

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE BILL RUSSELL, PRESIDING

July 6, 2015

A. CALL TO ORDER

The July 6, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Robert Quimby	Board Attorney

B. INVOCATION

Supervisor Mark Gardner presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZEN REMARKS & PRESENTATIONS

Supervisor Bill Russell asked if there was anyone present in the audience who wished to address the Board regarding an item.

1. Resolution of Appreciation

Lake Cormorant High School Power Lifters State and Nation Champions

Supervisor Bill Russell introduced Coach Nicholas Dowdy of Lake Cormorant High School.

Coach Dowdy of Lake Cormorant High School thanked the Board of Supervisors for the recognition and said it is well deserved for these athletes. He stated all three athletes have maintained a 4.0 GPA or higher and are in the top 10 in their class while competing in the State and National competitions. Coach Dowdy said these students are committed to working hard in the gym and in the classroom.

Supervisor Bill Russell thanked the students for their hard work in the classroom and dedication as power lifters.

Supervisor Russell read and presented the Resolution of Appreciation to Ms. Liz Blankenship, who won a State Championship in the 165lb weight class making her the first female state power lifting champion in school history. On the way to becoming the State Powerlifting Champion, Liz broke the all-time bench press record in her weight class. As a result of these accomplishments, she earned the right to participate in the United States Powerlifting National Championships and finished 4th in the United States.

Supervisor Lee Caldwell expressed how proud the Board is of their dedication, hard work, and accomplishments.

Supervisor Caldwell read and presented the Resolution of Appreciation to Mr. Cordarius “Stay Ready” Harris, who won a State Championship in the 114lb weight class. On the way to becoming the State Powerlifting Champion, Cordarius broke four state records in his weight class. As a result of these accomplishments, he earned the right to participate in the United States Powerlifting National Championship where he brought home a first place win. He was so successful at Nationals he was selected to compete on Team USA in July 2015.

Supervisor Michael Lee said such hard work is to be commended and thanked the parents and coaches who helped the students achieve such honor and respect in their sport.

Supervisor Lee read and presented the Resolution of Appreciation to Mr. Benny Benson, who won a State Championship in the 220lb weight class. He also was selected for the “Super 12” of Mississippi, an all-star listing of power lifters for the state. On the way to becoming the State Powerlifting Champion, Benny broke three state records in his weight class. As a result of these accomplishments, he earned the right to participate in the United States Powerlifting National Championships where he brought home a first place win. He was so successful at Nationals he was selected to compete on Team USA in July 2015.

2. Request for Tax Sale Refund

County Administrator Vanessa Lynchard explained to the Board of Supervisors that Ms. Melanie Allison of DeSoto County wished to address the Board on behalf of her mother Ms. Barbara Allison regarding a Homestead issue.

Ms. Lynchard said back in 2004 when Mr. C.E. Allison passed away Ms. Barbara contacted the Tax Assessor’s office about the Homestead Allowance. Ms. Barbara Allison was told nothing had to be done. Ms. Lynchard reminded the Board of the change in 2012 to the Homestead process with the State Tax Commission. Ms. Lynchard said the other issue in question is the confusion regarding the street name. Ms. Lynchard referenced Exhibit D.2 from Chancery Clerk Sluggo Davis regarding the different names attached to the parcel of land owned by Ms. Barbara Allison.

Ms. Lynchard stated due to the address confusion all attempts by Mr. Davis to contact Ms. Allison had been unsuccessful. Ms. Lynchard said it was the Sheriff’s Deputy sent to serve Ms. Allison her summons that knew of the name change and was successful in serving Ms. Allison. Chancery Clerk Sluggo Davis confirmed all attempts were returned by the U.S. Post Office as “Return to Sender or “No such Number”. He said all addresses originate from the Tax Assessors Office.

Ms. Melanie Allison said on June 17, 2015 a Sheriff’s Deputy came to serve her mother-in-law regarding her past due property taxes. Ms. Melanie Allison said her mother-in-law wasn’t aware of any past due taxes because she has Homestead. On June 26, 2015 her mother came in and paid three years taxes totaling more than \$2,800 in taxes. Ms. Melanie Allison said her mother-in-law is requesting that she be reimbursed that amount because she feels it was unjustifiably charged since she qualified for the same exemption as her deceased husband. Ms. Melanie Allison said her mother-in-law never was made aware of the erroneous change in homestead allowance. She said if it wasn’t for the Deputy knowing the address on the application was incorrect her mother-in-law would have lost her property this August.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Chancery Clerk to refund the taxes for the 2012, 2013 and 2014 years; hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to review Mrs. Allison’s 2015 Homestead Exemption matter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit D.2

3. Fellowship of Christian Athletes

Mr. Cecil Sowell thanked the Board for their support of the Fellowship of Christian Athletes (FCA) Golf Tournament in the past and said the next tournament is scheduled for August 31, 2015. Mr. Sowell said that Mr. John Engstrom appeared with him last year and is here again this year on behalf of the tournament.

Mr. Engstrom said he was humbled and honored to represent the Christian Athletes and they made a very huge impact on him during his youth. He said he played ball at Ole Miss. Mr. Engstrom said the FCA depends on local contributions. He said he appreciated the past support of the Board of Supervisors.

In accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the request for the contribution would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve contributing \$200.00 from Advertising County Resources and to authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF JUNE MINUTES

The Board of Supervisors considered the minutes for June as presented.

The official minutes of the Board of Supervisors were read for the month of June, 2015.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for June, 2015, as presented this date with changes to the draft minutes previously submitted; pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E

F. Presentation of 2015 Preliminary Land Roll - Real and Personal

DeSoto County Tax Assessor Parker Pickle presented the total assessed values for DeSoto County as of July 6, 2015 as follows:

	Total Assessed Value	
	July 6, 2015	
	July Re-Cap	
	<u>Full County Taxes</u>	
Real		1,074,611,240
Personal		157,445,228

Public Utilities	40,618,459
Mobile Homes	859,547
Automobiles	<u>243,054,618</u>
Total	1,516,589,092

School Tax Only

Real	101,669,032
Personal	<u>27,623,382</u>
Total For Schools	129,292,414

Fee in Lieu Value

Real	7,507,838
Personal	<u>6,445,164</u>
Total	13,953,002

Total Assessed Value 1,659,834,508

Total Assessed Value 2015	1,659,834,508
Total Assessed Value 2014	<u>1,610,070,370</u>
Increase	49,764,138

3.09% Increase

Total Appraised Value
July 6, 2015

Real Property	9,953,882,584
Personal Property	1,233,789,388
Public Utilities	135,394,863
Mobile Homes	5,730,317
Automobiles	<u>810,153,996</u>
Total Appraised Value	12,138,951,148

Fee In Lieu

Real	50,052,252
Personal	<u>42,967,762</u>
Total	93,020,014

2015 Total Appraised Value	12,231,971,162
2014 Total Appraised Value	<u>11,924,497,141</u>
Increase	307,474,021

2.58 % Increase

Mr. Pickle said he was happy to report the County had a 3.09% increase in assessed values in 2015. Mr. Pickle said the total assessed value in 2015 was \$1,659,834,508. The total assessed value in 2014 was \$1,610,070,370. This is an increase of \$49,764,138, which indicates specifically a 3.09% increase.

Mr. Pickle referred to the total appraised value of \$12,231,971,162 for 2015. The 2014 appraised value was \$11,924,497,141 for an increase in 2014 of \$307,474,021, which represents a 2.58% increase in appraised value. Mr. Pickle said it is the first time we've topped \$12 billion.

Supervisor Lee Caldwell commented we may be out of the recession. Mr. Parker said we are experiencing healthy growth for a county our size.

This day came on to be considered by the Board of Supervisors of DeSoto County, Mississippi, the matter of equalizing assessments of real and personal property for the year 2015, and the Board affirmatively finds and adjudicates that Parker Pickle, Tax Assessor of DeSoto County, has completed and filed the 2015 real and personal assessment rolls of DeSoto County, Mississippi, and in accordance with the provisions of Section 27-35-81, Mississippi Code 1972, has delivered said rolls in legal form to the Clerk of the Board of Supervisors of this county on or before the First Monday of July 2015, and that said Assessor has made and appended to said real and personal rolls the affidavit in the form and as provided by law.

NOW THEREFORE, it is ordered that this Board of Supervisors will immediately at its July 6, 2015 meeting proceed to equalize such rolls and will cause to be assessed any person, or thing, found to be omitted, and correctly value any property found to be undervalued, and do all things required by Section 27-35-87, Code of 1972, and other laws, and cause all corrections to be made in the said rolls, and will complete such equalization at least ten (10) days before the August, 2015 meeting, and upon adjournment will immediately by newspaper publication notify the public that such rolls so equalized are ready and open for inspection and examination.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the preliminary tax rolls for Real & Personal Property Assessments for DeSoto County for the 2015 tax year as presented by Tax Assessor Parker Pickle and to instruct notification be given to the public that the tax rolls are available and on display for review as required by the Mississippi Code.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda.

1. Road Manager Andy Swims requested deleting the following item from the Agenda.

New Business:

J.8.a. Turner Lane - Rock and Tar

2. Director of Procurement and Administrative Services Pat McLeod requested adding an item to the Agenda.

a. Request to Accept & Approve Bid Specifications and Solicit Bids for Purchase of Heart Monitors/Defibrillators and an Automated CPR Device for EMS.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the bid specifications and solicit bids for the purchase of heart monitors/defibrillators and an automated CPR Devices for EMS Department as detailed in Bid file # 16-240-001.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.a

3. Supervisor Jessie Medlin requested adding an item to the Agenda.

a. Potential Litigation - Miller Farms

This item was later determined to qualify for executive session.

4. Supervisor Bill Russell requested adding the following items to the Agenda.

a. Potential Litigation

1) 7940 Southridge

This item was later determined to qualify for executive session.

2) Vacant Lot in Morning Sun

This item was later determined to qualify for executive session.

5. County Administrator Vanessa Lynchard requested deleting the following item from the Agenda.

New Business

J.4 - Risk Management Update

This item was held over till the July 20, 2015 Board Meeting.

6. County Administrator Vanessa Lynchard requested adding the following items to the Agenda.

a. Budget Amendment - Road Management Cameras

Road Manager Andy Swims stated a few weeks ago there was a break-in at the maintenance shop yard located in District Three. Mr. Swims said he would like approval from the Board to purchase and install security cameras around the maintenance shop grounds.

Sheriff Bill Rasco stated there is a ring going around the area. He said Bartlett, Memphis and Conway have been hit.

Supervisor Bill Russell mentioned he would like to see the security measures to include coding the locks. Mr. Swims said he considered installing a code system on the gate but the price is high.

Supervisor Russell said you need an alarm to inform you or the Sheriff if someone breaks in.

The Board discussed the dollar amount stolen and the County Insurance deductible.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment of \$6,000.00 for the purchase of security cameras as further explained in Exhibit G.6.a.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.a

b. EMS- Service for Door at Walls Fire Department

County Administrator Vanessa Lynchard stated the Walls Volunteer Fire Department had to do some work to the EMS door at the fire station. She said they are asking for the County to consider paying half of the expense. Ms. Lynchard passed out copies of the invoice from Overhead Door for the work done at the Walls Volunteer Fire Department.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve a budget amendment request of \$585.00 to cover the cost to repair the EMS door located at the Walls Volunteer Fire Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.b

c. Appointment of Andrea Freeze to:

- 1) Insurance Committee
- 2) Fringe Benefit/Vehicle Use Committee

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve appointing Chief Financial Office Andrea Freeze to the Insurance Committee and the Fringe Benefit/Vehicle Use Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Sheriff’s Department - Request to Donate Cars to Lewisburg Volunteer Fire Department

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to draft an agreement for the donation of two (2) Sheriff’s vehicles to Lewisburg Fire Protection District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

e. MPO Congestion Management Process Review

County Administrator distributed a copy of the transportation study being conducted by Memphis Urban Area MPO (Metropolitan Planning Organization) to the Board of Supervisors. Ms. Lynchard said it may be better for the transportation committee to get involved. She advised a formal response will be needed if the County would like to be involved.

Supervisor Lee Caldwell stated this is planning for the future. We haven’t had a voice in the past but it is time have a voice going forward. She said having long range plans help with funding.

Ms. Lynchard asked the Board to read over the report, compile a list or questions or concerns. She said there is a deadline of August if the County would like to be involved.

Members of the Transportation Committee discussed days and times to meet regarding the MPO Congestion report. It was decided they would meet July 9, 2015 at 2:00 p.m.

No motion or action was taken on this item.

See Exhibit G.6.e

f. Bids Under Advisement - Sheriff’s Administration Parking Lot

Engineer Tracy Huffman said the Board had previously approved going out to bid for the Sheriff’s Administration Parking Lot. Mr. Huffman said they opened the Bids this morning at 10:00 a.m.

Mr. Huffman said they received eight bids for the Sheriff’s Administration parking lot ranging from \$349k to \$475k. It appears that the lowest bidder, Trey Construction, unfortunately cannot be

awarded the bid because they did not include a copy of Tennessee's State Preference Law. Mr. Huffman stated the Board can't waive this formality/technicality.

County Administrator Vanessa Lynchard asked Mr. Huffman to clarify why the Board can't waive this form.

Board Attorney Robert Quimby read out loud the State Statute regarding MS Code 31-7-47 as it relates to Reciprocal Preference Law.

Supervisor Mark Gardner said at one time the Board suggested having the Road Department handle some of the initial dirt work.

The Board and Road Manager Andy Swims discussed the bid and work that could be done by the Road Department.

The Board discussed the original estimated budgeted amount was \$360,000.00 for construction, with an additional 15% for engineers consulting fees.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to table awarding the bid for the Sheriff's Administration parking lot until July 20, 2015 to allow the Jail Committee to meet with Engineers to see if they can reduce the price by having certain items done in house.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.f

g. Approval to Bid and Approval of Specs for Road Overlay

Discussion and motion of the above item took place in section J.8.b of the minutes.

h. Approval to Addendum to Construction Agreement for Fairhaven Volunteer Fire Department

Director of Administrative Services & Procurement Pat McLeod presented an addendum to the construction agreement with TDL for the work being done at the Fairhaven Volunteer Fire Department. Ms. McLeod stated an addendum was created to change the terms of payment to within 45 days of completion as required by state statute.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve and authorize Board President to sign the Addendum to the Construction Agreement for the work at the Fairhaven Volunteer Fire Department building as presented by Director of Administrative Services & Procurement Pat McLeod in Exhibit G.6.h.

i. Personnel - EMS

This item was later determined to qualify for executive session.

j. Personnel - Sheriff's Department

1) MDES Claim

This item was later determined to qualify for executive session.

2) Line of Duty Pay

This item was later determined to qualify for executive session.

k. Personnel - Soil & Water

This item was later determined to qualify for executive session.

l. Personnel - Juvenile Drug Court Coordinator and Youth Court Designee

This item was later determined to qualify for executive session.

m. Personnel -Accounting

This item was later determined to qualify for executive session.

7. County Administrator Vanessa Lynchard requesting moving item H.3.a - Budget Amendment for 45 blue wagons for the Election Commissioners out of consent.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the agenda with the addition and deletions as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

H. CONSENT AGENDA

The Board of Supervisors considered the items presented on the Consent Agenda as listed.

Supervisor Jessie Medlin asked about the budget amendment of \$40,000 by I.T. Director John Mitchell said he is moving money around in his budget for software maintenance agreements.

Supervisor Bill Russell asked why the prescription claims have jumped so high in the past month.

Director of Human Resources Janna Rogers said they have seen the pharmacy claims increase each month. She said some of the prescriptions to treat cancer patients can cost over \$20,000.00 for a thirty day supply.

Ms. Rogers said Humana suggests the County consider changing the prescription plans to help keep costs down.

Supervisor Mark Gardner said he was concerned the Aetna and Humana merger could affect the County next year.

The Board asked Road Manager Andy Swims going forward to list all Road Department’s employee changes such as hirings, terminations, and retirements only in the Executive Session of the Agenda.

1. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded for the month of June and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
6/1/14	6/1/14	\$85,077.77	Administration Fees
6/1/15	6/3/15	\$27,838.45	Medical

6/1/15	6/3/15	\$5,056.20	Dental
6/1/15	6/3/15	\$26,675.65	Pharmacy
6/8/15	6/8/15	\$116,072.33	Medical
6/8/15	6/8/15	\$5,407.80	Dental
6/8/15	6/8/15	\$31,731.66	Pharmacy
6/16/15	6/23/15	\$54,487.21	Medical
6/16/15	6/23/15	\$3,620.65	Dental
6/16/15	6/23/15	\$60,079.57	Pharmacy
6/22/15	6/25/15	\$67,483.20	Medical
6/22/15	6/25/15	\$5,915.40	Dental
6/22/15	6/25/15	\$19,677.39	Pharmacy
6/29/15	6/30/15	\$21,647.68	Medical
6/29/15	6/30/15	\$4,047.80	Dental
6/29/15	6/30/15	\$36,194.82	Pharmacy
	TOTAL	\$571,013.58	

2. Publication of Board Proceedings

3. Office of Finance & Accounting

a. Budget Amendments

But with the removal of the amendment for County Registrar for the forty-five blue wagons.

**DeSoto County, Mississippi
BUDGET AMENDMENT REQUESTS
FOR BOS MEETING ON JULY 6, 2015**

(1) FOR COUNTY REGISTRAR					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-181-919	furn/office equipment under \$5000	500	2,200		2,700
001-181-924	computer equipment	50,000		2,200	47,800
TOTALS		50,500	2,200	2,200	50,500

Reason for Request: 45 blue wagons for election commissioners to deliver election day supplies & poll books for democrat & republican primaries. only have 39 precincts but they ask to order additional to cover the future addition of precincts
Requested by: Dale Thompson

(2) FOR CHANCERY CLERK					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-101-523	Contractual printing	4,295	750		5,045
001-101-556	Recording Fees	14,000		750	13,250
TOTALS		18,295	750	750	18,295

Reason for Request: To adjust the line item for ordering traffic tickets for the Sheriff.
Requested by: Sluggo Davis

(3) FOR ECONOMIC COUNCIL					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-901-957	Miscellaneous Refunds	119,250		8,000	111,250
001-660-522	Advertising County Resources	100,000	8,000		108,000
TOTALS		219,250	8,000	8,000	219,250

Reason for Request: Additional project penton costs
Requested by: Vanessa Lynchard

(4) FOR INFORMATION TECHNOLOGY					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-152-500	Communications	50,000		20,000	30,000
001-152-502	Regular phone service	110,000		10,000	100,000
001-152-503	Cell phone service	100,372		10,000	90,372
001-152-544	Service/maintenance agreement	100,000	40,000		140,000
TOTALS		360,372	40,000	40,000	360,372

Reason for Request: To adjust for additional maintenance costs.
Requested by: John Mitchell

(5) FOR FACILITES MANAGEMENT					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-151-901	Capital Improvements	182,000	20,717		202,717
001-999-999	Ending Cash	16,035,003		20,717	16,014,286
TOTALS		16,217,003	20,717	20,717	16,217,003

Reason for Request: To replace fire alarm system in the court house
Requested by: Bob Jarman

(6) FOR SHERIFF					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-202-542	VEHICLE REPAIR	70,000	5,000		75,000
001-202-548	RADIO REPAIR & MAINT	5,000		1,500	3,500
001-202-622	PUBLIC OUTREACH	5,065		822	4,243
001-202-681	REPAIR & REPLACE PARTS	63,800		5,000	58,800
001-202-915	VEHICLES	494,238		74	494,164
001-202-918	OTHER MOBILE EQ	14,472		500	13,972
001-202-921	OTHER CAPITAL UNDER 5,000	180,624	6,201		186,825
001-220-544	SERV/MAINT CONTRACT	400		400	0
001-220-615	OTHER PROFESSIONAL SUPL	7,000		1,275	5,725
001-220-620	CLASSIFICATION SUPPLIES	3,550		1,630	1,920
TOTALS		844,149	11,201	11,201	844,149

Reason for Request: To adjust line items.
Requested by: Donna Ford

(7) FOR PLANNING					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-107-523	Contractual printing	1,200	200		1,400
001-107-603	Office supplies and materials	2,540		200	2,340
TOTALS		3,740	200	200	3,740

Reason for Request: To order printed envelopes.
Requested by: Bennie Hopkins

(8) FOR SHERIFF					
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-200-543	REPAIRS-OFF FURN & EQ	2,000		500	1,500
001-202-546	OTHER REPAIRS & MAINT	2,699		900	1,799
001-202-588	VETERINARIAN FEES	3,500	400		3,900
001-202-698	CANINE SUPPLIES	8,700	1,500		10,200
001-202-922	OTHER CAP OVER 5,000	26,590	8,000		34,590
001-220-546	OTHER REPAIRS & MAINT	3,500		500	3,000
001-220-645	CUSTODIAL SUPPL/CLEANING	120,000		8,000	112,000
TOTALS		166,989	9,900	9,900	166,989

Reason for Request: Adjust various accounts for budget deficits.
Police working dog and dog kennel roof shelters

b. Interfund Transfer Request

Request to Make Interfund Transfer

July 6, 2015

TO: Board of Supervisors
 FROM: Andrea Freeze

Approval is needed for the following interfund transfer to be made. The funds are to reimburse the road fund for the general fund's share of the Olive Branch Library's parking lot resurfaced in 2014. The entire cost of \$100,000 was paid from the road fund and their share was only \$15,000. The difference should be paid by the general fund.

To: Road Fund \$85,000.00 (156-000-387)
 From: General Fund \$85,000.00 (001-900-951)

Thank you.

c. Quarterly Allocations

July 6, 2015

QUARTERLY BUDGET ALLOCATIONS
 For Quarter Ending September 30, 2015

TAX ASSESSOR:

Department 103.....\$300,709.00

TAX COLLECTOR:

Department 104.....\$334,577.75

SHERIFF:

Department 200 (Sheriff Administration).....\$ 263,535.50
 Department 201 (Aviation).....\$ 84,640.00
 Department 202 (Patrol/Law Enforcement).....\$ 2,879,761.25
 Department 214 (Highway Safety Grant).....\$ 45,706.00
 Department 215 (Occupant Protection Grant) ..\$ 7,375.00
 Department 218 (Impaired Driving Grant).....\$ 12,500.00
 Department 219 (SCAAP Funds).....\$ 6,140.25
 Department 220 (Custody of Prisoners).....\$ 1,117,659.25
 Department 222 (Prisoners' Medical Expense) \$ 353,087.75
 Department 223 (Juvenile Detention).....\$ 277,809.25
 Department 225(Search Unit).....\$ 1,125.00
 TOTAL SHERIFF.....\$5,049,339.25

d. Inventory Dispositions:

1) Chancery Clerk: Preliminary/FINAL

DEPT	CHANCERY CLERK		NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT #:	101	
NAME:			NR = NON REPAIRABLE	H = HUNDREDS						
			DAS = DECLARE AS SURPLUS	D = DOLLARS						
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33030	SAVID COPY MACHINE	H7036101842	UNIT NOT WORKING PROBERLY	11	56H	VENDOR	-----	-----	VENDOR	
			VENDOR REPLACED UNIT 04/01/11 (JB)							

2) Road Department: Preliminary/FINAL (Assets stolen 05/23/15)

DEPT	ROAD DEPARTMENT		NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT #:	300		
NAME:			NR = NON REPAIRABLE	H = HUNDREDS							
			DAS = DECLARE AS SURPLUS	D = DOLLARS							
ASSET #	DESCRIPTION	UNIT #	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36144	PIPE TRAILER 16'X6'6"	431	46CFB1625AM012721	STOLEN 05/23/15	10	2K	UNKNOWN	-----	-----	-----	
36145	JD MOWER Z925A	727	TC925AP014128	STOLEN 05/23/15	10	9K	'	'	'	'	
36146	JD MOWER Z925A	728	TC925AP014131	STOLEN 05/23/15	10	9K	'	'	'	'	
42933	ECHO WEED EATER		T42112021473	STOLEN 05/23/15	13	3H	'	'	'	'	
42934	ECHO WEED EATER		T42112021402	STOLEN 05/23/15	13	3H	'	'	'	'	

3) IT Department: Preliminary/FINAL

DEPT NAME:		Information Technology							DEPT #:	152	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
34758	HP DC5000 PC STATION	MXL5240628	Motherboard failure	05	1K	IT DISPOSAL	05/18/15	FELICIA HOPPER	E-WASTE		
35334	LEXMARK 2490 PRINTER	9N70814	bad printhead	04	5H	"	"	"	"		
35562	NEOVO 19"LCD MONITOR	CAF19E0A43700102	will not power on	04	6H	"	"	"	"		
35570	NETGEAR 24 PORT GIGABIT SWITCH	GST7449DA001720	bad power supply	05	5H	"	"	"	"		
35680	ACER 17" LCD MONITOR	ETL31040144460031CEC12	bad backlight	05	2H	"	"	"	"		
35681	ACER 17" LCD MONITOR	ETL3104014446002BAEC12	screen is red	05	2H	"	"	"	"		
35682	ACER 17" LCD MONITOR	ETL310401444600E1BEC12	will not power on	05	2H	"	"	"	"		
37034	HP DX5150 TOWER PC	MXL6150896	bad power supply	06	6H	"	"	"	"		
37044	OKI MICROLINE DOT MATRIX PRINTER	AE61027384B0	will not power on	06	4H	"	"	"	"		
37141	IBM XSERIES SERVER /ROAD DEPT	KPWDX95	bad board	07	34H	"	"	"	"		
38107	VIEWSONIC 20" LCD	Q6U071403674	bad power supply	07	2H	"	"	"	"		
38892	TFT 25" MONITOR	912MY1NA00487	blinks	09	2H	"	"	"	"		
39389	ACER 19"MONITOR	ETL870C0448070AC304032	will not color adjust	08	2H	"	"	"	"		
39436	VIEWSONIC 19 INCH LCD MONITOR	ROH082140251	lines on screen	08	2H	"	"	"	"		
39444	ACER 19 INCH LCD MONITOR	ETLCC0203382302A8F4101	no display	08	2H	"	"	"	"		
39635	EPSON FX890 PRINTER	E8BY273282	will not feed paper	09	3H	"	"	"	"		
39761	SAMSUNG 19" MONITOR	MY19H9LS208806	will not power on	09	2H	"	"	"	"		

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u><i>Felicia Hopper</i></u>	DATE:	<u>04/29/15</u>	PRESENTED TO BOS		
PRINT NAME:	<u>Felicia Hopper</u>	May 18, 2015				
DISPOSED BY:	<u>FELICIA HOPPER</u>	DATE:	<u>06/05/15</u>	PRESENTED TO BOS		
PRINT NAME:	<u>SIGNATURE ON FILE</u>	July 6, 2015				
INV CLERK:	<u>CHARMAINE MCCOOL</u>	DATE:	<u>04/29/15</u>	DATE INVENTORY DISPOSED IN AS400		
SIGNATURE ON FILE				DATE BOS FINAL MINS ATTACHED		

4) IT Department: FINAL

DEPT NAME:		Information Technology							DEPT #:	152	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
6283	IBM TERMINAL	8843818/23K2349	will not boot	95	1K	IT DISPOSAL	05/18/15	FELICIA HOPPER	E-WASTE		
8174	IBM TERMINAL	2349530	will not boot	98	6K	"	"	"	"		
39958	DELL OPTIPLEX DESKTOP PC	4CW7CK1	bad network card	09	7H	"	"	"	"		
39970	WATCHGUARD X750E FIREWALL	90856171452E2	bad power adapter	09	17H	"	"	"	"		
40364	IBM LENOVO DESKTOP PC	1S7303D5UMI69651	will not boot	10	7H	"	"	"	"		
41080	DELL OPTIPLEX	3P56XH1	hard drive failure	10	4H	"	"	"	"		
41419	EPSON LQ-590 PRNTR	FSQY171135	will not print	11	4H	"	"	"	"		
41883	DELL OPTIPLEX 745	4X65JD1	power supply failure	12	3H	"	"	"	"		
43460	DELL OPTIPLEX	SHDXXB1	bad network card	13	2H	"	"	"	"		
43992	APPLE IPHONE 4	A100001C865A64	broken screen	14	5H	"	"	"	"		

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u><i>Felicia Hopper</i></u>	DATE:	<u>04/29/15</u>	PRESENTED TO BOS		
PRINT NAME:	<u>Felicia Hopper</u>	May 18, 2015				
DISPOSED BY:	<u>FELICIA HOPPER</u>	DATE:	<u>06/05/15</u>	PRESENTED TO BOS		
PRINT NAME:	<u>SIGNATURE ON FILE</u>	July 6, 2015				
INV CLERK:	<u>CHARMAINE MCCOOL</u>	DATE:	<u>05/08/15</u>	DATE INVENTORY DISPOSED IN AS400		
SIGNATURE ON FILE				DATE BOS FINAL MINS ATTACHED		

5) Road Department: FINAL

DEPT	ROAD DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT #:	300	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS					
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
12267	RIPPACK GUN 2000EX	17455	NRC = NON REPAIRABLE (COST)	94	7H	ROAD DEPT	04/20/15	KIM NORTHCUTT	WASTE MGT	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>KIM NORTHCUTT</u> DATE: <u>04/13/15</u>				PRELIMINARY PRESENT TO BOS						
PRINT NAME: <u>Signature on file</u>				April 20, 2015						
DISPOSED BY: <u>KIM NORCUTT</u> DATE: <u>04/22/15</u>				FINAL PRESENT TO BOS						
PRINT NAME: <u>Signature on file</u>				July 6, 2015						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>04/14/15</u>				DATE INVENTORY DISPOSED IN AS400						
SIGNATURE ON FILE				DATE BOS FINAL MINS ATTACHED						

6) SO – General FINAL

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
8113	Spectra Mobile Radio	604ATW1073	Broken-Non Repairable-Obsolete	99	26H	SID-Storage	05/18/15	AMY HENLEY	E-WASTE	
8118	Spectra Mobile Radio	604ATW1078	Broken-Non Repairable-Obsolete	99	26H	SID-Storage	"	"	"	
31352	Time Lapse VCR	61VR900004	Broken-Non Repairable-Obsolete	02	9H	SID-Storage	"	"	"	
32024	Magnovox TV	19055943	Broken-Non Repairable-Obsolete	02	3H	SID-Storage	"	"	"	
32693	HP Photosmart Printer	TH1CJ1312Y	Paper feed roller broken	02	2H	SID-Storage	"	"	"	
38431	Dymo Label Printer	93089/2282607	Will not power on-broken	08	1H	SID-Storage	"	"	"	
39215	GPS Tracker	00473	Broken-Non Repairable-Obsolete	07	6H	SID-Storage	"	"	"	
39876	Motorola Mobile Modem	508SKS0243	Broken-Non Repairable-Obsolete	09	25H	SID-Storage	"	"	"	
40624	Zebra Mobile Printer	XXRC10020650	USB Port broken	10	6H	SID-Storage	"	"	"	
42051	HP Photosmart Inkjet Printer	CN16P3N04Q	Print Head Broken	13	1H	SID-Storage	"	"	"	
43488	Zebra Mobile Printer	43G19PP104177	USB Port broken	13	2H	SID-Storage	"	"	"	
35011	Kodak Camera	KCXGG647	Outershell broken	07	2H	SID-Storage	"	"	"	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>05/06/15</u>				PRELIMINARY PRESENT TO BOS						
PRINT NAME: <u>SIGNATURE ON FILE</u>				May 18, 2015						
DISPOSED BY: <u>AMY HENLEY</u> DATE: <u>06/15/15</u>				FINAL PRESENT TO BOS						
PRINT NAME: <u>SIGNATURE ON FILE</u>				July 6, 2015						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>05/16/15</u>				DATE INVENTORY DISPOSED IN AS400						
SIGNATURE ON FILE				DATE BOS FINAL MINS ATTACHED						

7) SO – K9 Preliminary/FINAL

DEPT	SHERIFF DEPT / K9			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC	209	
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43314	Dutch Shepherd "Rocky"	52S22400G77373	Deceased	2013	8k	SID Grounds		K9 Division	SID Grounds	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>06/19/15</u>				PRELIMINARY PRESENT TO BOS						
PRINT NAME: <u>SIGNATURE ON FILE</u>				July 6, 2015						
DISPOSED BY: _____ DATE: _____				FINAL PRESENT TO BOS						
PRINT NAME: _____				DATE INVENTORY DISPOSED IN AS400						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>06/24/15</u>				DATE BOS FINAL MINS ATTACHED						
SIGNATURE ON FILE										

8) SO – SID FINAL

DEPT	SHERIFF DEPT - SPECIAL INVESTIGATION DIV			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC	227	
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
44065	2001 BUICK LESABRE - WHITE	1G4HR54K41U168876	SURPLUS / AUCTION	15	26H	SID LOT	04/06/15	AMY HENLEY	CRENSHAW AUCTION	
44064	2004 NISSIAN MAXIMA - SILVER	1N4BA41E64C802411	SURPLUS / AUCTION	15	3K	SID LOT	"	"	"	
44075	2003 DODGE DURANGO - SILVER	1D4HS38NX3F563253	SURPLUS / AUCTION	15	13H	SID LOT	"	"	"	
45003	2003 CHEVY TRAILBLAZER - GRAY	1GNDS13S132341289	SURPLUS / AUCTION	15	24H	SID LOT	"	"	"	
45005	2008 CHEVY SILVERADO - GRAY	1GCEC19J78Z211041	SURPLUS / AUCTION	15	68H	SID LOT	"	"	"	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES	
SIGNED BY:	KYLE HODGE	DATE:	03/18/15	PRELIMINARY PRESENT TO BOS			TO BE DECLARE AS SURPLUS FOR AUCTION	
PRINT NAME:	SIGNATURE ON FILE			April 6, 2015				
DISPOSED BY:	AMY HENLEY	DATE:	06/15/15	FINAL PRESENT TO BOS				
PRINT NAME:	SIGNATURE ON FILE			July 6, 2015			ALL UNITS SOLD AT AUCTION	
INV CLERK:	CHARMAINE MCCOOL	DATE:	03/20/15	DATE INVENTORY DISPOSED IN AS400				
	SIGNATURE ON FILE			DATE BOS FINAL MINS ATTACHED				

9) SO – SID Forfeiture

SHERIFF DEPARTMENT				TO BE PRESENTED AT BOARD MEETING:		07/06/15		
				AS RECEIVED FROM:		AMY HENLEY 06/24/15		
				COPY OF ORIGINAL PAPERWORK IS ATTACHED.				
DECLARATION OF FORFEITURES								
AGENCY	CASE #		DATE DECLARED	MFGR	YEAR	DESCRIPTION	SERIAL #	VALUE
SID	2013-55655	KENDRICK WATSON	05/19/15	HUMMER	2005	HUMMER SUT (BLACK)	5GRGN22U25H108655	15,000.00
COUNTY ASSET #45105				T250-L227-F120-D200				
SID	2013-55655	KENDRICK WATSON	05/18/15	CHEV	2014	CORVETTE (BLACK)	1G1YB2D73E5105103	50,000.00
COUNTY ASSET #45106				T250-L227-F120-D200				
SID	2013-55655	KENDRICK WATSON	05/18/15	CHEV	2005	CORVETTE (PURPLE)	1G1YY24U755104055	20,000.00
COUNTY ASSET #45107				T250-L227-F120-D200				
SID	FORFEITURE VALUE							\$ 85,000.00
BOARD APPROVED:			INV ADDED:			BOS MINS ADDED:		
T	250 / 210	CAR - 210 TLR - 230 TRK - 250 HANDGUN - 330 SHOTGUN - 340 RIFLE - 350 TV'S - 653						
L	227	SPECIAL INVESTIGATION DEPT - SWAT						
F	120	SHERIFF - FORFEITURES						
D	200	SHERIFF DEPARTMENT						

10) SO - SID Forfeiture

SHERIFF DEPARTMENT					TO BE PRESENTED AT BOARD MEETING:			07/06/15
					AS RECEIVED FROM:			AMY HENLEY 06/29/15
					COPY OF ORIGINAL PAPERWORK IS ATTACHED.			
DECLARATION OF FORFEITURES								
AGENCY	CASE #		DATE DECLARED	MFGR	YEAR	DESCRIPTION	SERIAL #	VALUE
SID	2013-55655	KENDRICK WATSON	05/18/15	HISENSE		TV	3TE50G1233081703151	200.00
COUNTY ASSET #45109						T653-L227-F120-D200		
SID	2013-55655	KENDRICK WATSON	05/18/15	HISENSE		TV	3TE50G1233081703162	200.00
COUNTY ASSET #45110						T653-L227-F120-D200		
SID	2013-55655	KENDRICK WATSON	05/18/15	SEIKI		TV	4090M0319503761	200.00
COUNTY ASSET #45111						T653-L227-F120-D200		
SID	2013-55655	KENDRICK WATSON	05/18/15	SAMSUNG		TV	Z4MX3CQC809561Z	200.00
COUNTY ASSET #45112						T653-L227-F120-D200		
SID	2013-55655	KENDRICK WATSON	05/18/15	SAMSUNG		TV	Z4MM3CXD7059	200.00
COUNTY ASSET #45113						T653-L227-F120-D200		
SID	2013-55655	KENDRICK WATSON	05/18/15	VIZIO		TV	LTYWNQLP3551513	200.00
COUNTY ASSET #45114						T653-L227-F120-D200		
SID	2013-55655	KENDRICK WATSON	05/18/15	SHARP		AQUOS TV	201812327	200.00
COUNTY ASSET #45115						T653-L227-F120-D200		
SID	FORFEITURE VALUE							\$ 1,400.00
BOARD APPROVED:			INV ADDED:			BOS MINS ADDED:		
T	250 / 210	CAR - 210	TLR - 230	TRK - 250	HANDGUN - 330	SHOTGUN - 340	RIFLE - 350	TV'S - 653
L	227	SPECIAL INVESTIGATION DEPT - SWAT						
F	120	SHERIFF - FORFEITURES						
D	200	SHERIFF DEPARTMENT						

11) Animal Services FINAL

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34567	LANDA ELEC PRESSUE WASHER	100042	NON REPAIRABLE DUE TO COST & AGE	08	1K	ANIMAL SHELTER	01/05/15	Facility Mgt	UNIT REPAIRS WITH PARTS ON HAND	
39507	BRIGGS STRATTON ELECTRIC PRESSUER WASHER	1167520362	UNABLE TO LOCATE PARTS ANYMORE	08	4H	ANIMAL SHELTER	01/05/15	Facility Mgt	UNIT REPAIRS WITH PARTS ON HAND	
"....."	HONDA GAS PRESSURE WASHER	NONE LISTED	NON REPAIRABLE DUE TO COST & AGE			ANIMAL SHELTER	01/05/15	Facility Mgt	Scrap Yard	
ITEM LISTED ABOVE WAS NOT ISSUED A COUNTY ASSET NUMBER. AGE & COST UNKNOWN										
THIS SERVES AS BACKUP PAPERWORK VERIFYING IDISPOSAL										

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES	
SIGNED BY:	MONICAMONK	DATE:	12/12/14	PRELIMINARY PRESENT TO BOS				
PRINT NAME:	SIGNATURE ON FILE				December 8, 2014			
DISPOSED BY:	MONICAMONK	DATE:	03/17/15	FINAL PRESENT TO BOS				
PRINT NAME:	SIGNATURE ON FILE				July 6, 2015			
INV CLERK:	CHARMAINE MCCOOL	DATE:	12/12/14	DATE INVENTORY DISPOSED IN AS400				
				DATE BOS FINAL MINS ATTACHED				

e. Request to Repay Interfund Loan

Request to Repay Interfund Loan

July 6, 2015

TO: Board of Supervisors

FROM: Andrea Freeze

Approval is needed for the following interfund loan to be repaid. The funds are now available for repayment of this loan.

From:	2009 Refunding Bonds I&S	\$167,100.00	(226-000-149)
	2010 Refunding Bonds I&S	\$468,200.00	(227-000-149)
	2013 Bonds I&S	\$ 71,250.00	(231-000-149)
To:	General County Fund	\$706,550.00	(001-000-054)

Thank you.

4. Establish as Part of the Formal Record and Enter into the Board's Minutes

a. MOU Performance Food Group and DeSoto County

5. Office of Procurement:

a. Request to Accept & Approve Bid Specifications and Solicit Bids

- 1) Annual Mosquito Control Chemicals
- 2) Annual Hot Mix Asphalt Patching
- 3) Annual Crushed Limestone

4) Inmate Food Service

5) Rental of Uniforms for the Department of Road Management

6) Annual Slurry, Micro, Scrub Seal

b. Appointment of Requisition and Receiving Clerks:

Changes for all budget lines for Planning (department 001-107):

Requisition Signer: Remove Tom Haysley Add Bennie Hopkins

Changes for all budget lines for GIS (department 001-109):

Requisition Signer: Remove Scott Trapolino Add John Mitchell

Receiving: Add Felicia Hopper

6. Contract Administration: Auto Renewal

a. Road Department: Digital Now Plotter Maintenance Invoiced Quarterly to be Paid in Arrears

b. EMS: MedSafe Medical Waster Service Agreement

7. Business Investment Incentive: Resolution Finally Granting Exemption from Ad Valorem Taxation

a. APS Pharmacy Solutions, LLC; Real & Personal, 10 Years,\$1,388,583. (Initial Order reduced from \$1,408,209 by the Department of Revenue)

b. Conair: Real, 10 years, \$10,098,446

c. Diamond Comic Distributors, Inc.; Personal, 5 years, \$1,565,036

d. Halyard Sales, LLC, D/B/A/ Halyard Health; Real & Personal, 7 years, \$24,209,692

e. Tri-Starr Management Services, Inc. DBA Legacy Supply Chain Services; Real Property, 10 years, \$13,303,940

8. Tax Assessor's Office: Corrections for the 2014 Land Roll

a. Notice to Increase the Assessment of Real Personal Property (1)

b. Petitions for Reduction of Assessment

9. Road Department

a. Road Report b. Work Schedule c. Road Bond Report d. Employee Terminations (2) * also noted in Executive Session

10. Chancery Clerk's Office

a. Chancery Clerk Allowances (2) \$1,350.00 \$1,700.00

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the actions set forth in Consent Agenda with the exception of a part of Item Number H.3.a the Budget Amendment for the County Registrar.

The motion to approve the Consent Agenda as listed passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

County Administrator Vanessa Lynchard requested adding approval of Requisition Clerk Erica Banks

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve appointing Erica Banks as Requisition Clerk and remove Sammy Webb for fund 001-243.

The motion to to appoint Erica Banks as Requisition Clerk, and removal of Sammy Webb passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

County Administrator Vanessa Lynchard reported to the Board the request to purchase additional forty-five (45) blue wagons for the Election Commissioners seems to be a valid request. Ms. Lynchard said she spoke to Election Commissioner Sissie Ferguson. Ms. Ferguson said when it comes to a Primary Election they need two wagons and by having two different colors helps to eliminate confusion for the poll workers. Ms. Lynchard said the cost for the blue wagon is no more than the cost for the red wagons.

Supervisor Mark Gardner said Sissie told him the wagons are used as a mobile filing system.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase of the blue wagons and approve the budget amendment of Circuit Clerk for \$2,200 from computer equipment to office equipment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H

I. OLD BUSINESS

1. Facilities Management: Walls Public Library Community Center - Roof Quotes

Facilities Director Robert Jarman presented to the Board of Supervisors four quotes for consideration on the replacement of the Walls Public Library Community Center roof. Mr. Jarman stated the price quoted includes tearing off and replacing the shingles and replacing rotted decking. Mr. Jarman said the lowest quote received was from Baker Roofing Ms. in the amount of \$35,890.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve and award the project to Baker Roofing Ms. for replacing the roof of the Walls Public Library Community Center, finding their quote of \$35,890.00 to be the lowest and best bid for services, as recommended by Facilities Director Robert Jarman and further explained in Exhibit I.1.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1

2. Inventory Dispositions: Sheriff Department - Approval to add to inventory “BLUE BIRD BUS” Purchased from DeSoto County School District

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept and authorize Inventory Clerk Char McCool to add to inventory the “BLUE BIRD BUS” Purchased from DeSoto County School District for use in the Sheriff’s Department as further explained in Exhibit I.2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2

3. Road Department

a. Holly Springs Road / Jaybird Intersection

Road Manager Andy Swims presented photographs to the Board of the intersection of Holly Springs Road and Jaybird. Mr. Swims said he went back and looked at traffic counts from May 2014, and traffic accidents for the past three years. He said there have only been 3 traffic accidents at this intersection in the past three years. According to the traffic study a four-way stop is not warranted at this intersection. The Manual Uniform Traffic Control Devices (MUTCD) advises against installing a four-way stop as a measure to prevent vehicles from speeding. Mr. Swims said his recommendation today is for the Board to approve installing a flashing yellow beacon at the intersection.

Supervisor Michael Lee said the location of the stop sign at this intersection isn’t noticeable to

motorists. Supervisor Lee suggested building an island with a larger stop sign in place of the current barrel type of sign.

Another option discussed by Mr. Swims and the Board of Supervisors was to grade down the hill at the intersection.

Mr. Swims noted if the Board wanted to go forward with a four-way stop sign, he recommends that they do another traffic study.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve obtaining quotes to install a flashing yellow overhead beacon light at the intersection of Holly Springs and Jaybird; for an island style stop sign with stripping and bring those quotes back before the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.a

J. NEW BUSINESS

1. 9:30am - Tax Collector Joey Treadway

a. Unclaimed Property Check Received from State Treasurer in the Amount of \$13,167.01

Tax Collector Joey Treadway appeared before the Board of Supervisor to inform them of a check they received from the State Treasure for unclaimed property. Mr. Treadway said they received \$13,167.01 from the State Treasurer’s office.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the unclaimed property check in the amount of \$13,167.01 from the State Treasurer’s Department as presented by Tax Collector Joey Treadway.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1.a

b. Tax Collector’s Office: Voided Tax Sale (1)

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the voided tax sale and refund as further explained in Exhibit J.1.b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1.b

2. 10:00am - Business Investment Incentives

Jim Flanagan, Director of DeSoto Economic Council, appeared before the Board of Supervisors to present the following companies that were approved by the Business Investment Incentives Committee for tax exemptions:

a. Competition Cams, Inc., d/b/a Competition Cams: \$2,562,492. - 10-Yr. Real Property

Mr. Chris Brown, Vice President of Competition Cams, Inc., d/b/a Competition Cams and Attorney Mark Aquadro appeared before the Board of Supervisors requesting an ad valorem tax exemption on Real property for ten (10) years in the amount of \$2,562.492.00.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the ad valorem tax exemption on Real property for ten (10) years in the amount of \$2,562.492.00 to Competition Cams, Inc., d/b/a Competition Cams as detailed in Exhibit J.2.a.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.a

b. Milwaukee Electric Tools Corporation: \$8,360,778. - 10-Yr. Personal Property

Chris Pace, Attorney for Milwaukee Electric Tools Corporation appeared before the Board of Supervisors requesting an ad valorem tax exemption on Personal property for ten (10) years in the amount of \$8,360,778.00.

Mr. Flanagan asked the Board to consider a ten (10) year exemption instead of the typical five (5) because they decided to double in size and stay here in DeSoto County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the ad valorem tax exemption on Personal property for ten (10) years in the amount of \$8,360,778.00 to Milwaukee Electric Tools Corporation as detailed in Exhibit J.2.b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.b

c. Williams-Sonoma Direct, Inc.: \$16,152,468. - 10-Yr. Personal Property

d. Williams-Sonoma Retail Services, Inc.: \$3,141,252. - 10-Yr. Personal Property

Jeff Thomas, Senior Project Manager for Williams-Sonoma and Attorney Mark Aquadro appeared before the Board of Supervisors requesting to discuss the ad valorem tax exemption on Personal property for five (5) years for two companies, Williams-Sonoma Direct, Inc. and Retail Services. Mr. Aquadro said each company would like to request an ad valorem tax exemption on Personal property but in different amounts.

County Administrator Vanessa Lynchard stated that the Business Investment Committee recommended a ten (10) year exemption instead of a five year because of the size of the companies (Direct & Retail) and the value they are to DeSoto County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the ad valorem tax exemption on Personal property for ten (10) years in the amount of \$16,152,468.00 to Williams-Sonoma Direct, Inc. and the ad valorem tax exemption on Personal property for ten years (10) in the amount of \$3,141,252.00 to Williams-Sonoma Retail Services as detailed in Exhibit J.2.c and J.2.d.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.c

See Exhibit J.2.d

3. DeSoto Greenways Update

Parks and Greenways Coordinator Larry Jarrett presented an overview of the DeSoto County Greenways from 2008 - present to the Board of Supervisors. Mr. Jarrett read the Mission of the Greenways along with their goals as further detailed in Exhibit J.3.

Supervisor Lee Caldwell mentioned she dealt with a few complaints last week. She said due to the Corps budget cuts Arkabutla Lake and campsites have not been maintained. She asked Mr. Jarrett to arrange a meeting with the Corps of Engineers.

See Exhibit J.3

4. Risk Management Program Update

This item was deleted from the Agenda.

5. Office of Finance and Accounting

a. Grant Administration: Accept Grant Awards – EMSOF Grant \$22,132.00

Grants Administrator Melissa Zizman requested approval to accept the Emergency Medical Services Operating Fund Grant in the amount of \$22,132.00. Ms. Zizmann stated this grant will help fund EMS operating expenses. She said this grant has no match and will benefit the operating expenses of EMS.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the Emergency Medical Services Operating Fund Grant in the amount of \$22,132.00 to be used to help fund EMS operating expenses.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.a

b. Inventory Dispositions-Preliminary

1) Sheriff Department: Restricted Donation from Department of Defense United States Gov.

Inventory Clerk Char McCool presented a restricted donation from the Department of Defense, United States Government for the following:

Military Working Dog
Brand: Belgian Malinois Model: Agressiveness
Patrol Training
Serial #: (Micro Chip) #96700000034784
Value: \$12,000.00

She said the K-9 Division is asking the Board of Supervisors to accept the restricted donation.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve accepting a restricted donation of one (1) Military Working Dog with an estimated fair market value of \$12,000.00 from the United States Department of Defense for the DeSoto County Sheriff’s K-9 Division.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.5.b.1

2) Sheriff Department: Restricted Donation from “KEEP MS BEAUTIFUL”

Inventory Clerk Char McCool presented a restricted donation from “Keep MS Beautiful”, part of MS Department of Transportation as follows:

Trailer
Make: Park Model: SA7
Body: PT (Park Trailer)
Serial #: 13ZSA121XE1004084
Estimated Fair Market Value: \$4,500.00

Ms. McCool stated the trailer would be used by the Sheriff’s Department in efforts to keep DeSoto County’s roadway clear of litter.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin second the motion to approve accepting a donation of one (1) trailer with an estimated fair market value of \$4,500.00 from “Keep MS Beautiful,” for the Sheriff’s Department to assist in keeping DeSoto County’s roadways clear of litter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.5.b.2

Accounting Clerk Charmaine McCool presented the following preliminary inventory dispositions:

3) Chancery Land: Preliminary

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Chancery Land preliminary inventory disposition as fully detailed in Exhibit J.5.b.3.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.3

4) Facility Management: Preliminary

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Facility Management preliminary inventory disposition as fully detailed in Exhibit J.5.b.4.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.4

5) IT Department: Preliminary

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the IT Department preliminary inventory disposition as fully detailed in Exhibit J.5.b.5.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.5

6) Sheriff Department: Preliminary

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Sheriff's Department preliminary inventory disposition as fully detailed in Exhibit J.5.b.6.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.6

7) Acct/Children Svc: Preliminary

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Children Services preliminary inventory disposition as fully detailed in Exhibit J.5.b.7.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.7

8) Search & Rescue: Preliminary

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Search & Rescue preliminary inventory disposition as fully detailed in Exhibit J.5.b.8.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.8

9) SO - Traffic: Preliminary

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Traffic preliminary inventory disposition of the Sheriff's Department as fully detailed in Exhibit J.5.b.9.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.9

10) Acct/Plan Comm: Preliminary

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Planning Commission's preliminary inventory disposition as fully detailed in Exhibit J.5.b.10.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

See Exhibit J.5.b.10

c. Claims Docket

Chief Financial Officer Andrea Freeze presented the Claims Docket and requested that it be approved with the following exceptions:

- Page 16 – remove per Tony Nowak, Board Attorney for further review
- Pages 5, 9, 48, & 106 – ESRI payments that need to be examined

Chief Financial Officer, Andrea Freeze stated that the ESRI contract was approved at last meeting. John Mitchell, IT Director: I had a conversation with ESRI and they said if we could not pay them in advance we could pay them quarterly with a 12% premium which would be an extra \$1,476.00 to pay. If we are not paid up to date they will not handle support.

Supervisor Jessie Medlin: Is there anyone else we could use for maintenance?

County Administrator Vanessa Lynchard: We need to research this and see if any other government entities pay in advance and how we can handle this.

Chief Financial Officer, Andrea Freeze: We will delete ESRI on pages 5, 9, 48, & 106 on this docket.

Questions from Supervisor Jessie Medlin:

- Page 97 – Did we ever hear more from the Southaven Mayor regarding their usage of the rubbish pit? They are a larger city and taking up a small percentage it seems.
Vanessa Lynchard, County Administrator: Yes, he said they are working on a plan to reduce hauling to the rubbish pit. That was about 2 weeks ago, so they might not have put a plan in action yet.
- Page 43 – Is Absolute Printing all ballots for special election?
Andrea Freeze, Chief Financial Officer: Yes, it is.

Questions from Supervisor Lee Caldwell:

- Page 99 – To the Sheriff: What is Gov Deals?
Sheriff Bill Rasco: That is their percentage to handle forfeitures.
- Page 70 – Is this amount to JB Towing for repairs also?
Andy Swims, Road Manager: That is having EMS Director, Fiodor Baraniuck's EMS vehicle towed and repaired.

Questions from Supervisor Michael Lee:

- Page 20 – What are the Betsy Ross Flags and MS State Flags for?
Robert Jarman, Facilities Manager: We keep flags in stock for all county buildings throughout the county. We were out & just restocked.
- Page 28 – 22" monitor... was that for more than one?
John Mitchell, IT Director: Yes, it was for about 20 new monitors.
- Page 86 – Lentz Laundry/Cleaning Service for Circuit Clerk. What is that?
Stephanie Hanks, Accounting Office Manager: The circuit clerk has her to come in and clean their offices.

Questions from Supervisor Mark Gardner:

- Page 14 – Hillwood Legacy?
Robert Quimby, Board Attorney checked and came back to report that this was for title work and reviewing and editing deeds, easements, etc. for property that Hillwood is donating.
Stan Rojeski?
Robert Quimby, Board Attorney: This was for on-going litigation regarding vacation rentals by owner.
- Page 16 – Is that what it costs us for Butler Snow to review and give input on the employee manual?
Vanessa Lynchard, County Administrator: Yes, it is a per hour cost to review as the manual is updated.
- Page 19 – Ewing-Kessler charge?
Robert Jarman, Facilities Manager: That is an air conditioning unit that controls just

the dispatch room.

Page 20 – Mitchell Signs, what kind of signs did GIS get for \$2,000?

Robert Jarman: That is for all the directional signs that changed when GIS moved and included signs for all the other departments that moved. We just called it the GIS move.

Page 30 – Jennifer Morgan legal fees? Is she an attorney? I don't recognize the name.

Stephanie Hanks, Accounting Office Manager: That was paid per a judge's order. She is normally a Guardian ad Litem but in this case she was filling in for Paige Williams, Prosecutor and David Delgado, Public Defender.

Page 38 – Did we approve paying Wayne Hollowell for 2 days substitute for county prosecutor?

Stephanie Hanks, Accounting Office Manager: Court that day was held over, so he finished the case that was approved.

Page 47 – Was Aerospace's amounts for the new or old helicopter?

Sheriff Bill Rasco: It was for the old helicopter. It was throwing oil and had to be repaired.

Page 49 – What is the charge to Barney's?

Sheriff Bill Rasco: That is for rifles.

Page 51 – What is the charge to Rock River Arms.

Sheriff Bill Rasco: That is for 15 rifles with carry handles and front sights.

Page 64 - What are the charges to Sportsman's Warehouse and Bass Pro?

Sheriff Bill Rasco: Those are charges for a particular type of boot and for an electric wrench for a boat.

Page 67 - What kind of paint cost \$134.00 a gallon.

Robert Jarman, Facilities Manager: I think that was for a 5 gallon bucket and it is a special coating paint for the inside of the truck they were given. It dries to a hard protective finish and they added a non-skid agent to it.

Page 99 – What are all these charges to different names?

Robert Quimby, Board Attorney: They are completed forfeitures. We are paid a percentage of what gets forfeited on some. We do not charge until the matters are completed, and at least one took several years to complete.

Page 102 –Parman Energy? That is all diesel fuel?

Andy Swims, Road Manager: Yes, it is.

Page 102- DeSoto Sod? Why would we need that much sod?

Andy Swims, Road Manager: Whenever we do ditch or culvert work in a residential neighborhood, we put sod down so it looks like it did before we had to go in and tear hings up. This was a neighborhood on Robinson Gin Road.

Page 107- Sunrise Builders?

Andy Swims, Road Manager: This is plywood and board to build forms for box culverts.

Page 109- What is the charge from North Mississippi?

Andy Swims, Road Manager: That is just routine patching.

Does any other company do that?

Andy Swims, Road Manager: No, North Mississippi has the term bid.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve paying the claims docket with the exceptions of pages 5, 9, 48, & 106 ESRI; page 16, Butler Snow; page 22, Upchurch Services (due to conflict of interest).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner recused himself and Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Chancery Clerk to pay the claim to

Upchurch Services, LLC as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Office of Procurement

a. Approval for Electronic Signatures

Director of Administrative Services & Procurement Pat McLeod appeared before the Board to request approval for the use of electronic signatures for POs, Requisitions and receiving Reports.

Ms. McLeod stated the I.T. department is recommending that the Procurement Department move to an electronic signature with a password instead of our current method of signing using the Topaz Signature Pad. This would be a cost saver for the County due to the savings of not purchasing the Signature Pad (\$80-\$100) or an Adobe Acrobat license (\$200). The support and maintenance of the new electronic signature would also be easier.

She said Auditor and Board Attorney have stated that the electronic signatures with passwords are acceptable according to MS Code as long as the signature is showing the intent of the person to sign the document. The code does state that the Board must approve the use of a system of electronic signatures and nothing has been found in the minutes where the board originally approved the use of the existing Signature Pad. The request is for the Board to approve both the use of electronic signatures with passwords as I.T. has recommended and the Topaz Signature Pad which will be gradually phased out.

Supervisor Mark Gardner asked if there is a policy in place to control sharing of passwords.

I.T. Director John Mitchell stated it is against County policy to share your password. He said that was part of the reason employees must change their password every ninety days.

Supervisor Gardner stated he wasn't comfortable with storing signatures on the computer. He reminded the Board a rubber stamp signature was pulled for security reason a while back.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the use of electronic signatures for POs, Requisitions and receiving Reports as recommended by Director of Administrative Services & Procurement Pat McLeod.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner stated he has issues allowing people to have access to signatures.

See Exhibit J.6.a

b. Bids Under Advisement: Supply and/or Installation of Inmate Furniture

Procurement Coordinator Karen McNeil and Facilities Director Robert Jarman presented the bids for the supply and/or installation of inmate furniture as follows:

Bid file #15-315-001 Supply and or Installation of Inmate Furniture

ITEM	QTY NEEDED	NOT INSTALLED	INSTALLED	NOT INSTALLED	INSTALLED	NOT INSTALLED	INSTALLED	NOT INSTALLED	INSTALLED	NOT INSTALLED	INSTALLED	INSTALLATION ONLY BID
		NORIX GROUP		BOB BARKER		CORNERSTONE		C.A. OWENS		ISI		
DOUBLE BUNK BEDS	104	\$ 603.65	\$ 661.15	\$ 748.90	No Bid	\$ 693.86	\$ 915.84	\$ 517.00	\$ 556.00	\$ 550.00	\$ 767.00	
Budget Impact		\$ 62,779.60	\$ 68,759.60	\$ 77,885.60		\$ 72,161.44	\$ 95,247.36	\$ 53,768.00	\$ 57,824.00	\$ 57,200.00	\$ 79,768.00	
FOUR MAN TABLES	54	\$ 752.15	\$ 809.65	\$ 1,625.42	No Bid	\$ 1,098.60	\$ 1,534.32	\$ 974.00	\$ 1,006.00	\$ 875.00	\$ 985.00	
Budget Impact		\$ 40,616.10	\$ 43,721.10	\$ 87,772.68		\$ 59,324.40	\$ 82,853.28	\$ 52,596.00	\$ 54,324.00	\$ 47,250.00	\$ 53,190.00	
Total Budget Impact if award in whole to one vendor		\$ 103,395.70	\$ 112,480.70	\$ 165,658.28	No Bid	\$ 131,485.84	\$ 178,100.64	\$ 106,364.00	\$ 112,148.00	\$ 104,450.00	\$ 132,958.00	
INSTALLATION ONLY												\$ 17,267.50
RECOMMENDATION: Purchase bunk beds (uninstalled) from C.A. Owens for a total of \$53,768.00. Purchase tables (uninstalled) from Norix Group for a total of \$40,616.10. The total budget impact for the purchase of furniture is \$94,384.10. Installation to be handled by our Department of Facilities Management.												

Ms. McNeil stated the total budget impact for the purchase of the furniture is \$94,384.10.

Mr. Jarman said Facilities will install the bunk beds and tables to help save money on the installation.

County Administrator Vanessa Lynchard noted the \$94,384.10 exceeds the budgeted amount of \$90,000.00. She stated a budget amendment will need to be done to cover the overage.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the lowest and best bids from C.A. Owens in the amount of \$53,768.00 for the purchase of bunk beds (uninstalled) and the purchase of tables (uninstalled) from Norix Group in the amount of \$40,616.10 for a total expenditure of \$94,384.10; and a budget amendment from ending cash, contingency.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.b

7. Board Attorney - DTC Tax Exemption Transfer

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Resolution acknowledging and approving the transfer of Ad Valorem tax exemption, for the remainder of the original term, from DTC 3, L.P. to Southaven DeSoto Investment, Inc. and Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
--	------------

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7

8. Road Department

a. Turner Lane - Rock and Tar

This item was deleted from the Agenda.

b. Hot Mix Asphalt Proposed Streets & Cost Estimate

Road Manager Andy Swim and Assistant County Engineer Scott Young presented pictures of four additional roads that need to be added to the Hot Mix Asphalt Overlay list. Mr. Young stated they needed approval to add the four roads plus approval to accept and approve bid specifications and solicit bids.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve adding four (4) additional roads to the Hot Mix Asphalt Overlay list as presented by Road Manager Andy Swims in Exhibit J.8.b; accept & approve bid specifications and solicit bids as recommended by Road Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.b

Mr. Young said they typically hold five (5) percent for retainage.

c. Finding of Fact: Poplar Corner Rd, Between 7115-7285

Road Manager Andy Swims stated a finding of fact analysis has been conducted between 7115-7285 of Poplar Corner Road, Lake Cormorant where poor drainage is affecting the health, safety and welfare of the public. Mr. Swims presented pictures of the road, clogged ditches and collapsed culvert. He said cleaning out the ditches and replace/repair the culverts would solve the problem with water on the road. Mr. Swims said the estimated cost for this project would be \$7,208.00.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to declare, as a finding of fact, that the conditions between 7115-7285 Poplar Corner Road, Lake Cormorant are adversely affecting the health, safety and welfare of the citizens of DeSoto County; that repairing a drainage ditch and replacing or repairing the culverts will help prevent the road from flooding and protect the road and right of way, and to authorize the Road Manager to proceed with the repairs at an estimated cost of \$7,208.00; in accordance with Mississippi code section 19-5-92.1.

The motion passed by a vote of as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.c

d. Finding of Fact: Wildwood/Bienville - Bridgetown SD

Road Manager Andy Swims presented photos showing damages at the intersection of Wildwood and Bienville Road in Bridgetown subdivision of Nesbit, MS. Mr. Swims stated the whole system has sink holes and drainage issues affecting the health, safety and welfare of the public. Mr. Swims said the estimated cost is \$15,484.28 to tear up driveway and road in two (2) different places as outlined in Exhibit J.8.d.

Supervisor Jessie Medlin asked if this was the same intersection the County approved a few months ago. Mr. Swims said no it is a different intersection in the same subdivision.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to declare, as a finding of fact, that the conditions at the intersection of Wildwood / Bienville in Bridgetown Subdivision, Nesbit are adversely affecting the health, safety and welfare of the citizens of DeSoto County; that repairing the road and a private driveway will help prevent the road from collapsing, flooding and protect the road and right of way, and to authorize the Road Manager to proceed with the repairs at an estimated cost of \$15,481.28; in accordance with Mississippi code section 19-5-92.1.

The motion passed by a vote of as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.d

K. PLANNING COMMISSION AGENDA

1. OTHER

a. Edna Holliday - \$150.00 Conditional Use Application Fee Refund

Mr. Hopkins presented the request for refund of Conditional Use application fee of \$150.00 by Edna Holliday.

Supervisor Caldwell made a Motion to approve the request for refund of Conditional Use application fee of \$150.00 by Edna Holliday. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

b. Juanita Farmer- \$50.00 Variance Application Fee

Mr. Hopkins presented the request for refund of Variance application fee of \$50.00 by Juanita Farmer.

Supervisor Lee made a Motion to approve the request for refund of Variance application fee of \$50.00 by Juanita Farmer. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>

THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

c. The Retreat at Center Hill – Request for waiver of sidewalk requirements

Mr. Cardosi presented the request for waiver of the sidewalk requirement for The Retreat at Center Hill. He stated the developer planted 6-8 foot holly trees along the area where the sidewalks would have been installed.

Supervisor Medlin asked if the street entering into the subdivision is zoned R-20.

Mr. Mark Utley came forward and showed where LaPlace Lane the access road into the residential development is located and that it is zoned R-20. He stated the objective of planting the holly trees was to buffer the residential from the commercial. He then stated the builders and the realtors do not want the access the sidewalks would give the commercial into the residential development. He stated the builders do not want the sidewalks. Mr. Utley stated when they submitted the construction drawings no sidewalks were shown. He then stated the development will have sidewalks internally. He stated they are asking for a waiver of the sidewalks along the road that accesses the residential development.

Supervisor Gardner asked who owns the commercial portions. Mr. Utley stated Cofelt owns one portion and Mike Bailey owns the other portion.

There was discussion of whether the commercial portion could be considered spot zoning.

Supervisor Medlin asked what about the connectivity once the commercial portion develops. Mr. Utley stated the commercial portion is zoned C-4 so the County could tell the developer where the sidewalks need to be installed at that time.

Supervisor Russell asked if that is the only entrance into the subdivision. Mr. Utley stated it is the only entrance into this phase, but that there will be other access points in future phases.

There was discussion of a possible bike/walking lane along the access road into the development. It was decided it was not possible because the road was too narrow.

Supervisor Russell and Supervisor Gardner stated they were concerned that there is only one access point in to the development. Mr. Utley stated that the development was approved 10 years ago and nothing has changed in the plans of the development.

Supervisor Medlin made a Motion to approve the waiver of sidewalks along the access road and to install a crosswalk to connect the sidewalks internally in the residential development. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

d. Juanita Farmer – request for waiver of requirement that a mother-in-law wing be of the same construction of the existing home

Mr. Hopkins presented the request by Juanita Farmer to waive the requirement that a mother in law wing be of the same construction as the existing home.

Supervisor Medlin asked if the existing metal building is what is being requested to be the mother in law wing. Mr. Cardosi confirmed that it is. Supervisor Caldwell asked if this property is zoned

Agricultural and whether there can be more than one residence on the property. Mr. Cardosi stated that there could be more than one but that the existing building to be used as the mother in law wing would not meet the setback requirement.

Supervisor Lee asked what the building is currently used for. Ms. Farmer stated it is currently used for storage and a workshop.

There was discussion of if the use could be granted as a Conditional Use. It was determined that the ordinance does not allow for this as a Conditional Use in this zoning district.

Supervisor Medlin made a Motion to approve request by Juanita Farmer to waive the requirement that a mother in law wing be of the same construction as the existing home with the condition that there be only one utility meter. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

L. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

M. OTHER

1. Planning Commission Appointment Committee

Supervisor Bill Russell said a Planning Commissioner from his district has moved midterm out of his district. He said it was discovered there isn't an original Board Order in place regarding the Planning Commission. Supervisor Russell said there needs to be a committee to look into this matter.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve appointing Supervisor Michael Lee and Supervisor Bill Russell to a committee to work on the Planning Commission Appointments and Establish a Board Order.

The motion passed by a vote of as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. County Sign Policy

County Administrator Vanessa Lynchard informed the Board the DeSoto County sign policy has been questioned by a constituent. She said the question relates to political signs on personal property should they be regulated.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to review the current DeSoto County sign ordinance policy.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Resolution of Appreciation for Deputy Carl Hurt

Supervisor Bill Russell presented a Resolution of Appreciation to Deputy Carl Hurt who served as Bailiff to the DeSoto County Supervisors for eleven years. Supervisor Russell expressed the Board’s sincere gratitude for the invaluable contributions Deputy Hurt has made to DeSoto County, and the State of Mississippi.

See Exhibit M.3

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until July 20, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

This the 6th day of July, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors