

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE BILL RUSSELL, PRESIDING

January 20, 2015

A. CALL TO ORDER

The January 20, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Sheriff Deputy Carl Hurt presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATION

Supervisor Bill Russell asked if there was anyone who wished to come forward who is not on the Agenda.

No one came forward.

E. Approval of Agenda: Additions and Deletions

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda.

County Administrator Vanessa Lynchard requested adding the following:

NEW BUSINESS

1. Constables’ Salary Match including Retirement
2. (Add as H.9.e) Olive Branch Health Department
3. (Add as H.9.f) Eudora Fire Department Building Front
4. (Add as H.9.g) County Building Use Policy Update
5. Contract – Facilities management – Cintas for Uniforms

6. Volunteer Fire – Allocation to offset Worker’s Comp Cost
7. EMA – Retirement of K-9s
8. E911 Bonds – Request for additional meeting date in February 2015
9. Animal Shelter – Long Distance Adoption
10. Procurement – Approval of Bid Specs for Janitorial Services
11. Insurance Committee – Humana
12. Removal of Non-Metered Power Around the Court House

EXECUTIVE SESSION

1. Personnel – Administration

This item was later determined to qualify for executive session.

2. Personnel – GIS

This item was later determined to qualify for executive session.

3. Personnel – Justice Court

This item was later determined to qualify for executive session.

4. Personnel – Road Department

This item was later determined to qualify for executive session.

The following items were requested to be deleted from the Agenda:

Consent:

F.3.b - Appointment of Robert Storey, JR. as the Deputy of DeSoto County, Fire Investigator.

This appointment was done on January 5, 2015.

Board Attorney Tony Nowak requested adding the following:

13. Nolehole Interlocal Agreement

14. Olive Branch Annexation

Mr. Nowak requested deleting the following:

Consent:

F.4.b - DCRUA: Walls Water Brentwood Water Tank Lease

F.4.g – Agreement with Affinity Landscape for Lawn Care

Old Business:

G.2.a – Sheriff Radar Local and Private Agreement

Chancery Court Clerk Sluggo Davis requested adding a homestead reimbursement item.

15. Homestead Reimbursement

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

1. Constables' Salary Match including Retirement

County Administrator Vanessa Lynchard said there was speculation that the County was going to have to start doing a PERS match on the Constables' fee income. She asked the Board for approval for Tom Arnold, Janna Rogers, Tony Nowak, and herself to work with other counties and the state. She would like to work with other counties to take their requests to their legislative delegation.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to create a task force made up of County Comptroller Tom Arnold, Director of Human Resources Janna Rogers, and County Administrator Vanessa Lynchard, to work with Board Attorney Tony Nowak, to find more information about the PERS match on the constables' fee income.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. (Add as H.9.e) Olive Branch Health Department

Discussion in New Business H.9.e

3. (Add as H.9.f) Eudora Fire Department Building Front

Discussion in New Business H.9.e

4. (Add as H.9.g) Eudora Fire Department Building Front

Discussion in New Business H.9.g

5. Contract – Facilities management – Cintas for Uniforms

Director of Administrative Services & Procurement Pat McLeod presented to the board a Cintas uniform contract for the Facilities Management department. She stated that this was a new contract that would provide new and replacement uniforms for the employees at the Facilities department for \$2500 per year.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Cintas contract to provide new and replacement uniforms for the employees at the Facilities department for \$2500 per year.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit E.5

6. Volunteer Fire – Allocation to offset Worker’s Comp Cost

Board Attorney Tony Nowak said that there had been a lot of debate providing workers comp for volunteer firemen. He said the AG is taking a narrow approach on other matters with fire departments. Mr. Nowak said that one of the attorneys at the AG’s office said he thought the volunteer fireman could be carried on the county policy but he would not put this in writing. Mr. Nowak said it could affect the County’s insurance rate if the volunteers were carried on the County’s policy because of their high risk of injuries.

Sonya Dunn with Lipscomb Pitts said that her company would probably do separate policies for each of the 8 entities. MPE is offering coverage if all entities can join together under one federal ID number. Mike McLendon of Lipscomb Pitts said if you have 8 different policies, you will have 8 different administrators. Mr. Nowak checked with the Secretary of State to confirm there is no formal incorporated fire chiefs’ association.

County Administrator Vanessa Lynchard said at this time we are paying around \$5000 to carry the firemen on the County’s policy. Mike Hancock has advised the Board the fire chiefs’ association may be able to purchase a group policy and manage the claims

Supervisor Gardner asked what has changed because we have been doing it and the firemen have been covered.

Supervisor Russell asked what is the penalty going to be if the County simply continued to carry the firemen on the County’s policy. Mr. Nowak explained the possible ramifications if the County continued to carry the firemen on the County policy and it was later determined doing so is not authorized.. Mr. Nowak said there are AG opinions stating that counties can give fire departments money, which can be used by the departments to purchase insurance, but counties can’t carry them on their own policy. Mr. Nowak suggested building into the contract the authority to give the fire departments money to cover the premium.

Supervisor Jessie Medlin made a motion and Supervisor Lee Caldwell seconded the motion to provide additional funding to the fire departments to cover the anticipated cost of workers compensation insurance premiums, to allow Board Attorney Tony Nowak amend the fire protection services-contracts to include the additional funding, that the additional money would be appropriated in time deemed necessary, to authorize Mr. Nowak to seek an AG opinion on the matter of the County providing workers compensation insurance for firefighters, to let Chris Olson work with the fire chief’s association in securing quotes for workers compensation insurance, and to authorize distributing the insurance rebate funds and additional monies to the fire departments once the fire services contracts are signed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

7. EMA – Retirement of K-9s

EMA Chief Deputy Director Chris Olson came before the board to ask to retire 1 shepherd canine and 2 lab canines and remove them from inventory of the EMA department. Mr. Olson said they would have 1 canine left. Supervisor Russell asked how many dogs the Sheriff’s department had and Sheriff Rasco told him seven.

Supervisor Lee Caldwell motioned and Supervisor Jessie Medlin seconded the motion to retire

three dogs from the EMA Department and remove these dogs from inventory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. E911 Bonds – Request for additional meeting date in February 2015

See G.c of minutes for discussion and motion for above item.

9. Animal Shelter – Long Distance Adoption

Animal Shelter Director Monica Mock came before the board to let them know that a cat at the shelter had been adopted by a person in Oregon and that the cat would be flying out the next day. Ms. Mock said that the person had found the cat using the internet through Pet Finder. Ms. Mock said that 70% of their adoptions are through Pet Finder. Supervisor Gardner said he would like for local people to see local pets that were available for adoption and wanted Ms. Mock to look into setting up a Facebook page for the shelter.

10. Procurement – Approval of Bid Specs for Janitorial Services

Director of Administrative Services & Procurement Pat McLeod ask the board to approve the bid specifications for a Janitorial Services bid. Facilities Management Director Robert Jarman said that the current contract ran out in December 2014. This contract was for one year with the right to extend for another year but since the current company had underbid, and there have been performance issues, the contract was allowed to end.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the bid specs and solicit bids for Janitorial Services-Cleaning of Certain County Buildings.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. Insurance Committee – Humana

County Administrator Vanessa Lynchard said that the insurance committee had met. She said that Rex Haynes with Southgroup had been asked in November to get a comparative quote so he had checked with Blue Cross Blue Shield and Humana trying to get the best administrative health care rates for the county. The committee voted to continue health, dental and vision with Humana.

Mr. Haynes said that the County is in the third year of a 4 year agreement with Humana. He said the maximum increase would have been 3.15% and it came in lower this year at 3.05. The increase will go into effect March 1, 2015. There will be no changes in vision and dental. Mr. Haynes said the County was self insured up to \$110,000, then stop loss an aggregate insurance picks up.

Supervisor Medlin said that Mr. Haynes will continue to negotiate with Humana and get the price on stop loss and aggregate premiums down more, but he feels the board should accept the current proposal from Humana.

There was a brief discussion on the impact of the Affordable Care Act on the County. One impact

of ACA per Mr. Haynes is dependent coverage until age 26. The county has experienced approximately \$70,000 annual increase due to ACA reinsurance fees and Patient Centered Research Outcome (PCORI) fees.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the health, vision, and dental plans as detailed in Exhibit E.11 and staying with Humana.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.11

12. Removal of Non-Metered Power Around the Court House

Mr. Jarman gave an update to the Board of Supervisors on the removal of non-metered power around the Court House as follows:

Specifications were sent to contractors and quotes were received, Whitfield Electric was the low bid and a PO has been issued.

The City of Hernando and the Chamber met with facilities on the Court House Square to discuss the issue. It was decided that they would purchase the power cord to attach to our power panel.

Entergy has started to remove the connections from the poles that have our power on them. They are waiting to remove the Clock and Monument until Whitfield has completed the work.

Whitfield has started building the panel and should be ready to install next week. The panel has a 320 amp service with up to 40 circuits available in a locking panel located on the lawn behind the clock. All lines will be installed underground and shrubs will be placed as a screen around the panel.

Power connections will also be available on the West side of the Court House if needed.

Mr. Jarman said the actions above will take care of the County's portion.

County Administrator Vanessa Lynchard said Entergy has been very patient giving us time to work this out.

See Exhibit E.12

13. Nolehole Interlocal Agreement

Board Attorney Tony Nowak said he had amended the Interlocal Agreement which capped the contribution at \$40,000 each for the County, DCRUA, and the City of Olive Branch concerning Nolehole Creek erosion problems. Mr. Nowak stated that if the associated costs go over that amount, then the County could reject the project all together, revise the project scope to reduce the cost, or the three parties could do supplemental agreements deciding who will pay what.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept the Interlocal Agreement as presented to the board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.13

14. Olive Branch Annexation

Supervisor Jessie Medlin pointed out that the City of Olive Branch is looking at the annexation of three (3) separate parcels of land. He stated that he did not understand why these parcels are not together. Supervisor Medlin stated that the board needed to approve Board Attorney Tony Nowak getting involved and attend the meetings about this annexation.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Board Attorney Tony Nowak meet with the City of Olive Branch to understand their intentions as it relates to their proposed annexation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. Homestead Reimbursement

Chancery Clerk Sluggo Davis appeared before the board to discuss a homestead reimbursement for Ms. Peggy Vanderburg, whose husband passed away in 2012. Ms. Vanderburg failed to file an amended homestead application after her husband’s death resulting in her 2013 and 2014 homestead being disallowed. Ms. Vanderburg has since filed a new application and her 2014 tax bill is being corrected. The Chancery Clerk office has done all it can do to help Ms. Vanderburg, and she is asking that Mr. Davis address the Board of Supervisors on her behalf for a refund in the amount of \$999.00 for the 2013 tax bill.

Board Attorney Tony Nowak stated there is an Attorney General opinion that states the board has authority to refund this money since both Mr. and Mrs. Vanderburg were over 65 years of age when Mr. Vanderburg passed away.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve a refund check of \$999.00 to Ms. Peggy Vanderburg as the homestead exemption should not have been removed upon the passing of Mr. Vanderburg.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

16. Special Prosecutor

County Administrator Vanessa Lynchard received an email from Trish Yow with Justice Court requesting payment for Elizabeth Owens for November 5th and November 12th. Ms. Lynchard read the email she received from Ms. Yow to the Board of Supervisors.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve payment to Elizabeth Owens for filling in for Craig Treadway on November 5, 2014, due to Mr. Treadway being in another court, and on November 12, 2014 because his child was sick.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.16

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Jessie Medlin asked about the veterinarian students. Supervisor Medlin wanted clarification regarding the dates.

Chief Financial Officer Tom Arnold said on February 19th and 20th, 2015 and April 23rd and 24th, 2015, a group of veterinary students and instructors will be here to do spay and neuter procedures on animals at the animal shelter.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and items in the Consent Agenda as follows:

1. Office of Finance and Accounting

a. Budget Amendments

b. Payment for Veterinarian Students (2) Feb. 19 and 20, 2015 April 23rd and 24th, 2015

2. EMS Billing Report – December, 2014

EMS BILLING REPORT

December 2014

Number of ambulance runs billed: 132
Amount billed: \$46,771.00
Amount collected: \$31,612.84
Un-collectable amount: \$969.77

	Eudora	Lewisburg	Walls
Dispatched Calls:	63	81	72
Refusals:	15	20	24
Standby Only:	1	0	1
Billed:	45	45	39
Other:	2	16	8

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

November 2014

Number of ambulance runs billed: 136
Amount billed: \$48,012.00
Amount collected: \$19,448.41
Un-collectable amount: \$778.20

Fiscal Year To Date Collections:
Number of ambulance runs billed: 405
Amount billed: \$143,063.00
Amount collected: \$86,368.11
Un-collectable amount: \$5,022.21

3. Sheriff’s Department

a. Accept Reimbursement Claim from MDOC for Inmate Housing – (2) October & November 2014

b. Appointment of Robert Storey, Jr. Deputy of DeSoto County, as County Fire Investigator

4. Contracts Administration: Auto Renew

a. Justice Court: West Group Order Form

b. DCRUA: Walls Water Brentwood Water Tank Lease-this item was removed from the consent agenda.

c. Interlocal Agreement with the City of Olive Branch for use of County owned facility for the Mineral Wells Fire Station – 99 year lease with city providing maintenance of grounds and facility

d. Emergency Management Agency: Chickasaw Amateur Radio Association

e. Drug Court: Agreement with Secon Laboratory for Drug Testing

f. North Delta Planning and Development: Lease Agreement use of 3260 Hwy 51 South

g. Agreement with Affinity Landscapes for Lawn Care-this item was removed from the consent agenda.

h. Environmental Services: Liberty Tire for Tire Recycle

5. Inventory Control Dispositions - Final

a. E911

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
32185		HEWLETT PACKARD PRINTER	MY9AK13015	NON REPAIRABLE (COST)	00	3H	E-911 OFFICE	10/06/14	CRAIG HOWELL CHAR MCCOOL	E-WASTE	
32210		TDD / TTY MACHINE	7270001441	OUTDATED TECH - HAS BEEN REPLACED	97	5H	DISPATCH - HN	"	"	"	
32247		MOTOROLA RADIO CONSOLE	518ATW0216	UNUSABLE - OUTDATED	94	16H	DISPATCH - HN	"	"	"	
32249		MOTOROLA RADIO CONSOLE	518ATW0218	OUTDATED TECH - HAS BEEN REPLACED	94	16H	DISPATCH - SO	"	"	"	
32458		MERCOM VOICE RECORDER	5394	OUTDATED TECH - HAS BEEN REPLACED	02	35K	E911 BLDG - OB	"	"	"	
33014		SONY MONITOR	NONE LISTED	DOES NOT POWER UP - UNUSABLE	03	18H	DISPATCH - HN	"	"	"	
33018		SONY MONITOR	4261835	DOES NOT POWER UP - UNUSABLE	03	18H	DISPATCH - HN	"	"	"	
36593		ACER DESKTOP PC	S5101300183	DOES NOT POWER UP - UNUSABLE	05	11H	E-911 OFFICE	"	"	"	
39582		SAMSUNG MONITOR	MY19H9LQ414077D	NONE REPAIRABLE (COST)	08	3H	DISPATCH - SH	"	"	"	
39592		SAMSUNG MONITOR	MY9H9LQ414371F	NONE REPAIRABLE (COST)	08	3H	DISPATCH - SH	"	"	"	
40361		HEWLETT PACKARD PRINTER	MY97R5121	DOES NOT PRINT - NON-REPAIRABLE	09	5H	E-911 OFFICE	"	"	"	

b. Extension Service

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
4086	52" PROJECTION TV	68113223345	OLD ANALOG TV THAT IS NO LONGER USED AND IN THE WAY	96	17H	EXTENSION SERVICE	10/09/14	FACILITY MGT	EWASTE	

c. Road Department

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36133	LONDON FOG MOSQUITO SPRAYER	2014	TRADE-IN	10	6T	CENTRAL MTNC	10/06/14	KEITH PERSON	TRADE-IN	

6. Road Department

a. Road Manager: Request to travel to attend a MS Dept. Of Transportation workshop February 18, 2015 held in Madison, MS regarding “Changes You Need to Know: The 2009 Manual on Uniform Traffic Devices”

b. Safety Report

c. Request to Make Changes to Official DeSoto County Road Register, Request to Approve Official Road Map & Make Both a Part of Permanent Minutes

7. Establish as Part of the Formal Record and Enter into the Board’s Minutes

a. Affidavit of Publication for Building Code Revisions

8. Special Prosecutor Wallace Anderson for 2 cases on January 26, 2015 due to the opposing attorneys work in the Treadway office

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. OLD BUSINESS

1. State Aid Engineer Requests

a. State Aid: Final Acceptance: BR-0017(47)B- Nesbit Rd. Bridge Replacement

State Aid Engineer Tracy Huffman presented the Board Order and Acceptance for State Aid Project number BR-0017(47) B-Nesbit Rd. Bridge Replacement.

Supervisor Mark Gardner and Supervisor Jessie Medlin wanted to know how this project came in under budget. Mr. Huffman said they did not have to replace as much of the road as they originally had intended.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve final acceptance for State Aid Project number BR-0017(47) B-Nesbit Rd. Bridge Replacement and approve Board President to sign relating documents and sign acceptance letter executed by the Board President.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.a

b. State Aid: Final Acceptance: LSBP-17(6)- Valleybrook Rd. Bridge Replacement

State Aid Engineer Tracy Huffman presented the Board Order and Acceptance for State Aid Project number LSBP-17(6)- Valleybrook Rd. Bridge Replacement. Mr. Huffman said the project has been completed and approval has been received from the Office of State Aid. He said the total construction cost was \$435,707.74 which was 4.6% over the original contracted amount.

Supervisor Jessie Medlin asked what added to the cost that made the project go over budget.

Mr. Huffman said some of the material they intended to re-use did not meet state specifications. New material had to be purchased.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve final acceptance for State Aid Project number LSBP-17(6)- Valleybrook Rd. Bridge Replacement project and approve Board President to sign relating documents and sign acceptance letter executed by the Board President.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.b

2. Board Attorney

a. Sheriff Radar Local and Private Agreement

This topic was deleted from Agenda.

b. Nesbit Fire Department Protection District

County Administrator Vanessa Lynchard said Nesbit Fire Department would like to create a Nesbit Fire Protection District.

Mr. Mark Kendrick and Mr. Daniel Loomis presented to the board a Petition for the Creation of the Nesbit Fire Protection District as detailed in Exhibit G.2.b. He said this area has a necessary need for Fire Service and forming a District could potentially improve the fire rating for insurance purposes.

Board Attorney Tony Nowak said a public hearing must be set not more than thirty days from the date of this meeting if the Board approves a Resolution Declaring the Initiation of the Process of Incorporating the Nesbit Fire Protection District.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve a Resolution Declaring the Initiation of the Process of Incorporating the Nesbit Fire Protection District and the Petition for the Creation of the Nesbit Fire Protection District and make part of the January 20, 2015 minutes as detailed in Exhibit G.2.b. Also, the motion included setting a public hearing date of February 18, 2015 at 1:00PM.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.b

c. 2015 General Obligation Bond Not to Exceed \$7,500,000

County Financial Advisor Demery Grubbs appeared before the Board of Supervisors to discuss matters relating to the General Obligation Bonds, Series 2015.

Mr. Grubbs said the Board needs to approve three things today regarding the Series 2015 G.O. Bonds, Not to Exceed \$7.5 million as detailed in Exhibit G.2.c:

1. Resolution Authorizing and Directing the Issuance of General Obligation Bonds, etc;
2. Resolution Authorizing and Ratifying the Signing and Distribution of a Preliminary Official Statement, etc;
3. Notice of Bond Sale

Mr. Grubbs said Butler Snow had the notice of sale being Tuesday, February 17, 2015. He said he would prefer not to sell the Bonds the day after a holiday and asked to move the Bond sale date to Wednesday, February 18, 2015.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve and make part of the minutes the Resolution Authorizing and Directing the Issuance of General Obligation Bonds, Resolution Authorizing and Ratifying the Signing and Distribution of a Preliminary Official Statement, and Notice of Bond Sale as fully detailed in Exhibit G.2.c. and to set the bond sale date to February 18, 2015 at 11:00AM.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.c

3. Swinnea Road

Supervisor Mark Gardner said he and Supervisor Lee Caldwell, County Road Manager Andy Swims, State Aid Engineer Tracy Huffman met with Mayor Musslewhite and after much discussion the project was scaled down to 2.6 million. Supervisor Gardner said the City of Southaven is asking for the County to commit to 1.3 million dollars.

Supervisor Bill Russell expressed his concern about the budget and county employees not receiving raises this year.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve funding a total of 1.3 million dollars for the expansion of Swinnea Road which will include design, construction, and purchase of Right of Ways and all other costs associated with this project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

H. NEW BUSINESS

1. Tax Exemptions

a. Cambium Business Group Inc. DBA Fairmont Designs – Freeport Warehouse -

Jim Flanagan of the DeSoto Economic Development Council introduced Katrinia Watson of Fairmont Designs. Mr. Flanagan said they have one location in Southaven. He said they are seeking a Freeport warehouse tax exemption. Mr. Flanagan said that Ms. Watson is a resident of DeSoto County and welcomed her to speak to the Board.

Ms. Watson said Fairmont Designs has been in the mid-south for 30 years. She said they import and export bathroom wholesale furniture and hope to expand their current space in the next two years.

Supervisor Jessie Medlin asked what is the hourly wage for employees. Ms. Watson said all hourly employees start out at 9.00 an hour.

Supervisor Lee Caldwell thanked Ms. Watson for providing jobs for DeSoto County residents and asked Ms. Watson to use the WinJob Center to hire employees. Ms. Watson said she would definitely use them.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve a Freeport tax exemption to Cambium Business Group Inc. DBA Fairmont Designs located 8835 Commerce Drive, Suite 101, Southaven, MS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a

Belnick Inc. DBA BizChair – Freeport Warehouse

Economic Development Director Jim Flanagan introduced Attorney Jennifer Brunetti and SVP Sean Belnick representing BizChair in Olive Branch.

Ms. Brunetti said they have a client Belnick Inc. DBA BizChair that is requesting a Freeport Warehouse Tax Exemption. She said they have been in business for 14 years and recently opened a warehouse in Olive Branch. She stated they would be back before the Board at a later date for real and personal property tax exemption.

Supervisor Jessie Medlin asked what is the average pay scale.

Mr. Belnick said the average pay scale is 14.00 an hour including benefits. He said as they grow they will continue to recruit DeSoto County residents.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Freeport Tax Exemption to Belnick Inc/ DBA BizChair located 8631 Polk Lane in Olive Branch, MS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b

2. Election Commission Update

a. Election Year Cycle for 2014 and 2015

b. Update on registered voters and precincts

Election Commissioner Danny Klein appeared before the Board to discuss the 2014 Election Cycle Review. Mr. Klein said there were five elections in 2015, two cities held special elections. Mr. Klein said it was an exciting year. This was the first year the State implemented the photo Id requirement. There were some glitches but overall things ran very smooth. Mr. Klein read some data and numbers to as detailed in Exhibit H.2.a and H.2.b.

Mr. Klein said DeSoto County has over 96,000 registered voters and we rank 2nd in the state with highest average in precincts. He said we have gone from 38 precincts to 39. The peak hours to vote are: 7-10 a.m., 12-2 p.m. and 5-7 p.m. As detailed in his report, Exhibit H.2.a, areas highlighted in yellow are high growth areas. He said 2016 is a Presidential Election and we need to be ready for the precincts that are projected to have considerable amount of growth by 2016.

Supervisor Michael Lee asked what they look for when picking a new location.

Mr. Klein said we look for a location that is centrally located in the area, safety of location, parking and handicap accessible. Supervisor Lee asked Mr. Klein if an outside service provides them with the data. Mr. Klein said no, it is all available through the GIS here in the county.

Supervisor Lee Caldwell said the system works well because we have the best Election Commission in the State. Supervisor Caldwell said we are in a good position with having the rolls purged. Mr. Klein said Commissioner Paul Beale is working on his 27th year as Election Commissioner.

See Exhibit H.2.a

See Exhibit H.2.b

3. Requests for Relocation of Precincts

a. Elmore Precinct 207

Election Commission Barry Chatham appeared before the Board of Supervisors asking for approval to relocate Elmore Precinct 207 from the fire station to Cornerstone Church. Mr. Chatham said the move is necessary due to the lack of parking and no working heating or air. He said it has become a safety issue and advises enlarging this precinct and taking in 500 voters from another precinct as detailed in Exhibit H.3.a.

b. Mineral Wells Precinct 201

Election Commission Barry Chatham appeared before the Board of Supervisors asking for approval to relocate Mineral Wells Precinct from the fire station to Beautiful Savior Lutheran Church. Mr. Chatham said the move is necessary due to the lack of parking and no working

heating or air. He said it has become a safety issue. Poll workers refuse to work another election due to lack of heating and air. Mr. Chatham said the new location will have 53 marked parking spaces with overflow available on Davidson.

Supervisor Mark Gardner said he met with Mr. Chatham several months ago and he really appreciated their hard work. There could be ambulance and fire calls on Election Day at the current voting place, which would be very disruptive, and making these moves makes good sense because of the safety issues.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve moving the Mineral Wells Precinct and Elmore Precinct as fully detailed in Exhibit H.3.a & H.3.b from the Election Commission; make part of the minutes; and send notice of change to the Secretary of State.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.a

See Exhibit H.3.b

4. Risk Management Update

County Administrator Vanessa Lynchard said around a year ago the Board of Supervisors appointed Reby Johnson to Risk Management. She asked for Reby to come before the Board with an update.

Ms. Reby Johnson presented a Workers Comp Summary to the Board of Supervisors as detailed in Exhibit H.4. She said all incidents must be reported. There were a total of 68 reports with 20 being a report only. A report only type of incident could be, as little as, the employee receiving a band aid after an incident.

The Sheriff and Road department had the highest number of reports as they work in high stress environments.

Department	Total Reports	Report Only
Animal Services	4	1
Circuit	1	
EMS	9	3
Facilities	5	1
Justice	1	0
Planning	1	1
Road	12	5
Sheriff	28	7
Soil/Water	1	1
Volunteer	6	1
Totals	68	20

Ms. Lynchard said this report will serve as a tool for Ms. Johnson to determine what kind of injury has happened and to see if there are safety programs we can put in place to prevent future reports.

Ms. Johnson presented a Training Summary report to the Board. She said in 2014 Gallagher, SouthGroup and Travelers held training classes for different departments. She said Human Resources and Animal Control held training classes as outlined in Exhibit H.4.

Gallagher Training

Date	Department	Training subject
11/13/2014	All Departments	Sexual Harassment, Defensive Driving
10/22/2014	Animal Control	Defensive Driving, Sexual Harassment
11/5/2014	Animal Control	Hazard Communication, Back Injury Prevention
8/26/2014	EMS	Back Injury Prevention, Bloodborne Pathogens
10/21/2014	EMS	Back Injury Prevention, Bloodborne Pathogens
6/18/2014	Environmental Services	Heat Stress, PPE, Trailer Hitching, Hauling
8/27/2014	Environmental Services	Bloodborne Pathogens, Back Injury Prevention
9/2014	Environmental Services	Fork Lift Operator safety
10/21/2014	Environmental Services	Sexual Harassment, Defensive Driving
5/8/2014	Environmental/Facilities	Playground Risk Management Workshop
4/23/2014	Facilities Management	Bloodborne Pathogens
6/18/2014	Facilities Management	Heat Stress, PPE, Trailer Hitching, Bloodborne Pathogens
8/27/2014	Facilities Management	Hazard Recognition
10/22/2014	Facilities Management	Sexual Harassment, Defensive Driving
2/19/2014	Road	Night Operation Safety, Traffic Control
4/23/2014	Road	Right-of-Way Mowing, Heat Stress Prevention
6/18/2014	Road	Trenching & Excavation
8/27/2014	Road	Defensive Driving
10/22/2014	Road	Trenching & Excavation, Sexual Harassment

SouthGroup Training

Date	Department	Training subject
1/18/2014	New Managers	Diversity
1/29/2014	New Managers	Constructive Discipline
2/5/2014	New Managers	Positive Employee Relations
2/26/2014	Professional staff	Managing Conflict

Travelers

Date	Department	Training subject
10/15-16/2014	All	Fundamentals of Risk for Government Entities
1 st Quarter	HR, Environmental Services, Justice, Finance, Facilities	Fundamentals of Risk for Government Entities (held in Jackson, MS)

Human Resources

Date	Department	Training subject
1/13-14/2014	All	Benefits Update 2014
1 st Half 2014	All (except Sheriff's Dept.)	Payroll & Timekeeping

Animal Control Training Services

Date	Department	Training subject
12/2/2014	Animal Control	One-day Training for Animal Control Officers

Ms. Lynchard said in addition, we look at the liability claims to see what training our employees may need. She said Mr. Mike Eady with Travelers Insurance is really good at gathering this information and documenting that we have had training.

Mr. Eady informed the Board of Supervisors of an upcoming Risk Management training class: Fundamentals of Risk Management for Government Entities. He said this 7 hour class will be held February 26, 2015, at the Whispering Woods Hotel & Conference Center in Olive Branch. He said there is no cost to DeSoto County and we could send as many employees as we wanted. Mr. Eady said there will be a separate session in March for Law Enforcement.

Ms. Lynchard said they encourage Elected Officials to attend the workshop.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to

make the DeSoto County Workers Comp Summary, Training Summary and Fundamentals of Risk Management for Government Entities information as part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4

5. Office of Procurement

a. Bid Extension Requests

1. Inmate Supplies Bid Extension

Director of Procurement Pat McLeod recommended to the Board extending the contract awarded in relation to bid 14-200-004 for an additional six month period as detailed in Exhibit H.5.a.1. She said all awarded vendors have agreed to the extension.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve extending the contract awarded in relation to bid 14-200-004 for an additional six month period. The new term will expire on July 31, 2015 as detailed in Exhibit H.5.a.1

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.1

2. Janitorial Supplies

Director of Procurement Pat McLeod recommended to the Board extending the contract awarded in relation to bid 14-151-003 for an additional six month period as detailed in Exhibit H.5.a.2. She said all awarded vendors have agreed to the extension.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve extending the contract awarded in relation to bid 14-151-003 for an additional six months as detailed in Exhibit H.5.a.2

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.2

b. Accept and Approve Bid Specifications and Solicit Bids: Annual Bid to Supply & Haul Dirt to the County Rubbish Pit

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to

approve Bid Specifications and Solicit Bids: Annual Bid to Supply & Haul Dirt to the County Rubbish Pit as detailed in Exhibit H.5.b

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.b

6. Insurance Committee Recommendations: CONCERN EAP Contract

Human Resource Manager Vickie Richmann said it is time to renew the contract with Health Tech Affiliates through its CONCERN: Employee Assistance Program and the Board of Supervisors. She said all employees and their dependents are covered for their counseling services.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve renewing the contract with Health Tech Affiliates through its CONCERN: Employee Assistance Program as outlined in Exhibit H.6.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6

7. Office of Finance & Accounting

a. Grants Administration

1. Constable: Request for Approval to Apply for Grants: NRA Foundation Grants, Requesting Eagle Mascot Suit

Grants Administrator Melissa Zizmann requested approval to apply for a NRA Foundation Grant for Bobby Holloway, Constable District 4. Ms. Zizmann said there is no specific monetary amount it is a request for an Eagle Eddie Mascot Suit Constable Holloway will wear during community outreach functions to teach children about gun safety.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve applying for the NRA Foundation Grant and for Board President to sign agreement, if applicable.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.a.1

2. MOHS Grant: Approval for Board President and Sheriff to sign FY15 Compliance forms for each grant in order to be in compliance with state regulations as follows: FY15 DUI, FY15 Impaired Driving, FY15 Occupant Protection.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve Board President and Sheriff to sign a FY15 Fraud Compliance form for each MOHS Grant as detailed in Exhibit H.7.a.2 and make part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.a.2

3. Youth Drug Court: Request to Accept MS Justice Assistance Grant (JAG)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve accepting the MS Justice Assistance Grant (JAG) to fund Youth Drug Court in a total amount of \$64,289.00 for a total of one year and authorize the Board President to sign agreement paperwork as required.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.a.3

b. Inventory Dispositions – Preliminary

1. EMA/EMS

Inventory Clerk Char McCool presented the following preliminary dispositions for the Board of Supervisors considerations.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve preliminary dispositions for EMA/EMS as presented by the Inventory Clerk as follows:

DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
GERMAN SHEPHERD "IVAR"	EXPLOSIVE DETECTION	DECLARE AS SURPLUS	05	8K	EMS FAC				
EXPLOSIVE DETECTION		HANDLER: BOBBY STOREY							
UASI PROGRAM GRANT		"RETIREMENT"							
LABRADOR - YELLOW "TEXAS"	LIVE FIND TRAINED	DECLARE AS SURPLUS	07	7K	EMS FAC				
UASI PROGRAM GRANT		HANDLER: DW GILBERT							
		"RETIREMENT"							
LABRADOR - BLACK "TANK"	CADAVER TRAINED	DECLARE AS SURPLUS	05	8K	EMS FAC				
UASI PROGRAM GRANT		HANDLER: TIM CURTIS							
		"RETIREMENT"							

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit H.7.b.1

2. IT Department

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve preliminary dispositions for the IT Department as presented by the Inventory Clerk as follows:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	TRAC	COST	LOCATION AT PRELIMINARY
31776	LEXMARK 2490 PRINTER	9N43398	will not feed paper	02	4H	IT-Disposal
34757	HP DC5000 PC STATION	MXL524063Z	will not boot	05	15H	IT-Disposal
34933	LEXMARK E250D PRINTER	622XYL2	will not power on	08	3H	IT-Disposal
35810	HP COMPAQ DESKTOP PC	SMXL5330M82	will not boot	05	8H	IT-Disposal
36720	SYSTEMAX PENTIUM 4 PC	106121072	bad motherboard	06	6H	IT-Disposal
37008	HP TOWER PC	MXL610028G	over heating	06	7H	IT-Disposal
37139	ACER MINITOWER COMPUTER	PSP3706003706003972703	bad motherboard	07	7H	IT-Disposal
39359	ACER 22" MONITOR	ETL8408018803002EE3960	bad led backlight	08	4H	IT-Disposal
40147	SAMSUNG PRINTER	4F61BAHS800946E	will not print	09	2H	IT-Disposal
40584	ZEBRA PRINTER	XXRC10020631	USB Port will not work	10	6H	IT-Disposal
40585	ZEBRA PRINTER	XXRC10020632	USB Port will not work	10	6H	IT-Disposal
40590	ZEBRA PRINTER	XXRC10021587	USB Port will not work	10	6H	IT-Disposal
40594	ZEBRA PRINTER	XXRC10020582	USB Port will not work	10	6H	IT-Disposal
40608	ZEBRA PRINTER	XXRC10020634	USB Port will not work	10	6H	IT-Disposal
40611	ZEBRA PRINTER	XXRC10021632	USB Port will not work	10	6H	IT-Disposal
40613	ZEBRA PRINTER	XXRC10030386	USB Port will not work	10	6H	IT-Disposal
40619	ZEBRA PRINTER	XXRC10030025	USB Port will not work	10	6H	IT-Disposal
40640	ZEBRA PRINTER	XXRC10020662	USB Port will not work	10	6H	IT-Disposal
41463	22" FS MONITOR	22BNC01010040387	will not power on	11	3H	IT-Disposal
41652	DELL OPTIPLEX	BLRQCC1	over heating	11	3H	IT-Disposal
42053	HP PHOTOSMART PLUS	CN16P3N085	will not print	13	1H	IT-Disposal
42532	HP PRINTER	VNB3P04667	fails to spool document	12	2H	IT-Disposal

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit H.7.b.2

c. Supplemental Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Mark Gardner asked about the following:

Page 6- Advanced Collision. Mr. Arnold said a deer was hit and we paid claim to speed up the process

Page 17- Proven Pest Management. Director of Facilities Management Bob Jarman said this is the pest control company that sprays all buildings.

Page 17- Sherwood Services. Mr. Jarman this is the company we use to clean the buildings.

Page 18- Woodson and Bozeman. Mr. Jarman said this was parts to repair a heater.

Page 36 - North MS Tire. Mr. Arnold said this was to purchase thirty, size seventeen, tires for Sheriff's cars. He said it's cheaper for them to buy in bulk than one or four at a time.

Page 57- Gall's. Mr. Arnold said that various items were turned in by Constable Plumlee. Supervisor Gardner asked Mr. Arnold to research this claim.

Page 70- Administrative Office of Courts – Mr. Arnold said we pay this every month for salaries. These employees are considered state employees.

Page 66- Interstate Bail Bonds. Mr. Arnold said this was a refund of bail bond money.

Page 72- Touch Legal. Mr. Arnold said this is computer software that inmates use and is required by state statute and was paid for from the canteen funds.

Page 78-Direct Action. Mr. Arnold said this is for counter terrorism class.

Page 81- Truck Pro. Mr. Arnold said this was to repair the transmission on a limb truck.

Supervisor Jessie Medlin asked about the claim on page 75- Magnolia Data Solutions. Mr. Arnold said this is our ewaste.

Supervisor Michael Lee asked about the claim on page 30 - Jason Motz. Mr. Arnold said this was a leftover case.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to pay all bills except to Upchurch on page 16 and to Gall's on page 57.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner then recused himself and exited from the meeting. Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to pay Upchurch Services, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Later in the meeting Mr. Arnold responded to the question about Constable Chris Plumlee's purchase, page 57. Mr. Arnold said the PO request was done in August and this is the first time that we have bought any items for Mr. Plumlee. The uniforms, glasses, and all equipment will be returned to the county upon Mr. Plumlee's departure.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to pay Galls' claim.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>	
Supervisor Mark Gardner, Second District		<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>	
Supervisor Lee Caldwell, Fourth District	<u>YES</u>	
Supervisor Michael Lee, Fifth District	<u>YES</u>	

8. Contracts Administration: EMS – ZOLL Extended Warranty Contract

Director of Administration and Procurement Pat McLeod said this agreement with Zoll Medical is one year extended warranty contract for the Defibrillators in EMS.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the extended warranty contract with Zoll Medical Corporation effective February 1, 2015 to January 31, 2016 and to authorize the Board President to sign the agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8

9. Facilities Management: Update on Facilities Construction

a. Ability Works

Bob Jarman Director of Facilities Management said water entered the building at the front NW corner damaging the sheetrock. The State sent an inspector to conduct a Mold Test to determine the levels and types of mold if any in the building. There were no elevated levels that required any remediation as outlined in Exhibit H.9.a.

Mr. Jarman said the lower two feet of the sheetrock was removed along with the insulation that had water damage. The insulation was replaced with new product and the sheetrock was replaced and patched, all walls were painted with an anti-microbial paint to inhibit any mold growth.

Mr. Jarman concluded the ceilings in the offices were replaced with new anti-microbial treated tile. He said Ability Works had a cleaning crew clean floors and office furniture.

He said Ability Works paid for the following materials:

Dry Wall	\$123.55
Paint	\$507.65
Tile	\$500.00

Facilities spent about 70 to 80 man hours completing the above work.

See Exhibit H.9.a

b. DHS Expansion

Mr. Jarman said after looking at all the items and man hours required to do the expansion in-house, he would like to go a different direction. His recommendation to the Board is to hire a contractor to complete the renovation, less the mechanical. He said after speaking with a couple of

contractors it looks like the renovation will cost around \$108,000 not including the mechanical. The amount budgeted for the DHS expansion is \$150,000.

Country Administrator Vanessa Lynchard said after looking at this project we decided we didn't want all Mr. Jarman's employees doing construction projects and not able to tend to the maintenance needs of the County. She said the Board will need to approve going out for bids for DHS expansion.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve advertising for bids for DHS expansion which does not include mechanical.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

No Exhibit

c. Jail Expansion

Mr. Jarman said the following work currently in progress for the Jail Expansion Phase II:

- CMU block and precast tops have been installed in cell area
- Precast walls on North side are being installed
- Slab area on South side is being poured
- Electrical and plumbing rough-in is ongoing

He said no extra days have been requested for December and the completion date is September 7, 2015. As of December we have paid \$3,371,403.87 and have pulled \$69,355.00 out of contingency. Mr. Jarman said this project is on schedule and coming in below budget at this time.

See Exhibit H.9.c

d. Jail Administration

Mr. Jarman said the following work currently in progress for the Jail Administration Building:

- Concrete footings for interior block walls are being poured
- Electrical boxes are being installed in slab
- Underground interior plumbing completed
- Relocation of power and sprinkler is in progress

He said the moisture issue under the slab has been resolved and approval was granted to continue work. The Road department will grade ground at the back of building to allow water to drain away from the building. Mr. Jarman said this was not part of the contract.

He reported the 911 Dispatch area cost came in under the allowance cost at \$88,524.00, this is \$11,476 under budget. He said due to moisture issue the contractor asked for six more weeks to be added to contract. After evaluation the Architect agreed that only 23 days should be granted.

Mr. Jarman said the project is currently running behind but the contractor is trying to get back on schedule. He said the project completion date is September 12, 2015 and is still on budget.

See Exhibit H.9.d

e. Olive Branch Health Department

Mr. Jarman said he met with the Olive Branch Health Department and facilities will do the following work in-house:

- Cutting one door
- Moving one of their offices
- Cut a passage way from that office and the old senior citizens area
- Move exterior signs
- Place dark tint on windows

Supervisor Jessie Medlin asked about the cost involved for the above work.

Mr. Jarman said it will not cost that much only replacing a few tiles and doing some patch work. He said all work can be done in-house.

No Exhibit

f. Eudora Fire Department Building Front

County Administrator Vanessa Lynchard said money is in the budget for them to brick up the front about half way. She said there is \$10,451 left in that line item.

Mr. Jarman said this project can't be done in-house due to the nature of the work and he would rather contract out the work. He said he has two quotes one from Ambassador and Progressive contractors.

Supervisor Mark Gardner asked if the contractors businesses were in DeSoto County.

Mr. Jarman said the owners of the businesses both live in DeSoto County but one business is in Memphis and one business is in Desoto County.

Supervisor Gardner asked for Mr. Jarman to try and get a quote from a DeSoto County business and bring back before the Board for approval.

No Exhibit

g. County Building Use Policy Update

Mr. Jarman said our County Building Use Policy could be more comprehensive and user friendly. He said he had already done this with the schools and they are willing to share their policy so we could use some of their language.

County Administrator Vanessa Lynchard said at this time, we want Board Attorney Tony Nowak to look at Mr. Jarman's notes and work with the County Building Use committee to develop a better policy.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve allowing Board Attorney Tony Nowak to look at the County Building Use Policy and bring a final policy before the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

No Exhibit

10. Sheriff's Dept.: Vacation Leave – Rate Accrual

Sheriff Bill Rasco said the Sheriff’s Department accrues vacation leave at a different rate than the County. He would like to have this changed to match the County’s policy.

Board Attorney Tony Nowak said the Sheriff has the authority to adopt his own policies regarding vacation leave and recommended that the Director of Bureau of Professional Standards, Lent Rice should make a revision to the Sheriff’s policy, which the Sheriff shall then formally adopt, and inform HR of the change.

See Exhibit H.10

11. County Administrator

a. Board of Education – School Board Member Week

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve County Administrator to write a School Board Resolution for Board President to present to the Board of Education during School Board Member Week.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

No Exhibit

b. Storm Shelter: Grant Modification to Change Locations

County Administrator Vanessa Lynchard said the Fire and EMA committee approved changing locations from the original grant application. She said the Storm Shelters locations will be Lewisburg Fire, County Maintenance on Gywnn Road, and Eudora Fire.

Supervisor Lee Caldwell said the Storm Shelters will be open to the public.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve changing the Storm Shelter locations from the original grant application to be Lewisburg Fire, County Maintenance on Gywnn Road, and Eudora Fire.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit 11.b

c. IT Department: DHS Phone System

County Administrator Vanessa Lynchard said DHS wasn’t included in the County phone system and they have maxed their phone situation. She said IT Director John Mitchell discovered they need so much more than anticipated. Ms. Lynchard said it appears the State is willing to work with us to cover the cost of this project.

Ms. Lynchard said no action is needed by the Board of Supervisors at this time. She only wanted to keep them informed on the status.

12. Road Department

a. Road Condition List

Road Manager Andy Swims presented the affidavits for the Board of Supervisors to sign to approve the Road Condition List. Mr. Swims said the affidavits are due no later than February 1st. He said it will become an exhibit to the 4-Year-Road Plan that I am requesting you approve today.

The Board of Supervisors discussed the Road Condition List and the fact they have inspected the roads and accept the recommendations to the Four-Year Plan for construction and major maintenance of roads and bridges and to sign the affidavits as presented by Road Manager Andy Swims.

In accordance with Section 65-7-117 Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Road Condition List as presented by Road Manager Andy Swims and to sign the affidavits and make part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.a

b. Approval/Adoption of 2015-18 Four-Year Road Plan and Signature of Affidavits

Road Manager Andy Swims presented for the Board of Supervisors to approve the 4-Year Maintenance and Construction Road Plan for 2015-2018.

The Board of Supervisors discussed the Four Year Maintenance and Construction Road Plan for 2015-2018 as presented in Exhibit H.12.b by Road Manager Andy Swims.

Supervisor Jessie Medlin asked if this was the plan we intend to advertise.

Supervisor Medlin asked Mr. Swims about Kirk Road. Mr. Swims said that road is a little different, it's owned by the City of Olive Branch and DeSoto County. Mr. Swims agreed with Supervisor Medlin that Kirk Road does need some work. Supervisor Medlin said industries have caused some of the issues and we get all the blame.

Supervisor Bill Russell said we need to start conversations with the City of Olive Branch.

Supervisor Medlin said he wasn't happy with the list. He said Kirk Road going to the school needs work. Mr. Swims said he would contact Olive Branch and see what MPO will do.

The following roads were added to the Four Year Maintenance and Construction Road Plan for 2015-2018: Kirk Road, Green Village drive and Green Village Cove to the Overlay List.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Four Year Road Plan as presented by the Road Manager in accordance with Section 65-7-117 of the Mississippi which states that based upon such reports as the Road Condition List the Board of Supervisors shall on or before February 1, 1990, and on or before February 1st of each year thereafter adopt and spread upon its minutes a Four Year Road Plan for the inspection and maintenance of County roads and bridges. The motion passed by a vote as follows:

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.b

I. Planning Commission Agenda

1. NEW BUSINESS

Consent

North Hills 1 Lot Subdivision (6968) - Application is for minor lot subdivision approval of one (1) lot on 3.0 acre(s) identified as Parcel(s) #2-06-8-28-00-0-00001-00. Subject property is located on the west side of Acorn Woods Rd. and south of Bethel Road in Section 28, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 5)

Seibring (6969) - Application is for minor lot subdivision approval of two (2) lots on 1.0 acre and 5.43 acres acre(s) identified as Parcel(s) #3-07-9-31-00-0-00006-02. Subject property is located on the west side of Belmont Rd. and south of Savage Rd. in Section 31, Township 3, Range 7 and is zoned Agricultural (A). (District 5)

Mr. Haysley presented the consent agenda and stated the applications conform to the DeSoto County Subdivision Ordinance and that staff does recommend approval of the consent agenda.

Supervisor Medlin asked if access to Northern Hills Subdivision will block the existing cove. Mr. Haysley stated the application includes an easement to the proposed lot and will not block the cove.

Supervisor Lee made a Motion to approve the Consent Agenda items as presented. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. OTHER ITEMS

Floodplain Management – Approve Board President to sign letter to MEMA confirming Board’s authority to issue Section 1316 letter to Michael J. Kirk, 13359 Center Hill Rd.

Mr. Haysley presented a request by MEMA to approve the Board President to sign a letter addressed to MEMA confirming Board’s authority to issue Section 1316 letter to Michael J. Kirk, 13359 Center Hill Rd.

Supervisor Medlin made a Motion to approve the Board President to sign a letter addressed to MEMA confirming Board’s authority to issue Section 1316 letter to Michael J. Kirk, 13359 Center Hill Rd. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES

FIFTH DISTRICT SUPERVISOR, MICHAEL LEE

YES

b. Design Standards Variance – Request by Luke’s Landing for an exemption from the County Design Standards for a new hanger at an existing airstrip.

Mr. Haysley presented the request by Luke’s Landing for an exemption from the County Design Standards for a new hanger at an existing airstrip. Supervisor Medlin asked if this is a private hanger. Mr. Haysley stated the hanger is privately owned but will be for public use. He stated the applicant rents out space in the hanger.

Supervisor Gardner asked if there are any FAA approvals needed for the hanger. Mr. Chris Olsen stated FAA approval is not needed for the hangers.

Supervisor Lee made a Motion to approve the request by Luke’s Landing for an exemption from the County Design Standards for a new hanger at an existing airstrip. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

c. Emergency Request – Stanley Sandridge has requested permission to reside in a travel trailer on his property for 6 months due to emergency circumstances.

Mr. Haysley presented the emergency request by Stanley Sandridge for permission to reside in a travel trailer on his property for 6 months while his home is being repaired/rebuilt due to fire damage.

Supervisor Medlin made a Motion to approve the request by Stanley Sandridge for permission to reside in a travel trailer on his property for 6 months, while his home is being repaired/rebuilt, due to emergency circumstances. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Russell stated neighbors have been complaining about a parcel on South Woods Drive. He stated there have been issues in the past with junk vehicles and the property being in a bad state, but the owners have applied for a building permit to rebuild the house. He then stated the neighbors are complaining about the state of the property again. Supervisor Russell asked if the Board can require them to tear down or rebuild the house if it is not a health and safety issue. Mr. Tony Nowak stated he would need to look into whether the Board of Supervisors could require the house be torn down or rebuilt.

Supervisor Russell made a Motion to allow Mr. Tony Nowak to look into the matter on South Woods Drive. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
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SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Medlin asked if all Rezoning and Preliminary Subdivision applications are brought before the Board of Supervisors. Mr. Haysley stated all Rezoning applications come before the Board but Preliminary Subdivision applications don't. He stated staff went back through the subdivision records to the early 1990's and could not find where Preliminary applications have ever come before the Board. Supervisor Medlin stated he would like to start seeing the Preliminary applications come before the Board, because at Final application if the substantially conform then the Board has to approve them.

Supervisor Medlin made a Motion to have all Preliminary Subdivision applications brought before the Board of Supervisors for approval. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

J. Executive Session –

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

L. OTHER ITEMS

Fairhaven Fire Station – Center Hill Road

Supervisor Jessie Medlin said County Road Manager Andy Swims intended to get this item on the Agenda. At the Fairhaven Fire Station on Centerhill Road on the right of way there are some repairs needed to the apron of the road connecting with the driveway and entrance to the Fire Station. Supervisor Medlin said the estimated materials would cost around \$3534.61.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve repairs needed to the driveway and entrance of Fairhaven Fire Station on Center Hill Road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to adjourn the Board meeting until February 2, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to adjourn the Board meeting until February 2, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 20th day of January, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors