

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE BILL RUSSELL, PRESIDING

June 1, 2015

A. CALL TO ORDER

The June 1, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Sheriff Deputy Carl Hurt gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MAY MINUTES

The Board of Supervisors considered the minutes for May as presented.

The official minutes of the Board of Supervisors were read for the month of May, 2015.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the minutes of the Board of Supervisors for May, 2015, as presented this date with changes to the draft minutes previously submitted; pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Bill Russell asked if there was anyone present in the audience who wished to address the Board regarding an item not on the Agenda.

Sheriff Bill Rasco announced the retirement of Sheriff Deputy Carl Hurt. Sheriff Rasco thanked Deputy Hurt for his services to DeSoto County Sheriff's Department and the friendship they have had over the years.

Deputy Hurt said he has truly enjoyed working with everyone and asked the Board of Supervisors to continue to serve the citizens of DeSoto County like they do.

Deputy Carl Hurt introduced his replacement, Sheriff Deputy Alex Coker to the Board of Supervisors.

F. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda.

1. Sheriff Bill Rasco requested adding the following item to the Agenda.

a. Approve Procurement to go out to Bid for Inmate Food Service

Sheriff Bill Rasco stated he would like to outsource the inmate food service. He said they are having a hard time training inmates to prepare, cook and serve food to the inmates. Once an inmate has been trained on the process they are released from prison.

Supervisor Mark Gardner asked if this is a budgeted item. Sheriff Rasco said it would save taxpayer's money.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Sheriff's Department work with Procurement and go out for bid for Inmate Food Service.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. Supervisor Mark Gardner requested adding the following items to the Agenda.

a. Update on Criminal Justice Oversight Task Force Meeting

Supervisor Mark Gardner stated the first Criminal Justice Oversight Task Force Initial Meeting was held in Jackson on May 27, 2015. He read the list of task force members aloud to the Board of Supervisors. Supervisor Gardner said the task force was created due to House Bill 585. The intent of the bill was to bring reform to our penal system as it relates to non-violent offenders.

Supervisor Gardner stated some of the duties of the Task Force shall be:

- Track and assess outcomes from the recommendations in the Corrections and Criminal Justice Task Force of December 2013
- Review the classifications of crimes and sentence and make recommendations for change
- Submit annual reports back to the Legislature, Governor and Chief Justice including additional recommendations on future legislation and policy options

Supervisor Lee Caldwell commended Supervisor Gardner for being selected to the Task Force and said it was a great honor for Mark to be selected to represent DeSoto County.

See Exhibit F.2.a

b. National Day of Prayer Flag Presentation

Supervisor Mark Gardner showed the Board of Supervisor the flag that was presented to the County by the National Day of Prayer organization. He said it was an honor to represent the Board during the event and asked County Administrator Vanessa Lynchard to find a place to display the flag.

No motion or vote was taken on this item.

3. County Administrator Vanessa Lynchard requested adding the following items to the Agenda.

a. Fairhaven Fire Department Expansion Contract Addendum with TDL Construction

Board Attorney Tony Nowak stated the Board asked him to review the contract agreement with TDL Construction for the Fairhaven Fire Department Expansion. Mr. Nowak said after reviewing the contract he noticed the payment arrangement was 15 days which is contrary to the law. Mr. Nowak said the Board authorized him to prepare an addendum to that agreement regarding the payment arrangements. The addendum presented to the Board for approval states that the County shall upon receipt of an invoice pay TDL construction within forty-five (45) days.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion approving the addendum to the contract with TDL Construction for the Fairhaven Fire Department Expansion as prepared by Board Attorney and approves the Board President to sign the required addendum.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. MOU with Tate County to Lend Road Equipment

Board Attorney Tony Nowak presented a MOU between DeSoto County and Tate County for the lending and use of equipment and operators for public road improvement.

County Road Manager Andy Swims stated they intend to overlay a section of Baldwin Road and a section of Brantley Road with rock and tar, so as to protect the Road from further degrading.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the MOU between DeSoto County and Tate County for Tate County's lending use of equipment and operators for public road improvement as further explained in Exhibit F.3.b and authorize Board President to sign documents as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.3.b

c. Bid- Parking Lot at Sheriff's Administration Building

Director of Administrative Services and Procurement Pat McLeod recommended to the Board of Supervisors to rescind and rebid the bid that was approved by the Board on April 20, 2015 for paving the Sheriff's Administration Building office parking lot since it had not been advertised on the Ms. Procurement Technical Assistance website.

At the recommendation of the Procurement Department, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to rescind the bid solicitation, approve the specs and authorize going back out for bid for paving the Sheriff's Administration Building office parking lot.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Region IV - Tour of Facilities

County Administrator Vanessa Lynchard mentioned that Region IV contacted her requesting the Board of Supervisors tour their facilities any date after June 16, 2015.

The Board discussed different dates and options.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve holding a Board meeting on June 22, 2015 at 8:00 a.m. to tour all the Region IV facilities.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

e. Road Management - Sunset Road Closure

County Road Manager Andy Swims said he received a request from Tanner Construction to allow Sunset Road to be closed for a period of three (3) months beginning July 1, 2015. Mr. Swims stated the closure is part of the I-269 construction project, MDOT is requesting that we concur with the request to allow a quicker construction period for Laughter Road.

Supervisor Bill Russell asked what will happen to the Road they want to close for a month.

Supervisor Michael Lee suggested they should contact some of the residents.

Supervisor Russell asked Supervisor Lee if he needed time to speak to the residents. Supervisor Lee said he would.

Supervisor Lee Caldwell requested Mr. Swims to contact the Transportation Department at the Board of Education so they can inform the bus drivers and plan for an alternate route.

Supervisor Caldwell asked Mr. Swims if citizens would use Malone Road. Mr. Swims said yes they would be required to use Malone Road.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to postpone voting on the approval of closing Sunset Road until June 15, 2015.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District

YES

See Exhibit F.3.e

f. Personnel - DHS

This item was later determined to qualify for executive session.

g. Industrial Prospect - MOU with DeSoto County for Project Kaylay

This item was later determined to qualify for executive session.

h. Industrial Prospect - MOA with Economic Council for RFI

This item was later determined to qualify for executive session.

4. County Road Manager Andy Swims requested adding the following item to the Agenda.

a. Discussion of Political Signs and Right of Way

County Road Manager Andy Swims informed the Board of Supervisors that his department has started to have problems keeping the right of way maintained because of political signs being placed inside the ROW. He said they will start taking up the signs that are in the ROW and keep them at the closest road maintenance facility for candidates that wish to pick them up.

Supervisor Bill Russell asked if there is a rule of thumb people should follow when installing signs on the side of the road. Mr. Swims said typically they need to stay 15 feet off the side of the road.

Supervisor Jessie Medlin said his concern is when they start placing all the signs around an intersection.

Supervisor Medlin said a good rule of thumb is to only allow the political signs in a private yard or ditch.

Supervisor Mark Gardner said it becomes a safety hazard when they are placed around intersections and they obstruct someone's view.

County Administrator Vanessa Lynchard read the Litter Ordinance and the Zoning Ordinance as it relates to political signs. See Exhibit F.4.a

Supervisor Lee Caldwell asked for the information to be placed on the Website through a Newsflash.

No motion or vote was taken on this item.

See Exhibit F.4.a

5. County Environmental Services Manager Ray Laughter requested adding the following item to the Agenda.

a. Annual Price Adjustment for Garbage Disposal

Environmental Services Manager Ray Laughter informed the Board of Supervisors the price to dispose Class 1 Municipal Solid Waste will be reduced to \$20.19 per ton beginning October 1, 2015. Mr. Laughter presented the letter he sent to Mr. Gerry Burk with Republic Services in response to their letter from May 25, 2015 regarding the contract and pricing.

Mr. Laughter said the old price was \$20.30 per ton and the new price of \$20.19 could save the County approximately \$8,000.00.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to adjust the pricing of \$20.19 (per ton) to dispose Class 1 Municipal Solid Waste with Republic Services, pursuant to the contract for services, beginning October 1, 2015, and to provide proper notice to Republic Services of the price change, and to make the letter of notice from Environmental Service Manager to Republic Services a part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.5.a

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

G. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Consent Agenda as follows and authorize the Board President to sign any documents in association therewith as necessary:

1. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded for the month of May and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
5/1/15	5/1/15	\$83,232.54	Administration Fees
5/4/15	5/6/15	\$79,278.84	Medical
5/4/15	5/6/15	\$10,226.80	Dental
5/4/15	5/6/15	\$27,479.84	Pharmacy
5/11/15	5/13/15	\$44,762.58	Medical
5/11/15	5/13/15	\$5,386.05	Dental
5/11/15	5/13/15	\$24,356.85	Pharmacy
5/18/15	5/19/15	\$131,656.10	Medical
5/18/15	5/19/15	\$9,506.80	Dental
5/18/15	5/19/15	\$26,287.71	Pharmacy
5/26/15	5/27/15	\$20,572.59	Medical
5/26/15	5/27/15	\$5,420.54	Dental
5/26/15	5/27/15	\$23,720.54	Pharmacy
	TOTAL	\$491,887.78	

2. Publication of Board Proceedings

3. Office of Finance & Accounting

a. Budget Amendments

DeSoto County, Mississippi
BUDGET AMENDMENT REQUESTS
FOR BOS MEETING ON JUNE 1, 2015

(1)	FOR SHERIFF				
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-201-552	MEDICAL FEES	300	200		500
001-201-681	REPAIR & REPLACEMENT PARTS	28,500		200	28,300
001-202-544	SERV/MAINT CONTRACT	88,100		19,898	68,202
001-202-546	OTHER REPAIRS & MAINT	7,699		5,000	2,699
001-202-554	CONSULTANT FEES	22,500	3,000		25,500
001-202-587	TRAINING & REGISTRATION	40,000		4,000	36,000
001-202-613	LAW ENFORCEMENT SUPPLIES	133,354	4,000		137,354
001-202-674	LUBRICATING OILS & GREASE	16,000	1,200		17,200
001-202-681	REPAIRS & REPLACEMENT PARTS	65,000		1,200	63,800
001-202-915	VEHICLES	455,940	13,398		469,338
001-202-918	MOTORCYCLES	0	12,972		12,972
001-202-921	OTHER CAP UNDER 5,000	139,410	39,214		178,624
001-220-691	UNIFORMS	30,000		2,000	28,000
001-220-694	FOOD FOR PRISONERS	522,500		38,000	484,500
001-220-925	RADIOS	10,000		3,686	6,314
001-225-571	DUES & SUBSCRIPTIONS	1,100		88	1,012
001-225-594	OTHER CONTRACTUAL SERV	1,000		260	740
001-225-617	RESCUE SUPPLIES	3,200	348		3,548
	TOTALS	1,564,603	74,332	74,332	1,564,603

Reason for Request: To adjust various line items.

Requested by: Donna Ford

(2)	FOR ROAD FUND AND BRIDGE FUND				
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
156-300-631	Gravel	173,937		20,000	153,937
156-300-655	Other maint. Supplies	40,000		2,000	38,000
156-300-660	Horticulture supplies	9,523	1,000		10,523
156-300-665	Crushed limestone	78,344	20,000		98,344
156-300-681	Repair parts	144,830	25,000		169,830
156-300-916	Heavy road equipment	656,380		25,000	631,380
156-300-917	Other mobile equip. < \$5,000	21,931	1,000		22,931
160-399-631	Gravel	84,086		10,000	74,086
160-399-660	Horticulture supplies	4,016	1,000		5,016
160-399-665	Crushed limestone	80,000	10,000		90,000
160-399-681	Repair parts	32,083	25,000		57,083
160-399-916	Heavy road equipment	563,065		26,000	537,065
	TOTALS	1,888,195	83,000	83,000	1,888,195

Reason for Request: To adjust various line items.

Requested by: Andy Swims

(3)	FOR JUVENILE COURT				
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-163-413	Preparing minutes	26,000	3,000		29,000
001-163-445	Statutory Fees	81,000		3,000	78,000
001-163-552	Medical fees	19,000		3,500	15,500
001-163-563	Guardian ad Litem	16,000	3,500		19,500
	TOTALS	142,000	6,500	6,500	142,000

Reason for Request: To adjust various line items to finish out the fiscal year.

Requested by: Celeste Wilson

(4)	FOR YOUTH COURT MENTORING GRANT				
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-000-377	Donations	(7,500)	(3,000)		(10,500)
001-183-475	Mileage		200		200
001-183-522	Public outreach		1,400		1,400
001-183-594	Other contractual services		1,400		1,400
	TOTALS	(7,500)	0	0	(7,500)

Reason for Request: To set up the budget for the 2015 fiscal year Youth Court mentoring project, with the grant proceeds included.

Requested by: Thomas L. Arnold

(5)	FOR CHANCERY CLERK				
ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
001-101-556	Recording fees	16,000		2,000	14,000
001-101-600	Record books	3,000	2,000		5,000
	TOTALS	19,000	2,000	2,000	19,000

Reason for Request: To adjust line item for purchase of new binders.

Requested by: Sluggo Davis

06/01/2015

b. Inventory Dispositions: Facility Management, Final

DEPT	FACILITY MANAGEMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT #:	151		
NAME:				NR = NON REPAIRABLE	H = HUNDREDS					
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
01063	HOSHIZAKI ICE MAKER	G05879B	OLD EQUIPMENT NOT WORKING	97	22H	TRAILER ON HILL GARAGE	05/18/15	BOB JARMAN	EWASTE & SCRAPYARD	
10073	SCOTSMAN ICE MAKER	122740600-09Z712235	NON-REPAIRABLE/COST - PART OUT	94	2K	TRAILER ON HILL GARAGE	"	"	"	
31437	DELL OPITPLEX	3586K11	NON-REPAIRABLE DUE TO COST	01	7H	FAC MGT	"	"	"	
32012	OKIDATA MICROLINE PRINTER	8CS03072901K	NON-REPAIRABLE DUE TO COST	02	1H	FAC MGT	"	"	"	
32316	CLARKE FLOOR BUFFER	AH2608	OLD EQUIPMENT NOT WORKING	03	11H	WHITEHOUSE GARAGE	"	"	"	
32937	CLARKE FLOOR SCRUBBER	BF1831	OLD EQUIPMENT NOT WORKING	03	49H	WHITEHOUSE GARAGE	"	"	"	
33530	PANASONIC NETWORK CAMERA	3IADD009803	OLD UNITS NOT USED BY IT DEPT	04	3H	FAC MGT	"	"	"	
34134	GANZ VIDEO CAMERA	021208	OLD UNITS NOT USED BY IT DEPT	04	3H	FAC MGT	"	"	"	
34371	BOSCH VIDEO CAMERA	889380043271	OLD UNITS NOT USED BY IT DEPT	07	1H	FAC MGT	"	"	"	
34861	TATUNG TRIVIEW MONITOR	60431578	NON-REPAIRABLE DUE TO COST	06	3H	FAC MGT	"	"	"	
35095	CLARKE FLOOR BUFFER	FH0127	OLD EQUIPMENT NOT WORKING	07	13H	WHITEHOUSE GARAGE	"	"	"	
35396	MINI DOME VIDEO CAMERA	C0307091	OLD UNITS NOT USED BY IT DEPT	04	1H	FAC MGT	"	"	"	
35398	MINI DOME VIDEO CAMERA	C0316169	OLD UNITS NOT USED BY IT DEPT	04	1H	FAC MGT	"	"	"	
35399	MINI DOME VIDEO CAMERA	C0316172	OLD UNITS NOT USED BY IT DEPT	04	1H	FAC MGT	"	"	"	
35551	DLINK INTERNET CAMERA	D60B246000041	OLD UNITS NOT USED BY IT DEPT	05	4H	FAC MGT	"	"	"	
35680	ACER MONITOR	ETL31040144460031CEC12	NON REPAIRABLE DUE TO COST	05	2H	FAC MGT	"	"	"	
36855	CLARKE FLOOR STRIPPER	DA1634	OLD EQUIPMENT NOT WORKING	06	1K	WHITEHOUSE GARAGE	"	"	"	
37107	HP LASERJET PRINTER	CNWF20328	NON-REPAIRABLE DUE TO COST	07	6H	FAC MGT	"	"	"	
38387	SPECO TECH 16 CH DVR	DU812991	OLD UNITS NOT USED BY IT DEPT	08	16H	FAC MGT	"	"	"	
39152	SPECO TECH 16 CH DVR	DU812991	OLD UNITS NOT USED BY IT DEPT	08	16H	FAC MGT	"	"	"	
39153	AXIS NETWORK VIDEO CAMERA	00408C86E5CA	OLD UNITS NOT USED BY IT DEPT	08	6H	FAC MGT	"	"	"	
39154	AXIS NETWORK VIDEO CAMERA	00408C86E8FE	OLD UNITS NOT USED BY IT DEPT	08	6H	FAC MGT	"	"	"	
39155	AXIS NETWORK VIDEO CAMERA	00408C86E8F7	OLD UNITS NOT USED BY IT DEPT	08	6H	FAC MGT	"	"	"	
39168	COMPUTER BUILT INHOUSE	NONE LISTED	NON REPAIRABLE DUE TO COST	08	3H	FAC MGT	"	"	"	
39169	AXIS NETWORK VIDEO CAMERA	00408C840824	OLD UNITS NOT USED BY IT DEPT	08	6H	FAC MGT	"	"	"	
39170	AXIS NETWORK VIDEO CAMERA	00408C8483D9	OLD UNITS NOT USED BY IT DEPT	08	6H	FAC MGT	"	"	"	
39506	SANYO FLAT SCREEN TV	B8160235225549	NON-REPAIRABLE DUE TO COST	08	4H	FAC MGT	"	"	"	
39635	EPSON PRINTER	E8BY273282	NON-REPAIRABLE DUE TO COST	09	3H	FAC MGT	"	"	"	
39637	AXIS NETWORK VIDEO CAMERA	00408C93124D	OLD UNITS NOT USED BY IT DEPT	09	5H	FAC MGT	"	"	"	
39638	AXIS NETWORK VIDEO CAMERA	00408C939144	OLD UNITS NOT USED BY IT DEPT	09	5H	FAC MGT	"	"	"	
39639	AXIS NETWORK VIDEO CAMERA	00408C938F8A	OLD UNITS NOT USED BY IT DEPT	09	5H	FAC MGT	"	"	"	
39662	NEC MONITOR	8Y001472NA	NON REPAIRABLE DUE TO COST	09	8H	FAC MGT	"	"	"	
39692	GANZ VIDEO CAMERA	UHB63193	OLD UNITS NOT USED BY IT DEPT	08	2H	FAC MGT	"	"	"	
39693	GANZ VIDEO CAMERA	UHB63194	OLD UNITS NOT USED BY IT DEPT	08	2H	FAC MGT	"	"	"	
39716	LEXMARK FORMS PRINTER	9J16310	NON-REPAIRABLE DUE TO COST	08	4H	FAC MGT	"	"	"	
39965	DELL MONITOR	96A2TES	NON-REPAIRABLE DUE TO COST	09	5H	FAC MGT	"	"	"	
39970	WATCHGUARD FIREWALL	9085617145200	OLD UNITS NOT USED BY IT DEPT	09	17H	FAC MGT	"	"	"	
40162	LEXMARK FORMS PRINTER	9J19836	NON REPAIRABLE DUE TO COST	09	4H	FAC MGT	"	"	"	
40373	GANZ VIDEO CAMERA	NHB841145	OLD UNITS NOT USED BY IT DEPT	09	2H	FAC MGT	"	"	"	
40383	PELCO DOME CAMERA	758294000137	OLD UNITS NOT USED BY IT DEPT	09	2H	FAC MGT	"	"	"	
40548	SPECO 16 CH MULIPLXER	DL10100905	OLD UNITS NOT USED BY IT DEPT	10	12H	FAC MGT	"	"	"	
41003	SPECO 16 CH MULIPLXER	DL10100905	OLD UNITS NOT USED BY IT DEPT	10	12H	FAC MGT	"	"	"	
41172	SPECO 16 CH MULIPLXER	28/01TH0251298	OLD UNITS NOT USED BY IT DEPT	10	13H	FAC MGT	"	"	"	
41419	EPSON PRINTER	FSQY171135	NON-REPAIRABLE DUE TO COST	11	4H	FAC MGT	"	"	"	
41693	DELL MONITOR	MX0G324H742621912FUL	NON-REPAIRABLE DUE TO COST	11	3H	FAC MGT	"	"	"	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>ROBERT JARMAN</u>	DATE: <u>05/13/15</u>	PRELIMINARY PRESENT TO BOS	REQUESTING ABOVE ASSET BE DECLARED AS SURPLUS. ITEMS LISTED HAVE BEEN SITTING IN VARIOUS LOCATIONS. (WHITEHOUSE, TRAILER GARAGE ON HILL & FACILITY MGT)
PRINT NAME: _____		May 18, 2015	
DISPOSED BY: <u>ROBERT JARMAN</u>	DATE: <u>05/21/15</u>	FINAL PRESENT TO BOS	
PRINT NAME: _____		June 1, 2015	
INV CLERK: <u>CHARMAINE MCCOOL</u>	DATE: <u>05/13/15</u>	DATE INVENTORY DISPOSED IN AS400	MAJORITY OF THE ITEMS WERE PLACED IN THE E-WASTE TRAILER AND THE ICE MAKERS & BUFFERS WERE TAKEN TO THE SCRAP YARD.
		DATE BOS FINAL MINS ATTACHED	

c. Payment for Youth Court Mentoring Program

June 1, 2015

MEMORANDUM

TO: Board of Supervisors

FROM: Tom Arnold

SUBJ: Payment for Youth Court Mentoring Program

During the summer of 2015, a group of youth court mentees and mentors will be attending various educational field trips in the area. We have been awarded a grant by the Community Foundation of Northwest Mississippi in the amount of \$3,000 to pay for the trips. The youth court mentoring coordinator is responsible for providing the documentation for any expenses related to the trips and the county will be billed by the various entities that the people attend. We are requesting the Board's approval to pay the various costs for the trips after we examine the documentation and verify that it is correct, up to the total amount of the grant, \$3,000. This is the same procedure that we used the last time the mentees and mentors took the various field trips, last year.

Thank you for your consideration.

4. Contracts Administration: Auto Renewal

a. Veterans Services: Veteran Service Software Maintenance with Sterling Solutions

b. Road Department: Contract for Traffic Engineering Services with Kimley-Horn and Associates, Inc. (KHA)

5. Office of Procurement

a. Request to Accept & Approve Bid Specifications and Solicit Bids for Inmate Supplies for DeSoto County Jail Bid: 15-200-004

b. Appointment Of Requisition Clerks For 001-182 Election Support Fund: Dale Thompson, Paul Beale, and Tina Hill to Sign Requisitions for Line Item 001-182 (Election Support Fund) and Ratify Requisition Number 108991 (PO – 133858) and 108992 (PO – 133856) Previously Approved by the Board to Purchase Poll Books.

6. Road Department

a. May Road Report

b. June Work Schedule

c. June Bond Report

7. Inmate Reimbursement Report: March 2015- MDOC

8. Justice Court: Special Prosecutor

a. Approve Appointing a Special Prosecutor on case #9297609 on July 16, 2015 being the defendant attorney is Craig Treadway's sister-in-law.

b. Approve Appointing Special Prosecutor Bill Seale to fill in July 28, 2015 for Craig Treadway who will be on Vacation.

9. Constable Annual Financial Report – Lee Hodge

10. Chancery Clerk Allowance (1) \$1,500.00

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G

H. OLD BUSINESS

1. Adoption of Mid-South Regional Greenprint

Larry Jarrett, Coordinator of DeSoto County Greenways and Parks, Mr. John Zeanah and John Michaels with Memphis and Shelby County Planning Office of Sustainability presented the Mid-south Regional Greenprint & Sustainability Plan.

Mr. Jarrett reminded the Board that DeSoto County Greenways has been participating in the two-year planning program in which they have had a series of public meetings around the County. He said the committee is recommending the Board of Supervisor to approve a Resolution to Adopt the Mid-South Regional Greenprint plan as presented in Exhibit H.1.

Supervisor Bill Russell asked Mr. Zeanah to give them some highlights of the Greenpint. He said two of the Supervisors are familiar with the plan but there are two that probably need more information.

Mr. Zeanah stated the Mid-South Regional Greenprint and Sustainability Plan was made possible through the financial support of the U.S. Department of Housing and Urban Development. The Consortium that developed the plan is comprised of representatives from each of the three states (Tennessee, Mississippi and Arkansas) and all counties within the Memphis and West Memphis Metropolitan Planning Organization regions. He said the Mid-South Greenprint is a 25-year plan to create 500 miles of greenway trails and 200 miles of bicycle path across the tri-state region. Mr. Zeanah said Green-space corridors and trails would link 95 percent of park and recreational acreage, with 80 percent of households within a mile of a trail/corridor.

Mr. Zeanah assured the Board of Supervisors the plan is advisory in nature, not a mandate that removed local control. He said the amended Resolution states that all recommendations shall be subordinate to the County's Greenways Master Plan.

Supervisor Bill Russell said he supports the plan as an opportunity to tie three states together and build a network that is second to none. Supervisor Russell added the power of three states working together would aid in seeking more grant money for the Greenprint.

Supervisor Lee Caldwell said her only concern was where the boundaries of the Greenways are located.

Mr. Zeanah said it is a conceptual plan and could be adjusted.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to approve the amended Resolution to Adopt the Mid-South Regional Greenprint plan as presented in Exhibit H.1 and authorize Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1

2. Office of Finance & Accounting - Inventory Dispositions: Sheriff's Department, Rescind Previous Order (04/06/15) from Surplus to Destroy

Inventory Clerk Char McCool reminded the Board of Supervisors that on April 6, 2015 they authorized the Sheriff's Department to reach out to other Sheriffs and donate surplus items to smaller police departments. She stated the Sheriff's Department is requesting the Board of Supervisors to rescind prior orders for 29 - (PACA, POINT BLANK, GALLS, OPWEAR, ABA and SAFARILAND) Body Armor declared as Surplus and to authorize the destruction of armor in lieu surplus.

There was discussion regarding why other Sheriffs would not accept the donated items.

Sheriff Rasco said the cost to clean and remove mold from the body armor is drastically high and the smaller departments could not afford to incur that cost. In addition, it required obtaining a certificate stating the mold had been properly removed and the vest were still usable. Sheriff Rasco said some agencies would not sign the waiver releasing DeSoto County from liability.

Supervisor Bill Russell asked why they wouldn't sign the waiver. Sheriff Rasco answered it was probably due to the liability issues. He said the body armor had expired and didn't meet the safety requirements.

Supervisor Russell asked the Sheriff if they have checked with enough counties to see if any other Sheriff's Department would like to accept the donated items.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve rescinding the method of disposal set forth in the prior orders from April 6, 2015 for 29 - (PACA, POINT BLANK, GALLS, OPWEAR, ABA and SAFARILAND) Body Armor declared as Surplus, to affirm the declaration the property is surplus but to authorize the destruction of armor in lieu of transferring to another agency.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2

I. NEW BUSINESS

1. Office of Procurement

a. Request to Accept and Approve Bid Specifications and Solicit Bids for the Supply and/or Installation of Inmate Furniture

Director of Facilities Management Robert Jarman requested the Board of Supervisors to approve the bid specifications for the supply and/or installation of inmate furniture in bid file #15-315-001.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the bid specs and solicit bids for the supply and/or installation of inmate furniture as fully explained in Exhibit I.1.a.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.a

b. Quotes to Purchase a 2016 4500 Series Pick Up Truck for the Road Department

Director of Administrative Services & Procurement Pat McLeod said on behalf of the Road Department, they are requesting approval to purchase one (1) 2016 Ford 4500 Series Pickup Truck from Landers Ford in the amount of \$45,903.00 as detailed in Exhibit I.1.b.

Supervisor Mark Gardner asked County Road Manager Andy Swims who will drive the truck. Mr. Swims said different crews will use the truck. Supervisor Gardner asked if the truck would be driven everyday by an employee. Supervisor Gardner cautioned that the size of this truck isn't practical for someone to use as a vehicle that is taken home every night. Mr. Swims said this truck is needed to pull the two Low Boy trailers.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the purchase of one (1) 2016 Ford 4500 Series Pickup truck from Landers Ford as detailed in Exhibit I.1.b finding the purchase complies with the bid process and is essential to the efficiency and economy of the operations of the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.b

2. Recreation District and Parks

a. Allocation to the City of Hernando for Hernando Civic Center Sign

Coordinator of DeSoto County Greenways and Parks, Larry Jarrett appeared before the Board of Supervisors informing them that earlier this year the DeSoto County Recreation District Commissioners began prioritizing the County parks needs and demands through the available funds in the current Recreation District budget. He said the Recreation District approved a \$10,000 donation to the City of Hernando for the purpose of maintaining and operating the Hernando Civic Center. Mr. Jarrett stated the money is in the budget and would come from account #751 Parks, Grants and Subsidies if the Board of Supervisors approved the request.

Mr. Jarrett said the Recreational District will request but not mandate the City to use the money to help with the purchase of a sign to honor former Supervisor Harvey Lee and his father who was instrumental in establishing the park.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to accept the recommendation of the Recreational District to approve a \$10,000 allocation to the City of Hernando for the purpose of maintaining and operating the Hernando Civic Center.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Johnson Creek Greenway Improvements

Coordinator of DeSoto County Greenways and Parks, Larry Jarrett reported to the Board of Supervisors the Recreation District would like to open up the Johnson Creek Greenway as soon as possible. Mr. Jarrett said work is needed on the parking lot and entrance to the park. He said the estimated cost for the parking lot and road maintenance would cost up to \$40,000 and would be paid from account 900 of the Recreation District budget. Mr. Jarrett said the work will be done by the County Road Department.

Supervisor Bill Russell informed the Board the park has basically been built for five years but they have been wrestling back and forth with Entergy about an \$80,000.00 grant for this section of trail. Due to the extreme cost of building to Federal standards, we have not been able to finalize an agreement with MDOT therefore; we haven't been able to utilize the \$800,000.00 grant. Commissioner Mike Tagert is considering allowing us to move the MDOT grant of \$800,000.00 to a different section of Johnson Creek.

Once the trail is open we can take pictures, print a brochure and seek support from local businesses. Supervisor Russell said people need to see something to start getting excited just like the County is excited about the Greenway.

Supervisor Russell asked Road Manager Andy Swims how soon could his department start working on this project. Mr. Swims answered they already have been doing some work when they find the time. Supervisor Russell asked Mr. Swims could they start by August 1, 2015. Mr. Swims said August 1, 2015 would be fine.

Supervisor Russell asked Mr. Jarrett if he would bring back a drawing of the designs to the next meeting.

Supervisor Russell encouraged the Supervisors to go out and see the greenway. He said it is impressive.

After further discussion it was determined the following work would be done:

- TAP money used for bike racks and building a Gazebo
- Entergy money will buy benches and picnic tables
- Road Department to do work on the parking lot, entrance to the park and fill in areas on the walking paths to small bridges that need to be built up

Supervisor Jessie Medlin asked how much time will the Road Department spend on maintenance. He stated his concern is the Road Department will be out working on the park and neglect the roads. Mr. Swims said it should go pretty quick. Mr. Swims said maintaining the roads will stay the main focus.

Supervisor Mark Gardner asked who services the trash receptacles. Environmental Services Manager Ray Laughter said Craig Howell spends about 6 to 8 hours a week servicing the trash receptacles.

Supervisor Russell said we need to recruit the community to help clean up the greenway and all parks. He suggested contacting Boy Scout Troops who need service hours or badges.

Supervisor Michael Lee made the motion and Supervisor Bill Russell seconded the motion to approve moving forward with the Johnson Creek Greenway improvements and to approve up to \$40,000.00 for gravel parking area, entrance to the park, and build up areas on walking paths around the small bridges; funds to come from account 900 of Recreation District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Human Resources

a. Humana Amendment to Plan Management Agreement

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Humana Amendment to the Plan Management Agreement as detailed in Exhibit I.3.a and authorize the Board President to sign the amendment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.a

b. Amendment to Group Stop-Loss Policy

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Amendment to the Group Stop-Loss Policy as detailed in Exhibit I.3.b and authorize the Board President to sign the amendment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.b

4. Office of Finance and Accounting

a. Grants Administration- Approval to Accept NRA Foundation Eddie Eagle Mascot Grant

Grant Administrator Melissa Zizmann requested approval to accept the NRA Foundation Eddie Eagle Mascot Grant. Ms. Zizmann said it is a one-time funding for an Eagle Eddie Mascot Suit that Constable Bobby Holloway will wear during community outreach functions to teach children about gun safety.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve accepting the Eddie Eagle mascot costume from the NRA Foundation and for Board President to sign agreement, if applicable.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a

b. Claims Docket

Chief Financial Tom Arnold presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Mark Gardner asked Mr. Arnold to start having the word refunding in the description when they issue refunds on deposits.

Supervisor Jessie Medlin asked about the following claims:

- Page 25: Jenkins Graphic, business cards for Veterans Service Officer. County Administrator Vanessa Lynchard said IT determined it was cheaper to order the business cards than print them in-house.
- Page 39: Absolute Printing. Mr. Arnold said the Election Commission ordered over 48,000 ballots.

Supervisor Mark Gardner asked about the following claims:

- Page 9: Scott Trapolino. Mr. Arnold said this was to reimburse Mr. Trapolino for his spring semester reimbursement. Supervisor Gardner asked Ms. Lynchard to verify all the requirements were followed for his reimbursement.
- Page 14: Claims paid to the law firm of Smith, Phillips, Mitchell, Scott and Nowak for work on Fogg Road Bridge and the Insurance Committee. Board Attorney Tony Nowak stated the claim on Fogg Road relates to an eminent domain action and includes an appraisal fee of \$1,000. Mr. Nowak said the Board asked him to sit in on the Insurance Committee meetings.
- Page 19: Marks Plumbing Parts are they a new vendor. Sheriff Rasco said it was a plumber who was brought in to clean out a clogged drain.
- Page 20: Whitfield Electric. Mr. Arnold said they installed some outlets around the square and clock.
- Page 24: CMS Communications. Director of IT John Mitchell said this is part of the phone upgrade to the DHS Economic Assistance that the Board recently approved.
- Page 24: Zones, Inc. Mr. Mitchell said this was to purchase 20 computer monitors. He said they purchase monitors in bulk to receive better pricing.
- Page 41: Hilton. Sheriff Rasco said this was for travel for them to attend an Aviation event.
- Page 45: Zones, Inc. Mr. Arnold said this was for various equipment needed to outfit the 19 new Sheriff's vehicles.
- Page 50: CDW Government, Inc. Mr. Mitchell said this is for the Wi-Fi unit at the jail medical facility.
- Page 53: Sportsman's Warehouse. Sheriff Rasco said it was to purchase GPS and sonar units for boats in Search and Rescue.
- Page 54: North Miss Two-Way Communications. Mr. Arnold said EMS purchased two portable handheld radios to replace the old ones.
- Page 72: Advanced Collision Inc. Mr. Arnold said this was to repair the damage to the Charger that occurred when someone in Adult Drug Court hit a raccoon. He said this part of a separate fund and not paid with County money.
- Page 79: Smith, Phillips, Mitchell, Scott and Nowak. Mr. Nowak said it is their monthly retainer that is paid out of the Parks fund.
- Page 85: American Tire Repair. County Road Manager Andy Swims said it was for four tires and service calls. Supervisor Gardner said they shouldn't have to pay a service call for the regular trucks. Mr. Swims said it was a large truck.
- Page 92: Joseph Gee for City of Horn Lake. Supervisor Gardner asked if we pay for the removal of Beavers for a City. Supervisor Lee Caldwell said it was to clean the damage to a dam that was affecting a County NRCS project. Ms. Lynchard stated when we work on a project with Soil and Water Conservation the County is responsible to maintain the area.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the IRS form 720 and for the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

5. Road Department: Finding of Fact 7961 Misty Meadow Drive, Lake Cormorant, MS

Road Manager Andy Swims presented pictures of damages done to private property associated with drainage and erosion at 7961 Misty Meadows Drive which is affecting the health, safety and welfare of the public. Mr. Swims states the culvert that crosses under Baldwin Road is clogged. Mr. Swims said it would be necessary to clean out the ditch and stabilize around the outlet end of pipe with rip rap at an estimated cost of \$3,289.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the finding of fact and that the conditions at 7961 Misty Meadow Drive are adversely affecting the health, safety and welfare of the citizens of DeSoto County; that cleaning out the ditch and stabilizing around the outlet end of pipe with rip rap will help prevent the road from collapsing and protect the road and right of way, and to authorize the Road Manager to proceed with the repairs at an estimated cost of \$3,289; in accordance with Mississippi code section 19-5-92.1.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5

6. County Administrator - July 4th Holiday Proclamation

County Administrator Vanessa Lynchard stated last week the Governor sent a Proclamation to recognize Friday, July 3rd as the holiday for Independence Day.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion that the County will follow the lead of the Governor's Proclamation that Friday, July 3rd, 2015 as the holiday for Independence Day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6

J. PLANNING COMMISSION AGENDA

1. NEW BUSINESS

a. Consent

- i. Roxie Turner Minor Lot (6994) – Application is for minor lot subdivision approval of one (1) lot on 1.0 acre(s) identified as Parcel(s) #2-06-6-14-00-0-00031-00. Subject property is located on the west side of Alexander Road and north of Cypress Bend Drive in Section 14, Township 2, Range 6 and is zoned Agricultural (A). (District 1)
Applicant: Roxie Turner**
- ii. L.A. Scott Minor Lot (6995) – Application is for minor lot subdivision approval of one (1) lot on 3.0 acre(s) identified as Parcel(s) #1-09-6-24-00-0-00006-02. Subject property is located on the west side of Oak Ridge Road and east of Hwy 301 in Section 24, Township 1, Range 9 and is zoned Agricultural-Residential (A-R). (District 3)**

Applicant: Layton Scott

- iii. **Lisa White Minor Lot (6996) – Application is for minor lot subdivision approval of one (1) lot on 3.0 acre(s), one (1) lot on 3.42 acre(s), and one (1) lot on 3.0 acre(s) identified as Parcel(s) #3-06-9-30-00-0-00004-05. Subject property is located on the east side of Dairy Barn Road and south of Holly Springs Road in Section 30, Township 3, Range 6 and is zoned Agricultural (A). (District 5)**

Applicant: Lisa White

- iv. **Loretta Williams Minor Lot (6998) – Application is for minor lot subdivision approval of one (1) lot on 5.01 acre(s) Identified as Parcel(s) #2-06-4-17-00-0-00007-00. Subject property is located on the south side of College Rd. and east of Craft Rd. in Section 17, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 5)**

Applicant: Scott Williams

Ms. Ashley Hendricks presented the consent agenda and stated the application conforms to the DeSoto County Subdivision Ordinance and that staff does recommend approval of the consent agenda.

Supervisor Gardner made a Motion to approve the Consent Agenda items as presented. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

K. EXECUTIVE SESSION

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until June 15, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

This the 1st day of June, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors