

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**DISTRICT THREE BILL RUSSELL, PRESIDING**

**January 5, 2015**

**A. CALL TO ORDER**

The January 5, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

**B. INVOCATION**

Constable Bobby Holloway presented the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF DECEMBER MINUTES**

The Board of Supervisors considered the minutes for December as presented.

The official minutes of the Board of Supervisors were read for the month of December 2014.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to accept the minutes of the Board of Supervisors for December, 2014, as presented this date with changes previously submitted. Those changes include clarifications stated by the Environmental Services Manager on December 15<sup>th</sup> regarding Exhibit F.2.f from; The DeSoto Group- Starlanding Rubbish Pit confirming the citizens of DeSoto County are allowed one hundred cubic yards of rubbish per month. The other correction was to item G.6 Swinnea Rd. The discussion needed to be changed showing that the City of Southaven relied on the design consulting engineer instead of County Engineer.

The motion included approving all minutes as presented with those changes pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit D

**E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS**

Supervisor Lee Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

County Administrator Vanessa Lynchard requested adding the following items:

**1. Contract – Workers Compensation Insurance- MS Municipal Workers Compensation**

County Administrator Vanessa Lynchard presented the Resolution to join the Mississippi Municipal Workers’ Compensation Group agreement.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Resolution to join the Mississippi Municipal Workers’ Compensation Group and have Board President to sign documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.1

**2. Local and Private Legislation**

**a. Employ One or More Prosecuting Attorneys**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Resolution requesting local and private legislation to authorize the Board of Supervisors of DeSoto County to employ one or more additional part-time County prosecuting attorneys; to prescribe the compensation for such attorneys; and for relates purposes as detailed in Exhibit E.2.a and Board President to sign required document.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.2.a

**b. Donation or Sale of Real Property to City of Olive Branch**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Resolution requesting local and private legislation to authorize the donation, or sale for nominal sum, real property to the City of Olive Branch, Mississippi as detailed in Exhibit E.2.b and Board President to sign required document.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.2.b

### 3. Organization of the Board of Supervisors Meeting Agenda

County Administrator Vanessa Lynchard asked the Board if they wanted to change any of the timelines and deadlines currently in place in the Administration department as it relates to Board Agenda and additions.

The Board told Ms. Lynchard to leave all deadlines in place. The Board agreed they are pleased with the current process.

### 4. Bids under Advisement – Vehicles at Road Department

The following bid was presented by Procurement Clerk Sheila Morris and recommended for consideration by the Board of Supervisors.

The Bid Tab –Bid File #15-156-019 for Various Vehicles for Dept. of Road Management is:

	Name of Bidder	Make/Model of Unit	Delivery Date	Bid Price	Complies with all Specifications
1	Country Ford P. O. Box 304 Southaven, MS 38671	2015 Ford F250 Extended Cab 4x4	March 2015	\$26,498 each x 2 = \$52,996.00	Yes
2	Homer Skelton Ford 6950 Hanna Cove Olive Branch, MS 38654	2015 Ford F250 4x4	120 days	\$27,209.92 each x 2 = \$54,419.84	No, Axle: Electronic Locking Diff. 10,000 GVWR, Center Console Arm Rest, Fold Down, Vinyl Floor Covering
3	Harreld Chevrolet Company 3096 S. Liberty Street Canton, MS 39046	2015 Chevrolet Silverado, 2500 HD 4x4	30 days	\$30,903 each x 2 = \$61,806.00	Yes
4	Allstar Chevrolet 7240 Craft Goodman Road Olive Branch, MS 38654	2015 DBL Cab 2500 SWB 4x4	Feb. 27, 2015	\$29,793 each x 2 = \$59,586.00	Yes
<b>RECOMMENDATION: Reject all bids and purchase two vehicles from state contract for \$24,978.00</b>					

	Name of Bidder	Make/Model of Unit	Delivery Date	Bid Price	Complies with all Specifications
1	Country Ford P. O. Box 304 Southaven, MS 38671	2015 Ford F250 Long Wheel Base Extended Cab 4x4	March 2015	\$26,686.00	Yes
2	Homer Skelton Ford 6950 Hanna Cove Olive Branch, MS 38654	2015 Ford F250 Long Wheel Base Extended Cab 4x4	120 days	\$27,196.92	No, Axle: Electronic Locking 10,000 GVWR, Center Console Arm Rest: Fold Down, Vinyl Floor Cover
3	Harreld Chevrolet Company 3096 S. Liberty Street Canton, MS 39046	2015 Chevrolet Silverado LWB 2500 HD 4x4	30 days	\$30,500.00	Yes
4	Allstar Chevrolet 7240 Craft Goodman Road Olive Branch, MS 38654	2015 DBL Cab 2500 4x4 LWIB	Feb. 27, 2015	\$29,977.00	Yes
<b>RECOMMENDATION: Reject all bids and purchase one vehicle off of state contract for \$25,166.00</b>					

	Name of Bidder	Make/Model of Unit	Delivery Date	Bid Price	Complies with all Specifications
1	Country Ford P. O. Box 304 Southaven, MS 38671	2015 Ford Explorer Base 4x4	March 2015	\$27,088.00	No
2	Homer Skelton Ford 6950 Hanna Cove Olive Branch, MS 38654	2015 Ford Explorer 4x4	120 days	\$27,516.96	No
3	Harreld Chevrolet Company 3096 S. Liberty Street Canton, MS 39046	No Bid			No
4	Allstar Chevrolet 7240 Craft Goodman Road Olive Branch, MS 38654	2015 Chevrolet Traverse AWD	Feb. 27, 2015	\$27,450.00	No
<b>RECOMMENDATION: Reject all bids and purchase one vehicle from state contract for \$26,217.00</b>					

	Name of Bidder	Make/Model of Unit	Delivery Date	Bid Price	Complies with all Specifications
1	Country Ford P. O. Box 304 Southaven, MS 38671	2015 Expedition XL 4x4	March 2015	\$31,699.00	Yes
2	Homer Skelton Ford 6950 Hanna Cove Olive Branch, MS 38654	2015 Ford Expedition 4x4	120 days	<b>\$29,973.00</b>	Yes
3	Harreld Chevrolet Company 3096 S. Liberty Street Canton, MS 39046	2015 Chevrolet Tahoe LS 4x4	30 days	\$37,800.00	Yes
4	Allstar Chevrolet 7240 Craft Goodman Road Olive Branch, MS 38654	2015 Chevrolet Tahoe 4x4	Feb. 27, 2015	\$37,918.00	Yes
<b>RECOMMENDATION: Homer Skelton Ford- purchase one</b>					

	Name of Bidder	Make/Model of Unit	Delivery Date	Bid Price	Complies with all Specifications
1	Country Ford P. O. Box 304 Southaven, MS 38671	2015 Ford F450 4x4 with 11' Knapheide Gooseneck Flat Bed	March 2015	\$42,994.00	No
2	Homer Skelton 6950 Hanna Cove Olive Branch, MS 38654	2015 Ford F450 4x4	120 days	\$42,828.00	No
3	Harreld Chevrolet Company 3096 S. Liberty Street Canton, MS 39046	No Bid			No Bid
4	Allstar Chevrolet 7240 Craft Goodman Road Olive Branch, MS 38654	No Bid			No Bid

**RECOMMENDATION: Reject all bids due to towing capacity not meeting specs. Suspension: F450 cab chassis has 21,000 towing capacity to 30,000 pound gross combined weight rating (GCWR) Road Department is reviewing specifications and may re-bid at a later date.**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve Bid File#15-156-019 for various vehicles for Dept. of Road Management as listed on the

bid tab and as fully described in Exhibit E.4.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit E.4**

#### **5. Possible executive session discussion under Personnel – EMS and GIS**

This item was later determined to qualify for executive session.

#### **6. Supervisor Mark Gardner requested adding Swinnea Road Project for Discussion**

Supervisor Mark Gardner said he would like to give the City of Southaven officials an update regarding Swinnea Road. Supervisor Gardner said he would like for this Board to move forward with the project and not stall out.

Supervisor Gardner said he met with County Road Manager Andy Swims and County Assistant Engineer Scott Young and they discussed different options to scale back and get within the original estimate of \$2.4 million.

Supervisor Michael Lee asked about the difference in cost now and the original \$2.4 million estimates.

Mr. Young said he was waiting to get this from the City of Southaven. He said there is a little confusion regarding half, construction costs versus what is actually needed.

Supervisor Gardner asked Mr. Young if realignment of Nail Road was in the original design. Mr. Young said it was not in the original plan and it was an item the City of Southaven added.

Supervisor Jessie Medlin said he met with engineers to look at the original plans after driving up and down Swinnea Road. He said he noticed power lines on one side of the road. Supervisor Medlin said he was all for improvements to roads but he never heard about the realigning of Nail Road.

The Board agreed the proposed project to extend Swinnea Road to connect Church Road and Nail Road would ease traffic congestion on Church and Goodman Road is much needed but the cost to the County needs to stay in line with \$1.2 million.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to create a committee consisting of the following members: Lee Caldwell, Mark Gardner, Scott Young, and Andy Swims who will meet with the City of Southaven to study the estimates concerning the Swinnea Road extension.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

#### **7. Sheriff Bill Rasco requested a possible executive session discussion under litigation.**

This item was later determined to qualify for executive session.

**8. Director of Planning Tom Haysley requested adding a possible executive session discussion under litigation.**

This item was later determined to qualify for executive session.

**9. Track Hoe Repair**

Road Department Manager Andy Swims said that there are two track hoes that needed repair at the Road Department. One track hoe would need a replacement engine and the work would be done on site. Mr. Swims said the track hoe is only five years old with 1400 hours and is no longer under warranty. Mr. Swims had two quotes to do the repair – one from Hug & Hall and one from Scott Equipment but it was decided that the quotes were not comparable due to Scott Equipment furnishing loaner equipment while the track hoe was being repaired.

Supervisor Jessie Medlin motioned to approve up to \$28,000 and to request new quotes for the repair of the equipment and replacement equipment. Supervisor Lee Caldwell seconded the motion. Both motions were withdrawn and Mr. Swims said he would get comparable quotes from both vendors.

Later in the day, Mr. Swims presented two comparable quotes for the repair of the equipment and for the use of replacement equipment.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept the low quote from Scott Equipment Company, LLC as detailed in exhibit E.9. Supervisor Jessie Medlin seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit E.9**

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Agenda with the additions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**F. CITIZENS REMARKS & PRESENTATION**

Supervisor Lee Caldwell asked if there was anyone present in the audience who wished to address the Board regarding an item not on the Agenda.

No one came forward.

**G. ORGANIZATION OF THE 2014 BOARD OF SUPERVISORS**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to appoint Supervisor Bill Russell to serve as Board President and to appoint Supervisor Jessie Medlin to serve as Vice President for the 2015 term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell said she had enjoyed her Presidency and thanked the Board for allowing her to serve as President she has enjoyed her presidency.

Supervisor Jessie Medlin thanked Supervisor Caldwell and said he appreciated all her hard work and dedication. He said she kept him the most informed of any previous President and her professionalism is remarkable.

#### **H. CONSENT AGENDA**

The Board of Supervisors considered the following items on the meeting's Consent Agenda.

Supervisor Jessie Medlin asked County Road Manager Andy Swims about purchase of equipment. Mr. Swims said the bid is to advertise for one Knuckle boom truck, one Excavator and two Midmount tractor mower.

Supervisor Mark Gardner asked Board Attorney Tony Nowak if he has looked at the Ambulance bids as detailed in Exhibit H.4.b.

Supervisor Gardner said depending on the bid we may not be able to purchase three ambulances and companies may submit their bid based on County purchasing three ambulances.

Mr. Nowak said the best option is to pull the bid as detailed in exhibit H.4.b from consent.

Supervisor Medlin said in the future he would rather see equipment purchases on the regular agenda and not consent.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and items described in the Consent Agenda as follows excluding Exhibit H.4.b:

**1. Department of Human Resources: Monthly Health Claims Report**

The following is a recap of all insurance claims funded for the month of December and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
<b>Date</b>			
12/1/14	12/1/14	\$85,925.63	Administration Fees
12/1/14	12/2/14	\$60,315.92	Medical
12/1/14	12/2/14	\$4,420.25	Dental
12/1/14	12/2/14	\$11,813.36	Pharmacy
12/8/14	12/8/14	\$40,056.44	Medical
12/8/14	12/8/14	\$6,398.20	Dental
12/8/14	12/8/14	\$19,716.41	Pharmacy
12/15/14	12/16/14	\$30,241.15	Medical
12/15/14	12/16/14	\$6,058.35	Dental
12/15/14	12/16/14	\$18,420.38	Pharmacy
12/22/14	12/22/14	\$5,237.33	Medical
12/22/14	12/22/14	\$8,363.75	Dental
12/22/14	12/22/14	\$18,007.56	Pharmacy
12/29/14	12/30/14	\$39,664.38	Medical
12/29/14	12/30/14	\$3,403.95	Dental
12/29/14	12/30/14	\$17,194.19	Pharmacy
	<b>TOTAL</b>	<b>\$375,237.25</b>	

**2. Publication of Board Proceedings**

**3. Office of Finance & Accounting**

**a. Budget Amendments**

**b. Transfer of Sheriff Seized Funds**

Case #	Defendant	Date Seized	Receipt #	Amount	Date of Forfeiture
2014-57324	Kevin Scott	12/4/14	29952	\$49,263.00	12/15/14
			TOTAL	\$49,263.00	

Transfer from Sheriff-Seized Fund (123-000-139) \$49,263.00

Transfer to Sheriff-Forfeiture Fund (120-000-238) \$49,263.00

**c. Quarterly Budget Allocations**

**QUARTERLY BUDGET ALLOCATIONS**  
For Quarter Ending March 31, 2015

**TAX ASSESSOR:**

Department 103.....\$330,909.00

**TAX COLLECTOR:**

Department 104.....\$334,577.75

**SHERIFF:**

Department 200 (Sheriff Administration).....\$ 256,535.50

Department 201 (Aviation).....\$ 84,640.00

Department 202 (Patrol/Law Enforcement).....\$ 2,785,696.25  
 Department 214 (Highway Safety Grant).....\$ 45,706.00  
 Department 215 (Occupant Protection Grant) ..\$ 7,375.00  
 Department 218 (Impaired Driving Grant).....\$ 12,500.00  
 Department 219 (SCAAP Funds).....\$ 6,140.25  
 Department 220 (Custody of Prisoners).....\$ 1,171,845.25  
 Department 222 (Prisoners' Medical Expense) \$ 313,087.75  
 Department 223 (Juvenile Detention).....\$ 277,809.25  
 Department 225(Search Unit).....\$ 6,125.00  
**TOTAL..... \$4,967,460.25**

**d. Inventory Dispositions – Final**

**1) Facility Management**

DEPT	FACILITY MANAGEMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT #:	151
NAME:				NR = NON REPAIRABLE	H = HUNDREDS					
				DAS = DECLARE AS SURPLUS		D = DOLLARS				
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40014	SINGLE AXLE 14' TRAILER	N/A	LISTED UNSAFE TO USE / NON-REPAIRABLE DUE TO COST	09	5H	FAC MGT OLD BUILDING	12/01/14	SHAWN HOUSTON	SCRAP YARD	

**2) Sheriff Dept – Patrol – Final #1**

DEPT	SHERIFF DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT #:	200
NAME:				NR = NON REPAIRABLE	H = HUNDREDS					
				D = DOLLARS						
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42623	FORD 2003 EXPEDITION	1FMPU15L63LB79073	DECLARE AS SURPLUS / AUCTION	12	7k	SO CENTRAL MTNC	08/18/14	AMY HENLEY	GOVDEALS .COM	
		HIGH MILEAGE: 232000	PULLED FROM SERVICE 03/06/14							
40798	FORD 2008 CVC	2FAHP71V08X158567	DECLARE AS SURPLUS / AUCTION	10	14K	SO CENTRAL MTNC	08/18/14	AMY HENLEY	GOVDEALS .COM	
		HIGH MILEAGE: 167866	PULLED FROM SERVICE 07/17/14							

**3) Sheriff Dept – Patrol – Final #2**

DEPT NAME	SHERIFF DEPARTMENT									DEPT #:	200
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
38420	FORD 2005 CV	2FAHP71W45X161623	DECLARE AS SURPLUS / AUCTION	08	12K	SO CENTRAL MAINTENANCE	05/05/14	AMY HENLEY	GOVDEALS .COM		
		HIGH MILEAGE: 146702	UNIT REMOVED FROM SVC 01/30/14								
39831	FORD 2007 CV	2FAHP71W27X128171	DECLARE AS SURPLUS / AUCTION	07	13K	SO CENTRAL MAINTENANCE	"	"	"		
		HIGH MILEAGE: 167395	UNIT REMOVED FROM SVC 01/30/14								
33185	GMC 2004 ENVOY	1GKDS13SX42256756	DECLARE AS SURPLUS / AUCTION	04	27K	SO CENTRAL MAINTENANCE	"	"	"		
		HIGH MILEAGE: 150234 BAD MOTOR	UNIT REMOVED FROM SVC 04/28/14								

**4) Sheriff Dept – SID – Final #3**

DEPT NAME: Sheriff's Dept - Special Investigations Division										DEPT #:	227
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43764		Hitachi Flat Screen TV	V8B030821	Seized Item--Auction	13	1,300	SID Office	10/06/14	AMY HENLEY	GOVDEALS.COM	
43765		Sharp Aquos Flat Screen TV	906899531	Seized Item--Auction	13	400	SID Office	"	"	"	
43766		Vizio Flat Screen TV	LQKECAK2800889	Seized Item--Auction	13	530	SID Office	"	"	"	
43767		Samsung Flat Screen TV	AUMK3CQ5A00016K	Seized Item--Auction	13	500	SID Office	"	"	"	
44005		2000 Ford Ranger	1FTYR10V06YTA47477	Seized Item--Auction	14	1,185	SID Office	"	"	"	
44006		1995 Buick Lasaber	1G4HP52L6SH546126	Seized Item--Auction	14	872	SID Office	"	"	"	
44007		2004 Buick Rendezous	3G5DB03E84S557814	Seized Item--Auction	14	2,100	SID Office	"	"	"	
44029		2002 Chevy Avalanche	3FNEC13T32G175745	Seized Item--Auction	14	2,854	SID Office	"	"	"	
44030		2003 Ford Taurus	1FAPP55253A227413	Seized Item--Auction	14	992	SID Office	"	"	"	
44032		2007 GMC Envoy	1GKDS13S572224169	Seized Item--Auction	14	2,854	SID Office	"	"	"	
44050		2002 Hyundai XG350L	KMHFU45E62A211612	Seized Item--Auction	14	2,477	SID Office	"	"	"	

**4. Office of Procurement: Request to Accept & Approve Bid Specifications & Solicit Bids**

**a. Road Dept.: Purchase of One or More Knuckle Boom Truck, Mini Excavator, and Mid-Mount Boom Tractor Mower**

**b. EMS Dept.: Purchase of Three or More Emergency Medical Vehicle**

**5. Appointment of Requisition and Receiving Clerks**

Please note the following changes all budget lines Planning (department 001-107)

Remove as Requisition Signer: Ted Garrod

Please note the following changes all budget lines for GIS (department 001-109)

Remove as Requisition Signer: Matt Hanks

Add as Requisition Signer: Scott Trapolino

Please note the following changes all budget lines for Justice Court (department 001-166)

Remove as Receiving Clerk: Sylva Webster

Add as Receiving Clerk: Carla Johnson

**6. Establish as Part of the Formal Record and Enter into the Board’s Minutes**

**a. E911 Communications System Agreement with Motorola Solutions, Inc.**

**b. E911 Tower Use Agreement**

**c. E911 - MOU – Mississippi Interoperability Channel Plan**

**d. E911 –MOU between The Mississippi Wireless Communication Commission and DeSoto County Emergency Communication District**

**e. USDA Agreement for Spring Valley Drive and College Road**

**f. Parking Provisions of DeSoto County Zoning Ordinance**

**7. Tax Assessor – Corrections for the 2014 Land Roll – See Exhibit H.7**

**8. Tax Collector – Void Tax Sale Request (1)**

**9. Road Department**

**a. Road Report**

**b. Work Schedule**

**c. Road Bond Report**

**d. Employee Retirement/Resignation (3)**

**10. Administrative Services – Contracts: Auto Renewal**

**a. Williams Scotsman Aviation Unit Rental**

**b. Horn Lake Creek Basin Interceptor Sewer**

**11. Chancery Clerk Allowance (2) \$1,650.00 \$1,550.50**

**12. TAP**

**a. MOU with MDOT**

**b. Supplemental Agreement with Waggoner Engineering**

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to have office of Procurement change the bid specifications as detailed in Exhibit H.4.b from the purchase of three to the purchase of two or more emergency medical vehicles.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H**

**I. OLD BUSINESS**

**1. Nolehole Creek Project**

Board Attorney Tony Nowak said the Interlocal Agreement for cost sharing with DRCUA and the City of Olive Branch stated each party would pay one-third of the costs associated to correct the erosion problems at Nolehole Creek in order to shore up the ditch. Mr. Nowak said the estimated proposals are higher than anticipated. After meeting with DRCUA and the City of Olive Branch they each said they want to cap their contribution to \$40,000.

County Assistant Engineer Scott Young said the numbers are not firm but rough estimates show the project could cost around \$150,000.

Supervisor Jessie Medlin asked about the amount of the grant from NRCS.

Mr. Young said the county would receive \$43,550 from NRCS but it will require a 25% match from the County.

Supervisor Medlin asked about easements. Mr. Young said in the past, projects with Natural Resource Conservation Services the County didn't have to pay for easements.

Supervisor Mark Gardner asked Mr. Young about the work previously done on this project.

Mr. Young said only some surveying work has been done. He said he wanted to get the Board of Supervisors approval prior to moving forward with work.

The Board discussed the amount of the NRCS grant and agreed there should be enough money to cover the project with the NRCS grant of \$43,550 and each party contributing \$40,000.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to amend the Interlocal Agreement so as to cap the County's commitment to \$40,000, which includes the required match of 25% of the NRCS Grants, to match the commitments of the City and DCRUA,

The motion also includes County Assistant Engineer Scott Young to come back before the Board for approval if the work goes beyond \$150,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**No Exhibit**

## **2. ITT Lease Agreement**

County Board Attorney Tony Nowak presented the document to the Board of Supervisors to convey ownership of property back to Thomas & Betts Corporation, formerly International Telephone and Telegraph Corporation.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the deed conveying ownership of property as detailed in Exhibit I.2 from DeSoto County to Thomas & Betts Corporation and have Board President to sign necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.2**

## **3. Boy Scouts of America Claim Docket Heldover from 12/15/2014**

Sheriff Bill Rasco said this is related to the Sheriff's Explorer program which currently has fifty-one students. He said the Explorer program is designed to get our kids interested in Law Enforcement and to let them know of different careers available in the Sheriff's department within DeSoto County. Sheriff Rasco said by working with the Boy Scouts of America they are able to reach more youth about the Explorer program. He said it is one that has been going on for several

years.

Board Attorney Tony Nowak said the claim could be paid through the Advertising County Resource fund.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve paying the Boy Scouts of America claim finding that doing so advertises and brings into favorable notice the opportunities, possibilities, and resources of the county, and, further, that such advertisement will be helpful toward advancing the “moral, financial and other interests” of the county.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.3**

#### **4. Vehicle Use Policy**

County Administrator Vanessa Lynchard said the IRS deems use of a County vehicle as a fringe benefit and taxable income in some circumstances. She said some counties have been tagged by the IRS for not complying with the IRS guidelines.

Ms. Lynchard said each of the Board of Supervisors complies with the policy, however, we have different departments where employees are allowed to commute in county vehicles.

Ms. Lynchard said DeSoto County needs to adopt a policy for complying with IRS reporting guidelines and implement it. She said the Fringe Benefit committee has been appointed and she would like to present her notes and suggestions as detailed in Exhibit I.4 to the committee so they can develop a policy to bring before the Board of Supervisors for final approval.

Supervisor Jessie Medlin said he thought we had a vehicle use policy in place for the County. Ms. Lynchard said we do but it doesn't cover for tax purposes but does cover for practical purposes.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to activate the committee and work on a final policy.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.4**

#### **5. General Obligation Bonds, Series 2015, Not to Exceed \$7,500,000**

Board Attorney Tony Nowak presented the Resolution regarding the General Obligation Bonds, Series 2015, not to exceed \$7,500,000 to fund improvements for E911, which sets forth that the County has met all the requirements as detailed in Exhibit I.5 and the Board has received NO protest from the public regarding the intended bond issuance.

Mr. Sluggo Davis confirmed he has not received any notice of protest to the intended bond

issuance.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to adopt the resolution of no protest as detailed in exhibit I.5 and authorize Board President to sign required document.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.5**

## **J. NEW BUSINESS**

### **1. Board of Supervisors Appointments**

The Board of Supervisors discussed the DeSoto County Board of Supervisors Directory of Appointments.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the County Office Appointments made by the Board as follows:

<b>Appointment</b>	<b>Current Appointee</b>
Board Attorney	Tony Nowak
Board Secretary	Pat McLeod
Comptroller	Tom Arnold
County Administrator	Vanessa Lynchard
County Engineer	Andy Swims
County Extension Director/Horticulture	Joy Anderson
County Extension – Animal Science/Forages	Kipp Brown
County Extension – Animal Science/Forages	Lance Newman
County Extension – Aquaculture /Catfish	Dr. Jim Steeby
County Extension – Child & Family Development	Beth Bell
County Extension – Family Resource Mgt	Charlestien Harris
County Extension – 4H Youth Agent	Jessica Lindsey
County Fire Investigator	Bobby Storey
County Road Manager	Andy Swims
EEOC Officer	Janna Rogers
Emergency Service-Assistant Director	Bobby Storey
Emergency Management – Deputy Director	Chris Olson
Emergency Operations – Director	Vacant
Fire Service Coordinator	Bobby Storey
State Aid Engineer	Tracey Huffman
Homeland Security	Bobby Storey
Inventory Clerk	Charmaine McCool
Inventory Clerk - Assistant	Kim Northcutt
Inventory Clerk – Assistant	Cheryl Scott
Inventory Clerk – Assistant	Lesley Lofton
Justice Court Clerk	Pat Sanford
Mental Health Representative – Region IV	Pat Sylvester
Procurement- Assistant	Karen McNeil
Procurement- Assistant	Shelia Morris
Purchasing Clerk	Pat McLeod
Receiving Clerk	Ann Richmond
Risk Management Officer	Stanley Rochelle
Risk Management Officer	Reby Johnson
Veterans Service Officer	Harmon Massey
Youth Court Prosecutor	Honorable Paige Williams
Youth Court Prosecutor	Honorable Mary Pickett

The motion included correcting the spelling of Requisition Clerk Monica Mock and to have Department number 001-130 read County Attorney not Board Attorney on page 5 and 9 of Appointment Directory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 3-9**

### **Board of Adjustment**

Super Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the following appointees for the Board of Adjustment for a one year term.

<b>Appointee</b>	<b>District</b>
Mike Duncan	1
Philip Steward	2
Rudy Davis	3
Earl Ward	4
Tom Williams	5

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 12**

### **Coldwater River Watershed Council**

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve appointing Robert Abbay IV to the Coldwater River Watershed Council.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 13**

### **DeSoto County Deputy Medical Examiner Investigator**

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve Billy Baldwin and Damien Weaver as the appointees for the DeSoto County Deputy Medical Examiner Investigator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 17**

Supervisor Lee Caldwell said Robert Phillips is no longer with DeSoto County Schools.

Supervisor Caldwell asked the Administration office to research and correct page 18 of the Appointment Directory as it relates to the Emergency Planning Committee.

**DeSoto County Employee Grievance Committee**

County Administrator Vanessa Lynchard said in June 2014, the following individuals as detailed below were appointed by the DeSoto County Board of Supervisors as committee members of the Grievance Committee:

Tony Martin	Facilities Management
Andy Alberson	IT
Silva Webster	Justice Court
Karen McNeil	Alternate, Procurement
Stanley Rochelle	Alternate, Road Management

Ms. Lynchard presented to the Board of Supervisors the following individuals to the Grievance Committee and recommended that grievances considered after January 1, 2015 be addressed by the updated committee.

Jason Patrick	Animal Services
Andy Alberson	IT
Andrea Black	Road Department
Karen McNeil	Alternate, Procurement
Stanley Rochelle	Alternate, Road Department
Ashley Hendricks	Alternate, Planning

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the following individuals to the Grievance Committee beginning January 1, 2015 as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 20 & last Page**

**E-911 Commission**

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve re-appointing Bill Dahl as one of the E-911 Commissioners for a four year term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 24

**Eudora Fire Protection District**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve re-appointing Joe Tow as the Commissioner to the Eudora Fire Protection District for a five year term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 25

**Lewisburg Fire Protection District**

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve re-appointing Luther Gross as the Commissioner to the Lewisburg Fire Protection District for a five year term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 26

**Walls Fire Protection District**

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve re-appointing Jesse D. James III as the Commissioner to the Walls Fire Protection District for a five year term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 28

**Handicap Compliance Grievance Committee**

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the following appointees for the Handicap Compliance Grievance Committee for a term of one year:

<b>Appointee</b>	<b>District</b>
Jackie Hannaman	1
Pat Sylvester	2
Sara Watkins	3

Glenn Kurris 4  
Barbara Canterbury 5

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 29**

The Board of Supervisors asked the Administration office to remove page 32 of the 2014 Appointment Directory.

### **DeSoto County Library Board**

Board Attorney Tony Nowak said at this time there would be no appointments to the Library Boards due to by laws being updated.

### **Memphis Metropolitan Planning Organization (MPO)**

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve appointing Supervisor Lee Caldwell as appointee to the MPO.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 41**

### **Mid State Opportunity Board of Directors**

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve appointing Supervisor Lee Caldwell as appointee to the Mid State Opportunity Board of Directors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 42**

### **Memphis Area of Governments Representative**

Supervisor Jessie Medlin motioned and Supervisor Mark Gardner seconded the motion to approve appointing Supervisor Bill Russell as appointee to the Memphis Area of Governments.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 43**

**North Central MS Resource Conservation & Development**

Supervisor Jessie Medlin motioned and Supervisor Bill Russell seconded the motion to approve Todd Williams as the appointee to the North Central MS Resource Conservation & Development.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 44**

**North Delta Planning & Development Board of Directors**

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the following appointees to the North Delta Planning & Development Board of Directors for a one year term:

**Appointee**

Lorine Cady  
 Supervisor Lee Caldwell  
 Vanessa Lynchard  
 Charlie Reese

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.1, Page 45**

**Ozone Action Committee**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the following appointees for the Ozone Action Committee for another term:

<b>Appointee</b>	<b>District</b>
Renee Hardaway	1
Nancy Hardin	2
Jan Knight	3
Bonnie Reid	4
Bill Speck	5

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 47

### Planning Commission

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the following appointees to the Planning Commission for a one year term and to include Smith, Phillips, Mitchell, Scott & Nowak as attorney for the Planning Commission:

Appointee	District
Len Lawhon	1
Julius Cowan, Jr.	1
Floyd Fiveash	1
Bill Sexton	2
Randy Jones	2
Billy Smith	2
Wade Carter	3
Joe Forsythe	3
Joan Robertson	3
Theodore Dorsey	4
David Arnett	4
Jeannie Shannon	4
Steve Reeves	5
Tom Hunt	5
Greg Ryan	5

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 48-49

### Region II Housing Authority

The Board of Supervisors asked Board Attorney Tony Nowak to research the Region II Housing Authority Commissioner appointment.

Mr. Nowak said once the Region II Housing Authority was created each County has to make an appointment until that County is removed from the Housing Authority.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve appointee Ms. Donzella Rice as the Region II Housing Authority Commissioner for DeSoto County for another five year term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1, Page 52

### 2. Committee Assignments

County Administrator Vanessa Lynchard said the Board will form committees and appoint individuals as needed to accommodate the needs of DeSoto County.

The Board went through each committee and compiled a list to keep as a reference as detailed in Exhibit J.2.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded to approve the Committee Assignments as detailed in Exhibit J.2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.2**

### **3. Economic Development Legislation**

Board Attorney Tony Nowak, and Jim Flanagan of DeSoto County Economic Development Council presented, a Resolution to the Board of Supervisors requesting local and private legislation to contribute funds to the DeSoto County Economic Development Council, Inc.

Mr. Flanagan said it is standard practice across the state to have some kind of private/public partnership funding. He said we currently have more prospect activity than anywhere in Mississippi. He said this would only apply to major prospects and the Board of Supervisors still would have to approve funding.

Mr. Nowak said this foundation will allow additional flexibility to work on economic development inducements..

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Resolution as detailed in Exhibit J.3 and authorize Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

### **4. Office of Finance and Accounting**

#### **a. Inventory Dispositions- Preliminary**

Inventory Clerk Char McCool presented the following preliminary dispositions.

##### **1) Animal Services**

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary disposition for the Animal Services as detailed in Exhibit J.4.a.1.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.4.a.1**

**2) EMA**

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary disposition for EMA as detailed in Exhibit J.4.a.2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.4.a.2**

**3) EMS**

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the preliminary disposition for EMS as detailed in Exhibit J.4.a.3.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.4.a.3**

**4) Search & Rescue**

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the preliminary disposition for the Search & Rescue Department as detailed in Exhibit J.4.a.4.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.4.a.4**

**b. Claims Docket**

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Jessie Medlin asked about the following claims:

Page 79: Waste Connections – County Administrator Vanessa Lynchard said we pay for the disposal of the Cities.

Page 49: Dr. Washington- Mr. Arnold said his check is put on the claims docket and they mail him his check at the end of the month.

Page 32: Hand Trucks and Caster, Inc. – Mr. Arnold said this is for heavy duty dollies and tires. The ones purchased prior have been light weight.

Supervisor Lee Caldwell asked about the following claims:

Page 16: Next Step Innovations- IT Director John Mitchell said the charges are for maintenance on software on data center and network switches.

Page 16: Strategic Hardware, Inc. – Mr. Mitchell said it is a software licensing fee.

Supervisor Bill Russell asked about the claims on page 14 for C Spire – Mr. Mitchell said the C Spire statement had a new format this month. It is a little different than previous statements.

Supervisor Russell asked if someone is monitoring the statements. Mr. Mitchell said IT department does monitor the monthly statements as they come in for each department.

Supervisor Michael Lee asked about the following claims:

Page 68: Stephanie Lentz - Mr. Arnold said this is cleaning services for the Judge’s Chambers in Circuit Court.

Page 13: Upchurch Services, LLC – Mr. Arnold said this was to replace a boiler for the Administration building.

Supervisor Mark Gardner asked about the following claims:

Page 8 West Group- Mr. Arnold said these are the law books shared by Procurement and Accounting.

Page 47 Kenneth Allan Thompson- Mr. Arnold said these are different medical fees paid from the prisoners’ medical expenses.

Page 36 William Churchwell- Mr. Arnold said he is hired as an independent contractor to work with the Judges as they travel to different courts. He said this method has saved the taxpayer’s money because he is only hired and paid a daily rate versus an hourly rate and added to county payroll.

Page 52 Pearl River Resort- Mr. Arnold said this was for a training conference attended by Mr. Olson.

Page 77 Richard Barnes – Mr. Arnold this is the amount to lease his parking lot. It is an annual bill.

Page 77 Waggoner Engineering- Mr. Arnold said this is for the DeSoto County Greenways project. He said this is the TAP project that was discussed in consent Exhibit H.12.b of the agenda.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer except for claim item to Upchurch Services on page 13.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

Supervisor Gardner recused himself from the meeting. Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to pay the claim to Upchurch Services on page 13 of the claim docket.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## 5. Special Prosecutor Request – February 23, 2015

Justice Court Clerk Carla Johnson requested a special prosecutor, Wallace Anderson, be appointed for Case #9284412 on February 23, 2015. Craig Treadway has a conflict prosecuting the case due to Mr. Treadway being related to the defendant's attorney, Keith Treadway.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve appointing Wallace Anderson as special prosecutor for Justice Court Case #9284412 on February 23, 2015 due to Craig Treadway being related to defendant's attorney Keith Treadway.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5

## 6. Procurement

- a. Interfund Transfer
- b. Budget Amendment Request
- c. Approval of Quote over \$25,000 for Vehicle

Sheriff Bill Rasco said this is being requested to replace a vehicle that was involved in a wreck.

County Administrator Vanessa Lynchard presented to the board two quotes for consideration on a purchase greater than \$25,000 for a Ford Interceptor for the Sheriff's department. Sheriff Bill Rasco said this was a demo that already had lights installed.

Supervisor Jessie Medlin made the motion to approve the interfund transfer and the budget amendment request necessary to allow the purchase of a Ford Interceptor and to accept the low quote from Country Ford for the purchase of the Ford Interceptor for the Sheriff's department. Supervisor Mark Gardner seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.a.b.c

**7. Contract Extension Study of Agri Education**

County Administrator Vanessa Lynchard said the Mississippi State study on Agri Education is well underway. Mississippi State wishes to have a meeting to discuss the findings of the study. Ms. Lynchard said at this time, we need to amend the agreement to extend the end date to June 30, 2015. All other terms and conditions of original agreement will remain in force and effect.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve extending the Agreement between Mississippi State University and DeSoto County Board of Supervisors until June 30, 2015.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit J.7**

**K. EXECUTIVE SESSION**

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until January 20, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to rescind the motion to recess the Board meeting to allow for discussion of County Road Manager Andy Swims’ traveling to Washington D.C.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve travel for Andy Swims to Washington D.C. for a meeting with the U.S. Army Corps of Engineers regarding the damages from the September 11, 2014 flood.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until January 20, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 5<sup>th</sup> day of January, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Bill Russell, President  
DeSoto County Board of Supervisors