

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

June 6, 2016

A. CALL TO ORDER

The June 6, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
Mary Jane Thaxton	Deputy Chancery Clerk
Vanessa Lynchard	County Administrator
Robert Quimby	Acting Board Attorney

B. INVOCATION

County Administrator Vanessa Lynchard presented the invocation.

C. PLEDGE OF ALLEGIANCE

Sheriff Bill Rasco addressed the Board and the audience and reminded them of the tragedy that happened in Memphis over the weekend that caused a veteran police officer to lose his life. Sheriff Rasco asked everyone to pray for the family of the lost officer and the Memphis Police Department.

D. APPROVAL OF MAY MINUTES

Supervisor Medlin asked if everyone had read over the May minutes.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the May minutes as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZENS REMARKS & PRESENTATIONS

1. Court Reporters from 17th Circuit Court District

The Court Reporters who came were Julie Nims (Judge McClure), Amanda Kisor (Judge Daniels), Kathy Sanford (Judge Murphy), Ginger Harrell (Judge Chamberlin), Michelle Moore (Judge Couch). Julie Nims was the spokesperson for the group.

Mrs. Nims presented the Board with a letter signed by the 17th Circuit Court District Judges in regard to House Bill 1049 from July 1, 2015, with a breakdown of the monthly estimated cost increase for each county in the district. She requested the Board of Supervisors include in the budget the necessary funds to implement the tiered increase in the court reporters' salaries beginning in the 2016 fiscal year. Supervisor Jessie Medlin asked County Administrator Vanessa Lynchard if this was the same bill that had been discussed at last year's budget discussions. Mrs. Lynchard affirmed and said the Board decided last year to give the court reporters the same 3% raise that DeSoto County employees received. She further stated that the 3% was based on the reporters' full salary, not just the increase. Mrs. Lynchard also said that 46% of the \$6,000.00 raise would have been \$2,760.00 and the County gave 3% of the court reporters' total salary, which was \$2,478.15.

Supervisor Caldwell stated that this raise was approved but not funded by the legislature, so the burden was put on the Counties. Mrs. Nims stated that the court reporters are state employees and paid by the Counties, so it puts them in a difficult position. She further stated that they had asked for state-funded money for their raises. Supervisor Caldwell asked Mrs. Nims to send the Board something in writing stating what they are requesting to be their raise this year.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to take the request for pay raises from the court reporters under advisement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee expressed sympathy with the court reporters, stating that they do not just leave court and their job is done; they have to do their transcripts after court. Mrs. Nims agreed and stated they would love to be State employees and paid by the State; she expressed again their difficult position. Michelle Brown informed the Board that County court reporters are only paid by DeSoto County with no funding from other counties. Amanda Kisor informed the Board that the 9 reporters in the 17th District were the only ones in the State that did not get the full allotted raise. Mrs. Nims offered to meet with the Board to discuss their budget request and the Board expressed appreciation for her request.

See Exhibit E.1.

2. James Weifenbach Remarks

Mr. James Weifenbach addressed the Board regarding the two-thirds (2/3) majority vote that he determined was constitutional by reading a section of the United States Constitution and objected to the three-fifths (3/5) majority vote that is accepted by the Board of Supervisors.

Supervisor Medlin thanked Mr. Weifenbach for his comments and stated the Board will take his comments under advisement.

Supervisor Jessie Medlin asked if there was anyone present who wished to address the Board on items not listed on the agenda. No one came forward.

F. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. Additions to Agenda

a. County Administrator Vanessa Lynchard requested to add the following:

1) Office of Finance and Accounting – Budget Amendments – Board of Supervisors

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the budget amendment for the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit F.1.a.1.

DeSoto County, Mississippi BUDGET AMENDMENT REQUEST						
Fund/Department #		001-100				Updated 7/15
Date:		6/16/2016				
Board of Supervisors						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-100-594	Other Contractual Services	\$ 3,911.90	\$ 4,000.00	\$ 212.00		\$ 4,212.00
001-100-919	Furn / Office Equip-Under \$5000	\$ -	\$ 500.00		\$ 100.00	\$ 400.00
001-100-603	Office Supplies and Materials	\$ 261.56	\$ 1,000.00		\$ 112.00	\$ 888.00
TOTALS			\$ 5,500.00	\$ 212.00	\$ 212.00	\$ 5,500.00
Reason for Request:	To cover composite picture expense.					
Requested by:	Vanessa Lynchard					

2) Office of Finance and Accounting – Budget Amendments – Sheriff’s Forfeitures & County Wide Projects

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the budget amendment to Sheriff’s Forfeitures and County Wide Projects.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit F.1.a.2.

**DeSoto County, Mississippi
BUDGET AMENDMENT REQUEST**

		Fund/Department #				
		120-227/999				
		Date:	6/6/2016			
(1)	Sheriff-Forfeitures					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
120-900-951	Transfer out - governmt Funds	\$ -	\$ 108,013.00	\$ 8,000.00		\$ 116,013.00
120-999-999	Ending Cash	\$ -	\$ 181,987.00		\$ 8,000.00	\$ 173,987.00
	TOTALS		\$ 290,000.00	\$ 8,000.00	\$ 8,000.00	\$ 290,000.00
Reason for Request:	Transfer to new aviation building fund.					
Requested by:	Sheriff Rasco					
		Fund/Department #				
		301-REVENUE				
		Date:	6/6/2016			
(2a)	County Wide Projects Revenue					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
301-000-387	Transfers in from Govt. Funds	\$ -	\$ 70,000.00	\$ 8,000.00		\$ 78,000.00
	TOTALS		\$ 70,000.00	\$ 8,000.00	\$ -	\$ 78,000.00
		Fund/Department #				
		301-201				
		Date:	6/6/2016			
(2b)	County Wide Projects - Aviation Building					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
301-201-902	Buildings	\$ -	\$ 70,000.00	\$ 8,000.00		\$ 78,000.00
	TOTALS		\$ 70,000.00	\$ 8,000.00	\$ -	\$ 78,000.00
Reason for Request:	Increase revenue to account for transfer of funds to new aviation building project and increase expense to account for funds being applied to new aviation building.					
Requested by:	Sheriff Rasco					

Facilities Management – Youth Services Relocation to Old Jail (New, I.27.)

- b. Acting Board Attorney Robert Quimby asked the Board to Move I.13.d. Cole Farms ROW acquisition to be considered in Executive Session.** (Executive, K.3.)
- c. Acting Board Attorney Robert Quimby asked the Board to Consider the Following in Executive Session:**
 - Hillwood Property Acquisition (Executive, K.4.)
 - JAG Grant (Executive, K.5.)
 - Durant Tax Sale (Executive, K.6.)

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the agenda with the additions, deletions, and changes as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

G. CONSENT AGENDA

- 1. Publication of Board Proceedings**
- 2. Department of Human Resources: Monthly Health Claims Report**

The following is a recap of all insurance claims funded for the month of May and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
5/1/16	5/2/16	\$77,501.43	Administration Fees
5/2/16	5/4/16	\$80,851.99	Medical
5/2/16	5/4/16	\$7,714.96	Dental
5/2/16	5/4/16	\$19,940.41	Pharmacy
5/9/16	5/10/16	\$27,824.80	Medical
5/9/16	5/10/16	\$5,753.75	Dental
5/9/16	5/10/16	\$28,434.73	Pharmacy

5/16/16	5/18/16	\$46,388.84	Medical
5/16/16	5/18/16	\$6,980.95	Dental
5/16/16	5/18/16	\$15,497.24	Pharmacy
5/23/16	5/24/16	\$43,182.26	Medical
5/23/16	5/24/16	\$5,942.00	Dental
5/23/16	5/24/16	\$16,122.75	Pharmacy
5/31/16	6/1/16	\$38,936.82	Medical
5/31/16	6/1/16	\$11,352.25	Dental
5/31/16	6/1/16	\$32,185.91	Pharmacy
	TOTAL	\$464,611.09	

3. Office of Finance & Accounting

a. Budget Amendments - Juvenile Court, Road Dept., Bridge & Culvert, EMA Task Force Grant, Veteran Service Office, Sheriff's Dept., Finance & Accounting, Board Attorney, DHS Family & Children, Adult Drug Court, General Fund Revenue, Sheriff Forfeitures, Countywide Projects (Revenue & Aviation Building)

	Fund/Department #	001-163				Updated 7/15
	Date:	6/6/2016				
(1)	Juvenile Court					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-163-475	Mileage & Other Travel Costs	\$ 621.00	\$ 625.00	\$ 600.00		\$ 1,225.00
001-163-533	Rental of Other Equipment	\$ -	\$ 8,700.00		\$ 600.00	\$ 8,100.00
	TOTALS		\$ 9,325.00	\$ 600.00	\$ 600.00	\$ 9,325.00
Reason for Request:	To cover cost of travel expenses.					
Requested by:	Celeste Wilson					

	Fund/Department #	156-300				
	Date:	6/6/2016				
(2)	Dept. of Road Management					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-300-549	Towing	\$ 1,910.00	\$ 1,940.00	\$ 1,500.00		\$ 3,440.00
156-300-665	Crushed Limestone	\$ 75,277.18	\$ 98,344.00	\$ 30,000.00		\$ 128,344.00
156-300-925	Radios	\$ -	\$ 60,000.00		\$ 31,500.00	\$ 28,500.00
	TOTALS		\$ 160,284.00	\$ 31,500.00	\$ 31,500.00	\$ 160,284.00

Reason for Request: To cover purchases needing to be made.

Requested by: Andy Swims

	Fund/Department #	160-399				
	Date:	6/6/2016				
(3)	Bridge & Culvert					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-399-665	Crushed Limestone	\$ 69,744.02	\$ 80,000.00	\$ 30,000.00		\$ 110,000.00
160-399-925	Radios	\$ -	\$ 60,000.00		\$ 30,000.00	\$ 30,000.00
	TOTALS		\$ 140,000.00	\$ 30,000.00	\$ 30,000.00	\$ 140,000.00

Reason for Request: To cover purchases needing to be made.

Requested by: Andy Swims

	Fund/Department #	044-280				
	Date:	6/6/2016				
(4)	EMA - Task Force Grant					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
044-280-587	Training & Registration	\$ 3,068.15	\$ 4,500.00		\$ 1,000.00	\$ 3,500.00
044-280-617	Rescue Supplies	\$ 34,231.11	\$ 36,900.00		\$ 2,500.00	\$ 34,400.00
044-280-699	Other Consumable Supplies	\$ 809.13	\$ 3,500.00		\$ 2,500.00	\$ 1,000.00
044-280-921	Other Cap. Outlay Under \$5,000	\$ 3,544.00	\$ 4,740.00	\$ 6,000.00		\$ 10,740.00
	TOTALS		\$ 49,640.00	\$ 6,000.00	\$ 6,000.00	\$ 49,640.00

Reason for Request: To adjust the line items to make purchases for the Taskforce Homeland Security grant items.

Requested by: Bobby Storey

	Fund/Department #	001-154				
	Date:	6/6/2016				
(5)	Veteran Service Office					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-154-544	Service/Maintenance Contract	\$ -	\$ -	\$ 450.00		\$ 450.00
001-154-610	Professional Supplies	\$ -	\$ 400.00		\$ 200.00	\$ 200.00
001-999-999	Ending Cash	\$ -	\$ 27,342,494.00		\$ 250.00	\$ 27,342,244.00
	TOTALS		\$ 27,342,894.00	\$ 450.00	\$ 450.00	\$ 27,342,894.00

Reason for Request: To cover cost of Veteran software.

Requested by: Roy Andrews

	Fund/Department #	001-200/225				
	Date:	6/6/2016				
(6)	Sheriff's Department					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-200-476	MEALS & LODGING	\$ 5,459.72	\$ 7,500.00	\$ 3,000.00		\$ 10,500.00
001-200-570	INSURANCE & FIDELITY BONDS	\$ 5,128.00	\$ 5,667.00	\$ 835.00		\$ 6,502.00
001-200-571	DUES & SUBSCRIPTIONS	\$ 4,817.27	\$ 8,000.00		\$ 2,335.00	\$ 5,665.00
001-200-604	PRINTER CONSUMABLES	\$ 11,486.39	\$ 22,850.00		\$ 1,500.00	\$ 21,350.00
001-202-571	DUES & SUBSCRIPTIONS	\$ 10,864.00	\$ 7,060.00	\$ 3,804.00		\$ 10,864.00
001-202-671	GASOLINE	\$ 240,576.09	\$ 491,251.00		\$ 18,693.00	\$ 472,558.00
001-202-915	VEHICLES-ABOVE 5,000	\$ 255,107.13	\$ 275,000.00	\$ 16,430.00		\$ 291,430.00
001-202-922	OTHER CAPITAL OVER 5,000	\$ -	\$ 8,000.00	\$ 9,003.00		\$ 17,003.00
001-202-924	COMPUTER EQUIPMENT	\$ 22,298.00	\$ 30,000.00		\$ 7,702.00	\$ 22,298.00
001-220-441	OVERTIME	\$ 22,952.84	\$ 42,000.00		\$ 2,000.00	\$ 40,000.00
001-223-441	OVERTIME	\$ 8,555.84	\$ 9,000.00	\$ 2,000.00		\$ 11,000.00
001-225-476	MEALS & LODGING	\$ -	\$ -	\$ 700.00		\$ 700.00
001-225-546	OTHER REPAIRS & MAINT	\$ 434.85	\$ 2,500.00		\$ 876.00	\$ 1,624.00
001-225-571	DUES & SUBSCRIPTIONS	\$ 988.00	\$ 1,100.00	\$ 876.00		\$ 1,976.00
001-225-915	VEHICLES-ABOVE 5,000	\$ 61,407.00	\$ 64,249.00		\$ 2,842.00	\$ 61,407.00
001-225-921	OTHER CAPITAL OVER 5,000	\$ 667.10	\$ 6,000.00		\$ 700.00	\$ 5,300.00
	TOTALS		\$ 980,177.00	\$ 36,648.00	\$ 36,648.00	\$ 980,177.00

Reason for Request: Adjust various accounts for budget deficits.

Requested by: Sheriff Bill Rasco / Donna Ford

	Fund/Department #	001-121				
	Date:	6/6/2016				

(7)	Finance & Accounting					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-121-523	Contractual Printing	\$ 1,976.97	\$ 2,000.00	\$ 550.00		\$ 2,550.00
001-121-475	Mileage & Other Travel Costs	\$ -	\$ 500.00		\$ 200.00	\$ 300.00
001-121-476	Meals and Lodging	\$ 434.71	\$ 1,000.00		\$ 200.00	\$ 800.00
001-121-587	Training & Registration	\$ -	\$ 500.00		\$ 150.00	\$ 350.00
	TOTALS		\$ 4,000.00	\$ 550.00	\$ 400.00	\$ 4,000.00

Reason for Request: To cover purchase of receipt books.

	Fund/Department #	001-130				
	Date:	6/6/2016				
(8)	Board Attorney					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-130-475	Mileage & Other Travel Costs	\$ 1,272.98	\$ 1,100.00	\$ 200.00		\$ 1,300.00
001-130-476	Meals and Lodging	\$ 691.45	\$ 1,500.00		\$ 200.00	\$ 1,300.00
	TOTALS		\$ 2,600.00	\$ 200.00	\$ 200.00	\$ 2,600.00

Reason for Request: To cover necessary travel expenses.

Requested by: Andrea Freeze

	Fund/Department #	001-460				
	Date:	6/6/2016				
(9)	DHS - Family and Children					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-460-587	Training & Registration	\$ -	\$ 900.00		\$ 900.00	\$ -
001-460-523	Contractual Printing	\$ -	\$ 1,200.00	\$ 900.00		\$ 2,100.00
	TOTALS		\$ 2,100.00	\$ 900.00	\$ 900.00	\$ 2,100.00

Reason for Request: To cover expenses for new stationary, business cards, envelopes and checks due to Family and Children no longer being a part of the MDHS and now being called MS Dept of Child Protection Services.

Requested by:

	Fund/Department #	026-244				
	Date:	6/6/2016				
(10)	Adult Drug Court					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
026-244-915	Vehicles above \$5,000	\$ 31,620.00	\$ 35,000.00	\$27,000.00		\$ 62,000.00
026-999-999	Ending Cash	\$ -	\$ 1,067,472.00		\$27,000.00	\$ 1,040,472.00
	TOTALS		\$ 1,102,472.00	\$27,000.00	\$27,000.00	\$ 1,102,472.00

Reason for Request: To cover cost of new vehicle needed to replace old vehicle.

Requested by: Craig Sheley

	Fund/Department #	001-REVENUE				
	Date:	6/6/2016				
(11a)	General Fund Revenue					
ACCT #	LINE ITEM	YEAR TO DATE REVENUE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-000-376	Insurance Proceeds	\$ 461,353.44	\$ 474,392.00	\$16,864.00		\$ 491,256.00
	TOTALS		\$ 474,392.00	\$16,864.00	\$ -	\$ 491,256.00

	Fund/Department #	001-202				
	Date:	6/6/2016				
(11b)	Sheriff's Department					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-202-915	Vehicles above \$5,000	\$ 225,107.13	\$ 275,000.00	\$16,864.00		\$ 291,864.00
	TOTALS		\$ 275,000.00	\$16,864.00	\$ -	\$ 291,864.00

Reason for Request: Increase revenue to account for total loss of sheriff department vehicles and increase expense to cover purchase of new vehicle.

Requested by: Sheriff Rasco / Donna Ford

	Fund/Department #	120-227/999				
	Date:	6/6/2016				
(12)	Sheriff-Forfeitures					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
120-900-951	Transfer out - govermnt Funds	\$ -	\$ 38,013.00	\$70,000.00		\$ 108,013.00
120-999-999	Ending Cash	\$ -	\$ 251,987.00		\$70,000.00	\$ 181,987.00
	TOTALS		\$ 290,000.00	\$70,000.00	\$70,000.00	\$ 290,000.00

Reason for Request: Transfer to new aviation building fund.

Requested by: Sheriff Rasco as stated in Jan 4, 2016 minutes

	Fund/Department #	301-REVENUE				
	Date:	6/6/2016				
(13a)	County Wide Projects Revenue					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
301-000-387	Transfers in from Govt. Funds	\$ -	\$ -	\$70,000.00		\$ 70,000.00
	TOTALS		\$ -	\$70,000.00	\$ -	\$ 70,000.00

	Fund/Department #	301-201				
	Date:	6/6/2016				
(13b)	County Wide Projects - Aviation Building					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
301-201-902	Buildings	\$ -	\$ -	\$70,000.00		\$ 70,000.00
	TOTALS		\$ -	\$70,000.00	\$ -	\$ 70,000.00

Reason for Request: Increase revenue to account for transfer of funds to new aviation building project and increase expense to account for funds being applied to new aviation building.

Requested by: Sheriff Rasco as stated in Jan 4, 2016 minutes

b. Inventory Dispositions: Final (EMA, Fleet Mgt, IT, Road Dept., Sheriff Dept.)

FISCAL YEAR: 2015/2016

FINAL

INVENTORY DISPOSITION
1 OF 2

DEPT NAME	EMA		NR = NON REPAIRABLE (COST)	K = THOUSANDS	DEPT #					
			NR = NON REPAIRABLE	H = HUNDREDS	260					
			DAS = DECLARE AS SURPLUS	D = DOLLARS	LOC #					
					260					
ASSET #	Q	DESCRIPTION	SERIAL #	ISSUE REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL	
24427		GARMIN GPS	73080853	DAMAGED/NON REPAIRABLE	EMA	02/01/16	Chris Olsen	E-Waste		
31329		HP PRINTER	CNDR041260	DAMAGED/NON REPAIRABLE	EMA					
31330		GATEWAY DESKTOP	26079641	DAMAGED/NON REPAIRABLE	EMA					
31913		DELL LAPTOP	3F438AQ01	DAMAGED/NON REPAIRABLE	EMA					
32450		HP PRINTER	8Q2A7111J3	DAMAGED/NON REPAIRABLE	EMA					
33430		BELL LAPTOP	89KNV31	DAMAGED/NON REPAIRABLE	EMA					
33816		MINOLTA CAMERA	52422279	DAMAGED/NON REPAIRABLE	EMA					
33817		SONY CAMCORDER	329286	NO CHARGER	EMA					
33819		MINOLTA CAMERA	62335120	DAMAGED/NON REPAIRABLE	EMA					
34030		JETSTROBE LIGHTBAR	N/A	DAMAGED/NON REPAIRABLE	EMA					
34152		HP DESKTOP	MXL53305QC	DAMAGED/NON REPAIRABLE	EMA					
34347		COMM ENCODER	N/A	DAMAGED/NON REPAIRABLE	EMA					
34581		GARMIN GPS	1AD006963	DAMAGED/NON REPAIRABLE	EMA					
34747		HP MONITOR	CNNS30025Q	DAMAGED/NON REPAIRABLE	EMA					
34863		DELL DESKTOP	B80Q81	DAMAGED/NON REPAIRABLE	EMA					
39124		HP PRINTER	MY77652064	DAMAGED/NON REPAIRABLE	EMA					
39414		HP PRINTER	CN7CQF8011	DAMAGED/NON REPAIRABLE	EMA					
39538		HP PRINTER	CN7CQF500Z	DAMAGED/NON REPAIRABLE	EMA					
40486		HP PRINTER	TH9CA216YC	DAMAGED/NON REPAIRABLE	EMA					
41483		NIKON CAMERA	N/A	DAMAGED/NON REPAIRABLE	EMA					
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: BOBBY STOREY PRINT NAME: SIGNATURE ON FILE				DATE: 01/07/16			PRELIMINARY PRESENT TO BOS February 1, 2016			
DISPOSED BY: CHRIS OLSEN PRINT NAME: SIGNATURE ON FILE				DATE: 03/28/16			FINAL PRESENT TO BOS June 6, 2016			
INV CLERK: CHARMAINE MCCOOL SIGNATURE OF FILE				DATE: 01/19/16			DATE INVENTORY DISPOSED IN AS400			
							DATE BOS FINAL MMS ATTACHED			
							SIGNATURES ARE ON THE ORIGINAL DISPOSITION RECEIVED			

FISCAL YEAR: 2015/2016

FINAL

INVENTORY DISPOSITION
2 OF 2

DEPT NAME	EMA		NR = NON REPAIRABLE (COST)	K = THOUSANDS	DEPT #					
			NR = NON REPAIRABLE	H = HUNDREDS	260					
			DAS = DECLARE AS SURPLUS	D = DOLLARS	LOC #					
					260					
ASSET #	Q	DESCRIPTION	SERIAL #	ISSUE REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL	
33806		GATEWAY LAPTOP	32867165	DAMAGED/NON REPAIRABLE	EMA	02/01/16	CHRIS OLSEN	E-WASTE		
34348		COMM ENCODER	N/A	DAMAGED/NON REPAIRABLE	EMA					
34375		HP LAPTOP	2CEQ2372Y6	DAMAGED/NON REPAIRABLE	EMA					
34424		GARMIN GPS	73080856	DAMAGED/NON REPAIRABLE	EMA					
34434		PALM ONE	PN20UBW5V0K0	DAMAGED/NON REPAIRABLE	EMA					
34435		PALM ONE	PN20UBW5V3BV	DAMAGED/NON REPAIRABLE	EMA					
34436		PALM ONE	PN20UBW5V3B2	DAMAGED/NON REPAIRABLE	EMA					
34437		PALM ONE	PN20UBW5V0VV	DAMAGED/NON REPAIRABLE	EMA					
34526		TELEX	313370	DAMAGED/NON REPAIRABLE	EMA					
35349		HOWARD LAPTOP	34NFO25723	DAMAGED/NON REPAIRABLE	EMA					
35351		HOWARD LAPTOP	34NFO25716	DAMAGED/NON REPAIRABLE	EMA					
35353		SONY CAMERA	395251	DAMAGED/NON REPAIRABLE	EMA					
35354		SONY CAMERA	394884	DAMAGED/NON REPAIRABLE	EMA					
35357		HOWARD DESKTOP	34NFO25711	DAMAGED/NON REPAIRABLE	EMA					
35358		HOWARD DESKTOP	649761704	DAMAGED/NON REPAIRABLE	EMA					
35359		HOWARD DESKTOP	649751704	DAMAGED/NON REPAIRABLE	EMA					
35362		HOWARD DESKTOP	648771704	DAMAGED/NON REPAIRABLE	EMA					
35743		TOSHIBA LAPTOP	Y44858341K	DAMAGED/NON REPAIRABLE	EMA					
36877		MOTOROLA LAPTOP	3433FY0113	DAMAGED/NON REPAIRABLE	EMA					
36878		MOTOROLA LAPTOP	3433FY0104	DAMAGED/NON REPAIRABLE	EMA					
36882		MOTOROLA LAPTOP	3433FY0126	DAMAGED/NON REPAIRABLE	EMA					
36883		MOTOROLA LAPTOP	3433FY0130	DAMAGED/NON REPAIRABLE	EMA					
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: BOBBY STOREY PRINT NAME: SIGNATURE ON FILE				DATE: 01/07/16			PRELIMINARY PRESENT TO BOS February 1, 2016			
DISPOSED BY: CHRIS OLSEN PRINT NAME: SIGNATURE ON FILE				DATE: 03/28/16			FINAL PRESENT TO BOS June 6, 2016			
INV CLERK: CHARMAINE MCCOOL SIGNATURE OF FILE				DATE: 01/19/16			DATE INVENTORY DISPOSED IN AS400			
							DATE BOS FINAL MMS ATTACHED			
							SIGNATURES ARE ON THE ORIGINAL DISPOSITION RECEIVED			

FY: 2015 / 2016

FINAL

INVENTORY DISPOSITION
1 OF 1

DEPT NAME	Fleet Management		NR = NON REPAIRABLE (COST)	K = THOUSANDS	DEPT #				
			NR = NON REPAIRABLE	H = HUNDREDS					
			DAS = DECLARE AS SURPLUS	D = DOLLARS	LOC #				
ASSET #	Q	DESCRIPTION	SERIAL #	ISSUE REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30007		FORD F150 PICKUP	1FTZK1728XKA22846	DAS = DECLARE AS SURPLUS	FLEET MGT	REMOVED	FROM	SURPLUS	LIST PER JR CONLEE
31702		CHEVY SILVERADO PICKUP	H10CEC14U62340082	DAS = DECLARE AS SURPLUS	FLEET MGT	01/19/16	JR CONLEE	CRENSHAW AUCTION	
32404		CHEVY SILVERADO PICKUP	10CEC14V32Z195843	DAS = DECLARE AS SURPLUS	FLEET MGT				
34553		CHEVY MALIBU CAR	3G12T58N87775823	DAS = DECLARE AS SURPLUS	FLEET MGT				
39528		FORD F150 PICKUP	1FTRF12298A299794	DAS = DECLARE AS SURPLUS	FLEET MGT				
39534		FORD FOCUS CAR	1FAHP35N29W133489	DAS = DECLARE AS SURPLUS	FLEET MGT				

FISCAL YEAR: 2016

FINAL

INVENTORY DISPOSITION

NR - NON REPAIRABLE (COST) H - HUNDREDS
NR - NON REPAIRABLE K - THOUSANDS

DEPT NAME: IT Department

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	NR	H	K	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30300	IBM TERMINAL	23C7600/8808668	monitor not broken	93	9H		IT Storage	02/16/16	FELICIA HOPPER	E-WASTE	
30760	MOTOROLA GTX H/H RADIO	866FAN058	will not charge	00	5H						
31761	MOTOROLA GTX PORTABLE RADIO	866VW2A358	speaker busted	02	2H						
32454	HP 5490C6 SCANNER /CONF RM	3CN2701A0FJ	will not connect	03	4H						
32617	VIEWSONIC 15"LCD MONITOR	917032101185	lines on display	03	3H						
32620	SAMSUNG 17"MONITOR	GH17H0NW700752	will not power on	03	4H						
32641	FUJITSU SCANNER	612065	will not scan	03	1K						
34756	HP 17"FP MONITOR	CN51300259	colors out	05	4H						
34761	HP DC5000 PC	MNLS240628	will not power on	05	11H						
37124	ACER 17" MONITOR	ETL460C148649E16C14001	bad back light	07	2H						
38097	ACER PC	P5P37060077210CD062703	will not boot	07	5H						
38112	FUJITSU FISL20C SCANNER	114151	will not connect	07	1K						
38118	LENOVO THINKPAD	L3C0879	will not boot	07	18H						
38229	KODAK DIGITAL CAMERA	KCF072201897	will not power on	07	1H						
38343	ACER 17" MONITOR	ETL10857873303C8D43C	screen blurry	07	2H						
38398	ACER 19" MONITOR	ETL780C082743065E84042	will not power on	08	2H						
38407	ACER PC	P5V54060047490860E2701	no display	08	3H						
38890	TFT 23" MONITOR	912MYP1NA01276	bad back light	09	2H						
39179	SONY 19" MONITOR	8226786	bad back light	08	2H						
39180	HP DESKJET 6940 PRINTER	3G7301108V	bad print heads	08	1H						
39182	VIEWSONIC 24" MONITOR	OY8075020050	lines on screen	08	4H						
39266	IBM PC	8185Y13K2A97F	will not boot	08	2H						
39354	ACER PC	P5V1206014742043DD2701	over heating	08	4H						

FISCAL YEAR: 2016

FINAL

INVENTORY DISPOSITION

NR - NON REPAIRABLE (COST) H - HUNDREDS
NR - NON REPAIRABLE K - THOUSANDS

DEPT NAME: IT Department

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	NR	H	K	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
39355	ACER PC	P5V5206014742043DD2701	bad motherboard	08	4H						
39357	ACER PC	P5V5206014742043DD2701	will not boot	08	4H						
39606	NEC 22" MONITOR	9852064547A	color is off	09	3H						
39628	ACER 19" MONITOR	ETL80802782208F754230	bad back light	09	2H						
39674	WATCHGUARD FIREWALL	70721C3F80988	not compatible	09	4H						
39680	ACER 22" MONITOR	ETL8080C039910064584090	lines on screen	09	2H						
39776	WATCHGUARD FIREWALL	707673AF433AB	not compatible	09	6H						
39777	WATCHGUARD FIREWALL	707673AF5936A	not compatible	09	6H						
39778	WATCHGUARD FIREWALL	707673813613D	not compatible	09	6H						
39969	WATCHGUARD FIREWALL	707600273DA8A	not compatible	09	6H						
39972	HP 6988 PRINTER	3M99472K0N5	will not print	09	1H						
39978	HP DESKTOP PC	M4M828065H	processor bad	09	4H						
39980	WATCHGUARD FIREWALL	707673F9C847A	not compatible	9	6H						
40002	WATCHGUARD FIREWALL	707673F8B848E	not compatible	9	6H						
40017	WATCHGUARD FIREWALL	707673F83607B	not compatible	9	6H						
40018	WATCHGUARD FIREWALL	707673F832A08A	not compatible	9	6H						
40603	ZEBRA PRINTER	XXRC10050405	bad usb port	10	6H						
40698	ESEK BAR CODER/CARD READER	2560127309	will not connect	10	4H						
40839	DELL OPTIPLEX PC	2M65VC1	blown caps	10	3H						
40995	DELL 17" MONITOR	CN0CGA897287261018AU	will not connect	11	1H						
41002	VIEWSONIC 22" MONITOR	RWC301900326	lines on screen	10	2H						
41115	DELL OPTIPLEX 745	8J23MC1	blown caps	10	4H						
41408	DELL OPTIPLEX	HUCBDC1	processor bad	11	4H						

FISCAL YEAR: 2016

FINAL

INVENTORY DISPOSITION

NR - NON REPAIRABLE (COST) H - HUNDREDS
NR - NON REPAIRABLE K - THOUSANDS

DEPT NAME: IT Department

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	NR	H	K	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41622	ASUS 23" MONITOR	8SLMTY100512	bad back light	11	2H						
42159	LEXMARK PRINTER	9021149	will not feed paper	12	6H						
42241	SAMSUNG PRINTER	26F888C4B008M	bad printhead	12	1H						
42590	DELL OPTIPLEX 745	29XLR4E	blown caps	12	2H						
42717	DELL OPTIPLEX 745	GMWJWC1	processor bad	12	2H						
42740	DELL D620 LAPTOP	130KFC1	over heating	12	2H						
43192	APPLE IPHONE 4	C3FEV3DUD02V	will not charge	13	5H						
43276	MOTOROLA QUANTICO	268435409412964675	broken screen	13	1H						
43503	ZEBRA MOBILE PRINTER	44A02FP10243	usb port bad	14	1H						
43920	DELL OPTIPLEX 745	JUCR0D1	blown caps	14	2H						
43935	APPLE IPHONE4	99000402131464	will not charge	14	5H						

FISCAL YEAR: **2015/2016**

FINAL

INVENTORY DISPOSITION

DEPT NAME: ROAD DEPARTMENT

MRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 300

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33771	INT'L 4300 SINGLE AXLE DUMP TRK	106	HTMMAAR58-182154	DAS = DECLARE AS SURPLUS	05	44K	CNTRL MTNC	120715			
35659	INT'L 4300 SINGLE AXLE DUMP TRK	150	1HTMMAAR07H402861	DAS = DECLARE AS SURPLUS	06	58K	CNTRL MTNC				
33767	FORD CC F350 1 TON DUMP TRK	146	1FQWW38P48C4578	DAS = DECLARE AS SURPLUS	05	32K	CNTRL MTNC	120715	JR CONLEE	CRENSHAW AUCTION	
35951	FORD CC F350 1 TON DUMP TRK	155	1FQWW38P000894238	DAS = DECLARE AS SURPLUS	07	36K	CNTRL MTNC				
35952	FORD CC F350 1 TON DUMP TRK	156	1FQWW38P118E9H339	DAS = DECLARE AS SURPLUS	07	36K	CNTRL MTNC				
35996	FORD CC F350 1 TON DUMP TRK	157	1FQWW38P88E12175	DAS = DECLARE AS SURPLUS	08	35K	CNTRL MTNC				
35997	FORD CC F350 1 TON DUMP TRK	158	1FQWW38P000812178	DAS = DECLARE AS SURPLUS	08	35K	CNTRL MTNC				
35998	FORD CC F350 1 TON DUMP TRK	159	1FQWW38P118E12177	DAS = DECLARE AS SURPLUS	08	35K	CNTRL MTNC				
35866	JOHN DEERE TRACTOR 6420	662	LD420H82943	DAS = DECLARE AS SURPLUS	06	77K	CNTRL MTNC	120715			
35867	ALMO SIDE MOUNT MOWER		AX2201028	DAS = DECLARE AS SURPLUS	06	10K	CNTRL MTNC				
36010	JOHN DEERE TRACTOR 6430	715	LD430H578634	DAS = DECLARE AS SURPLUS	08	88K	CNTRL MTNC				
	ALMO SIDE MOUNT MOWER		AX2201172	DAS = DECLARE AS SURPLUS	08		CNTRL MTNC				
36112	VOLVO EXCAVATOR EC280CL		VCEC280CA0010482	DAS = DECLARE AS SURPLUS	10	194K	CNTRL MTNC	120715	KEITH PEARSON	GOVDEALS.COM	

FINAL

DEPT NAME: Road

MRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 300
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
31044	Ingersol Rand Air Compressor	105040138	NRC/Declare as surplus	1	1K		CENTRAL MTNC	03/21/16	JR CONLEE	CRENSHAW AUCTION	
32078	Ingersol Rand Air Compressor	30T358382	NRC/Declare as surplus	02	1K						
35815	Ingersol Rand Air Compressor	5080090267	NRC/Declare as surplus	05	1K						
36030	Meyer Utility Spreader	N/A	Declare as surplus/DAS	09	1K						
36031	Meyer Utility Spreader	N/A	Declare as surplus/DAS	09	1K						

FISCAL YEAR: **2015/2016**

FINAL

INVENTORY DISPOSITION

FORM REVISED: 08/23/11

DEPT NAME: SHERIFF'S DEPARTMENT

MRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 200
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
19049	FORD VAN E35 1995	1FBJ531H75H887105	Surplus--Auction	05	20K		SO-CM Shop	01/19/16	AMY HENLEY	CRENSHAW AUCTION	
39808	FORD 2005 CV (Beefman)	2FAHF71W45X156860	Surplus--Auction	09	10K		SO-CM Shop				

FISCAL YEAR: **2015/2016**

FINAL

INVENTORY DISPOSITION

FORM REVISED: 08/23/11

DEPT NAME: SHERIFF'S DEPARTMENT

MRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 200
LOC #: 221 / 200

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43795	LED 32 HDTV	ME2A1350206380	Broken-will not display a picture	2014	2H		Jail	05/02/16	Amy Henley	E-Waste	
39922	LEXMARK C543N PRINTER	9620YKD	Broken-burned up power supply	2009	4H		S/O Office				
40219	KODAK DIGITAL CAMERA	KCTKT94212074	Broken-lens will not open	2010	2H		S/O Office				

FISCAL YEAR: **2015/2016**

FINAL

INVENTORY DISPOSITION

REVISED SEP 2015

DEPT NAME: SHERIFF'S DEPARTMENT

MRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 200
LOC #:

ASSET #	DESCRIPTION	UNIT #	SERIAL #	ISSUE / REASON FOR DISPOSAL - INCLUDES AND/OR HEAVY EQUIPMENT - MILAGE OR HOURS MUST BE INCLUDED	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34489	Truck Canopy		200604280020232	Surplus / Auction Item attached to AK35755 previously approved for auction 5/2/16				Crenshaw	08/18/16	Amy Henley	Crenshaw Auction	
38885	Canon Digital Camera		7122021800	will not power on	09	2H		DCSD-S/O				
38647	HP DeskJet		CNC283L0RK	paper feeder broken	8	3H		Sheriff Dept				

2015/2016

FINAL

INVENTORY DISPOSITION

DEPT NAME: SHERIFF DEPT

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT 200
LOC 200

Table with columns: ASSET #, DESCRIPTION, SERIAL #, ISSUE/REASON FOR DISPOSAL, VEHICLE IDENTIFICATION NUMBER, LOCATION AT PRELIMINARY, PRELIMINARY APPROVAL DATE, DISPOSED OF BY, FINAL DISPOSAL LOCATION, DATE OF FINAL APPROVAL.

FISCAL YEAR: 2015/2016

FINAL

INVENTORY DISPOSITION

REVISED SEP 2015

DEPT NAME: SHERIFF'S DEPARTMENT

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT # 200
LOC #

Table with columns: ASSET #, DESCRIPTION, UNIT #, SERIAL #, ISSUE / REASON FOR DISPOSAL - VEHICLES AND/OR HEAVY EQUIPMENT - MILEAGE OR HOURS MUST BE INCLUDED, LOCATION AT PRELIMINARY, PRELIMINARY APPROVAL DATE, DISPOSED OF BY, FINAL DISPOSAL LOCATION, DATE OF FINAL APPROVAL.

FISCAL YEAR: 2015/2016

FINAL

INVENTORY DISPOSITION

REVISED SEP 2015

DEPT NAME: SHERIFF'S DEPARTMENT

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT # 200
LOC #

Table with columns: ASSET #, DESCRIPTION, UNIT #, SERIAL #, ISSUE / REASON FOR DISPOSAL - VEHICLES AND/OR HEAVY EQUIPMENT - MILEAGE OR HOURS MUST BE INCLUDED, LOCATION AT PRELIMINARY, PRELIMINARY APPROVAL DATE, DISPOSED OF BY, FINAL DISPOSAL LOCATION, DATE OF FINAL APPROVAL.

FISCAL YEAR: 2015/2016

FINAL

INVENTORY DISPOSITION

REVISED SEP 2015

DEPT NAME: SHERIFF'S DEPARTMENT

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT # 200
LOC # 210

Table with columns: ASSET #, DESCRIPTION, UNIT #, SERIAL #, ISSUE / REASON FOR DISPOSAL - VEHICLES AND/OR HEAVY EQUIPMENT - MILEAGE OR HOURS MUST BE INCLUDED, LOCATION AT PRELIMINARY, PRELIMINARY APPROVAL DATE, DISPOSED OF BY, FINAL DISPOSAL LOCATION, DATE OF FINAL APPROVAL.

FISCAL YEAR: 2016

FINAL

INVENTORY DISPOSITION

DEPT NAME: IT Department

NRC = NON REPAIRABLE (COST) H = HUNDREDS
NR = NON REPAIRABLE K = THOUSANDS

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	A A C C I O N	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33416	SAMSUNG 15" MONITOR	NR15H9NWB13321	Bad power supply	03	3H	IT Storage Rm	03/21/16	Felicia Hopper	E-Waste	
34748	HP 17" MONITOR FLAT SCREEN	CNNS300250	bad resolution	05	4H					
35019	ACER 19" MONITOR	ETL800C050703051914030	will not power on	07	2H					
36959	ACER 17" MONITOR	EAFEC01	lines on screen	06	2H					
38067	ACER 17" MONITOR	60C1486470A1E14001	screen to dark	07	2H					
38083	NEC 19" MONITOR	TSP03383NA	bad backlight	07	2H					
38402	ACER 22" MONITOR	ETL8408018745010203920	bad resolution	08	2H					
38837	CTL MONITOR (STA 3)	744UFR22N0395	will not power on	09	1H					
39178	SONY 19" MONITOR	3502389	bad resolution	08	2H					
39268	IBM PC	8185Y13KZA98F	will not boot	08	2H					
39466	NEC 22" MONITOR	86107284TA	lines on screen	08	3H					
39470	VIEWSONIC 19" MONITOR	QC2083722939	will not power on	08	2H					
39480	LENOVO PC	LNMPDPW	bad mother board	08	7H					
39631	ACER 19" MONITOR	ETL850802382308F7C4230	bad backlight	09	2H					
40130	LCD 22" MONITOR	TS21600884	screen to dark	09	2H					
40195	ACER 24 INCH MONITOR	ETU40C001388242A24011	will not power on	09	3H					
40363	IBM LENOVO PC	15730305UJMEH432	Bad power supply	10	7H					

APPROVAL
OF FORFEITURES
TO BE ADDED TO INVENTORY

SHERIFF DEPARTMENT

DATE TO BE PRESENTED AT BOARD MEETING: 06/06/16

AMY HENLEY MMDYY

DECLARATION OF FORFEITURES

ATTACH COPY OFF FORFEITURE PAPERWORK.

AGENCY	CASE #	REFERENCE	DATE DECLARED	MFGR	YEAR	COLOR	DESCRIPTION	MILEAGE	SERIAL #	VALUE
SID	2016-10353	1AH-FSID	04/26/16	TOYOTA	1996	TAN	4 RUNNER	300,000	JT3HN87RT0025241	1000.00
COUNTY ASSET #45630					T250-L227-F120-D200					
SID	2016-15135	2AH-FSID	04/26/16	HYUNDAI	2004	SILVER	SONATA	219,338	KMHWF25SX4A056991	1000.00
COUNTY ASSET #45631					T210-L227-F120-D200					
SID	CO2015-1286CD	3AH-FSID	02/26/16	FORD	2004	BLACK	MUSTANG	200,461	1FAPP40644F203984	1000.00
COUNTY ASSET #45560					T210-L277-F120-D200					

FISCAL YEAR: 2015/2016

PRELIMINARY / FINAL

INVENTORY DISPOSITION

REVISED SEP 2015

DEPT NAME: EMA

NRC = NON REPAIRABLE (COST) H = THOUSANDS
NR = NON REPAIRABLE K = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 240
LOC #: 7810791

ASSET #	DESCRIPTION	INF #	SERIAL #	ISSUE/REASON FOR DISPOSAL - VEHICLE(S) AND/OR HEAVY EQUIPMENT - MILEAGE IN HOURS MUST BE INCLUDED	A A C C I O N	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34112	FORD 2004 AMBULANCE	M51	1FDWF36P44ED65784	INTER-LOCAL AGREEMENT TO TRANSFER OWNERSHIP TO: MILEAGE: 222,076	04	02K	CITY OF HERNANDO			CITY OF HERNANDO	
41026	FORD 2010 AMBULANCE	M05	1FDWE3FP9ADA34994	INTER-LOCAL AGREEMENT TO TRANSFER OWNERSHIP TO: MILEAGE: 177,719	10	01K	CITY OF HERNANDO			CITY OF HERNANDO	
33960	FORD 2004 AMBULANCE	M11	1FDWF36PME820009	INTER-LOCAL AGREEMENT TO TRANSFER OWNERSHIP TO: MILEAGE: 96,275	04	09K	CITY OF HORN LAND			CITY OF HORN LAND	
41026	FORD 2010 AMBULANCE	M01	1FDWE3RP3A3A34891	INTER-LOCAL AGREEMENT TO TRANSFER OWNERSHIP TO: MILEAGE: 82,965	10	01K	CITY OF HORN LAND			CITY OF HORN LAND	
33959	FORD 2004 AMBULANCE	M42	1FDWF36P44EC75079	INTER-LOCAL AGREEMENT TO TRANSFER OWNERSHIP TO: MILEAGE: 128,885	04	01K	CITY OF OLIVE BRANCH			CITY OF OLIVE BRANCH	
41027	FORD 2010 AMBULANCE	M43	1FDWE3FP9ADA34992	INTER-LOCAL AGREEMENT TO TRANSFER OWNERSHIP TO: MILEAGE: 140,383	10	01K	CITY OF OLIVE BRANCH			CITY OF OLIVE BRANCH	

FISCAL YEAR: 2015/2016		Preliminary FINAL				INVENTORY DISPOSITION				
DEPT NAME: <u>SHERIFF'S DEPARTMENT</u>		MRC = NON REPAIRABLE (COST) \$ = THOUSANDS		DEPT: <u>200</u>						
		NR = NON REPAIRABLE \$ = HUNDREDS		LOC: _____						
		DAS = DECLARE AS SURPLUS D = DOLLARS								
ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	QTY	UNIT	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43325	2014 FORD FOCUS	3FA6P0G74DR380545	MCV 9916 - Totaled	13	16k	Central Maint	_____	_____	Insurance Company	

FISCAL YEAR: 2015/2016		Preliminary FINAL				INVENTORY DISPOSITION				
DEPT NAME: <u>SHERIFF'S DEPARTMENT</u>		MRC = NON REPAIRABLE (COST) \$ = THOUSANDS		DEPT: <u>200</u>						
		NR = NON REPAIRABLE \$ = HUNDREDS		LOC: _____						
		DAS = DECLARE AS SURPLUS D = DOLLARS								
ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	QTY	UNIT	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
44041	MOTOROLA HH RADIO	0371CN7592	LOST - AFFIDAVIT ATTACHED	13	9H	UNKNOWN	_____	_____	UNKNOWN	

4. Contract Administration

- a. E-911 – Motorola Solutions – Make Part of Board Minutes
- b. Facilities – Affinity Lawn Care – Make Part of Board Minutes
- c. Human Resources, Chancery, Tax Collector, Accounting – Cintas/Shred-It – Yearly Renewal – Signature Required
- d. Adult Drug Court – Sterling Lab – Auto Renewal
- e. Environmental Services – MDEQ Assistance Grant E-Waste & Household Waste – Make Part of Board Minutes
- f. Accounting – Fortenberry & Ballard 2015 Audit – State Auditor Signature – Make Part of Board Minutes
- g. Animal Services – Interlocals with Horn Lake, Hernando, Olive Branch, Southaven Animal Shelters
- h. Veteran Services – Sterling Solutions Auto Renewal – VIMS Maintenance Agreement

5. Road Department

- a. Road Report
- b. Work Schedule
- c. Road Bond Report
- d. School Bus Turnaround Request – 5878 W. Oak Grove Rd.
- e. Adopt-A-Road Request – Lewis & Pearlene Muse
- f. Request to Make Change to Official DeSoto County Road Register & Make a Part of the Permanent Minutes

6. Authorize Board President to Sign Resolution for CVB Appointment of Ken Purvis Approved on 5/16/2016

7. Chancery Clerk Allowance (1)

8. Appointment Book – Emergency Medical Operations Director – Mark Davis

9. March 2016 Inmate Reimbursement from MDOC

10. Justice Court Monthly Reports

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to approve the Consent Agenda items and actions as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G

H. OLD BUSINESS

1. Road Department – Center Hill Road at Miller Station

Scott Young stated the Road Department had several citizen requests for a turn lane on Center Hill Road southbound at Miller Station Lane. Road Department conducted a Traffic Analysis and provided the Summary. There are approximately 70 lots in Miller Station, and the Planning Commission approved Phase II, which will add 60 lots. Supervisor Jessie Medlin provided a historical background for this request, including discussion of progress, speeding, and traffic count cams. Since the school has been built located north of Goodman Rd., people are trying to make left turns into the subdivision. Many people have requested the county look into adding a turning lane for safety purposes. Supervisor Bill Russell asked was this within city limits, and Supervisor Jessie Medlin said no. Supervisor Lee Caldwell asked if the utility box would be affected. Scott Young said no. Supervisor Lee Caldwell asked if the bus stop would be affected. Andy Swims said he will look into it. Supervisor Lee Caldwell said there are two other subdivisions that have the same problem and if we do this one, we will be looking at the other subdivisions wanting this done also. Supervisor Jessie Medlin confirmed with Andy Swims that surplus funds could be used for this purpose. Andy Swims said it could. Sheriff Rasco said there are traffic concerns at Craft and Bethel. Andy Swims stated they are getting ROW now. Supervisor Mark Gardner stated Road Superintendent will prioritize the list. Supervisor Jessie Medlin stated he knows the people and will ask to have the ROW donated. Supervisor Lee Caldwell said she wants to have the bus stop looked at. It may need to be moved. As we approve these subdivisions, we need to look at this with deceleration lanes.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve proceeding with the turn lane Center Hill Road at Miller Station.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to allow the firm of Smith, Phillips, Mitchell, Scott & Nowak to work on ROW acquisitions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.

2. Hernando K-9 Vehicle Transfer

Acting Board Attorney Robert Quimby stated that the Board had previously authorized the transfer of a high mileage 2009 Crown Vic to the City of Hernando for the price of \$1.00. The vehicle has already been declared surplus. Mr. Quimby presented a standard agreement with the City of Hernando and requested the Board authorize the Board President to sign the agreement.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the agreement for the sale of the vehicle for \$1.00 as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Mississippi State Internship Agreement with Sheriff's Department

Mr. Quimby stated that this is an opportunity for students in criminal studies to get real-life experience, and DeSoto County participates each year. Sheriff Rasco said it is a great program and students can work in the jail or on patrol, depending on their field of study.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement with Mississippi State as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. NACo Prescription Card Program Report

Director of Procurement and Administrative Services Pat McLeod stated that DeSoto County partnered with NACo in their prescription card program for the uninsured or underinsured in 2009. She stated that she had received a report from NACo that DeSoto County has shown 55,457 prescriptions filled at a savings of \$524,000.00 since 2009. Mrs. McLeod informed the Board that DeSoto County has 22 participating pharmacies at 53 locations across the County. She further stated that NACo will send out the discount cards, along with a letter of explanation, to a list the administrative office has compiled of 208 churches and 30 other places, such as hospitals, Departments of Human Services, libraries, and missions. Mrs. McLeod said this is an effort to get the information in the hands of residents who are struggling to afford their medications. She also pointed out with NACo mailing the cards and holders, the County will save approximately \$1,300.00 in postage costs.

See Exhibit H.4.

5. Humana Summary of Benefits Document – Signature Required

Human Resources Director Vickie Richmann informed the Board that the Affordable Care Act requires a summary stating what the benefits are and getting the information out to the employees. She stated that this document verifies the benefits so Humana can compile a Summary of Benefits to distribute.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the Summary of Benefits Document as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

I. NEW BUSINESS

1. Request Approval for Lodging & Meal Reimbursement to Mississippi State Veterinary Staff to Spay and Neuter at Animal Shelter – June 23 & 24, 2016

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve payment for lodging & meal reimbursement to the Mississippi State Veterinary Staff June 23 & 24, 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Proposed New Work Hours for Justice Court

Justice Court Clerk Pat Sanford proposed adjusting office hours for the personnel in his office. Mr. Sanford stated that the work/caseloads have been growing over the past few years and he is proposing half of the employees will work 7:00 am to 3:00 pm shift, taking their lunch break at the end of the day, and the other half of the employees will work an 8:00 am to 5:00 pm regular shift. Employees will alternate weeks. Adjustments will be made to cover shifts when employees take off. Mr. Sanford spoke with Vickie Richmond in Human Resources and there are no Labor Laws being broken. Supervisor Mark Gardner is concerned about 3 pm - 5 pm time slot being short staffed. Mr. Sanford stated it doesn't seem to be a problem as court is usually out well before that. Mrs. Lynchard stated peak time is usually earlier. Supervisor Jessie Medlin wants to make sure the shifts are the same amount of hours. Supervisor Mark Gardner has concerns that taking lunch at the end of the day may set a precedent for county. Supervisor Bill Russell said since Mr. Sanford has studied this and has justification, this would be looked at on a department by department basis. Supervisor Michael Lee wants to make sure department will not slight the citizens. Mr. Sanford stated the shifts have been working well over the past 2 weeks.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve new work hours for Justice Court as presented by Mr. Sanford. Supervisor Mark Gardner doesn't like lunch taken at the end of the day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Corps of Engineers Request to Deposit Dirt at Rubbish Pit

Assistant County Engineer Scott Young stated that the Corps of Engineers will be starting on the Delta Headwaters Project at Wedgewood Drive in close proximity to the Sandidge Road Rubbish Pit; and has

requested to deposit dirt and some debris at the Rubbish Pit. Mr. Young stated the Corps of Engineers is requesting a waiver of the fee, but the dirt can be used as cover dirt.

Supervisor Gardner stated they had a conference call during a committee meeting and the Corps stated there will be a lot of dig out, and using the Rubbish Pit will save on the project cost.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Corps of Engineers to deposit dirt and debris at the Sandidge Road Rubbish Pit and to waive the charges for such deposits in exchange for the dirt that can be used as cover dirt.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. Magnolia Drive/Old Highway 51

Supervisor Lee stated that the Hernando Post Office brought it to the attention of GIS that Old Highway 51 has been renamed Magnolia Drive within the city limits. There is a section south of the city that is not on the County Road Register. This was discovered when someone came to the Planning Department to get a building permit.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to rename the County section of Old Highway 51 to Magnolia Drive and enter the name on the County Road Register.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee stated Rob Winkler, GIS Analyst, will notify the Post Office of the Board's decision.

See Exhibit I.4.

5. Facilities Update

a. Administration Building – ADA Improvements

Facilities Director Robert Jarman presented a rendering of the west side of the Administration Building highlighting the handicapped parking spots and sidewalk up to the building. Mr. Jarman stated that these areas tilt in two different directions, and it is very hard to navigate them while pushing a wheelchair or for a person with limited mobility. He informed the Board his idea is to level out the parking spaces, make a slow slope sidewalk from the handicapped parking area to the door, and have a stopping place with benches about halfway. Mr. Jarman asked the Board about going forward with this project and getting prices.

Supervisor Caldwell said she would like to look at more options in front of the building as the west side parking is a long way from the door and it is just too far for some people. The Board agreed and Mr. Jarman said he would explore other options and bring them back to the Board.

See Exhibit I.5.a.

b. Courthouse – ADA Improvements

Facilities Director Robert Jarman presented a rendering of the front of the Courthouse showing a ramp on the north side of the front doors with a hand rail on the porch that will match the balcony rail. He pointed out that the ramp does not have handrails all the way down and goes through the flower bed so it will not be noticeable when plantings in the front flower bed are established. Mr. Jarman informed the Board that this rendering has been sent to the State Historical Society for approval. He also informed the Board that he feels he can accomplish this project with quotes and hire it out locally.

Supervisor Gardner asked about cleaning the outside of the Courthouse. Mr. Jarman stated there are many restrictions because of it being a historical building. The Historical Society is also sending him instructions on cleaning methods.

Mr. Jarman stated they are fertilizing the grass after events and that he and Shawn Houston drive by each morning to be sure things are staying clean.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize Mr. Jarman to get quotes on the courthouse ADA improvements and bring them back to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b.

6. 10:00 a.m. – Business Investment Incentives

a. FTZ Networks, Inc., 10-Yr... Real Property

Mr. Jim Flanagan, President /CEO of the DeSoto Economic Development Council, introduced Mike Niclosi with FTZ Networks, Inc. Mr. Niclosi explained that FTZ is a 3rd Party Logistics / U. S. Foreign Trade Zone 287 A Operator. They sort products for companies. FTZ moved from Memphis to Olive Branch, Ms. They are requesting 10-Yr... Real Property Exemption.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve a 10-Yr... Real Property Tax Exemption.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

b. International Distributors USA, Inc. 9-Yr... Real & Personal, and Free Port Exemption

Mr. Jim Flanagan, President /CEO of the DeSoto Economic Development Council, introduced Dale Head, Operations Manager of International Distributors USA, Inc. Mr. Head stated the company imports and distributes automotive aftermarket filters, wiper blades, hose clamps, and disposable gloves. International Distributors USA missed filing for 10-Yr.. tax exemption by 1 year. They are requesting 9-Yr.. Real & 9-Yr.. Personal as well as a Free Port Exemption. Jim Flanagan stated a Finding of Fact will be required for tax exemption. Jim Flanagan stated the facility had prior exemption but has been vacant for the past 2 years. He said the company plans to hire 60 people in the next few years. Supervisor Jessie Medlin encouraged hiring DeSoto County residents. Supervisor Bill Russell

asked whether they have used WIN Job Center. Mr. Head said that they hire temporary and then make them full-time employees.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion for finding of fact that this is a new enterprise and to approve a 9-Yr.. Real and 9-Yr.. Personal Property Exemption and a Freeport Tax Exemption.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

c. Nortek Distribution Systems, LLC - 10-Yr... Personal Property

Mr. Jim Flanagan, President /CEO of the DeSoto Economic Development Council, introduced Michael Cote, Tax Manager for Nortek. Nortek operates within six business segments: air quality and home solutions; residential and commercial HVAC; custom and commercial air solutions, ergonomic and productivity solutions; security and control solutions; and audio and visual control solutions. The company consolidated several locations and moved them to Olive Branch MS.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner second the motion to approve 10-Yr. Personal Property Tax Exemption.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.

7. Environmental Services – Solid Waste Proposed Disposal Price

Environmental Services Manager Ray Laughter presented the annual price adjustment from BFI/Allied Waste/Republic Services. Mr. Laughter reminded the Board that there was a price decrease of 11 cents per ton last year, (\$20.19 per ton) which resulted in a savings of about \$8,000.00, but this year, based on the consumer price index, there is a proposed price increase of 17 cents per ton (\$20.36 per ton). Based on past tonnage, this could add an estimated \$10,000.00 in disposal cost for FY 2017. Mr. Laughter stated he has reviewed the proposal and it has also been reviewed by Solid Waste Consultant Jim McNaughton, and it is within the realm of the Contract. Mr. Laughter informed the Board that the increase will take effect on 10/1/2016.

Supervisor Medlin reminded the Board this cost includes disposal for all the cities in DeSoto County. Mr. Laughter affirmed.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the annual price adjustment from BFI/Allied Waste/Republic Services of \$20.36 per ton as recommended by Mr. Laughter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District ABSENT
Supervisor Michael Lee, Fifth District YES

See Exhibit I.7.

8. Office of Procurement

a. Purchase Exceeding \$25,000 – Sheriff’s Department Tahoe

Sheriff Bill Rasco explained that the K-9 Tahoe has a lot of miles and needs to be replaced. He stated that the reason for replacing it with another Tahoe is that the current equipment will transfer to the new vehicle.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase exceeding \$25,000.00 for the Sheriff’s Department K-9 Tahoe.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District ABSENT
Supervisor Michael Lee, Fifth District YES

See Exhibit I.8.a.

b. Purchase Exceeding \$25,000 – Adult Drug Court – Ford Explorer

Director of Procurement Pat McLeod stated this is to replace a Dodge Charger that had a blown engine. County Administrator Vanessa Lynchard stated the Drug Court makes money to support the program.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase exceeding \$25,000.00 for the Adult Drug Court’s Ford Explorer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District ABSENT
Supervisor Michael Lee, Fifth District YES

See Exhibit I.8.b.

c. Request for Approval of Bid Tabulation With Exceptions for Chancery Land Records Indexing System and Authorize Board Attorney to Review Contract #16-101-001

Mrs. McLeod stated there were 7 vendors for this bid, with Cott Systems as the lowest, but they had several exceptions. Chancery Clerk Misty Heffner is recommending the next lowest bid from Granicus. Deputy Chancery Clerk Mary Jane Thaxton stated that the biggest exception Cott Systems had was they keep their records on a Cloud-based solution, so there is no software. She stated that was a priority consideration for Chancery and their needs. IT Director John Mitchell also recommended Granicus, stating Cott Systems did not meet several (apx. 17) of the specifications, so it is not a valid bid.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the bid from Granicus, reject the low bid from Cott Systems because they did not meet the criteria of the bid and a Cloud-based system will not adequately meet the County’s needs, approve a budget amendment if necessary, and allow the firm of Smith, Phillips, Mitchell, Scott & Nowak to review the contract.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

	HARRIS RECORDING SOLUTIONS	SYSCON, INC.	GRANICUS INC.	PIONEER TECHNOLOGY GROUP	DATA PRESERVATION SOLUTIONS	COTT SYSTEMS	BIS, INC.
Software	\$ 39,000.00	\$ 83,900.00	\$ 25,000.00	\$ 80,275.00	\$ 44,900.00	Included in annual maintenance cost	\$ 78,750.00
Training	\$ 30,420.00	\$ 15,000.00	\$ 2,920.00	\$ 53,000.00	\$ 29,560.00	\$ 17,078.00	\$ 9,950.00
Hardware	as needed-see below					\$ 20,231.00	
Scanner - Standard	\$ 989.99						
Scanner - High Performance	\$ 2,589.00						
Barcode Reader	\$ 150.00						
Label Printer	\$ 150.00						
Annual Maintenance - One Year (beginning second year)	\$ 30,000.00	\$ 19,200.00	\$ 17,648.00	\$ 20,000.00	\$ 11,450.00	\$ 11,472.00	\$ 8,100.00
							PLUS Grooper/Auto Indexing Cost \$6600.00
Conversion	\$ 32,000.00	\$ 10,000.00	\$ 31,079.00	\$ 33,000.00	\$ 19,230.00	\$ 24,789.00	\$ 14,000.00
Total Cost	\$ 135,298.99	\$ 128,100.00	\$ 76,647.00	\$ 186,275.00	\$ 105,140.00	\$ 73,570.00	\$ 110,800.00
Homestead Tax Exemption Application Mgmt.	\$ 2,000.00	\$ 8,000.00	No Bid	No Bid	\$ 15,000.00	No Bid	\$ 17,900.00
							\$840.00 annual maintenance
Land Redemption Application	\$ 1,500.00	\$ 8,000.00	No Bid	No Bid	\$ 15,000.00	No Bid	\$ 33,350.00
					\$ 10,000.00	\$ 52,600.00	\$2820.00 annual maintenance
					OPTION: Touch Screen Auto Indexing Platform	plus \$150/month Online Index Books	\$11200.00 Fee Journal Manager
RECOMMENDATION: Chancery Clerk Misty Heffner recommends contracting with Granicus for the Land Records Indexing Software package according to bid specifications. The package totals \$76,647.00 and includes software, training, conversion and one year of maintenance. The lowest bidder, Cott Systems, has several exceptions to the specifications as noted in this spreadsheet and cannot be considered for award.							

See Exhibit I.8.c.

d. Sole Source Purchase – Crash Data Group – Crash Data Retrieval

Sheriff Bill Rasco stated this is equipment that is used by reconstruction groups to reconstruct wrecks. The equipment connects to the black box in the crash vehicle to determine valuable, much-needed information. Sheriff Rasco stated, as the lead law enforcement group in DeSoto County, the Sheriff’s Department needs this equipment.

Mrs. McLeod stated most automotive dealers deal with Bosch, who is the lone manufacturer. She further stated that Crash Data Group is the sole distributor. Mrs. McLeod informed the Board that this quote of \$17,003.00 includes the base unit, software, cables for different types of vehicles, and accessories. Sheriff Rasco stated there will be a software update each year.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize the sole source purchase from Crash Data Group for crash data retrieval equipment in the amount of \$17,003.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit I.8.d.

e. Request to Approve Bid Specifications & Solicit Bids: Re-bid for Purchase of New Election

Equipment and Sale or Trade-in of Surplus Equipment Bid File #16-180-002

Election Commission Chairman Danny Klein requested the Board allow them to re-bid for the purchase of new election equipment and reject Bid File #16-180-001 that was approved to bid on February 16, 2016. Mr. Klein and Mrs. McLeod stated that all the bids had come back higher than expected. Mr. Klein and Circuit Clerk Dale Thompson discussed how the equipment would be paid for with the Board. Mrs. Thompson said the payment suggestions that were brought to the Board previously are still in place. (See minutes from December 14, 2015, Old Business, G.2.)

Supervisor Caldwell stated she was concerned about the money from the State and how that will play out.

Supervisor Russell said if the money comes through from the State, the costs will be covered, but he does not see that the Board has a choice but to approve the equipment.

Supervisor Medlin asked what the estimated cost was. Mrs. Thompson stated that is it still around \$460,000.00. Supervisor Medlin asked if a payment plan option was still available. Mrs. Thompson stated one vendor had offered that option, but it remains to be seen this time. Mrs. Thompson pointed out that the cities will contribute 25% of the funds.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to reject the old bid (Bid File #16-180-001), approve the new bid specs, and require vendors to state a separate maintenance plan that is not a part of the equipment price.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. McLeod also informed the Board that the last bid was by reverse auction, and they would not do that this time. She said she and the election commissioners felt like the large company waited until all bids were done and came in with a lower bid.

Supervisor Russell and Supervisor Caldwell stated they appreciated all the work the Election Commission and the Office of Procurement have put in to try and get the best bid.

See Exhibit I.8.e.

9. Mississippi Department of Child Protection Services Formation

County Administrator Vanessa Lynchard stated that Senate Bill #2179 was enacted to form the Mississippi Department of Child Protection Services and Justice David Chandler stepped in as the Commissioner of the Department at the request of the Governor.

Ms. Misty Gray, Supervisor of MS Dept. of Child Protection Services in DeSoto County, and Ms. Teresa Fleming of the DeSoto County office came to the Board and brought a copy of Senate Bill #2179 and to explain their role as a new department. They also wanted to request signing their own requisitions and doing their own receiving as they do now, which they feel is provided by SB 2179.

The Board discussed the spending and reimbursement policies between the Department, State, & County. They also discussed the transitions that are taking place within the Department of Human Services and expressed a desire to also speak with Director of DHS, Kristie Greer.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to take the information provided by Ms. Gray and Ms. Fleming under advisement and speak with Ms. Greer before making any final decisions regarding requisition and receiving clerks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.

10. Office or Procurement – Appointment of Requisition and Receiving Clerks

Mrs. Lynchard requested the Board take off the Receiving Clerks for 001-450 DHS Economic Assistance and the Receiving Clerks for 001-458 DHS Child Support and approve the rest of the list.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to authorize the appointments as listed with the above exceptions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Grant Administration

a. Request Approval to Accept FY17 Occupant Protection Grant for \$22,040.00 and Board President to Sign Award Documents

Grant Administrator Tanner Kuntz said this grant has been ongoing for several years and is requesting approval to accept the funds and have the Board President sign the award documents.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve the acceptance of the \$22,040.00 from the FY17 Occupant Protection Grant and the Board President to sign the award documents to be received.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.a.

b. Request Approval to Accept Homeland Security Grant for \$40,000.00 and Board President/Board Attorney to Sign Grant Documents & Designate Tanner Kuntz as Grant Administrator by Board President Signature

Mr. Kuntz stated there is a separate form to designate him as Grant Administrator and requested it to be signed, as well.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve acceptance of the Homeland Security Grant for \$40,000.00, sign grant administrator form, and authorize Board President & Board Attorney to sign grant documents to be received.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.b.

c. Request Approval to Accept Homeland Security Grant for \$8,000.00 and Board President/Board Attorney to Sign Grant Documents & Designate Tanner Kuntz as Grant Administrator by Board President Signature

Mr. Kuntz stated there is a separate form to designate him as Grant Administrator and requested it to be signed as well.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve acceptance of the Homeland Security Grant for \$8,000.00, sign grant administrator form, and authorize Board President & Board Attorney to sign grant documents to be received.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.c.

d. Request Board to Designate Tanner Kuntz as Grant Administrator of all Homeland Security Grants and Authorize Board president to Sign Necessary Documents

Mr. Kuntz stated that there is a form designating him as the administrator for all Homeland Security Grants and information dating from 2010 – 2014 and asked the Board President be authorized to sign it.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve authorize Board President to sign the documentation naming Tanner Kuntz as Grant Administrator of all Homeland Security Grants.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.d.

e. Request Approval to Apply for Lowe’s Small Grant Program in the Amount up to \$2,000.00.

Mr. Kuntz stated this is to fund 3 flag disposal receptacles to be placed around the County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Kuntz to apply for the Lowe’s Small Grant Program up to \$2,000.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.11.e.

f. Request Board Approval of MOU Between DeSoto County and the Mississippi Department of Mental Health for CIT Grant

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the MOU between DeSoto County and the Mississippi Department of Mental Health for the CIT Grant and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.11.f.

12. Office of Finance & Accounting

a. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Mark Gardner asked about the following claims:

Page 43 – Triad Martial Arts, \$1000.00? SSGT Instructor certifications for David Parrish and Parris Smith.

Page 48 – Rogers Dabbs Chevrolet \$29,249.00? Purchase of truck approved 5/16/16 meeting.

Page 57 – DHS? DHS Economic Assistance

Page 69 – Landers Dodge \$142.80? Diagnostic, motor blown. Vehicle to be replaced.

Page 73 – RescueDirect Inc \$14,1480.35? Rescue equipment paid for by grant.

Page 74 – Holiday Inn Trustmark Place \$291.03? Housing for Chris Olson close to training facility.

Page 89 – Roadsnap LLC \$4349.23? Purchase and trade-in for Traffic Counters.

Attorney Robert Quimby commented on the following claim.

Page 16 – James R Seay June Rent for Aviation Unit \$1500.00. Invoice payment can be made upon new owner proving property purchase.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer, with the contingency that payment to James R Seay is made only upon receiving proof of property purchase.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES

Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

b. Inventory Dispositions – Preliminary – Sheriff’s Dept., IT Dept.

Accounting Office Manager Stephanie Hanks presented the Inventory Dispositions. Mrs. Hanks stated that the Sheriff’s Department SID has 3 GPS Tracking Devices that will be traded in for upgrades and the IT Department has items in the IT Department that are broken.

FISCAL YEAR: **2015/2016** **PRELIMINARY** INVENTORY DISPOSITION
REVISED SEP 2015 1 OF 1

DEPT: SHERIFF'S DEPARTMENT NRC = NON REPAIRABLE (COST) H = HUNDREDS DEPT #: 200
NAME NR = NON REPAIRABLE H = HUNDREDS LOC #: _____
DA = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	AMT #	SERIAL #	ISSUE/REASON FOR DISPOSAL - VEHICLES SHOW HEAVY EQUIPMENT - WEAR/AGE OR HOWS MUST BE LISTED	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41700	GPS TRACKING DEVICE		867844000048127	Trade in for updated Equipment	11	15H		SID Office				
41701	GPS TRACKING DEVICE		867844000048515	Trade in for updated Equipment	11	15H		SID Office				
41702	GPS TRACKING DEVICE		867844000048341	Trade in for updated Equipment	11	15H		SID Office				

FISCAL YEAR: **2016** **PRELIMINARY** INVENTORY DISPOSITION

DEPT NAME: IT Department NRC = NON REPAIRABLE (COST) H = HUNDREDS DEPT #: 152
NR = NON REPAIRABLE E = THOUSANDS

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33501	DELL 17" MONITOR	MX02Y3114760542RA7QN	lines on screen	04	5H		IT Closet				
35012	HP LASERJET PRINTER	CNR1910052	will not feed paper	07	1H						
37009	HP TOWER PC	MXL603095R	bad motherboard	06	7H						
37064	LENOVO THINKPAD NOTEBOOK PC	L3D4648	will not boot	06	18H						
38069	ACER 17" LCD MONITOR	90C1486470A40B84001	will not power on	07	2H						
39188	VIEWSONIC 19 INCH LCD MONITOR	QYX07500020980	lines on screen	08	2H						
39432	ACER 19" MONITOR	ETL870C04481111EF4043	screen is red	08	2H						
39467	NEC 22 LCD MONITOR	83108037TA	lines on screen	08	2H						
39629	ACER 19 INCH LCD	ETL850802382308F734230	will not power on	09	2H						
39966	DELL OPTIPLEX 760 PC	3G4F2CK1	blown caps	09	7H						
40004	LENOVO THINKPAD LAPTOP	R62X324	black screen	09	16H						
40123	DELL 21.5" MONITOR	T521592061	screen is red	09	2H						
41106	ACER 24" MONITOR	ETLH40C001598242A24011	will not power on	10	3H						
41114	DELL OPTIPLEX 745 PC	GC23MCC1	blown caps	10	4H						
41628	DYMO LABELWRITER	17502832184205	will not print	16	1H						
41655	DELL OPTIPLEX	3N48WAC1	bad motherboard	11	3H						
41670	DELL OPTIPLEX	7P47PD1	blown caps	11	3H						

FISCAL YEAR: **2016** **PRELIMINARY** INVENTORY DISPOSITION

DEPT NAME: IT Department NRC = NON REPAIRABLE (COST) H = HUNDREDS DEPT #: 152
NR = NON REPAIRABLE E = THOUSANDS

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41914	HP CP2025 LASERJET PRINTER	CN05498279	inkjet will not	12	4H		IT Closet				
41921	DELL OPTIPLEX 790	MX0P09M7057131B_X0K3	will not boot	12	8H						
42105	LENOVO ALL IN ONE	MJAP00C	will not power on	12	5H						
42209	DELL 745 PC	CF8HRM1	blown caps	12	2H						
42393	DELL OPTIPLEX 745	Z2M6CC1	bad motherboard	12	3H						
42502	HP OFC JET PRINTER	CN29QRW0R	will not feed paper	12	2H						
42770	DELL MONITOR	MX0G324H746228LEMJL	lines on screen	13	2H						
43530	DELL 22" MONITOR	MX0G324H74622872N7L	black screen	14	2H						
43548	DELL OPTIPLEX 745	CF87C1	blown caps	14	2H						

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to accept the inventory dispositions from the Sheriff’s Department SID and IT Department as presented by Mrs. Hanks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.12.b.

c. Late Bill – Sterling Solutions – VIMS Software

Mrs. Hanks stated this is the Veteran Services Software that Mr. Roy Andrews uses. It was added to the agenda late and did not get on the claims docket. The cost is \$450.00 per year.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the clerk to pay the late bill in the amount of \$450.00 to Sterling Solutions for VIMS software.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District ABSENT

See Exhibit I.12.c.

13. Road Department:

a. Finding of Fact – 3949 Woodcrest Drive – Belmor Lakes SD

Road Manager Andy Swims stated that this has been a problem for a while. The utility company built a wall, but the water is eroding underneath the wall and needs to be concreted. He stated the erosion presents a hazard affecting the health, safety, and welfare of the public in accordance with MS Code Section 19-5-92.1. The estimated cost for this job is \$3,390.00.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the repair work based on major erosion and damage presenting a hazard affecting the health, safety, and welfare of the public in accordance with MS Code Section 19-5-92.1. The estimated cost for this job is \$3,390.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.13.a

b. Finding of Fact – 6696 Casey Cove, Ranch Meadows SD

Road Manager Andy Swims stated they have done work in this area before. The drainage is causing erosion and is damaging private property presenting a hazard affecting the health, safety, and welfare of the public in accordance with MS Code Section 19-5-92.1. The estimated cost for this job is \$3,390.00.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve to allow repair work based on major erosion and damage that presents a hazard affecting the health, safety, and welfare of the public in accordance with MS Code Section 19-5-92.1. The estimated cost for this job is \$3,390.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.13.b

c. Quitclaimed Parcels from MDOT (I-69/SR 304; SR 301)

MDOT has quitclaimed three (3) parcels on I-69/SR 304 back to the county. (This is per Easement and Construction Agreement between DeSoto County and MDOT for SR304 BOS signed February 20, 2001). #1 is located along Hwy 61 and Hwy 69 and is identified on Road Registry as Frontage Rd. #2 is located along Hwy 69 and Blue Lake Drive and is identified on Road Registry as Frontage Rd. #3 is located along Hwy 69 and Fogg Rd. Supervisor Bill Russell and Road Manager Andy Swims are to look at Frontage Roads #1 and #2. Andy Swims recommends renaming #1 and #2 and returning #3 to landowner.

Per Road Manager Andy Swims, MDOT has quitclaimed right of way on Hwy 301 at Green River Road, Downey Lane, each end of Old Hwy 301, Mabry Road, and Nesbit Road. Andy Swims recommends accepting and keeping the right of way as is for the aforementioned ROW.

As for the following:

Star Landing Road: The right of way is considerably more than is needed but could be held for any future widening since this is an arterial road. Supervisor Lee Caldwell, due to the recent traffic fatality, is requesting MDOT to take a look at this intersection and perform a traffic study.

McGowan Road: east of Hwy 301: considerably more right of way that is needed. Mr. Swims suggested offering land back to Day’s Baptist on the north side and the property owner on the south side west of Hwy 301. Mr. Swims also suggested keeping the ROW.

Baldwin Road: North of Hwy 301: Mr. Swims stated the east ROW is more than is needed, and recommended keeping it. He informed the Board that the Road Department often stores materials there when needed. Dean Road: At Baldwin, there is more ROW on the north side than is needed. Mr. Swims suggested offering it back to the property owners.

Supervisor Medlin Recommended Mr. Swims, Supervisor Russell, and Supervisor Caldwell get together and come to a decision regarding the frontage roads and right of ways in their respective districts.

See Exhibit I.13.c.

d. Cole Farms Agreement for ROW

Moved to Executive Session (K.3.) per Robert Quimby.

14. Contract Administration

a. Road Department – Kimley Horn & Assoc. – Traffic Engineering Services

Road Manager Andy Swims said this is a continuing services contract. He stated this company has good expertise in traffic analysis. Mrs. McLeod stated the contract amount has gone up slightly.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve contract with Kimley Horn & Assoc. for continuing services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
--	------------

Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.14.a.

b. Election Commission – ES&S Electronic Pollbook – Finding of Fact for Prepayment

Mrs. McLeod stated each year the County pays for the software maintenance contract with ES&S. The fee is \$99.00 per unit for 120 units in even years and 52 units in odd years. The County has done business with this company for 2 years and will get an immediate benefit and have them on standby if there are problems with the units.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve prepayment of the ES&S contract finding that the County has done business with them for 2 years and will get an immediate benefit and have them on standby if there are problems with the units.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.14.b.

c. Youth Court – Mississippi State University

Mrs. McLeod stated this is a study in which the court will be participating in focus groups, completing surveys, and other activities associated with the project. The University will give an incentive to the court of \$1,000.00 thanking them for their participation in the study.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the contract with Mississippi State University as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. Lease Agreement – Approval of the Assignment of South Central Development to Jim Seay

County Administrator Vanessa Lynchard stated she had hoped to have all the paperwork regarding this, but some is still not in. She asked the Board to hold this over to the June 20th meeting.

16. Justice Court – Appointment of Special Prosecutor – Bill Seale

Mrs. Lynchard stated Justice Court is requesting the appointment of Bill Seale for August 19, 2016, case #9306455, because of a conflict with Craig Treadway.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to appoint Bill Seale as Special Prosecutor for Case #9306455 on August 19, 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
--	------------

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.16.

17. Establish as Part of the Formal Record and Enter Into the Board’s Minutes

a. Revised Stormwater Pollution Prevention Plan (SWPPP)

b. General Permit Recoverage for Stormwater

Mr. Scott Young stated Item a. is regarding clean up by the Road Department and Item b. is a renewal of permit coverage for stormwater. He said it will pick up some additional items such as a tree ordinance, post construction ordinance, and stream bank ordinance.

Supervisor Medlin asked if this is a Neel Schaeffer project. Mr. Young affirmed, adding that even MDEQ cannot tell what all the changes will be.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to enter the above items into the Board Minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.17.a. & b.

18. Coroner’s Report

a. Request to Cremate Unclaimed Body

Mrs. Lynchard informed the Board that a person had been found in their car in Tunica and was brought to Baptist DeSoto where that person died. The coroner has not been able to find next of kin.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to allow the cremation of the unclaimed body.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Senate Bill 2183

Mrs. Lynchard informed the Board that Senate Bill 2183 authorizes the Coroner to be allowed to make determinations regarding unclaimed bodies without coming to the Board of Supervisors for approval.

Supervisor Russell asked if this only covered cremations. Mrs. Lynchard said the Coroner could make any determination, but he would likely always choose cremation to keep costs down.

No Board action was required.

19. 2:00 p.m. – Senate Bill 2362 – Legislation Impacting WCC Funds

Mrs. Lynchard recognized Representative Dan Eubanks and thanked him for coming to address the Board regarding SB 2362. She introduced the discussion by saying that this bill redirects funds that used to be special funds. In this case, the DeSoto County Sheriff's Department has expressed concern regarding the \$10 per ticket that departments could draw out of a special fund is now being put in the State's general fund.

Representative Eubanks reassured the Board that the Governor and Lt. Governor are aware of this issue and they are working on it. He stated this is just a change in accounting procedures; the money is still there and earmarked for the agencies that paid into.. Rep. Eubanks told Sheriff Rasco his department will be entitled to all the money that has been turned in, but this might change the request process to receive the money. He assured the Board that local legislators are behind them. Rep. Eubanks explained that the thought process behind SB2362 was to gain more transparency within some agencies that had been squirreling away money and asking for more.

Sheriff Rasco said his department uses this assessment to pay for SID telephones, camera system for watching suspects, and any other wireless needs. He expressed his concern that the money would go away. Sheriff Rasco also stated that the fines are statutory, but the County can add its own assessments. They can then request to receive 75% of the assessments back from the State with restrictions.

Supervisor Gardner expressed the Board's appreciation to Rep. Eubanks for coming to address SB 2362. He said that communication with legislators is key when bills sound good but might have unintentional results.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott, & Nowak to draft an amendment for the Board to send to Legislature regarding Senate Bill 2362.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.19.

20. Appointment of Part-Time Public Defender for Circuit Court (Replacing Darin Vance)

Mrs. Lynchard informed the Board that Darin Vance is leaving as part-time Public Defender and Judge Chamberlin has issued an order appointing Trena M. Williams to fill the position. She stated that all the public defenders make the same salary of \$55,762.20.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to accept the order and make it part of the Board minutes, appoint Trena M. Williams, and approve the salary of \$55,762.20.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.20.

21. Bond Refunding Opportunity – Teleconference

Supervisor Lee Caldwell recused herself from this item. Mr. Demery Grubbs, DeSoto County Financial

Advisor, joined the meeting by teleconference. Mr. Grubbs noted the resolution drawn up by Butler Snow LLP that would allow the sale of current bonds to Raymond James, Inc. as underwriters. Mr. Grubbs stated that this transaction will garner net anticipated savings of \$448,000.00 with anticipated annual savings of \$20,393.00 to \$47,268.00. Mr. Grubbs also stated that the maturity dates of the bonds would remain the same.

Mr. Grubbs sent a resolution for the Board to approve authorizing Butler Snow to proceed as Bond Counsel; Smith, Phillips, Mitchell, Scott & Nowak as County Counsel, Government Consultants, Inc as Independent Registered Municipal Advisor, and Raymond James, Inc. as the Underwriter to prepare and distribute all necessary documents and to do all things required in order to negotiate the sale of the Refunding Bonds and effectuate the issuance of such Refunding Bonds at a subsequent date subject to the approval of the Board of Supervisors.

Mr. Grubbs assured the Board there is no risk to the County whatsoever and he will relate the Board's decisions to Raymond James and remain the liaison for the County.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the resolution to engage Butler Snow, Government Consultants, and Raymond James to proceed with the refinance of bonds according to the resolution; and authorize the firm of Smith, Phillips, Mitchell, Scott, & Nowak to work with all parties as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>RECUSED</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.21.

22. Independence Day Holiday Proclamation

Mrs. Lynchard informed the Board that July 4th is on a Monday in 2016, so the State does not make an official proclamation. No Board action was required.

23. Budget FY17

Mrs. Lynchard stated that it is time to send out a budget letter to all departments. Supervisor Gardner suggested asking for a 2% cut on non-personnel expenses in every department. Supervisor Caldwell stated she would like to look at departments that are underfunded. She said there are still a lot of employees that are underpaid and the County is losing people. Sheriff Rasco suggested that he and his financial person work with a couple of Board members on the front end of the budget. Supervisor Medlin suggested asking everyone to keep their budgets down as much as possible.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion that Supervisor Medlin and Supervisor Gardner represent the Board on the Sheriff's Budget Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize County Administrator Vanessa Lynchard to send a letter to all department heads and ask all to make every effort to bring in their FY17 budgets flat and that 900 line items be justified.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to look at ancillary funds and cut their funding 10% this year.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell stated she would like for the supported agencies to begin standing on their own two feet, and she recommended cutting them some each year.

24. Aviation Relocation

Facilities Director Robert Jarman brought quotes on the Sheriff’s Aviation Building that the Board had previously approved. The quotes are as follows:

Bigbee Steel Buildings -	\$20,400.00
ACI Building Systems -	\$20,940.00
Reed’s Metals -	\$22,794.00
Renegade Steel Buildings -	\$22,300.00

Mr. Jarman recommends going with the low quote from Bigbee Steel Buildings. He stated that he checked the specs and researched different buildings in getting these quotes. Mr. Jarman said the entire cost including the concrete pad, building shell, and garage heating will be approximately \$84,000.00.

Supervisor Gardner commented that some money was moved from seizure funds. Mr. Jarman affirmed. Supervisor Russell asked if there would be an office inside the building. Sheriff Rasco affirmed. Mr. Jarman stated the office will be very basic to start, and later they will build out an office suite in-house.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to accept the quote from Bigbee Steel Buildings.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.24.

25. Sheriff’s Dispatch Report

Supervisor Gardner informed the Board that the Jail Committee met and discussed the options regarding the antennas for dispatch. He stated currently there are 14 antennas, but using a combiner network would be much more efficient; however it would also be more expensive.

Mr. Jarman presented quotes from Integrated Communications, Inc. on both options and Comsouth on the combiner network option. The breakdown is as follows:

Motorola MSWin Contract 3429	\$19,320.00	(State Contract price)
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Integrated Communications, Inc. \$14,516.00 (to replace 14 antennas and install)

Integrated Communications, Inc. \$41,549.00 (For combiner network and installation/configuration)
Comsouth \$45,269.00

Mr. Jarman recommends the low quote of \$41,549.00 from Integrated Communications on the combiner network.

Sheriff Rasco informed the Board that if a combiner network is used, all the cities and fire departments can talk directly to dispatch using the MSWIN system.

Supervisor Michael Lee pointed out that there is a \$19,320.00 charge that will be added to either option; the \$14,516.00 option for 14 antennas or the \$41,549.00 option for the combiner network. Mr. Jarman stated, with the combiner, there would be 4 antennas with one being a spare and one being a 24-hour backup.

Sheriff Rasco stated he would like to use some of the insurance money from the firing range to make the best upgrade for the department. He said there is no land available in DeSoto County for a firing range, as it is so populated. Supervisor Gardner stated the committee recommends the combiner network if the insurance money can be used.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the State Contract purchase of \$19,320.00 and to approve the combiner network option and approve the low quote of \$41,549.00 from Integrated Communications contingent on Board Attorney approval of the purchase from insurance money.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.25.

26. Sheriff’s Administration Building – Exterior Report

Mr. Jarman reported that the Sheriff’s Administration Building has been thoroughly cleaned and all inspections came back great. He stated that the exterior brick has been sealed and everything looks very good. Sheriff Rasco said they are mostly moved in and very happy with the building. He said Mr. Jarman and his crew have worked very hard making sure everything is working properly and helping them to get moved in.

27. Youth Services Relocation to Old Jail

Mr. Jarman informed the Board that Youth Services is moving out of the DHS complex into the Sheriff’s Administrative area at the old jail. He stated that the paint and carpet are old and could use replacing, one door leading to the jail area has to be closed off, and a couple of walls moved to create fire exits.

Supervisor Gardner asked where the money would come from for the renovations. Mrs. Lynchard stated she talked to Pamela McKnight, the Youth Services Regional Director, and was informed they have no money for renovations. Mr. Jarman said he will write up a bid and submit it to the head of the State Department and see what they will do.

Supervisor Gardner said, for now, he would suggest just moving the wall for fire exits, and closing off the door to the jail. Mr. Jarman agreed and said he will try to see if the State will be able to help with costs.

Addendums:

28. Password Changes

Supervisor Gardner stated that he asked IT Director John Mitchell to address the situation of passwords expiring over the weekend and not being able to get IT support before a Board meeting. Mr. Mitchell stated that passwords expire every 90 days and sometimes that will fall on a weekend. He also said that emails are generated one week prior so that employees have notice. Supervisor Gardner stated that he had overlooked the email and asked if IT could be sure the emails were acknowledged. Mr. Mitchell stated that the emails do not come from his department, but he could have the IT Department copied on the emails to be sure all the Supervisors are aware they need to change their passwords.

Supervisor Russell requested an email instructing him how to reset his password.

Mrs. Lynchard suggested that each Supervisor contact the IT Department to discuss how they would like to be notified of any changes. Mr. Mitchell stated he would accommodate the Board any way each individual wants, but he did recommend changing passwords frequently.

29. Nikki Lakes Subdivision

Supervisor Caldwell informed the Board there is a conflict of interest with the Board Attorney and another attorney needs to be selected to look into the Nikki Lakes subdivision.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to retain Jody Neyman to work with Andy Swims and Scott Young to come up with a plan for water drainage, and to contact First Security Bank to address the drainage issue based on damage to the public road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

30. JAG Grant – moved from Executive Session

Robert Quimby stated this is an interlocal agreement with the cities for a Justice Assistance Grant.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to authorize the Board President to sign and approve the Justice Assistance Grant as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.30.

J. PLANNING COMMISSION

1. CONSENT

a. Minor Lot

- i. McDowell-Myrtlewood Estates Minor Lot (7061) - Application is for approval of Final Subdivision of five (5) lots of 1.5 acre(s) each, property identified as Parcel #3-07-2-03-00-0-00019-00. Subject property is located on the south side of Myrtle Wood Drive and west**

of Malone Road in Section 3, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Tommy Lewis

- ii. **Loomis Minor Lot (7062) - Application is for approval of Final Subdivision of one (1) lot of 2.84 acre(s), property identified as Parcel #2-08-9-32-00-0-00004-19. Subject property is located on the east side of Fogg Road and south of Dean Road in Section 32, Township 2, Range 8 and is zoned Agricultural-Residential (A-R) (District 4)
Applicant: Larry Loomis**
- iii. **Leake/Bridgforth Minor Lot (7063) - Application is for approval of Final Subdivision of one (1) lot of 3.40 acre(s), property identified Parcel #2-07-7-35-00-0-00013-00. Subject property is located on the east side of Malone Road and north of Byhalia Road in Section 35, Township 2, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Bridgforth Properties**

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve the Consent Agenda.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- iv. **Cashion Minor Lot, 1st Revision (7064) - Application is for approval of Final Subdivision of fifteen (15) lot on 44.79 acre(s), Identified as Parcel #3-06-2-04-00-0-00020-00 and Parcel #3-06-2-04-00-0-00021-00. Subject property is located on the west side of Hwy 305 and north of Vaiden Road in Section 4, Township 3, Range 6 and is zoned Agricultural (A) (District 5)
Applicant: James B. Cashion**

The Board asked to hear this item separate from the Consent Agenda.

Mr. Hopkins presented the Cashion Minor Lot, 1st Revision. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Medlin asked if this is a revision to the Cashion Minor Lot the Board heard a couple of months ago. Mr. Hopkins stated it is.

Supervisor Medlin asked how many lots were included in the first approval. Mr. James Cashion came forward and stated was originally approved for seven lots along Highway 305. He stated the revised subdivision would include 15 lots with 7 of those lots directly accessing Hwy. 305 as approved by MDOT, some of the lots will be accessed by two access easements and 3 lots will be accessed from Vaiden Road. Supervisor Medlin asked how many entrances are approved by MDOT on Hwy. 305. Mr. Cashion stated there are 5 approved entrances on to Hwy 305.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Cashion Minor Lot, 1st Revision.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Other

1. Refund Request – Jordan Sims

Mr. Hopkins presented a request by Mr. Jordan Sims for a refund of fees paid for a Minor Lot application and demolition permit in the amount of \$320.00. He stated it applicant has decided to not pursue a minor lot or tear down a house on the property at this time.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve the request by Mr. Jordan Sims for a refund of fees paid for a Minor Lot application and demolition permit in the amount of \$320.00.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Introduction to Proposed Flood Ordinance Change

Mr. Hopkins stated that there has been discussion for the past several months about the flood plain ordinance and how planning enforces the flood plain ordinance. He stated there have been several conversations with FEMA concerning the ordinance. He then stated the County’s Flood Ordinance is very restrictive with a no build policy in floodway in county. Mr. Hopkins stated as of right now, the ordinance does not allow someone to replace, repair, or build in floodway. Staff attended FEMA and MEMA floodplain conferences in Tunica and Natchez to talk about how the County addresses build out in floodway. He stated the County has a position of not allowing new construction in floodway. However, he would like to have some relief if a home is already in the floodway. He then stated that in the entire county there are 140 homes in floodway including cities, and of those there are 12 in the County. Some of those were put in floodway by map revision by FEMA. Mr. Hopkins stated that another burden on the county is if people build elevated in floodway and wait until last minute to leave and have to be evacuated or rescued. Supervisor Medlin asked for clarification that FEMA used to control these types of requirements but now the County has options. Ms. Lynchard clarified that the County adopted the most restrictive ordinance, but there are other ordinances that can be adopted. She also stated that MEMA can fine the County for not enforcing the ordinance that they adopt. Mr. Hopkins stated that if the County finds homes built in the floodway, MEMA is immediately contacted. Supervisor Medlin stated he is concerned with the homes that were built and then through a map revision are now in the floodway and would like to be able to help these people when needed, but does not want the ordinance to be too loose.

There was discussion of how the Board would like to proceed with rewriting the Ordinance. Supervisor Russell stated he would like to see staff work with the Planning Commissioners to come up with a reasonable plan to bring back to the Board. It was also discussed that any amendments to the Flood Ordinance would re require a public hearing and public notice.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to allow the law firm of Smith, Phillips, Mitchell, Scott, and Nowak to rewrite the DeSoto County Flood Ordinance to address the issue of rebuilding by landowners who built and then were later placed in a floodway by a map revision.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to recess the Board meeting until June 20, 2016, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 6th day of June, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors