

# DESOTO COUNTY BOARD OF SUPERVISORS

## BOARD MEETING MINUTES

### DISTRICT FIVE SUPERVISOR MICHAEL LEE, Presiding

May 1, 2017

#### A. CALL TO ORDER

The May 1, 2017 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Chief Deputy Macon Moore was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Macon Moore	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

#### B. INVOCATION

Grants Administrator & Public Information Officer Tanner Kuntz presented the invocation.

#### C. PLEDGE OF ALLEGIANCE

#### D. APPROVAL OF APRIL MINUTES

Supervisor Lee asked if everyone had read over the April minutes.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for April, 2017, as presented this date; pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit D.**

#### E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present who wished to address the Board on an item not on the agenda. No one came forward.

Supervisor Lee asked Environmental Services Director Ray Laughter to introduce his new employee. Mr. Laughter presented Mr. D.W. Sides and stated Mr. Sides hit the ground running by participating in Spring Clean-Up Day on Saturday. He stated Mr. Sides has met with Commander Wicker and been trained on protocol for supervising trustees. Mr. Laughter stated

they have been out a few times and he feels Mr. Sides has had good training, and he is a very willing worker. Mr. Sides thanked the Board for the employment opportunity and stated working for DeSoto County “feels like coming home”.

Supervisor Russell informed the Board that Mr. Tom Eurig of Colonial Management Groups invited the Board to tour the New Season Recovery Addiction Center on Goodman Road on June 8<sup>th</sup>.

Supervisor Gardner stated he wished to acknowledge the passing of former District 2 Supervisor Gene Thach. He stated Mr. Thach was a man of integrity who served the County well for many years. Supervisor Medlin suggested getting a plaque in Mr. Thach’s memory to be hung in the Administration Building.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion that the acknowledgement of former District 2 Supervisor Gene Thach’s passing and the recognition of his accomplishments and love for DeSoto County be spread upon the minutes of this Board of Supervisor’s meeting and a plaque in Mr. Thach’s memory be commissioned and hung in the Administration Building.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## **F. APPROVAL OF AGENDA: ADDITIONS & DELETIONS**

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

### **1. County Administrator Vanessa Lynchard requested to add the following:**

- 1) Contract with Lehman Roberts for Overlay (Old, H.11.)**
- 2) MOU for CIT – Mr. Spearman and others will be here at 10:30 (New, I.9.)**
- 3) Paramedic of the Year Award Recognition – Danny Eytchison (New, I.16.)**
- 4) Consideration for Executive Session:**
  - Human Resources – Personnel – Facilities Management (Executive, K.1.e.)**

### **2. County Administrator Vanessa Lynchard requested to delete the following:**

- 1) Consent, G.6.a. – Contract Administration – Road Department/Neel Shaffer Contract**
- 2) Old, H.9. – DeSoto Parks & Greenways – Proposed Mural Signage**
- 3) New, I.4. – EMSOF Grant Letter of Award - Mr. Kuntz asked this remain on the agenda for discussion.**

### **3. Supervisor Bill Russell requested to add the following:**

- 1) Discussion on Lake Cormorant Drainage District (New, I.17)**

### **4. Supervisor Lee Caldwell requested the Board issue a proclamation honoring the Lions Clubs for their 100-year anniversary and invite representatives to the meeting on May 15<sup>th</sup> to present it to them.**

### **5. Environmental Services Director Ray Laughter requested to add the following:**

- 1) Consideration for Executive Session – Potential Litigation – Code Enforcement 6181 Liberty Estates Drive and 6216 Liberty Estates Drive**  
(This item was discussed in open session under New, I.5.c.)

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the agenda items and actions with the additions, deletions, and changes as set forth above.

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## 1. Publication of Board Proceedings

The following is a recap of all insurance claims funded for the month of April and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
4/1/17	4/3/17	\$80,970.47	Administration Fees
4/3/17	4/4/17	\$41,831.27	Medical
4/3/17	4/4/17	\$7,269.75	Dental
4/3/17	4/4/17	\$18,611.01	Pharmacy
4/10/17	4/11/17	\$104,556.99	Medical
4/10/17	4/11/17	\$5,091.35	Dental
4/10/17	4/11/17	\$22,462.31	Pharmacy
4/17/17	4/18/17	\$53,468.78	Medical
4/17/17	4/18/17	\$7,000.60	Dental
4/17/17	4/18/17	\$19,018.88	Pharmacy
4/24/17	4/25/17	\$22,204.18	Medical
4/24/17	4/25/17	\$6,086.45	Dental
4/24/17	4/25/17	\$14,402.04	Pharmacy
	<b>TOTAL</b>	<b>\$412,874.08</b>	

**a. Budget Amendments – Sheriff Forfeitures/SID, Admin Services, Juvenile Drug Court, Chancery Court, Bridge & Culvert**

Court, Chancery Court, Bridge & Carver							Updated 7/15
Fund/Department #		120 / 227					
(1)	Sheriff Forfeitures / Special Investigations Div						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
120-227-546	Other Repairs and Maintenance	\$ 13,088.45	\$ 14,600.00	\$ 4,500.00		\$ 19,100.00	
120-227-613	Law Enforcement Supplies	\$ -	\$ 5,000.00		\$ 4,500.00	\$ 500.00	
TOTALS			\$ 19,600.00	\$ 4,500.00	\$ 4,500.00	\$ 19,600.00	
Reason for Request: (Show detailed justification)	To repair seized trucks to send to auction.						
Requested by:	Bill Rasco / Donna Ford						
Fund/Department #		001 / 120					Updated 7/15
(2)	Admin Services						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-120-571	Dues and Subscriptions	\$ 1,735.50	\$ 7,000.00		\$ 1,000.00	\$ 6,000.00	
001-100-571	Dues and Subscriptions	\$ 5,948.50	\$ 6,500.00	\$ 1,000.00		\$ 7,500.00	
TOTALS			\$ 13,500.00	\$ 1,000.00	\$ 1,000.00	\$ 13,500.00	
Reason for Request: (Show detailed justification)	To pay expenses out of correct line item.						
Requested by:	Pat McLeod						
Fund/Department #		001 / 243					Updated 7/15
(3)	Juvenile Drug Court						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-243-552	Medical Fees	\$ 7,405.10	\$ 20,000.00		\$ 3,000.00	\$ 17,000.00	
001-243-610	Professional Supplies	\$ 20,973.09	\$ 31,681.00	\$ 3,000.00		\$ 34,681.00	
TOTALS			\$ 51,681.00	\$ 3,000.00	\$ 3,000.00	\$ 51,681.00	
Reason for Request: (Show detailed justification)	To cover the cost of drug testing reagents as well as the increase in reagent costs.						
Requested by:	Erica Banks						

Fund/Department #		001 / 160		Updated 7/15		
(4)	Chancery Court					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-160-559	Other Professional Fees	\$ 800.81	\$ 1,000.00	\$ 600.00		\$ 1,600.00
001-160-575	Jurors and Witness Fees	\$ -	\$ 5,000.00		\$ 600.00	\$ 4,400.00
TOTALS			\$ 6,000.00	\$ 600.00	\$ 600.00	\$ 6,000.00
Reason for Request: (Show detailed justification)	To cover the cost of an interpreter for a hearing impaired case.					
Requested by:	Misty Heffner					
Fund/Department #		160 / 372		Updated 7/15		
(5)	Bridge & Culvert					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-372-744	Allocation to Horn Lake - Nail Rd Overlay	\$ -	\$ 55,000.00	\$ 22,000.00		\$ 77,000.00
160-999-999	Ending Cash	\$ -	\$ 4,692,175.00		\$ 22,000.00	\$ 4,670,175.00
TOTALS			\$ 4,747,175.00	\$ 22,000.00	\$ 22,000.00	\$ 4,747,175.00
Reason for Request: (Show detailed justification)	To cover the increase in cost for the Nail Road Overlay project.					
Requested by:	Andy Swims					

b. Final Inventory Dispositions - Sheriff

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT: SHERIFF'S DEPARTMENT

NAME:

NRC = NON REPAIRABLE (COST) K = THOUSANDS  
NR = NON REPAIRABLE H = HUNDREDS  
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT: 200  
LOC:

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	Y	M	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41736	GLOCK 27 40CAL PISTOL	CWN681	Forfeiture - Trade In	2011	4H	SID OFC	2/21/17	JH/AH	Gun Shop	
41737	GLOCK 23C 40CAL PISTOL	DAZ328	Forfeiture - Trade In	2011	4H					
41735	GLOCK 27 40CAL PISTOL	DAK486	Forfeiture - Trade In	2011	4H					
41738	SIGSAUER 40CAL SEMI-AUTO PIS	SP0026950	Forfeiture - Trade In	2011	4H					
33597	SMITH & WESSON 38 PISTOL	BFJ0638	Forfeiture - Trade In	2004	4H					
22059	HG771 SEMI AUTO PISTOL	R31402	Forfeiture - Trade In	1993	2H					
41733	WALTHER 22 CAL SEMI-AUTO PIS	L011145	Forfeiture - Trade In	2011	2H					
41720	BUSHMASTER 223-5.56MM RIFLE	L289739	Forfeiture - Trade In	2011	7H					
42317	I-KAM EXTREME GLASSES	NA	Broken arm	2012	1H					
31663	PANASONIC PHONE SYSTEM	4J1F044611	Obsolete	2002	5H					
40867	T1 NETWORK INTERFACE MODULE	1203860G1	Obsolete	2010	7H					
38206	Rock System w/ Shelves	NA	Obsolete	2007	1K					
38836	CTL Monitor	744UFTR22NO36	Broken Screen	2009	50D					
33253	DR845M PC	45152803946	Obsolete	2003	8H					
42726	DELL Optiplex PC	B2TN2C1	Processor Bad	2012	1H					

AUTHORIZATION TO DISPOSE

SIGNED BY: Roger Hutchins  
PRINT NAME: Roger Hutchins  
DATE: 2/15/17  
DISPOSED BY: Amy Henley  
PRINT NAME: Amy Henley  
DATE: 4/7/17  
INW CLERK: Angie Tapley  
DATE: 4/19/17

INVENTORY CLERK INFORMATION  
PRELIMINARY PRESENT TO BOS  
February 21, 2017  
FINAL PRESENT TO BOS  
May 1, 2017  
DATE INVENTORY DISPOSED IN AGAGS  
DATE BOS FINAL MMS ATTACHED

NOTES

FISCAL YEAR: 2016/2017

PRELIMINARY

ORIGINAL  
FINAL

INVENTORY DISPOSITION

DEPT: SHERIFF'S DEPARTMENT

NAME:

NRC = NON REPAIRABLE (COST) K = THOUSANDS  
NR = NON REPAIRABLE H = HUNDREDS  
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT: 200  
LOC: 200 - 227

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	Y	M	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
8114	Spectra mobile radio	904ATWD174	Not compatible with new radio system	09	25H	SO - IT OFC	2-6-17	AH	W-678R	
30846	VHF Communication Transceiver	117269	not compatible with aircraft	01	25H	SO - IT OFC				
30847	ATC Transponder	5506630	not compatible with aircraft	01	11H	SO - IT OFC				
30850	Garmin GPS	81702885	not compatible with aircraft	01	44H	SO - IT OFC				
32125	HP fax machine	M117V640GYCA113A	no longer prints	02	2H	SO - IT OFC				
32456	Audio recorder (Daptech EB11)	D66362	will not power up	02	48K	SO - IT OFC				
33608	Motorola MCS 3000 mobile radio	722CEL1Y85	Not compatible w/ new radio system	2004	28H	SO - IT OFC				
34387	Bosch monitor	ZX120641650062	backlight burned out	07	2H	SO - IT OFC				
34612	HP 1410 printer	CN647D3C086	Paper feed broken	09	09D	SO - IT OFC				
38948	Acer monitor	90C148647DA1E64001	Screen broken	07	3H	SO - IT OFC				
38348	Acer PC	P0P006011726N16682714	motherboard bad	08	40D	SO - IT OFC				
38438	HP F4135 printer	CN785453T5	Print heads bad	09	4H	SO - IT OFC				
38750	HP PC	NXL65018W9	power supply bad	09	6H	SO - IT OFC				
38808	HP PC	NXL2210062V	will not power up	10	2K	SO - IT OFC				
40220	Teach Com Data System	RW12A	not compatible with aircraft	10	7H	SO - IT OFC				
40759	Dell Optiplex 780	C1K5JN1	processor bad	11	3H	SO - IT OFC				
41673	Dell optiplex 745	46XATC1	Glown caps on motherboard	12	2H	SO - IT OFC				
42958	Dell PC	FS1LAC1	Motherboard bad	12	7H	SO - IT OFC				
42736	HP LaserJet Printer	CHB6060GVHH	Broken Paper Feeder							

AUTHORIZATION TO DISPOSE

SIGNED BY: Roger Hutchins  
PRINT NAME: Roger Hutchins  
DATE: 1-31-17  
DISPOSED BY: Amy Henley  
PRINT NAME: Amy Henley  
DATE: 4-24-17  
INW CLERK: Angie Tapley  
DATE: 1-31-17

INVENTORY CLERK INFORMATION  
PRELIMINARY PRESENT TO BOS  
February 6, 2017  
FINAL PRESENT TO BOS  
May 1, 2017  
DATE INVENTORY DISPOSED IN AGAGS  
DATE BOS FINAL MMS ATTACHED

NOTES  
Page 1 of 4

FISCAL YEAR FINANCIAL REPORT		2016/2017		PRELIMINARY		ORIGINAL FINAL		INVENTORY DISPOSITION N/A	
NAME:				HW - FHS DEPARTMENT HW - HARBORLANDS		DMS - DECLASSIFIED AS SURPLUS D - COLLARS		LOC 200-227	
AGENCY	DESCRIPTION	TOTAL #	DISPOSITION/REMARKS		DATE WHEN AT PRESENTATION	FBI AGENCY APPROVAL DATE	APPROVED BY FBI	FBIHQ OFFICIAL SIGNATURE	DATE OF FBIHQ APPROVAL
42060	EF JOHNSON HH Radio	5170F4111742783	Surplus to Auction	12	24H	SO -IT Ofr	2/16/17		
42067	EF JOHNSON HH Radio	5170F4111742783	Surplus to Auction	12	24H	SID Ofr			
42070	EF JOHNSON HH Radio	5170F4111736005	Surplus to Auction	12	24H	SID Ofr			
42071	EF JOHNSON HH Radio	5170F4111742696	Surplus to Auction	12	24H	SO -IT Ofr			
42072	EF JOHNSON HH Radio	5170F4011742420	Surplus to Auction	12	24H	SID Ofr			
42073	EF JOHNSON HH Radio	5170F4011742415	Surplus to Auction	12	24H	SO -IT Ofr			
42074	EF JOHNSON HH Radio	5170F4111736005	Surplus to Auction	12	24H	SID Ofr			
42075	EF JOHNSON HH Radio	5170F4111742691	Surplus to Auction	12	24H	SO -IT Ofr			
42418	EF JOHNSON HH Radio	5170F4311C41279	Surplus to Auction	12	22H	SID Ofr			
42419	EF JOHNSON HH Radio	5170F4311C41261	Surplus to Auction	12	22H	SID Ofr			
42420	EF JOHNSON HH Radio	5170F4311C41370	Surplus to Auction	12	22H	SID Ofr			
42421	EF JOHNSON HH Radio	5170F4311C45607	Surplus to Auction	12	22H	SID Ofr			
42422	EF JOHNSON HH Radio	5170F4311C45602	Surplus to Auction	12	22H	SID Ofr			
42425	EF JOHNSON HH Radio	5170F4311C40993	Surplus to Auction	12	24H	SO -IT Ofr			
42299	2010 DODGE CHARGER	2GJCDXAT201041832	Surplus to Auction	12	22K	SID LOT	✓	Ast	Garage

Not Disposed yet

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AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES	
PURCHASER: [Signature]	DATE: 1-24-17	INFORMATION		Page 3 of 4	
PRODUCED: Roger Robinson		INFORMATION			
VENDOR: _____	DATE: _____	INFORMATION			
PRODUCED: _____	DATE: _____	INFORMATION			
PRODUCED: [Signature]	DATE: 1-31-17	INFORMATION			

[illegible]

**c. SID Forfeitures**

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account. Please approve the transfer of the funds.

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture
2017-13846	03/11/2017	33444	\$ 205.00	04/21/2017
2017-15144	03/17/2017	33444	\$ 202.00	04/21/2017
2017-12094	03/02/2017	33358	\$ 238.00	04/12/2017
2017-13085	03/07/2017	33382	\$ 656.00	04/12/2017
2017-13453	03/09/2017	33404	\$ 243.00	04/12/2017
		<b>TOTAL</b>	<b>\$ 1,544.00</b>	

Transfer from Sheriff-Seized Fund	(123-000-139)	\$ 1,544.00
Transfer to Sheriff-Forfeiture Fund	(120-000-238)	\$ 1,544.00

**4. Board Attorney – Enter Into the Formal Record and Make Part of the Board Minutes**

- a. Amended MOU with City of Horn Lake For Nail Road Overlay–Final Form Agreement**
- b. UrbanARCH Tennis Center Study**
- c. Intergovernmental Sale Agreement with Nesbit Fire District**
- d. Olive Branch East Voting Precinct – Approval of Board Order**

**5. Road Department**

- a. Road Report**
- b. Monthly Work Schedule**
- c. Road Bond Report**
- d. Bond Stipulation – Cleveland Construction Inc. and Pickle Sand & Gravel**
- e. Request to Make Change to Road Register and Map**
- f. Slurry Seal Revision**

**6. Contract Administration**

- a. Road Department – Neel Shaffer – General Engineering Services**  
(This item was removed from the agenda.)
- b. Interlocal with Cities for Shared Funding and Use of Election Equipment**

**7. Enter Into the Formal Record and Make Part of the Board Minutes –  
Dept. of Public Safety Planning Justice Assistance Grant #15LB1171 Closeout  
\$3,704.48**

**8. Constable Annual Report**

- a. Joshua Wilson**
- b. Lawrence Vaughn**

**9. Chancery Clerk Allowance**

**10. Business Investment Incentives – Final Resolutions**

- a. DNJ Engine Components, Inc.: 10-Yr. Real & Personal Property (New): \$3,189,938.00 (\$2,539,000. – Real + \$650,938. – Personal)**
- b. Drake Waterfowl: 10-Yr. Personal Property (New): \$634,029.00**
- c. Pacific Logistics Corporation: 9-Yr. Real & Personal Property (New): \$2,641,994.00 (\$1,863,510. – Real + \$778,484. – Personal)**
- d. XPO Logistics Worldwide, Inc: 10-Yr. Real & Personal Property (New): \$11,815,215.00 (\$10,451,159. – Real + \$1,364,056. – Personal)**

Supervisor Medlin noted the administrative fees on the insurance claims had made a big jump.

Mrs. Lynchard said she noticed that too, but the numbers of employees and members also went up. She stated she will double check that and get more information out to the Board.

Supervisor Gardner asked why Neel Shaffer was taken off. Mrs. McLeod stated the fees needed to be updated. Mr. Swims stated they will make sure the fee scale is correct and on the contract.

Supervisor Medlin asked who kept up with transferred automobiles to be sure they come off the insurance. Mrs. Lynchard stated accounting and Reby Johnson work together to be sure that happens.

Supervisor Gardner asked if the insurance committee had looked at the health insurance claims cash balance as it is below what the Board had recommended. Mrs. Lynchard stated they have and that is the reason for the change in prescription drugs. She stated the Board put in \$35 per employee rather than the previous \$25 and that will help with the balance. She stated the Board's recommended balance is much larger than the insurance company recommends.

Supervisor Gardner noted the final inventory disposition for the Sheriff's Department had several radios on it. He asked if they could be used anywhere else or sold. Mrs. Lynchard stated some are not disposed of yet, and they are still getting bids to be able to sell them to the Civil Air Patrol.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the actions and matters as set forth in the Consent Agenda, noting that Item 6.a. was removed from the agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.**

## **H. OLD BUSINESS**

### **1. 11:00 a.m. – Public Hearing for Public Comment on an Amendment to the DeSoto County Solid Waste Management Plan**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to open the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Tracy Huffman of Waggoner Engineering on the behalf of the DeSoto County Regional Utility Authority (DCRUA) opened the public hearing by indicating the hearing was for the purpose of receiving public comment on the application by the DeSoto County Regional Utility Authority to amend the 2006 Solid Waste Plan of the DeSoto County Board of Supervisors.

Mr. Huffman stated the properties that will receive the biosolids from the DCRUA facilities consist of about 1,000 acres in Southeast DeSoto County along Highway 305, Byhalia Road, Ingrams Mill Road and Red Banks Road as outlined in the application that has been made available at the office of the DeSoto County Regional Utility Authority for public review.



Supervisor Lee asked if anyone was present to comment about the amendment to the DeSoto County Solid Waste Management Plan. No one came forward and no comments were received from the public.

Mr. Huffman stated he would like to acknowledge that Mr. Bill Austin, DCRUA Director; Mrs. Judy Marshall, DCRUA Administrative Assistant; and Mr. Jeff Retzke with Denali Water were present for the hearing.

Supervisor Medlin asked if they were still looking for farmers to participate in the program. Mr. Huffman stated they were, and would appreciate any referrals. He stated farms of all sizes are welcome to sign up, but typically 100-250 acre farms are used.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to pass the resolution amending the 2006 Solid Waste Management Plan and to incorporate the additional farmland to DCRUA's inventory for disposal of waste products, as set forth in the application submitted by DCRUA.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.**

## **2. Contract for Courtroom Renovation – Pickering Engineering**

Board Attorney Tony Nowak stated the contract was a standard form with a couple of changes that have been approved by Pickering.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to authorize the contract for courtroom renovation with Pickering Engineering and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## **3. Contract with Murphy & Sons for Juvenile Courtroom Renovation**

Mr. Nowak stated he made some comments to the form contract and forwarded them to Murphy & Sons, but he has not heard back from them. No Board action was taken.



#### **4. Contract Administration – Vend Natural Termination – Board President Signature Required**

Director of Procurement and Administrative Services Pat McLeod stated she had brought to the Board that Vend Natural wanted to terminate their contract. She stated Mr. Nowak worked on an addendum to release Vend Natural from the current contract, and it needed the Board President's signature.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the addendum and authorize the Board President to sign the necessary documents to end the contract with Vend Natural as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

#### **5. Workers Comp Benefit Policy**

Mrs. Lynchard stated the Insurance Committee met a couple of times to look at the Benefits Policy and came back with 2 recommendations to the Board:

- Employees employed 1 year or more, who are unable to return to work due to workers comp injury/illness &/or other illness will be allowed to remain off duty by way of accumulated sick leave, vacation leave, and donated leave for a period not to exceed 6 months (i.e. 180 calendar days) from the date of first absence. Intermittent returns to work will not renew the 6 month time period. (Mr. Nowak stated the leave policy is in place, this recommendation just puts a “not to exceed 6-month” clause.
- Light duty classification is not to exceed 60 calendar days.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the recommendations of the Insurance Committee that the termination for employees employed 1 year or more for workers comp injury &/or illness will be not to exceed 6 months depending on the employee's ability to have sick leave, vacation leave, or donated leave; and light duty classification is not to exceed 60 calendar days.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

#### **6. MAS – Request for Resolution to Encourage Funding for LSBP**

Mrs. Lynchard stated she has drafted a resolution specifically for DeSoto County to make sure the Stated knows DeSoto County Board of Supervisors does not support a fuel tax increase. Supervisor Caldwell stated she wants LSBP to be funded, but not at the expense of a fuel tax increase.

Supervisor Russell stated he was willing to go with the majority of the board on accepting the resolution, and if a fuel tax comes up, they can address how they feel about it then.

Supervisor Gardner asked Mrs. Lynchard to change the wording on the resolution to say “does not support the proposed fuel tax increase”.

Supervisor Caldwell stated she would like a description of what taxes will be used for, how they will trickle down to counties and cities, if they are project based, and how long they are good for.

Representative Bill Kincaid stated he did support an across the board fuel tax, but he could support it if the agencies used the tax properly. He said there has been some creative discussion at the State level on how to do that and get some of the revenue back home.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to adopt the resolution changing the wording of “does not support the proposed fuel tax” to “does not support the proposed fuel tax increase”.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.6.**

## **7. Mobilitie Update**

Mr. Nowak stated he has drafted a letter, as requested by the Board, to send to the congressional delegates at both the state and federal level. He stated if the Board approves, he will take the same form and tweak it to send to MAS. The Board approved the letter.

Supervisor Gardner asked if there would be a hearing. Mr. Nowak stated he is keeping in touch with the counsel representing the issue, but there is no schedule yet. Supervisor Gardner asked if the Board needed to file a petition in the hearing or have a presence there. Mr. Nowak stated the petition was filed by the group, but it is looking like Mobilitie’s petition will get through to some extent.

Supervisor Russell stated you have to put yourself in the shoes of legislators that are getting complaints of poor cellular service. Supervisor Caldwell added the lobbyists also have a strong influence. Mr. Nowak stated the services say they are paying too much rent to local authorities, and this would limit rents.

Supervisor Caldwell stated she just does not want to have a bunch of towers left all over the county when these companies are not using them anymore.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the letter to be sent to the congressional delegates and MAS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.7.**

## **8. State Rural Fire Truck Grant – Request to Accept Funds & Authorize Clerk to Write Check**

Deputy Director of Finance Stephanie Hanks stated she has received two checks from the State Rural Fire Truck Grant for \$70,000.00 each. She stated Chief Storey informed her they are for the Nesbit Fire Department to pay back the County, and to the Walls Fire Department who paid for their own truck. She requested the Board approve writing the check to Walls Fire Department for \$70,000.00.

Chief Bobby Storey stated he is going to talk to the state office to see if there is any money available to help Lewisburg Fire Department.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to accept the \$140,000.00 from the State Rural Fire Truck Grant and authorize the clerk to put \$70,000.00 in the County fund for Nesbit's fire truck reimbursement, and write a check to Walls Fire Department in the amount of \$70,000.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.8.**

Supervisor Caldwell stated she would also like the Board to consider putting the long distance option back on the 3 fire departments that house the county's ambulances. She reminded the Board that they downgraded the fire department's phone service a few months ago, and it is causing problems with them calling people back as so many people have 901 area codes.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to put the long distance option back on the phone service for the 3 fire departments that house county-owned ambulances.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Chief Storey informed the Board that the new Walls Fire Department is not 100% complete, but Chief Hancock says they will have a grand opening when it is complete.

**9. DeSoto County Parks & Greenways – Proposed Mural Signage at Courthouse and Hernando DeSoto River Park**

This item was deleted from the agenda.

**10. Earth Day Update – Post Event**

Mrs. McLeod stated there was a good turnout despite the wet weather. She said that Earth Day continues to grow because of the Board's support and the Hernando Board of Aldermen's support. Mrs. McLeod stated having the streets closed around the square really helps with the crowd, and expressed thanks to the businesses around the square for their support. She also thanked the 3 major sponsors: Entergy for a \$2,000 grant, Trustmark for helping with funding the shredding truck and allowing use of their parking lot, and DeSoto Times Tribune for discounting the advertising.

**See Exhibit H.10.**

**11. Contract with Lehman Roberts for Overlay**

Mrs. McLeod stated this was a contract that failed to get on the agenda and it was for the yearly overlay bid. She requested approval of the contract and the Board President's signature.

Supervisor Medlin stated this was just the contract, the Board has already accepted the bid. Mrs. McLeod agreed, stating it is for the overlay on 24 roads, and Lehman Robert was the only bidder at \$2.3 million.

Supervisor Gardner asked how it compared to last year. Mr. Swims stated the increase was minimal. Mrs. McLeod looked up the numbers and stated last year the overlay price was 77.38 and this year it is 77.20.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Lehman Roberts for the yearly overlay and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.11.**

## **I. NEW BUSINESS**

### **1. Legislators Visit**

The Legislators that attended were Senator Kevin Blackwell, Representative Robert Foster, Representative Bill Kincade, and Representative Dan Eubanks.

#### **a. Legislative Issues Update**

Supervisor Gardner informed the delegation that the Board appreciated them going to bat for the County. He stated there were several bills that were asked for and did not get out of committee. He asked how the Board can help get bills to the floor.

Supervisor Caldwell stated there were 33 bills that the DeSoto County delegation worked on that did not get out of committee. Rep. Kincade said it was very frustrating. He stated there were 1386 House Bills and of those 350 were passed. He said it was a challenging year because of fiscal constraints. He stated he did not feel like they had enough focus on what was needed for their communities. Rep. Kincade said the Chairman tries to limit the number of bills, and suggested a smaller focus with the legislative requests. He suggested putting forward 8 instead of 48. He compared it to broadcasting a net and having too much slipping out of it.

Supervisor Gardner said he had been told the ¾ mill for fire departments had died, but then found out it was approved. He expressed the Board's thanks for that. Supervisor Caldwell stated it will give the Board more to help the 8 volunteer fire departments in the county. Supervisor Gardner stated in DeSoto County, 1/3 of the kids in public schools are protected by volunteer fire departments. Rep. Kincade stated Representative Jeff Hale is their go to man for fire legislation, and he was currently at a fire convention. Rep. Eubanks stated they all supported that legislation and that helped.

Rep. Eubanks stated if the leadership and committee chairman are not for something, it is not a priority. He cited radar in the county as a prime example. Rep. Eubanks said the Chairman of Transportation and the Speaker of the House don't want it, and it is not going to make it out of committee. Supervisor Gardner said that was a good example. He said DeSoto County has asked for radar for the past 25 years or so and gotten turned down. He said when the Sheriff's Department parks a radar trailer and records speeds exceeding 80 mph on country road, fatalities are attributed to speed.

Supervisor Lee suggested letting the State Audit Department control the radars by putting 2 in

each highly populated county. He said the Audit Department can monitor the tickets issued and determine if the radar is being abused. If it is, the county loses it. He suggested each Sheriff's Department can decide whether or not they want to use it. Supervisor Lee stated going through the Audit Department can make this a safety issue, not a revenue issue. Rep. Eubanks said he liked that idea, and if the Board will tweak that for the next session, they will see if they can track it.

Supervisor Gardner thanked the delegation for being accessible to the Board and asked if it would help for the Board to be introduced to committee chairs and members. Rep. Eubanks said anytime a chairman hears from more than just the Representatives and Senators, it is not a bad thing. Rep. Kincade stated the most effective means is to meet with committee members, not just the chairman and get committee members on board. Supervisor Caldwell stated that would be easier with fewer things on the list.

Rep. Kincade stated they have tried to be cognizant of unfunded mandates and how they affect the counties.

**See Exhibit I.1.a.**

#### **b. Other Legislation Passes in 2017 Session**

Mrs. Lynchard stated one bill passed that gave the ability to reconfigure fire districts as long as there was not existing debt. She also mentioned a couple talking about teleconference committees and HB1116 that required notice of a called a special meeting to be posted within 1 hour starting in July.

Supervisor Medlin mentioned SB2318, the request to print fewer ballots, and that it died. Senator Blackwell stated it was added into the Election Bill, and that the number of ballots has been reduced. He stated the number will be based on voter turnout. He also informed the Board that the bill called for a reduced number of training hours for resolutions boards.

Rep. Foster said many times things are piggy-backed into a bill that is similar, and they may not be the specific things. He said once the committee opens a code section to the House, it can be completely changed on the floor. He stated sometimes there is no action because of the uncertainty of what can happen.

Mrs. Lynchard stated the Board appreciated the delegation trying to get some things through. She stated there were some concerns with the Sheriff's Department and reporting money that was seized for forfeiture, HB812. Chief Deputy Macon Moore said the reporting process has changed and all seizures will now go through the District Attorney's office. He expressed concern as to what will happen to that information. He stated they are also concerned that it will take one person to do the work, and the DA's office is asking to use the forfeiture money to pay that person. He stated the other option is for the County to pay another salary.

Mrs. Lynchard stated the biggest concern at the County Administrators Conference was HB1106 & 1109 stating that all bids will have to be by reverse auction beginning in January 2018. She asked Mrs. McLeod to speak about this topic. Mrs. McLeod stated currently code allows the County to take sealed bids, reverse auction, or state contract prices. She stated HM1106 takes away the sealed bid option. Mrs. McLeod presented information that showed a recent bid that had only one bidder. She stated the bidder came in just before the deadline with a lower bid, and found at the bid opening they were the only bid. She stated if this bid had been through a reverse auction, the vendor would have seen there were no other bids and would not have lowered its bid. They also would have had to pay 3% or over \$70,000.00 to the auction company. Mrs. McLeod expressed great concern that the new legislation will require the county to use reverse auction. Rep. Foster asked if the 3% was charged by the auctioneer. Mrs. McLeod affirmed.

Supervisor Gardner asked what was the reason for looking at changing purchasing laws. Rep. Eubanks said it always toes back to corrupt deals and increasing transparency. He asked Mrs. McLeod if she felt reverse auction could ever be good. Mrs. McLeod stated they did one with election equipment in hopes of getting more bidders. She stated they only had 4 bidders, but

maybe if there were 10 or more if would be helpful. She stated the process had its advantages and disadvantages. Mrs. McLeod said the concern is that the county be able to decide which way to go. She said it seems like this code was meant for state purchasing, as they have the option to appeal to the procurement review board. Mrs. McLeod said the auditor says the procurement review board has no authority over the counties. Mr. Nowak stated part of the confusion is the language says 'purchasing entity'. Rep. Kincade suggested getting an AG opinion to clarify. Rep. Foster said he will find out if this applies to counties, and if so, is there a way to have the option to go to the procurement board.

Mrs. Lynchard stated sand and gravel people submit sealed bids, not electronic. Supervisor Caldwell stated the County also tries to buy locally, and this is not a good option for local vendors. Mrs. McLeod stated the vendor list has expanded beyond local, and she attributes that to the Jackson bidding site. She stated most of the time local vendors send in a bid response.

Rep. Foster asked if the County could set up their own auction site and run their own auction. Mrs. McLeod stated they are looking into adding that to the new software package. She said the County just found out about all this a couple of weeks ago. Mrs. Lynchard stated they were also concerned about the security issues of reverse auctions. Senator Blackwell said he was pretty sure this was set up to deal with state agencies. Rep. Foster said he only remembers discussing this bill affecting state agencies in the Accountability Committee. Senator Blackwell said he will try to get clarification. Rep. Foster said if the intent of the bill was just for state agencies, it can be determined by the Attorney General that this is only for state agencies. He stated they can put clarifying language in during the next session. He also said Jerry Turner was the author of the bill, and he would talk with him about it. Mrs. Lynchard stated the county would appreciate that.

### **c. Road Inventory**

Supervisor Caldwell stated they wanted to put some information in the hands of the delegation showing them all the roads per district. She thanked the delegation for coming.

Rep. Kincade said they appreciate the guidance, advice and time given by the Board and will continue to work for the counties. Rep. Eubanks stated they are proud of the Board of Supervisors and County Administrator, and said both make the delegation proud and appreciative of how they manage our county. He stated he never dreamed counties could have such problems until he talked with other officials from around the state.

**See Exhibit I.1.c.**

## **2. County and State Veterans Services Officers – Department Update**

DeSoto County Veteran Services Officer Roy Andrews thanked the Board for the opportunity to serve the veterans of DeSoto County. Mrs. Lynchard stated Mr. Andrews was at a meeting on Saturday in Olive Branch, giving out information on Veteran Services. Mr. Andrews said he appreciated having Steve Powell to train him, and that it was a great help. He said he has been training with the State VA office, and is going next week for more training. Mr. Andrews stated in the last 6 months of FY16, he had 531 contacts, 144 interviews, and filed 44 claims. He said to date in FY17 he has had 544 contacts, 180 interviews, and filed 39 claims. He said he usually does not hear from the claims unless people have problems. Mr. Andrews said it is very rewarding to meet with a young widow and hear she got her money from the VA, and it will allow her to keep her house.

MS State Veteran Services Officer Lee Bruton said he appreciated the opportunity to address the Board. He gave a slide presentation showing veteran statistics and what Veteran Services has to offer. He said he will give the Board the numbers from 2016 when he receives them. Mr. Bruton said last year, he probably helped place 6 or 7 veterans in the State Veterans Home in Oxford. He said the veterans are happy, and the families are very pleased with the facility.

Supervisor Caldwell stated the most important thing veterans can help their families with is to let them know where their DD214 form is located. She said families have to have that. She said you must have that form to have full military honors at a funeral. Chancery Clerk Misty Heffner

stated the DD214 can be filed with the Chancery Clerk's office.

Supervisor Caldwell also said many times when a veteran passes; the families don't know who to call. Mr. Bruton stated he will get in touch with the funeral homes and give them his contact information.

Supervisor Caldwell also asked Mr. Bruton to meet with William Brooks, who is working for Congressman Kelly and a Southaven alderman, and is working with the Wounded Warriors Project. Mr. Bruton said he will contact Mr. Brooks. Supervisor Caldwell said she appreciated Mr. Bruton's efforts.

Supervisor Russell asked Mr. Bruton for his office number. He stated it as 662-449-2811.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to include Mr. Bruton's presentation in the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.2.**

### **3. 2018-2019 Complex Bridge Inspection**

State Aid Engineer Tracy Huffman requested approval of the resolution calling for an inspection of certain bridges. He said State Aid will be responsible for repairs if needed. Mr. Huffman stated these are steel girder bridges.

Supervisor Gardner asked if they inspect all bridges yearly. Mr. Huffman stated the State Aid bridges are inspected on an alternating basis. He said there may be a few in subdivision that are not State Aid.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the resolution for bridge inspection and authorize the Board President to sign it.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.3.**

### **4. Emergency Medical Services Operating Fund Grant Letter of Award – Request Board to Formally Accept EMSOF Grant in the amount of \$23,433.00**

Grant Administrator Tanner Kuntz stated he received the check in February, but has not gotten Board approval to accept the funds. Mrs. Lynchard stated the EMSOF sent the award letter by mistake.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to accept the check in the amount of \$23,433.00 from the Emergency Medical Services Operating Fund Grant.



The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.4.**

## **5. Environmental Services**

### **a. 9:00 a.m. – Public Hearing for 9277 Stewart Road – Litter Ordinance Violation**

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to open the public hearing for Litter Ordinance Violation – 9277 Stewart Road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Environmental Services Director Ray Laughter stated the County cut this property a few years ago, and the expense was added to the property tax. He stated the time has run out on that order and he is bringing it back for another public hearing. Mr. Laughter presented pictures of the posted sign, and the uncut back yard from last week. He stated the property owner did get the grass cut over the weekend, so they are in compliance.

Supervisor Medlin asked Mr. Nowak if any action could be taken so the Board did not have to go through this process every time this property needed to be cut. Mr. Nowak stated if the action goes all the way through to the order to clean the property, the County can have it cut for up to 12 months. He said with them no longer being in violation of the statute, no further action can be taken and if future cleanup is required the process will have to start anew.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to find the property at 9277 Stewart Road is no longer in violation of the statute.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.5.a.**

**b. Spring Clean-Up**

Mr. Laughter stated they had a great turnout for spring clean-up day. He said he looks forward to bringing the numbers to the Board.

**c. Code Enforcement – 6181 Liberty Estates Dr. & 6216 Liberty Estates Dr.**

The Board determined these properties can be discussed in open session as Mr. Laughter needed to leave early.

Mr. Laughter stated 6181 Liberty Estates Drive has a mobile chicken coop in their front yard, and it is considered derelict property. Supervisor Russell said the lady agreed to move the coop to the back yard, and moved it to the center of the front yard instead. Mr. Laughter said David Wright has gone back out this morning to speak with the property owner and ask them to move it to the back yard. He requested approval to work with the firm of Smith, Phillips, Mitchell, Scott and Nowak if they cannot get the situation resolved.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to work with Environmental Services on this matter if necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Laughter stated 6216 Liberty Estates Drive has a junk car with tires piled on top of a cover. He said his department made a site visit and asked them to remove the car. He stated they took off the cover and the tires for a couple of days, and then put them back on. Supervisor Russell said the hood is off the car, but it is tagged. He said it may be that the only thing we can ask them to do is remove the tires on top of the car.

Mr. Laughter requested approval to work with the firm of Smith, Phillips, Mitchell, Scott and Nowak if they cannot get the situation resolved.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to work with Environmental Services on this matter if necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.5.c.**

**6. National Day of Prayer Proclamation – May 4, 2017**

Mrs. Lynchard stated she has a proclamation for the Board President to sign. Supervisor Gardner stated Ms. Ann Starker from Cross Point Church is the new coordinator. He said they will meet on the Courthouse steps at 6 p.m. on Thursday night.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the proclamation of the National Day of Prayer to be celebrated on May 4, 2017.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.6.**

## **7. Office of Procurement – Request to Extend Inmate Supplies Bid #17-200-001**

Procurement Coordinator Karen McNeil stated the Inmate Supplies Bid #17-200-001 will expire on July 4, 2017 and the vendor and Sheriff's Department are willing to extend the bid for 6 months. She stated there will be one more 6-month extension available.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize extending the Inmate Supplies Bid #17-200-001 for 6 months.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.7.**

## **8. Office of Finance and Accounting**

### **a. Claims Docket**

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Director of Finance Stephanie Hanks brought invoice documentation to address any questions.

#### **Supervisor Jessie Medlin asked about the following claims:**

Page 71 – Dynamic Recycling – Mr. Laughter stated that was for e-waste that is shipped out every 3-4 months.

#### **Supervisor Mark Gardner asked about the following claims:**

Page 7 – Travelers Inc. – 7,150 deductible – Mr. Nowak stated that is an inmate lawsuit.

Supervisor Gardner asked if we pay the deductible before trial. Mr. Nowak affirmed. Supervisor Gardner asked if Travelers hires attorneys to defend the cases. Mr. Nowak affirmed.

Page 18 – Nature's Earth – Supervisor Gardner stated he thought mulch was included in materials with the landscaping company. Mrs. Lynchard stated the County buys the flowers and the mulch, and some buildings are not under the landscaping contract.

Page 19 – Hernando Glass – The docket showed replacing a door at the Road Department.

Page 20 – AT&T – Supervisor Gardner asked is the land lines had been inventoried lately. Mr. Mitchell said he does that monthly to do what they can to reduce costs.

Page 36 – Ray Allen Manufacturing - \$2149.99 – The docket showed a kennel for a new Tahoe. Chief Moore stated it was for the new K-9 Tahoe.

Page 65 – Best Western – 7 attendees structural collapse – Mrs. Hanks stated only 7 attendees of the class needed rooms. Chief Storey confirmed.

Page 67 – SPEC Rescue International – Training and Registration – Chief Storey said that is the company that trains for the State of MS. He said the class is held twice a year, one up north, and one in the south. He said it is the most expensive class they put on and is usually around \$25,000.

Page 67 – McGhee’s Crane – The docket showed this was used in the structural collapse class.  
Page 76 – Turner Repair Service – Limb Truck – Mr. Swims stated this was one of the older limb trucks and the exhaust system had to be cleaned out. He said they got quotes and this one was the cheapest.  
Page 77 – Univar – Mr. Swims stated that was the chemical they put in the mosquito trucks.  
Page 86 – Billy Denny – Mrs. Heffner said he built the trim around the doors and cabinets in land records.

**Supervisor Bill Russell asked about the following claims:**

Page 11 – Angie Tapley transporting auditors. Mrs. Hanks stated there was no county can available that morning, and Mrs. Tapley used her own car to transport the auditors. She used a county car that afternoon.

**Supervisor Lee Caldwell did not have any questions.**

**Supervisor Michael Lee did not have any questions.**

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**b. Preliminary Inventory Dispositions – Sheriff**

Mrs. Hanks stated this dog is set for retirement, and the forfeitures are ready to go to auction.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize preliminary inventory dispositions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.8.b.**

FISCAL YEAR: 2016/2017

FORM REVISED: 08/2013

PRELIMINARY

INVENTORY DISPOSITION

1 OF 1

DEPT NAME: SHERIFF'S DEPARTMENT

MRC = NON REPAIRABLE (COST) K = THOUSANDS  
NR = NON REPAIRABLE H = HUNDREDS  
END = DECLINE TO SUPPLY USE 0 = OTHER APP

DEPT LOC: 200

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	QTY	UNIT	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
45031	BELGIAN MALINOIS DOG (Berretta)	968000010204404	Retirement	15	8k					

FISCAL YEAR: 2016/2017

FORM REVISED 09/05/10

PRELIMINARY

INVENTORY DISPOSITION

1 OF 1

DEPT NAME: SHERIFF'S DEPARTMENT

NRC = NON REPAIRABLE (COST) K = THOUSANDS

DEPT 200

NRL = NON REPAIRABLE R = HUNDREDS

LOC

DMS = EXCLUDE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	DISPOSITION FOR DISPOSAL	K	R	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42320	FORD 2008 Crown Vic	2FAHP71V08X144867	Surplus to Auction	12	13k	DCSO-Shop				
42464	FORD 2010 Crown Vic	2FABP7BV3AX130059	Surplus to Auction	12	15k	DCSO-Shop				
42858	FORD 2010 Crown Vic	2FABP7BV2AX114063	Surplus to Auction	13	14k	DCSO-Shop				
40810	FORD 2007 Crown Vic	2FAHP71W07X126136	Surplus to Auction	10	12k	DCSO-Shop				
46760	Tandem Axle High Side Trailer	N/A	Forfeiture for Auction	17	15h	DCSO SID				
46761	Tandem Axle Trailer w/ Lift	N/A	Forfeiture for Auction	17	15h	DCSO SID				
46762	Flatbed Trailer	N/A	Forfeiture for Auction	17	15h	DCSO SID				
46764	Honda Generator	HLCQ296	Forfeiture for Auction	17	50D	DCSO SID				
46765	Ingersoll Rand T30 Air Compressor	C903064	Forfeiture for Auction	17	50D	DCSO SID				
46766	Southern Fastening Compressor	6052301	Forfeiture for Auction	17	50D	DCSO SID				
46767	2004 Freightliner Tractor Truck	1FUJA6CKX4LN10497	Forfeiture for Auction	17	12k	DCSO SID				
46768	2000 Kenworth Tractor Truck	1KKWDB3X4YR843911	Forfeiture for Auction	17	12k	DCSO SID				
46769	2003 Ford E250 Cargo Van	1FTNE24W73H857919	Forfeiture for Auction	17	25h	DCSO SID				
46770	2003 Chevrolet 2500 Truck	1GCHK28G13E205679	Forfeiture for Auction	17	15h	DCSO SID				
46771	2006 Freightliner Tractor Truck	1FUJAPAV76DW29588	Forfeiture for Auction	17	12k	DCSO SID				
38015	HP Printer-Fax	CN85CC20P6	Obsolete	2006	80D	DCSO SID				

c. Request Signatures of County Administrator, Board President and Chancery Clerk on Letters Pertaining to Audit Work and Financial Statement Preparation

Mrs. Freeze stated these are letters requested by the auditors.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the County Administrator, Board President and Chancery Clerk on letters as requested by the auditors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.c.

d. Late Bill – Region IV \$45,002.68

Mrs. Freeze stated Mr. Kuntz is auditing the NFusion bills and the auditors chose the NFusion Grant to audit and be sure practices are in line with regulations. They found some bills that needed to be explained. Mrs. Freeze said the only thing in questions is travel, so she requested the Board authorize the payment of everything but the travel expenses.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve payment of the late bills to Region IV as requested and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.d.

e. Preliminary/Final Inventory Dispositions – Environmental Services

Mrs. Hanks stated Facilities and Environmental Services said the ice machine was taken to the scrap yard. Supervisor Gardner asked to get an affidavit to that effect. Mrs. Hanks stated she will get that and bring this item back to the next meeting.

See Exhibit I.8.e.

## **9. Board Attorney – MOU for Crisis Intervention Team (CIT)**

Mr. Nowak stated he has been working with Chief Moore to get financial information, but he made changes to the MOU other than the financial aspect. Chief Moore stated he has met with the Chiefs of Police and they do not have any further changes. He stated they are only concerned with the potential cost of the program.

Region IV Director Charlie Spearman thanked the Board for allowing them to come and introduced Pat Sylvester, NFusion Director; Katherine Davis, Crisis Coordinator for DeSoto County; Rhett Hurley, MS Department of Mental Health, and Jason Ramey, Region IV Chief Operating Officer. He reminded the Board that, in his opinion, the MOU is not a legal, binding document, and that everyone agrees the CIT program is needed. He stated Mr. Huffman at Baptist Hospital says they are seeing these people already, and he thinks the number will decrease as officers become CIT certified. Mr. Spearman said he could not speak for Mr. Huffman, but Mr. Spearman did not think Mr. Huffman's intention was for the County to pay. Mrs. Lynchard stated if that was the case, they had been under the wrong impression. She said she will talk to Mr. Huffman. Mrs. Lynchard stated she will circulate the revised MOU to the Board and put in on the next agenda.

Mr. Spearman stated they just graduated a class of 15 officers on April 7. He said the goal is to have 25-30 per class, but they started smaller to see how it went. Supervisor Medlin asked if all the attendees were Sheriff's Deputies. Chief Moore said they were officers from all offices. Mr. Spearman stated the goal is to get as many officers trained in DeSoto County as possible, and then expand into surrounding areas.

Mrs. Lynchard asked if the conflicting protocols between CIT and EMS had been worked out. Mr. Davis said they have met and worked all that out.

Mr. Spearman also reported Region IV served 11,000 clients last year and provided over 20,000 individual services. He said the sad part of that is, they are not even scratching the surface. Supervisor Gardner asked if another CIT class had been scheduled. Ms. Davis said the next class is tentatively scheduled for September 18-22. Supervisor Gardner stated this is an invaluable service, and the more officers certified the better.

Chief Moore stated the only question was how the billing would work out; other than that they are 100% ready to go. He said having certified officers responding to scene, and calling Region IV to scene, will keep some people from going to the hospital. He stated the program in Lauderdale County works because the single point of entry is strictly for CIT. Mr. Spearman stated the CIT is called out almost every night, and he is very proud of their team.

Supervisor Russell stated Mr. Spearman is about to retire, and he hopes Region IV will keep him on in an advisory positions. Mr. Spearman stated he is hoping something like that can be worked out. He stated he has enjoyed working with the Board. Supervisor Russell thanked Mr. Spearman for what he has done for this county, saying he has "never met anyone more industrious, energetic, and inventive". Mr. Spearman stated there are some things in his life he would change if he could go back in time, but working for Region IV is something he would not change.

Supervisor Medlin stated he was skeptical of the program in the beginning, but the program has been good and he expressed his appreciation to Mr. Spearman.

Mr. Spearman stated Region IV has about 100 people working right now, and would have more if they had the space. He said he can see Region IV having 300-400 staff members in the future.

## **10. Grant Administration – Request Board Acceptance of WalMart Foundation Grant in the Amount of \$2,000.00**

Mr. Kuntz stated the grant will provide one drone and a battery pack for the Sheriff's

Department. He requested the Board accept the grant and authorize the Board President to sign the documents.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the WalMart Foundation Grant in the amount of \$2000.00 and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.10.**

#### **11. Contract Administration – ES & S Electronic Pollbook – Pre-Payment**

Mrs. McLeod stated this is the maintenance contract of 120 poll books in even years and 52 poll books in odd years. She stated it is a prepayment. Mrs. McLeod said the County has been with this company for many years, and have had the electronic poll books for 2 years. She stated this company provides and immediate and necessary service to the County.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the prepaid contract with ES&S finding the County has done business with them for many years proving themselves to be capable of satisfying the contract requirements, and they provide and immediate an necessary service to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.11.**

#### **12. County Property – Clarification of County Ownership**

Mrs. Lynchard stated the Board asked her to identify properties that could possibly be disposed of and put back on the tax rolls. She stated they are going about it, but it is a process.

##### **a. Red Banks Road – (2 parcels)**

Mrs. Lynchard stated these 2 parcels are a drainage easement. Supervisor Medlin suggested keeping these parcels in that they may be needed for future road work and adding them to the inventory.

**See Exhibit I.12.a.**

##### **b. Hwy 78 & Hacks Cross Road**

Mr. Medlin stated there is a lot of right of way at that junction. He said the State put a turn radius at that junction also, and recommended adding it to the inventory.

**See Exhibit I.12.b.**

##### **c. Access USACE**



Mrs. Lynchard stated this property in on the Corps of Engineers’ land on Fogg Road. Mr. Swims stated the County does not maintain the property; it is strictly a Corps access. Mr. Nowak pointed out if the Board did anything with the property it would land lock the Corps property.

**See Exhibit I.12.c.**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to add the above properties to the County inventory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner encouraged Mrs. Lynchard to keep looking because there will probably be some properties to revert back to the owner or to sell. Mrs. Lynchard stated there are several parcels that the cities have annexed and used as parks. She said the City of Southaven is ready to accept those and place them on the City’s inventory, and Mr. Nowak is working with their lawyer to make that transfer. Mrs. Lynchard said she will keep bringing the parcels to the Board.

### **13. MACAC Conference Report**

Mrs. Lynchard said it was a very good conference and she had a lot of pertinent information to share with the Board. She stated the State Audit Department is adding to their department and doing more local audits. She said they will rotate their visits.

Mrs. Lynchard said reverse auction was the biggest deal they talked about and she would like Mr. Nowak to ask for an AG opinion regarding HB1106 & HB1109.

Mrs. Lynchard said other items included:

- An education bill that recommended a mandatory amount of funding to go to schools, with no changes being made now, but it is on the radar.
- Homestead reimbursements went backward this year, and the County can expect less this year than received in the past.
- The AG talked about the Board of Supervisors and said they cannot approve a claim on the claims docket that does not comply with purchasing laws; but she believes purchasing does a good job of making sure of that in DeSoto County.
- Public Records Act made a long discussion about compliance and that the general content determines whether something is a public record. For example, if a Supervisor gets a text about county business, it is public record. There was a lot of debate on requirements to keep text messages and the obligation of the county to save text messages. There was discussion about the importance of redacting things that are not public record, and making sure the public records policy is up to date. They recommend having a public records officer to be sure the county is compliant. Recommend Mr. Nowak do training with departments, especially Justice Court, HR, Planning, and IT.
- The Secretary of State’s office did a presentation of land struck off to the state. They are saying they have a lot of problem land and a lot of good land. GIS has already mapped it and Mrs. Lynchard encouraged the Board to go to GIS and see where the land is. She said there were some problems where the developer let all the common area in a subdivision go to the state. She said they found a handful that might be redeemable property.
- The State Fire Marshall spoke and said there are 752 Fire Departments in Mississippi; 633 are volunteer, 76 are combination, and 43 are career.
- PERS did an update. There will be no increase in PERS match this year, but they could not speak of future years.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work with Mrs. Lynchard to work out a public records policy and offer public records training to departments that need it.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to seek an Attorney General's opinion regarding House Bills 1106 & 1109.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.13.**

#### **14. Environmental Services – Administrative Support**

Mrs. Lynchard stated Environmental Services and the Parks Department have really been putting out some work. She stated she has been keeping up with both departments and Mr. Laughter is managing the resources in his office very well. Mrs. Lynchard stated they are held back right now by personnel limitations. She said they could be out doing more work in the field if not for manning the office.

Mrs. Lynchard handed out a spreadsheet showing 3 options for fill an administrative assistant position in Environmental Services & Parks Department.

Supervisor Russell asked Mr. Laughter how many hours a week he needed someone to work. Mrs. Laughter stated April has been extremely busy. He said they used to have a North Delta person for 20 hours a week and they lost her. He said hiring a person will give the department more time to get a grasp on what is developing with Parks.

Supervisor Caldwell said they had talked about bus drivers who could work between routes and in the summer as one option.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve hiring an administrative assistant for 30 hours or less through the FY17 budget year, authorize Mrs. Lynchard to post the job, and approve the necessary budget amendments.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.14.**

#### **15. Advertising County Resources – Lewisburg Golf Team**

Mrs. Lynchard stated the golf team at Lewisburg is going to a state tournament and they are requesting assistance for the teams' meals and lodging.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve an allocation from Advertising County Resources of \$150 to the Lewisburg High School Golf teams; after having determined that the request to advertise county resources met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the MS Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, education, and cultural opportunities of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit I.15.**

#### **16. Paramedic of the Year – Danny Eytchison**

EMS Director Mark Davis stated Mr. Eytchison was recognized by the Mississippi Emergency Medical Technicians Association as the Paramedic of the Year. He said Mr. Eytchison has been teaching for about 17 years and has been working as a paramedic for 10 years.

Mrs. Lynchard stated Mr. Eytchison does most of the training for the County and it is a tremendous benefit for DeSoto County. She said he puts in lots of hours as a medic and trainer, not only for EMS but for the public. Mr. Davis stated he does EMR training for DeSoto and Tate Counties.

Supervisor Medlin stated Mr. Eytchison lives in Olive Branch and he met him many years ago when he was at the Fairhaven station. He said Mr. Eytchison is well thought of by the fire departments and citizens of the community.

#### **17. Lake Cormorant Drainage District**

Supervisor Russell stated the Lake Cormorant Drainage District used to charge \$1 per acre and they used to maintain the ditches in their district. He said if he had a problem in the past he would call the levee board and they would fix the problem. Supervisor Russell said when Tunica County was flourishing, they started funding the Lake Cormorant Drainage District and the drainage district stopped charging property owners the \$1 per acre. He said they have not had any money coming in since 2001, and now they have no money to fix drainage issues. Supervisor Russell said there were 3 board commissioners, 1 is deceased, and the other 2 are not interested in serving. He said he feels the drainage district is necessary and the Board needs to appoint commissioners. Supervisor Russell also said he just learned there is a Buck Island Drainage District that extends into DeSoto County. Mrs. Lynchard stated Mr. Nowak will need to look into that.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work with Supervisor Russell to help re-establish the Lake Cormorant Drainage District and authorize Supervisor Russell to find 3 commissioners to serve on the district's board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

### 18. Blight Elimination Update

Mr. Kuntz stated he went to the Blight Elimination Grant Workshop and found DeSoto has only 2 areas in the unincorporated county; one in Walls, and one in Olive Branch. He stated the homeowner definitely cannot retain possession of the property; it has to be given over to the blight partner; in this case, probably North Delta. The homeowner can give the property to the County or the County can condemn and acquire the title to the property. The County then transfers the property title to the blight partner. He said the grant pays for the tearing down of structures, but the property must be maintained for 3 years or it may be sold. He said if the County gets possession of the property, they can sell it. Mr. Kuntz said DeSoto County has very little area that qualifies. No Board action was required.

See Exhibit I.18

## J. PLANNING COMMISSION

### 1. MEMA – Temporary Structure Guidance

Planning Director Bennie Hopkins stated the Mississippi Emergency Management Agency (MEMA) has given new guidance for temporary structure in flood plain areas. He said Brent Miller at MEMA has said if an authority allows things of this nature to happen in flood plain areas, there needs to be a plan, timeline and evacuation plan. He stated Mr. Randy Williams did some digging into the Planning ordinances and said the County is covered under the current policy. Mr. Williams stated it made him curious about the camping areas at Arkabutla, and he is going to get with the Corps of Engineers and see if they have an evacuation policy. He also stated MEMA said this came about as a result of something that happened in a coastal area. Supervisor Caldwell asked Mr. Hopkins to be sure his department knew to make sure there is a plan in place when issuing permits of this sort.

See Exhibit J.

## K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until Monday, May 15, 2017, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 1<sup>st</sup> day of May, 2017, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Michael Lee, President  
DeSoto County Board of Supervisors