

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT ONE JESSIE MEDLIN, PRESIDING

August 13, 2012

A. CALL TO ORDER

The August 13, 2012 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Michael Garriga	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZEN REMARKS

Supervisor Jessie Medlin asked if anyone was present who wished to address the Board of Supervisors regarding an item not listed on the Agenda.

No one came forward.

E. APPROVAL OF AGENDA AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

a. Appointment: E-911 Board

Supervisor Bill Russell requested adding the appointment of Jerry McCarson to the E-911 Board.

b. Greenways and Parks

Supervisor Mark Gardner asked to discuss the new Greenways and Parks Agency.

c. Stateline Road Overlay Project

Supervisor Jessie Medlin said the Board Attorney brought a change order to his attention for the overlay project on Stateline Road.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to

approve the additions to the Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

a. Appointment: E-911 Board

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the reappointment of Jerry McCarson to the E-911 Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

b. Greenways and Parks

Supervisor Mark Gardner asked if it is time for the Board to proceed with appointments for the Recreational/Park Committee for the new Greenways and Parks agency for DeSoto County.

The Board agreed to wait until the next meeting.

c. Stateline Road Overlay Project

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve an addendum approving a change order, as requested by Shelby County, for the overlay project on Stateline Road. Per existing agreements the County will reimburse Shelby County for one-half the costs of the project and the City of Olive Branch will fully reimburse DeSoto County. The change order will result in a cost to DeSoto County of \$4,252.86, which the City of Olive Branch has already approved reimbursing the County for.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

1. Board Attorney

a. Sheriff's Department: Approve Final Agreement for the sale of one helicopter

b. Approve Securus Agreement Addendum

c. Add Judge Karen Sanders Carter to sign purchase requisitions

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve a.) Sheriff's Department: Approve Final Agreement for the sale of one helicopter, b.) Approve Securus Agreement Addendum and c.) Add Judge Karen Sanders Carter to sign purchase requisitions as detailed in Exhibit F.1

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit F.1

G. NEW BUSINESS

1. Contracts Administration: New contract with IT-ATT for long distance service (MS ITS State Contract)

Procurement Director Vanessa Lynchard said that IT Director John Mitchell has been working with the state for long distance service. She said this is a different program from the Centrex program which the County now uses for long distance service.

Supervisor Mark Gardner asked when the County is switching over to the new system. Vanessa said she did not know. She said this contract came from Mr. Mitchell and has been reviewed by the Board Attorney.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the new contract with IT-ATT for long distance service (MS ITS State Contract).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.1

2. FY 2013 Budget Work Session

County Administrator Michael Garriga presented a list of changes requested from the previous budget discussion and said these changes were reflected in the new document presented. The Board discussed various items.

Supervisor Mark Gardner discussed funding for the House of Grace. He said they need repairs done to the parking lot.

Supervisor Gardner asked about shifting millage from the bridges fund which would provide more flexibility and is neutral to the taxpayer.

Mr. Garriga said you could always change it back if necessary. Based on the opinion of Demery Grubbs, if too much is moved from the bridge, there could be issues with funding obligations.

Mr. Swims asked if the millage is shifted now, can it be shifted back if there is a major road program that needed to be done. Mr. Garriga said yes, and also noted the change in law allows the use of general funds to supplement road and bridge budgets if necessary.

Supervisor Jessie Medlin asked about the consulting fee for \$2,500 for Human Resources. Mr. Garriga said they keep that amount in the budget should need for a consultant arise.

Supervisor Lee Caldwell said she would like to get a salary study done to compare standards with other government agencies and corporations.

Supervisor Gardner asked if the County Human Resources Department could conduct the study. Mr. Garriga said no. It would require an enormous amount of time to do an analysis. He said the numbers need to be studied and compared. Mr. Garriga said there are consultants who specialize in this type of study and they look at it from a public and private sector. Mr. Garriga said a change could be made gradually instead of trying to change all salaries at the same time. He said jobs could be built around the findings of the study.

Supervisor Gardner asked that Janna Rogers get pricing on conducting a survey and bring it back to the Board.

Supervisor Bill Russell said some of the elected offices may not want to participate in the salary study. We may just do administration and see how it is received. Otherwise, it could be a waste of money.

Supervisor Lee said that is a good point and asked Sheriff Rasco's opinion. Sheriff Rasco responded that his officers are the lowest paid officers in DeSoto County. He said all of the city officers make more money.

Supervisor Medlin said if we decide to do a study, he would like to look at the last salary study done by Stennis. He said that study was done and nothing was ever implemented. Supervisor Medlin said he did not want to waste taxpayer money doing a study and then not use it.

Mr. Garriga said he was not with the County at the time, but heard the Board at that time did not want to implement it after seeing how much it would cost to bring jobs up to the private sector. Mr. Garriga said it could be implemented over a three or four year period and not done all at one time.

Supervisor Gardner said he would like to check with the elected officials and see where they stand. He would like to make informed decisions and know where everyone stands when we make decisions on salaries and jobs.

Supervisor Caldwell said she wants to know that the Board is being fair and equitable when it comes to jobs and salaries.

Supervisor Medlin said he thought Supervisor Caldwell was right and he had no problem getting an estimate.

Supervisor Gardner said the Board might get help from MAS.

Supervisor Medlin asked that someone get the estimate and talk to the elected officials about their participation. He said the Board needs to look at costs and then maybe form a committee and go from there.

a.) North Delta Planning and Development District

Executive Director for North Delta, James Curcio, appeared before the Board of Supervisors and presented programs that are funded by DeSoto County. He explained AAA, which is the Area Agency on Aging.

Mr. Curcio said the home delivered meals program provides 5 frozen meals per week to elderly homebound clients who are 60 and older. He explained how the food service works and said it is funded by federal, state and local funds. North Delta contracts with Valley Food Services, through a State of MS contract to provide food preparation and door to door delivery. Local funds are 10%-25% of the budgets. He said 141 DeSoto County residents receive this service and there are 74 on the waiting list. Mr. Curcio said the meals cost \$2.665 per meal and \$1.073 for delivery of the meal

Mr. Curcio then explained the congregate meals program. This program provides one meal per weekday in a congregate setting to clients that are 60 and older. Currently, there are two congregate sites in DeSoto County. One is housed at the fire department in Cockrum and the other is located at the community center in Southaven. Mr. Curcio said funding is available for

additional sites. He said North Delta employs one part-time site manager at each site and pays the costs of the meals. The local governments provide space and the program is funded by federal, state and local funds. Local funds are 10% of the budgets. Mr. Curcio said 12 DC residents receive congregate meals and there is no waiting list. He said the cost per meal is \$2.665.

In addition, there is an Area on Aging Homemaker program. Mr. Curcio said this is for clients that are 60 or older and require services in the home to assist functionally impaired older persons. The Homemaker services are provided by North Delta PDD's sub-contractor, Total Health Care. The program is funded by federal, state and local funds. Local funds are 25% of the budgets. There are currently 22 residents receiving Homemaker services and 63 on the Homemaker waiting list. The cost of the service is \$1,716 for one year to serve one client or \$16.50 per unit.

Mr. Curcio said there is also an AAA Respite Program which provides temporary relief time for the regular caregiver of an ill, frail or functionally impaired older person. Caregivers can give up to 8 hours of relief time per week. Respite services for DeSoto County are provided by North Delta PDD's sub-contractor, oxford Health Care. The program is funded by federal, state and local funds. Local funds are 25% of the budgets. There are currently 4 DC residents receiving Respite services and 24 on the waiting list. The cost of the service is \$4,864 to serve one client for one year which is \$16.50 per unit. Mr. Curcio said they can also do light housekeeping. He explained there is an outreach person who screens and makes sure the person qualifies for the program and also does follow-up. The state health insurance program helps make decisions on prescriptions.

The DeSoto County Homemaker Program provides supportive services in the home to assist older persons. This program is funded 100% by the DeSoto County Board of Supervisors. Mr. Curcio said there are 87 DC residents receiving this service and 16 are on the waiting list. He said there are 3 full time employees and 1 part time employee. The cost to serve one client for one year is \$1,715.46. Mr. Curcio and the Board of Supervisors discussed various funding options and areas for possible decreases in funding.

Mr. Curcio said the Transportation Program provides transportation for the elderly and disabled in the county. Transportation services are provided to doctor appointments, pharmacies, grocery shopping, and other essential shopping. Due to the increased demand, approximately 5 clients per week have been unable to be placed on the schedule. Mr. Curcio said the Board of Supervisors provides 100% funding for this program. There are 15-20 DeSoto County residents who receive Transportation services per day. The residents are usually limited to two stops per day. Approximately 25 trips are made per day. Prior to the increased ridership, clients were allowed to make additional stops. Mr. Curcio said there are approximately 5 DeSoto County residents per week that are unable to be scheduled. The program has 2 full time employees and 1 part time employee.

Supervisor Mark Gardner verified that service cannot be provided to 5 residents per week, and asked if hiring a part time employee could be considered. Mr. Curcio said if the Board wants to add an employee that is a possibility. He said some of the 5 residents per week that are missed are out of the area and it is not always because of lack of seating.

Supervisor Medlin asked if the Board pays all transportation funding. Mr. Curcio said yes.

Mr. Curcio explained the Medicaid Elderly and Disabled Waiver Program. He said this program was developed about 15 years ago and is designed to help keep elderly from going to nursing homes. He said North Delta provides services to individuals that are eligible for Medicaid. Services available for this program are adult day care, home delivered meals, homemaker, respite, transition assistance, transportation and extended home health visits. Mr. Curcio said this program is funded by the Division of Medicaid in addition to the AAA clients program listed above. There are 260 DeSoto County residents who receive Medicaid Waiver services. There are 141 residents who receive Medicaid Waiver meals. Clients may receive 5 or 7 meals per week depending on their need. There are 74 residents currently on the waiting list.

The Bridge to Independence Program (B21) is a new program that began in December, 2011. Mr. Curcio said this program provides the necessary service to transition nursing home patients to a residential setting. Services available include security and utility deposits, household furnishing, moving expenses, transportation, crisis/safety planning, life skill training, caregiver support, peer

support and transition care management. He said this program is funded by Medicaid and local funds. Mr. Curcio said they have received only one referral for DeSoto County since the program began.

Mr. Curcio noted that the DeSoto County Transportation for DeSoto Industries is not included in the Elderly and Disabled (E&D) Transportation budget. It is budgeted in the full budget request (\$80,000 - \$82,000). The E&D Transportation has been previously set up as a reimbursement for actual expenses. Two new buses were purchased in 2010.

Supervisor Medlin asked what DeSoto County would give up if they reduce the budget. Director of Administrative Services Vanessa Lynchard said there are some variables for the bus service.

Supervisor Bill Russell said he needs to thoroughly understand the programs and costs. He said he would like to see the budget for North Delta and do a comparison to see what the County would lose by cutting the budget. Supervisor Russell said he wants to make sure DeSoto County is getting a fair shake and he would like to form a committee to do a study.

Supervisor Medlin said services for the elderly and disabled are necessary in the County. He said as the population ages, there would be more need.

Supervisor Mark Gardner asked Mr. Curcio how many counties North Delta serves. Mr. Curcio responded that North Delta serves seven counties. He said they serve 688 people. Mr. Curcio said \$511,843 comes from the County budget. That is \$7.43 per person served.

Supervisor Gardner asked if the other counties are contributing their fair share. Mr. Curcio said yes, as they can. He said there are four North Delta offices, two in Batesville, one in Clarksdale, one in Tunica and one in DeSoto County.

Supervisor Medlin said a lot of other counties operate differently because of their economy.

Supervisor Gardner said he would like to see the contribution from the other six counties. Mr. Curcio gave the contributions as follows:

Tallahatchie	\$12,500
Quitman	\$13,000
Tate	\$17,000
Tunica	\$38,000
DeSoto County	\$45,000
Panola	\$54,000
Coahoma	\$60,000

Supervisor Gardner said he would like to see the budget for the entire program and what the County's entire contribution goes toward.

Supervisor Medlin said this is not apples to apples. He said the Board needs to see everything so they could decide if they want to continue funding.

After discussing several alternatives, Mr. Curcio said the only other thing is his administration costs including salaries.

Supervisor Caldwell asked if the County provides facilities for North Delta. Mr. Garriga said no, they are housed at the Gale Center and the lease is between North Delta and the City of Hernando.

Supervisor Medlin verified that the revised budget resulted in 3 residents on the waiting list. Mr. Curcio said yes.

Supervisor Russell said he would like to see scenarios that cut the budget and see the effect it has on the waiting list. He said he would like to see the impact of reducing the budget from \$283,000 to \$200,000.

Supervisor Gardner said he would like to see the North Delta budget. Mr. Curcio said he did not

have it with him, but would provide a copy to the Board.

Supervisor Medlin suggested the Board meet with Mr. Curcio two on two in the conference room to discuss the budget.

Mr. Curcio said that would be great. There is so much information with so many different programs sliced several different ways. Mr. Curcio said he wanted the Board to have a complete understanding of what they are paying for and the services provided.

Supervisor Medlin expressed that he did not want to cut the current services.

Supervisor Gardner and Supervisor Lee agreed that they did not want to cut services, but want to make sure that the program is efficient.

Supervisor Medlin asked if ½ mill is being shifted to the general fund. Road Manager Andy Swims asked if it is clear that it could be moved back if necessary. Supervisor Medlin confirmed it could be moved back because of a new law that was passed two years ago. Supervisor Medlin said if we shift ½ mill that is \$650,000.

Chief Financial Officer Tom Arnold said when you shift too much millage; at some point there would not be enough yearly income to pay for upgrades.

Supervisor Russell said we would need to be constantly aware of what is committed if we are going to shift millage.

Supervisor Caldwell said it would give more flexibility to move millage.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve shifting .54 millage to the General Fund from the Bridge and Culvert Fund with the intention of holding the money in contingency so it will be available for future projects.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

The Road Manager said he would have an item for Executive Session consideration for the meeting on August 13th as related to the budget.

Supervisor Medlin asked what the County gets per term on State Aid funds. Mr. Arnold said it zeroes out. He said State Aid was revised and it is now 4.3 mills.

Supervisor Medlin asked about the refunding bonds. Mr. Arnold said some are not yet paid. He said one is paid monthly and one is paid twice a year. Mr. Arnold said payments would be made on all of the bonds this year.

Mr. Arnold said there is a millage increase noted in the ad for the budget for the Public Hearing for Yazoo Mississippi Delta Joint Water Management District. He said it would show a tax increase for 941 parcels on the west side. It is .10 mills.

H. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion to recess the Board meeting until August 20, 2012 at 9:00 a.m. The motion was seconded by Supervisor Mark Gardner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 13th day of August, 2012, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors