

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**DISTRICT FOUR LEE CALDWELL, PRESIDING**

**July 15, 2014**

**A. CALL TO ORDER**

The July 15, 2014 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the Board of Supervisors Meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

**B. INVOCATION**

Mr. John Engstrom of Fellowship of Christian Athletes presented the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. CITIZENS REMARKS, PRESENTATIONS & PROCLAMATIONS**

Supervisor Lee Caldwell asked Mr. Rob Long of the DeSoto County Times Tribune to introduce his guest. Mr. Long introduced his daughter, Ms. Annie Long who was attending the Board meeting with him.

**E. APPROVAL OF AGENDA & DELETIONS**

1. Supervisor Jessie Medlin asked if anyone was going with the Mississippi River Commission to make its annual low-water inspection trip August 10-22, 2014.

Supervisor Lee Caldwell said if anyone will be attending we need to let Angie know so she can make reservations.

2. Board Attorney Tony Nowak said the agreement with the University of Memphis for interns to shadow officers at the Sheriff’s Department is expiring in August. Mr. Nowak presented a letter of agreement to extend the term of the current agreement.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve the letter of agreement, which extends for two years the term of the existing agreement with the University of Memphis for interns to shadow officers at the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit E.2**

3. Supervisor Lee Caldwell asked if the ditch on College Road had been cleaned out.

Road Manager Andy Swims said the Board recently approved repairs and replacing two culverts on College Road, West of Spring Place. Mr. Swims said there is a log jam and they need to clean out approximately 200 feet of a drainage ditch located on the north side of College Road, West Spring of Spring Place. He said they would like to replace the culverts next week.

Supervisor Bill Russell asked if it is affecting the roadway. Mr. Swims said yes, it was already a problem.

Supervisor Jessie Medlin asked about the south side; Mr. Swims said it is okay.

Supervisor Jessie Medlin suggested working the road crew on that project at 6:00 a.m. and let them work over time if necessary, to help expedite the project. He said it is a very busy road. Mr. Swims said they would be glad to.

Supervisor Mark Gardner said it is a very busy road and he is concerned about inconveniencing people using the road.

Supervisor Medlin said school will be starting soon and the buses will be using the road.

Mr. Swims said the crew is already working summer hours by going in earlier due to the heat and the longer days. He said they will start on this project on Monday and they have notified the city. Mr. Swims said that Rodney assured him they can do this job without it being contracted out.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Road Department to clean out the ditch on College Road and to replace two culverts; to approve acquiring temporary construction easement and authorize the Board Attorney to do any work necessary to assist the Road Manager on this work on this project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

4. Grants Administrator Melissa Zizmann requested adding a grant for the waste tire program with Liberty tire.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve applying for the Waste Tire Grant through MDEQ for Environmental Services in the amount of \$43,500.00 for two years with no match required; and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit E. 4**

5. Ms. Zizmann also requested adding the closeout of one Waste Tire Grant and one Solid Waste Grant.

a. Grant Closeouts (2)

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to close out the Waste Tire Program WT441 Grant for 2012-June, 2014; 2) Solid Waste Officer Grant SW906 for June 2013 to June 2014 to offset the Solid Waste Officer salary and fringe benefits.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit E.5.a**

b. Approval to apply for grant (1)

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to approve applying for the Waste Tire Grant for Environmental Services for two years, with no county match, in the amount of \$43,500.00 to pay for disposal and/or recycling of waste tires in the county.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit E.5.b**

6. Supervisor Bill Russell asked about the ditch on Church Road. Mr. Swims said it is not completed yet.

7. Monica Mock of the Animal Shelter said the Eudora United Methodist Church is doing a drive for the Animal Shelter. Ms. Mock said they are donating old towels, food and supplies. They are looking for a refrigerator for the Shelter and are donating a washing machine.

Ms. Mock said they need Board approval to accept the donations.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to accept a donation of old towels, food and supplies; to accept the donation of refrigerator for the Shelter if received; and accept the donation of a washing machine from Eudora Methodist Church.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to

approve sending a letter of appreciation to the donor of the washing machine and sending a letter of appreciation and resolution of appreciation to Eudora Methodist Church.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell told Ms. Mock she could get the flyer for the website and put it on Facebook.

## **F. CONSENT AGENDA**

The Board of Supervisors considered the following items on the meeting's Consent Agenda.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the Consent Agenda as follows:

**1. Authorize the Board President to sign Interlocal Agreement with the City of Walls for Fire Code Inspection Services (previously approved on May 19, 2014) and to make the document part of the Board Minutes**

**2. MOU in the nature of an Interlocal Agreement with the City of Olive Branch and the City of Southaven for 2014 Edward Byrne Justice Assistance Grant (JAG) to be made part of the Board Minutes**

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit F**

## **G. NEW BUSINESS**

### **1. Advertising County Resources: 2014 FCA Golf Event**

Mr. Cecil Sowell thanked the Board for their support of the Fellowship of Christian Athletes (FAC) Golf Tournament in the past and said the next tournament is scheduled for September 8, 2014. Mr. Sowell said that Mr. John Engstrom appeared with him last year and is here again this year on behalf of the tournament.

Mr. Engstrom said he was humbled and honored to represent the Christian Athletes and they made a very huge impact on him during his youth. He thanked the Board and all individuals for their participation and for all they have done to make the golf event a success. Mr. Engstrom said \$15,000 of the money raised from the tournament supplements local athletes and coaches to attend camps with other Christian athletes. He said that one coach attended a camp and eventually started attending Blue Mountain College to go into the ministry. Mr. Engstrom said this camp is so important to this person and his family that they pay \$2,000 per year to take their family to Black Mountain, NC to camp. Mr. Engstrom said this young man and his family think this is such an important camp for their kids that this is now a once a year vacation for them. Mr. Engstrom said they told him this is even better than Disney and their kids love it; they are investing their own money.

Supervisor Lee Caldwell said under the new Advertising County Resources Policy, they can donate

\$150 to this event.

Mr. Sowell said there will be signage advertising DeSoto County.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve an allocation from Advertising County Resources of \$150 to the Fellowship of Christian Athletes Golf Tournament which is being held September 8<sup>th</sup>, 7am-1pm; after having determined that the request to advertise county resources met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County. The Board of Supervisors noted that a banner must be placed at the site of the event to advertise the resources of DeSoto County according to the approved policy.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit G.1**

## **2. Office of Finance & Accounting: Grants Administration - Request for Approval to Apply for Grants**

### **a. EMA – EMPG FY14 (Emergency Management Performance Grant)**

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve applying for the EMPG FY14 (Emergency Management Performance Grant) for EMA to help offset EMA expenditures, with no County match.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit G.2.a**

### **b. Youth Court Monitoring Program - Placed-based Educational Grant**

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Place-based Educational Grant for the Youth Court Monitoring Program for a one time donation of \$3,000, with no county match required.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit G.2.b**

## **3. Distribution of Fire Funds**

County Administrator Vanessa Lynchard presented the Volunteer Fire Department Tax Fund Distribution.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the Volunteer Fire Department Tax Fund Distribution as follows:

<b>DESOTO COUNTY VOLUNTEER FIRE DEPARTMENTS</b>					
<b>FIRST TAX DISTRIBUTION FY14</b>					
<b>INSURANCE REBATE FUNDS</b>					
	<b>Population</b>				
	<b>Per</b>	<b>Percent</b>	<b>60% total</b>	<b>40% total</b>	
<b>District</b>	<b>District</b>	<b>of Total</b>	<b>(dist. Equal)</b>	<b>(dist. pop.)</b>	<b>Total</b>
Alphaba, Cockrum,					
Ingram's Mill	2,516	5.55%	\$13,342.99	\$4,443.23	17,786.22
Bridgetown	4,884	10.77%	\$13,342.99	\$8,622.25	21,965.24
Eudora	4,910	10.82%	\$13,342.99	\$8,662.28	22,005.27
Fairhaven	6,579	14.50%	\$13,342.99	\$11,608.42	24,951.41
Lewisburg	5,060	11.16%	\$13,342.99	\$8,934.48	22,277.47
Love	3,245	7.15%	\$13,342.99	\$5,724.14	19,067.13
Nesbit	2,301	5.07%	\$13,342.99	\$4,058.94	17,401.93
Olive Branch Municipal	1,685	3.71%	\$13,342.99	\$2,970.15	16,313.14
Walls	14,179	31.27%	\$13,342.99	\$25,034.14	38,377.13
<b>Total</b>	<b>45,359</b>	<b>100.00%</b>	<b>\$120,086.91</b>	<b>\$80,058.03</b>	<b>200,144.94</b>

<b>DESOTO COUNTY VOLUNTEER FIRE DEPARTMENTS</b>					
<b>FIRST TAX DISTRIBUTION FY14</b>					
				<b>\$ 500,000.00</b>	
	<b>Population</b>				
	<b>Per</b>	<b>Percent</b>	<b>60% total</b>	<b>40% total</b>	
<b>District</b>	<b>District</b>	<b>of Total</b>	<b>(dist. Equal)</b>	<b>(dist. pop.)</b>	<b>Total</b>
Alphaba, Cockrum,					
Ingram's Mill	2,516	5.55%	\$33,333.33	\$11,093.72	44,427.05
Bridgetown	4,884	10.77%	\$33,333.33	\$21,534.87	54,868.20
Eudora	4,910	10.82%	\$33,333.33	\$21,649.51	54,982.84
Fairhaven	6,579	14.50%	\$33,333.33	\$29,008.58	62,341.91
Lewisburg	5,060	11.16%	\$33,333.33	\$22,310.90	55,644.23
Love	3,245	7.15%	\$33,333.33	\$14,308.08	47,641.41
Nesbit	2,301	5.07%	\$33,333.33	\$10,145.73	43,479.06
Olive Branch Municipal	1,685	3.71%	\$33,333.33	\$7,429.62	40,762.95
Walls*	14,179	31.26%	\$33,333.33	\$62,519.02	95,852.35
<b>Total</b>	<b>45,359</b>	<b>100.00%</b>	<b>\$299,999.97</b>	<b>\$200,000.03</b>	<b>500,000.00</b>

\* Includes the area annexed by Horn lake and no longer paying the 2 mill fire levy. This distribution is figured by the terms of each Volunteer Fire Protection Agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.3

#### 4. Weather Simulation Trailer

County Administrator Vanessa Lynchard said the Weather Simulation Trailer is used as a hands-on experience to teach people how to react during a fire or weather event.

Fire Chief of Horn Lake David Linville said since having “Operation Lifesaver” the word “Fire Safety” has become every day in our community. He said they believe this helps change the behavior of our citizens and reduces the number of accidental fire, the loss of property, injuries and fatalities. They have had the trailer since 2006 and they truly appreciate the Board’s support that has been given each year.

Chief Linville said the trailer provides an interactive “hands on” experience, whereas, real life emergencies are simulated using various hazard props such as smoke, heat, ladders and severe weather simulations.

This year the City of Horn Lake has taken the trailer to over twenty scheduled events; over the last several years they have taken it to the DeSoto County Schools, various chamber events, and neighborhood watch programs, YMCA, Baptist Desoto and other city municipalities and business to name a few. The City of Horn Lake now has clown troops (firefighters that dress like clowns) that roll play with the audience depending on the nature of the presentation. Air Quality could easily be added to this presentation to help educate the citizens.

Ms. Lynchard said they use approximately \$20,000 a year for fuel and \$7,000 - \$10,000 per year for literature. She said the schools, the YMCA and churches will call and ask them to come for a presentation.

Supervisor Lee Caldwell said that last year the Board agreed we would do this with it including air quality. She said if the Board contributes \$5,000 Mayor Latimer said Horn Lake would match the contribution. Supervisor Caldwell said it meets the advertising guidelines.

Chief Linville said the schools only participate if they asked us to bring the trailer to the schools.

Supervisor Mark Gardner asked about the schedule. Chief Linville said they will start going to the schools in October through December. Supervisor Gardner said he would like to come out to the schools.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to contribute \$5,000 to the City of Horn Lake for the DeSoto County Weather Simulation Trailer with the City matching the County contribution after having determined that the request to advertise county resources met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.4

#### H. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion to adjourn the Board meeting until July 21, 2014 at 9:00 a.m. The motion was seconded by Supervisor Harvey Lee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 15<sup>th</sup> day of July, 2014, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Lee Caldwell, President  
DeSoto County Board of Supervisors