

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT ONE MARK GARDNER, PRESIDING

March 4, 2013

A. CALL TO ORDER

The March 4, 2013 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

| | |
|--------------------------|----------------------|
| Supervisor Jessie Medlin | District 1 |
| Supervisor Mark Gardner | District 2 |
| Supervisor Bill Russell | District 3 |
| Supervisor Lee Caldwell | District 4 |
| Supervisor Harvey Lee | District 5 |
| Sheriff Bill Rasco | Sheriff |
| W. E. Sluggo Davis | Chancery Clerk |
| Vanessa Lynchard | County Administrator |
| Tony Nowak | Board Attorney |

B. INVOCATION

Mr. Clovis Reed of Pioneer Collections presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

1. Charles McNemar – Resolution of Appreciation

Supervisor Mark Gardner introduced Mr. Charles McNemar who served 16 years as the District Two Appointee on the Planning Commission. Supervisor Gardner said that Mr. McNemar served the County until redistricting occurred and now he is no longer in District Two.

Supervisor Jessie Medlin said Mr. McNemar served during the time the County experienced so much growth and he sat through a lot of long meetings for a long time. Supervisor Medlin thanked Mr. McNemar and said he appreciated his service.

Planning Director Ted Garrod read the Resolution of Appreciation for Mr. McNemar as follows;

*DESOTO COUNTY BOARD OF SUPERVISORS
Hernando, Mississippi*

RESOLUTION OF APPRECIATION

WHEREAS, Mr. Charles McNemar served the citizens of DeSoto County for sixteen years as the District Two Appointee on the Planning Commission; and

WHEREAS, Mr. Charles McNemar, during his term of public service, devoted many hours fulfilling the duties and responsibilities as a member of the Planning Commission; and

WHEREAS, this dedicated and invaluable service rendered by Mr. Charles McNemar, in the interest and welfare of all citizens of DeSoto County, was exemplified in a forthright and positive manner which earned him the respect of his peers and the community; and

WHEREAS, Mr. Charles McNemar's term was completed on January 1, 2013.

NOW THEREFORE, BE IT RESOLVED BY THE DESOTO COUNTY BOARD OF SUPERVISORS AS FOLLOWS:

That as representatives of the citizens of DeSoto County, Mississippi, we the members of the DeSoto County Board of Supervisors do hereby express our appreciation to Mr. Charles McNemar for his dedicated service as the District Two representative to DeSoto County Planning Commission. We are thankful and grateful for his labors on our behalf.

This the 4th day of March, 2013.

*MARK GARDNER, President
DeSoto County Board of Supervisors*

The Board of Supervisors thanked Mr. McNemar for his services.

E. APPROVAL OF FEBRUARY MINUTES

The Board of Supervisors considered the minutes for February as presented.

The official minutes of the Board of Supervisors were read for the month of February 2013.

Supervisor Mark Gardner requested a correction for Crimestoppers. He said CVS should be changed to CBS.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to accept the minutes of the Board of Supervisors for February 2013, as presented this date with changes previously submitted, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit E

F. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Mark Gardner asked if there was anyone who wished to add or delete items to the Agenda.

1.) Road Manager Andy Swims requested adding the following:

a. Finding of Fact

1) Red Banks Road, North Abernathy Road

2) 6430 River Birch Road, Walls

2.) Grants Administrator Melissa Grant requested adding a revised contract for Juvenile Drug Court with Siemens

3.) County Administrator Vanessa Lynchard requested adding the following items to the agenda:

- a. Contract with Pioneer Collections for the Circuit Clerks Office
- b. Tax Collector – Bankruptcy Representation – Tony Nowak & Joey Treadway presenting
- c. Agriculture Building Update – Vanessa Lynchard and Tony Martin presenting
- d. Personnel – DHS adding an item for consideration for a possible executive session discussion

4.) Environmental Services – Gas Can Exchange reimbursement

5.) Chief Financial Officer Tom Arnold requested adding the following:

- a. Request to approve grant for aviation equipment
- b. Late Bills

- 1) Insurance payment for vehicle repair - \$7,000.10
- 2) Universal Premium Fleet Card - \$206.90 for fuel adjustment
- 3) Election Commissioner Tina Hill – reimbursement for expense report for the ECAM Convention in Philadelphia, MS - \$323.47

6.) Supervisor Bill Russell requested adding a letter from the School Board regarding security in the schools

7.) Board Attorney Tony Nowak requested adding three items for consideration for a possible executive session discussion

a. Roger Connelly

b. Jail Compliancy

c. Scott – DeSoto County Schools

8.) Supervisor Jessie Medlin asked the County Administrator if she heard from the Food Pantry. Ms. Lynchard said no, the lady at the food pantry is out of town.

9.) Ms. Lynchard requested adding an item of property acquisition for consideration for a possible executive session discussion

Supervisor Lee Caldwell asked if the letter Supervisor Russell is referring to should be heard in executive session. Supervisor Russell said, in his opinion, it would not be considered and executive session discussion. He said, during the discussion if it falls within the scope of executive session, then the Board could make the determination to hear it in executive session.

Chancery Clerk Sluggo Davis said at 8:02 a.m. it was only 62 degrees in the courthouse. He said it is unacceptable to have people working and the public coming in to such cold temperatures.

Facilities Management Director Tony Martin said they have been working with Siemens on this issue for quite some time now. He said in order for the county to see the energy savings they turn the heat very low over the weekend. It takes almost a day to restore the temperature. Mr. Martin said he is working very closely with Siemens and will continue to do so until the problem is resolved.

Supervisor Bill Russell said he is also concerned about what will happen during the summer. It will be the same problem but in reverse.

Mr. Martin agreed and said he will be working with Siemens regarding that as well. Supervisor Harvey Lee made the motion and Supervisor Bill Russell seconded the motion to

approve the Agenda with the additions set forth above.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>NO</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>NO</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

1. Road Manager Andy Swims requested adding the following:

a. Finding of Fact

1) Red Banks Road, North Abernathy Road

At the recommendation of the Road Manager and Assistant County Engineer and based on the finding of fact and in accordance with Mississippi Code Section 19-5-92. 1 that there exists conditions which affect the health, safety and welfare of the public, and further based upon a finding that lack of proper drainage is damaging the public roads and the issue affects the health, safety and welfare of the public, Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve cleaning out the ditch and replacing a driveway culvert off the right of way to maintain drainage at an estimated cost of \$2,788.00 located on Red Banks Road, just north of Abernathy Road where road flooding has occurred.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.1.a

2) 6430 River Birch Road, Walls

Road Manager Andy Swims said this intersection of road has been flooding for several years.

Supervisor Jessie Medlin said he received a call from the people who live in the home and they had just spent \$10,000 from water backing up in the driveway and getting into their home. The pipes are choking the water back and it crosses the road.

Mr. Swims said the water flows toward the creek but it turns at a certain point into the ditch.

At the recommendation of the Road Manager and based on the finding of fact and in accordance with Mississippi Code Section 19-5-92 92 that there exists conditions which affect the health, safety and welfare of the public, and further based upon a finding that lack of proper drainage is damaging the public roads and the issue affects the health, safety and welfare of the public, Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve cleaning out a ditch and remove an on-site culvert off the right of way to maintain drainage at an estimated cost of \$6,881.00.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.1.b

2. Grants Administrator Melissa Grant requested adding a revised contract for Juvenile Drug Court with Siemens

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve a new a contract with Siemens for equipment and testing agents for Juvenile Drug Court and to authorize the Board President to sign the same.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.2

3. County Administrator Vanessa Lynchard requested adding the following items to the agenda:

a. Contract with Pioneer Collections for the Circuit Clerks Office

County Administrator Vanessa Lynchard said Mr. Clovis Reed of Pioneer Collections met with her and Circuit Clerk Dale Thompson to discuss collecting criminal fines, fees and restitutions.

Mr. Reed said Ms. Thompson's office does all they can do to collect fines and track inmates when they are released from jail. It is also difficult to keep track of when and if they pay and to know where they actually reside.

Mr. Reed said Pioneer Collections is the nation's leading collection company and is owned by Sally Mae. He said that Sally Mae has resources to find people. He said certain people are hard to find and their rate of finding people for debt recovery is one of the highest in the nation. Mr. Reed said there is no cost the county for this service. The county would receive 100% of their money. He said the law allows them to collect the delinquent fees and they do it in a manner that does not harass the people.

County Administrator Vanessa Lynchard said this would be a great thing for the community. When someone gets out of jail, it is hard to keep up with them and it takes a lot of time to track them internally and externally to collect the fees. Ms. Lynchard said Pioneer has a way to automate the process which will make it more effective and it will be an excellent way to help with budget process for that office.

Supervisor Lee Caldwell said the county would get the money from fines and it would save hours of work on this process.

Ms. Lynchard said the process would be developed for this office but everyone is willing to do their part to make it a success.

Ms. Thompson said they do not expect a lot of revenue in the beginning. She said they are dealing with criminals and may not even have their correct address. She said there are very few that come to them and say they want to pay their fines.

Supervisor Mark Gardner asked the term of the agreement. Mr. Reed said it is for one year with a 30 day notice for either party.

Board Attorney Tony Nowak said they talked about Pioneer disbursing on partial payments but felt it would be better for Pioneer to hold the money collected until it is paid in full by the debtor. Mr. Reed said that Ms. Thompson would have the capability to see everything online including the status of fines and when they are paid in full.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the hiring of Pioneer Collection to collect fines for the Circuit Clerk's Office to approve the contract and to authorize the Board President to sign the same.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.3.a

b. Tax Collector – Bankruptcy Representation – Tony Nowak & Joey Treadway presenting

County Administrator Vanessa Lynchard said that Mr. Treadway talked to her about the need for a bankruptcy attorney. She said that some bankruptcies are routine but some are more complicated like the most recent one he presented to the Board. Ms. Lynchard said Mr. Treadway said he would like to hire Beth Owens of the Treadway Law Firm.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve tabling this item until Mr. Treadway could appear.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

c. Agriculture Building Update – Vanessa Lynchard and Tony Martin presenting 3/4/2013

Ms. Lynchard said she and Facilities Management Director Tony have been evaluating the condition of the Agriculture Building. North Delta Planning and Development District is in need of additional space and this building is good solution for them and the county.

Ms. Lynchard listed the repairs/replacements for the building as follows:

- 1) Replacement of flooring
- 2) Replacement of roofing which is leaking (roof will be on bid)
- 3) Air Conditioner repair
- 4) Paint inside the building
- 5) Add sink to the kitchen

Ms. Lynchard said the rent that NRCS is now paying is \$10 per square foot. She said they met with Scott with NRCS and his supervisor. This is the same list as before and it is less than \$25,000.

Supervisor Jessie Medlin asked how much money will be saved. Ms. Lynchard said there is no savings but the rent will pay for the renovations. The rent is slightly less than \$1,400.00 per month.

Ms. Lynchard said the cost to renovate NRCS, the area for North Delta Planning and Development and the common areas will cost approximately \$40,000. The Federal government randomly picks offices to inspect and the pre-inspector said he thought there may be issues with being ADA compliant. He suggested waiting until the inspection to see if there are instructions from the inspector regarding that matter. The rent includes janitorial service.

At the recommendation of the County Administrator and the Facilities Management Director,

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve a budget amendment from ending cash (002 fund) in the amount of \$40,000 to make improvements to the Agriculture Building as discussed and to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to draft a lease agreement with North Delta Planning and Development District for use of space at the Agriculture Building at a rate of \$10.00 per square foot per month effective April 1, 2013, for one year and option for renewal.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

d. Personnel – DHS adding an item for consideration for a possible executive session discussion - This item was later determined to qualify for executive session

4.) Environmental Services – Gas Can Exchange reimbursement

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve accepting a grant from MDEQ providing reimbursement to the County of \$1.00 per gas can exchanged for gas cans provided by MDEQ, not to exceed \$402.00 and authorize the President to sign all required documents.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

5.) Chief Financial Officer Tom Arnold requested adding the following:

a. Request to approve grant for aviation equipment

Chief Financial Officer Tom Arnold and Lt. Everett Beelman appeared before the Board regarding accepting a grant for the purchase of a helicopter. Mr. Arnold said the Mississippi Department of Public Safety approved a Homeland Security grant for \$15,000 to purchase aviation equipment.

Mr. Arnold said the grant has no matching requirements and there should be no replacement issues since the items are consumable goods. He said because of strict time restrictions, they are presenting it today for approval to accept the grant.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to accept the Homeland Security Grant for the following items and authorize Sheriff Bill Rasco to sign the grant:

- 1) \$12,000 for a specialized mission vehicle, used to move the aircraft from the hanger to the take-off area.
- 2) \$1,000 for flame resistant clothing for the pilots to wear to fly the vehicles.
- 3) \$1,000 for a flight camera to record the flights for safety and training.
- 4) \$500 for hand held lights used for night operation.
- 5) \$500 for equipment bags placed in the aircraft.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |

| | |
|--|------------|
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.5.a

b. Late Bills

1) Insurance payment for vehicle repair - \$7,000.10

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve paying a late bill in the amount of \$7000.10 for an insurance payment for vehicle repair.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.5.b.1

2) Universal Premium Fleet Card - \$206.90 for fuel adjustment

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve paying a late bill in the amount of \$206.90 for a fuel adjustment to transfer a helicopter from Hartselle, AL to DeSoto County.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.5.b.2

3) Election Commissioner Tina Hill – reimbursement for expense report for the ECAM Convention in Philadelphia, MS - \$323.47

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve paying a late bill to reimburse Election Commissioner Tina Hill for mileage and expenses in the amount of \$323.47 for the ECAM Convention held in Philadelphia, MS.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit F.5.b.3

6. Supervisor Bill Russell requested adding a letter from the School Board regarding security in the schools

Supervisor Russell said he was concerned about the ability to pay for school officers in the future. He said he could not vote for continued over time to fund the school officers because it is over \$100,000.

Supervisor Bill Russell made the motion to acknowledge the letter sent to the Board of Supervisors from the School Board and to let them know the Board is not interested in funding officers for the school. Supervisor Mark Gardner seconded the motion.

The motion failed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>NO</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>NO</u> |
| Supervisor Harvey Lee, Fifth District | <u>NO</u> |

Supervisor Bill Russell made the motion to respond to the letter declining the offer to meet to discuss the Sheriff's Department school officer program. The motion failed for lack of a second.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to respond to the letter and let the School Board know the county is not interested in meeting to discuss the Sheriff's Department funding the school officer program.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>NO</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>NO</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

Supervisor Jessie Medlin said he opposed responding to the letter because the first letter the Board sent to the School Board should suffice.

See Exhibit F.6

7. Board Attorney Tony Nowak requested adding three items for consideration for a possible executive session discussion

a. Roger Connelly - This item was later determined to qualify for executive session

b. Jail Compliancy - This item was later determined to qualify for executive session

c. Scott – DeSoto County Schools - This item was later determined to qualify for executive session

8. Supervisor Jessie Medlin asked the County Administrator if she heard from the Food Pantry. Ms. Lynchard said no, the lady at the food pantry is out of town.

9. Ms. Lynchard requested adding an item of property acquisition for consideration for a possible executive session discussion - This item was later determined to qualify for executive session

G. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting's Consent Agenda. County Administrator Vanessa Lynchard clarified item number seven to hire the Butler, Snow Law firm. She said the report is now due for submission.

Supervisor Jessie Medlin asked the County Administrator about item number nine regarding the roof replacements.

Ms. Lynchard said they are listed in the bid specifications and money is budgeted for roof replacement for the courthouse roof.

Supervisor Medlin said he did not see which buildings are being re-roofed.

Ms. Lynchard listed the roof replacements for county buildings as follows: the courthouse, Agriculture Building, Olive Branch Library and the Senior Citizens Building in Southaven.

Supervisor Lee Caldwell the motion and Supervisor Bill Russell seconded the motion to approve the actions set forth in Consent Agenda as follows:

1. Dept. of Human Resources: Monthly Health Claims

The following is a recap of all insurance claims funded for the month of February and paid to Humana:

| Funding Request | Date Paid | Amount | Claim Type |
|-----------------|--------------|---------------------|---------------------|
| Date | | | |
| 2/1/13 | 2/1/13 | \$84,280.85 | Administration Fees |
| 2/4/13 | 2/5/12 | \$48,915.98 | Medical |
| 2/4/13 | 2/5/13 | \$6,488.55 | Dental |
| 2/4/13 | 2/5/13 | \$10,215.53 | Pharmacy |
| 2/11/13 | 2/12/13 | \$25,653.15 | Medical |
| 2/11/13 | 2/12/13 | \$3,747.65 | Dental |
| 2/11/13 | 2/12/13 | \$16,025.66 | Pharmacy |
| 2/18/13 | 2/20/13 | \$30,844.76 | Medical |
| 2/18/13 | 2/20/13 | \$8,967.35 | Dental |
| 2/18/13 | 2/20/13 | \$17,030.88 | Pharmacy |
| 2/25/13 | 2/27/13 | \$31,627.10 | Medical |
| 2/25/13 | 2/27/13 | \$4,920.45 | Dental |
| 2/25/13 | 2/27/13 | \$11,604.44 | Pharmacy |
| | | | |
| | TOTAL | \$300,322.35 | |

2. Justice Court Report

| | |
|-----------------------|--------------|
| Criminal Cases Filed | 104 |
| Civil Cases Filed | 662 |
| Traffic Tickets Filed | 1,656 |
| Total Cases Filed | 2,382 |
| State Assessments | \$107,194.19 |
| County General Fund | \$139,913.63 |
| Total Collections | \$247,107.82 |

3. Bailiff Pay

| | |
|------------------|----------|
| Bobby Holloway | \$395.00 |
| Liz Medlin | \$230.00 |
| Chris Plumlee | \$285.00 |
| Brandon Hylander | \$420.00 |

4. Publication of Board Proceedings

5. Office of Finance & Accounting

a. Budget Amendments: Detailed in Exhibit G.5

b. Inventory Dispositions

1) Chancery Land Records – Preliminary: Board previously requested to salvage and donate; no items salvageable to donate per I.T. Dept.; Action requested-confirmation of preliminary disposal

| ASSET # | GRANTEE | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | YR | COST | LOCATION AT PRELIMINARY | PRELIMINARY APPROVAL DATE | DISPOSED OF BY | FINAL DISPOSAL LOCATION | DATE OF FINAL APPROVAL |
|---------|---------|----------------------------|--------------|---|----|------|-------------------------|---------------------------|----------------|-------------------------|------------------------|
| 31802 | | GATEWAY E-4000 PC | 28583509 | OBSOLETE--10 years old. Non-upgradeable. | 02 | 1K | CHANCERY STORAGE | 02/19/13 | | | |
| 32648 | | LEXMARK E321 LASER PRINTER | 890932P | BROKEN--Does not feed paper correctly. Put black lines down the paper. | 03 | 3H | CHANCERY STORAGE | " | | | |
| 32649 | | FUJITSU FI-4120C SCANNER | 608411 | BROKEN-Internal rollers wore out. Not replaceable. | 03 | 1K | CHANCERY STORAGE | " | | | |
| 34799 | | HP COMPAQ DESKTOP PC | SMXL62510DC | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " | | | |
| 34821 | | HP COMPAQ DESKTOP PC | SMXL6250Y21 | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " | | | |
| 34822 | | HP COMPAQ DESKTOP PC | SMXL6250ZM1 | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " | | | |
| 34823 | | HP COMPAQ DESKTOP PC | SMXL6250ZQ2 | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " | | | |
| 34828 | | HP COMPAQ DESKTOP PC | SMXL625102C | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " | | | |
| 34830 | | HP COMPAQ DESKTOP PC | SMXL6251073 | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " | | | |
| 34839 | | ACER 19 LCD MONITOR | 623024E84219 | BROKEN--Screen too bright to be able to read anything on. Can not be fixed. | 06 | 2H | CHANCERY STORAGE | " | | | |
| 35188 | | LEXMARK E234 PRINTER | 380FC2B | OBSOLETE--8 years old. We no longer have use for. Was replaced long ago, don't remember exactly why. | 04 | 2H | CHANCERY STORAGE | " | | | |
| 35189 | | LEXMARK E234 PRINTER | 720KLC | OBSOLETE--8 years old. We no longer have use for. Was replaced long ago, don't remember exactly why. | 04 | 2H | CHANCERY STORAGE | " | | | |
| 38193 | | RICOH AFICIO PRINTER | Q41787002885 | BROKEN--Will not feed paper at all. | 07 | 3H | CHANCERY STORAGE | " | | | |
| 39485 | | HP DESKJET PRINTER | C8970A002 | OBSOLETE--Our office no longer uses inkjet personal printers. Ink runs out too quickly and too costly to replace. | 08 | 1H | CHANCERY STORAGE | " | | | |
| 40391 | | LEXMARK MONOCHROME LASER | S72LC2TN | BROKEN--Does not feed paper correctly. | 09 | 2H | CHANCERY STORAGE | " | | | |

DISPOSAL APPROVED 02/19/13 WITH A CLAUSE - GET WITH IT DEPT

RECEIVED EMAIL FROM JOHN MITCHELL, DIRECTOR OF IT DEPARTMENT 2/27/13 THERE DID NOT APPEAR TO BE ANYTHING SALVAGABLE ON CHANCERY INVENTORY DISPOSAL LIST. ITEMS WILL BE PLACED IN THE EWASTE TRAILER.

| ASSET # | GRANTEE | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | YR | COST | LOCATION AT PRELIMINARY | PRELIMINARY APPROVAL DATE |
|---------|---------|---------------------------------|---------------|---|----|------|-------------------------|---------------------------|
| 31770 | | EPSON LQ-2180 PRINTER | BDWY025777 | OBSOLETE--Our office no longer uses dot matrix personal printers. | 02 | 6H | CHANCERY STORAGE | 02/19/13 |
| 32639 | | FUJITSU FI-4120C SCANNER | 612009 | BROKEN-Internal rollers wore out - not replaceable. | 03 | 1K | CHANCERY STORAGE | " |
| 33531 | | OKIDATA ML590 PRINTER | S312D4011651H | OBSOLETE--Our office no longer uses dot matrix personal printers. | 04 | 5H | CHANCERY STORAGE | " |
| 34796 | | LACIE ETHERNET DISK | 162702317 | OBSOLETE--No longer used or needed in our office, used old Windows XP OS. | 06 | 8H | CHANCERY STORAGE | " |
| 34797 | | HP COMPAQ DEKSTOP PC | SMXL6250YYL | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " |
| 34800 | | HP COMPAQ DEKSTOP PC | SMXL625109V | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " |
| 34819 | | HP COMPAQ DEKSTOP PC | SMXL6250YBX | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " |
| 34820 | | HP COMPAQ DEKSTOP PC | SMXL6250YC2 | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " |
| 34824 | | HP COMPAQ DEKSTOP PC | SMXL6251075 | OBSOLETE-6 Years Old, too slow, non-upgradable processors, buy newer PC cheaper | 06 | 4H | CHANCERY STORAGE | " |
| 34841 | | HP LASERJET PRINTER | SCNIC68K1HQ | BROKEN-Does not feed paper correctly. Internal rollers wore out - not replaceable. | 06 | 6H | CHANCERY STORAGE | " |
| 35661 | | DELL DIMENSION 4700 | 375ZD61 | BROKEN-Will not power on. | 04 | 5H | CHANCERY STORAGE | " |
| 38162 | | HP DESKJET 6940 COLOR INKJET | SMY73C9R2MY | OBSOLETE--Our office no longer uses inkjet personal printers. Ink runs out too quickly and too costly to replace. | 07 | 1H | CHANCERY STORAGE | " |
| 38165 | | OKI MICROLINE 390 TURBO PRINTER | SAE6C010461FO | OBSOLETE--Our office no longer used dot matrix personal printers. | 07 | 4H | CHANCERY STORAGE | " |
| 39127 | | HP LASERJET P2015X PRINTER | SCNBJP18297 | BROKEN-Will not feed paper. | 07 | 6H | CHANCERY STORAGE | " |
| 39250 | | HP DESKJET 6940 COLOR INKJET | SMY77HBS49H | OBSOLETE--Our office no longer uses inkjet personal printers. Ink runs out too quickly and too costly to replace. | 07 | 1H | CHANCERY STORAGE | " |
| 39512 | | HP DESKJET 6988DT PRINTER | SMY85Q2R039 | OBSOLETE--Our office no longer uses inkjet personal printers. Ink runs out too quickly and too costly to replace. | 08 | 2H | CHANCERY STORAGE | " |
| 39707 | | HP WORKSTATION | 2UA8320TJV | BROKEN--Motherboard needs to be replaced. | 08 | 1K | CHANCERY STORAGE | " |
| 39981 | | DELL OPTIPLEX DESKTOP PC | 27ZYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |

| ASSET # | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY | PRELIMINARY APPROVAL DATE |
|---------|---------------------------|------------------------|---|-----------------------|------------------|----------------------------|---------------------------------|
| 39982 | DELL OPTIPLEX DESKTOP PC | 9ZYYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | 02/19/13 |
| 39983 | DELL OPTIPLEX DESKTOP PC | BYPYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |
| 39984 | DELL OPTIPLEX DESKTOP PC | 85ZYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |
| 39985 | DELL OPTIPLEX DESKTOP PC | 1LSYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |
| 39986 | DELL OPTIPLEX DESKTOP PC | 73ZYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |
| 39987 | DELL OPTIPLEX DESKTOP PC | BKSYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |
| 39988 | DELL OPTIPLEX DESKTOP PC | JMSYSB1 | OBSOLETE- Bought Refurb 3 Years ago, too slow, non-upgradable processors, buy newer PC cheaper | 09 | 2H | CHANCERY STORAGE | " |
| 40001 | HP DESKJET 6988DT PRINTER | SMY94G2K3P7 | OBSOLETE--Our office no longer uses inkjet personal printers. Ink runs out too quickly and too costly to replace. | 09 | 1H | CHANCERY STORAGE | " |
| 40005 | ACER 20" LCD MONITOR | ETLAR0804590407FFB4220 | BROKEN--Dark lines going down monitors. | 09 | 1H | CHANCERY STORAGE | " |
| 40006 | ACER 20" LCD MONITOR | ETLAR0804590407FFE4220 | BROKEN--Dark lines going down monitors. | 09 | 1H | CHANCERY STORAGE | " |
| 40007 | ACER 20" LCD MONITOR | ETLAR08045904080248220 | BROKEN--Dark lines going down monitors. | 09 | 1H | CHANCERY STORAGE | " |
| 40008 | ACER 20" LCD MONITOR | ETLAR08045904080074220 | BROKEN--Dark lines going down monitors. | 09 | 1H | CHANCERY STORAGE | " |
| 40009 | ACER 20" LCD MONITOR | ETLAR08045904080144220 | BROKEN--Dark lines going down monitors. | 09 | 1H | CHANCERY STORAGE | " |
| 40395 | LEXMARK E260D PRINTER | S72L8852 | BROKEN--Does not feed paper correctly. | 10 | 2H | CHANCERY STORAGE | " |
| 40396 | LEXMARK E260D PRINTER | S72L88MG | BROKEN--Does not feed paper correctly. | 10 | 2H | CHANCERY STORAGE | " |

2) Road Department – Final Dispositions

| ASSET # | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY | PRELIMINARY APPROVAL DATE | DISPOSE D OF BY | FINAL DISPOSAL LOCATION |
|---------|---------------------------|-------------------|----------------------------------|-----------------------|------------------|----------------------------|---------------------------------|--------------------|-------------------------------|
| 31708 | GMC 2002 SIERRA - UNIT 82 | 1GTEK14T12Z315785 | MILEAGE & REPAIR COSTS / SURPLUS | 02 | 20K | ROAD DEPT | 04/16/12 | JOHNNY CONLEE | CRESHAW AUCTION |
| 31709 | GMC 2002 SIERRA - UNIT 81 | 1GTEK14T42Z313660 | MILEAGE & REPAIR COSTS / SURPLUS | 02 | 20K | " | " | " | " |
| 33673 | GMC 2004 SIERRA - UNIT 89 | 1GTHK29U54E26378 | MILEAGE & REPAIR COSTS / SURPLUS | 04 | 21K | " | " | " | " |
| 33674 | GMC 2004 SIERRA - UNIT 90 | 1GTHK29U24E26476 | MILEAGE & REPAIR COSTS / SURPLUS | 04 | 21K | " | " | " | " |
| 33678 | GMC 2004 SIERRA - UNIT 91 | 1GTHC29U24E28226 | MILEAGE & REPAIR COSTS / SURPLUS | 04 | 19K | " | " | " | " |
| 33679 | GMC 2004 SIERRA - UNIT 92 | 1GTHC29UX4E28284 | MILEAGE & REPAIR COSTS / SURPLUS | 04 | 19K | " | " | " | " |
| 33760 | GMC 2005 SIERRA - UNIT 94 | 1GTHK29U25E23921 | MILEAGE & REPAIR COSTS / SURPLUS | 05 | 22K | " | " | " | " |
| 33778 | GMC 2005 SIERRA - UNIT 96 | 1GTHC29UX5E26955 | MILEAGE & REPAIR COSTS / SURPLUS | 05 | 20K | " | " | " | " |

6. Establish as Part of the Formal Record and Enter into the Board's Minutes

a. Medical Waste Service Agreement with Bio-Waste Solutions for both Jails

b. Stormwater Phase II Agreement with Neel-Schaffer

7. Authority to Hire Butler, Snow Law Firm to prepare disclosure statements in connection with the bonds (updated contract and minutes of 12/3/2012 approving)

8. Road Department

a. Road Report b. Work Schedule c. Road Bond Report

9. Office of Procurement: Request to accept and approve bid specifications and seek bids for new roofing for various DeSoto County buildings

10. Tax Assessor's Office: Corrections to the 2012 Land Roll

| Page | Line | Parcel No. | Land Value | Improvements | Total Value | Total Increase |
|------|------|-------------------------|------------|--------------|-------------|----------------|
| 1415 | 6 | 3095 2100.0 00006.01 | 4804 | 18091 | 22895 | 19657 |

Petition for Reduction of Assessment

Assessments as on Roll

| Page | Line | Tax District | Owner | Parcel No. | Improvements | Land | Total | Amt of Change | Reason for Change |
|-------------------------------|------|--------------|-----------------------------|----------------------|--------------|-------------|-------------|---------------|-------------------|
| 3922 | 5 | 1300 | Martha C. Powell | 2062-0319.0-00024.00 | 12197 | 3500 | 5697 | 1245 | 4 |
| 418 | 1 | 5010 | Crystal L Culver | 2064-1801.0-0076.00 | 22785 | 4500 | 27285 | 9095 | 4 |
| 3090 | 3 | 1300 | Matthew D. Lane | 1067-3503.0-00031.00 | 7760 | 2250 | 10010 | 3337 | 4 |
| 3995 | 12 | 1300 | Deborah W Harwood Etal | 2063-0500.0-00038.01 | 0 | 1500 | 1500 | 1500 | 4 |
| 456 | 1 | 5000 | Mark Lindsey | 2065-1602.0-00038.00 | 31120 | 5000 | 36120 | 28620 | 4 |
| 808 | 11 | 4000 | Angie W Nabors Etvir | 2089-2900.0-00011.01 | 16658 | 3931 | 20589 | 20030 | 4 |
| 305 | 10 | 1000 | Brenda Morris | 2053-0706.0-00183.00 | 31545 | 3500 | 35045 | 29795 | 4 |
| 977 | 8 | 5030 | Charles Mallory Anderson Jr | 3062.0900.0-00003.04 | 0 | 1192 | 1192 | 152 | 5 |
| 379 | 3 | 1000 | Benny C Rometry | 2061-0100.0-00010.03 | 16338 | 3000 | 19338 | 2142 | 4 |
| 2711 | 12 | 4200 | Rickie L Chadwick etux | 2082-1002.0-00035.00 | 15878 | 2500 | 18373 | 1132 | 4 |
| 977 | 5 | 5030 | Charles Mallory Anderson | 3062-0900.0-00003.01 | 0 | 3000 | 3000 | 3000 | 4 |
| 5345 | 5 | 2400 | Fleming Properties LLC | 2074-1800.0-00017.00 | 0 | <u>6750</u> | <u>6750</u> | <u>4845</u> | 4 |
| TOTALS CARRIED TO FORM 71-026 | | | | | 154,281 | 40623 | 194904 | 104893 | |

4=Erroneous Assessment 5=Incorrect acreage

11. Chancery Clerk Allowance (1) \$2,016.66

12. Sheriff’s Office: Approval to Jail Sign Design

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit G

H. OLD BUSINESS

1. General Obligation Bond Update

a. No Protest Resolution, \$11,500,000

DeSoto County Financial Consultant Demery Grubbs said a No Protest Resolution was set for consideration today. The No Protest Resolution was published in a local newspaper as required by law regarding the General Obligation Bond. Mr. Grubbs said to his knowledge there have been no protests to the resolution.

Chancery Clerk Sluggo Davis said nothing had been delivered to him.

Board Attorney Tony Nowak said he had the proof of publication for the resolution.

Mr. Grubbs said the Board now has two years to issue the bonds if they so choose to do so.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the **RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION DECLARING THE INTENTION OF THE BOARD OF SUPERVISORS OF DESOTO COUNTY, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION BONDS, SERIES 2013, OF DESOTO COUNTY, MISSISSIPPI, IN THE MAXIMUM PRINCIPAL AMOUNT OF NOT TO EXCEED ELEVEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$11,500,000.00) ADOPTED ON THE 4TH DAY OF FEBRUARY, 2013, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO SUFFICIENT PROTEST AGAINST THE ISSUANCE OF THE BONDS DESCRIBED IN SAID RESOLUTION HAS BEEN FILED BY THE QUALIFIED ELECTORS; AND AUTHORIZING THE ISSUANCE OF SAID BONDS.**

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.1.a

b. Document to Approve Refunding Outstanding Debt

Mr. Grubbs said the Board previously approved refunding the 2007 and 2009 General Obligation Bonds. Mr. Grubbs said the resolutions to refund the outstanding debt have been drafted and include various documents received and reviewed by the Board Attorney. Mr. Grubbs recommended hiring Piper Jaffrey and Butler Snow Law Firm to work on restructuring the debt to create a savings for the County.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to

approve the **RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013, OF DESOTO COUNTY, MISSISSIPPI (THE “COUNTY”) IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED SIXTEEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$16,500,000) TO RAISE MONEY FOR THE PURPOSE OF PROVIDING FUNDS FOR (I) PREPAYING A PORTION OF THE OUTSTANDING AMOUNT OF THE COUNTY’S \$8,755,000 PROMISSORY NOTE, DATED DECEMBER 20, 2007 (THE “2007 NOTE”) ISSUED UNDER THE TERMS AND PROVISIONS OF A LOAN AGREEMENT, DATED DECEMBER 20, 2007 (THE “2007 LOAN AGREEMENT”), BY AND BETWEEN THE MISSISSIPPI DEVELOPMENT BANK (THE “BANK”) AND THE COUNTY, WHICH 2007 NOTE AND 2007 LOAN AGREEMENT SECURE A PORTION OF THE PROCEEDS OF THE BANK’S \$8,755,000 SPECIAL OBLIGATION BONDS, SERIES 2007 (DESOTO COUNTY, MISSISSIPPI PROMISSORY NOTE REFUNDING PROJECT), DATED DECEMBER 20, 2007 (THE “2007 BANK BONDS”), AND THE SUBSEQUENT ADVANCE REFUNDING OF CERTAIN OUTSTANDING MATURITIES OF THE 2007 BANK BONDS; (II) ADVANCE REFUNDING CERTAIN OUTSTANDING MATURITIES OF THE COUNTY’S GENERAL OBLIGATION BONDS, SERIES 2009, DATED JULY 1, 2009, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$16,000,000; (III) PAYING THE COSTS OF SUCH BORROWING; AND (IV) FOR RELATED PURPOSES.**

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.1.b

2. Property Appraisals for County Facilities

Mr. Rex Haynes of SouthGroup said they received the appraisals needed for county facilities for insurance. Mr. Haynes said there is no reason not to choose the lowest and best bid.

Supervisor Jessie Medlin asked if this is an update on insurance for these buildings. Mr. Haynes said yes.

Supervisor Medlin asked if it included the new jail, the Siemens equipment and the building. Mr. Haynes said this includes the new jail and the Siemens equipment and building if you own it.

Supervisor Medlin confirmed that the cost is \$13,655 for the first year and Mr. Haynes said that is correct.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the lowest and best bid from American Appraisal in the amount of \$13,655.00 for the first year as follows:

| | American Appraisal | Gallagher Bassett Services |
|--|--------------------|----------------------------|
| 57 Buildings | \$11,375 | \$12,540 |
| RMS 11 COPE Information* | \$ 2,280 | included |
| Historical Cost for DeSoto County Courthouse | included | \$ 4,500 |
| Total cost first year | \$13,655 | \$17,040 |
| | | |
| | | |
| Update for 2014 | \$ 1,100 | included |

| | | |
|-----------------|----------|----------|
| Update for 2015 | \$ 1,100 | included |
| Update for 2016 | \$ 1,100 | \$ 1,500 |
| Update for 2017 | \$ 1,100 | \$ 1,500 |

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.2

3. Request to approve revised County Insurance Agreements and Board President to sign

Human Resources Director Janna Rogers said the following three agreements have been reviewed by the Board Attorney and need approval by the Board and the Board President to the documents.

a. Cigna Life Assistance Program Contract

Ms. Rogers said this program is an extension of the life assistance program for employees who bought long term disability. Ms. Rogers said there is no cost to the employee for this program.

b. Cigna Plan and Rate Confirmation Agreement

Ms. Rogers said this is the basic voluntary term life plan, the voluntary AD&D plan and the short term disability and voluntary long term disability plan.

Supervisor Jessie Medlin asked if the rate for life insurance changes at a certain age. Ms. Rogers said it changes when the employee turns 65 years of age.

At the recommendation of the Human Resources Director, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Cigna Life Assistance Program Contract and the Cigna Plan and Rate Confirmation Agreement and for the Board President to sign the documents.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.3.a.b

c. Telehealth Agreement

This item was heard in the last Board Meeting.

4. Board Attorney Requests for Approval and Board President Signature

a. Agreement for Sale of surplus county vehicle to DeSoto County School District for nominal value

Board Attorney Tony Nowak said the Board recently authorized him to draft an agreement for the sale of a surplus county vehicle to the DeSoto County School District for a nominal value. Mr. Nowak presented the agreement and requested approval of the agreement and authorization for the Board President to sign the document.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the agreement for the sale of a surplus county vehicle to the DeSoto County School

District, one 2001 Ford Crown Victoria, VIN 2fafp71w01x129205 for a nominal fee and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.4.a

b. Agreement for Sale of surplus computer equipment to DeSoto County School District for nominal value

Mr. Nowak said the Board recently authorized him to draft an agreement for the sale of computer equipment to the DeSoto County School District for a nominal value. Mr. Nowak said that the County I.T. Department reached out to the schools and they are in need of the surplus computer equipment. Mr. Nowak presented the agreement to the Board.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the agreement for the sale of surplus equipment as follows to the DeSoto County School District for a nominal value and to authorize the Board President to sign the documents:

AcerPower PC Serial Number PSP30060086370433C2703, County ID Number 37098;
AcerPower PC, Serial Number PSP3706003716000DC2703, County ID Number 38084;
AcerPower PC, Serial Number PSP3706003716000DC2703, County ID Number 38085;
AcerPower PC, Serial Number PSP37060037160011F2703, County ID Number 38086;
AcerPower PC, Serial Number PSP37060037210CE662703, County ID Number 38106;
AcerPower PC, Serial Number PS008117488010006B0100, County ID Number 39147;
AcerPower PC, Serial Number PS008117488010007B0100, County ID Number, 39148;
AcerPower PC, Serial Number PS00811748801000840100, County ID Number 39149;
AcerPower PC, Serial Number PS00811748801000530100, County ID Number 39150;
AcerPower PC, Serial Number PS008117488010007C0100, County ID Number 39151;

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.4.b

c. Economic Development Resolution

Board Attorney Tony Nowak said the Board approved drafting a local and private agreement to create the Economic Development. Mr. Nowak said that Representative Wanda Jennings told him that the Board needs a resolution showing that the Board of Supervisors approved it.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee table the matter.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

Supervisor Bill Russell said he does not disagree and asked if the Board has the ability to dissolve the Economic Development. Mr. Nowak said the Board would be authorized to dissolve the Economic Development but would have to wait until leases etc. are taken care of.

Supervisor Russell asked if it could still be done this year. Supervisor Mark Gardner said he is not sure it could be done this year.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve appointing Supervisor Lee Caldwell and Supervisor Bill Russell to a committee to work on the Economic Development.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.4.c

d. Regional Educational Center Agreement

Board Attorney Tony Nowak said this agreement is for operation and maintenance of the DeSoto County School District Career Technical Center. It is a training program designed to meet needs of various businesses in DeSoto County.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Regional Educational Center Agreement.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit H.4.d

5. Records Security and Backup Report

County Administrator Vanessa Lynchard said the Board recently requested an update from I.T. Director John Mitchell regarding various computer systems in the County.

Mr. Mitchell said there are two main systems that serve the county. One is the AS400 and the other is a system of network servers. Mr. Mitchell said some entities use SEMS (statewide election management system) which is state level. The state can access our files for backup but we cannot access their files.

Mr. Mitchell said a full set of county tapes are delivered to a local bank daily and weekly. The I.T. Department backs up files daily.

Mr. Mitchell said that users and department folders are backed up on the network nightly and there are several departments that are backed up by user folders nightly. Once a week, that is sent to a local bank as well.

Supervisor Mark Gardner asked if a weeks' worth of data would be lost if there was a catastrophic event. Mr. Mitchell said yes. Supervisor Gardner asked the cost for a nightly backup out of town. Mr. Mitchell said I.T. has been working on a second data system at another county office in one of the municipalities. It can be very costly and they are spreading it out over time. The estimate

to complete this project could be \$80,000.

Supervisor Bill Russell asked Mr. Mitchell what is backed up at night. Mr. Mitchell said daily work.

Mr. Mitchell said we have a lot of exposure from paper. One of the biggest issues is additional server space for scanned copies. Also, some of the documents do not fit the scanner.

Chancery Clerk Sluggo Davis said the books do not fit the copiers so a page has to be done in sections.

Supervisor Medlin said it is very labor intensive to deal with the bound books and stapled copies.

Ms. Lynchard said there is also an issue with paper storage.

Supervisor Mark Gardner asked if we needed to buy more scanners that are capable of scanning large documents. Mr. Mitchell said the offices say it is hard to find time to scan documents.

Mr. Mitchell said there are issues with the sizes of paper and there is also the labor side. An office cannot assign people to just scan documents because they do not have enough people.

Supervisor Gardner said he would like for Mr. Mitchell to look into nightly backup of all files off site. He said there are legal statutes on how long documents can be kept. He asked the Board Attorney if paper and computer files are kept the same length of time. Mr. Nowak said different documents could be handled differently as directed by the State of Mississippi Department of Archives and History.

Chancery Clerk Sluggo Davis said they no longer handle paper documents. They scan the document while the person is there and then returns the paperwork to the person. Mr. Davis said if someone asks to see what they recorded, they must use the computer to access the image of the document.

Supervisor Russell said he understands we are storing backup tapes in a local bank, but what happens if we have an earthquake. He asked if it would be wise to store backups in another state. Mr. Mitchell said that is a possibility.

Supervisor Gardner said there will be cost involved. He said that HR records are kept for 60 years. It would prevent buying more storage cabinets and storage space. It could offset the cost of off-site backup.

Supervisor Medlin said there is a service that can pick up backup tapes and transport them out of town. He said it depends on how much money we are willing to spend on the project.

Supervisor Gardner said we are looking at facilities for storage and he would like to get the cost of offsite storage to see if it would offset the cost of facilities storage.

Supervisor Medlin said previously Iron Mountain made a presentation to the Board.

The Board of Supervisors asked Mr. Mitchell to bring more information to the next Board meeting regarding the cost of a paper system, the cost of nightly storage at a remote location and how much it would cost to complete the storage center at Justice Court in Southaven. Mr. Mitchell said he would work on providing this information at the next Board Meeting on March 18, 2013.

I. NEW BUSINESS

1. Extension Service – Garden

Extension Service Director, Joy Anderson, appeared before the Board regarding planting a learning garden at the Extension office. She introduced Tommie Rogers who is a Master Gardener.

Ms. Rogers said she has been a Master Gardener for ten years. She said the Extension Service volunteers are trained very well, highly visible and they do research to share with the public. Ms. Rogers said the cost of the project is \$21,000 and they have raised \$10,000.

Ms. Rogers presented a map showing the existing area and the area they are planning for the learning garden. She said they will have demonstrations in the gardens and an outdoor classroom. They will exhibit Mississippi plants. The garden could be used for outdoor therapy and be used by DHS and visitors. Ms. Rogers said they want to instill gardening in children by providing camps, classes and workshops.

Ms. Rogers said this will be a Learning/Demonstration Garden. The plans will showcase garden fundamentals and will be maintained by volunteers to meet their credits for Master Gardener.

Ms. Rogers said they are asking the county for half of the funding which will pay for signage and assist with the garden.

Ms. Anderson said they need to be able to show people what they do. She said they have plants that perform well and they want to train homeowners how to landscape their lawns and how to plant gardens.

Supervisor Jessie Medlin asked if they will plant trees around the perimeter and the other plants inside the perimeter. Ms. Anderson said yes, along with other things. Supervisor Medlin asked if they grow good in the garden. Ms. Anderson said yes. They want to show people how to incorporate their food garden with their landscaping.

Ms. Anderson the plan is for \$21,000 and they have raised \$10,000. She said they are asking the county to fund the remaining \$11,000.

Supervisor Medlin asked about the space and how much land will be used for the garden. Ms. Anderson explained the location and said it would be incorporated into the landscape.

Supervisor Bill Russell said he would like to see if it is legal for the Extension Service to partner with Parks and Recreation to see if they can assist with funding of the learning garden.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to take funding for the Learning Garden at the Extension Office under advisement and bring it back to the Board Meeting on March 18, 2013 and for Joy Anderson to work with Larry Jarrett to see if Parks and Recreation can assist with funding.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

Supervisor Mark Gardner said the courthouse should be the showplace of the county.

Supervisor Jessie Medlin asked the Board Attorney if it is legal for the Board to use Advertising County Resources for this project. Mr. Nowak said yes.

See Exhibit I.1

2. Department of Human Resources

a. Leave Administration Chart

Human Resources Director Janna Rogers said there are three different programs for an employee who is taking leave of absence. Ms. Rogers said the county needs to review and revise the policy and procedure for family, medical leave, short term disability and workers compensation which is a state mandated program. She said Family Medical Leave Act is a federal requirement. It

guarantees the employees right for their job to be held for up to 12 weeks. Ms. Rogers said she is asking to work with the Board Attorney to ensure the county is FMLA compliant.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to work on the County's policies as they relate to the Family Medical Leave Act to ensure the county is compliant.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit I.2.a

b. Policy and Procedure Revisions

The Board of Supervisors discussed PERS, sick time and how payment and time is received by the employee.

Ms. Rogers said FMLA starts the first day a person is off of work for a qualifying event, and requires their job to be held for 12 weeks. They have until day 5 to sign up for FMLA.

County Administrator Vanessa Lynchard said they are trying to give the Board every legal option to make a decision to formalize short term disability and workers compensation.

The Board discussed sick time, personal time and the options to take that time or roll it over.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to adopt the recommendations by the Human Resources Director and the County Administrator for the policy and procedures in relation to the use of accrued leave to supplement workers compensation and the application of short term disability benefits for time off for county employees, and to approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to work from Human Resources to prepare the appropriate policy revisions to present to the Board.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

3. Sheriff's Department: Sole Source for Ammunition

County Administrator Vanessa Lynchard said she wanted to be diligent with this sole source to make sure there is no other available source.

Sheriff Bill Rasco said the form says it is not available from any other source. This ammunition is for live fire weapons training and duty in service weapons.

Board Attorney Tony Nowak clarified that must be comparable products in order to qualify for sole source.

Supervisor Mark Gardner asked if there is only one source for this brand.

Mr. Nowak said there may be other alternative brands available but they can be costly and not as good quality.

Sheriff Rasco said the only one other brand but it cost \$13,500. That is not the one they are requesting. Sheriff Rasco said they are requesting a different kind of ammunition.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table this request until more research can be done.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit I.3

4. Office of Finance and Accounting

a. Inventory Dispositions – Preliminary: Sheriff’s Department

At the recommendation of the Inventory Control Clerk Char McCool, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the following preliminary inventory dispositions for the Sheriff’s Department:

| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY |
|---------|-------|-----------------------|------------|---------------------------|-----------------------|------------------|----------------------------|
| 39860 | | Motorola Mobile Modem | 508SKS0217 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39867 | | Motorola Mobile Modem | 508SKS0251 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39878 | | Motorola Mobile Modem | 508SKS0248 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39881 | | Motorola Mobile Modem | 508SKS0235 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39884 | | Motorola Mobile Modem | 508SKS0233 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39891 | | Motorola Mobile Modem | 508SKS0248 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39892 | | Motorola Mobile Modem | 508SKS0210 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39894 | | Motorola Mobile Modem | 508SKS0247 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39895 | | Motorola Mobile Modem | 508SKS0216 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39898 | | Motorola Mobile Modem | 508SKS0219 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39902 | | Motorola Mobile Modem | 508SKS0205 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39905 | | Motorola Mobile Modem | 508SKS0253 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39906 | | Motorola Mobile Modem | 508SKS0203 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39910 | | Motorola Mobile Modem | 508SKS0201 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39912 | | Motorola Mobile Modem | 508SKS0255 | SURPLUS | 09 | 3K | WHITE HOUSE |
| | | | | | | | |
| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY |
| 39861 | C | Motorola Mobile Modem | 508SKS0208 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39863 | C | Motorola Mobile Modem | 508SKS0211 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39864 | C | Motorola Mobile Modem | 508SKS0206 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39877 | C | Motorola Mobile Modem | 508SKS0234 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39883 | C | Motorola Mobile Modem | 508SKS0237 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39885 | C | Motorola Mobile Modem | 508SKS0207 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39886 | C | Motorola Mobile Modem | 508SKS0220 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39896 | C | Motorola Mobile Modem | 508SKS0225 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39897 | C | Motorola Mobile Modem | 508SKS0246 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39901 | C | Motorola Mobile Modem | 508SKS0198 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39907 | C | Motorola Mobile Modem | 508SKS0240 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39915 | C | Motorola Mobile Modem | 508SKS0223 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39916 | C | Motorola Mobile Modem | 508SKS0238 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 39917 | C | Motorola Mobile Modem | 508SKS0221 | SURPLUS | 09 | 3K | WHITE HOUSE |

| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY |
|---------|-------|-------------------------|------------|---------------------------|-----------------------|------------------|----------------------------|
| 36483 | G | Motorola Mobile Modem | 508SFU0671 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 36886 | G | Motorola Mobile Modem | 508SGG0054 | SURPLUS | 06 | 3K | WHITE HOUSE |
| 36888 | G | Motorola Mobile Modem | 508SGG0055 | SURPLUS | 09 | 3K | WHITE HOUSE |
| 36892 | G | Motorola Mobile Modem | 508SGG0047 | SURPLUS | 09 | 3K | WHITE HOUSE |
| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY |
| 8101 | | SPECTRA MOBILE RADIO | 604ATW0161 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8104 | | SPECTRA MOBILE RADIO | 604ATW0164 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8115 | | SPECTRA MOBILE RADIO | 604ATW0175 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8121 | | SPECTRA MOBILE RADIO | 604ATW0181 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8128 | | SPECTRA MOBILE RADIO | 604ATW0188 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8134 | | SPECTRA MOBILE RADIO | 640ATW0194 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8135 | | SPECTRA MOBILE RADIO | 604ATW0126 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8141 | | SPECTRA MOBILE RADIO | 604AUC0160 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8142 | | SPECTRA MOBILE RADIO | 604ATW157 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 8143 | | SPECTRA MOBILE RADIO | 604ATW158 | SURPLUS | 99 | 3K | WHITE HOUSE |
| 40012 | | SPECTRA MOBILE RADIO | 604AUC0162 | SURPLUS | 09 | 1H | WHITE HOUSE |
| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R A C Q | C O S T | LOCATION AT PRELIMINARY |
| 31855 | | MTX 8250 HANDHELD RADIO | 921TCE0846 | SURPLUS | 02 | 7H | WHITE HOUSE |
| 32115 | | MTX 8250 HANDHELD RADIO | 921TCQ0184 | SURPLUS | 02 | 9H | WHITE HOUSE |
| 32117 | | MTX 8250 HANDHELD RADIO | 921TCQ0189 | SURPLUS | 02 | 9H | WHITE HOUSE |
| 32313 | | MTX 8250 HANDHELD RADIO | 921TCU7280 | SURPLUS | 03 | 8H | WHITE HOUSE |
| 33927 | | MTX 8250 HANDHELD RADIO | 921TEG6363 | SURPLUS | 04 | 7H | WHITE HOUSE |
| 33928 | | MTX 8250 HANDHELD RADIO | 921TEG6354 | SURPLUS | 04 | 7H | WHITE HOUSE |
| 33929 | | MTX 8250 HANDHELD RADIO | 921TEG6371 | SURPLUS | 04 | 7H | WHITE HOUSE |
| 34625 | | MTX 8250 HANDHELD RADIO | 921TGL3995 | SURPLUS | 06 | 8H | WHITE HOUSE |

The motion passed by a vote as follows:

| | |
|--|----------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>ABSTAIN</u> |

b. Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Mr. Arnold said the claim for insurance on page 6 was for a helicopter that Aviation just took delivery on.

Supervisor Mark Gardner asked about the following claims:

Page 14 – The City of Hernando for the Election Commission and Adult Drug Court Lease. Mr. Arnold said those fees are for leasing space at the Gale Center.

Page 19 – Facilities phone bill is very high compared to the others. Mr. Arnold said it is the total of all the cell phones used in that department.

Page 34 – Why are there so many charges to RJ Young for copiers for the Sheriff’s Department? Sheriff Bill Rasco said the Sheriff’s Department has multiple copiers. County Administrator Vanessa Lynchard said it is a mixture of new and old machines.

Page 36 – Supervisor Gardner said this charge of \$4,057 is extremely high. Mr. Arnold said this is for flight helmets for helicopter pilots.

Page 39 – Supervisor Gardner asked if the eight vehicles received from the Missouri State Patrol is the final delivery. Sheriff Rasco said they would let him know when more vehicles are available.

Page 40 – Supervisor Gardner asked what a Browning Yukon Gold is. Mr. Arnold said it is a gun safe.

Page 57 – Supervisor Gardner asked about Siemens Building Technologies. Mr. Arnold said it is agents for drug testing.

Page 87 – Cooper & Associates. Environmental Services Manager Ray Laughter said it is payment to Jim McNaughton for travel expenses and research for the recycling program.

Page 91 – North Miss Two-Way Communication. Sheriff Rasco said this is for EMS for disaster redundancy dispatch.

Page 92 – Safety-Quip, Inc for Porta Potties. Mr. Arnold said this is for the firing range because there is no facility there.

Page 95 – Emergency Equip Professional for Golight Radio Rays for \$750.00. Mr. Arnold said this is for the Road Department. Road Manager Andy Swims said it is for installation of emergency lighting on vehicles.

Page 101 – Jones Davis & Associates for Hallum Estates. Supervisor Gardner asked if that fee is for the hydraulic study. Mr. Swims said it is a partial payment for the study.

Page 102 – Attorney fees for the Swinnea Road MOU. Supervisor Gardner asked if those fees are split with the City of Southaven. Board Attorney Tony Nowak said the fees are not split. The City pays for their attorney and the County pays for Smith Phillips.

Supervisor Lee Caldwell asked if I-69 is reimbursed by grants. Planning Director Ted Garrod said yes.

Supervisor Caldwell asked about the claim on page 108 to Progressive Technologies. Mr. Arnold said this is for installing cables and antennas at the new jail.

Supervisor Gardner asked about the claims on page 112 and 113 to Northwest Community College. He said that seems higher than usual. Mr. Arnold said it is higher because of property taxes in January and February. He said that page 112 is 1.99 mills and page 113 is 2.12 mills for supplies and repairs.

Supervisor Gardner asked about the claim paid to consultants MrBride, Dale, Clarion. Deputy Planner Tom Haysley said this is for the I-69 study. The invoices will run through June and money is in the budget.

Supervisor Jessie Medlin asked if the money for the I-69 study was county money. Mr. Garrod clarified that the county pays the money and the MPO reimburses the county.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |

Supervisor Harvey Lee, Fifth District YES

Supervisor Mark Gardner asked about McBride

5. Contracts Administration

a. Authorization to extend the lease with City of Olive Branch for Pleasant Hill Fire Station

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve renewing the lease with the City of Olive Branch for Pleasant Hill Fire Station located at 7600 Pleasant Hill Road and as fully described in Exhibit I.5.a.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit I.5.a

b. Renewal of C Spire Supplemental Agreement for Cell Phones

I.T. Director John Mitchell said this is the master agreement with Cellular South D/B/A as C Spire wireless. This agreement allows the county to participate in purchasing equipment and services.

Supervisor Mark Gardner asked if C Spire is cheaper. Mr. Mitchell said yes. In addition, the Sheriff is moving some of their phones to C Spire. He said C Spire is cheaper than AT&T. Mr. Mitchell said the average monthly cost for us of a Smartphone is \$65 and with an AT&T phone the costs is \$90. Supervisor Gardner asked if these can also be purchased under this agreement. Mr. Mitchell said yes.

Mr. Mitchell said C Spire is a Mississippi based company and has worked with the county I.T. Department to increase the service. He said this does not commit all of the county's business from C Spire.

Mr. Mitchell said that C Spire worked very hard with the county on this agreement and it has been reviewed by the Board Attorney.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the Master Cellular Voice and Data Service and Equipment Agreement with Cellular South, Inc. D/B/A C Spire Wireless and Mississippi Department of Information Technology Services as Contracting Agent for the Agencies and Institutions of the State of Mississippi for two years and to authorize the Board President to sign.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit I.5.b

6. Department of Road Management: Request to Seek Bids – 2013 Overlay

Road Manager Andy Swims said this request is to seek bids for the 2013 overlay. Mr. Swims said it includes state aid projects as well. Mr. Swims said a fuel adjustment charge is also included.

Supervisor Jessie Medlin asked if Centerhill Road is included this year. Mr. Swims said yes.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to accept the bid specifications and to approve advertising to seek bids for overlay for 2013.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

See Exhibit I.6

7. Board Attorney – Authority to work on documents

a. Recreational District and Economic Development Council/Greenway

Board Attorney Tony Nowak said he has been working through various aspects of documents for the Recreation District and Economic Development Council and Greenway. Mr. Nowak said he now needs authority to work with the two entities.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to partner between the Recreational District and Economic Development Council and Greenway to work on documents regarding the relationship of the two entities.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

b. DeSoto Pointe TIF

Board Attorney Tony Nowak requested this item be tabled to a later date.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to table this item until a later date.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

8. District 2 Appointment to Planning Commission

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve Mr. Tom Bradley as appointee to the District Two Planning Commission.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |

Supervisor Harvey Lee, Fifth District

YES

J. Planning Commission Agenda

**DeSoto County Board of Supervisors
Planning Agenda
March 4, 2013
11:00 a.m.**

PUBLIC HEARING

Supervisor Medlin made a Motion to open a Public Hearing. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

| | |
|--|------------|
| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Rezoning Amendment

Unified Waste Systems/Starlanding Landfill Rezoning (720) – Application is for approval of Rezoning of property from Agricultural-Residential (A-R) to Agricultural (A), identified as 9353 Starlanding Road. Subject property is located on the south side of Starlanding Road and east side of Wilson Mill Road in Section 21, Township 2, Range 9 and is zoned Agricultural (A-R). (District 3)

Mr. Tom Haysley stated the applicant for this item has requested that it be continued until the May 20, 2013 Board of Supervisors meeting.

Supervisor Russell made a Motion to continue the Public Hearing for the rezoning application identified as Unified Waste Systems/Starlanding Landfill Rezoning (720) until the May 20, 2013 Board of Supervisors meeting. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

| | |
|--|------------|
| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Ordinance Amendments

2012 Zoning Map Update - The Board of Supervisors will consider adopting an update to the DeSoto County Zoning Map to include all Rezoning applications approved by the Board of Supervisors in the year 2012.

Mr. Haysley stated staff is requesting this item be continued until the March 18, 2013.

Supervisor Medlin made a Motion to continue the Public Hearing for the 2012 Zoning Map Update until the March 18, 2013 Board of Supervisors meeting. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

| | |
|--|------------|
| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
|--|------------|

| | |
|--|------------|
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Zoning Ordinance Amendment – The DeSoto County Board of Supervisors will consider amending Article V, Paragraph 2, Sections C 11 & 12 of the DeSoto County Zoning Ordinance regarding mobile homes and regarding extraction of minerals including sand and gravel, respectively, to change the dates to read December 31, 2013.

Mr. Haysley presented the request to amend Article V, Paragraph 2, Sections C 11 & 12 of the DeSoto County Zoning Ordinance regarding mobile homes and regarding extraction of minerals including sand and gravel, respectively, to change the dates to read December 31, 2013.

Supervisor Medlin made a Motion to amend Article V, Paragraph 2, Sections C 11 & 12 of the DeSoto County Zoning Ordinance regarding mobile homes and regarding extraction of minerals including sand and gravel, respectively, to change the dates to read December 31, 2013. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

| | |
|--|------------|
| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Supervisor Russell discussed bringing the more controversial Board of Adjustment items to the Board of Supervisors for review. Mr. Haysley stated there would need to be a Board Order to amend the County’s ordinance to require bringing items heard by the Board of Adjustment to the Board of Supervisors.

Supervisor Medlin made a Motion to close the Public Hearing. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

| | |
|--|------------|
| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

OLD BUSINESS

Memorandum of Understanding with DCRUA - MOU between DeSoto County and DeSoto County Regional Utility Authority (DCRUA) provides for temporary use of existing DCRUA easement for maintenance access to DeSoto County property located west of Hawks Crossing, Phase 1.

Mr. Ted Garrod presented the Memorandum of Understanding between DeSoto County and DeSoto County Regional Utility Authority (DCRUA) to provide for temporary use of existing DCRUA easement for maintenance access to DeSoto County property located west of Hawks Crossing, Phase 1.

Supervisor Gardner asked if the easement would be located along the property border of the school. Mr. Garrod confirmed that the easement would be located along the northern property boundary of the school.

Supervisor Gardner stated the Board attorney has reviewed the MOU and finds it acceptable.

Supervisor Medlin asked about the access shown on the plat on the northern boundary of the subdivision. Mr. Garrod explained that it is a future road that will be located in a future phase that has yet to be recorded.

There was discussion of a permanent easement to the area to be accessed for maintenance.

Mr. Tony Nowak advised that the easement is not for public access but only for County vehicles to use to allow for maintenance access.

Supervisor Lee asked if the future road will go all the way to the park area. Mr. Garrod stated that the plat presented at this time is the original preliminary plan and that when the applicant comes in for final subdivision approval the hope is that there will be better access to the park area on the final plat.

Supervisor Lee made a Motion to approve the Memorandum of Understanding between DeSoto County and DeSoto County Regional Utility Authority (DCRUA) to provide for temporary use of existing DCRUA easement for maintenance access to DeSoto County property located west of Hawks Crossing, Phase 1 and for the Board President to sign. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

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|--|------------|
| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

NEW BUSINESS

Minor Lot

Freddie W. Jones Minor Lot (6865) – Application is for final subdivision approval of one (1) lot of 2.35 acres and one (1) lot of 1.98 acres, identified as Parcel #3-09-8-28-00-0-00003-00. Subject property is located on the north side of Barbee Road and west of Hwy 301 S in Section 28, Township 3, Range 9 and is zoned Agricultural (A). (District 4)

Mr. Haysley presented the application for Freddie W. Jones Minor Lot (6865) for final subdivision approval of one (1) lot of 2.35 acres and one (1) lot of 1.98 acres. He noted that the Planning Commission voted unanimously to recommend approval of this application.

Supervisor Caldwell made a Motion to approve the Freddie W. Jones Minor Lot (6865) subject to required right-of-way dedication, if any, and Health Department approval. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

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| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Higgins 2 Lot Subdivision, 1st Revision to Lot 1 (6866) – Application is for final subdivision approval of one (1) lot of 1.23 acres and one (1) lot of 4.72 acres, identified as Parcel #1-05-8-28-03-0-00001-00. Subject property is located on the east side of Center Hill Road and north of Goodman Road in Section 28, Township 1, Range 5 and is zoned Agricultural-Residential (A-R). (District 1)

Mr. Haysley presented the application for Higgins 2 Lot Subdivision, 1st Revision to Lot 1 (6866) for final subdivision approval of one (1) lot of 1.23 acres and one (1) lot of 4.72 acres. He noted that the Planning Commission voted unanimously to recommend approval of this application with a recommendation that a condition of approval be added as follows: “No additional division of the parcel is allowed until a County Road is built” be added to the plat of record.

Supervisor Gardner asked how Lot 1B is accessed. Mr. Haysley stated Lot 1b is accessed by the existing easement.

There was general discussion of how the lots surrounding the proposed subdivision are accessed.

Supervisor Gardner stated he is concerned that applicant will come back at a later time and want to subdivide Lot 1B in to multiple lots.

Supervisor Medlin made a Motion to approve the Higgins 2 Lot Subdivision, 1st Revision to Lot 1 (6866) subject to required right-of-way dedication, if any, and Health Department approval; and further conditioned upon the restriction that no additional division of the parcel be allowed until a County Road is built, with such condition being noted on the plat. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

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| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Final Subdivision

Morrow Crest, Section B, First Revision of Lot 22 (6864) – Application is for final subdivision approval of Morrow Crest, Section B, First Revision of Lot 22 including 1 lot of 3.20 acres and 1 lot of 4.24 acres, identified as Parcel #3-08-1-01-02-0-00022-00. Subject property is located on the east side of Morrow Crest Drive and east of Robertson Road in Section 1, Township 3, Range 8 and is zoned Agricultural-Residential (A-R). (District 5)

Mr. Haysley presented the application for Morrow Crest, Section B, First Revision of Lot 22 (6864) for final subdivision approval of 1 lot of 3.20 acres and 1 lot of 4.24 acres. He noted that the Planning Commission voted unanimously to recommend approval of this application.

There was discussion of where the communication tower is located on the adjoining property.

Supervisor Gardner asked how Lot 22B is accessed. Mr. Haysley stated the lot is a panhandle shaped lot so it has direct access to the road. Supervisor Russell stated he is concerned with how close the easement will be to the existing house on Lot 22 A. Mr. Garrod stated the applicant plans to sale Lot 22B to the property to the south of his property to use for pasture land.

Supervisor Lee made a Motion to approve the Morrow Crest, Section B, First Revision of Lot 22 (6864) subject to required right-of-way dedication, if any, and Health Department approval. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

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| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

Other Items:

1. Update: I-69/I-269 International Trade Corridor Study

Mr. Haysley invited the Board to the Public meeting for the I-69/I-269 International Trade Corridor Study to be held March 22, 2013 from 1:30 pm until 6:00 pm at the Landers Center.

a. Approval of Contract with Landers Center for March 22, 2013 Public Meeting

Mr. Haysley presented the request to sign the contract with the Landers Center for the March 22, 2013 public meeting to discuss the I-69/I-269 International Trade Corridor Study. He stated there is no cost to use the facility and that the only charge will be for drinks and that cost is covered by the Consultants for the study.

Supervisor Lee made a Motion to approve the signing of the contract with Landers Center for March 22, 2013 Public Meeting. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

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| FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN | <u>YES</u> |
| SECOND DISTRICT SUPERVISOR, MARK GARDNER | <u>YES</u> |
| THIRD DISTRICT SUPERVISOR, BILL RUSSELL | <u>YES</u> |
| FOURTH DISTRICT SUPERVISOR, LEE CALDWELL | <u>YES</u> |
| FIFTH DISTRICT SUPERVISOR, HARVEY LEE | <u>YES</u> |

2. Planning Department Year in Review 2012

Mr. Tom Haysley presented the Planning Department Year in Review for 2012.

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

L. OTHER ITEMS

Deputy Carl Hurt expressed concerns about the wind blowing the door open and cause damage or hurt someone. He said they are waiting for chairs for Security at the door. The roping will be installed at the new security scanners as well.

Planning Director Ted Garrod asked if the security device will be used on nights that the Planning Commission meets.

The Board discussed options for meetings held after working hours.

Supervisor Jessie Medlin made the motion to recess the Board meeting until March 18, 2013 at 9:00 a.m. The motion was seconded by Supervisor Harvey Lee.

The motion passed by a vote as follows:

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| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Bill Russell, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Harvey Lee, Fifth District | <u>YES</u> |

THIS the 4th day of March, 2013, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Mark Gardner, President
DeSoto County Board of Supervisors