

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FOUR LEE CALDWELL, PRESIDING

January 6, 2013

A. CALL TO ORDER

The January 6, 2014 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Reverend David Laird of Pleasant Hill United Methodist Church presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF DECEMBER MINUTES

The Board of Supervisors considered the minutes for December as presented.

The official minutes of the Board of Supervisors were read for the month of December 2013.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to accept the minutes of the Board of Supervisors for December, 2013, as presented this date with changes previously submitted. Those changes include clarifications and exhibits presented by the Human Resources Director on December 2nd and December 16th regarding the County Health Insurance Plan. The motion included approving all minutes as presented with those changes pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>RECUSED</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit D

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Mark Gardner asked if there was anyone who wished to add or delete items to the

Agenda.

1. County Administrator Vanessa Lynchard requested adding the following items:

a. BOS – GPS

Supervisor Mark Gardner discussed county vehicles and keeping a log. He asked if a GPS would alleviate having to fill out a log book.

The Board discussed that you cannot log into a GPS so it may not be an option for keeping mileage on county vehicles.

b. Siren Maps & Grants

Director Storey said as homes are built, we need to get sirens for that area. We received five additional sirens in December.

Director Storey said he would like to pursue grants in regards to maps of the county to know where placement of sirens is necessary. He requested the Board’s permission to do so.

Supervisor Jessie Medlin asked if the last sirens the County bought came through Homeland Security. EMS Director Bobby Storey said they came through MEMA. Director Storey said Homeland Security provides mostly training now.

Supervisor Harvey Lee said the residents of Buena Vista wanted to thank Director Storey for helping them to be able to hear the sirens.

Supervisor Medlin asked Director Storey an estimate of how many sirens he thinks the county needs.

Director Storey said we need to look at developments that are being built, schools and all growth changes in the county. He said he could not answer that without doing research in those areas.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to accept the map with the location of sirens in the county and to authorize EMS Director Bobby Storey to research and seek grants for additional sirens in DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

c. Ems – Stericycle Contract

EMS Director Bobby Storey said that Stericycle received their contract from the county about three months ago for pickup and disposal of bio-waste. Stericycle has not signed the contract and will not return phone calls. Director Storey said he has contacted them and left messages and got no response and our Accounting Department also left messages and got no response. He said they have used Stericycle for years and they are not sure if they have new management, but they are not returning phone calls.

Director Storey said the Sheriff’s Department is using a company called Bio-Waste, who does a good job and is cheaper than Stericycle. He recommended changing to Bio-Waste for pickups.

Board Attorney Tony Nowak said a letter should be written to Stericycle referencing their failure to perform under the initial contract. Mr. Nowak said the letter would state that the recent contract was never finalized.

Supervisor Jessie Medlin asked Director Storey if he has talked to anyone at the company. Director Storey said he was always told, “We will have someone get back with you”, and no one ever called.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to write a letter to Stericycle rescinding the most recent agreement based upon their failure to execute the agreement or to perform under the proposed terms of the contract; and to approve the contract with Bio-Waste as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E.1.c

d. Possible executive session discussion under Personnel – Emergency Services

This item was later determined to qualify for executive session.

e. Possible executive session discussion under Property Acquisition - Jail

This item was later determined to qualify for executive session.

2. Supervisor Mark Gardner requested adding Mississippi Highway Patrol

Supervisor Gardner said the Sheriff’s Department worked all of the incidents on state highways during the recent bad weather as the State Highway Patrol was not available. He said that Sheriff Bill Rasco would like to bring this up to the State Legislators.

Sheriff Bill Rasco said he would like to send a letter concerning this issue to the Legislators. It appears the Department of Public Safety is not getting any additional money. Sheriff Rasco said they need more State Highway Patrol Officers.

Chief Moore said there are no State Highway Patrol Officers assigned to DeSoto County and we do need them. He said any help with the Legislators would be appreciated. Chief Moore said we always need them but during this bad weather it was definitely a problem.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board to send a letter to the Governor, Lt. Governor, the Speaker of the House and Department of Public Safety regarding placing Highway Patrol Officers on state roads and highways in DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin said they hand this off to the county because they think we can afford it.

Sheriff Rasco said the closest officer was in New Albany and it took two hours for him to make the trip to DeSoto County. He said we are going to work on the incidents but it is a hardship that is not planned for as far as staff or budget.

Supervisor Lee Caldwell said the Justice Court report shows the number of fines in November at

1,389 and December 1,000 fines.

Supervisor Medlin said he is concerned that when there is a bad wreck that the county could be exposed to a lot of liability, which affects a lot of areas in the county. He said the State Highway Patrol needs to take care of their responsibilities.

Supervisor Gardner said the state gets monthly funding.

3. Supervisor Lee Caldwell requested adding the CMAQ Project for discussion

Supervisor Caldwell said she and Supervisor Mark Gardner met with Mississippi Transportation Commissioner Mike Tagert along with the DeSoto County Road Manager, County Administrator, County Engineer, Planning Commission and the five mayors of DeSoto County. She said they are working on the CEMAQ Project, which is for traffic congestion management along Goodman Road in the northern section of DeSoto County in addition to Commerce Street in Hernando. They believe the traffic signalization will benefit our non-attainment status, the MPO, each city, the county and the state.

Supervisor Gardner said it was a very good meeting and came together to discuss congestion mitigation for air quality issues. It cost \$1.5 million per year for counties that are in non-attainment. The state will contribute \$6.5 million for the next two years. There is a mitigation grant in the amount of \$9.5 million. Supervisor Gardner said traffic cams will be used which the public could access to see congestion. There will be a lot of data collection to identify traffic feeding into places where there is school traffic and adjustments could be made to the lights to accommodate traffic flow.

Supervisor Caldwell said our part is to oversee the project. She said there is an overall project features list and they are looking at what the next step will be after that. Supervisor Caldwell presented a map that showed the scope of work including Goodman and Malone Road and Commerce Street in Hernando.

County Administrator Vanessa Lynchard said MDOT said it is unheard of for the cities and county to work together. They are going to use this as a model across the state.

Supervisor Jessie Medlin asked how much the county will pay. Supervisor Lee Caldwell said the county will not pay any costs; money is coming to the county for non-attainment.

Supervisor Gardner said we could install fiber optic at the same time they are laying conduits. Supervisor Medlin asked if it was for companies. Supervisor Gardner said it would be for governmental use only. He suggested that MDOT or the Sheriff would monitor to make sure who uses the conduit.

Supervisor Caldwell said pictures of license plates can be taken if the Sheriff decides they would like to.

Supervisor Bill Russell asked if there is a written commitment from MDOT. Supervisor Caldwell said yes; it was discussed and they are working with their attorneys.

Supervisor Lee Caldwell said this is a continuous project and it is good that we are partnering with MDOT.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to authorize the Board to write a letter of support for the CMAQ Project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E.3

4. Chancery Clerk Sluggo Davis requested adding Rearranging Office Space and updating Purchase Receiving Clerks

Mr. Davis informed the Board that the renovation in the former EMS Office in the Administration Building is almost completed. He will be moving employees to the new office soon.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve removing Joyce Sims as requisition clerk and appoint Susan Patrick as requisition clerk; and to remove Susan Patrick as receiving clerk and appoint Rhonda Ramey as receiving clerk.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E.4

5. Sheriff Bill Rasco presented the December and yearly statistics for the Jail as follows and requested adding it to the Agenda:

December

Average Daily Population (Midnight Count)	331
Intakes	682
Releases	695
Use of Force Incidents	7 (6Taser and 1 O.C. Spray)
Meals Served	33,387
Average Intake Process	42 minutes, 11 seconds
Average Length of Stay for Inmates	2.56 Days
Recidivism Rate Year to Date	49.53%
Inmates Transported to MDOC	403

Yearly

Average Daily Population (Midnight Count)	333
Intakes	9,068
Releases	9,008
Meals Served	399,675
Average Intake Process	42 minutes, 32 seconds
Average Length of Stay for Inmates	9.77 Days
Recidivism Rate Year to Date	49.53%
Inmates Transported to	403

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the statistical report from the Jail for December, 2013 and for the year of 2013 for adults as presented and to make part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E.5

6. Chief Financial Officer Tom Arnold requested adding inventory dispositions.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to approve the following Preliminary-Final dispositions for the Sheriff's Department:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION
43343	FORD 2010 CV	2FABP7BV4AX126800	TOTAL LOSS / INSURANCE	13	14K	CENTRAL MAINTENANCE	-----	-----	CENTRAL MAINTENANCE
			ACCIDENT: 12/07/13						

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION
42463	FORD 2010 CV	2FABP7BV3AX126819	TOTAL LOSS / INSURANCE	12	15K	CENTRAL MAINTENANCE	-----	-----	CENTRAL MAINTENANCE
			ACCIDENT: 12/14/13						

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E.6

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the Agenda with the additions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

F. CITIZENS REMARKS & PRESENTATION

Supervisor Mark Gardner asked if there was anyone present in the audience who wished to address the Board regarding an item not on the Agenda.

No one came forward.

G. ORGANIZATION OF THE 2014 BOARD OF SUPERVISORS

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to appoint Supervisor Lee Caldwell to serve as Board President and to appoint Supervisor Harvey Lee to serve as Vice President for the 2014 term.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin thanked Supervisor Gardner and said he served them well.

Supervisor Mark Gardner thanked the Board for having confidence in him to serve as President of the Board of Supervisors.

H. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the Consent Agenda as follows:

1. Dept. of Human Resources: Monthly Health Claims

The following is a recap of all insurance claims funded for the month of December and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
12/1/13	12/2/13	\$80,347.05	Administration Fees
12/2/13	12/3/13	\$39,512.00	Medical
12/2/13	12/3/13	\$5,253.95	Dental
12/2/13	12/3/13	\$14,811.76	Pharmacy
12/10/13	12/11/13	\$39,077.64	Medical
12/10/13	12/11/13	\$5,291.95	Dental
12/10/13	12/11/13	\$12,464.98	Pharmacy
12/16/13	12/17/13	\$46,782.00	Medical
12/16/13	12/17/13	\$7,700.33	Dental
12/16/13	12/17/13	\$12,814.50	Pharmacy
12/23/13	12/23/13	\$37,282.00	Medical
12/23/13	12/23/13	\$5,828.50	Dental
12/23/13	12/23/13	\$15,260.50	Pharmacy
12/30/13	12/30/13	\$43,874.78	Medical
12/30/13	12/30/13	\$3,872.20	Dental
12/30/13	12/30/13	\$9,951.19	Pharmacy
	TOTAL	\$380,125.33	

2. Justice Court Report

Criminal Cases Filed	100
Civil Cases Filed	578
Traffic Tickets Filed	1,000
Total Cases Filed	1,678
State Assessments	\$98,092.25
County General Fund	\$131,779.42
Total Collections	\$229,871.67

3. Bailiff Pay

Bobby Holloway	\$435.00
Liz Medlin	\$135.00
Chris Plumlee	\$325.00
Brandon Hylander	\$680.00
Lee Hodge	\$285.00

4. Publication of Board Proceedings

5. Office of Finance & Accounting

a. Budget Amendments: Detailed in Exhibit H.5.a

b. Transfer of Sheriff Seized Funds

Case #	Defendant	Date Seized	Receipt #	Amount	Date of
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					Forfeiture
2013-49776	Craig D. Hayes	11/1/13	28442	\$12,579.00	12/13/13
2013-51457	Jami L. McCoy	11/14/13	28490	\$ 333.00	12/16/13
				\$12,912.00	

Transfer from Sheriff-Seized Fund (123-000-139) \$12,912.00
 Transfer to Sheriff-Forfeiture Fund (120-000-238) \$12,912.00

c. Quarterly Budget Allocations

OFFICE OF FINANCE AND ACCOUNTING

January 6, 2014

QUARTERLY BUDGET ALLOCATIONS
For Quarter Ending March 31, 2014

TAX ASSESSOR:

Department 103.....\$330,996.08

TAX COLLECTOR:

Department 104.....\$331,429.75

SHERIFF:

Department 200 (Sheriff Administration).....\$ 263,323.00
Department 201 (Aviation).....\$ 70,082.25
Department 202 (Patrol/Law Enforcement).....\$ 2,724,402.58
Department 214 (Highway Safety Grant).....\$ 45,168.50
Department 215 (Occupant Protection Grant) ..\$ 6,000.00
Department 220 (Custody of Prisoners).....\$ 1,139,738.58
Department 222 (Prisoners' Medical Expense) \$ 348,925.00
Department 223 (Juvenile Detention).....\$ 272,326.75
TOTAL.....4,869,966.66

6. Office of Procurement: Request to Accept & Approve Bid Specifications & to Solicit Bids

a. DeSoto County EMS Dept. & Jail: Pharmaceutical Supplies

b. EMS Dept.: Purchase of one Emergency Medical Vehicle

c. Janitorial Supplies

d. County Depository

7. Establish as Part of the Formal Record and Enter into the Minutes

a. Tax Exemptions: Make Final Approval from the State Tax Commission Part of the minutes:

- 1) ANDA Pharmaceuticals Inc. – 10 yr. Personal - \$9,793,101**
- 2) EXEL (Zimmer) – 10 yr. Personal - \$1,710,896**
- 3) FEDEX Ground Package System – 5 Yr. Personal - \$1,616,312.70**

- 4) GE International – 9 Yr. Personal - \$596,183
- 5) Hacks Cross Asset LP (Five Below) – 10 Yr. Real - \$17,648,696
- 6) Millstone Medical Outsourcing – 10 Yr. Personal - \$2,619,795
- 7) North American Electric – 10 Yr. Real - \$1,490,000
- 8) US Industrial REIT II – 10 Yr. Real - \$11,438,834
- 9) VIEW Inc. – 10 Yr. Personal - \$75,278,087
- 10) Williams-Sonoma Direct Inc. – 5 Yr. Personal - \$6,130,923

8. Road Department

- a. Road Report b. Work Schedule c. Road Bond Report

9. Approval of Legal Services Agreement with Smith, Phillips, Mitchell, Scott and Nowak Law Firm

10. Chancery Clerk (1) \$1,900.00

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H

I. OLD BUSINESS

1. State Aid Engineer

a. Approval of Supplemental Agreement for SAP-17(13)M-Getwell/Centerhill Road Overlay

State Aid Engineer Tracy Huffman presented a supplemental agreement to add \$7,840 to the State Aid Contract to modify a drain inlet along Getwell Road. The inlet was installed too low by others during the original road construction and needs to be raised so that a “dip” in the road can be eliminated.

Supervisor Jessie Medlin said to make sure it is adequately compacted so that it will hold up. Mr. Huffman said they will do that in addition to adding brick around it.

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve a Supplemental Agreement for SAP-17(13)M-Getwell/Centerhill Road Overlay as detailed in Exhibit I.1.a.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.1.a

b. Approval of Board Order to Award LSBP-17(6) Valleybrook Road Bridge Replacement Project

State Aid Engineer Tracy Huffman said they received five bids for the LSBP-17(6) Valleybrook Road Bridge Replacement Project. Mr. Huffman said the lowest and best bid is Xcavators, Inc. in the amount of \$416,365.57. He said the local match is \$70,439.00 to cover certain elements of the project not covered by State Aid.

Supervisor Jessie Medlin asked if the State Aid Engineer still opens the bids. Mr. Huffman said yes; they open them in the Board Meeting room.

Supervisor Mark Gardner asked why Desoto County is paying for a bridge that is located in Horn Lake. Mr. Huffman said the county had already committed to Horn Lake when they asked for assistance with Meadowbrook Bridge.

Supervisor Lee Caldwell said that was before this new Board came on.

Supervisor Gardner said the engineer estimate is \$487,323.80 and the bid is \$416,365.57; there is a lot of difference in the bid and the engineer's estimate. He asked if Mr. Huffman had concerns about Xcavator's performance.

Mr. Huffman said this is a new contractor who broke away from a contractor frequently used by State Aid. They are licensed and they are the low bidder according to specifications.

Supervisor Gardner asked how the difference would be funded.

Road Manager Andy Swims said there is \$2.8 million balance in bridge upgrades and \$450,000 balance in NRCS. They could use either fund.

Supervisor Gardner asked how long the project would take. Mr. Huffman said the contract is for 90 days. He said the road would be closed and the work starts immediately.

Supervisor Caldwell recommended calling the Transportation Coordinator with the Schools so the school buses can be re-routed.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the Board Order to Award LSBP-17(6) Valleybrook Road Bridge Replacement Project; after determining Xcavators, Inc. as the lowest and best bid in the amount of \$416,365.57; and DeSoto County's match of \$70,439.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.1.b

2. Environmental Services - Code Enforcement: PUBLIC HEARING - Assessment of Lien against Real Property pursuant to Mississippi Code Section 19-5-105

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to open the Public Hearing regarding a code enforcement issue.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Environmental Services Director Ray Laughter said previously the Board determined that a parcel of property located at 2400 Jaybird Road, Hernando, MS, 38632, owned by James Bell was in such a state of uncleanness as to be a menace to the public health and safety of the community. He said that Mr. Bell had been incarcerated and has now been released, but he cannot be located. Mr. Laughter said the Board instructed them to clean the property in any manner necessary so as to protect the public health and safety of the community pursuant to Mississippi Code Section 19-5-105.

Mr. Laughter presented pictures before and after the cleanup of the property. He said the property was cleaned by Rickey Broadway Construction for the amount of \$7,650. There was one other quote which was higher from J & S Construction in the amount of \$9,000. Mr. Laughter said the lowest quote was chosen for the clean-up of the property.

Supervisor Harvey Lee said he went out to the site and property looks good.

Mr. Laughter said someone contacted them about purchasing the land.

Supervisor Mark Gardner asked the current value of the land at this time. Chancery Clerk Sluggo Davis said it is valued at \$15,000. Mr. Davis said this land will have to go through the tax sale in 2014. The sale will allow someone to pay the lien each year. Nothing can be done with the land for 3 years. If the owner does not redeem the property after 3 years, then the person who paid the lien in 2014 becomes the owner of the property.

Supervisor Lee Caldwell confirmed that the purchaser will know there is a lien on the property for this cleaning. Mr. Davis said only if it is recorded.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve accepting the order assessing the property cleanup costs as a lien against real property pursuant to Mississippi Code Section 19-5-105 and to authorize the Board President to sign the order; and to pay the costs for cleaning the property of \$7,650.00 to Rickey Broadway Construction as detailed in Exhibit I.2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to close the Public Hearing in the matter regarding code enforcement on property located at 2400 Jaybird Road, Hernando, MS, 38632, owned by James Bell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.2

J. NEW BUSINESS

1. Board of Supervisors Appointments

a. DCRUA – Expiration - Wade Carter

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve reappointing Wade Carter as the DCRUA At Large Appointee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.1.a

b. North Delta Planning and Development and District

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve appointees for North Delta Planning & Development as follows:

Appointee	Term expired
Vanessa Lynchard	January 6, 2014
Charlie Reese	January 6, 2014
Supervisor Lee Caldwell	January 6, 2014

This motion included holding over the approval of Ms. Lorine Cady.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.1.b

c. Other Appointments: Board & District

Board Attorney Tony Nowak said he noticed the County Policy Manual states an appointment for a secretary to the Board. He said that Mr. Davis is the Clerk to the Board.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to approve appointing Chancery Clerk Sluggo Davis as the Secretary to the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

The Board discussed reconsidering the previous motion and vote.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to reconsider the previous motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to rescind the previous motion appointing Chancery Clerk Sluggo Davis as Secretary to the Board and to have the Board Attorney review the matter of secretary to the Board and report back. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

District 1

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve Mike Duncan as the Appointee to the Board of Adjustments and Jackie Hannaman to the Handicap Compliance Grievance Committee for District One.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin said that some of the city districts have changed over the years and said it could have affected library districts. Supervisor Medlin suggested delaying voting for the library appointees until this could be reviewed.

The Board discussed the structure of the Library Boards and how they should be set up. County Administrator Vanessa Lynchard said there is an order that states how to set up Boards.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve holding over appointments for the Library Boards and to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to research the matter of setting up Library Boards and Advisory Boards and bring a recommendation to the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve appointing Len Lawhon, Julius Cowan, Jr. and Pat Hefley as appointees to the Planning Commission in District One.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

District 2

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the appointees for District 2 as follows:

Board of Adjustments Phillip Steward
Handicap Compliance Grievance Committee Pat Sylvester
Planning Commission Billy Smith

Planning Commission Bill Sexton
Planning Commission Randy Jones

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

District 3

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve the following appointees for District 3:

Board of Adjustments Rudy Davis
Handicap Compliance Grievance Committee Sara Watkins
Planning Commission Wade Carter
Planning Commission Joe Forsythe
Planning Commission Joan Robertson

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

District 4

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the following appointees for District 4:

Board of Adjustments Earl Ward
Handicap Compliance Grievance Committee Glenn Durris
Planning Commission David Arnett
Planning Commission Theodore Dorsey
Planning Commission Jeannie Shannon

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

District 5

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the following appointees for District 5:

Board of Adjustments Tom Williams
Handicap Compliance Grievance Committee Barbara Canterberry

Planning Commission Steve Reeves
Planning Commission Tom Hunt
Planning Commission Greg Ryan

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

The Board

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve Robert Abbay, III as the appointee to the Coldwater River Watershed Council.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

DeSoto County Deputy Medical Examiner

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve Billy Wayne Baldwin and Damien Weaver as the appointees for the DeSoto County Deputy Medical Examiner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

Fire Protection District

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the following appointees for the Fire Protection District:

Eudora	Bill Holt
Lewisburg	Paul “Andy” Allison
Lewisburg	Frank Treadway
Walls	R.B. Ramage
Walls	Robert Abbay, III

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

The Board of Supervisors agreed to hold over approval of the appointee for the Jury Commissioners, Sylvia Skelton.

Supervisor Jessie Medlin made the motion and Bill Russell seconded the motion to approve

appointing Lee Caldwell as appointee to the Mid State Opportunity Board of Directors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve appointing Mark Gardner as the appointee to the Memphis Area of Governments.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Todd Williams as the appointee to the North Central MS Resource Conservation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve appointing Tony Nowak of the Smith, Phillips, Mitchell, Scott and Nowak Law Firm as the Attorney for the Board of Supervisors, to approve the contract with Smith, Phillips, Mitchell, Scott and Nowak Law Firm as presented, and to hold over the appointment of Dr. Robert Smith to the Board of the Northwest MS Community College Trustee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve Robert I. Abbay, IV as the appointee to the Yazoo MS Delta Joint Water Management District and to appoint Vanessa Lynchard for the Tax Advisory Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the County Office Appointments made by the Board as follows:

Appointment

Arson Investigator
 Board Attorney*
 Comptroller
 County Administrator
 County Engineer
 County Extension Director/Horticulture
 County Extension – Animal Science/Forages
 County Extension – Animal Science/Forages
 County Extension – Aquaculture /Catfish
 County Extension – Child & Family Development
 County Extension – Family Resource Mgt
 County Extension – 4H Youth Agent
 County Road Manager
 EEOC Officer
 State Aid Engineer

Current Appointee

Bobby Storey
 Tony Nowak
 Tom Arnold
 Vanessa Lynchard
 Andy Swims
 Joy Anderson
 Kipp Brown
 Lance Newman
 Dr. Jim Steeby
 Beth Bell
 Charlestien Harris
 Jessica Lindsey
 Andy Swims
 Janna Rogers
 Tracy Huffman

The motion included removing Amye Zwerschke as the County Extension – 4H Youth Agent; and to hold over the appointee for Emergency Service Director and Fire Service Coordinator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the following County Office Appointments made by the Board of Supervisors:

Appointment

Inventory Clerk
 Inventory Clerk – Assistant
 Inventory Clerk – Assistant
 Inventory Clerk – Assistant
 Justice Court Clerk
 Memphis Area Government Representative
 Mental Health Representative – Region IV
 Procurement Clerk – Assistant
 Procurement Clerk – Assistant
 Purchasing Clerk
 Receiving Clerk
 Veterans Service Officer
 Youth Court Prosecutor
 Youth Court Prosecutor

Current Appointee

Charmaine McCool
 Kim Northcutt
 Cheryl Scott
 Lesley Lofton
 Shirley Beshears
 Mark Gardner
 Pat Sylvester
 Karen McNeil
 Sheila Morris
 Pat McLeod
 Ann Richmond
 Steve Powell
 Honorable Paige Williams
 Honorable Mary Pickett

Including in the motion is to leave current Justice Court Clerk Shirley Beshears as the appointee until her retirement at which time Pat Sanford will take over the responsibility of Justice Court Clerk; hold appointing Homeland Security and the two Risk Management Officers and Safety Officers.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.1.c

2. 10:00 a.m. – CDBG Grant Denial

Jeff Walters of the North Delta Planning & Development District appeared before the Board of Supervisors to explain the 2013 Public Building Improvements scoring sheet for the Home Grant that is available to DeSoto County residents. He said the grant can be awarded for up to 5 homes in the county.

Mr. Walters presented the CDBG PF Scoring Sheet for 2013 for Public Building Improvements to the Board and explained the numbers. He said because of location, DeSoto County is already 75 points behind on the scoring sheet which is a factor for the grant not being awarded to residents of DeSoto County.

Mr. Walters presented the CDBG PF Scoring Sheet for the 2013 Public Building Improvements Grant and explained the rating points as follows:

**Desoto County
CDBG PF Scoring Sheet
2013 Public Building Improvements**

Category	Rating	Max	Difference
Low-Mod Income Benefit	**100.0	100.0	0.0
Documented Need	**125.0	175 Water/Sewer 125 Public Buildings	0.0
Priority Category	**40.0	75.0	35.0
Financial Participation	8.2	100.0	91.8
Non-Funded Bonus	**36.0	36.0	0.0
MBE-WBE Objective	**0.0	25.0	25.0
Cost Benefit Ratio	**40.0	40.0	0.0
Timely Completion	**N/A	N/A	N/A
GAP County	**0.0	10.0	10.0
Application Presentation	**5.0	5.0	0.0
Totals	354.2	566	161.8
Funded Range	423 - 371		
Ranking	#19 of 38		

**MAX POINTS DESOTO COUNTY WAS ELIGIBLE FOR WAS RECEIVED.

Mr. Walters said the last time the grant was awarded the lowest application was 371 points; DeSoto County's score was 355.79.

Mr. Walters presented suggestions on improving the scores as follows:

Low-Mod Income Benefit – 100% of beneficiaries were low/mod income. Therefore; the County received the highest rating available in this category.

Documented Need –The Desoto County application received 125 points in this category. The application received the maximum number of points available for a public building project. According to MDA, the only way to get more than 125 points in this category is to add unserved households to a water/sewer system. Therefore; the County received the highest rating available in this category.

Priority Category – This category is based on the priority categories listed in the support documents.

- Category I: Unserved water or wastewater area – 75 points
- Category I: General water or wastewater improvements – 50 points
- Category II: Public Buildings, Streets/Storm Drainage, Bridges/Roads, Fire Protection, Flood Improvements, ADA Improvements, Other Similar Improvements – 40 points
- Category III: Gas Service Extension or Improvements – 25 points
Solid Waste Improvements, Other Similar

Improvements

Therefore; the County received the highest rating available in this category.

Financial Participation – This is the only area that could be improved upon. Most of the “Regular” (County) CDBG Applications financial participation points were much higher. Most funded projects provided at least a 1:1 match for the CDBG grant funds (50 points). By matching CDBG grant funds of \$255,244.00 with \$50,000.00 Desoto County only received only 8.2 points in this category, which is a category with 100 points possible.

Non-Funded Bonus – Can only get points for EITHER NON-FUNDED OR TIMELY COMPLETION. Desoto County fell into this category and received 36 points. Because Desoto County is in the Non-Funded category, Timely Completion points are not applicable. Therefore; the County received the highest rating available in this category.

MBE-WBE Objective – Minority or Women owned business enterprises must have been used in PREVIOUS projects in order to get points in this category. Desoto County does not have a previous project being considered. Therefore; no points could be awarded in this category.

Cost/Benefit Ratio – The total CDBG request divided by the total number of beneficiaries. See support documentation. Desoto County was awarded 40 of possible 40 points in this category. Therefore; the County received the highest rating available in this category.

Timely Completion – Can only get points for EITHER NON-FUNDED OR TIMELY COMPLETION. Because Desoto County is in the Non-Funded category, Timely Completion points are not applicable.

GAP County – Desoto County is not eligible for these points.

Application Presentation – application was presented according to MDA guidelines. Therefore; the County received the highest rating available in this category.

Mr. Walters reiterated that the only way the Board could have a higher score is for the County to match funds.

Supervisor Jessie Medlin referred to the 50 year lease on a building with DHS and said that it is ridiculous. Ms. Lynchard said DHS agrees with the county about the length of the lease. She said they will ask for a waiver on the 50 year lease when they are on the Blue Ribbon Trip.

County Administrator Vanessa Lynchard said the county had talked to Walt Starr and Kim Chamberlin and they were favorable. She said she asked Jim Flanagan to put this on the list and Mr. Flanagan and Mr. Starr think it is doable.

Supervisor Medlin asked what kind of interest is on grants for water. Mr. Walters said there is no interest. He said scoring is similar to the one above. Supervisor Medlin asked if it would be a 100% grant. Mr. Walters said yes. He said if it is a water project, then a water viability study has to be done and is due April 1st. They need to know the water is safe and sanitary and that the sewer is properly installed.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make the DeSoto County CDBG Public Facilities Scoring Sheet 2013 Public Buildings Improvement and the Home and the 2013 Home Applicant Requirements as part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

YES

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Mr. Walters said proof of problems must be met so they can completely tear down the house. They rebuild it making it ADA compliant. He said the income limits are moderate and the county only pays for one Public Hearing advertisement. Mr. Walters said the county has to approve everything and all paperwork flows through the county, but the grant pays for everything and North Delta manages the projects. Mr. Walters said the applications are due February 12, 2014. He said they need the names and phone numbers in two weeks and he will run the advertisement tomorrow. In the meantime, he can go ahead and take names and phone numbers. The county will hire attorneys and surveyors and North Delta will take pictures. The state will make onsite visits.

The 2013 Home Applicant Requirements are as follows:

2013 HOME APPLICANT REQUIREMENTS

The following notes should be used as a guideline for applicants for the 2013 HOME Application.

Homeowners must provide the following information:

- Must have owned the home for at least 1 year
- Utilities must be in the name of the homeowner (name on utilities and deed must match)
- Has EITHER of the following:
 - Warranty Deed (preferred)
 - Quitclaim Deed with Title Certification
 - If the homeowner does not currently have a title certification they may contact a lawyer about getting one before the due date of the application. FEES WILL NOT BE REIMBURSED.
- Name, age, and relationship to the homeowner of all persons living in the home
- Must qualify as “low-moderate income” by falling under the HUD low-moderate income limits
 - Desoto County Low-Moderate Income limits are as follows
 - 1 person – \$32,500
 - 2 person – \$37,150
 - 3 person – \$47,800
 - 4 person – \$46,400
 - 5 person – \$50,150
 - 6 person – \$53,850
 - 7 person – \$57,550
 - 8 person – \$61,250
- Homeowners qualifying based on the information above must be able to show proof of problems in the home, including but not limited to:
 - Heating
 - Electrical
 - Plumbing
 - Roof
 - Foundation
- Desoto County will be required to have someone inspect and sign a statement that the above issues were found.

NO APPLICANT MAY BE RELATED, TO THE THIRD DEGREE, TO ANYONE EMPLOYED ELECTED, OR OTHERWISE ASSOCIATED WITH DESOTO COUNTY.

- The following statement is from the application and must be signed by the homeowner. Any work performed on a home that is found to be in violation will be repaid to the state by Desoto County, who may hold the homeowner responsible
 - I certify that all of the information provided is true and correct to the best of my knowledge. It is further certified that neither I nor any member of my household, is related to or employed by any member(s) of the local unit of government.

Mr. Walters said he would like to hold a public meeting. The Board of Supervisors scheduled a public meeting for the public to apply for the grant on January 27, 2014, at 4:00 p.m.

Ms. Lynchard said we can notify the media and put it on the county web site. Supervisor Russell said we can announce it at our churches as well.

Mr. Walters said there can be no conflict of interest. He said that no employees, anyone related to employees in any way, no matter how far down the line, can receive these grants. There are no exceptions. Mr. Walters said this applies to all counties in the state.

Supervisor Mark Gardner asked if there is a disclaimer and Mr. Walters said yes.

Supervisor Medlin said he knew of situations that didn't have the same building specifications. Mr. Walters said everyone must meet the same requirements. Supervisor Medlin said that would really help.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the Board President to sign the RESOLUTION Authorizing the North Delta Planning and Development District to Prepare and Submit a HOME Application for DeSoto County, Mississippi; and to authorize a Public Hearing and place one advertisement for the Public Hearing to be held on January 27, 2014 at 4:00 p.m.; and to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to review all related documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.2

3. SouthGroup: Vision Renewal

Rex Haynes with SouthGroup said there is one last piece of employee insurance for the Board to consider for approval. He said there is an increase in vision renewal and he is asking the Board to pass the new increase to the employee.

Human Resources Director Janna Rogers said this change would be effective March 1, 2014. It is twenty six cents more for employees; sixty cents more for the employee and one family member; and ninety two cents for an entire family.

Supervisor Jessie Medlin confirmed that this is an increase and asked why. He said it seems high. Ms. Rogers said the increase is based on usage. They look at the data and determine the premium. It is up to the Board to accept it or not. Ms. Rogers said historically it is passed on to the employee.

Ms. Rogers said the proposed monthly premium is listed on the sheet as follows and is guaranteed through February 28, 2015:

Employee = \$6.74 Employee + 1 = \$17.04 Family = \$23.99

Ms. Rogers said open enrollment is the end of January and the deduction will begin in February. She said they will educate the employees about the rate change before enrollment.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve adjusting premiums for employee vision care effective March 1, 2014 with SouthGroup as follows:

Employee = \$6.74 Employee + 1 = \$17.04 Family = \$23.99

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.3

4. Office of Finance and Accounting: Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Mark Gardner asked about the following claims:

Page 16 – Lowe’s for propane tanks. Facilities Management Director Tony Martin said they bought portable heaters to use at EMA while the heaters are being installed. He said the heaters and tanks can be reused.

Page 17 – AT&T Phone Bill. Mr. Arnold said that is the overall phone bill for landlines. Supervisor Gardner said he thought they were transitioning to the new provider and going to voip. Supervisor Gardner asked if any measures were being taken to lower this bill.

IT Director John Mitchell said this claim is for the county landline. It reflects lines that have been changed and some numbers that wanted to be kept. The bulk is for long distance. He said we have not converted to C Spire yet. Centurylink is the provider for the Olive Branch Fire Department.

Supervisor Gardner asked if we should expect to see a decrease in the costs. Mr. Mitchell said it will come down some but it will not go away. He said a business line roughly cost \$75 for a total of \$12,000.

Page 19 - TSAGARAKIS Technical. Mr. Arnold said this is the maintenance agreement on systems. Director of Administrator Services Pat McLeod said this is a maintenance agreement for the AS400 printers.

IT Director John Mitchell said this is the quarterly bill for the maintenance agreement for the AS400 Printers.

Page 48 – Ed’s Propeller Service. Supervisor Gardner said it seems that we are using a lot of propellers. He said he has seen propellers on the last two or three claims dockets.

Mr. Arnold said these are for boat propellers. Sheriff Bill Rasco said there have been 5 or 6 lately.

Page 52 – Network Innovations. Mr. Arnold said this is for satellite telephones in case of earthquakes and tornadoes.

Page 53 – Broadway Construction. Environmental Services Manager Ray Laughter said this is for the property located on Jaybird that was discussed earlier today. He confirmed that Broadway was the lowest quote.

Page 92 – State Treasurer-LSBP 17(6) Project. State Aid Engineer Tracy Huffman confirmed that State Aid requires their money in advance. He said after they receive the money, they will then pay the contractor.

Page 95 – Lehman Roberts. Mr. Arnold said this is the bill for the paving project. Mr. Swims said if this is not the final bill it is close.

Page 100 – Supervisor Gardner noted a payment to the CVB and asked for an update on the tourism tax payment to the county. Ms. Lynchard said she talked to Larry Allen with the Department of revenue and they are checking line by line to try to identify any issues. She spoke

to Karen Wills over the weekend also.

Supervisor Gardner said it has been down \$70,000 - \$80,000 the last couple of months. He wanted to make sure the public knows that the Board is concerned about the issue. Supervisor Gardner said restaurant business has not slowed down.

Ms. Lynchard confirmed that we would still receive two checks.

Supervisor Bill Russell asked about the following claims:

Page 14 - Skunk Trapping. Facilities Management Director Tony Martin said there was a problem with skunks at the new jail under the sidewalk. They removed them.

Page 69 – Stephanie Lentz-Laundry. Mr. Arnold said this is actually for cleaning services for the Circuit Administration Office in Senatobia.

Page 70 – Panola County Circuit Clerk. Mr. Arnold said the check written in November 2013 should have been for \$1 and not \$10; this is the refund.

Supervisor Jessie Medlin asked about the following claims:

Page 88 – Arkalite Chip Seal. Road Manager Andy Swims said this is used for patching on bridges and we stockpile it.

Page 88 – Best Wade Petroleum. Mr. Swims said this is starter fluid. Supervisor Medlin asked if it is necessary. Mr. Swims said they do use it occasionally and it is a stock item. Supervisor Medlin cautioned Mr. Swims not to use too much of this.

County Administrator Vanessa Lynchard referred to page 2 of the claims docket and asked to remove her registration from attending NACO.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer and to remove the claim on page 2 for registration for the County Administrator to attend NACO.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

5. Board Attorney: Court Records Information-Request for Authority to Seek Attorney General’s Opinion

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to seek an attorney general’s opinion to determine the extent the county can disclose personal information on the internet in regards to court records information.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion to recess the Board meeting until January 21, 2013 at 9:00 a.m. The motion was seconded by Supervisor Harvey Lee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 6th day of January, 2014, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors