

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE MEDLIN, PRESIDENT, 2012 PRESIDING

February 6, 2012

A. CALL TO ORDER

The February 6, 2012 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear all business to come before the Board. The following were present:

- Supervisor Jessie Medlin-----District 1
- Supervisor Mark Gardner-----District 2
- Supervisor Bill Russell-----District 3
- Supervisor Lee Caldwell-----District 4
- Supervisor Harvey Lee-----District 5
- W. E. Sluggo Davis-----Chancery Clerk
- Michael Garriga-----County Administrator
- Tony Nowak -----Board Attorney
- Sheriff Bill Rasco-----Sheriff

B. INVOCATION

The invocation was given by Mr. Cecil Sowell.

C. PLEDGE OF ALLEGIANCE

D. CITIZEN COMMENTS

1. Mr. Odie Lofton: Request to Install Air Ride Systems in County Ambulances

Mr. Odie Lofton said, on January 7th his wife fell on the kitchen floor. He said he called his neighbor, who is a nurse, and 911. The response time of the ambulance was very good and the people were great and very professional. Mr. Lofton said they told his wife to lie flat on her back and strapped her down on the gurney and transported her to the Baptist Hospital. He said is wife is 75 years old and has fibromyalgia, lupus and arthritis. Mr. Lofton said it took about 20 minutes to transport his wife to the hospital and every second Mrs. Lofton was strapped to the gurney was agony.

Mr. Lofton said his wife was in the hospital 4-5 hours and then was sent home. Mr. Lofton said, when he later took Mrs. Lofton to the doctor, the doctor told them that the ambulance ride did more harm than the fall. Mr. Lofton said DeSoto County residents deserve the very best and these ambulances are not the best.

Mr. Lofton then said he has tested air ride vehicles and they do not lean when a turn is being made and it is not a rough ride. He said his grandson drives a truck for Coca Cola and he does not have problems with rough roads because he has an air ride truck. Mr. Lofton said, in the future, when an ambulance is purchased, it needs to have an air ride suspension and the suspension can also be installed on existing vehicles. He said the County should look at adding one or two air ride ambulances to the current fleet.

Emergency Services Director Bobby Storey said the County does have one air ride vehicle that has caused the County some problems. He said there are some problems keeping the system regulated and it costs the County a lot of money. Mr. Storey said there are some systems available that could help, but he did not think it would be a 100% improvement. Mr. Storey said it is standard protocol when a victim has fallen, to strap them to the gurney to prevent further damage because they cannot x-ray at the scene and they have no way to assess the seriousness of the injury. Mr. Storey said air ride is an option for ambulances and there may be better vehicles available than there were in the past.

Supervisor Jessie Medlin asked if Mr. Storey if it would be wise to look into air ride ambulances for future purchases. Mr. Storey said, since he started talking to Mr. Lofton, he has been looking into the option by discussing the issue with various ambulance builders.

Supervisor Bill Russell asked how much an air ride vehicle would cost. Mr. Storey said he is still waiting for more information on the vehicles and he did not know.

No motions were made nor votes taken on this issue.

E. APPROVAL OF JANUARY MINUTES

The Board of Supervisors considered the minutes for January as presented.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to accept the minutes of the Board of Supervisors for January 2012 as presented this date with changes previously submitted pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

F. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there were additions or deletions to the Agenda.

1.) Supervisor Lee Caldwell asked to table the request for funding for I-69.

2.) Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to reappoint Kim Terrell to the Delta Heritage Council. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

3.) Supervisor Lee Caldwell asked to add a request from the Democratic Party regarding the Democratic Caucus.

4.) Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to add Supervisor Harvey Lee as a member of the Long Range Facilities Management Committee. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES

Supervisor Harvey Lee-----YES

5.) Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve a travel voucher for the Circuit Court Administrator in the amount of \$1,268.88 for mileage for a two month period. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

6.) Road Manager Russell Dorris asked to add a personnel item in Executive Session for the Department of Road Management.

7.) Road Manager Russell Dorris asked to add the Beaver Control Program (BCAP) to the Agenda.

8.) Vanessa Lynchard asked to add the lawn care services bid to the Agenda.

9.) Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the additions and deletions to the Agenda as requested. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

10.) Beaver Control Assistance Program

Road Manager Russell Dorris said according to MIS it appears the state will not fund the Beaver Control Program. Mr. Dorris said there are a few employees in the Road Department who are interested in working on beaver control in the County.

Supervisor Bill Russell said he liked the fact that the state program had a provision for landowners to get a discounted rate to eradicate beavers.

See Exhibit F

G. CONSENT AGENDA

The Board of Supervisors considered the items on the Consent Agenda.

Supervisor Jessie Medlin asked about the MOU with the City of Horn Lake. He clarified that was the \$400,000.00 set aside for certain roads in Horn Lake, which the County has set aside in the budget for several years.

County Administrator Michael Garriga said yes. Board Attorney Tony Nowak said the prior Board approved the allocation for certain roads and it is appropriate to come before this Board.

Chancery Clerk Sluggo Davis said that the Homestead Exemptions require the Board President's signature.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Consent Agenda with changes as follows and authorize the Board President to sign any documents necessary:

1. Dept. of Human Resources: Monthly Health Claims

The following is a recap of all insurance claims funded for the month of January and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
1/1/12	1/3/12	\$74,276.54	Administration Fees
1/3/12	1/4/12	\$76,400.13	Medical
1/3/12	1/4/12	\$4,298.05	Dental
1/3/12	1/4/12	\$18,715.37	Pharmacy
1/9/12	1/10/12	\$30,873.05	Medical
1/9/12	1/10/12	\$4,161.10	Dental
1/9/12	1/10/12	\$12,638.25	Pharmacy
1/16/12	1/17/12	\$53,926.02	Medical
1/16/12	1/17/12	\$4,299.30	Dental
1/16/12	1/17/12	\$19,749.76	Pharmacy
1/23/12	1/26/12	\$118,807.20	Medical
1/23/12	1/26/12	\$4,064.20	Dental
1/23/12	1/26/12	\$15,570.27	Pharmacy
1/30/12	1/30/12	\$12,651.14	Medical
1/30/12	1/30/12	\$3,148.05	Dental
1/30/12	1/30/12	\$15,745.96	Pharmacy
	TOTAL	\$469,324.39	

2. Justice Court Report

Criminal Cases Filed	74
Civil Cases Filed	654
Traffic Tickets Filed	648
Total Cases Filed	1,376
State Assessments	\$45,612.00
County General Fund	\$90,804.92
Total Collections	\$136,416.92

3. **Bailiff Pay** - Liz Medlin (2) \$245.00, \$190.00 Chris Plumlee (1) \$175.00
 Brandon Hylander (1) \$190.00 Bobby Holloway (1) \$135.00

4. Publication of Board Proceedings

5. Office of Finance & Accounting

a. Budget Amendments

b. Interfund Loan Request

From: General County Fund 001-000-054 \$25,469.06
 To: State Aid Funds 170-000-149 \$25,469.06

c. Inventory Control Dispositions Final – I.T. Department

Asset #	Serial #	Description	Reason for Disposal	Location at Preliminary
30943	SG047X3ATS	HP CD Writer Inacom 495	Broken/Disposal	I.T.
31323	0026026652	Gateway E3600 Deluxe PC	Broken/Disposal	I.T.
31345	02230274961	Lexmark Z53 Printer	Broken/Disposal	I.T.
31804	0028668343	Gateway PC	Broken/Disposal	I.T.
31809	2H22KMDQD17S	Compaq Presario PC	Broken/Disposal	I.T.
32596	A24030705164	Viewsonic 19" LCD	Broken/Disposal	I.T.

		Monitor		
32599	GXVX331	Dell Optiplex PC	Broken/Disposal	I.T.
32647	0031887508	Gateway PC	Broken/Disposal	I.T.
33322	AOW020510826	View Sonic Monitor	Broken/Disposal	I.T.
33557	BOV2351	Dell Optiplex PC	Broken/Disposal	I.T.
33964	7GPG851	Dell GTX270 PC	Broken/Disposal	I.T.
34768	MXL524063N	HP DC5000 PC	Broken/Disposal	I.T.
35577	00045499164384	Wintergreen Clone PC	Broken/Disposal	I.T.
35673	PSP0306011440012 BCEK03	Acer Tower PC	Broken/Disposal	I.T.
35937	PSP37060037210C A0E2730	Acer Power PC	Broken/Disposal	I.T.
36719	106121053	Systemax Pentium 4 PC	Broken/Disposal	I.T.
36973	MY58U4234	HP Deskjet 6540 Printer	Broken/Disposal	I.T.
36976	MY58FZQ1VC	HP Deskjet 6540 Printer	Broken/Disposal	I.T.
36985	MY593RP0V2	HP Deskjet 5650 Printer	Broken/Disposal	I.T.
37049	0080100808	Avocent Wireless access point	Broken/Disposal	I.T.
38089	QEW064902306	Viewsonic 19" monitor	Broken/Disposal	I.T.
38104	SMY74I9R1G9	HP Deskjet 6940 Printer	Broken/Disposal	I.T.
39471	S2UA84116S8	HP Computer	Broken/Disposal	I.T.
39609	84800020701	Acer Veriton PC	Broken/Disposal	I.T.
39616	No S/N	Dell optiplex 745	Broken/Disposal	I.T.
39081	03713086693	Nokia Cell Phone	Broken/Disposal	I.T.
40163	HT99THE00325	HTC Snap Cell Phone	Broken/Disposal	I.T.
40428	8012BF1A	Blackberry Curve	Broken/Disposal	I.T.
40166	HT99THE00088	HTC Snap Cell Phone	Broken/Disposal	I.T.
41125	2684354588162001 87	Blackberry Curve	Broken/Disposal	I.T.
41436	2684354594030099 09	Motorola Quantico	Broken/Disposal	I.T.
34604	010702002654860	Nokia Cell phone	Broken/Disposal	I.T.
34781	2684354571096081 1	Blackberry Curve	Broken/Disposal	I.T.
34417	08D10A9C	Motorola Razor Cell Phone	Broken/Disposal	I.T.
39081	03713086693	Nokia Cell Phone	Broken/Disposal	I.T.
39082	03713111734	Nokia Cell Phone	Broken/Disposal	I.T.
34388	01201850569	Motorola cell phone	Broken/Disposal	I.T.
39424	2684354574013411 48	Motorola Cell Phone	Broken/Disposal	I.T.
34390	KAUF0026AA	Motorola Cell Phone	Broken/Disposal	I.T.
34475	01212367163	Samsung Cell Phone	Broken/Disposal	I.T.
34439	2684354581027436 43	Motorola Hint Cell Phone	Broken/Disposal	I.T.
39369	27011317920010109 6	Franklin USB Data Card	Broken/Disposal	I.T.
40423	907CYQX0003412	LG Cell Phone	Broken/Disposal	I.T.
39767	RE09031956	Franklin USB Data Card	Broken/Disposal	I.T.
39469	2UA84116SH	HP DC7900 PC	Broken/Disposal	I.T.

6. Road Department

a. Road Report

b. Work Schedule

c. Road Bond Report

7. Make Part of Minutes

a. UASI Agreement with Shelby County Government Office of Preparedness

b. DeSoto County Regional Utility Authority (DCRUA) Employee Contract

c. Fire Protection Mutual Aid Agreement with Olive Branch

7. Office of Procurement - Approval to Reject Bids and Re-bid Sand and Gravel

- 8. **Office of Facilities Management: Authorize Tony Martin to Sign Purchase Requisitions**
- 9. **Chancery Clerk**
 - a. **Allowances (2)** \$1,700.000 \$1,350.00
 - b. **Petition to Adjust Homestead Exemption**
- 10. **Tax Assessor – Reduction of Assessment Real and Personal Property**
- 11. **Procurement: Solicitation of Bids**
 - a. **Cement Treated Base**
 - b. **Ready Mix**
 - c. **Administration Building 1st Floor Flooring**
- 12. **U.S. Corps of Engineers: Federal Flood Control Payments – Assurance of Compliance Forms**
- 13. **Reapprove MOU for Cost Sharing with City of Horn Lake for Certain Road Improvements**
- 14. **Resolution of Appreciation: DeSoto County School Board, Superintendent of Education, Teachers and Principals**

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

Later in the meeting, Supervisor Mark Gardner said, after the Board voted on the Consent Agenda, he realized he had a family member connected with item G.10, which is the Tax Assessor’s Reduction of Assessment Real and Personal Property. He said he was unaware before the vote that this person was involved.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to reconsider the approval of item G.10. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----RECUSED
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

Supervisor Jessie Medlin made the motion and Supervisor Bill seconded the motion to approve the Tax Assessor’s Reduction of Assessment Real and Personal Property as detailed in Exhibit G.10. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----RECUSED
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit G

H. OLD BUSINESS

1. 2004 Series \$22,000,000 Bond Issue Refunding – Approval of Bond Documents & Sales Resolution

Sam Keyes of the Butler, Snow Law Firm and Demery Grubbs or Government Consultants Inc., appeared before the Board of Supervisors regarding the refunding of the 2004 Series Bonds. Mr. Keyes said the Board previously authorized refinancing the 2004 bond issue. He said the savings looked significant for the County. Mr. Keyes presented the Sales Parameter Resolution. Mr. Keyes said it would allow them to negotiate the sale of the bonds if the savings are in the parameter quoted. He added that if this Parameter Resolution is approved, it allows them to go into the market and price the bonds and if everyone is satisfied, the bond agreement can be executed.

Mr. Grubbs said two weeks ago he came before the Board and presented parameters that indicated a savings of \$875,000.00 to \$900,000.00. He said today it is over \$1.2 million in savings because the market has moved around, which represents a savings of 9.22%. Mr. Grubbs said the cost of issuance would not exceed a number less than previously reported. He said they are negotiating the issuance costs with all the parties.

Mr. Grubbs presented an estimate of the issuance of costs.

Supervisor Jessie Medlin asked Mr. Grubbs what he estimated the interest rate would be. Mr. Grubbs responded, between 2.65-3%. Mr. Grubbs said it is still in the range previously discussed and could be lower.

Supervisor Medlin asked when it would close. Mr. Grubbs said he anticipated it would close next week.

Supervisor Lee Caldwell said she has been looking at the market and the federal government is saying the interest rates will remain the same for a while. Supervisor Caldwell asked if other issues could be analyzed and if a debt analysis could be done.

Mr. Grubbs said he has already started looking at that. They would do a consolidated analysis of the bonds. Mr. Grubbs said they are looking at loan capacities as well and have already started work on the debt analysis. He said Supervisor Gardner had earlier requested they we do a debt analysis.

Mr. Keyes said they are always monitoring the County’s debt and always keep that in mind.

Mr. Grubbs said the County’s debt looks very good.

Board Attorney Tony Nowak said he had looked at all of the documents and the sales agreement.

Supervisor Harvey Lee thanked Mr. Grubbs and Mr. Keyes for saving money for the County.

Mr. Grubbs said it is easy to save money for this County because people are easy to work with and the County does a very conscientious job of managing the taxpayer’s money which allows a good bond rating.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the bond documents and the sales parameter resolution for the 2004 Bond Series and authorize the Board President to sign the documents. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES

Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.1

2. Facilities Management: Addendum to Contract for Lawn Care and Related Grounds Maintenance Services

Director of Facilities Management Kenny Evans presented the amended agreement with Affinity Lawn Scapes which reflected changes the Board of Supervisor's previously requested. Mr. Evans said a portion of the jail property was removed and the agreement ends March 31, 2012. At the Board's request and Affinity is in agreement with the changes.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to extend the current agreement with Affinity Lawn Scapes through March 31, 2012. Included in the motion is to approve the amended bid specification documents and to authorize the Procurement Department to re-advertise for lawn care services for County properties. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.2

3. Update on Sheriff's Department Proposed Exercise Facility

Board Attorney Tony Nowak said at a prior Board meeting, the Board requested he look into Attorney General Opinions to clarify the law on use of forfeitures funds seized by the Sheriff's Department to fund a Department gym. Mr. Nowak said, according the AG opinions, the Sheriff's Department can use seized funds to finance equipment and construct a gym, but the gym could only be used by the Sheriff's Department employees. He said the County can write for an Attorney General's opinion specific to this question to determine if other County employees could use the Sheriff's proposed gym.

Supervisor Bill Russell asked if it is likely other departments would want to use the facility and if so, would elected officials want to contribute toward the financing of the facility. Chancery Clerk Sluggo Davis said he would want to know the cost and then he would want to survey his employees to see how many would be interested in using the facility.

Supervisor Jessie Medlin suggested sending out an email to see if there is any employee interest on such a facility.

Mr. Nowak said, if the Board is interested in mixing county funds with seized funds, he would recommend getting an Attorney General's opinion.

Supervisor Mark Gardner reminded the Board they had discussed a wellness program with the insurance company. He said the insurance company told them it would be beneficial to the county. Supervisor Gardner suggested looking into the liability issues of employees using the facility.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the Sheriff' Department proceeding with an exercise facility and to authorize Board Attorney Tony Nowak to write for an Attorney General's opinion regarding county usage and financing of the facility. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES

Supervisor Lee Caldwell-----YES

Supervisor Harvey Lee-----YES

4. Committee Report: Public Information Officer.

County Administrator Michael Garriga presented a committee report to the Board of Supervisors regarding the feasibility of a position of Public Information Officer for the County. Mr. Garriga said this is a comprehensive report with a lot of information. He said it contains benchmarks, information from other counties, advantages and disadvantages as well as other alternatives.

Supervisor Lee Caldwell said the committee has three options to present for the Board's consideration. Supervisor Caldwell said the committee is leaning toward option 3. Supervisor Caldwell presented the following options:

- 1.) Approval of a new salaried, exempt position of Public Information Officer and would report to the County Administrator.
- 2.) Approval of current personnel realignment with a new salaries exempt position with the title of Communication Specialist and would report to the County Administrator.
- 3.) A combination of options one and two where an immediate assessment of internal personnel could be conducted to determine if someone is capable and available to assume limited duties to assist the County Administrator and the Board of Supervisors in a limited role until the Board creates a new position of Public Information Officer the 2013 budget.

Supervisor Mark Gardner said the committee all agreed that the county needs improvement on communication to the public.

Supervisor Jessie Medlin said he would like to see a job description of exactly what the responsibilities would be and he would also like to know who would be speaking on behalf of the Board.

No motions were made nor votes taken on this item.

See Exhibit H.4

I. NEW BUSINESS

1. NRCS: Horn Lake Road over Horn Lake Creek

County Engineer Andy Swims said last year the Board signed an agreement to do an NRCS project for Horn Lake Road over Horn Lake Creek. Mr. Swims said the agreement that was originally signed was voided when NRCS changed their paperwork. Mr. Swims presented the new document for the Board's approval.

Supervisor Bill Russell asked how far the work would go on each side of the road. Mr. Swims said they are working with the Horn Lake Creek Drainage District to extend the boundaries of the project. He said they are currently doing the hydraulic studies and would see how far they could stretch the money.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to re-authorize the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to procure easements on the project as necessary, and to clarify and draft related documents, and to approve the documents for the NRCS project, Horn Lake Road over Horn Lake Creek, and to handle these matters in any manner necessary to bring the matter to a legal conclusion and to authorize the Board President to sign and all necessary documents relating to the project. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES

Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.1

2. Environmental Services

a. Waste Connections Inc. DeSoto County Rubbish Pit Transition Update

Manager of DeSoto County Environmental Service Ray Laughter said Steve Keylor with Waste Connections appeared before the Board today to give an update on the transition of the solid waste and the rubbish pit contracts to Waste Connections since they became providers of the service in October, 2011.

Mr. Keylor thanked the Board for their time. Mr. Keylor introduced Josh Aldridge and said Mr. Aldridge is his eyes and ears on this contract. He also introduced Joe Delghingaro and said he is the Controller on this contract and works with Ray on county billing. Mr. Keylor said the transition began on October 1st and there were very few issues. He said Republic helped them through the transition. He said there was somewhat of a struggle to get information from Allied Waste so they eventually got it themselves. Mr. Keylor said they are also handling the county's E-Waste as well.

Mr. Laughter said the county placed an e-waste trailer at the rubbish pit to accommodate county residents and it was filled very quickly.

Mr. Keylor said volumes are down. He said from October to January in 2010, there were 31,000 cubic yards taken to the rubbish pit. He said this year we only collected 24,500 cubic yards, which is down 20%. Mr. Keylor said last Saturday they only had eight people who used the pit and collected only 13 cubic yards. He said Saturdays have been very slow since October. He said he would start getting the history every four months.

Mr. Keylor discussed air space at the rubbish pit. He said they did a ground survey when they first took over. Then they did an air space study. Mr. Keylor said there are about 22 feet of fill left and he anticipates that would carry the county two to three years.

Supervisor Bill Russell asked if the air space at that area could be expanded. Mr. Keylor said yes.

County Administrator Mark Gardner asked if an expansion would have to go through MDEQ. Mr. Keylor said that expanding at this facility would not be feasible.

He said they would fly over annually and do ground surveys to keep up with the capacity.

b. Railroad Avenue Rubbish Pit on Old Hwy. 78, Olive Branch

Mr. Keylor said the other facility is the Railroad Avenue disposal site. It is located off of Hacks Cross Road behind the Flying J. Mr. Keylor said they have a host agreement with them. He said if the county yard fills up, this site would be capable of handling county volumes for 40-50 years.

Supervisor Bill Russell confirmed that the County owns the rubbish pit on Sandidge Road and Waste Connections owns the one on Railroad Avenue and asked how that works. Environmental Services Manager Ray Laughter advised that the County would pay Railroad Avenue for each yard that goes in their pit. He said a contractor would pay \$5.25 a yard to dispose at that pit.

Mr. Keylor said the current rate at Railroad Avenue Disposal (RAD) is the same as the current rate on Sandidge Road.

Mr. Laughter said the County has an agreement with Starlanding Road as well. Mr. Laughter told the Board that they would be appearing before the Board in the near future as well to give an update on their program.

Supervisor Mark Gardner asked if they have the ability to chip wood. Mr. Laughter said no. That process is very expensive.

Supervisor Gardner said if we made chipping available, it could extend the life of the landfill. Mr. Keylor said yes. Supervisor Gardner said he would like for them to look into getting a chipper.

See Exhibit I.2

3. Emergency Services

a. Approve State of MS Statewide Mutual Aid Compact (SMAC)

At the recommendation of Emergency Services Director Bobby Storey, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve renewing the State of MS Statewide Mutual Aid Compact (SMAC) and to authorize the Board President to sign the document. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.3.a

b. Contract Renewal for Clinical Affiliation Agreement with Dr. Frank Adcock

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract renewal for Clinical Affiliation Agreement with Dr. Frank Adcock to perform responsibilities of a Physician Medical Control Director, as outlined in the Mississippi State Department of Health Rules and Regulations for EMS for a term continuing through December 31, 2012 and automatically renewed for subsequent one year terms, until it is terminated by either party and at a compensation rate \$45,000.00 per each term of the contract paid in twelve equal monthly installments. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.3.b

4. Advertising County Resources: Arkabutla Physically Challenged Hunt

Supervisor Lee Caldwell said the Arkabutla Physically Challenged Hunt is an event the County has supported for many years. There is a huge deer population in the area and the Corps of Engineers have been looking for a project to help control the deer population. Supervisor Caldwell said the Arkabutla Physically Challenged Hunt started with nine hunters and now has over 80 hunters each year and the Board has historically donated \$1,000 per year toward the hunt.

Supervisor Harvey Lee said he would like for the County to look at Veterans' benefits as well to see if it may be possible to get more money for the hunt each year. Supervisor

Mark Gardner said the Grants Administrator could look into that option.

After discussing that the hunt draws people from all parts of the area inside and outside DeSoto County and the State of Mississippi, the Board determined that it is a likely event to advertise County resources and opportunities which further social and moral standards in the community and in accordance with Section 17-3-3, of the Mississippi Code of 1972, Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve a donation of \$1,000 from advertising county resources to the Arkabutla Physically Challenged Hunting Association and authorize the clerk to write the check. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.4

5. Office of Finance and Accounting

a. Grant Administration: Grant Closeout MDA Program (Energy Efficient Public Building) Grant Number GT11-0810-003

Grants Administrator Tom Haysley presented the closeout of the MDA Energy Grant for energy efficiency for County owned public buildings. Mr. Haysley said energy efficient fixtures were successfully installed at all facilities and the grant is now ready for closeout.

County Administrator Michael Garriga said since the lighting has been changed, there was a savings of 184,000 kilowatt hours. He said that is approximately \$40,000 just on lighting.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve closing out the MDA Energy Efficient Public Buildings Program, grant number GT11-0810-003 and authorize the Board President to sign the documents. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.5.a

b. Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Mark Gardner asked for clarifications on the following items:

- 1.) Page 10 – Transportation MDOT - County Administrator Michael Garriga said that a couple of years ago MDOT said they would no longer pay the County’s local match to the MPO. Mr. Garriga said we talked with the cities and it was agreed the county would pay the 20% match and the cities would pay a pro rata share annually.
- 2.) Page 13 and the claim for Thompson West - Vanessa Lynchard said this is the legal resource for the County Administrator’s office.
- 3.) Supervisor Gardner asked if travel expenses receive prior approval - Mr. Garriga said travel is approved by him for Department Heads and then sent to him for authorization. Mr. Garriga said he approves travel for county offices.

- 4.) Claim for mail finance - Mr. Arnold said that is for lease of the postage machine.
- 5.) Tri-County Storage for Facilities Management for mini storage - Mr. Garriga said that is a rental storage unit. He said it may be possible to remove some of the items that are stored there. He added that the county's storage unit contains old ovens, refrigerators and other items for the Sheriff's Department.
- 6.) C-Spire bill for Tallahatchie County - Mr. Arnold said it is that is for internet wireless air cards for the court administrators. He said the county shares in the cost of the court administrators with other counties in the Court District.
- 7.) Hazardous Mitigation Grant - Mr. Garriga said there was a home that qualified for a Hazardous Mitigation Grant due to repeated flooding issues. He said it was federal money through FEMA. Mr. Garriga said there were some problems and the payments shorted the county, and this money made up for the loss.
- 8.) Homeland Security Grant - Supervisor Gardner asked why there are other counties connected to this grant. Mr. Arnold said DeSoto County is the home of Regional Task Force which Bobby Storey oversees. He said the county administers the payroll.
- 9.) Civic Center payment of \$448,272.00 - Supervisor Gardner asked if the Board has discussed the debt retirement the Civic Center has with the county. Mr. Garriga said he has had some informal discussions with Charles Tackett of the CVB and if the Board would like him to have a formal discussion, he would be glad to do so.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the County Administrator to have a meeting with the CVB to discuss debt reduction. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner -----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

- 10.) Supervisor Lee Caldwell asked about the Regional Library payment -Mr. Garriga said this is a monthly allocation based on their yearly budget. Supervisor Caldwell that the county also maintains their buildings. Mr. Garriga explained the structure of the First Regional Library.
- 11.) Law Library - Supervisor Caldwell asked about the law library. Mr. Garriga said the Law Library was originally was set up years ago to support the public, attorneys and inmates. He said there is an assessment in the court and a special fund was set up to support it. Mr. Garriga said, last year we moved the law library to the First Regional Library.
- 12.) Community College - Mr. Arnold said we have two tax levies for community college. We collect that and forward it to the college.

Sheriff Bill Rasco said the contract for medical services with Dr. Thompson would help decrease the money the county currently pays to Baptist DeSoto for inmate emergency room visits.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner -----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to recess the meeting for lunch until 1:15 p.m.

6. Facilities Management: Contract Revision with Schindler Elevator Corp.

Facilities Management Director Kenny Evans said that Schindler Elevator Corp. has asked for a 5.1% increase for elevator maintenance, which brings the total to \$8,170.80 for an increase of \$389 per year. Mr. Evans recommended approving the contract because they respond quickly when we need service and they do a good job. The cost includes parts and labor.

At the recommendation of the Facilities Management Director, Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract renewal with Schindler Elevator for a term of one year beginning 3/01/2012. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.6

7. Sheriff’s Department: Agreement to Purchase Vehicles from Missouri State Highway Patrol

At the recommendation of Sheriff Bill Rasco, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve an agreement with the Missouri State Highway Patrol as detailed in Exhibit I.7. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.7

8. Board Attorney

a. Approve Revised Agreement for Name Change from Hernando Repeater Association and Authorize Board President to Sign

Board Attorney Tony Nowak said for a number of years the County has had an agreement with Hernando Repeater Association to share use of communications which is still in effect. Mr. Nowak said he received notice that Hernando Repeater is changing the name to Chickasaw Amateur Radio Association and the current agreement name needs to be changed to reflect the new name, which he presented to the Board as fully detailed in Exhibit I.8.a.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion approve the agreement as detailed in Exhibit I.8.a, not to exceed \$500 and will renew for subsequent one (1) year terms with the Chickasaw Amateur Radio Association formerly known as the Hernando Repeater Association and for the Board President to sign the agreement. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

2058-2801.0-00018.00	DURRANT INC.
2058-3301.0-00007.00	ROBERT LANCE GRAY
2058-3302.0-00001.00	AWB2
2059-3100.0-00015.21	GIDGET ANDERSON
2059-3102.0-00015.00	TINA WINDHAM
2059-3102.0-00019.00	WINDHAM LAND CO LLC
2059-3102.0-00020.00	GENEVA S. ANDERSON
2059-3104.0-00005.00	CONNIE HAYNES
2059-3104.0-00006.00	RDA INVESTMENTS LLC
2059-3200.0-00005.02	ALA INVESTMENTS LLC
2059-3200.0-00006.03	GSA INVESTMENTS LLC
2069-3100.0-00001.02	STATE OF MISSISSIPPI
2011-3500.0-00039.02	BOAZ TAX SALE PROPERTIES LLC
2077-3500.0-00039.03	KAREN SNEED
2077-3500.0-00039.04	SHARON LONG
2077-3500.0-00039.07	CHARLES D. WALLIS
2078-3400.000023.00	L. SHERARD
2078-3400.0-00023.05	DURRANT INC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----	YES
Supervisor Mark Gardner-----	YES
Supervisor Bill Russell-----	YES
Supervisor Lee Caldwell-----	YES
Supervisor Harvey Lee-----	YES

See Exhibit I.9

10. Procurement Department

a. Purchases between \$25,000 - \$50,000

(1.) Sheriff’s Department: Installation of Fiber Optic Network for New Forensic Center

Procurement Director Vanessa Lynchard presented two quotes for the Sheriff’s Department to install fiber optics in the old Law Library facility for the new Forensic Center as follows:

Progressive Technology	\$27,763.00
Dillard Door and Entrance Control	\$29,651.00

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve accepting a quote from Progressive Technology as the lowest and best quote to install fiber optics in the facility which was previously the Law Library for the creation of the new Forensics Center for the Sheriff’s Department. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----	YES
Supervisor Mark Gardner-----	YES
Supervisor Bill Russell-----	YES
Supervisor Lee Caldwell-----	YES
Supervisor Harvey Lee-----	YES

See Exhibit I.10.a.(1.)

(2.) Sheriff’s Vehicles

Vanessa presented a request for expenditure for vehicles from the Missouri State Highway Patrol for vehicles for the Sheriff’s Department. It is an inter-governmental transfer and one requisition is for \$39,750.00 and the second requisition is for \$108,500.00. Vanessa said this is recommended in accordance with the agreement between the Missouri State Highway Patrol and the DeSoto County Sheriff’s Department. Because it is an inter-

governmental transfer and an interlocal agreement is in place, no quotes are necessary.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the purchase of vehicles for the DeSoto County Sheriff's Department as requested at \$39,750.00 for the first requisition and the second requisition at \$108,500.00. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.10.a.(2.)

b. Bids Under Advisement

(1.) Uniforms

Procurement Director Vanessa Lynchard presented bid tabulation as a result of the bid for uniforms in the Sheriff's Department and recommended Shapiro Uniforms, Inc. as the best and lowest bid. Vanessa said the bid tabulation for the Sheriff's Department Uniforms is different because some of the same uniforms are used by different departments. Therefore, the bid tab is inflated at \$105,080.00 when the actual FY11 expense was \$65,686.00. She said although Galls bid was close, they do not offer alterations to the uniforms and that addition would greatly increase their price.

At the recommendation of the Procurement Director, Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve Shapiro Uniforms, Inc. as the lowest and best bid for Sheriff's Department uniforms as fully detailed in Exhibit I.10.b. (1.). The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(1.)

(2.) Expanded Clay Aggregate

Vanessa presented a bid for expanded clay aggregate. She said this confirms what the County suspected that this bid confirms the previous sole source ruling that there is only one company who can provide expanded clay aggregate. She said the Road Department has determined this product to be the best to be applied in winter weather because there are fewer consequences of broken windshield and damage using this product than other products. She presented the bid tab as follows:

Vendor	Bid Per Cubic Yard
Bid River Industries	\$44.00

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the bid from Big River Industries as the lowest and best bid for expanded clay aggregate for the Road Department. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(2.)

(3.) Gas & Diesel

Vanessa Lynchard explained that state law allows for the fact that most vendors are never going to lock in a firm price for gasoline, and as suspected, no bidders submitted firm pricing. Vanessa recommended, according to Mississippi Code section 31-7-13 to accept the bids, but call for daily pricing as needed.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to accept the bid results for gasoline and diesel and call for daily pricing on this product as needed and as fully described in Exhibit I.10.b.(3.). The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(3.)

(4.) Guardrails

Vanessa presented the bid for guardrails and said, as usual, Southern Guardrail is the only vendor. She presented the budget impact and said if the same guardrails are used next year, there would be a one percent increase in pricing. She presented the bid tabulation as follows:

BID ITEM: Annual Bid-Guardrails		BID FILE NUMBER: 12-156-008			
BID OPENING DATE: December 21, 2011		BID OPENING TIME: 2:00 p.m.			
ITEM	SOUTHERN GUARDRAIL CO.	PER			
Class A	\$ 23.00	linear foot			
GR Bridge Ends	\$ 2,400.00	each			
Type 2 Terminal Ends					
Section ET-2000	\$ 2,560.00	each			
Guardrail Terminal					
Anchor, Flared	\$ 2,575.00				
Do you agree to sell to other jurisdictions at the county price?		NO			
RECOMMENDATION:	Southern Guardrail Co.				
				FY 12 EXPENSE BASED ON FY11 USAGE	FY11 Pricing
ITEM	FY09 EXPENSE	FY10 EXPENSE	FY11 EXPENSE		
Class A	\$ 28,930.00	\$ 591.00	\$ 11,214.80	\$ 11,214.80	\$ 23.00
GR Bridge Ends	\$ -	\$ -	None	\$ -	\$ 2,400.00
Type 2 Terminal Ends					
Section ET-2000	\$ 4,400.00	\$ 2,490.00	\$ 4,800.00	\$ 4,915.20	\$ 2,500.00
Guardrail Terminal					
Anchor, Flared	Not on Bid	Not on Bid	Usage not Tracked	Not on FY11 Bid	Not on bid
TOTAL	\$ 33,330.00	\$ 3,081.00	\$ 16,014.80	\$ 16,130.00	
BUDGET IMPACT:	1% Increase				

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the bid from Southern Guardrail as the lowest and best bid for guardrails in DeSoto County. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES

Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit I.10.b. (4.)

(5.) Hot Mix Asphalt

At the recommendation of Vanessa Lynchard Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve North Mississippi Driveways as the lowest and best bidder for patching as follows:

PATCHING	STANDARD CONSTRUCTION (Alternate-Yes Piggyback-No)	LEHMAN ROBERTS (Alternate-Yes Piggyback-No)	APAC-TN (Alternate-Yes Piggyback-Yes)	NORTH MS DRIVEWAYS (Alternate-Yes Piggyback-Yes)
Per Ton	\$ 130.00	\$ 110.00	\$ 150.00	\$ 116.50
Additional charges	none	\$1500.00 per mobilization	none	none
RECOMMENDATION: North Mississippi Driveways for Patching				

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

At the recommendation of Vanessa Lynchard, Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the lowest and best bid from Lehman Roberts for milling as follows:

MILLING	STANDARD CONSTRUCTION	LEHMAN ROBERTS	APAC-TN	NORTH MS DRIVEWAYS
Per Ton	no bid	\$ 200.00	no bid	no bid
Additional charges	none	\$2500.00 per mobilization	none	none
RECOMMENDATION: Lehman Roberts for Milling				

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

Vanessa also presented the budget impact as detailed in Exhibit I.10.b.(5.) and basically resulting in a 50% increase in pricing.

See Exhibit I.10.b.(5.)

(6.) Metal Culverts

Vanessa Lynchard presented the bid for metal culverts as follows as said the results of this bid would mean a 10.10% increase in culverts for the coming year:

BID TABULATION					
Equipment: Corrugated Metal Culverts 8" - 48"			Bid File Number: 12-156-004		
Bid Opening: 2:00 p.m.			Bid Opening: December 21, 2011		
DELIVERED BY VENDOR TO COUNTY					
G & O Supply Inc.					
	Corrugation	Gauge	Round Price LF	Gauge	Arch LF
8"	2 2/3" x 1/2"	16	No Bid	14	No Bid
10"	2 2/3" x 1/2"	16	No Bid	14	No Bid
12"	2 2/3" x 1/2"	16	\$9.00	14	No Bid
15"	2 2/3" x 1/2"	16	\$10.80	10	\$11.88
18"	2 2/3" x 1/2"	16	\$13.50	16	\$14.85
21"	2 2/3" x 1/2"	16	\$15.30	16	\$16.83
24"	2 2/3" x 1/2"	16	\$17.10	16	\$18.81
27"	2 2/3" x 1/2"	16	No Bid	16	No Bid
30"	2 2/3" x 1/2"	14	\$27.00	14	\$29.70
36"	2 2/3" x 1/2"	14	\$32.40	14	\$35.64
42"	2 2/3" x 1/2"	14	\$39.69	14	\$43.66
48"	2 2/3" x 1/2"	14	\$45.36	12	\$67.56
BAND					
8"	2'	16	No Bid		No Bid
10"	2'	16	No Bid		No Bid
12"	2'	16	\$18.00		No Bid
15"	2'	16	\$21.60		No Bid
18"	2'	16	\$27.00		No Bid
21"	2'	16	\$30.60		No Bid
24"	2'	16	\$34.20		No Bid
27"	2'	16	No Bid		No Bid
30"	2'	16	\$54.00		No Bid
36"	2'	14	\$64.80		No Bid
42"	2'	14	\$79.38		No Bid
48"	2'	14	\$90.72		No Bid
PICKED UP BY COUNTY FROM VENDOR'S LOCATION					
			G & O Supply Inc. 333 Stonewall Rd Byhalia, MS		
Diameter	Corrugation	Gauge	Round Price LF		Arch LF
8"	2 2/3" x 1/2"	16	No Bid		No Bid
10"	2 2/3" x 1/2"	16	No Bid		No Bid
12"	2 2/3" x 1/2"	16	\$8.67		No Bid
15"	2 2/3" x 1/2"	16	\$10.41		\$11.45
18"	2 2/3" x 1/2"	16	\$13.01		\$14.31
21"	2 2/3" x 1/2"	16	\$14.75		\$16.22
24"	2 2/3" x 1/2"	16	\$16.48		\$18.13
27"	2 2/3" x 1/2"	16	No Bid		No Bid
30"	2 2/3" x 1/2"	14	\$26.02		\$28.63
36"	2 2/3" x 1/2"	14	\$31.23		\$34.35
42"	2 2/3" x 1/2"	14	\$38.25		\$42.08
48"	2 2/3" x 1/2"	14(12)	\$43.72		\$65.12
BAND					
8"	2'	16	No Bid		No Bid
10"	2'	16	No Bid		No Bid
12"	2'	16	\$17.34		No Bid
15"	2'	16	\$20.82		\$22.90
18"	2'	16	\$26.02		\$28.62
21"	2'	16	\$29.50		\$32.44
24"	2'	16	\$32.96		\$36.26
27"	2'	16	No Bid		No Bid
30"	2'	16	\$52.04		\$57.26
36"	2'	14	\$62.46		\$68.70
42"	2'	14	\$76.50		\$84.16
48"	2'	14(12)	\$87.44		\$130.24

Recommendation: G & O Supply was the only bidder

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the lowest and best bid from G & O Supply for metal culverts. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(6.)

(7.) Roadside Herbicides

Vanessa Lynchard presented the bids for roadside herbicides as follows:

Annual Bid - Roadside Herbicides											BID TAB	Bid File #12-156-011
Bid Opening: December 21, 2011												
CHEMICALS	CONTAINER SIZE	Tri-County Farm Services, Inc. (Alternate-Yes Piggyback-No)	DeSoto County Cooperative (Alternate-Yes Piggyback-No)	Alligare LLC (Alternate-Yes Piggyback-Yes)	Helena Chemical (Alternate-Yes Piggyback-Yes with \$1000 min. order)	Univar USA (Alternate-Yes Piggyback-Yes)	Red River Specialties (Alternate-Yes Piggyback-Yes)	VM Distribution Partners (VMDP) (Alternate-No Piggyback-Yes)	John Deere Landscapes (Alternate-Yes Piggyback-Yes)	State Contract expires 12/31/11	RECOMMENDATION	
Round-Up Pro (or equivalent)	30 Gallon Drum	\$10.75 per gallon Buccaneer Plus (Minimum 1 drum order)	\$10.50 per gallon Comerstone Plus	\$10.35 per gallon Alligare Gulphosate 4 plus (Minimum 30 gallon order)	\$10.69 per gallon Gyphosate generic 41% (Minimum 90 gallon order)	\$13.75 per gallon Surender Eraser (Minimum 1 Drum order)	\$10.65 per gallon Alecto 4IS (Minimum 3 Drum order)	\$13.25 per gallon (Minimum 1 drum order) Glyfos-Xtra	\$13.80 per gallon (No minimum) #069289 Prosecutor Pro	\$10.99 per gallon Helena Chemical	Award: Alligare 1st Alt: DeSoto Coop 2nd Alt: Red River	
	2.5 Gallon Tote	\$11.50 per gallon (Minimum 2.5 gallon order)	No Bid	\$10.95 per gallon (Minimum 5 gallon order)	\$11.39 per gallon (Minimum 100 gallon order)	\$14.27 per gallon (Minimum 2 Tote order)	\$11.55 per gallon (Minimum 40 Tote order)	\$13.25 per gallon (Minimum 60 gallon order) Glyfos-Xtra	\$14.00 per gallon (No minimum)	\$10.50 per gallon Red River Specialties	Award: Alligare 1st Alt: Tri-County 2nd Alt: Univar (This is a low usage item. We would never need to order more than one case.)	
MSMA 6.6 (or equivalent)	2.5 Gallon	\$22.95 per gallon (Minimum 2.5 gallon order)	\$21.00 per gallon	No Bid	\$22.11 Target per gallon (Minimum 120 gallon order)	No Bid	\$24.15 per gallon (20 Tote minimum order)	\$24.00 per gallon (Minimum 180 gallon order) Target 6 Plus	\$25.20 per gallon (No minimum) #097155 Drexel MSMA 6.6	\$18.69 per gallon Helena Chemical	Award: DeSoto Coop 1st Alt: Tri-County 2nd Alt: John Deere (This is a low usage item. We would never need to order more than one case.)	
Surfactant 820	2.5 Gallon	\$44.50 per case (Minimum 2.5 gallon order)	\$14.75 per gallon \$73.75 per case	No Bid	\$52.50 per case Adspray 80 (Minimum 10 case order)	No Bid	\$40.00 per case RRS1 NIS (Minimum 10 Case order)	\$45.00 per case (Minimum 12 case order) Alligare 90	\$47.00 per case (No minimum) #23702102 Surf-AC 820	\$7.95 per gallon Red River Specialties	Award: Tri-County 1st Alt: John Deere 2nd Alt: DeSoto Coop (This is a low usage item. We would never need to order more than one case.)	
Trimec 992	2.5 Gallon	\$110.00 per case Mec Amine-D (Minimum order 1 case)	\$26.00 per gallon \$130.00 per case Trimec III	No Bid	\$145.00 per case Endrun (Minimum 5 case order)	No Bid	No Bid	No Bid	\$134.00 per case (No minimum) #069372NR Three-Way Selective	NONE	Award: Tri-County 1st Alt: DeSoto Coop 2nd Alt: John Deere	
Simazine 4L	2.5 Gallon	\$92.50 per case (Minimum 2.5 gallon order)	\$16.00 per gallon \$80.00 per case	No Bid	No Bid	\$104.00 per case Sim Trol 4L (Minimum 1 case order)	\$106.50 per case (Minimum 2 Case order)	No Bid	\$42.00 per 10# bag Alternate Item #097851 Simazine 90 DF	NONE	Award: DeSoto Coop 1st Alt: Tri-County 2nd Alt: Univar	
Carlton 3A (or equivalent)	2.5 Gallon	No Bid	No Bid	\$176.25 per case Triclophyr 3 (Minimum 2 case order)	\$220.00 per case Amine Triclophyr 3 (Minimum 5 case order)	No Bid	\$225.75 per case Element 3A (Minimum 1 Case order)	\$55.00 per gallon (Minimum order 12 cases) \$275.00 per case	No Bid	\$39.95 per gallon Progressive Solutions	Award: Alligare 1st Alt: Red River 2nd Alt: Helena Chemical (due to min order of 5 cases)	
Outrider (or equivalent)	2.5 Gallon	No Bid	No Bid	No Bid	\$2700.00 per case Only available in 200 US dry ounce (Minimum 1 case order)	No Bid	\$144.50 per case (Minimum 200 oz order)	\$15.00 per ounce (Minimum 1 bottle order - \$3000.00)	No Bid	\$11.80 per gallon Red River Specialties	Award: Helena Chemical 1st Alt: VM Distribution	
24-D		\$74.75 per 2.5 gallon case (Minimum 2.5 gallon order)	No Bid	No Bid	\$64.95 per 2.5 gal case (Minimum 10 case order)	No Bid	\$76.00 per case (Minimum 5 case order)	\$75.00 per case (Minimum 12 case order) Weedstray AM 40	No Bid	\$11.24 per gallon Helena Chemical	Award: Helena Chemical 1st Alt: Tri-County 2nd Alt: Red River (This is a low usage item. We would never need to order more than one case.)	

RECOMMENDATION: Low bidder per item with alternates as listed. Per Stan Rochelle the usage is minimal on all items except Roundup. This product is purchased in 30 gallon drums.

At the recommendation of the Procurement Clerk, Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the lowest and best bids and listed in the column called recommendation by individual item and as fully described in Exhibit I.10.b.(7.). The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES

See Exhibit I.10.b.(7.)

(8.) Slurry Micro Seal

At the recommendation of the Procurement Clerk, Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the lowest and best bid with Vance Brothers for slurry micro seal as follows:

BID TABULATION					
Equipment: Slurry Seal & Micro Seal			Bid # 12-156-012		
Bid Opening: 2:00 p.m.			Bid Date: 01/10/12		
		MISSOURI PETROLEUM			
BID ITEM	VANCE BROTHERS INC.	PRODUCTS COMPANY			
SLURRY SEAL PROJECT REQUIRING					
0-50,000 SQUARE YARDS	\$ 2.120	\$	2.703		
51,000 - 100,000 SQUARE YARDS	\$ 2.010	\$	2.593		
GREATER THAN 100,000 SQ YD	\$ 1.900	\$	2.096		
MICRO SEAL PROJECT REQUIRING					
0-50,000 SQUARE YARDS	\$ 2.240	\$	2.798		
51,000 - 100,000 SQUARE YARDS	\$ 2.130	\$	2.687		
GREATER THAN 100,000 SQ YD	\$ 2.020	\$	2.194		
EXPENSE HISTORY AND PROJECTED FY12 EXPENSE					
	FY09	FY10	FY11	FY12 PROJECTED (Based on FY11 usage)	BUDGET IMPACT
SLURRY SEAL PROJECT REQUIRING					
0-50,000 SQUARE YARDS	\$1,603,146.20	\$848,000.00	\$1,062,399.00	\$ 1,114,992.80	4.95%
51,000 - 100,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GREATER THAN 100,000 SQ YD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MICRO SEAL PROJECT REQUIRING					
0-50,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
51,000 - 100,000 SQUARE YARDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GREATER THAN 100,000 SQ YD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECOMMENDATION:	VANCE BROTHERS			EXPENSE	IMPACT
(If the county ordered in one line item per purchase order rather than splitting the lines to 0-50,000 quantity the budget impact for FY12 would be:				\$ 1,062,398.80	-0.000019%

The motion passed by a vote as follows:

- Supervisor Jessie Medlin-----YES
- Supervisor Mark Gardner-----YES
- Supervisor Bill Russell-----YES
- Supervisor Lee Caldwell-----YES
- Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(8.)

(9.) Scrub Seal

At the recommendation of the Procurement Clerk, Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the lowest and best bid with Vance Brothers for scrub seal as follows:

Equipment: Scrub Seal

Bid # 12-156-016

Bid Opening: 2:00 p.m.

Bid Date: 01/10/12

VANCE BROTHERS
INC.

BID ITEM	FY12
Scrub Seal	
0-50,000 SQUARE YARDS	\$2.27
51,000 - 100,000 SQUARE YARDS	\$2.15
GREATER THAN 100,000 SQ YD	\$2.13

Recommendation: Vance Brothers was the only bidder

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(9.)

(10.) Traffic Signs (Reject portion of traffic sign bid)

At the recommendation of the Procurement Clerk, Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the lowest and best bids as follows:

Category A - RECOMMENDATION: Award: G & C Supply - Delivery 7 - 14 days First Alternate: Custom Products - Delivery of 14 days offsets price difference
 Second Alternate: Lightle Ent. - Estimated price of no bid item is in the \$40 range. Delivery 30 days.

Category B - RECOMMENDATION: Award: G & C First Alternate: Custom Products
 Second Alternate: Vulcan Signs

Category C - RECOMMENDATION: Award: G & C Supply First Alternate: Custom Products
 Second Alternate: Vulcan Signs

Category D - RECOMMENDATION: Award: Vulcan Signs - Delivery 30 days First Alternate: Lightle Ent. - Delivery 30 days
 Second Alternate: Garden State Hwy Products - Delivery 21 - 30 days

Category E - RECOMMENDATION: Award: Logistical Services - First Alternate: Garden State
 Second Alternate: Vulcan Signs

Category F - RECOMMENDATION: Award: Vulcan Signs First Alternate: Custom Products
 Second Alternate: Lightle Ent.

And to reject the bid for Category G because the wrong series was included in the bid.

PRODUCT	G & C SUPPLY CO., INC.	VULCAN SIGNS	MD SOLUTIONS	GARDEN STATE HWY PRODUCTS, INC.	CUSTOM PRODUCTS CORP.	LOGISTICAL SERVICES	AMERICAN SIGN BRACKETS	LIGHTLE ENTERPRISES OF OHIO
	Alternate - Yes Piggyback - Yes	Alternate - Yes Piggyback - No	Alternate - Yes Piggyback - Yes (\$500 min. order for no freight charge)	Alternate - Yes Piggyback - Yes with \$350 min. order	Alternate - Yes Piggyback - Yes with shipping charges	Alternate - Yes Piggyback - Yes	Alternate - Yes Piggyback - Yes	Alternate - Yes Piggyback - Min order \$1500
	Delivery: 7 - 14 days	Delivery: Stock items 3-5 days /Non-Stock items 30-45 days	Delivery: 5-7 working days	Delivery: 14-60 days depending on item	Delivery: within 14 days	Delivery: 10 - 12 days	Delivery: within 20 days	Delivery: within 30 days
Category A: Traffic Signs		Category A Delivery 30 days						
Stop Sign								
24x24	\$ 25.71	\$ 26.51	No Bid	\$ 27.23	\$ 26.80	\$ 44.99	No Bid	\$ 28.56
30x30	\$ 39.43	\$ 40.23	No Bid	\$ 42.02	\$ 41.88	\$ 69.80	No Bid	\$ 44.60
36x36	\$ 56.21	\$ 53.54	No Bid	\$ 60.63	\$ 60.30	\$ 108.19	No Bid	\$ 64.26
Yield Sign								
30x30	\$ 34.79	\$ 21.24	No Bid	\$ 23.91	\$ 22.33	\$ 36.27	No Bid	\$ 32.13
All Way 18x6 Do Not Enter	\$ 5.60	\$ 5.26	No Bid	\$ 5.73	\$ 6.31	\$ 11.17	No Bid	\$ 5.36
30x30	\$ 40.44	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 71.92	No Bid	\$ 44.60
3-Way 12x6	\$ 4.03	\$ 3.85	No Bid	\$ 4.54	\$ 4.21	\$ 7.92	No Bid	\$ 3.60
4-Way 12x6	\$ 4.03	\$ 3.85	No Bid	\$ 4.54	\$ 4.21	\$ 7.92	No Bid	\$ 3.60
Speed Limit Signs (5 MPH - 55 MPH)								
Reduced Speed Ahead								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 21.00	\$ 35.26	No Bid	\$ 21.42
No Trucks (Symbol) 24x24	\$ 26.37	\$ 28.00	No Bid	\$ 28.23	\$ 28.96	\$ 50.13	No Bid	\$ 28.56
Weight Limit 10 Tons								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 21.00	\$ 35.26	No Bid	\$ 21.42
Do Not Pass								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 21.00	\$ 35.26	No Bid	\$ 21.42
Weight Limit 15T/28T/24T								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 21.00	\$ 35.26	No Bid	\$ 53.55
Weight Limit 15T/28T/24T under 42 ft. (2 trucks pictured with wording below)								
30x36	\$ 49.31	\$ 60.12	No Bid	\$ 65.39	\$ 52.50	\$ 77.07	No Bid	\$ 53.55
36x36	\$ 57.41	\$ 50.10	No Bid	\$ 54.49	\$ 63.00	\$ 111.18	No Bid	\$ 64.26
Weight Limit 5T/8T/9T								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 21.00	\$ 35.26	No Bid	No Bid
24x30		\$ 33.40		\$ 36.33	\$ 35.00			\$ 35.70
Weight Limit 5T/10T/20T/29T under 42 ft.								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	No Bid	\$ 35.26	No Bid	No Bid
Weight Limit/DG (Limits 10,000, 20,000 or 57,650 lbs)								
30x36	\$ 49.31	\$ 54.75	No Bid	\$ 57.06	\$ 52.50	\$ 77.07	No Bid	No Bid
36x36	\$ 57.41	\$ 65.70	No Bid	\$ 68.49	\$ 63.00	\$ 111.18	No Bid	No Bid
Road Closed 48x30	\$ 65.17	\$ 66.80	No Bid	\$ 69.20	\$ 63.16	\$ 123.71	No Bid	\$ 71.40
Pass With Care								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 19.43	\$ 35.26	No Bid	\$ 21.47
One Way (right arrow)								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 19.43	\$ 35.26	No Bid	\$ 21.42
One Way (left arrow)								
18x24	\$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 19.43	\$ 35.26	No Bid	\$ 21.42
No Thru Traffic	18x24 \$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 19.43	\$ 35.26	No Bid	\$ 21.42
No Thru Trucks	18x24 \$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 19.43	\$ 35.26	No Bid	\$ 21.42
Road Closed To Thru Traffic	60x30 DG \$ 85.72	\$ 83.50	No Bid	\$ 86.50	\$ 87.50	\$ 154.48	No Bid	\$ 89.25
Road Closed To Thru Traffic	60x30 EG \$ 55.00	\$ 39.75	No Bid	\$ 40.68	\$ 39.53	\$ 75.83	No Bid	No Bid
Right Lane Must Turn Right	30x30 \$ 40.44	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63

30x36	\$ 58.50	\$ 50.10	No Bid	\$ 51.89	\$ 52.50	\$ 103.77	No Bid	No Bid
Left Lane Must Turn Left	30x30 \$ 40.44	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
30x36	\$ 58.50	\$ 50.10	No Bid	\$ 51.89	\$ 52.50	\$ 103.77	No Bid	No Bid
Truck Route	24x18 \$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 19.43	\$ 35.26	No Bid	\$ 21.42
No Parking	12x18 \$ 6.75	\$ 10.30	No Bid	\$ 5.29	\$ 10.06	\$ 11.65	No Bid	\$ 5.60
No Parking Any Time	12x18 \$ 6.50	\$ 10.30	No Bid	\$ 5.29	\$ 10.06	\$ 11.65	No Bid	\$ 5.60
Object Marker (left) Type III	12x36 \$ 20.15	\$ 20.68	No Bid	\$ 20.76	\$ 19.43	\$ 38.96	No Bid	\$ 21.42
Object Marker (right) Type III	12x36 \$ 20.15	\$ 20.68	No Bid	\$ 20.76	\$ 19.43	\$ 38.96	No Bid	\$ 21.42
End of Road Marker	18x18 \$ 23.85	\$ 15.50	No Bid	\$ 15.57	\$ 22.53	No Bid	No Bid	\$ 24.00
Turn Left/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Turn Right/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Curve Left/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Curve Right/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Reverse Turn Left/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Reverse Turn Right/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Reverse Curve Left/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Reverse Curve Right/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Winding Road Left/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Winding Road Right/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Crossroad/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Side Road Oblique Right	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Side Road/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
T Intersection/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Y Intersection/Symbol	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Side Road Oblique Left	30x30 \$ 40.25	\$ 41.75	No Bid	\$ 43.24	\$ 43.75	\$ 77.07	No Bid	\$ 44.63
Chevron	18x24 \$ 20.15	\$ 20.53	No Bid	\$ 20.76	\$ 21.00	\$ 35.26	No Bid	\$ 21.42
Stop Ahead/Symbol	30x30 \$ 47.25	\$ 42.68	No Bid	\$ 50.57	\$ 46.14	\$ 77.07	No Bid	\$ 49.14
Double Arrow	48x24 \$ 51.41	\$ 53.44	No Bid	\$ 55.36	\$ 55.31	\$ 99.22	No Bid	\$ 57.12
Single Arrow	48x24 \$ 51.41	\$ 53.44	No Bid	\$ 55.36	\$ 55.31	\$ 99.22	No Bid	\$ 57.12

RECOMMENDATION: Award: G & C		First Alternate: Custom Products			Second Alternate: Vulcan Signs				
CATEGORY C: Posts/Brackets									
U-Channel Post (Galvanized)									
1.12# / 6'	\$ 5.46	\$ 6.18	No Bid	\$ 6.73	\$ 6.20	\$ 8.91	No Bid	\$ 7.03	
2# / 6'	\$ 9.36	\$ 10.44	No Bid	\$ 11.10	\$ 10.28	\$ 14.83	No Bid	\$ 12.00	
2# / 6'	\$ 12.48	\$ 13.92	No Bid	\$ 14.79	\$ 13.71	\$ 19.76	No Bid	\$ 16.00	
2# / 10'	\$ 15.60	\$ 17.40	No Bid	\$ 18.49	\$ 17.14	\$ 24.70	No Bid	\$ 20.00	
2# / 12'	\$ 18.72	\$ 20.88	No Bid	\$ 22.19	\$ 20.56	\$ 29.64	No Bid	\$ 24.00	
3# / 10'	\$ 23.50	\$ 25.50	No Bid	\$ 33.29	\$ 25.00	\$ 36.99	No Bid	\$ 29.32	
3# / 12'	\$ 28.20	\$ 30.60	No Bid	\$ 39.94	\$ 29.46	\$ 44.38	No Bid	\$ 35.18	
U-Channel Post Bracket									
6"	\$ 4.00	\$ 5.92	\$3.20 (5.5")	\$ 3.21	\$ 6.00	\$ 4.90	\$ 4.95	\$ 3.33	
12"	\$ 11.00	\$ 10.80	\$ 9.25	\$ 9.76	\$ 9.33	No Bid	\$ 11.13		
Cross Bracket									
6" S/B	\$ 4.00	\$ 5.92	\$3.20 (5.5")	\$ 3.38	\$ 6.00	\$ 4.74	\$ 4.95	\$ 4.30	
12" Ext	\$ 11.00	\$ 10.80	\$ 9.25	\$ 9.76	\$ 9.33	\$ 13.70	\$ 11.13	\$ 10.20	
*Alternate item: 5.5" \$3.50									
TOTAL	\$ 143.32	\$ 158.36	\$ 18.50	\$ 172.64	\$ 153.01	\$ 202.55	\$ 32.16	\$ 161.36	
TOTAL LOW BID ITEMS	7	0	Too many no bids	1	0	0	Too many no bids	1	
	0 No Bids	0 No Bids	7 No Bids	0 No Bids	0 No Bids	1 No Bid	7 No Bids	0 No Bids	
RECOMMENDATION: Award: G & C Supply									
CATEGORY D: Street Blades/Brackets									
Street Blade Blank/Extruded Edge/Green									
6"x18"	\$ 16.45	\$ 10.41	No Bid	\$ 10.87	\$ 11.12	\$ 21.57	No Bid	\$ 11.45	
6"x24"	\$ 20.77	\$ 13.94	No Bid	\$ 14.49	\$ 14.84	\$ 27.93	No Bid	\$ 15.27	
6"x30"	\$ 24.90	\$ 17.29	No Bid	\$ 18.12	\$ 18.57	\$ 34.27	No Bid	\$ 19.08	
6"x36"	\$ 29.39	\$ 20.67	No Bid	\$ 21.74	\$ 22.08	\$ 40.62	No Bid	\$ 22.90	
6"x42"	\$ 33.70	\$ 24.40	No Bid	\$ 25.36	\$ 25.77	\$ 46.96	No Bid	\$ 26.72	
6"x48"	\$ 37.81	\$ 27.67	No Bid	\$ 28.99	\$ 29.57	\$ 53.32	No Bid	\$ 30.53	
9"x18"	\$ 23.42	\$ 15.08	No Bid	\$ 15.28	\$ 16.68	\$ 31.10	No Bid	\$ 15.19	
9"x24"	\$ 29.54	\$ 20.19	No Bid	\$ 20.37	\$ 22.24	\$ 40.62	No Bid	\$ 20.25	
9"x30"	\$ 35.82	\$ 25.19	No Bid	\$ 25.46	\$ 27.82	\$ 50.15	No Bid	\$ 25.31	
9"x36"	\$ 39.11	\$ 30.19	No Bid	\$ 30.56	\$ 33.54	\$ 59.67	No Bid	\$ 30.38	
9"x42"	\$ 45.17	\$ 35.30	No Bid	\$ 35.66	\$ 39.14	\$ 69.18	No Bid	\$ 35.44	
9"x48"	\$ 54.58	\$ 40.20	No Bid	\$ 40.74	\$ 44.52	\$ 78.71	No Bid	\$ 40.50	
Yellow Blanks-One Color for Advance Warnings									
6"x18"	\$ 6.12	\$ 5.26	No Bid	\$ 5.94	\$ 5.18	\$ 21.57	No Bid	\$ 5.54	
6"x24"	\$ 7.96	\$ 6.98	No Bid	\$ 7.92	\$ 6.88	\$ 27.93	No Bid	\$ 7.39	
6"x30"	\$ 9.70	\$ 8.68	No Bid	\$ 9.90	\$ 8.60	\$ 34.27	No Bid	\$ 9.24	
6"x36"	\$ 11.51	\$ 10.40	No Bid	\$ 11.88	\$ 10.32	\$ 40.62	No Bid	\$ 11.09	
6"x42"	\$ 13.33	\$ 12.26	No Bid	\$ 13.86	\$ 12.04	\$ 46.96	No Bid	\$ 12.93	
Flat Blades - No Border Single Sided .080 6"x48"									
	\$ 15.14	\$ 13.88	No Bid	\$ 16.63	\$ 28.17	No Bid	No Bid	No Bid	
TOTAL LOW BID ITEMS	0	13	0	0	5	0	0	\$ -	
TOTAL	\$ 454.42	\$ 337.99	\$ -	\$ 353.77	\$ 377.08	\$ 725.45	\$ -	\$ 339.21	
	0 No Bids	0 No Bids	All No Bids	0 No Bids	0 No Bids	1 No Bid	All No Bids	1 No Bid	
RECOMMENDATION: Award: Vulcan Signs - Delivery 30 days									
CATEGORY E: Raised Pavement Markers/Adhesive									
High Performance Raised Pavement Markers - Stimsonite Sun Country Model 88									
One-Way Yellow	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.35	No Bid	No Bid	
One-Way White	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.35	No Bid	No Bid	
Two-Way Yellow	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.35	No Bid	No Bid	
Two-Way White/Red	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.35	No Bid	No Bid	
Two-Way Yellow/Red	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.35	No Bid	No Bid	
High Performance Raised Pavement Markers - Alternate Brand									
	3M 290 Series	3MRPM-290		Apex Traffic Supply	3M 290				
One-Way Yellow	\$ 1.15	\$ 1.22	No Bid	1.21	\$ 1.13	No Bid	No Bid	No Bid	
One-Way White	\$ 1.15	\$ 1.22	No Bid	1.21	\$ 1.13	No Bid	No Bid	No Bid	
Two-Way Yellow	\$ 1.25	\$ 1.22	No Bid	1.26	\$ 1.16	No Bid	No Bid	No Bid	
Two-Way White/Red	\$ 1.25	\$ 1.22	No Bid	1.26	\$ 1.16	No Bid	No Bid	No Bid	
Two-Way Yellow/Red	\$ 1.25	\$ 1.22	No Bid	1.26	\$ 1.16	No Bid	No Bid	No Bid	
Bituminous Marker Adhesive	No Bid	\$ 21.10	No Bid	6.95	\$ 150.00	\$ 27.22	No Bid	No Bid	
Epoxy: A&B tubes/priced per set/one set applies 15 RPM's									
12 oz tubes									
"A" Gallon and "B" Gallon									
case size 55lb/36 cases per pallet									
TOTAL LOW BID ITEMS			No Bid		5	No Bid	No Bid	No Bid	
RECOMMENDATION: Award: Logistical Services -									
CATEGORY F: Delineator Buttons									
Yellow	\$ 0.55	\$ 0.65	no bid	\$ 1.10	\$ 0.62	No Bid	No Bid	\$ 0.70	
White	\$ 0.55	\$ 0.65	no bid	\$ 1.10	\$ 0.62	No Bid	No Bid	\$ 0.70	
Red	\$ 0.55	\$ 0.65	no bid	\$ 1.10	\$ 0.62	No Bid	No Bid	\$ 0.70	
Delineator Poles - 6 ft. 2# per foot	\$ 9.36	\$ 6.19	No Bid	No Bid	\$ 10.28	No Bid	No Bid	\$ 12.00	
Delineator Poles - 6 ft. 1.2# per foot	\$ 5.00	\$ 6.19	No Bid	\$ 6.73	\$ 6.20	\$ 8.91	No Bid	\$ 7.03	
green-does not meet specs									
TOTAL		\$ 14.33	\$ -	\$ 10.03	\$ 18.34	\$ 8.91	\$ -	\$ 21.13	
TOTAL LOW BID ITEMS		2	0	0	3	0	0	\$ -	
RECOMMENDATION: Award: Vulcan Signs									
CATEGORY G: Logistical Services -									

CATEGORY G: Letters/Numbers 3290 Series						
Letters/Numbered for Street Signs	4090 Series	3290 Series	3290 Series	3290 Series		3290 Series
3" White(3C)						
3" Black (3C)						
4" White (4C)						
4" Black (4C)						
5" White (5C)						
5" Black (5C)						
6" White (6C)						
6" Black (6C)						
Letters/Lower Case 4090 Series (a-z)						
3" White						
3" Black						
4.5" White						
Symbols/White-Diamond Grade						
Apostrophe (') 1"						
Apostrophe (') 2"						
And (&) 2"						
TOTAL LOW BID ITEMS						
And (&) 4"						
Apostrophe (') 2"						
And (&) 2"						
And (&) 4"						
RECOMMENDATION: Reject all bids in this category and re-bid with different specifications.						

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit I.10.b.(10.)

(11.) Crushed Limestone and Rip/Rap

At the recommendation of the Procurement Clerk, Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the lowest and best bids as follows:

BID ITEM	VULCAN MATERIALS CO. Yes to Alternate and Piggyback			FULLEN DOCK & WAREHOUSE Yes to Alternate and Piggyback			APAC Yes to Alternate and Piggyback		
	1074 Harbor (19.5 miles x \$2 = \$39)			382 Klinke Ave. Memphis, TN (25.5 miles x \$2 = \$51)			1210 Harbor Ave., Memphis., TN (20.82 miles x \$2 = \$41.64)		
	Price/Ton	Product + Hauling	Based on FY11 Usage Including Haul Cost	Price /Ton	Product + Hauling	Based on FY11 Usage Including Haul Cost	Price /Ton		Based on FY11 Usage Including Haul Cost
CR610 Limestone Base	\$ 15.45	\$ 54.45	\$ 1,034,550.00	\$ 16.38	\$ 67.38	\$ 1,280,220.00	\$ 15.50	\$ 57.14	\$ 1,085,660.00
#57 Limestone	\$ 17.50	\$ 56.50		\$ 18.02	\$ 69.02	\$ -	\$ 18.00	\$ 59.64	\$ -
#7 Limestone	\$ 19.00	\$ 58.00		no bid			\$ 20.00	\$ 61.64	\$ -
#8 Limestone	\$ 19.00	\$ 58.00	\$ 11,600.00	\$ 19.11	\$ 70.11	\$ 14,022.00	\$ 20.00	\$ 61.64	\$ 12,328.00
#4 Stone (2" - 1")	\$ 19.00	\$ 58.00		\$ 19.11	\$ 70.11		\$ 18.00	\$ 59.64	\$ -
#4 Stone (4" - 3")	\$ 19.50	\$ 58.50	\$ 78,975.00	\$ 19.11	\$ 70.11	\$ 94,648.50	\$ 18.00	\$ 59.64	\$ 80,514.00
3" - 6" Rip Rap (Gabion Stone)	\$ 23.00	\$ 62.00	\$ 111,600.00	\$ 27.31	\$ 78.31	\$ 140,958.00	\$ 25.00	\$ 66.64	\$ 119,952.00
90# Rip Rap	\$ 23.00	\$ 62.00		\$ 24.36	\$ 75.36		\$ 25.00	\$ 66.64	\$ -
125# Rip Rap	\$ 23.00	\$ 62.00	\$ 198,400.00	\$ 24.36	\$ 75.36	\$ 241,152.00	\$ 25.00	\$ 66.64	\$ 213,248.00
200# Rip Rap	\$ 23.00	\$ 62.00	\$ 31,000.00	\$ 24.36	\$ 75.36	\$ 37,680.00	\$ 25.00	\$ 66.64	\$ 33,320.00
300# Rip Rap	\$ 23.00	\$ 62.00	\$ 31,000.00	\$ 27.31	\$ 78.31	\$ 39,155.00	\$ 25.00	\$ 66.64	\$ 33,320.00
Ag Lime	no bid			\$ 19.66	\$ 70.66	\$1,389.18	\$ 19.00	\$ 60.64	\$ 1,152.16
Arkalite Chip Seal (#7 Clay Aggregate)	no bid			no bid			no bid		
TOTAL BASED ON FY11 USAGE			\$ 1,497,125.00			\$1,849,224.68			\$ 1,579,494.16
RECOMMENDATION: Vulcan Materials Alternate 1: APAC Alternate 2: Fullen Dock									
Ag Lime awarded to APAC with Fullen Dock as Alternate 1									

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
 Supervisor Mark Gardner-----YES
 Supervisor Bill Russell-----YES
 Supervisor Lee Caldwell-----YES
 Supervisor Harvey Lee-----YES

See Exhibit I.10.b (11)

11. Department of Road Management: Finding of Fact – 6291Blackhawk Cove

Road Manager Russell Dorris said that the Road Department conducted an inspection for a drainage issue at property located at 6291Blackhawk Cove. Mr. Dorris presented photographs of the property which showed drainage and erosion to the private property. Mr. Dorris said, it was his opinion that the problem is causing a health, safety and welfare issue for the citizens of DeSoto County and requested approval to repair the problem. He estimated repairs to cost \$1,398.00.

At the recommendation of the Road Manager and in accordance with Mississippi Code section 19-5-92, Supervisor Harvey Lee made the motion and Supervisor Bill Russell seconded the motion to accept the finding of fact presented by the Road Manager regarding property damage at 6291 Blackhawk Cove, and to approve the Road Department to proceed with the necessary work at an estimated amount of \$1,398.00. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit I.11

12. County Administrator

a. Consideration of Committee to Establish Long Range Plans and Needs for All Emergency Services including Volunteer Fire Service

At the recommendation of County Administrator Michael Garriga, Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to establish a committee to work on long range plans and needs for all Emergency Services including Volunteer Fire Services and to appoint Supervisor Lee Caldwell and Supervisor Harvey Lee to the committee.

b. Special Recess Meeting: Monday, February 13, 2012

County Administrator Michael Garriga said the Board asked him to narrow down the number of candidates for the position of Planning Director so the Board of Supervisors could interview the candidates. Mr. Garriga said they have three candidates for the Board to interview and recommended hold a special Board Meeting on February 13, 2012 at 9:00 a.m. The Board of Supervisors agreed.

13. Contract/Agreement Review for Future Ratification or Renewal

Vanessa Lynchard presented a list of lease agreements, contracts, interlocal agreements and other such contracts of the Board of Supervisors. Vanessa said one of the first orders of business for a Board is to ratify or renew contracts from the previous Board. She said, due to the growth of the County, the number of contracts has grown as well. Vanessa reported in the past the various departments have kept up with managing their contracts as far as renewals. Vanessa stated that she and the County Administrator recently assessed the liability associated with the contracts and decided a structured program for contract management was needed. She said the report that is presented today is the start of that management program.

County Administrator Michael Garriga said the County has gotten so big and there is such a different range of contracts that he thought it would be best to have a centralized program to keep track of the contracts. Mr. Garriga stated that some of the contracts are monetary and some are not. He said this approach is a proactive step to avoid some of the issues that other counties have experienced with contract management.

Vanessa invited comments from the Board of Supervisors regarding the contract list or asked them to call the office with questions or comments. She said the item would be on the Agenda on February 21, 2012 for ratification and renewal of these contracts.

See Exhibit I.13

J. PLANNING COMMISSION AGENDA

PUBLIC HEARING

Supervisor Medlin made a Motion to open a Public Hearing. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Appeal

Mike Charnes (1432) – The DeSoto County Board of Supervisors will consider an appeal by Mr. Mike Charnes to overturn the action of the Board of Adjustment and deny approval of a Conditional Use application by AT&T Mobility/American Tower Corporation to allow a 165-foot-tall communications tower on the west side of Robertson Gin Road and south of Clifton Road in Section 34, Township 3, Range 8. The property is zoned Agricultural (A). (District 5) **APPLICATION WITHDRAWN BY AT&T**

Mr. Tony Nowak, Board Attorney, stated AT&T withdrew their application and Mr. Charnes' attorney sent in a request to remove the item from the agenda.

Supervisor Medlin made a Motion to dismiss the Appeal by Mr. Mike Charnes. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Ordinance Amendments

2011 Zoning Map Update - The DeSoto County Board of Supervisors will consider adopting an update to the DeSoto County Zoning Map to include all Rezoning applications approved by the Board of Supervisors in the year 2011.

Ms. Tynan stated the above item is a request to update the DeSoto County Zoning Map to reflect all rezonings approved in calendar year 2011. She then stated there was only one rezoning approved in 2011 for an out parcel that is zoned A-R but was mistakenly designated PUD on the DeSoto County Zoning Map.

Supervisor Medlin asked if there was anyone present to speak for or against the item. There was no one present.

Supervisor Medlin made a Motion to adopt the update to the DeSoto County Zoning Map. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Zoning Ordinance Amendment – The DeSoto County Board of Supervisors will consider amending Article V, Paragraph 2, Sections C 11 & 12 of the DeSoto County Zoning Ordinance regarding mobile homes and regarding extraction of minerals including sand and gravel, respectively, to change the dates to read December 31, 2012.

Ms. Tynan presented a request to amend the DeSoto County Zoning Ordinance regarding mobile homes and regarding extraction of minerals including sand and gravel to change the dates to read December 31, 2012. Ms. Tynan explained that the Board of Supervisors has reserved the authority to review and update this section of the Zoning Ordinance on an annual basis.

Supervisor Medlin asked if there was anyone present to speak for or against the item. There was no one present.

Supervisor Russell made a Motion to amend the DeSoto County Zoning Ordinance Article V, Paragraph 2, Section C 11 and 12, regarding mobile homes and regarding extraction of minerals including sand and gravel, respectively, to change the dates to read December 31, 2012. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Supervisor Medlin made a Motion to close the Public Hearing. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

OLD BUSINESS

Hawks Crossing PUD Letter of Agreement – The DeSoto County Board of Supervisors will consider authorizing the Board President to execute the Letter of Agreement for the Hawks Crossing PUD regarding dedication of acreage for park land to the County and providing public access.

Mr. Nowak requested this item be carried over to a future Board of Supervisors meeting to allow additional time to address outstanding items to be addressed within the Letter of Agreement.

Supervisor Lee made a Motion to hold Hawks Crossing PUD Letter of Agreement until the next Board of Supervisors meeting. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
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SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Ms. Tynan presented the Building Permit Report for January 2012. She also presented the monthly reports for Stormwater Permits and Code Enforcement Cases. Supervisor Gardner asked if these reports are available to the press. Ms. Tynan stated the Building Permit Reports are available to the public.

NEW BUSINESS

Final Subdivision

Dixie Acres Subdivision, First Revision (Lots 5 & 6) (6839) – Application is for final subdivision plat approval of a first revision to the Dixie Acres Subdivision to abandon Gartrell Road and revise Lots 5 and 6. Subject property is located on the west side of Baldwin Road and south of Highway 301 North in Section 34, Township 2, Range 9 and is zoned Agricultural-Residential (A-R). (District 4)

Ms. Tynan presented the application for final subdivision plat approval of a first revision to the Dixie Acres Subdivision to abandon Gartrell Road and revise Lots 5 and 6. She stated the road is a paper street only road and has never been constructed or taken in by the County. Ms. Tynan stated the large parcel to the west of the subdivision has access in road frontage on Highway 301 and does not use Gartrell Road for access.

Mr. W.E. Davis stated there is a \$25,000 road bond the applicant wants to have released once the new plat is recorded. It was decided that the applicant will need to come back before the Board after the new plat is recorded to request the road bond to be released.

Supervisor Medlin stated he is concerned that if a large subdivision is developed on the adjacent parcel that one ingress/egress access point would not be sufficient. Supervisor Russell stated he agrees with Supervisor Medlin, but at this time there are no plans for a subdivision on that parcel. Supervisor Caldwell made a Motion to approve the application for final subdivision plat approval of a first revision to the Dixie Acres Subdivision to abandon Gartrell Road and revise Lots 5 and 6 as presented. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Other Items:

1. Request for Road Improvement Waiver - Liberty Institutional Baptist Church

Ms. Tynan stated Liberty Institutional Baptist Church is requesting a waiver for the required paving of an 18 foot turn lane at the entrance of their property at 9201 Center Hill Road.

Mr. Mark Bryson, pastor of the church stated at this time the church is not financially able to pave the 18 foot lane and is requesting that this requirement be waived.

Supervisor Medlin asked if curb and gutter is also required. Ms. Tynan stated curb and gutter and the paved turn lane are identified on the approval plan. She then stated the curb cuts are angled at the entrance as required by the Fire Department.

Supervisor Gardner asked if waiving the 18 foot turn lane will create a safety issue. Mr. Bryson stated that for safety reasons they are installing an entrance only drive and an exit only drive to help with visibility issues.

Supervisor Medlin stated he visited the site and that he is not certain that widening the road with a turn lane will help with safety issues. Supervisor Lee stated he feels that adding a turn lane could possibly increase safety concerns at this area due to the low visibility created by the rise in the road where it crosses the state line between Tennessee and Mississippi.

Mr. Bryson stated when Jones Engineering drew up the plans for the project he received bids for installing the turn lane and the cost will be \$62,000, which is over one third of the entire project budget. He then stated the cost of installing the required turn lane would prohibit the church from moving forward with the other work to be done at the church.

Supervisor Medlin made a Motion to approve waiving the required 18 foot turn lane at the entrance of Liberty Institutional Baptist Church located at 9201 Center Hill Road and stated that the south entrance shall be as far south on the property as possible. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Supervisor Medlin asked Mr. Andy Swims, County Engineer, to look into getting the large tree located near this site along Center Hill Road removed.

2. Requests for Permit Fee Refunds:

a. Timothy Walton - 10809 Ben Vorlich's Head (Permit No. 2012-00010)

Ms. Tynan presented a request for refund of building permit fees in the amount of \$25 from Mr. Timothy Walton. She stated the permit was pulled to install a detached carport, but it was determined the carport could not be constructed due to grade and setback issues.

Supervisor Russell made a Motion to approve a permit fee refund in the amount of \$25 to Mr. Timothy Walton. Supervisor Garner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

b. Massey Home Builders – Olive Branch Fire Station #5, 3834 Pleasant Hill Road (Permit No. 2011-1213-002)

Ms. Tynan presented a request for refund of building permit fees in the amount of \$245 from Massey Home Builders. She stated the permit was pulled for the proposed addition to Olive Branch Fire Station #5 at 3834 Pleasant Hill Road. She then stated the permit fee was collected prior to the Board of Supervisors' action on January 3, 2012 to waive the permit fees for the addition to the fire station.

Supervisor Russell made a Motion to approve a permit fee refund in the amount of \$245 to Massey Home Builders. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

c. Dakota Tapp/Tapp Electric - 1923 Fogg Road (Permit No. E2011-00345)

Ms. Tynan presented a request for refund of building permit fees in the amount of \$100 from Mr. Dakota Tapp/Tapp Electric. She stated no work has been undertaken by Tapp Electric at this site.

Supervisor Gardner made a Motion to approve a permit fee refund in the amount of \$100 to Mr. Dakota Tapp/Tapp Electric. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

3. Castle Rock Creek Subdivision, Phase 2 – Authorization for Board President to execute Residential Development Agreement with EBI, Inc.

Ms. Tynan stated the above item is a request to authorize the Board President to sign the Residential Development Agreement for Castle Rock Creek Subdivision, Phase 2.

Supervisor Lee made a Motion to approve authorization for Board President to execute Residential Development Agreement with EBI, Inc. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Supervisor Russell asked if a request for authorization for Board President to execute Residential Development Agreement has come before the Board before. Mr. Garriga stated that the Board previously authorized the Planning Director to sign the Residential Development Agreement, but it is a contract and needs to be signed by the President of the Board only, just like any other contract.

Supervisor Russell stated there is no mention of a Homeowners Association in the document presented for this subdivision. Ms. Tynan confirmed there is not a Homeowners Association for this subdivision. Supervisor Russell stated he feels like the requirement for a Homeowners Association should be kept in the Residential Development Agreement for all subdivisions. Mr. Nowak stated that the Homeowners Association language is in the contract, but this subdivision does not meet the requirements to necessitate a Homeowners Association. He then stated the language concerning Homeowners Associations is located on pages 12-13 of the Residential Development Agreement.

Supervisor Russell stated he is concerned with the need of a Homeowners Association to enforce the covenants of the subdivision.

Supervisor Gardner stated this agreement is for Phase 2 and that Phase 1 has already been signed. He then asked if the Board had the authority to require a Homeowners Association in Phase 2 if it was not required for Phase 1. Supervisor Russell stated that the Board could ask for the paperwork incorporating the Homeowners Association be presented to the Planning office. Supervisor Russell stated he would like the developer to be contacted and informed he will need to submit the paperwork showing the Homeowners Association has been incorporated prior to the plat being recorded for Castle Rock Creek Subdivision, Phase 2.

Later in the meeting, Supervisor Caldwell made a Motion to reconsider the request to authorize the Board President to sign the Residential Development Agreement for Castle Rock Creek Subdivision, Phase 2. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Supervisor Caldwell stated she discovered she is related to someone involved with Castle Rock Creek Subdivision, Phase 2 and would need to recuse herself from the vote. Supervisor Caldwell left the room.

Supervisor Lee made a Motion to approve authorization for Board President to execute Residential Development Agreement with EBI, Inc. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>ABSENT</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

4. Planning Commission Office 2011 Annual Review

Ms. Tynan presented the Planning Commission Office 2011 Annual Review. She then went over the progress on the I-269 Corridor study and stated two public events were held, to date, as part of the study.

Ms. Tynan stated the number of building permits were up slightly in 2011 and that 39% of the total number of new construction permits for single family residences and new mobile homes in the County occurred in the unincorporated County. She then stated the amount of money brought in during the year 2011 was down from 2010 but that could possibly be due to smaller homes being built and more remodels and additions being permitted.

Ms. Tynan went over the number and types of applications presented to the Planning Office in the year 2011, and stated nearly half of all the applications received by the Planning Commission Office were for Variances and Conditional Uses, which are reviewed by the Board of Adjustment.

5. Update: I-69/I-269 International Trade Corridor Study

Ms. Tynan gave a brief update on the I-69/I-269 International Trade Corridor Study. She stated the consultants met with the Steering Committee at the Planning Commission meeting on February 2, 2012 to kick-off the next phase of the study. Ms. Tynan stated the hope was to do a workshop exercise at that meeting, but the majority of the time was needed to bring the new Planning Commission members up to speed on the Corridor Study.

Supervisor Russell asked how did Ms. Tynan feel splitting the duties of the Planning Director between herself and Randy Williams was working. Ms. Tynan stated dynamics of the office and staff have improved and were not the same at this time as in years past, but staff morale was beginning to wane and could be due to the Planning office not being adequately staffed. She then stated the possibility of bring all the duties back under one director may need to happen sometime in the future.

Supervisor Russell expressed concern with the Board of Adjustment having so much power and stated the Board of Supervisors may want to consider making the Board of Adjustment an advisory board. Supervisor Gardner asked if the power given to the Board of Adjustment is granted by statute. Supervisor Russell stated it was granted by a Board of Supervisors Order, which allows them to appoint the Board of Adjustment members.

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

L. OTHER ISSUES

1. Democratic Party – Request to use Polling Places

Board Attorney Tony Nowak said the County can allow the Polling Places for political parties to use for their party caucuses, but they are not specifically required to open the buildings. Mr. Nowak then stated that under Mississippi Law, the County is not specifically required to open the public polling places for party caucuses, but it has the discretion to open the polling places for party caucuses if it chooses to do so. However, the County cannot pay the costs to operate a private polling place for party caucuses as the County can only pay for the costs to operate a private polling place on election days. Mr. Nowak added that he understood that many of the County's polling places are in private buildings.

Supervisor Lee Caldwell clarified that they were talking about the Democratic Caucus using the polling places. Mr. Nowak said yes. Supervisor Caldwell said the public places can be open but the private places cannot be opened. Supervisor Caldwell said the Republican Party has gone outside the private polling places to caucus.

No action was taken on this item.

2. Olive Branch Fire Protection.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion the motion to approve the mutual aid fire protection agreement which was listed to make part of the Board minutes and to authorize the Board President to sign. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

3. Radar in DeSoto County

Supervisor Bill Russell said we are working to get local and private legislation to get radar in the County. He said he was speaking to Sheriff Bill Rasco and he said there are five other sheriffs in the larger counties who want to join DeSoto County in that effort. Supervisor Russell said he the Board has already approved hiring Mr. Irb Benjamin to lobby on the County's behalf and he would like for the County Administrator to contact the other 5 counties to determine their interest in hiring Mr. Benjamin. Supervisor Russell said Mr. Benjamin said he would charge the County \$5,000.00 and the County would only pay him if the Governor signs the legislation.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to talk to the other five counties to seek their support in legislation for counties with over 100,000 in population to allow the sheriff's to use radar and to authorize the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to draft a contract between the County and Mr. Irb Benjamin. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to recess the meeting until February 13, 2011 at 9:00 a.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

THIS the 6th day of February 2012, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors