

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT ONE JESSIE MEDLIN, PRESIDING

July 2, 2012

A. CALL TO ORDER

The July 2, 2012 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Michael Garriga	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Sheriff Bill Rasco presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZEN REMARKS

Supervisor Jessie Medlin asked if anyone was present who wished to address the Board of Supervisors regarding an item not listed on the Agenda.

Supervisor Harvey Lee recognized Boy Scouts from Troop 235, Nathan and Jonathan Rodgers and their Mother, Mrs. Tommie Rodgers. They were attending the meeting and taking notes to earn a Boy Scout patch. Supervisor Jessie Medlin thanked them for their interest in government and for attending the Board of Supervisors meeting.

E. APPROVAL OF JUNE MINUTES

The Board of Supervisors considered the minutes for June as presented.

The official minutes of the Board of Supervisors were read for the month of June 2012.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to accept the minutes of the Board of Supervisors for June 2012, as presented this date with corrections previously submitted pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E

F. APPROVAL OF AGENDA AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. Supervisor Harvey requested adding the following:

- a. Code Enforcement: Procedure for Cleaning of County Property**
- b. Fire Department: Bridgetown Fire Department-Parking Lot**

2. Supervisor Bill Russell said he would like to discuss the following:

- a. A letter received by the Board of Supervisors regarding the County cleaning private property (Combined with discussion of Item 1.a)**
- b. Regional Library Board - Reappointment of Carolyn McCammon**
- c. Budget Comments**

3. Board Attorney Tony Nowak said he received an agreement from Shelby County for overlay for Stateline Road and requested adding it to the Agenda

4. Supervisor Jessie Medlin requested adding a matter of potential litigation for consideration as an Executive Session item regarding property acquisition for Emergency Services consolidation

5. County Administrator Michael Garriga requested adding the following items to the Agenda:

- a. Results of the cost savings memo the Board requested him to send to the employees**
- b. Consideration for Executive Session: Potential Litigation – MDEQ, Air Quality in DeSoto County**
- c. Consideration for Executive Session: Human Resources - Facilities Management**

6. Supervisor Lee Caldwell requested adding the following items to the Agenda:

- a. Travel to Washington, DC regarding Holly Springs and Starlanding Roads**
- b. Starlanding Road Landfill**
- c. Bridgetown Fire Department Parking Lot (Combined in the discussion of 1.b)**

7. Director of Administrative Services Vanessa Lynchard requested adding the following contracts:

- a. Contracts – Road Management, Lehman Roberts for overlay**
- b. Contracts – Circuit Clerk, Delta Computer for online payments**

8. Accounting – Late Bill for non-hazardous waste fee tax

9. Board Attorney Tony Nowak requested adding a matter of potential litigation for consideration as an Executive Session item regarding Carolyn Abston

10. Environmental Services Manager Ray Laughter requested adding a matter of potential litigation for consideration as an Executive Session item regarding Fairview Road

11. Planning Director Ted Garrod requested adding Planning Agenda dates and times to the Agenda.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the additions to the Agenda as listed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

1.a. Code Enforcement: Procedure for Cleaning of County Property

Environmental Services Director Ray Laughter discussed the procedure for cleaning of property. He said banks can own these properties and they do not usually do anything to maintain the property until they get a call. If a mortgage company owns a derelict property, it can be very difficult to get them to address a maintenance issue. Often these issues drag on an excessive amount of time. Initially they have 30 days to respond to our notice. The Board of Supervisors calls for a public hearing under the ordinance, but the statute does not require a public hearing. The Board of Supervisors discussed the strategies for handling the code enforcement issues.

Board Attorney Tony Nowak explained the notice procedures under the old statute and the procedures set forth in the amended statute. He also suggested writing for an Attorney General Opinion regarding ambiguities in the amended statute. He explained that the amended statute requires notice by mail and by posting the notice at the Courthouse and on the property.

Supervisor Mark Gardner asked if there are any options beyond 24 months. Mr. Nowak said the County would have to initiate another public notice. He said if the owner changes, you have to have a new public notice. He said the maximum we can spend is \$20,000 per year, but not to exceed the value of the property.

Supervisor Bill Russell said he would like as streamline a process as possible. He said he would like to avoid lengthy court actions and make sure we are monitoring the situation.

Mr. Nowak provided a review regarding the differences for cleaning property of over grown weeds and grass from that of cleaning dilapidated buildings and structures.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to authorize Environmental Services and the Board Attorney to come up with a plan to address the cleaning of properties within the county where the landowners or responsible parties are not attending the property adequately. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

1.b. Fire Department: Bridgetown Fire Department-Parking Lot

Interim Road Manager Andy Swims said his department looked at the condition of the Bridgetown Fire Department parking lot. He said they have determined that slurry seal would extend the life of the parking lot. He said the current contract could be amended to add this \$2,800 expense to apply slurry seal and restripe the lot.

Supervisor Lee Caldwell said this came about from the committee's discussion with Emergency Services. She said the Bridgetown Fire Department has done a good job financially. She reported the last time the county helped them was in 2002 when we laid their parking lot.

Supervisor Harvey Lee made the motion and Supervisor Bill Russell seconded the motion to amend the slurry seal contract to add the Bridgetown Fire Department at an estimated cost of \$2,800, which includes the cost to restripe the lot.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin asked about looking at the Maxwell Building parking lot. He asked Mr. Swims to assess the cost of fixing those parking lots.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to authorize the Road Manager Andy Swims to determine the need to fix the parking lots at the Maxwell building and Horn Lake Library.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

2.b. Regional Library Board - Reappointment of Carolyn McCammon

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to reappoint Carolyn McCammon to the Regional Library Board for a five year term set to expire on September 15, 2017. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

3. Board Attorney Tony Nowak said he received an agreement from Shelby County for overlay for Stateline Road and requested adding it to the Agenda

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve the executed agreement from Shelby County for the overlay of Stateline Road and make it a part of the minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

4. See Executive Session: Property Acquisition - Emergency Services consolidation

5. a. Results of the cost savings memo the Board requested him to send to the employees

County Administrator Michael Garriga said on June 5th the Board of Supervisors directed him to send an email to County employees asking them to identify ways to save County money. He said employees make decisions daily on how money is spent and they may know ways to save in certain areas.

He said one suggestion was a digital system for departments to send purchase requisitions instead of paper it would save money for the County. It would be more streamline through a digital system.

One department said another way to save money would be for all departments to use their own color printers for letterhead and business cards. She said the IT Department says it will be cheaper to print outside through a printing vendor. Vanessa said this will only work by standardizing the logo, style and stock. Supervisor Gardner said it may be cheaper on a printing press if it is standardized.

Supervisor Mark Gardner said the Sheriff's Office and Aviation talked about fuel savings. Supervisor Gardner said he would like to give the employees another opportunity to respond to ways to save County money.

Supervisor Bill Russell said when he was visiting Humana he noticed awards were given to employees for suggestions to save money. Supervisor Russell said some suggestions saved Humana millions of dollars. He said he knows it is illegal to pay government employees for ideas, but he would at least like to see them recognized in the County newsletter.

Mr. Garriga said electronic pay stubs could save a lot of money in time and materials.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to authorize Vanessa Lynchard to do a study with department heads to see if there is interest in standardizing business cards.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize the County Administrator to send another memo to County employees to identify additional ways to save County money.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

5.b See Executive Session: Potential Litigation – MDEQ - Air Quality in DeSoto County

5.c See Executive Session: Potential Litigation - Facilities Management Update

6.a. Travel to Washington, DC regarding Holly Springs and Starlanding Roads

Supervisor Lee Caldwell said it looks like the transportation bill will pass. She suggested traveling to Washington to seek funding for the Starlanding Corridor and Holly Springs Road. Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve travel expenses to Washington, DC for five Board of Supervisors, the County Administrator, and appropriate County employees and support staff to discuss the bill regarding Holly Springs Road

and the Starlanding Corridor and to authorize normal and customary travel expenses including, but not limited to, mode of travel, hotel, meals, and transfers.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

6.b. Starlanding Road Landfill

Supervisor Lee Caldwell said there are continuing conversations regarding the gas omission issues at the landfill on Starlanding Road. Supervisor Caldwell said a study was done, but that was several years ago and due to concerns she recommended another study be done. She said Fisher and Arnold did one before, but it needs to be updated. She said they will update the study for \$3,500.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve Fisher and Arnold to update the environmental assessment on the Starlanding Landfill at an estimated cost of \$3,500, and to authorize the Board Attorney Tony Nowak to participate in the study process in any manner necessary to represent the county on legal aspects of the project. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

7.a. Contracts – Road Management, Lehman Roberts for overlay

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the contract between DeSoto County Board of Supervisors and Lehman Roberts for Overlay in connection with Bid File # 12-156-022. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

7. b. Contracts – Circuit Clerk, Delta Computer for online payments

At the request of the Circuit Clerk and upon hearing the Board Attorney has reviewed the proposed contract for legal issues, Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the contract between DeSoto County and Delta Computer for online payments in the Circuit Clerk's office. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

8. Accounting – Late Bill for non-hazardous waste fee tax

Chief Financial Officer Tom Arnold requested approval to pay a non-hazard waste fee to the state for the rubbish pit at a cost of \$27,572.45. He said BFI had always paid the fee as part of their contract, and we did not realize we owed the bill until recently. It is no longer part of the current contract. He said Republic has paid us \$23,300+ to cover their liability in the bill. Supervisor

Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the clerk to write the check to the state for the non-hazardous waste fee at the rubbish pit. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

9. See Executive Session: Potential Litigation – Carolyn Abston

10. See Executive Session: Potential Litigation – Fairview Road

11. Planning Commission Board Meeting Dates and Times

Ted Garrod, Director of the Planning Department, said his office could provide better response time to citizens as well as improve preparation time for Board of Supervisors meetings by changing the dates and times as follows:

1st Monday of each month Time as needed
 3rd Monday of each month 10:00 a.m.

G. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Jessie Medlin asked if the phones listed on the Budget Amendments were for the IT Department. IT Director John Mitchell explained that the Sheriff’s Office added a lot of phones to their cellular plan, although it is listed in the IT budget. Mr. Mitchell said that should have stayed in The Sheriff’s budget and would be split back out for the next fiscal year.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Consent Agenda as follows:

1. Dept. of Human Resources: Monthly Health Claims

The following is a recap of all insurance claims funded for the month of June and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
6/1/12	6/1/12	\$83,145.57	Administration Fees
6/4/12	6/5/12	\$44,393.65	Medical
6/4/12	6/5/12	\$6,421.60	Dental
6/4/12	6/5/12	\$14,579.10	Pharmacy
6/11/12	6/12/12	\$27,995.66	Medical
6/11/12	6/12/12	\$4,244.87	Dental
6/11/12	6/12/12	\$15,344.66	Pharmacy
6/18/12	6/19/12	\$72,108.23	Medical
6/18/12	6/19/12	\$2,911.80	Dental
6/18/12	6/19/12	\$12,746.76	Pharmacy
6/25/12	6/25/12	\$54,983.65	Medical
6/25/12	6/25/12	\$4,695.40	Dental
6/25/12	6/25/12	\$14,420.26	Pharmacy
	TOTAL	\$357,991.21	

2. Justice Court Report

Criminal Cases Filed	126
Civil Cases Filed	514
Traffic Tickets Filed	1,181
Total Cases Filed	1,821

State Assessments	\$72,607.50
County General Fund	\$111,170.68
Total Collections	\$183,778.18

3. Bailiff Pay

Liz Medlin	\$285.00
Bobby Holloway	\$365.00

4. Publication of Board Proceedings

5. Office of Finance & Accounting

a. Budget Amendments: Detailed in Exhibit G.5.a

b. Request to Repay Interfund Loans (2)

From: 2010 Refunding Bonds I&S Fund	\$ 756,400.00	(227-000-149)
From: 2009 MDB Bonds I&S Fund	\$ 670,000.00	(226-000-149)
To: General County Fund	\$1,426,400.00	(001-000-054)

From: Energy Grant-MDA Funds	\$ 37,500.00	(306-000-149)
To: General County Fund	\$37,500.00	(001-000-054)

c. Request to Make Interfund Transfer

To: 2012 G.O. Refunding Bonds I&S Fund	\$750.00	(229-000-387)
From: 2004 22 Million Bonds I&S Fund	\$750.00	(222-900-951)

d. Quarterly Budget Allocations

July 2, 2012

QUARTERLY BUDGET ALLOCATIONS
For Quarter Ending September 30, 2012

TAX ASSESSOR:

Department 103	\$319,231.00
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TAX COLLECTOR:

Department 104	\$339,701.83
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SHERIFF:

Department 200 (Sheriff Administration)	\$ 316,281.00
Department 201 (Aviation)	\$ 35,319.25
Department 202 (Patrol/Law Enforcement)	\$2,741,850.00
Department 212 (Highway Safety Grant)	\$ 47,636.25
Department 213 (Occupant Protection Grant)	\$ 2,503.75
Department 220 (Custody of Prisoners)	\$1,013,582.82
Department 222 (Prisoners' Medical Expense)	\$ 89,012.66
Department 223 (Juvenile Detention)	\$ 258,976.25
TOTAL	<u>\$4,505,161.98</u>

e. Inventory Dispositions – Final: Facilities Management

151	DEPARTMENT:	FACILITY MANAGEMENT		
ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	LOCATION AT PRELIMINARY
34369	BOSCH SECURITY MONITOR	ZX100622650159	BROKEN	FAC MGT SHOP
36615	JAVELIN SECURITY MONITOR	7110415	BROKEN	FAC MGT SHOP

f. Grants Administration: Accept Homeland Security Grant for Purchase of an Explosive Detecting Canine and Board President to Sign Documents

6. Establish as Part of the Formal Record and Enter into the Board’s Minutes

- a. Contract with Securus Technologies for Sheriff’s Department Inmate Telecommunication System**
- b. Agreement with City of Olive Branch for Funding the Overlaying and Improving Sections of Stateline Road**
- c. Memorandum of Agreement between DeSoto County Emergency Management and DHS for Ambu-Bus**
- d. Letter from the State Fire Marshal’s Office and Agreements for Fire Protection Services with the following:**
 - (1.) Letter from the State Fire Marshal’s Office**
 - (2.) Alpha, Cockrum, Ingrams Mill Volunteer Fire Department, Inc.**
 - (3.) Bridgetown Volunteer Fire Department, Inc.**
 - (4.) Eudora Fire Protection District and the Eudora Volunteer Fire Department, Inc.**
 - (5.) Fairhaven Volunteer Fire Department, Inc.**
 - (6.) Lewisburg Volunteer Fire Department, Inc.**
 - (7.) Love Fire Protection District and the Love Volunteer Fire Department, Inc.**
 - (8.) Nesbit Volunteer Fire Department, Inc.**
 - (9.) Walls Fire Protection District and the Walls Volunteer Fire Department, Inc.**

7. Department of Road Management

- a. Road Report**
- b. Work Schedule**
- c. Road Bond Report**
- d. Adopt-A-Road: Friendship Church of Christ - 3250 Pleasant Hill Road, Olive Branch, MS**

The area to adopt will be Pleasant Hill Road, beginning .5 mile north of the church’s parking lot and ending at Bean Patch Creek

8. Tax Assessor’s Office: Petition for Reduction of Assessment Corrections – Various

PETITION FOR REDUCTION OF ASSESSMENT

Property of various School Dist. various Road Dist. _____

STATE OF MISSISSIPPI

COUNTY OF Desoto

Now comes Parker Pickle and applies for a reduction in the assessments

against the petitioners on the PERSONAL Assessment Roll for the year 2011.

PER ATTACHED FORM 71-026A

TOTALS: 563,344

AFFIDAVIT FOR CHANGE

STATE OF MISSISSIPPI

COUNTY Desoto

Page	Line	Parcel	Land	Improvements	Total Value	Change
		<u>various</u>	<u>-0-</u>	<u>1,418,200</u>	<u>1,418,200.</u>	<u>563,344</u>

Owner various Reason for change various

Application is hereby made by, or on behalf of, the taxpayer named for change or reduction of assessment, and the parties signed below swear to and certify that all facts stated are true.

AFFIANT VARIOUS TAXPAYER VARIOUS

Witness my signature this the 14TH day of JUNE 2012.

TAX ASSESSOR Parker Pickle

ORDER OF BOARD OF SUPERVISORS

STATE OF MISSISSIPPI

COUNTY DESOTO

ORDER

It appearing to the Board of Supervisors from evidence, both oral and documentary, offered in support of said application that the assessment should be changed or reduced;

IT IS, THEREFORE, ORDERED by the Board of Supervisors of DESOTO County, Mississippi, that a total reduction of the assessment on said roll of \$563,344 and said changes being for the year 2011;

IT IS FURTHER ORDERED, that the Clerk of this Board certify two copies of this order to the State Tax Commission, for its approval or disapproval, and if the foregoing order be approved by the State Tax Commission, the Clerk of this Board is hereby authorized and directed to change the Original Assessment Roll in his office, and the Tax Collector of this County is hereby authorized and directed to change the copy in his possession to conform with the provisions of this order, and the Tax Collector be given the proper credit therefor, including district taxes, and Homestead Exemption, if any, be adjusted.

ORDERED AND ADJUDGED this the _____ day of _____, 20 ____.

(President of Board of Supervisors)

CLERK'S CERTIFICATE

I, _____, Clerk of the Board of Supervisors of _____ County, State of Mississippi, do hereby certify that the foregoing is a true and correct transcript of an order of said Board of Supervisors, passed on the _____ day of _____, 20____ as the same appears on Page _____ of Minute Book _____ of said Board, now on file in the office of said Clerk in the _____ of _____ in said County.

Witness my hand and official seal, this _____ day of _____, 20 ____.

Clerk of the Board of Supervisors of said County

PETITION FOR REDUCTION OF ASSESSMENT												
STATE OF MISSISSIPPI												
COUNTY DeSoto												
REAL PERSONAL 2011 ROLL												
TAX ASSESSOR Parker Pickle												
PAGE	LINE	TAX DISTRICT	OWNER	PARCEL NUMBER	IMPROVEMENTS	LAND	ASSESSMENT AS ON ROLL		AMT OF CHANGE	REASON FOR CHANGE		
							TOTAL	TOTAL				
51	5	1300	Toyota Motor Credit Corp.	540-005	315334	-0-	315334	315334	229183	2		
125	8	2400	State Farm Mutual Auto	1251-001	23625	-0-	23625	23625	2857	2		
375	2	2406	Fiskars Brands Inc.	4332-000	254241	-0-	254241	254241	72307	2		
370	9	2400	Gamma Healthcare	4272-000	1415	-0-	1415	1415	1415	1		
235	12	5401	Church Lake Apartments	2291-000	28954	-0-	28954	28954	47384	3		
217	5	1300	Hulcher Professional Services	2039-000	89130	-0-	89130	89130	53968	3		
99	3	1300	Nissan North America Inc.	970-000	382073	-0-	382073	382073	67975	2		
189	3	4000	North Mississippi Driveways	1801-000	85196	-0-	85196	85196	46199	3		
174	8	1000	J H Hunt	1663-000	69767	-0-	69767	69767	21550	3		
151	2	4000	Vulcan	1516-000	152866	-0-	152866	152866	20402	3		
77	5	5100	Williams Concrete Construction	776-000	5310	-0-	5310	5310	27	3		
10	1	1300	Allied Waste Industries	162-015	10289	-0-	10289	10289	77	3		
			TOTALS CARRIED TO FORM 71-026		1,418,200		1,418,200	1,418,200	563,344			
Reason for change of assessments												
(1) Duplicate assessment (2) Clerical error (3) Calculation error												
(4) Erroneous assessments (5) Incorrect acreage (6) Buildings were not on the land												

PETITION FOR REDUCTION OF ASSESSMENT

Property of various School Dist. various Road Dist. _____

STATE OF MISSISSIPPI

COUNTY OF Desoto

Now comes Parker Pickle and applies for a reduction in the assessments
(Tax Assessor/Affiant/Taxpayer)
against the petitioners on the REAL Assessment Roll for the year 2011.
(Real or Personal)

PER ATTACHED FORM 71-026A TOTALS: 59,867

AFFIDAVIT FOR CHANGE

STATE OF MISSISSIPPI

COUNTY Desoto

Page	Line	Parcel	Land	Improvements	Total Value	Change
		<u>various</u>	42,325	107,380	149,705	59,867

Owner various Reason for change various

Application is hereby made by, or on behalf of, the taxpayer named for change or reduction of assessment, and the parties signed below swear to and certify that all facts stated are true.

AFFIANT _____ TAXPAYER VARIOUS

Witness my signature this the 14th day of JUNE 2012.

TAX ASSESSOR Parker Pickle

ORDER OF BOARD OF SUPERVISORS

STATE OF MISSISSIPPI

COUNTY DESOTO

ORDER

It appearing to the Board of Supervisors from evidence, both oral and documentary, offered in support of said application that the assessment should be changed or reduced;

IT IS, THEREFORE, ORDERED by the Board of Supervisors of DESOTO County, Mississippi, that a total reduction of the assessment on said roll of \$59,867 and said changes being for the year 2011;

IT IS FURTHER ORDERED, that the Clerk of this Board certify two copies of this order to the State Tax Commission, for its approval or disapproval, and if the foregoing order be approved by the State Tax Commission, the Clerk of this Board is hereby authorized and directed to change the Original Assessment Roll in his office, and the Tax Collector of this County is hereby authorized and directed to change the copy in his possession to conform with the provisions of this order, and the Tax Collector be given the proper credit therefor, including district taxes, and Homestead Exemption, if any, be adjusted.

ORDERED AND ADJUDGED this the _____ day of _____, 20 ____.

(President of Board of Supervisors)

CLERK'S CERTIFICATE

I, _____, Clerk of the Board of Supervisors of _____ County, State of Mississippi, do hereby certify that the foregoing is a true and correct transcript of an order of said Board of Supervisors, passed on the _____ day of _____, 20____ as the same appears on Page _____ of Minute Book _____ of said Board, now on file in the office of said Clerk in the _____ of _____ in said County.

Witness my hand and official seal, this _____ day of _____, 20 ____.

Clerk of the Board of Supervisors of said County

PETITION FOR REDUCTION OF ASSESSMENT												
STATE OF MISSISSIPPI		COUNTY		DE SOTO		REAL PERSONAL		2011		ROLL		
TAX ASSESSOR	PARKER PICKLE											
PAGE	LINE	DISTRICT	OWNER	PARCEL NUMBER	IMPROVEMENTS	LAND	TOTAL	AMT OF CHANGE	REASON FOR CHANGE			
268	3	1000	Thyot Buddy	2059-2900.0-00643.02	0	6000	6000	6000	2			
992	11	5030	Sturghill Alice J	3064-1700.0-00006.03	0	2925	2925	1800	2			
1517	3	5000	Gaboard Sylvia	4086-1301.0-00165.00	9609	1000	10609	9565	2			
148	5	3022	Mansel, David D. Etux	1097-2501.0-00431.00	9965	3000	12965	4321	2			
69	1	1000	Barnes, Torceno	1059-30070-00195.00	14470	3750	18220	6074	2			
2513	5	3221	Kalkstein, John R. Etux	1089-32030-00053.01	0	2400	2400	800	2			
5067	3	2400	Wallace Christopher	2072-04220-00321.00	14214	4200	18414	6138	2			
3548	8	1300	Moore, Danny, Inc	1069-3210.0-00130.00	18548	3000	21548	7183	2			
2376	14	4200	Respass, Ralph G. Etux	1088-3400.0-00019.00	0	2700	2700	900	2			
2607	10	1310	Sithole, Michael M Etux	1076-2309.0-00101.00	26674	6000	32674	10891	2			
1484	5	5000	Schultz Clifford W	4081-1100.0-00028.00	7786	4850	12636	1331	2			
357	1	1000	Coyle Billy B. Etux	2058-2801.0-00012.00	6114	2500	8614	4864	6			
			TOTALS CARRIED TO FORM 71-028		107380	42325	149705	59867				
Reason for change of assessments												
(1) Duplicate assessment (2) Clerical error (3) Calculation error												
(4) Erroneous assessments (5) Incorrect acreage (6) Buildings were not on the land												

NOTICE TO INCREASE THE ASSESSMENT OF REAL/PERSONAL PROPERTY

STATE OF MISSISSIPPI

COUNTY DESOTO

Assessed to DAVID TURNER

In 1000 Road District _____ School District _____ Municipality _____

To the Board of Supervisors of DESOTO County, Mississippi:

Now comes PARKER PICKLE and gives notice as required by Section 27-35-147,

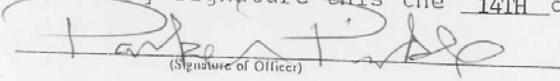
(Assessor or Other Officer)
Code of 1972, that the assessment of the property herein described should be increased; the said property being assessed on the 2011 REAL Assessment ROLL of said County.

(Real/Personal)
The undersigned recommends that the assessment of the said property should be INCREASED as shown below:

Page	Line	Parcel Number	Land Value	Improvements	Total Value	Total Increase
<u>368</u>	<u>4</u>	<u>2059-2900.0</u> <u>00043.03</u>	<u>2890</u>	<u>0.00</u>	<u>2890</u>	<u>129</u>

Reason for increase FORGOT TO COMBINE PARCELS PER REQUEST

Witness my signature this the 14TH day of JUNE, ~~XX~~ 2012.


(Signature of Officer)

DESOTO COUNTY TAX ASSESSOR
(Title of Officer)

Acceptance by Taxpayer: PER REQUEST FROM DAVID TURNER Date: 1/26/11

And it affirmatively appearing to this board:

1. That the Clerk of this Board has given the required notice to said owner to the last known address, by mail, more than ten days before this meeting, as directed by the Order of this Board; and who appeared and presented objections (or failed to appear);

2. That the said owner has, in writing, agreed to the increase, waived notice, entered appearance before this Board and requested that the assessment be made final;

And the Board having heard the evidence, and carefully considered the same, and being satisfied that the said assessment should be increased, as herein set forth;

IT IS, THEREFORE, ORDERED AND ADJUDGED by this Board that an increase in the said original assessment be and is hereby made and finally approved as follows:

The amount at Page _____, Line _____, be increased from \$2761 to \$ 2890.

IT IS FURTHER ORDERED, that the Clerk of this Board is hereby directed and commanded to certify two copies of this order to the State Tax Commission, as required by Section 27-35-149, Code of 1972, and upon the approval of the said order by the said Commission to make the proper change on the assessment roll and to certify a copy to the Tax Collector of this County, who shall proceed to collect taxes on said property as thus assessed, as provided by law; and the said Tax Collector be duly charged with additional assessment.

ORDERED AND ADJUDGED this the _____ day of _____, 19____.

President of the Board

CLERK'S CERTIFICATE

I, _____, Clerk of the Board of Supervisors of _____ County, State of Mississippi, do hereby certify that the foregoing is a true and correct transcript of an order of said Board of Supervisors, passed on the _____ day of _____ 19____ as the same appears on Page _____ of Minute Book _____ of said Board, now on file in the office of said Clerk in the _____ of _____ in said County.

Witness my hand and official seal, this _____ day of _____, 19____.

Clerk of the Board of Supervisors of said County

By _____, D.C.

9. DeSoto County Administration Safety Report

10. Chancery Clerk Allowance (1) \$1166.66

11. Department of Human Services – Department of Human Services/Economic Assistance

a. Assistant Receiving Clerk

(1.) Remove: Ashley Milan

(2.) Add the following: Livia Harris, Supervisor II, and Mary Vick, Supervisor II

b. Purchase Requisitions: Add Delis Cotton, CM, and Jean Weathers, Supervisor II

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G

H. OLD BUSINESS

1. Short Fork Creek Drainage Improvements – Hazardous Mitigation Grant Authorization

State Aid Engineer Tracy Huffman, presented a project application for drainage improvements and maintenance for Short Fork Creek. Mr. Huffman explained that the Drainage District did apply for the grant but, the Federal Government transferred it to the County. He said this maintenance agreement for improvements is in the amount of \$250,000 and there is a 25% match or \$125,000.00.

Board Attorney Tony Nowak told the Board the applicant is required to assume maintenance under the grant because there is an obligation to maintain the project. He expressed a concern with the authority of the County to provide maintenance in situations that only benefits private citizens. The Drainage District is the sole authority to provide maintenance, though the County can do so if it is necessary to protect the County roads or the health, safety and welfare of the public.

Supervisor Lee Caldwell asked if a decision needed to be made now. Mr. Huffman said he still had a little time and could talk further with the Drainage District.

Supervisor Jessie Medlin asked if the Utility Authority could help. Mr. Huffman said their contribution would be the outlying area.

Supervisor Harvey Lee asked if it was County property. Mr. Nowak said it is not County property but the County is allowed to participate in the project because there are certain rules regarding grants that allow such work by the County, but the concern is the continued maintenance obligation.

Supervisor Bill Russell said the Drainage Districts were originally established so that all citizens in the County would not have to carry the brunt of the expense. Supervisor Russell said he felt like it is the District’s responsibility and it may be time for them to raise taxes to cover the maintenance if necessary. He said he did not want to miss getting the grant, but he would like to know if they can work it out.

Supervisor Medlin asked if any dredging could be done under the grant. Mr. Huffman said dredging is not part of the grant.

Supervisor Russell said he would like to wait until the next meeting to make a decision.

No motions were made nor votes taken on this issue.

See Exhibit H.1

2. Office of Procurement: Bids for Inmate Furniture – Reconsideration of Line 3

Procurement Director Vanessa Lynchard presented bid results for inmate furniture. She said on certain inmate furniture MPIC did not meet bid specifications. She said they now say they do meet the specs.

Vanessa said she met with Facilities Management Assistant Director Tony Martin, Board Attorney Tony Nowak and Jail Administrator Chad Wicker and all three originally understood they did not meet the specifications. Now MPIC said they do meet the specs on some items.

Vanessa noted that line 3 of the bid tabulation for mounted seats and desks required powder coating. She said MPIC has recently shown that their product is powder coated. Therefore, the item does meet bid specifications. Vanessa said she, Tony Martin and Chad Wicker are recommending changing the award to MPIC as the lowest and best bid for line 3. She said this would result in a savings of \$1,325.50.

Vanessa said initially they thought the contractor was not supplying the concrete benches on line 10. Since the bid was issued, the contractor has installed the benches. She said concrete benches will last for the life of the Jail and are superior benches. Vanessa said there is contingency money to cover the benches. The Sheriff's department would like to change out the benches in the bid on Line 10 with the concrete benches.

After considering the recommendation of the Director of Procurement Vanessa Lynchard to change the award for mounted seats and desks, and verifying the vendor previously awarded the bid had not yet delivered the product or otherwise took action in reliance on the prior award, Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve changing the award for line 3 to MPIC due to their meeting the bid specifications and as the lowest and best bid for mounted seats and desks in the new Jail.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the recommendation of the Director of Procurement to rescind the previous award for benches on Line 10 and allow them to be provided through the jail contract.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.2

3. Attorney General's Opinion: 4780 Victoria Drive – Bridgetown

Board Attorney Tony Nowak presented an Attorney General's Opinion previously requested by the Board of Supervisors regarding the County performing repair work for damages caused to personal property while undertaking repairs to underground pipe on private property. Mr. Nowak said the AG Opinion said that such repair work is allowed.

Supervisor Jessie Medlin asked, why in some cases, when the County did work on culverts which caused damage to property, why it could not be repaired by the County. Mr. Medlin said this is in

reference to a drainage issue and the other issues were with rights of ways. Mr. Nowak noted that the authority to work on drainage structures and the authority to replace road culverts come from two different statutes.

Interim Road Manager Andy Swims said particular problem at 4780 Victoria Drive in Bridgetown was presented to the Board in May and the estimate to repair is \$33,026.00. Mr. Swims reminded the Board that this is the property where culverts are hard to locate. This is the older section of Bridgetown culverts are probably under the driveway.

Supervisor Medlin asked Mr. Swims approximately how much pipe it would require to fix the problem. Mr. Swims said they are estimating 250 feet of 24 inch pipe and about 50 feet of 18 inch pipe.

Supervisor Harvey Lee said he had looked at the site with Mr. Swims and Assistant Engineer Scott Young. It does run a pretty good length. Mr. Swims said this is one of the worst he has seen. Supervisor Lee said he would like it to be done in the best way possible so the County fixed the problem as efficiently and effectively as possible.

Supervisor Medlin confirmed that the pipe is metal. Mr. Swims said yes.

At the recommendation of the County Engineer, and consistent with the Attorney General's opinion, Supervisor Harvey Lee made the motion and Supervisor Bill Russell seconded the motion to accept the Attorney General's Opinion regarding performing underground pipe repair work on private property and to declare the damages caused by drainage and erosion on the property located at 4780 Victoria Drive, Bridgetown, MS, a health, safety and welfare issue to the citizens of DeSoto County as outlined in Mississippi Code Section 19-5-92.1, and to repair the damages at an estimated cost of \$33,026.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.3

4. Approval to Surplus Ambulance to Olive Branch

At the recommendation of the Board Attorney, Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the final agreement to declare as surplus an ambulance and transfer it to the City of Olive Branch, VIN#1HTSLAAM1TH215077 for a fee of \$1.00, and for the Board President to sign the associated documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.4

I. NEW BUSINESS

1. 9:00 a.m. – Tax Assessor: Presentation of Preliminary Land Rolls

DeSoto County Tax Assessor Parker Pickle presented the total assessed values for DeSoto County as of July 2, 2012 as follows:

Total Assessed Value

July 2, 2012
July Re-Cap

Full County Taxes

Real	1,073,849,847
Personal	212,661,519
Public Utilities	34,942,386
Mobile Homes	1,159,923
Automobiles	<u>217,998,753</u>
Total	1,540,612,428

School Tax Only

Real	53,784,776
Personal	<u>9,325,568</u>
Total For Schools	63,110,344

Fee in Lieu Value

Real	0
Personal	<u>0</u>
Total	0

Total Assessed Value 1,603,722,772

Total Assessed Value 2012	1,603,722,772
Total Assessed Value 2011	<u>1,569,719,158</u>
Increase	34,003,614

2.167% Increase

**Total Appraised Value
July 2, 2012**

Real Property	9,572,310,432
Personal Property	1,479,912,270
Public Utilities	116,474,620
Mobile Homes	7,732,770
Automobiles	<u>726,638,195</u>
Total Appraised Value	11,903,068,287

Fee In Lieu

Real	0
Personal	<u>0</u>
Total	0

2012 Total Appraised Value	11,903,068,287
2011 Total Appraised Value	<u>11,681,454,788</u>
Increase	221,613,499

1.897 % Increase

Mr. Pickle said he was happy to report that the total assessed value was up \$34 million from last year. He said that reflects a 2.167% increase. Mr. Pickle said car tags maintained steady.

Mr. Pickle said next year, 2013, Soladigm and McKesson will come on the tax rolls with paying a fee in lieu of taxes. He said DeSoto County is the third largest assessed value in the State of Mississippi.

This day came on to be considered by the Board of Supervisors of DeSoto County, Mississippi, the matter of equalizing assessments of real and personal property for the year 2011, and the Board affirmatively finds and adjudicates that Parker Pickle, Tax Assessor of DeSoto County, Mississippi, has completed and filed the 2012 real and personal assessment rolls of DeSoto County, Mississippi, and in accordance with the provisions of Section 27-35-81, Mississippi Code 1972, has delivered said rolls in legal form to the Clerk of the Board of Supervisors of this county on or before the First Monday of July 2012, and that said Assessor has made and appended to said real and personal rolls the affidavit in the form and as provided by law.

NOW THEREFORE, it is ordered that this Board of Supervisors will immediately at its July 2, 2012 meeting proceed to equalize such rolls and will cause to be assessed any person, or thing, found to be omitted, and correctly value any property found to be undervalued, and do all things required by Section 27-35-87, Code of 1972, and other laws, and cause all corrections to be made in the said rolls, and will complete such equalization at least ten (10) days before the August, 2012 meeting, and upon adjournment will immediately by newspaper publication notify the public that such rolls so equalized are ready and open for inspection and examination.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to accept the preliminary tax rolls for Real & Personal Property Assessments for DeSoto County for the 2012 tax year as presented by Tax Assessor Parker Pickle and to instruct notification be given to the public that the tax rolls are available and on display for review as required by the Mississippi Code.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.1

2. Adoption of Countywide Burn Ban, June 27 thru July 27

Emergency Services Director Bobby Storey said DeSoto County is in a critical situation with the heat and lack of rain. Mr. Storey said the rainfall is low by more than one foot. He said the State Forestry is currently under a burn ban and DeSoto County follows their declaration.

Supervisor Bill Russell asked Mr. Storey's opinion on using fireworks during this time. Mr. Storey said his office usually works with the larger organizations and the local Fire Departments. He recommended using caution when using fireworks. Mr. Storey said this subject is very politically charged.

Supervisor Mark Gardner asked if the County typically has issues when these types of conditions exist. Mr. Storey said yes. He said Deputy Carl Hurt suggested watering your yard when fireworks are being used. Mr. Storey said that still leaves fields, open land etc. open for fire.

Supervisor Gardner said the municipalities are allowed to use fireworks and asked if that was under Mr. Storey's responsibility. Mr. Storey said his departments work with most of the municipalities during these situations. He said that littering impacts fire hazards too. He said clothes, tires, and styrofoam also intensify the problem. Mr. Storey said a person using fireworks can be held liable if their fireworks cause damage to someone's house, land etc.

Supervisor Gardner asked the department to use other means of communicating the issue to the public and suggested posting it on the DeSoto County Facebook page. Mr. Storey agreed and said he would use other signage as well.

At the recommendation of Emergency Services Director Bobby Storey, Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion based upon an order by the State Forestry Commission declaring a drought and fire hazard, to issue a Burn Ban in DeSoto County from June 27 through July 27, 2012 and to extend the Ban if the Forestry Commission extends the Ban.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

See Exhibit I.2

3. Department of Human Resources: Approval of Annual Agreement with Humana Insurance and Board President to sign documents

Supervisor Jessie Medlin asked about the \$50 fee on the agreement with Humana Insurance. Director of DeSoto County Human Resources Janna Rogers said that is for the administrative fee. Ms. Rogers said it is for appeals, but the County has never had an appeal at this point. She said the County relies on Humana for all administration for the plan. Supervisor Medlin asked who the third party is for the program. Ms. Rogers said there is no such thing as someone requesting outside approval. All services go through Humana

Supervisor Harvey Lee said he was part of a Humana visit in Cincinnati and they have a great operation. He said he learned a lot about their operation from the visit. Supervisor Lee said he learned a lot about how to save money like mail order prescriptions, the use of emergency centers instead of hospital emergency rooms and health and wellness. Supervisor Lee said he would like to see the County become more educated. He said he toured the prescription mail order center and mail order for prescriptions is usually more cost effective.

Supervisor Bill Russell said the personnel for mail order are very professional. He said mail order does not save on every drug and that is something to be aware of.

Supervisor Lee Caldwell said the mail order center actually staffs pharmacists and they are available to talk to people.

Ms. Rogers said the agreement is a culmination of documents including pricing that has already been approved by the Board of Supervisors. She presented the final agreement including the medical and dental plan.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the amendment to the plan management agreement with Humana Insurance Company and Humana Dental Insurance Company effective March 1, 2012.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

See Exhibit I.3

4. Emergency Services Committee: Authorization to Assign Board Attorney as Legal Counsel to Committee

Supervisor Caldwell said the Emergency Services Committee had been meeting with the Fire Departments and the Volunteer Fire Departments and gone through their books and records in an effort to help them be more efficient. She said they do have questions about some areas and requested that the Board Attorney review them.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to attend Emergency Services meetings and to provide legal counsel as needed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.4

5. Office of Finance & Accounting

a. Grants Administration: Grant Application Proposal and Request for Approval to Apply for 2012 State Criminal Alien Assistance Program (SCAAP)

Grant Administrator Tom Haysley presented a grant application for the State Criminal Alien Assistance Program (SCAAP). Mr. Haysley said this grant offsets the costs the Sheriff's Office incurs for immigrant inmates. He said there is no match required and the funds may be used at the Sheriff's discretion for a variety of costs associated with correctional facilities.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Grant Administrator to apply for the 2012 State Criminal Alien Assistance Program (SCAAP) to offset the costs the Sheriff's Office incurs for immigrant inmates; no match is required.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.5.a

b. Inventory Dispositions – Preliminary

(1.) Sheriff's Office – SID forfeiture inventory addition

At the recommendation of Inventory Control Clerk, Char McCool, Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve an inventory disposition to add inventory as follows:

AGENCY	CASE #		DATE DECLARED	MANUFACTURER	DESCRIPTION	SERIAL #	VALUE
SID	09-0316	HAL GUTHRIE	05/30/12	FORD	2006 F150 (MAROON)	1FTPW14VX6KC79236	13000.00
SID		TIMOTHY COLLINS	02/18/08	RUGER	270 WIN MAG WITH HILLOPOLD SCOPE	79001446	200.00

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b.(1.)

(2.) Information Technology Department

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary disposition for the Information Technology Department as presented by the Inventory Clerk as follows:

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	LOCATION AT PRELIMINARY
30674	Gateway PC	16298194	Broken/Disposal	2nd floor west closet
31805	Gateway PC	28668344	Broken/Disposal	2nd floor west closet
32582	Samsung 17" Monitor	GH17HMF308579D	Broken/Disposal	2nd floor west closet
32602	Howard Computer	542733103	Broken/Disposal	2nd floor west closet
33023	IBM 3487 Terminal	2396956	Broken/Disposal	2nd floor west closet
33394	Dell PC	33394	Broken/Disposal	2nd floor west closet
33551	HP inkjet	SMY44K2B1SV	Broken/Disposal	2nd floor west closet
34381	Motorola Cell Phone	1212378021	Broken/Disposal	2nd floor west closet
34383	Kyocera Cell phone	3400662420	Broken/Disposal	2nd floor west closet
34407	Audiovox Cell phone	4207484376	Broken/Disposal	2nd floor west closet
34486	Okidata Printer	AF57023759A0	Broken/Disposal	2nd floor west closet
35968	Acer PC	PSV52C601280404E912701	Broken/Disposal	2nd floor west closet
36503	Dell PC	CK4P971	Broken/Disposal	2nd floor west closet
36536	HP inkjet	TH516230JT	Broken/Disposal	2nd floor west closet
36705	Panasonic Notebook	5GTYA52971	Broken/Disposal	2nd floor west closet
36983	Systemax PC	106139295	Broken/Disposal	2nd floor west closet
37083	Acer Monitor	ETL6102018625015034112	Broken/Disposal	2nd floor west closet
37120	Acer PC	PSP3370600463706BD62700	Broken/Disposal	2nd floor west closet
39145	ViewSonic	QYJ074710867	Broken/Disposal	2nd floor west closet
39164	Acer PC	AF57023759A0	Broken/Disposal	2nd floor west closet
39391	Howard Computer	1148682008	Broken/Disposal	2nd floor west closet
39609	Acer PC	84800020701	Broken/Disposal	2nd floor west closet
39643	Dell PC	FCBT7J1	Broken/Disposal	2nd floor west closet
39653	Custom built pc	No SN	Broken/Disposal	2nd floor west closet
39974	HP PC	MXL8480F1K	Broken/Disposal	2nd floor west closet
39976	HP PC	MXL8480F1Q	Broken/Disposal	2nd floor west closet
40416	Clone PC	No SN	Broken/Disposal	2nd floor west closet
40429	Custom built pc	No SN	Broken/Disposal	2nd floor west closet
41011	Samsung Printer	4F61BAX2400330	Broken/Disposal	2nd floor west closet

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b.(2.)

c. Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

1.) Supervisor Lee Caldwell asked about the claim for Constable Bobby Holloway on page 62. She asked if the payment was for two separate line items since they are listed on two separate lines. Chief Financial Officer Tom Arnold explained that the first line was for mileage and the second line was for lodging and meals.

2.) Supervisor Gardner referenced the claim on page 20 to Ameripride Services for uniforms. Supervisor Gardner asked if anyone was looking at various providers to provide uniforms for the County. He said it may be more cost effective to centralize uniform purchases. County Administrator Michael Garriga said he and Vanessa Lynchard, Director of Procurement, are looking at centralizing uniforms. Mr. Garriga said there would be no purchase orders fulfilled for casual shirts until they have a chance to define a County policy on departmental uniforms.

3.) Supervisor Gardner asked about the claim for Apple IPADs on page 23. IT Director John Mitchell there is a growing number of people who are leaning toward IPADS as replacements of computers. Supervisor Gardner asked if IPADs were cheaper than laptops. Mr. Mitchell said yes.

4.) Supervisor Gardner asked about the claim on page 40 to RBM Consulting. Mr. Arnold explained that this was for maintenance on the touchscreen voting machines. Supervisor Gardner asked if more information could be obtained regarding the number of machines and how often maintenance has to be done.

5.) Supervisor Gardner asked about the claim on page 80 to Stephanie Lentz for Laundry/Cleaning SE. Mr. Arnold said this is for cleaning of the Senatobia office.

6.) Supervisor Gardner asked about the claim on page 96 to ADAPTS electronic monitoring rental equipment and if it was for JABG. Mr. Arnold said it is for the ankle bracelets and that grant money actually pays for these.

7.) Supervisor Gardner said DC Convention and Visitor's Bureau Tourism Tax was listed on page 115 in the amount of \$556,125.03. Mr. Garriga said he and Supervisor Jessie Medlin and Board Attorney Tony Nowak met with the CVB Board regarding the possibility of the CVB paying \$100,000 per year. Mr. Garriga said they would pay that amount beginning fiscal year 2013.

Supervisor Gardner said he is no longer receiving the monthly report and Mr. Garriga said he would make sure that report is forwarded to Supervisor Gardner. Mr. Garriga said he understands the CVB has to be cautious on the amount they would pay back to the County. He said the CVB is looking forward at replacing the roof which will be very costly along with other items that need to be addressed. The amount agreed upon is a realistic amount for the CVB and will still allow them to address upcoming expenses.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

6. Office of Procurement

a. Bids Under Advisement: NRCS – Emergency Watershed Protection for Stream Bank & Bridge Stabilization Improvement, Horn Lake Creek

Procurement Director Vanessa Lynchard said that she and Assistant Engineer Scott Young opened bids last week for the NRCS project. Vanessa said the engineering estimate was \$174,797.50. Vanessa said the lowest and best bid was from Trey Construction in the amount of \$155,854.04. The County portion is 15%.

Supervisor Bill Russell asked why the County is paying a match. Mr. Young responded that it is a Road and Bridge project.

Vanessa explained that the County had the project to fix the bridge and asked Horn Lake Creek to repair an additional amount beyond the bridge.

Supervisor Jessie Medlin asked how much the County pays. Mr. Young said it is capped at \$20,400.

Supervisor Medlin asked how White Construction could be so much higher on seeding. Mr. Young said they are very high.

Supervisor Bill Russell asked if they could request help from Southaven. Mr. Young said the

project was not inside the city when the application process began. Under new rules, we do not apply inside the Cities.

Supervisor Russell said in the future, the cities should be asked to help pay for these projects.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the bid from Trey Construction as the lowest and best bid for the NRCS – Emergency Watershed Protection for Stream Bank & Bridge Stabilization Improvement, Horn Lake Creek in the amount of \$155,854.04 contingent upon approval by the Horn Lake Creek Drainage District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a

b. Purchases Exceeding \$25,000

(2.) Sheriff’s Department – Vehicles (8)

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve two separate purchases exceeding \$25,000 requested by the Sheriff’s Department for vehicles as follows:

(1.) Sheriff’s Department – Vehicle: One 2012 Ford F150 Crew Cab 145” Wheel Base Dark Blue Pear Metallic including accessories per quote, totaling \$26,107.00 from Homer Skelton of Olive Branch.

(2.) Sheriff’s Department – Vehicles (8) 2010 Ford Crown Vic, if not available then substitute 2009 Ford Crown Vic, totaling \$122,250.00

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b

7. Contracts Administration – Approval

a. NRCS – Emergency Watershed Protection for Stream Bank and Bridge Stabilization Improvement, Horn Lake Creek: Trey Construction

At the recommendation of Director of Administrative Services Vanessa Lynchard, Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the NRCS contract with Trey Construction for the Emergency Watershed Protection for Stream Bank and Bridge Stabilization Improvement, Horn Lake Creek contingent upon approval by the Horn Lake Creek Drainage District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a

b. Justice Court: nCourt

Director of Administrative Services presented a contract for approval with nCourt which is a company that does online collection fees for the Justice Court Clerk’s Office. Vanessa said they have used nCourt since 2008.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve a contract with nCourt for online collection fees for the Justice Court Clerk’s Office.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b

8. Board Attorney: Mitchell’s Corner Reimbursement

Board Attorney Tony Nowak reminded the Board of Supervisors that there is an agreement in place with Mitchell’s Corner LLC for the construction of a turn lane into the Southern Trails subdivision off of Hwy 305, in conjunction with the construction of an entryway and turn lanes into Mitchells’ Corner. Mr. Nowak said the County agreed to share in half the expense, but not to exceed \$15,000.

Supervisor Jessie Medlin asked if the shoulder work was done. Interim Road Manager Andy Swims said all of the work was completed last Friday. Mr. Swims said that Michael Kennedy of the Road Department looked at the work and said it looked very good.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve reimbursing Mitchell’s Corner LLC in an amount totaling no more than \$15,000 and contingent upon successful completion of the MDOT inspection.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.8

9. Department of Road Management: Finding of Fact – 4035 Huron Court

Interim Road Manager Andy Swims presented information regarding damages to private property at 4035 Huron Court in Bridgetown. Mr. Swims reminded the Board that this is the property that has been worked on before and has major sinkholes. He said the work that needs to be done to correct the problem is the same type of work the County has done before. Mr. Swims said the damages are associated with drainage and erosion, affecting the health, safety and welfare of the public. The estimated cost to repair the damages is \$4,900.

Supervisor Mark Gardner asked if Mr. Swims if they were able to determine where the issues are

coming from. Mr. Swims said no. He said the backyard is very big and the driveway is very long. The problem could be anywhere in between those two areas.

Supervisor Harvey Lee said he looked at the property and it is in much worse shape than the pictures show.

At the recommendation of the Interim Road Manager, Supervisor Harvey Lee made the motion and Supervisor Bill Russell seconded the motion to declare the damages caused by drainage and erosion on the property located at 4035 Huron Court in Bridgetown Subdivision, a health, safety and welfare issue to the citizens of DeSoto County as outlined in Mississippi code section 19-5-92.1, and to repair the damages at an estimated cost of \$4,900.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit I.9

J. PLANNING COMMISSION AGENDA

DeSoto County Board of Supervisors Planning Agenda July 2, 2012

NEW BUSINESS

Minor Lot

Lee Forest Minor Lot (6849) – Application is for final subdivision approval of one (1) lot of 3.92 acres. Subject property is located on the east side of Malone Road and north of Byhalia Road in Section 35, Township 2, Range 7 and is zoned Agricultural-Residential (A-R). (District 5)

Mr. Ted Garrod presented the application for Lee Forest Minor Lot for final subdivision approval of one (1) lot of 3.92 acres. Mr. Garrod stated the application was heard by the Planning Commission on June 28, 2012 and was unanimously recommended for approval subject to Health Department approvals and any required right-of-way dedication.

Supervisor Lee requested clarification of the location of the subject property as related to the proposed Interstate 269 construction. Staff stated that this property is located south of the I-269 alignment.

Supervisor Medlin asked if there was anyone present who wished to speak regarding this application. There was no one.

Supervisor Lee made a Motion to approve Lee Forest Minor Lot, as presented, and subject to Health Department approvals and any required right-of-way dedication. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Daniels Tract Minor Lot (6850) – Application is for final subdivision approval of two (2) lots of 3 acres each. Subject property is located on the north side of Wheeler Road and west of Highway 51 in Section 12, Township 4, Range 8 and is zoned Agricultural (A). (District 5)

Mr. Garrod presented the application for the Daniels Tract Minor Lot for final subdivision approval of two (2) lots of 3 acres each. Mr. Garrod stated the application was heard by the Planning Commission on June 28, 2012 and was unanimously recommended for approval subject to Health Department approvals and any required right-of-way dedication.

Supervisor Medlin asked if there was anyone present who wished to speak regarding this application. There was no one.

Supervisor Lee made a Motion to approve Daniels Tract Minor Lot, as presented, and subject to Health Department approvals and any required right-of-way dedication. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

Other Items

1. Appointment of Mr. Tom Hunt to Planning Commission (District 5)

Mr. Garrod announced that District 5 Planning Commission appointee Mr. James Oliver has requested to be replaced on the Planning Commission as personal business conflicts may result in his inability to attend future meetings and adequately participate as a member of the Planning Commission. Supervisor Lee announced that he had spoken to Mr. Oliver regarding his request and had found a suitable replacement in Mr. Tom Hunt.

Supervisor Lee made a Motion to remove Mr. Oliver and to appoint Mr. Tom Hunt to the DeSoto County Planning Commission, effective immediately. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

2. Discussion regarding Board of Supervisors Review of Planning Commission agenda items

Mr. Garrod requested that the Planning Commission agenda be heard by the Board of Supervisors at their mid-month meeting on the third Monday of each month. Mr. Garrod explained the challenges to staff presenting cases to the Board of Supervisors on the Monday immediately following a Thursday Planning Commission meeting.

Supervisor Medlin expressed concern that hearing Planning Commission business on the third Monday of each month would stretch the timeline for approval of applications and delay issuance of permits. Mr. Garrod responded that staff would be willing to bring any applications that were deemed to be time-sensitive before the Supervisors at their meeting on the first Monday of each month and that staff will work to ensure that each application is reviewed and approved in a timely manner.

Mr. Garriga said that he and Mr. Garrod had begun to discuss the potential for Minor Lot Subdivision applications to be approved through the Board's authorization for the Planning

Director to approve this type of application as part of an administrative process. Supervisor Gardner asked staff if putting these matters on the Board's consent agenda would meet requirements for allowing the public to comment as part of the public hearing. Supervisor Medlin and Supervisor Russell expressed that they would like Minor Lot applications to come before the Board, even if they are only reviewed as part of the consent agenda each month. Mr. Garrod and Mr. Garriga agreed that they would continue to evaluate opportunities to expedite approval of routine applications, such as Minor Lot Subdivisions that appear to be consistent with the County's Zoning and Subdivision Ordinances, in accordance with legal requirements.

Supervisor Russell made a Motion to allow the Planning Commission agenda be heard by the Board of Supervisors their mid-month meeting at 10:00 a.m., with time-sensitive applications being brought before the Board on the first Monday of each month. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>NO</u>

3. I-69/I-269 International Trade Corridor Study Update
a. Public Event on July 19, 2012

Ms. Tynan stated the Steering Committee, staff and consultants for the I-69/269 International Trade Corridor Study had agreed to reschedule the upcoming public stakeholder workshop as requested by the Board of Supervisors. She announced that the public meeting would be held from 5:30 to 8:30 p.m. on Thursday, July 19, 2012 at the Landers Center in Southaven. Ms. Tynan also announced that the Steering Committee had reviewed a preliminary outline for the Community-Preferred Strategic Development Master Plan, or Stewardship Plan, with staff and the consultants at their meeting on June 28, 2012 and were excited to begin drafting the plan document after receiving input from members of the public at the July 19th event.

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

L. OTHER

1. Fogg and DeSoto Road

Supervisor Bill Russell asked if the work on Fogg and DeSoto Road was part of the contract. Assistant County Engineer Scott Young said yes, and the final lift has not been done yet.

Interim Road Manager Andy Swims said that State Aid Engineer Tracy Huffman told him the work is currently underway.

Supervisor Lee Caldwell thanked Mr. Eric Boling for his contribution to the County and State. Mr. Boling thanked the Board of Supervisors for all they do for the residents of DeSoto County.

Supervisor Jessie Medlin made the motion to recess the Board meeting until July 16, 2012 at 9:00 a.m. The motion was seconded the motion by Supervisor Harvey Lee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Harvey Lee, Fifth District

YES

THIS the 2nd day of July 2012, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors