beginning year. Ms. Riales said it should be around \$8.2 million, which is up from what had been previously stated.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to authorize the Chancery Clerk to pay the bills, in the amount of \$3,262,107.18 as presented by the Comptroller. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

14. Tire Disposal Contract

County Administrator David Armstrong said the County has a contract with Resourceful
ITEM E.14, CONTINUED,

Environmental Services for our tire disposal. This company has been bought out and Jim

Bearden, Director of Operations and Maintenance, would like authority from the Board to cancel this contract. Mr. Bearden said the County has been written up because too many tires have accumulated at Central Maintenance.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve authorization for Jim Bearden to put Resourceful Environmental Services on notice regarding the cancellation of the contract for tire disposal. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.14****

Mr. Armstrong asked the Board to give Jim Bearden the authority to go out for bid proposals for the tire disposal contract and allow him to negotiate with Max Tire. Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve giving Jim Bearden the authority to go out for proposals for the tire disposal contract and allow him to negotiate with the best proposer. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

15. Approval of DHS Lease Agreement

Board Attorney Tony Nowak said the lease agreement for the DHS Building has been prepared with the exception of the determination of the finalized square footage to be used. Tony Nowak said there is a formula they use regarding \$10.00 per square feet of space that is occupied by the DHS offices. Supervisor Jessie Medlin asked what is happening in the meantime until the lease is signed. Tony Nowak said they have set the lease beginning September 1, 2002, and they will pay for the back time.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the Board President to sign the lease agreement for the DHS Building when all negotiations have been finalized. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

16. Chancery Clerk Allowances

Chancery Court Clerk W. E. Davis presented a Court approved order of Allowances to the Board of Supervisors for the September 2002 term in the amount of \$2,396.66. Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve this payment, pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
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ITEM E.16, CONTINUED,

Supervisor Eugene Thach	YES
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Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.16****

17. Improvement Recommendations for Pleasant Hill and Church Road – Andy Swims

County Engineer Andy Swims said the Board had approved having Neel-Schaffer Engineering to do the Signal Warrant Analysis Study at the intersection of Church Road and Pleasant Hill Road. Mr. Swims said they have made their recommendations for the Board. Neel-Schaffer stated the extension of Church Road was evaluated to determine the potential changes in traffic circulation patterns. The daily traffic volume on Church Road is forecast to increase as Church Road is improved to be a continuous route east to MS Highway 305. The east/west through traffic movement is forecast to become the primary traffic movement at the intersection of Church Road and Pleasant Hill Road. The intersection of Church Road and Pleasant Hill Road was evaluated to identify the operational characteristics for the intersection for the peak hours of the day. The lane geometry used for the capacity analysis utilizes the five-lane east approach, with a three-lane west approach and no improvement on Pleasant Hill Road.

Mr. Swims said they recommend installing a traffic signal at the intersection of Church Road at Pleasant Hill Road due to extension of Church Road from Pleasant Hill Road east to MS Highway 305. It is also recommended that north/south left turn lanes on Pleasant Hill Road at Church Road be added to the intersection. The widening of Pleasant Hill Road to provide for north/ south left turn lanes will substantially improve the circulation of traffic through the intersection. Mr. Swims said they were using both current and 10 year traffic projections for determining the level of service on the road to determine if a signal was necessary.

Supervisor Eugene Thach asked why not 5 lanes all the way. Mr. Swims said he had asked them to look at 3 lanes. Supervisor John Caldwell asked how much the City would pay. Supervisor Jessie Medlin said the City of Olive Branch would pay for the right of way acquisitions and the signal light. Supervisor Caldwell asked why the City was not paying for the construction. Supervisor Medlin said, at the time, we did not know what was necessary at this intersection, but we could ask the City to pay for the construction. Supervisor Medlin suggested to do a change order to the Church Road construction to make the changes at the Pleasant Hill Road intersection with Church Road.

Supervisor Caldwell said the final design of 5 lanes on Church Road East has not been approved yet and asked why the cities were not putting money in to widening Church Road. Supervisor Medlin said there was no problem to ask for money from the cities.

Mr. Swims said the County paid \$12,500 to have this study done for these recommendations. Mr. Swims said for a complete set of construction plans from Neel-Shaffer, the cost was \$35,000. Mr. Swims said he had talked with Daniel Murphy about this intersection and he had limited Neel-Schaffer to the signalization analysis and Daniel Murphy would take care of Church Road entirely regarding the construction. Mr. Swims said the construction to Church Road East is not ready to take place.

David Armstrong said he would get with Daniel Murphy to get the cost estimate for the construction at this intersection to be able to send a letter to the City of Olive Branch. Supervisor Thach said the City of Southaven said they would pay for the construction from Airways to Swinnea for the Church Road expansion. Board Attorney Tony Nowak said the Board would need an interlocal agreement with the cities for the shared cost on Church Road and the Pleasant Hill Road intersection.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion

ITEM E.17, CONTINUED,

to authorize Daniel Murphy to do the engineering necessary at Pleasant Hill Road and Church

Road; to approve a change order with Camco Construction to improve the intersection; to ask the City of Olive Branch to pay for the signalization at the intersection and pay half the construction cost of the change order, and if the City of Olive Branch agrees to participate, to authorize the Chamberlin/Nowak Law Firm to draw up an interlocal agreement between the County and City of Olive Branch. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.17****

18. Approval of Agreement for Stuart Estates Road

Supervisor Jessie Medlin said the Stuart Estates Subdivision is set up in the overlay contract to be paved. The property owner, William Bell, was to build the road so that it would be under County maintenance. The County has cut a hill down on this road so that the paving could be done. Supervisor Medlin said William Bell has agreed to pay up to \$4,000 for some of the cost on the road and he would like for the Chamberlin/Nowak Law Firm to draw a written agreement for him to sign. Board Attorney Tony Nowak said a petition with signatures from the other property owners would be required regarding this road.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to hold this item over until the receipt of signatures of the property owners was received. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

19. Approval for Supervisor John Caldwell’s Cell Phone Changes

Supervisor John Caldwell said when he got a County cell phone he maintained his personal cell phone number. Supervisor Caldwell said he requested to get a new cell phone and a new cell number that would be listed as a County phone. The new contract would be charged to the County and he requested the old contract be charged to him. Basically this is just a phone number change.

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to approve the cell phone contract with Cingular for Supervisor John Caldwell, with the monthly fee of \$69.99. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.19****

20. Approval to Contract with Toshiba/MCC – Justice Court

County Administrator David Armstrong said Linda Aldridge, Director of Justice Court, is **ITEM E.20, CONTINUED,**

requesting approval from the Board to enter into a lease with Memphis Communications Corporation for an automatic bursting and folding system. Mr. Armstrong said the equipment

would help eliminate a lot of manual work. Board Attorney Tony Nowak said he has looked over the contract and he needs authority from the Board to negotiate with Memphis Communications Corporation regarding the contract.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to authorize the Chamberlin/Nowak Law Firm to negotiate with Memphis Communications Corporation regarding the contract for Justice Court on the automatic bursting and folding system. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.20****

21. Approval of Contract Modification for CDBG Project – Hacks Cross Road

County Administrator David Armstrong said the contract modification #5 for the CDBG Project #97-017-ED-IF01- Hacks Cross Road is for an extension of the contract period, which was extended to October 31, 2002.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the contract modification #5 for the CDBG Project #97-017-ED-IF01- Hacks Cross Road for an extension of the contract period to October 31, 2002. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.21****

22. Approval of Contract Modification for CDBG Project – DHS

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the contract modification #1 for the CDBG Project #00-017-PF-01, Department of Human Services Building, for the extension of the contract period through December 31,2002. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.22****

23. Approval of Contract with Bill Bryant

County Administrator David Armstrong said the contract with Bill Bryant has no changes from last year's contract. The County paid \$51,000 for the appraisal update on real property, \$5,000 for the appraisal update on personal property and \$5,000 for the mapping maintenance,

ITEM E.23, CONTINUED,

which was a total of \$61,000.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the contract with Bill Bryant in the amount of \$61,000, which expires September 30, 2003, for the Tax Assessment items as follows:

- a. Appraisal Update Real Property - \$51,000**
- b. Appraisal Update Personal Property - \$5,000**
- c. Mapping Maintenance - \$5,000**

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.23****

F. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

G. OTHER ISSUES

1. Hacks Cross Road - TVA

Board Attorney Tony Nowak said that Daniel Murphy, Consulting County Engineer, had advised that TVA has a power pole located in the County right of way on Hacks Cross Road. Tony Nowak said that TVA wants the County to pay for moving the power pole. County Administrator David Armstrong said he would call TVA to see why they have requested this.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve a Board Order to let the County Administrator call TVA to see if this could be worked out and if not to hire the Chamberlin/Nowak Law Firm to send a letter to TVA. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to recess until 1:15 p.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

2. Jail Renovation

County Administrator David Armstrong said the County has one final payment on the jail renovation. There is \$180,825 in the budget for this payment, but there is \$158,164 in fines

ITEM G.2, CONTINUED,

assessed by the County that will be applied to the final payment, therefore the final payment

should be \$22,661.

David Kline, Architect with Kline-Swinney, Jim Bearden, Director of Operations & Maintenance and Kenny Evans, Director of Buildings & Grounds appeared before the Board of Supervisors to discuss the proposed new expansion of the jail.

Mr. Kline said he came prepared today to do a walk thru inspection of the current jail construction. Supervisor Jessie Medlin said several options have been suggested to take toward the new expansion of the jail. Supervisor Medlin said the Board has put the juvenile addition on hold, but they would like to discuss a separate building and the scope of work to be done in the old section of the jail. Mr. Kline said under the plans for the juvenile facility at the jail, they were to have a new juvenile section of beds, a renovation of the women's section, a renovation of the trustee section, the addition of a laundry room and renovation of the existing laundry room. Sheriff James Riley suggested taking the exercise yard, which was constructed in 1986, and closing it in for additional space. Mr. Kline said he had looked at this with Randy Scott, Kline Swinney foreman for the existing jail renovation, and this could be done, but the Board should understand that this would be a temporary solution. Mr. Kline said they would have to put a roof on the area and add bath showers, but down the road it would have to be returned to an exercise yard. Mr. Kline suggested that the Board look at a long term solution for a jail addition and stages for the addition. Mr. Kline said the old 1956 jail should be torn down and then rebuilt on this section. Supervisor Eugene Thach asked what length of time the temporary addition could be used. Mr. Kline said typically it could be used and long as there is a long term plan that is scheduled within the next 2 or 3 years. Mr. Kline said the temporary add area would be used to house 42 inmates and said this should be a less expensive staffing solution than an off site facility. Mr. Kline said there is a requirement that if you keep juveniles over 24 hours, then you must have an exercise yard for them for two hours a day. Mr. Kline said the kitchen expansion could not be done if we add more bed space but the \$78,000 laundry expansion needs to be done immediately.

Supervisor Eugene Thach questioned building a large jail in the middle of a city. Mr. Kline said that Montgomery County has a population of 130,000 and they have a 793-bed jail in the middle of a city.

Sheriff Riley said they usually hold a County prisoner up to 12 months, but if a prisoner is held for more than a year, they are State prisoners. Mr. Kline said he has been dumfounded by the growth expansion of DeSoto County. When the expansion on the jail was started, the County was at 180 inmates and it looked like it was staying in this range. The County needs to look at inmate and long term growth, because if you operate a separate facility it will cost more to operate in regards to transportation to courts and staffing capability. Mr. Kline said when there are beds vacant at the jail, that sometimes judges tend to fill them up because there is space available.

David Armstrong asked what would be the recommendation for a workhouse. Mr. Kline said it would take between 500 to 700 inmates to support a workhouse. Supervisor Jessie Medlin said the State has approached the County about doing a restitution center, but there is not a County building available. David Armstrong said that the State money was not available at this time and this was one reason the restitution center has been put on hold. There is to be no cost to the County for the restitution center if it is run by the State. Sheriff Riley said people are concerned about the restitution center being handled by the State. We have 65 State inmates at this time and the County is suppose to only have 30.

Supervisor Jessie Medlin asked what the plans would be to handle the juveniles in regards to the temporary addition. Mr. Kline said he would need to discuss this with the County to see exactly what is wanted and needed and what the plans are for a long term solution. Supervisor Thach said we should be looking at another addition and put it into the budget next year. Jim Bearden said the laundry room needed to be done as soon as possible since they have

ITEM G.2, CONTINUED,

purchased the washers and dryers and they are in storage. Jim Bearden asked if there was a way to go out for bids on the laundry room while you are working on the roof process. Mr.

Kline said we could go ahead and start the bid process for the laundry room but the County may get a better price by waiting.

David Armstrong said there is \$1.9 million in the budget from the State Development Bank.

Supervisor Medlin said the Board had spoken with Randy Scott about dormitories at the jail. Mr. Kline said the ACA requires the jail to have the ability to isolate 1/3 of the inmates into single cells and not more than 2/3 in dormitories, so to keep this ratio to build 160 beds we can't just build dormitories. Supervisor Medlin said the County needs to plan for an expansion in the next 2 years. Mr. Kline said that based on the growth of the County it would probably be needed sooner. Supervisor Medlin said if the temporary plan is used there will be someone in the exercise yard at all times. Mr. Kline said it would take 3 to 4 months construction time for the temporary plan, but the bid process for a 6 story tower to house 600 inmates would take longer. Supervisor Tommy Lewis said the County should look at another location and organize a long range planning committee for the jail expansion. Mr. Kline said with the maximum number of beds on both ends of the jail there would be some inmates that need to be left close to the courts. Mr. Kline said he would recommend that video court and arraignments be done.

Supervisor Lewis said a committee to plan for the jail expansion on a long term needs to be done since this temporary solution isn't a permanent fix. Supervisor Lewis said the City of Hernando has some concerns about the jail and a committee should meet with them to discuss the issues. Supervisor Thach said it takes months to get meetings set up due to the conflicting schedules. Sheriff Riley said adding beds in the temporary section would not change the looks of the jail as it is now and the laundry would be located next to the new medical unit. Mr. Kline said he recommends proceeding with the temporary beds and the laundry addition, but the County should look at a long term solution for the jail. Supervisor Medlin asked if the temporary additions could be used later. Mr. Kline said it would have to be changed back to an exercise yard unless the committee comes up with some options for the long term expansion later.

Supervisor Lewis asked how long would it take for the temporary plans. Mr. Kline said to add a roof, showers, toilets, air conditioning and beds for 42 inmates would take 6 weeks to have the plans, but he would try to complete them as soon as possible.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to authorize Kline Swinney to complete the architecture and draw up the plans for 42 temporary beds at the jail and to authorize going out for bids on the laundry addition to the jail in 3 weeks or to approve bidding the laundry addition now and the renovation for bed space later. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

Supervisor Caldwell asked how many beds the jail now had with the completed renovation. Mr. Kline said all total there are now 319 beds, since some were lost because of the regulations required. Supervisor Caldwell said the County has added 250 beds to the jail in the last five years.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to appoint Supervisors Eugene Thach and Tommy Lewis to the committee to meet with the City of Hernando to discuss the jail issues and Supervisors Gerald Clifton and John Caldwell, Jim Bearden, Kenny Evans, Sheriff James Riley, Board Attorney and the City of Hernando
ITEM G.2, CONTINUED,

appointee to the committee for long term planning for the County Jail. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
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Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

3. First Floor Renovation Administration Bldg.

County Administrator David Armstrong said there is 1400 square feet of unfinished space on the first floor of the Administration Building. To finish out this area would cost approximately \$36,136. Mr. Armstrong said there is about \$38,500 in funds left over that could be used for this project. Mr. Armstrong said he would like to move the EMS from Eudora into this location on the first floor. Mr. Armstrong said the Board had talked about moving the inspectors into the Administration Building but they have been moved into the fairground building. The Tax Assessor Parker Pickle has wanted to expand his area into this space. Mr. Armstrong said he would just like to get this area finished out and then the Board could decide to move whomever they wanted to into the space.

Supervisor Jessie Medlin asked if the EMS could be relocated to the new building that would be built for the Civil Defense. Mr. Armstrong said the space for Civil Defense is to be tornado and storm proof and there would not be any space for EMS, since EMA will remain in the building. Supervisor Eugene Thach asked if EMS could be moved into the Fairground building. Supervisor Thach said the County provides free space for the State inspectors, but we don't know what they do. Mr. Armstrong said he is working on getting a report from the inspectors.

Supervisor Jessie Medlin said the Administration Building is full and there is no room for expansion for any department. Supervisor Tommy Lewis said people who come to the Planning Commission for permits and then have to go down to the inspectors creates a lot of inconvenience. Supervisor Thach suggested to look at what the State is responsible to provide for the inspectors, because the County is providing rent free space for the State Officials. Supervisor John Caldwell said he agreed with the principle but the County can't cut the State off, because the County is the one who would get hurt. Mr. Armstrong said the Health Department does not pay rent but the DHS pays rent.

Mr. Armstrong said he had received the 2002 census figures that have DeSoto County with a population of 115,780. The population for 2000 was 107,199. Mr. Armstrong said the growth of DeSoto County just for two years is 7.5%.

Mr. Armstrong said he would like to do a change order to the TDL renovation on the second floor and add the first floor space to this contract. Board Attorney Tony Nowak said the change order is not in the scope of the original contract so it would have to go out for bid.

Supervisor Jessie Medlin said he would like for the Board to look at options and possibly do more shuffling. No actions were taken on this item.

4. Approval of Chancery Court Reporter Maintenance Agreement

County Administrator David Armstrong said the maintenance agreement for the Chancery Court Reporter equipment is \$595 for one year. Mr. Armstrong said he requested the Chancery Judge to do a Court Order for the County to pay for this maintenance agreement and he has done this.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the payment of \$595 for the Case Catalyst maintenance agreement for the Chancery Court Reporter. The motion passed by a vote as follows:

ITEM G.4, CONTINUED,

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES

Supervisor Tommy Lewis YES

5. Transportation Conference

Supervisor John Caldwell said he would be attending the Mississippi Transportation Institute Conference to be held October 27-30, 2002, in Choctaw, Mississippi. No motions were made on this item.

6. Hillsdale Drive

Supervisor Eugene Thach said the County is waiting on the AG Opinion regarding the repairs to the residence at 3835 Hillsdale Drive. Supervisor Thach said additional property owners in this area have been calling him to get work done. Supervisor Thach said the Soil & Water Conservation has said they could help with this problem, but it would be next year. Supervisor Thach said these some of the responsibility for this situation would have to be the homeowners’.

Board Attorney Tony Nowak said the AG Opinion has not come back to the County yet. No motions were made on this item.

7. Bond

Chancery Clerk Sluggo Davis said he has received a bond for Jackie DeWayne Bowien, the new EMS billing clerk, and needs approval for the Board President to sign the bond.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the Board President to sign the bond for Jackie DeWayne Bowien, the EMS billing clerk. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

8. Historic Museum

County Administrator David Armstrong said that Bob Barber, a Board Member of the Historic DeSoto Museum, has requested the allotment, in the amount of \$11,000, that was set up for the museum in this year’s County budget.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the Comptroller releasing the allotted \$11,000 to the Historic DeSoto Museum from the current year budget. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

9. Olive Branch Food Pantry

Supervisor Jessie Medlin said he had spoken with the personnel at the Olive Branch Food **ITEM G.9, CONTINUED,**

Pantry about their purchasing the materials for the renovation of the Fairhaven Fire Department and that the County would do the renovation. Supervisor Medlin requested the Board Attorney to revise the lease start date to be November 15, 2002, which is when they would actually occupy the building.

10. County Re-Appraisals Required by State

County Administrator David Armstrong said when the reappraisals are completed in July 2003, we would have to start over again because the reappraisals are required to be done every four years. The completion date for the existing reappraisals is July 1, 2003. Mr. Armstrong said the Homestead would not be held by the State but that the County has received notice that the Property Tax Office and the State Tax Commission would require the County to pay over the proceeds of the one mill levy, which would be placed in an interest bearing escrow account until such time that the update is successfully completed. No motions were made on this item.

11. Fire & EMS

County Administrator David Armstrong notified the Board of Supervisors that Bobby Storey has been appointed Vice President of the Fire Fighters Association. Paul LeBlanc was appointed to the Site Planning Committee in Mississippi. Joey Treadway was appointed 3Rd. Vice President of the Tax Collectors Association.

The Board of Supervisors extended their congratulations to each of the individuals for their achievements on the County's behalf.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to adjourn until October 7TH, 2002 at 9:00 a.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

THIS the 25TH. day of September, 2002, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie L. Medlin, President
DeSoto County Board of Supervisors