

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE MARK GARDNER, PRESIDING

January 22, 2013

A. CALL TO ORDER

The January 22, 2013 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5 Absent
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Lee Caldwell presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATION

Supervisor Mark Gardner asked if there was anyone present in the audience who wished to address the Board of Supervisors regarding an item not listed on the Agenda.

No one came forward.

E. Approval of Agenda: Additions and Deletions

Supervisor Mark Gardner asked if there was anyone who wished to add or delete items to the Agenda.

- 1.) Sheriff Bill Rasco requested hiring the Board Attorney to review a pharmacy agreement with Walgreens Pharmacy for 24 hour service.
- 2.) Supervisor Jessie Medlin requested adding appointee Greg Phillips to the E-911 Commission for Olive Branch.
- 3.) Supervisor Bill Russell asked if there was any information about the appointees for the Library Board.
- 4.) Board Attorney Tony Nowak requested adding authority to review all documents for the new Jail expansion as they are prepared and presented, including, but not limited to, architects, contracts, all construction and contracts and all bid documents.
- 5.) Board Attorney Tony Nowak requested adding an amendment to the MOU with Soladigm.

- 6.) County Administrator Vanessa Lynchard requested adding the following:
- a. Authorize the Board Attorney to work on school security issues and County facilities.
 - b. Request to remove helicopter acquisition. It has already been bought.
 - c. Workers Compensation Coverage: Board President to sign
 - d. Ms. Lynchard requested consideration for a possible executive session item: Personnel – Justice Court
- 7.) Supervisor Mark Gardner requested consideration for a possible executive session item: Security of County facilities
- 8.) Supervisor Lee Caldwell requested adding the following appointees:
- a. E-911 for the City of Horn Lake
 - b. Handicap Compliance Committee
 - c. DeSoto County Library Board
- 9.) Chancery Clerk Sluggo Davis requested adding for consideration for a possible executive session item: Personnel-Facilities Management
- 10.) Inventory Clerk Char McCool requested adding a preliminary disposition for the Road Department.
- 11.) Chancery Clerk Sluggo Davis informed the Board about the Webster County Courthouse burning down.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

1.) Sheriff Bill Rasco requested hiring the Board Attorney to review a pharmacy agreement with Walgreens Pharmacy for 24 hour service.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to review the agreement with Walgreens Pharmacy for the Sheriff's Department for 24 hour service.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

Later in the meeting, Board Attorney Tony Nowak said he had reviewed the contract with Walgreens and it appears to be ready for consideration by the Board for approval.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the agreement with Walgreens Pharmacy for the Sheriff's Department for 24 hour service and approved of the Sheriff signing the same.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

2.) Supervisor Jessie Medlin requested adding appointee Greg Phillips to the E-911 Commission for Olive Branch.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve Greg Phillips as the appointee to the E-911 Commission for Olive Branch.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

3.) Supervisor Bill Russell asked if there was any information about the appointees for the Library Board.

The County Administrator said she would check into it.

4.) Board Attorney Tony Nowak requested adding authority to review all documents for the new Jail expansion.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to review all documents associated with the new Jail expansion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

5.) Board Attorney Tony Nowak requested adding an amendment to the MOU with Soladigm.

The Board of Supervisors discussed the amendment to the agreement with Soladigm.

Supervisor Jessie Medlin clarified that Soladigm changed their name to View, Inc.

Mr. Nowak said there is work to be done at Polk Lane and Kirk Road. Per the original MOU, the County will contribute \$325,000 toward the project and acquire road right of ways. This amendment will allow the county to receive credit toward its contribution obligations for all expenditures made in connection with the acquisition of right of ways.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the amendment to the agreement for work performed by the county to be credited to the original amount of \$325,000 with Soladigm now known as View, Inc.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

6.) County Administrator Vanessa Lynchard requested adding the following:

a. Authorize the Board Attorney to work on school security issues and County facilities.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to work on security issues associated with the DeSoto County Schools and County facilities.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

Supervisor Jessie Medlin said the security with the schools is the responsibility of the School Board.

b. Request to remove helicopter acquisition. It has already been bought.

c. Workers Compensation Coverage: Board President to sign

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve accepting the Workers Compensation Coverage and authorize the Board President to sign the document.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

d. Ms. Lynchard requested consideration for a possible executive session item: Personnel – Justice Court to Executive Session.

This item was heard in Executive Session.

7.) Supervisor Mark Gardner requested consideration for a possible item of security of County facilities to Executive Session.

This item was heard in Executive Session.

8.) Supervisor Lee Caldwell requested adding the following appointees:

a. E-911 for the City of Horn Lake

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve Michael Norris as the appointee to E-911 for the City of Horn Lake.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Harvey Lee, Fifth District ABSENT

Ms. Caldwell said that Mr. Darryl Whaley held that position for 17 years and did a wonderful job and she appreciated his service.

b. Handicap Compliance Committee

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve Glen Kurriss as the appointee to the Handicap Compliance Committee.
 The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Harvey Lee, Fifth District ABSENT

c. DeSoto County Library Board

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve Bobby Crider as the appointee to the DeSoto County Library Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Harvey Lee, Fifth District ABSENT

9.) Chancery Clerk Sluggo Davis requested adding Executive Session: Personnel-Facilities Management.

This item was heard in Executive Session.

10.) Inventory Clerk Char McCool requested adding a preliminary disposition for the Road Department.

Ms. McCool said the cost of the repairs for this trailer exceeds the value of the trailer. The trailer is used for trash pick-up by the Road Department and it has not been in use for a while.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the preliminary disposition for the Road Department as follows:

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE
19062		1997 TRAILER 6'4" X 14' - OLD TRUSTEE TRASH PICK-UP TRAILER	4RTSU1423TS003082	NO LONGER SAFE ON ROADS - FALLING APART / NR-C / SCRAP	97	7H	ROAD DEPT	01/22/13

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES

Supervisor Lee Caldwell, Fourth District
 Supervisor Harvey Lee, Fifth District

YES
ABSENT

See Exhibit E.10

11.) Chancery Clerk Sluggo Davis informed the Board about the Webster County Courthouse burning down.

Mr. Davis asked if there is anything DeSoto County can do for Webster County.

Supervisor Mark Gardner said that County Administrator Vanessa Lynchard had already reached out to them.

Ms. Lynchard said that Emergency Services will inform her of what is needed when they get more information.

The Board of Supervisors discussed records and storage in DeSoto County.

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting's Consent Agenda.

County Administrator Vanessa Lynchard said before approving item F.2 for the Tax Collector, we need to make sure which fund the requested refund will come from. Ms. Lynchard said this one could be held out until she hears from the Tax Collector.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Consent Agenda as follows with the exception of item F.2 for the Tax Collector:

1. Office of Finance & Accounting: Inventory Dispositions: Final

a. Facilities Management (1)

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	LOCATION OF FINAL DISPOSAL
10074	HOBART DEEP FRYER	07024412EL	NOT WORKING PROPERLY	SHERIFF DEPT - JAIL	12/17/12	TONY MARTIN	DC LANDFILL

b. Sheriff's Department (2)

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION
40829		VIEWSONIC 19" MONITOR	QC60739702505	POWER SUPPLY IS BAD / NR	10	1H	SHERIFF DEPT	01/07/13	CHERYL SCOTT	EWASTE

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION
35098		DEWALT DRILL	551513	UNIT DOES NOT WORK PROPERLY - MOTOR BURNT UP & SMOKES / NR	07	2H	SHERIFF DEPT	01/07/13	CHERYL SCOTT	EWASTE

c. Sheriff's Department – Declaration of Forfeitures: To correct error on minutes for Oct. 1, 2012: Minutes state \$175 should state \$1,750

AGENCY	CASE #	NAME	DATE DECLARED	MFGR	YEAR	DESCRIPTION	SERIAL #	VALUE	COUNTY #
SID	2012-40689	MAGDALENO ZUNIGA	09/20/12	FORD	1999	EXPEDITION - WHITE	1FMRU1768XLC31633	1750.00	42498
ASSET #42498 T250 L227 F120 D200									

2. Tax Collector's Office: Request for a refund for a duplicate assessment – Later in the meeting it was determined this item did not need to be on the Agenda because the refund came from the Tax Collector's fund and not the General Fund. No action was required.

3. Department of Road Management: Monthly Safety Report

4. Establish as Part of the Formal Record and Enter into the Minutes: Agreement for Legal Services with Smith, Phillips, Mitchell, Scott and Nowak Law Firm

a. Walls Volunteer Fire Department Facilities

b. Interlocal Cooperation Agreement for Hydraulic Study for Hallum Estates Subdivision

c. Energy Project: Building Inspection Reports

5. State Aid Engineer: Holly Springs Road – ATT Utility Permit

6. Planning Department: Scrivener’s Error, Revision to Planning Commission Minutes on November 19, 2012, Mitchell Farm Road South corrected to Mitchell’s Corner Road South

7. Chancery Clerk Allowance (2) \$1,816.66 \$1,200.00

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit F

G. OLD BUSINESS

1. County Insurance: Final approval Concern: EAP

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the agreement for the employee assistance program between Health Tech Affiliates, Inc. through CONCERN: EAP and the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.1

2. GIS: Agreement for Aerial Mapping with Furgo EarthData

GIS Director Matt Hanks presented the Aerial Photography Services Agreement for consideration by the Board. Mr. Hanks said he worked with the Board Attorneys on the contract with Furgo EarthData for aerial mapping in the County.

County Administrator Vanessa Lynchard commended Mr. Hanks for researching and finding additional funding for the project. She said Mr. Hanks got a great deal for the County.

Mr. Hanks said he attended a governmental GIS meeting in Jackson and the USGS offered \$10,000 which spawned MDOT to offer an additional \$10,000. Mr. Hanks said there is also a UASI grant available in the amount of \$20,000 leaving a remainder of \$17,000. He said there is no money from the County or municipalities. Mr. Hanks said that although Furgo EarthData the lowest and best bid and it was below \$40,000.

Supervisor Mark Gardner asked Mr. Hanks to discuss why the county needs fly overs. Mr. Hanks

said the State Tax Commission sets standards as to when the fly overs are done. This year they will use 6 inch aerial photography instead of 3 inch resolution. They used 3 inch the last time and it was not good quality. The cities also use 6 inch resolution. The flyover will be in early February so that trees are not blocking the view. The product should be ready July 1, 2013 and can be on the county web site about mid-summer.

Supervisor Jessie Medlin said he did not want to vote for 6 inch and then come back later because we needed 3 inch resolution.

Supervisor Gardner commended Mr. Hanks on the presentation today and said he also gave a stellar presentation at the COG meeting.

Supervisor Lee Caldwell said she appreciated Mr. Hanks work and presentation as well.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Furgo EarthData and authorize the Board President to sign the same based on their selection for aerial photography in connection with bid number 13-109-001 as follows:

VENDOR	Alternate Yes or No	Piggyback Yes or No	PROPOSAL RESPONSE			Additional Requirements	Alternate Proposals	
			DeSoto County (6" Resolution)	Tunica County Option A (6" Resolution)	Tunica County Option B (Lower Resolution)			
Gorrondona & Associates, Inc. 2118 Mannix Drive San Antonio, TX 78217	Yes	Yes	\$ 72,495.00	\$ 73,445.00	\$ 39,250.00			
Premier Geospatial 15000 West 64th Avenue Arvada, CO 80007	Yes	Yes	\$ 52,117.00	\$ 54,167.00	\$ 32,263.00	Both counties must fly at same time		
James W. Sewall Company 136 Center Street, P.O. Box 433 Old Town, ME 04468-0433	Yes	Yes	\$ 59,243.62	\$ 57,336.38	\$ 40,723.38			
Magnolia River Geospatial, Inc. 4975 Bradford Drive, Suite 100 Huntsville, AL 35805	No	Yes	\$ 49,504.00	\$ 41,398.00	\$ 27,738.00			
Surdex Corporation 520 Spirit of St. Louis Chesterfield, MO 63005	Yes	Yes	\$ 44,600.00	\$ 41,250.00	\$ 22,405.00			
Carolina Resource Mapping 3517 Wrightsville Avenue Wilmington, NC 28403	Yes	Yes	\$ 39,500.00	\$ 37,660.00	\$ 33,760.00		\$69,900.00 if both counties flown together	
Access Geographic, LLC 507 E. Del Rio Drive Tampa, AZ 85282	Yes	Yes	\$ 39,756.00	\$ 40,435.00	\$ 38,745.00		\$68,756 if both counties pick Option A	\$66,842 if Tunica picks Option B
G-Squared, LLC 20 Ardmore Highway Fayetteville, TN 37334	Yes	No	\$ 73,000.00	\$ 70,650.00	\$ 38,700.00	Must fly together		
L. I. Smith & Associates, Inc. 302 North Caldwell Street Paris, TN 38242	Yes	Yes	\$165,501.00	\$ 172,317.00	\$ 65,440.00			
Rocky Mountain Aerial Surveys 229 Airport Road, H46 Longmont, CO 80503	Yes	Yes	\$ 49,445.00	\$ 47,853.00	\$ 21,681.00			
The Atlantic Group, LLC 2223 Drake Avenue SW, Suite 200 Huntsville, AL 35805	No	Yes	\$ 44,908.78	\$ 43,463.02	\$ 34,390.97			
Mapcon Mapping Consultants, Inc. 4545 South 2300 East Salt Lake City, UT 84117	Yes	Yes	\$ 56,761.00	\$ 53,531.00	\$ 50,687.00		\$90,542.00 for DeSoto only at 3"	\$91,449.00 for Tunica only at 3"
Sanborn 6701 Carmel Road, Suite 301 Charlotte, NC 28226	Yes	Yes	\$ 54,700.00	\$ 51,800.00	\$ 38,000.00			
Fugro EarthData, Inc. 7320 Executive Way Frederick, MD 21704	Yes	Yes	\$ 37,704.46	\$ 36,490.63	\$ 26,974.41			

RECOMMENDATION: Fugro EarthData, Inc.

First Alternate: Surdex

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.2

3. Board Attorney

a. Swinnea Road Construction MOU

Board Attorney Tony Nowak said the Board previously approved him to draft an MOU with Southaven for cost sharing for the engineering design phase on Swinnea Road and to review the contract with Neel Schaffer who will serve as the engineer.

Supervisor Mark Gardner said this project will improve traffic flow and Emergency Services response time.

Supervisor Lee Caldwell said it would also help with air quality in the County because vehicles will not be idling as much.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the MOU for cost sharing with Southaven for road construction on Swinnea Road and approve the agreement with Neel Schaffer for engineering and design services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.3.a

b. Economic Development Authority Agreement

Board Attorney Tony Nowak presented a revised draft of the Economic Development Authority legislative bill. The Board reviewed a preliminary draft two meetings ago. Mr. Nowak said Mr. Flanagan did not want an entity that would be in competition with his projects but would enhance specifically identified projects. Mr. Nowak reviewed the provisions of the draft legislation with the Board.

Supervisor Jessie Medlin said he knows we need a mechanism in place in certain situations. He asked about the ability to raise millage. Mr. Nowak said the draft legislation allows the county to impose a tax to fund the authority, but does not require a tax. Mr. Nowak discussed the manner by which a tax levy could be assessed. Only Board of Supervisors has authority to raise millage. Other methods of funding projects undertaken by the authority were discussed.

Supervisor Lee Caldwell asked if everything comes before the Board. Mr. Nowak said it is a stand-alone entity. However, without funding the authority would not be able to undertake much activity and the reality is the authority would have to come to the Board of Supervisors for funding.

The Board discussed examples of how this agreement may work.

Supervisor Caldwell asked if after forming a committee and we decide it is unnecessary, can it be dissolved. Mr. Nowak said it could be dissolved, but if bonds are in place, he does not know how easy it would be to dissolve it.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve the Economic Development Agreement as presented by the Board Attorney and as described in Exhibit G.3.b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.3.b

4. Office of Finance & Accounting: Inventory Dispositions - IT Dept. – Preliminary, previously approved and moving to updated form to modify reason for disposal

Inventory Clerk Char McCool presented a previously approved preliminary disposition for the IT Department. Ms. McCool wanted to move the items to the updated form to reflect the reason for the disposal as follows:

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
32604		HP DeskJet Printer	MY2931J2V5	EXCESSIVE OPERATION COST - NR	02	1H	IT DISPOSAL CLOSET				
32623		Clone PC	I03023359741	CAN NOT UPGRADE UNIT / NRC	03	9H	"				
33405		Dell P1500 Laser Printer	DQTQ621	UNIT IS WORN OUT / NR	03	3H	"				
33537		Dell Optiplex GX2700	7WH0G41	CAN NOT UPGRADE UNIT / NRC	04	9H	"				
34746		HP DC5000 PC	MXL524063Q	COST OF REPAIRS EXCEED VALUE / NRC	05	11H	"				
36689		Netgear 5 port switch	11E2583M032A8	OPERATION FAILURE / NRC	05	1H	"				
39272		HP Printer	TH79T5152B	REPLACED DUE TO WEAR / NRC	08	1H	"				
39273		HP Printer	TH79S51BC5	REPLACED DUE TO WEAR / NRC	08	1H	"				
39274		HP Printer	TH79T5501D	REPLACED DUE TO WEAR / NRC	08	1H	"				
39443		Howard Computer	1173003008	COST OF REPAIRS EXCEED VALUE / NRC	08	7H	"				
39649		Black ATX	SCOTT	UNABLE TO RUN NEW SOFTWARE / NR	09	9H	"				
39672		Custom Built PC	N/A	UNABLE TO RUN NEW SOFTWARE / NR	09	1K	"				
40188		LG300 Cell Phone	268435458415809022	DAMAGE - DROPPED / NR	09	1H	"				
41175		Samsung ML2851MD Printer	4F61BKFZ800719	COST OF REPAIRS EXCEED VALUE / NRC	10	3H	"				
41526		Motorola Quanico 845	268435459406682167	WATER DAMAGED / NR	11	3H	"				
39174		Sony 19" Monitor	9226887	UNITS REMOVED FROM DISPOSAL LISTING - NOW USED A SHERIFFS DEPT							
39175		Sony 19" Monitor	9226890	UNITS REMOVED FROM DISPOSAL LISTING - NOW USED A SHERIFFS DEPT							
39176		Sony 19" Monitor	9226882	UNITS REMOVED FROM DISPOSAL LISTING - NOW USED A SHERIFFS DEPT							
39178		Sony 19" Monitor	3502389	UNITS REMOVED FROM DISPOSAL LISTING - NOW USED A SHERIFFS DEPT							
39179		Sony 19" Monitor	9266795	UNITS REMOVED FROM DISPOSAL LISTING - NOW USED A SHERIFFS DEPT							

ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
37098		Acer PC	PSP30060086370433C2703	PROBLEMS WITH MACHINE - JUSTICE COURT UPGRADED - SURPLUS	06	6H	IT DISPOSAL CLOSET				
38084		Acer PC	PSP3706003716000DC2703	PROBLEMS WITH MACHINE - JUSTICE COURT UPGRADED - SURPLUS	07	5H	"				
38085		Acer PC	PSP3706003716000DC2703	PROBLEMS WITH MACHINE - JUSTICE COURT UPGRADED - SURPLUS	07	5H	"				
38086		Acer PC	PSP37060037160011F2703	PROBLEMS WITH MACHINE - JUSTICE COURT UPGRADED - SURPLUS	07	5H	"				
38106		Acer PC	PSP37060037210CE662703	PROBLEMS WITH MACHINE - JUSTICE COURT UPGRADED - SURPLUS	07	5H	"				
39147		Acer PC	PS008117488010006B0100	TO EXPENSIVE TO UPGRADE FOR TAX COLLECTORS OFFICE	08	6H	"				
39148		Acer PC	PS008117488010007B0100	TO EXPENSIVE TO UPGRADE FOR TAX COLLECTORS OFFICE	08	6H	"				
39149		Acer PC	PS00811748801000840100	TO EXPENSIVE TO UPGRADE FOR TAX COLLECTORS OFFICE	08	6H	"				
39150		Acer PC	PS00811748801000530100	TO EXPENSIVE TO UPGRADE FOR TAX COLLECTORS OFFICE	08	6H	"				
39151		Acer PC	PS008117488010007C0100	TO EXPENSIVE TO UPGRADE FOR TAX COLLECTORS OFFICE	08	6H	"				
ABOVE 10 ACER PC WILL BE SENT TO DC SCHOOLS INLIEU OF BEING DISPOSED. WAITING FOR LEGAL AGREEMENTS TO BE COMPLETED PER IT DEPT.											

Supervisor Lee Caldwell said she liked the new form.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve moving the items on the preliminary disposition to the new form as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4

H. NEW BUSINESS

1. 10:00 a.m. – Advertise County Resources: Senior Expo

Susan East with the Senior Expo appeared before the Board to talk about the upcoming event on May 3, 2013. Ms. East said she brought her daughter to meet the Board and to learn what she does in case she needs to fill in for Ms. East.

County Administrator Vanessa Lynchard said that Ms. East is a private citizen who created this event and makes sure it happens every year.

Ms. East thanked the Board and said she was grateful that several of the Board members attend the Senior Expo and that is wonderful.

Ms. East said they lost their artist who painted portraits of anyone at the expo and that is a loss for the event.

Ms. East said in 2012 they had 79 vendors and 800 plus attendees which is almost the same as the year before. She said the Marine Corps plays taps in the beginning and it is just awesome.

Ms. East said she asking for the Board’s financial support again this year. In the past they have contributed \$1,000 and hopes they will be able to do that this year. She said Channel 3 is so good to them and helps to keep cost down. They also receive help from Life Style Transitions and the Chambers help a lot too.

Supervisor Mark Gardner said he took his Mother and it was a great event. The County had a booth there.

Supervisor Lee Caldwell said the constituents really enjoy this and asked if it could be on the County web site. Ms. Lynchard said yes. Ms. East said that would be wonderful.

Supervisor Gardner said the County Veterans Officer was at a booth and helped several people too. Ms. East said that was so wonderful. It gives hope and help to people.

Supervisor Jessie Medlin asked if the buses have been scheduled for transportation to the event. Ms. Lynchard said the buses have been contacted by her and Director of Administrative Services, Pat McLeod.

After having determined that the request to advertise county resources for the North Mississippi Senior Expo met the guidelines of the policy adopted by the Board of Supervisors, Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to advertise DeSoto County Resources by contributing \$1,000.00 from Advertising County Resources to Lifestyle Transitions for the 8th annual North Mississippi Senior Expo being held on May 3, 2013, from 9:00 a.m. to 2:00 p.m. at the Southaven Arena; in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County and by bringing in participants from surrounding counties into DeSoto County. The Board of Supervisors noted advertising in the newspapers, the radio and other advertisements would advertise the resources and opportunities in DeSoto County according to the approved policy.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.1

2. Recreational District

a. Parks: Proposed DeSoto County Parks Improvements

Director of Greenways and Parks Larry Jarrett discussed improvement to DeSoto County parks. He said this is a continuation of what he proposed a couple of meetings ago. He said there are pictures at the parks and pictures that will show what they will look like upon completion. He presented the proposed improvements as follows:

I. Proposed DeSoto County Parks Improvements

The DeSoto County Recreation District Board of Commissioners is recommending improvements to all of the County Parks including landscaping, signage, wildlife habitat improvement, playground equipment and other amenities.

- The attached drawings outline the improvements to each of the County Parks including picnic tables, benches and playground equipment along with repairs to the ball field lights at Fairview Park.
- The improvements to Lake Cormorant Park were approved by the BOS in December but after talking with procurement, it was suggested that if this is approved, procurement could solicit bids for improvements in all of the parks at one time to save money.
- After checking with Tom Arnold, the Recreation District still has \$24,000 in "Professional services and other fees" so we can use that line item.
- Also, the Recreation District plans to use volunteers to install some of the park signage, construct bird houses and wildlife habitat improvements that are not listed.

II. Transportation Enhancement Grant Proposal - Johnson Creek Greenway extension

The DeSoto County Recreation District Board of Commissioners is also recommending that we re-apply for a Transportation Enhancement Grant from MDOT for the Johnson Creek Greenway Phase 2 project. The attached map outline the improvements which is an extension of the Johnson Creek Greenway project.

- This was previously approved by the DeSoto County BOS in August and submitted to MDOT. The project was not approved by MDOT during that round of funding.
- The Project begins at US 61 and runs along Johnson Creek to Blythe Rd, then to Lake Cormorant Park, then North along Highway 161 to Hernando DeSoto Park. Total estimated cost is \$448,000. We will need a 20% match (\$89, 600) if the grant is approved.
- We should be able to use the Easements from the property owners along Johnson Creek as in-kind funding along with engineering and design fees if the grant is awarded. We may have to come up with approximately \$30,000 in match funds based on the estimates of the easements/engineering. This could come out of parks funding in FY 2014 or 2015 when the project begins if awarded.

Mr. Jarrett said this will all be under one bid.

Supervisor Mark Gardner asked if the playground surface is soft. Mr. Jarrett said yes. He said the City of Southaven has this set up at their parks and it is really nice.

Supervisor Jessie Medlin asked who picks up the trash. Mr. Jarrett said county maintenance picks it up when they are mowing. In the non-mowing season they cannot pick it up but there is not that much during that time anyhow.

Mr. Jarrett said the volunteers have been very helpful too. They could use more volunteers especially with litter and emptying the trash cans.

Mr. Jarrett said the only other addition that is not park equipment is lighting and he did not know the cost.

Supervisor Gardner said he wants to make sure that everything that is being proposed is in the

budget.

Sheriff Bill Rasco said the road crew can also help with trash cans.

Supervisor Russell asked if the tables are set in the concrete. Mr. Jarrett said yes.

Mr. Jarrett said that bushes need to be cut around Hernando DeSoto Park along the river. The river cannot be seen because of the weeds. They cannot cut it because of the vegetation and he asked if the Sheriff could help with that and the Sheriff said yes.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the recommendations for park improvements as presented by Director of Parks and Greenways, Larry Jarrett as detailed in Exhibit H.2.a.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.2.a

b. Greenways: Transportation Enhancement Grant Proposal – Johnson Creek Greenway

Mr. Jarrett said the committee meets monthly. He said he wants to keep everyone involved especially the volunteers.

Mr. Jarrett said Grant Writer, Lexi Taylor, has a grant on the Agenda that was approved last year. It is known as the Transportation Alternative Program. The easements are in place and there is a \$30,000 grant attached to it which has to meet the Federal Highway Transportation standards. It is for engineers and pilings.

Supervisor Bill Russell asked if the County's match could be in-kind. Mr. Jarrett said some of it can be in-kind.

Supervisor Jessie Medlin asked what it needed for the bridges. Mr. Jarrett said they have to meet Federal Highway Transportation standards.

Supervisor Russell said that is a lot just to be able to walk over a bridge. He asked the Board Attorney if he could help the County get relief on this.

Mr. Nowak said he could look into it but Federal Highway establishes the grant requirements and they typically do not waive the requirements once written and set.

Supervisor Medlin asked how many bridges are involved. Mr. Jarrett said there are four bridges in all but we are just discussing two bridges on this Agenda. Supervisor Medlin said in some cases the grant is not worth taking because of costly specifications.

Supervisor Gardner asked about the discharge of firearms in the parks and if any signage had been placed in reference to the new ordinance Mr. Jarrett said yes, signs were up. Supervisor Gardner asked if any had been destroyed with firearms. Mr. Jarrett said some signs have already been shot.

Supervisor Russell asked the status of signage from Hwy 61 to Riverpark. County Administrator Vanessa Lynchard said she received a letter regarding placement. She responded to the letter and she has not heard back yet.

See Exhibit H.2.b

3. Office of Procurement: Bids Under Advisement

a. Amphibious Vehicle for EMA (Grant funding)

Procurement Clerk Karen McNeil this bid is for an amphibious vehicle for EMA and this is the only bid received that met the specifications. The bid is from Hydratek in the amount of \$96,676.96.

Supervisor Mark Gardner asked about the other bids. Ms. McNeil clarified that several bids were received, but only one met the specifications. She said this is a 100% grant funded vehicle and the Grant Writer said the grant is ready.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the bid for an amphibious vehicle in connection with bid number 12-260-001, for EMA and to fund with 100% grant funding as follows:

VENDOR	DESCRIPTION	BID AMOUNT	EXCEPTIONS TO SPECIFICATIONS	DELIVERY DATE	PIGGY BACK OPTION
Hydratek 240 Industrial Road Covington, TN 38019	Hydratrck D2488B-Planetary	\$ 96,676.96	None	within 90 days	Yes
RECOMMENDATION: Hydratek					
Several bidders received the bid package. Three of the vendors all represent Hydratek. One other vendor only deals with pontoons and could not provide any wheeled vehicle.					

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.3.a

b. Inmate Supplies

Procurement Clerk Sheila Morris said they received five bids for inmate supplies and made recommendations by category to get the best and lowest price. Ms. Morris said there was a 4% increase from 2012 to 2013.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the bid award for inmate supplies in connection with bid number 13-200-006, per the recommendation as follows:

#	ITEM	BOB BARKER	ICS	O. D. TARAGIN & BROS., LLC	PACIFIC CARE PRODUCTS	MPIC
		TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G
CATEGORY A: PERSONAL HYGIENE						
1	Toothpaste fluoride,	\$ 1,531.20	\$ 2,073.00	NO BID	\$ 2,073.60	NO BID
2	Toothbrush	\$ 531.30	\$ 712.08	NO BID	\$ 662.40	NO BID
3	Tampons	\$ 623.40	\$ 1,471.50	NO BID	\$ 675.00	NO BID
4	Sanitary Napkins	\$ 271.40	\$ 504.00	NO BID	\$ 316.80	NO BID
5	Razor	\$ 390.00	\$ 531.00	NO BID	\$ 550.00	NO BID
6	Soap, Antibacterial	\$ 2,217.00	\$ 2,484.00	NO BID	\$ 2,100.00	NO BID
7	Hand Cleaner, Antimicrobial hand gel	\$ 951.20	\$ 1,722.60	NO BID	\$ 783.00	NO BID
9	Clear Shampoo in clear bottle 2 oz.	\$ 1,540.00	\$ 1,373.00	NO BID	\$ 1,680.00	NO BID
10	Shampoo, Lice	\$ 2,208.70	\$ 2,252.25	NO BID	\$ 1,462.50	NO BID
12	Combs 5" pocket	\$ 662.55	\$ 725.76	NO BID	\$ 907.20	NO BID
13	Clippers/Fingernail	\$ 6.28	\$ 9.72	NO BID	\$ 7.20	NO BID
14	Clippers/Toenail	\$ 6.58	\$ 8.56	NO BID	\$ 9.60	NO BID
15	Deodorant/Roll on	\$ 1,953.00	\$ 2,013.32	NO BID	\$ 3,225.60	NO BID
	TOTAL	\$ 12,892.61	\$ 15,880.79	\$ -	\$ 14,452.90	\$ -
RECOMMENDATION: BOB BARKER						

		TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G
CATEGORY B: CLOTHING						
16	T-Shirts (White)	\$ 21.00	\$ 17.16	\$ 23.30	NO BID	NO BID
17	T-Shirts (White)	\$ 42.00	\$ 34.32	\$ 46.60	NO BID	NO BID
18	T-Shirts (White)	\$ 84.00	\$ 68.64	\$ 93.20	NO BID	NO BID
19	T-Shirts (White)	\$ 63.00	\$ 51.48	\$ 69.90	NO BID	NO BID
20	T-Shirts (White)	\$ 24.00	\$ 25.20	\$ 27.00	NO BID	NO BID
21	T-Shirts (White)	\$ 25.00	\$ 25.20	\$ 30.60	NO BID	NO BID
22	T-Shirts (Blue)	\$ 3.05	\$ 3.60	NO BID	NO BID	NO BID
23	T-Shirts (Blue)	\$ 152.50	\$ 180.00	NO BID	NO BID	NO BID
24	T-Shirts (Blue)	\$ 152.50	\$ 180.00	NO BID	NO BID	NO BID
25	T-Shirts (Blue)	\$ 152.50	\$ 18.00	NO BID	NO BID	NO BID
26	T-Shirts (Blue)	\$ 215.00	\$ 260.00	NO BID	NO BID	NO BID
27	T-Shirts (Blue)	\$ 107.50	\$ 180.00	NO BID	NO BID	NO BID
28	Boxers (White)	\$ 11.50	\$ 15.72	\$ 15.50	NO BID	NO BID
29	Boxers (White)	\$ 12.00	\$ 15.72	\$ 15.50	NO BID	NO BID
30	Boxers (White)	\$ 12.00	\$ 15.72	\$ 15.50	NO BID	NO BID
31	Boxers (White)	\$ 13.00	\$ 15.72	\$ 15.50	NO BID	NO BID
32	Boxers (White)	\$ 13.80	\$ 17.16	\$ 16.95	NO BID	NO BID
33	Boxers (White)	\$ 14.90	\$ 17.16	\$ 18.20	NO BID	NO BID
34	Boxers (White)	\$ 16.20	\$ 17.16	\$ 19.45	NO BID	NO BID
35	Panties, Cotton (White)	\$ 7.50	\$ 9.72	\$ 12.15	NO BID	NO BID
36	Panties, Cotton (White)	\$ 7.50	\$ 9.72	\$ 12.15	NO BID	NO BID
37	Panties, Cotton (White)	\$ 8.00	\$ 9.72	\$ 12.15	NO BID	NO BID
38	Panties, Cotton (White)	\$ 8.00	\$ 9.72	\$ 12.15	NO BID	NO BID
39	Panties, Cotton (White)	\$ 9.00	\$ 9.72	\$ 12.70	NO BID	NO BID

40	Panties, Cotton (White)	\$ 9.00	\$ 9.72	\$ 12.70	NO BID	NO BID	
41	Panties, Cotton (White)	\$ 10.00	\$ 13.08	\$ 13.25	NO BID	NO BID	
41	Panties, Cotton (White)	\$ 10.00	\$ 13.08	\$ 13.25	NO BID	NO BID	
43	Jumpsuit, Orange	\$ 11.00	\$ 17.25	\$ 13.25	NO BID	\$ 10.50	
44	Jumpsuit, Orange	\$ 11.00	\$ 17.25	\$ 13.25	NO BID	\$ 10.50	
45	Jumpsuit, Orange	\$ 11.00	\$ 17.25	\$ 13.25	NO BID	\$ 10.50	
46	Jumpsuit, Orange	\$ 12.00	\$ 17.25	\$ 13.25	NO BID	NO BID	
47	Jumpsuit, Orange	\$ 12.00	\$ 18.40	\$ 13.50	NO BID	NO BID	
48	Jumpsuit, Orange	\$ 12.00	\$ 19.70	\$ 14.65	NO BID	NO BID	
49	Jumpsuit, Orange	\$ 13.00	\$ 24.00	\$ 14.65	NO BID	NO BID	
50	Jumpsuit, Yellow	\$ 11.00	\$ 19.75	\$ 13.25	NO BID	NO BID	
51	Jumpsuit, Yellow	\$ 11.00	\$ 19.75	\$ 13.25	NO BID	NO BID	
52	Jumpsuit, Yellow	\$ 330.00	\$ 592.50	\$ 397.50	NO BID	NO BID	
53	Jumpsuit, Yellow	\$ 600.00	\$ 987.50	\$ 662.50	NO BID	NO BID	
54	Jumpsuit, Yellow	\$ 888.00	\$ 1,509.60	\$ 999.00	NO BID	NO BID	
55	Jumpsuit, Yellow	\$ 888.00	\$ 1,509.60	\$ 1,084.10	NO BID	NO BID	
56	Jumpsuit, Yellow	\$ 442.00	\$ 986.00	\$ 498.10	NO BID	NO BID	
57	Jumpsuit, Yellow	\$ 140.00	\$ 290.00	\$ 161.00	NO BID	NO BID	
58	Jumpsuit, Hot Pink	\$ 11.00	\$ 19.25	\$ 13.25	NO BID	NO BID	
59	Jumpsuit, Hot Pink	\$ 330.00	\$ 577.50	\$ 397.50	NO BID	NO BID	
60	Jumpsuit, Hot Pink	\$ 594.00	\$ 1,039.50	\$ 715.50	NO BID	NO BID	
61	Jumpsuit, Hot Pink	\$ 648.00	\$ 1,039.50	\$ 715.50	NO BID	NO BID	
62	Jumpsuit, Hot Pink	\$ 360.00	\$ 612.00	\$ 397.50	NO BID	NO BID	
63	Jumpsuit, Hot Pink	\$ 12.00	\$ 20.40	\$ 14.65	NO BID	NO BID	
64	Jumpsuit, Hot Pink	\$ 13.00	\$ 29.00	\$ 14.65	NO BID	NO BID	
65	Jumpsuit, Green	\$ 11.50	\$ 17.25	\$ 13.25	NO BID	NO BID	
66	Jumpsuit, Green	\$ 12.50	\$ 19.70	\$ 14.65	NO BID	NO BID	
67	Jumpsuit, Red	\$ 11.00	\$ 17.25	\$ 13.25	NO BID	NO BID	
68	Jumpsuit, Red	\$ 11.00	\$ 17.25	\$ 13.25	NO BID	NO BID	
69	Jumpsuit, Red	\$ 11.00	\$ 17.25	\$ 13.25	NO BID	NO BID	
70	Jumpsuit, Red	\$ 12.00	\$ 17.25	\$ 13.25	NO BID	NO BID	
71	Jumpsuit, Red	\$ 12.00	\$ 18.40	\$ 13.50	NO BID	NO BID	
72	Jumpsuit, Red	\$ 12.00	\$ 19.70	\$ 14.65	NO BID	NO BID	
73	Jumpsuit, Red	\$ 13.00	\$ 24.00	\$ 14.65	NO BID	NO BID	
74	Jumpsuit, Red	\$ 14.00	\$ 26.00	\$ 16.10	NO BID	NO BID	
75	Work Pant, Navy	\$ 1,781.00	\$ 2,842.75	NO BID	NO BID	NO BID	
	TOTAL	\$ 8,465.45	\$ 13,662.19	\$ 6,840.55	\$ -	\$ 31.50	
	Silk Screen	Price Included in Navy pants price	\$ 1.00	NO BID	NO BID	NO BID	
				7 NO BIDS		57 NO BIDS	
RECOMMENDATION BOB BARKER							
CATEGORY C: FOOTWEAR							
		TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	TOTAL BID PRICE BASED ON USAGE IN COLUMN G	
76	X-Strap Thongs	\$ 126.00	\$ 143.85	\$ 233.85	NO BID	NO BID	
77	X-Strap Thongs	\$ 378.00	\$ 431.56	\$ 701.55	NO BID	NO BID	
78	X-Strap Thongs	\$ 546.00	\$ 623.70	\$ 1,013.35	NO BID	NO BID	
79	X-Strap Thongs	\$ 546.00	\$ 623.70	\$ 1,013.35	NO BID	NO BID	
80	X-Strap Thongs	\$ 7.00	\$ 47.95	\$ 77.95	NO BID	NO BID	
81	Sock/Crew White	\$ 529.20	\$ 697.46	\$ 765.00	NO BID	NO BID	
	TOTAL	\$ 2,132.20	\$ 2,568.22	\$ 3,805.05	\$ -	\$ -	
RECOMMENDATION: BOB BARKER							
CATEGORY D: LINENS							
82	Towels	\$ 1,773.54	\$ 2,404.50	NO BID	NO BID	NO BID	
83	Wash Cloths	\$ 316.80	\$ 322.85	NO BID	NO BID	NO BID	
84	Blankets	\$ 8,800.00	\$ 5,128.00	NO BID	NO BID	NO BID	
	TOTAL	\$ 10,890.34	\$ 7,855.35	\$ -	\$ -	\$ -	
RECOMMENDATION: ICS							
CATEGORY E: BEDDING							
85	Mattress	\$ 17,457.00	\$ 15,513.00	NO BID	NO BID	NO BID	
	TOTAL	\$ 17,457.00	\$ 15,513.00	\$ -	\$ -	\$ -	
RECOMMENDATION: ICS							

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
Supervisor Mark Gardner, Second District
Supervisor Bill Russell, Third District
Supervisor Lee Caldwell, Fourth District
Supervisor Harvey Lee, Fifth District

YES
YES
YES
YES
ABSENT

See Exhibit H.3.b

4. Office of Finance & Accounting – Supplemental Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Jessie Medlin asked about Mr. Bill Baldwin. Mr. Baldwin had broken his leg. County Administrator Vanessa Lynchard said she spoke with County Coroner Jeffrey Pounders and no one knows his long term plan yet.

Supervisor Mark Gardner asked about the following claims:

Page 6 - Great American Leasing: Chief Financial Officer Tom Arnold said he thought it was for a copier.

Page 9 – M.A.G.I.C.: Mr. Arnold said it is Memphis Area Geographic Info Counter and is reimbursement for tuition for fall semester for Scott Trapolino in GIS. Ms. Lynchard said the reimbursement is paid in arrears.

Page 14 – Utilities – City of Hernando: Supervisor Gardner asked if that is for water only. Mr. Arnold said yes. Supervisor Gardner asked if it is for the new and old Jail. Director of Facilities Management said it is for the old Jail. Mr. Arnold said it is usually very high.

Page 18 – A to Z Locksmith: Mr. Arnold said that is for the Tax Collector locks at the Administration Building and the facility in Olive Branch.

Page 18 – Supervisor Gardner asked about the new gate. Mr. Martin said a new gate was installed at the bottom of the hill at the SID facility at the new Jail.

Page 55 – Mississippi Economic Council: Mr. Arnold said that is for Environmental Services Manager Ray Laughter to attend a breakfast to represent recycling which was held in Jackson. Ms. Lynchard said she asked Ray if it is for membership or for attendance and he said attendance.

Page 64 – Mileage reimbursement for Administrative Office of the Courts: Mr. Arnold said they travel all over a certain region. Ms. Lynchard said they are reimbursed for whichever courthouse is closer.

Mr. Arnold said sometimes the judges assign them and it varies month to month. Supervisor Gardner asked the process of the paperwork. Mr. Arnold said the judge signs off on the sheet and then Mr. Arnold verifies the numbers and processes. It can vary day to day.

Page 70 – Southaven Kawasaki: Mr. Arnold said that is for a 4x4 ATV through a Homestead Security grant for \$6,700. This is for Search and Rescue. Supervisor Gardner asked if bids were solicited on it. Ms. Lynchard said bids were not necessary but they did get competitive quotes.

Page 82 – Supervisor Gardner asked how things were going with the new Beaver Program and Mr. Joseph Gee. Road Manager Andy Swims said Mr. Gee is looking at different roads and trapping beavers but he does not know the exact number. Mr. Gee is working out very well.

Pages 86 – 88 – Expenditures on Jail Project: Supervisor Gardner asked the status of completing the new Jail project. He asked if it is all under one budget. Mr. Martin said most kitchen supplies have been received. There is one more check to the Flintco, the contractor and we are still coming in under budget.

Supervisor Gardner asked Sheriff Rasco if he knew of any other expenditures. Sheriff Rasco said no.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.4

5. Grants Administration – Approval to Apply for Grants

County Administrator Vanessa Lynchard commended Lexi Taylor on her motivation to find grants for the County. Ms. Lynchard said even if there has never been a grant, if something is mentioned, Lexi actively seeks a grant, she thinks outside the box, has a great work ethic and if she understands the need, she is going after a grant.

Ms. Taylor thanked Ms. Lynchard.

Ms. Taylor said she is requesting to apply for grants as listed below.

a. Hazardous Mitigation Grant for EMS – MEMA

Mr. Taylor said that Tim Curtis has already presented this grant to the Board. The grant is for the following items:

- 4 sirens - \$100,000 5% matching funds
- 4 generators - \$100,000 5% matching funds
- 2 safe rooms - \$200,000 24% matching funds

Supervisor Jessie Medlin asked the location of the Safe Rooms. Ms. Lynchard said one is in Eudora and the other is Nesbit.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to apply for the Hazardous Mitigation Grant for EMS – MEMA as described.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.a

b. Courthouse Wheelchair Ramp – Entergy
c. Courthouse Wheelchair Ramp – Home Depot

Ms. Taylor said the Historical Preservation has to be involved in these grants. She said other grant writers gave her tips on how to approach the applications.

Ms. Lynchard said there is a ramp at the Courthouse but is difficult to use. She said Facilities Director Tony Martin has been working on a better plan.

Supervisor Jessie Medlin asked Ms. Taylor if she is applying for both grants and hopes to get one grant. Ms. Taylor said that is correct.

The Board discussed the location of the ramps and the handicap parking.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to apply for the following grants for a wheelchair ramp:

Wheelchair Ramp Grant (Entergy) \$7,000 for 1 year with no match

Wheelchair Grant (Home Depot) \$5,000 for 1 year with no match

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.b.c

d. Transportation Alternative (TAP) formerly Transportation Enhancement Greenways – MDOT

Ms. Taylor said we just need to reapply for this grant. It was applied for last August.

Supervisor Jessie Medlin asked if we were turned down the last time and that is why we reapplying. Ms. Taylor said yes.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to reapply for the Transportation Alternative (TAP) formerly Transportation Enhancement Greenways Grant (MDOT) for the Johnson Creek Greenway project that was previously approved by the Board in the amount of \$448,000 with a 20% match of \$89,600.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

The County Administrator said that the Director of Greenways and Parks said they have the matching funds and/or in kind match contributions for this project.

See Exhibit H.5.d

e. Recycling Informational Brochures for Environmental Services – Kresge Foundation

Ms. Taylor said she has been working with Environmental Services Manager Ray Laughter to find a grant for recycling informational brochures. She said Kresge is for green environmental projects usually the amounts are not large and the most is \$15,000. Ms. Taylor said the amount requested is \$7,250 for one year and there is no match.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve applying for the Recycling Informational Brochures with the Kresge Foundation for one year with no match.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.e

6. Contracts Administration: EK Automation

County Administrator Vanessa Lynchard said when the budget was approved for the Siemens Project for the chiller plant there was a requirement for the County to obtain two quotes for the maintenance contract for the chiller plant. She said it is part of the County’s obligation and she does not want to lose the guarantee by not getting quotes.

Ms. Lynchard recommended tabling this item.

I. PLANNING COMMISSION AGENDA

DeSoto County Board of Supervisors
Planning Agenda
January 22, 2013
11:00 a.m.

PUBLIC HEARING

Supervisor Caldwell made a Motion to open a Public Hearing for the rezoning application identified as Cole Crossing Farms Rezoning (722). Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>ABSENT</u>

Rezoning Amendment

Cole Crossing Farms Rezoning (722) - Application is for approval of Rezoning of property from Neighborhood Commercial (C-1) to Agricultural (A), identified as 12770 Starlanding Road, Parcel #2-10-6-13-00-0-00001-00. Subject property is located on the north side of Starlanding Road and west side of Blythe Road in Section 13, Township 2, Range 10 and is zoned Neighborhood Commercial (C-1). (District 3)

Mr. Ted Garrod presented the application for Cole Crossing Farms Rezoning for approval of Rezoning of property from Neighborhood Commercial (C-1) to Agricultural (A), identified as 12770 Starlanding Road. He then stated the burden of proof is on the applicant to prove that there has been a substantial change in the character of the neighborhood that would support the rezoning of the property along with a public need to rezone, or that a mistake was made in a previous rezoning of the property. He introduced Mr. Dale Cole as being present to represent the application.

Mr. Dale Cole came forward and stated he felt based on the research he has been able to do on the property the subject property has always been used for agricultural purposes. He then stated it is his intent to continue to use the property for agricultural purposes and is planning to build a farm office. The maps reflecting the surrounding property is all zoned Agricultural.

Supervisor Medlin stated it appears when the DeSoto County Comp Plan was developed it showed many intersections commercial. Supervisor Gardner asked if the thought was that the area near the intersection would be a prime spot for a convenience store and that this property was misidentified as commercial due to its proximity to the intersection. Mr. Garrod stated that use would be consistent with the Small Community Land Use Policy.

Supervisor Gardner asked if there was anyone to speak for or against this application. There was no one present.

Supervisor Russell made a Motion to approve Cole Crossing Farms Rezoning (722) application based on a mistake being made in the prior zoning. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>ABSENT</u>

Supervisor Medlin made a Motion to close a Public Hearing for the rezoning application identified as Cole Crossing Farms Rezoning (722). Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>ABSENT</u>

NEW BUSINESS

Minor Lots

Harris and Vaiden Estates Minor Lot (6863) – Application is for final subdivision approval of one (1) lot of 2.0 acres, Parcel #3-07-6-14-00-0-00021-00. Subject property is located on the east side of Johnston Road and south of Chamberlin Road in Section 14, Township 3, Range 7 and is zoned Agricultural (A). (District 5)

Mr. Garrod presented the application for Harris and Vaiden Estates Minor Lot (6863) for final subdivision approval of one (1) lot of 2.0 acres. He noted that the Planning Commission voted unanimously to recommend approval of this application.

Supervisor Medlin asked if there was anyone to speak for or against this item. No one was present.

Supervisor Russell made a Motion to approve the Harris and Vaiden Estates Minor Lot (6863) subject to required right-of-way dedication, if any, and Health Department approval. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>ABSENT</u>

Final Subdivision

Castle Rock Creek, Phase 3 (6862) – Application is for final subdivision approval and Phasing Revision of Castle Rock Creek, Phase 3 including 1 lot on 3.42 acres, Parcel #3-06-8-33-00-0-00008-01. Subject property is located on the north side of County Line Road and west of Highway 305 in Section 33, Township 3, Range 6 and is zoned Agricultural (A). (District 5)

Mr. Garrod presented the application for Castle Rock Creek, Phase 3 (6862) final subdivision approval and Phasing Revision of Castle Rock Creek, Phase 3 including 1 lot on 3.42 acres. He noted that the Planning Commission voted unanimously to recommend approval of this application.

Supervisor Medlin asked if there was anyone to speak for or against this item. No one was present.

Supervisor Medlin made a Motion to approve the for Castle Rock Creek, Phase 3 (6862) final subdivision approval and Phasing Revision of Castle Rock Creek, Phase 3 subject to required right-of-way dedication, if any, and Health Department approval. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>ABSENT</u>

Other Items:

1. Overview function of the MPO

Mr. Ted Garrod and Mr. Tom Haysley gave an overview of the Function of the Memphis MPO and the purpose of the MPO. No action was taken.

During the Planning Commission Agenda Session, Supervisor Bill Russell commented that the Rotunda and lobby of the Administration Building was very cold.

County Administrator Vanessa Lynchard said that Director of Facilities Management Tony Martin is working on that now. Mr. Martin said the thermostats are competing with each other in the Board room. One is turned down and one is turned up so both heat and air conditionings are running at the same time.

Mr. Martin said because the Rotunda is three stories, the heat will rise and with people coming in the building the cold air will come in. The solution for that is to have an area outside the doors to contain the outside elements.

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

L. OTHER ITEMS

Ms. Lynchard reminded the Board of the COG meeting on Friday.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve travel expenses for any Board member and the County Administrator to attend a one day Legislative meeting for the Planning and Development District on January 29th; To approve travel to the Economic Development Day including one overnight stay on February 6th and 7th for the Board of Supervisors, County Administrator, Road Manager, Board Attorney and other employees as involved with the PDD and the Economic Development Day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

Supervisor Lee Caldwell made the motion to adjourn the Board meeting until February 4, 2013 at 9:00 a.m. The motion was seconded by Supervisor Jessie Medlin.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District
Supervisor Bill Russell, Third District
Supervisor Lee Caldwell, Fourth District
Supervisor Harvey Lee, Fifth District

YES
YES
YES
ABSENT

THIS the 22nd day of January, 2013, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Mark Gardner, President
DeSoto County Board of Supervisors