

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

August 25, 2016

A. CALL TO ORDER

The August 25, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3 - ABSENT
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Environmental Services Manager Ray Laughter presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZEN REMARKS & PRESENTATIONS

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. Additions to Agenda

Road Manager Andy Swims requested to have the following considered for Executive Session:

Road Department – Personnel – 2 items

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve agenda with the above additions and deletions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

G. OLD BUSINESS – Budget FY17

1. Facilities Management – Page 18 Robert Jarman, Facilities Director

Line 938 – Mr. Jarman stated they have to change the R22 air conditioners to 410A. He stated it will be less cost to the County in the long run to replace the old units than buy compressors and R22 Freon to fix them. He stated he is budgeting to replace 8 or 10 per year.

Supervisor Caldwell asked if there is additional funding for the courthouse lawn. Mr. Jarman said he will have enough in his budget to cover that.

Line 903 – Parking lots & sidewalks – Mr. Jarman stated they are planning some significant repairs around the County.

Line 438 – Mrs. Freeze stated this is an increase to adjust employee salaries. Mr. Jarman stated this was a clerical error that resulted in too money being taken out for custodial salaries, and he has had this position that was not completely funded.

Line 468 – Mrs. Freeze stated this is the true up related to insurance.

Supervisor Caldwell asked what Mr. Jarman planned for the position he is requesting to be funded. Mr. Jarman stated he plans to hire a plumber. Supervisor Gardner asked would he need a new vehicle for that person. Mr. Jarman stated he will probably keep one of the older vehicles he had planned to surplus and let the employee designated to the jail drive it as he will not drive very much.

Line 510 – Mr. Jarman stated the utilities increase is for the additions of the new half of the jail, Sheriff's admin building, juvenile detention center will be busier as more of the building is used, and the new land records office.

Line 540 – Mr. Jarman stated his department is taking on a lot more of the service calls, but the additions listed above will make this line increase.

Line 580 – Mr. Jarman stated he has added the Animal Shelter, and the new additions.

Line 641 – Mr. Jarman state this is an anticipated increase in in-house work. He stated he will bring special projects to the Board for approval, but he will do painting and repairs as usual.

Mr. Jarman presented a list of special projects as listed on Exhibit G.1.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the budget and special projects for Facilities Management.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Environmental Services – Pages 56, 92, & 93 - Ray Laughter, Manager

Page 56 – Mrs. Lynchard stated the reduction of \$6,291 is because of Mrs. Freeze and Mrs. Hanks truing up the numbers.

Page 92 – Line 523 – Contractual Printing – Mrs. Lynchard stated the extra money requested in this line needs to be removed as the Solid Waste Committee has determined not to do the recycling survey this year. It will remain flat.

Line 554 – Consultant Fees – Mr. Laughter said this is for Mr. Jim McNaughton's continuing services and work that needs to be done next year. The request is for \$25,000.00 in FY17.

Line 582 – Disposal Fees – Mr. Laughter said they are asking for an additional \$25,000.00 and if the numbers stay the same, this should cover next year.

Line 583 – Recycle Disposal – Mr. Laughter stated this line needs to increase by \$10,000.00 because of

market prices, mostly Ewaste costs.

Line 596 – Waste Tire Disposal – Mr. Laughter stated there is a growing awareness and promotion of the Program. He also stated the cost is reimbursed by an MDEQ grant. Increase of \$1,200.00.

Line 270 – Mrs. Lynchard stated this is the grant revenue line and it has an increase in anticipated revenue.

Supervisor Medlin stated he is on the solid waste committee; and he feels all the funds requested will be needed, as recycling no longer generates income.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the budget and special projects for Environmental Services with the extra funds requested for contractual printing removed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Page 93 – Environmental Specialist – Mrs. Lynchard stated this salary will not be moved to General Fund, Dept 345 and will remain in Fund 105 where it presently is to better manage the Solid Waste Fund as 80% of the salary is reimbursed by an MDEQ grant.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the budget for Environmental Specialist and Fund 105 and not move the grant reimbursed salary to General Fund Dept. 344.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.

3. Recreation District Fund – Page 90

Line 101 – Mr. Laughter stated this money was given by the developer for a park at Hawks Crossing. Mrs. Freeze stated the money was in the General Fund in a balance sheet account. Mrs. Lynchard stated this kind of money can be lost if not put in the correct Fund and this was very hard to find.

Line 907 – Mrs. Lynchard stated Mr. Jarrett requested to move this money to Line 909 to make it easier to utilize. See Exhibit G.3. for a list of proposed projects to be completed with no increase to taxpayers. Greenways gets many grants and volunteer work according to Mr. Jarrett.

Supervisor Medlin asked what Line 387 Transfers in from Govt. Funds was. Mrs. Freeze stated that is the allocation from the County.

Supervisor Caldwell stated she would like to see all the County parks under one umbrella with a Parks Director. She stated she would rather the money not go to Economic Development Council, but establish a Parks and Recreation Department that would start under the umbrella of Environmental Services. She stated the County needs someone to manage all the parks' day-to-day operations and be the person that volunteers report to.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to table the Recreation District Fund budget request and authorize Board Attorney Tony Nowak to investigate the feasibility of establishing a County Parks & Recreation Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

4. IT & GIS – Pages 19, 123, 11, & 95 – IT Director John Mitchell

Page 19 – Line 440 – Request to add \$11,000.00. Mr. Mitchell stated he had \$4,000.00 that was used one summer for an intern. He said he is looking to hire someone to work the middle part of the day, help with volume of calls on help desk and handle minor things. He said this person will also be able to help on the GIS side when the public comes in and wants a map. Mr. Mitchell said he wants citizens to get high priority treatment. He said a part-time person would be beneficial to both departments.

Line 574 – This is for domain registries.

Line 924 – Mr. Mitchell said this is for increase in support and software for all departments.

The Board discussed the \$30,000.00 the Sheriff was requesting for computer equipment and the apx. \$27,000.00 that was being used in IT for licenses and storage maintenance. Mr. Mitchell stated the licensing gives his department the ability to restore data if a computer crashes, even in the deputy’s cars. He stated it is backed up every night, and has a very strong firewall to overcome virus infections. Mr. Mitchell stated the support is well worth the added expense. Sheriff Rasco stated Chief Deputy Macon Moore works closely with Mr. Mitchell to be sure their purchase of new equipment fit within the system being used.

Mr. Mitchell also pointed out he pays for the Sheriff’s cell phones with E-citation Funds. He said if the State pulls back that money, he will have to find it elsewhere within the budget. He stated that is what the \$35,593 increase reflects.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the IT budget as presented on page 19 with the exception of authorizing raises at this time.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Page 123 – Line 559 in Fund 380 Dept. 152 – Mrs. Lynchard stated if the Board is planning to move forward with the Countywide software purchase, it is recommended to put in \$1,000,000.00 per year for the next five years. Mrs. Lynchard stated it would not be practical to upgrade all departments at the same time.

Supervisor Caldwell asked if this recommendation was so the overall plan could be implemented quicker. Mr. Mitchell said he recommended the plan get underway as soon as a vendor can be selected.

Supervisor Gardner asked what the top priority would be. Mr. Mitchell stated he would recommend Justice Court first, then General Ledger Core Financials; as Chancery is already in progress. He felt these departments would be the quickest benefit and the ones most prepared to move forward.

Mrs. Lynchard stated they recommend using some of the .44 mills to fund part of this transfer. She stated there is additional millage because the debt service went down. She recommended this because this is a recurring expense for 5 years, and this would put the Board in a great position to do other

projects out of ending cash. Mrs. Freeze stated the .44 mills would be apx. \$628,000.00 and they are recommending moving \$385,200.00 into this fund.

Supervisor Caldwell asked if the first \$1,000,000.00 will get the base part of the new software. Mr. Mitchell said it should be no more than \$1,500,000.00. Supervisor Caldwell asked how many cities are currently using the software the County is looking at. Mrs. Freeze stated all but Hernando and Walls. Mr. Mitchell stated this project will be done in phases. He stated the payout will be over the 5-year period. Mr. Mitchell also said the typical cost of maintenance is 15% - 20% per year.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve moving a total of \$872,815, with \$385,200 coming from a portion of the .44 mills excess collections and \$487,615 from capital project fund 315, to Fund 380 in the Countywide Software Project line item as part of the \$1,000,000.00 total transfer for year 1 of 5.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Page 11 – Line 594 - Mrs. Lynchard stated she had copies of the minutes from the Cities showing their approval of helping fund the aerial photography project. She also stated Mr. Flanagan has expressed approval on behalf of the DeSoto Economic Council. Mr. Trapolino is scheduled to meet with E911 soon. The County’s portion will be \$11,900.

Line 410 – Mr. Mitchell stated this reflects a raise that was given mid-year and now needs to be funded for the entire year.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the GIS budget as presented on page 11.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Page 95 – Tax Collector Communications

Mrs. Lynchard stated this page shows revenues based on car tags sold. She said the revenue in Fund 108 is available to Dept. 152 IT. Mr. Mitchell stated his department does not spend all this revenue every year, so some has accumulated.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the IT revenue budget as presented on page 95.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4.

5. Tax Collector – Page 7

Mrs. Lynchard stated Mr. Treadway took a part-time employee and made her full-time. He also took \$4,000.00 out of Line 521, Legal Advertising, and put in into Line 594, Other Contractual Services, to pay the group that mails the car tag renewal cards.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Tax Collector's budget as presented on page 7.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.

6. Planning Commission – Page 9

Mrs. Lynchard stated that the Planning Department has struggled for need of help out front. Supervisor Gardner pointed out the increase in permits that are being issued; and stated he thinks it is time to get the new people that are needed hired and trained before I-269 gets finished and the County is in the middle of a building boom.

Supervisor Caldwell stated the Residential Development Committee sees the need for someone to examine plans and inspect building sites.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Planning Commission's budget as presented on page 9 and the additional requests as shown in Exhibit G.6.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.

7. Administrative Services and Procurement – Page 13 - Pat McLeod

Mrs. McLeod stated this budget reflects a slight increase due to a requested pay increase that Mrs. McLeod would like to discuss in Executive Session at a later date.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget for Administrative Services and Procurement without the requested pay increase.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.7.

8. Human Resources - Page 17

Mrs. Lynchard stated Mrs. Richmann, HR Director, is asking for an on-call worker to be made a part-time employee 2 days a week in HR at \$10.00 per hour. Mrs. McLeod stated this worker will also help in the Administrative Office on Board days if hired part-time.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Human Resources budget as presented on page 17 with the exception of Line 440, Part-time Employees and the associated costs related to Line 440.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Medlin stated he felt where the on-call employees work is up to the Administrative Office's discretion.

See Exhibit G.8.

9. Chancery Court – Page 21

Mrs. Lynchard pointed out that \$6,000.00 was moved from Line 563 Guardian Ad Litem to Line 486 Department Allowance per Judge's Order. Other amounts were adjusted also for a slight decrease.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Chancery Court budget as presented on page 21.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.9.

10. County Court – Page 23

Mrs. Lynchard stated the \$3,978.00 increase on Line 400 reflects the last year of the mandated judge's increase. The Board is going to address this request after talking more about Court Reporters' salaries.

11. Juvenile Court – Page 24

Mrs. Lynchard stated the major increase is the salary for the Parent Attorney the Board previously approved. There is also an increase in Line 425 that was not shown last year for the entire year and has been trued up.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Juvenile Court budget as presented on page 24.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.11.

12. Road Department – Andy Swims – Pages 103 - 110

Page 103 – Mr. Swims stated the Road Department’s average spending to operate is \$9,800,000.00. He stated the projected revenues are a little over one million.

Mr. Swims stated the figure on the conceptual building previously discussed with the Board is \$1,200,000.00. Supervisor Medlin asked what Mr. Swims planned to do with the old building. Mr. Swims said they have a lot of need for places to put equipment to keep it out of the weather. Supervisor Caldwell stated it might be a good place for the Parks Department. Supervisor Gardner agreed. Mr. Swims stated the biggest unknown is what is underground. He said if the building is approved, they will start immediately with a geo-tech engineer to do some boring, have someone to look at the conceptual plan, and see how much of the work can be done by the Road Department and Facilities Department. Mr. Swims is convinced they can order a steel structure building and put it together, just as they put up the material storage building. He said they also can do the site work.

Page 106 - Mr. Swims also stated the time has come to get Mr. Young an assistant. He said Mr. Young is swamped and needs help. Mr. Swims reminded the Board they approved funding for this last year. He stated he will be looking for a young engineer or a retired engineer.

Page 107 – Mr. Swims pointed out the four million dollar request for Holly Springs Road. He said the County has been setting aside this money, and there will be no more federal funding. Supervisor Caldwell said the Transportation Committee was going to ask for help from the state and the legislators said they would help push for it. Mr. Swims said the utilities are relocated, and they are ready to go. Supervisor Medlin stated he thought there were federal funds left after the engineering was done. He also suggested trying to do the work in phases and get started. Supervisor Caldwell agreed. Mrs. Lynchard contacted Mr. Huffman; and he said they needed about \$13,000,000.00 to finish, and there was about \$1,000,000.00 left in federal funds.

Mr. Swims stated the Road Department really needs a new limb truck and 2 new operators. Supervisor Caldwell stated she would like to have all the trucks currently owned operational, and educate the drivers and the public about what can be picked up. Mr. Swims stated he has not increased the limb truck fleet in 5 years. Supervisor Medlin asked if the limb truck crew was not picking up limbs, if they had other responsibilities. Mr. Swims stated they do routine maintenance unclogging pipes and cleaning out ditches. Supervisor Medlin asked Mr. Swims to bring figures on the current trucks such as year, mileage, and repairs.

Supervisor Lee Caldwell made a motion to approve the Road Department budget excluding the purchase of a limb truck and hiring a crew for it. There was no second.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the Road Department budget including the building, limb truck and crew, Fund 156 and Fund 160.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell stated she is opposed to the new limb truck.

See Exhibit G.12.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to move forward with repairs on the Railroad crossings at Nesbit Road and Slocum Road with the current quotes, authorize Mr. Swims to contact the Railroad officials, and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to get the necessary agreements in place if needed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

13. Fund 156 – Road Fund

In other business pertaining to the Road Department, Mrs. Lynchard stated that the Board had talked about setting up a new department to allocate funds for safety improvements. Supervisor Caldwell said the MPO suggested using DeSoto County as a pilot program and wants the County to put \$58,000.00 in MPO funds aside for safety improvements. Supervisor Gardner and Supervisor Lee had suggested guardrails as a good project. Mr. Swims stated federal funds are available; the County just has to provide match money. He stated he has submitted a list of guardrails.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve adding Fund 156 Road Fund and setting aside \$58,000.00 match money for guardrails.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.13.

14. Circuit Court Reporters – Page 35

Line 559 – Transcript fees have been reduced.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve Page 35 – Circuit Court Reporters – Other professional fees and services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.14.

15. County Registrar – Page 37

Mrs. Lynchard stated Circuit Clerk Dale Thompson has asked that \$50,000.00 be restored to her budget. She said this money was moved to Election Commission for purchase of election equipment; and, historically, she has kept this amount in her budget.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve moving \$50,000.00 from the General Fund Ending Cash to County Registrar, Line 924.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.15.

16. Community Development Grant – Page 39

Grant Administrator Tanner Kuntz stated this is for the youth mentoring grant. He stated he has sent in the paperwork and Community Development is considering awarding it to Youth Court again. Mrs. Freeze stated if the grant is approved, they will do a budget amendment to refund the account.

No Board action was required.

See Exhibit G.16.

17. Sheriff’s Department – Pages 40-48

The Sheriff requested the Board carry over the amount in the aviation fuel account to next year because of the move.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the Sheriff’s Department budget; carrying over the aviation fuel amount to next year, and taking off the requested Ford Expedition.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.17.

18. EMS – Page 49

Mrs. Lynchard reminded the Board they held off on this account until after the EMS Committee meeting. She stated the committee did not see anything out of the ordinary and recommended the approval of the budget. Mrs. Lynchard also stated there is not a true decrease because of the ambulance amount.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the EMS budget as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.18.

19. Constables – Page 53 &54

Mrs. Lynchard said she had talked to Constable Bobby Holloway; and they are good with not getting tasers this year and keeping the budget at \$5,204.00 per constable, which includes a \$200.00 per constable increase for radio maintenance.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Constable budget as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.19.

20. County Port Commission – Page 55

Mrs. Hanks and Mrs. Freeze confirmed from the State that the County does not have to bond Port Commissioners any longer.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to remove the County Port Commission Fund 330, Line 570 from the budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.20.

21. Fleet Management – Page 57

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Fleet Management budget as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.21.

22. Region IV – Page 58

Mrs. Lynchard stated Region IV is looking at property on Church Road and has asked for a \$100,000.00 increase each year. She stated they will vacate their current County-owned building after they move to the new location. Supervisor Caldwell stated they were supposed to approach the municipalities for support and have not done that yet. Mrs. Lynchard said they are meeting with COG tomorrow. The Sheriff stated they have done a great job of getting the lunacy cases out of the jail.

No Board action was taken at this time.

See Exhibit G.22.

23. Nfusion Grant – Page 59

Mr. Kuntz stated this grant is drawn on as needed. He stated the program has \$4,000,000.00 to spend over 4 years. Supervisor Caldwell asked how many people Nfusion is currently serving. Mr. Kuntz stated their goal for this first year was 50 and they actually have 51 participants. Supervisor Caldwell stated she felt Mrs. Hanks should get a salary out of the grant as she is paying and reconciling all the bills for the Nfusion program. Mrs. Freeze stated she was working on that.

See Exhibit G.23.

24. Literacy Council – Page 66

Mrs. Freeze stated the financial application is pending approval by the Literacy Council director. She said they have been trying to get in touch with someone for several weeks.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to delete the Literacy Council, Fund 459, Line 761 from the FY17 budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.24.

25. Child Support

Mrs. Lynchard stated Mrs. Kristie Greer had called and said the County is under no obligation to provide space for the Child Support office beginning in October.

26. Emergency Allocations – Page 68

Mrs. Freeze stated they have still not received financial assistance information from House of Grace.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve \$25,650.00 for House of Grace if they turn in their financial assistance information.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.26.

27. Workers Compensation – Page 69

Mrs. Freeze stated they tried up the bottom line for a decrease of \$225,000.00.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Workers Compensation budget as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit G.27.

28. Library Allocation – Page 70

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to table the Library Allocation budget request.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

29. Child Development – Page 70

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to table the request from the Child Development Program and investigate the program further.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

30. DeSoto Council – Page 73

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the budget request of \$20,000.00 for Advertising County Resources through the DeSoto Council.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.30

31. Advertising County Resources – Page 74

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve Line 522 and Line 760 as presented on page 74.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Local & Private for DeSoto Economic Council:

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to

authorize Board Attorney Tony Nowak to seek local and private legislation authorizing the County to provide funds to the DeSoto Council for promoting parks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

The ARC of NW MS:

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin to authorize giving \$5,000.00 to The ARC of Northwest MS as requested on Line 766.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

DeSoto Historic Museum:

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the budget request of \$35,000.00 and authorize Board Attorney Tony Nowak to seek local and private legislation to authorize the County to support the DeSoto Historic Museum.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

DeSoto Arts Council:

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to cut the DeSoto Arts Council budget 10% to \$14,620.00 and give them a one-time moving expense of \$5,000.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to reconsider the previous motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

After more discussion by the Board:

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to cut the DeSoto Arts Council budget 10% cut from last year to \$14,620.00 and deny the relocation fee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Volunteer Northwest MS:

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to cut Volunteer Northwest MS by 10% to \$3,656.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Olive Branch Arts Council:

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to cut Olive Branch Arts Council by 10% to \$3,656.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.31.

32. Interfund Transactions – Page 75 & 91

Mrs. Lynchard stated money was moved from the Recreational District Fund to be matching funds for the Johnson Creek Greenway. She stated the 20% of \$1,000,000.00 has to be made this year per the LPA agreement between MDOT and DeSoto County.

33. School Board Budget

The Board discussed the School Board’s requested budget at length. The main concern of the Board is the statement on the School Board order that states there will be no tax increase. Supervisor Gardner is going to talk to DCS Superintendent Corey Uselton to be sure the School Board is aware that the increased budget of the School District will, in fact, require an increase in tax millage for citizens.

H. NEW BUSINESS

I. PLANNING COMMISSION

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess

the Board meeting until August 29, 2016, at 6:00 p.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 25th day of August, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors