

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**DISTRICT FOUR LEE CALDWELL, PRESIDING**

**May 19, 2014**

**A. CALL TO ORDER**

The May 19, 2014 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

**B. INVOCATION**

DeSoto County Assistant Animal Shelter Director, Jason Patrick presented the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS**

Supervisor Lee Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. Board Attorney Tony Nowak requested adding a possible executive session regarding Ruby Traywick. This item was later determined to qualify for executive session.
2. Supervisor Lee Caldwell requested adding discussion about the sign on Baldwin Road.

Supervisor Lee Caldwell said a property owner wants to place a sign which will be on county right of way.

Supervisor Bill Russell said he did not see how the Board could allow someone to build on right of way.

The Board discussed the possible risks it could be for the county.

Board Attorney Tony Nowak said the Board would need a comprehensive agreement with the property owner.

Supervisor Russell suggested that the property owner pay the costs of drawing up an agreement.

Mr. Nowak said that his firm could not receive money from the property owner; his payment would have to come from the Board.

The Board agreed to speak to the property owner about their concerns and the possibility of an agreement.

3. County Administrator Vanessa Lynchard requested adding a grant refund adjustment for the closeout for sirens in the county.

Ms. Lynchard said there was a grant that enabled the county to place sirens throughout the county. She said there is a shortfall of \$9,000 that MEMA did not pay. She said the county paid for the sirens and MEMA reimbursed all but \$9,000. The total amount was \$129,537.00 with the county paying 5%.

Supervisor Jessie Medlin confirmed that the county did not do anything wrong to cause them to not reimburse the \$9,000. Ms. Lynchard said that is correct; MEMA just did not reimburse the county.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the closeout of the grant and for the Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit D.3**

4. Chief Financial Officer Tom Arnold requested adding a payment for tuition reimbursement for an employee in the IT Department.

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve reimbursement for tuition to DeSoto County employee Andy Alberson in the IT Department for IT related courses in the amount of \$950.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit D.4**

5. Road Manager Andy Swims requested adding a finding of fact for Liberty Lakes Estates.

Mr. Swims said the Board allowed the Road Department to go on property in Liberty Estates to work on the drain. He presented a finding of fact regarding property located at 6591 & 6565 Liberty Estates Drive.

Supervisor Bill Russell made the motion and Mark Gardner seconded the motion to accept the finding of fact that was made at 6591 & 6565 Liberty Estates Drive, Walls (Ranch Meadows Subdivision) where poor drainage is affecting the health, safety and welfare of the public; and that it will be necessary to do ditching to improve drainage at an estimated cost of \$3,536.12 in accordance with Mississippi code section 19-5-92, and to authorize the Road Manager to proceed with the work at an estimated cost of \$3,536.12.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES  
Supervisor Harvey Lee, Fifth District YES

**See Exhibit 5**

6. Planning Director Ted Garrod requested adding a Revalidation Letter. This item was discussed in the Planning portion of the minutes.

7. Supervisor Bill requested adding discussion on the county facilities use policy. Supervisor Russell recommended forming a committee.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to approve forming a committee to assess the county facilities use policy and to appoint Supervisor Jessie Medlin and Supervisor Lee Caldwell to the committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District NO  
Supervisor Mark Gardner, Second District YES  
Supervisor Bill Russell, Third District YES  
Supervisor Lee Caldwell, Fourth District NO  
Supervisor Harvey Lee, Fifth District YES

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to approve the Agenda with the additions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Bill Russell, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Harvey Lee, Fifth District YES

**E. CITIZENS REMARKS & PRESENTATIONS**

**1. Request for Change in Assessment on behalf of W.W. Grainger, Inc., Taggart, Rimes & Graham, PLLC, Attorneys at Law**

Mr. James Martin, Attorney representing W.W. Grainger and Ms. Phyllis Copeland with Grainger appeared before the Board to discuss an error that was made on an assessment by Grainger. Mr. Martin said the warehouse in Southaven has a Free Port Warehouse tax exemption and they move a lot of inventory each year, and Grainger sends the numbers of inventory to DeSoto County each year that is not subject to taxation. Mr. Martin introduced Ms. Phyllis Copeland with Grainger, and she sent incorrect numbers to the county last year which called for more taxation. Mr. Martin said when Ms. Copeland discovered the error, she met with the DeSoto County Tax Assessor's office but they are not in the position to do anything because the tax roll had closed. Mr. Martin said that Grainger is good for DeSoto County and this is an honest error. Mr. Martin asked if the Board of Supervisors had questions for Ms. Copeland

Supervisor Lee Caldwell asked Tax Consultant Bill Bryant from the Tax Assessor's office, if he would comment on the issue. Mr. Bryant said they feel like it is just an error. He said the Tax Assessor's office called Ms. Copeland and she said it was correct. Mr. Bryant said they do not have a problem with Grainger correcting this error. Mr. Bryant said the roll had been closed at the time Ms. Copeland called and there was nothing that could be done. He said their taxes increased from \$98,000 to \$553,000 due to this error. The inventory amount had been around 7-8%. Due to the error it increased to 40%. He said the refund amount is \$311,000 and the Assessor's Office did not feel comfortable refunding it without the Board's approval.

Board Attorney Tony Nowak said that Mississippi Code Section 27-37-143 finds that property is taxed subject to tax exemption. Mr. Nowak said Grainger has until August to request making the correction.

Supervisor Caldwell said that Grainger is a good company for DeSoto County. Supervisor Caldwell thanked Mr. Bryant for working on this issue.

Supervisor Jessie Medlin asked if the company numbers are what the Tax Assessor's office base their figures on. Mr. Bryant said that is correct.

Mr. Bryant said he would like to commend Ally Culver in the Tax Assessor's office for finding the error. She has less than two years' experience in the office and that says a lot about Ally. She wanted to be here today but Ally is in a training class.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve changing the Tax Assessor's value from \$21,659,034.00 to \$2,833,044.00 for inventory W.W. Grainger, Inc. and to authorize the clerk to write a refund check to Grainger in the amount of \$311,880.68 to correct an inventory error made by W.W. Grainger, Inc.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit E.1**

## **2. Report for GIS Homeland Security Assignment: Louisville Tornado**

DeSoto County GIS Analyst Scott Trapolino appeared before the Board of Supervisors to report his recent deployment to Louisville, MS and the tornado damage. Mr. Trapolino said there is an agreement between DeSoto County Emergency Services and Mississippi Emergency Management Agency (MEMA) that allows MEMA to request help when necessary from different agencies in case of an emergency. Mr. Trapolino said four months ago the state approached him and asked if he would serve as the GIS Coordinator. He said it was a great honor to be asked to serve in that position.

Mr. Trapolino said MEMA called him to go to Louisville and serve as GIS Coordinator on site. Mr. Trapolino said he had never worked on site; usually he can work remotely from his desk. Mr. Trapolino said he worked 10 days for a total of 160 hours.

Mr. Trapolino presented pictures of the tornado damage. He said he worked with the GTPDP, Golden Triangle Planning Development District. They have a GPS camera that will allow pictures to be taken and the system identifies the location and a lot of other information. He said they located bodies and then determined how far away they were from the deceased's home. Mr. Trapolino said that over 700 structures were damaged and two cell towers. He said a complete apartment complex was destroyed. Mr. Trapolino said the tornado hit at 3:00 p.m.; if it had hit at a time when school was out and everyone was at home, the death toll would have been terrible. He said 10 lives were lost at the apartments. Mr. Trapolino said the tornado also destroyed the hospital. He said it was a 41 mile, straight line tornado. He said it destroyed most of the industrial park and five subdivisions and chicken houses were destroyed. Mr. Trapolino said he saw a lot of destruction; it was unbelievable.

Mr. Trapolino said that GIS Director Matt Hanks followed him to Louisville. Mr. Hanks has family and friends and he went there to check on them.

Mr. Trapolino said all of the GPS units, laptops and other equipment are purchased through grants. This is the first time the state of Mississippi has ever deployed a GIS professional to a scene of an emergency. He said the tornado destroyed and affected towers so the internet and cell phones could not be used in most places.

Mr. Trapolino said he developed stand-alone maps that showed the entire area. He said before he left home for the trip, he printed a map that indicated where to send volunteers, how much damage was done, where bodies were found and other helpful information that was collected. Mr. Trapolino said they had pictures of 670 properties within 14 hours. He said when FEMA arrived they passed on the

information to them, and all damage was collected and assessed and back into the hands of the supervisors in 48 hours.

Supervisor Bill Russell asked if information would help with permits. Mr. Trapolino said yes. It could be done by the assessor and it would include the millage loss.

Supervisor Lee Caldwell asked if this information could be shared with insurance companies. Mr. Trapolino said yes; and this is important because it can help get more money from FEMA.

Supervisor Caldwell asked the cost of the GPS unit. Mr. Trapolino said it costs \$9,000. He said they were able to assess 626 damaged structures in about 14 hours and that has never been done before. Mr. Trapolino said he would like to talk to COG about the unit and get the cities to participate in the cost. He said the Tax Assessor’s office could use it as well.

Supervisor Mark Gardner said he would like to see the cities use the device and work with the county to get pictures of all of the houses in DeSoto County.

Supervisor Harvey Lee thanked Mr. Trapolino for his effort and all of the hard work. He asked if Mr. Hanks family and friends were safe. Mr. Hanks said yes, they are safe but they suffered a lot of damage. He said his Dad told him he never felt concrete shake before but it did miss them.

Mr. Trapolino said it also helps when they go out for bids on the debris. He said he worked with nine EMA Directors and there is no comparison to DeSoto County. Mr. Trapolino said our EMA is better than any other as far as being trained and being prepared. He said that Chief Storey is responsible for the reputation and professionalism of the DeSoto County EMA. There are a lot of people in the state that do what we do; just not as good as we do it. Mr. Trapolino said that before he left for Louisville, Chief Storey told him what to expect and gave good instructions. Mr. Trapolino said several counties said they would request him if there is an emergency in their county.

**F. CONSENT AGENDA**

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Board Attorney Tony Nowak item number F.3.a for a contract to be renewed for Justice Court with Cummins Allison. He said the contract has not been filled out completely and asked that it not be included.

Supervisor Jessie Medlin asked about item number F.5.b. He asked if this is a new resignation. Road Manager Andy Swims said no. This has already been accepted and approved but this is to make it part of the Human Resources record.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to approve the Consent Agenda as follows, excluding item number F.3.a, contract with Cummins, due to the document not being filled out completely:

**1. Office of Finance & Accounting**

**a. Budget Amendments**

**b. Request for Transfer of Sheriff Seized Funds**

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account. Please approve the transfer of the funds.

Case #	Defendant	Date Seized	Receipt #	Amount	Date of Forfeiture
2014-126466	Zachary Young	3/29/14	29001	\$502.00	5/2/14
				\$502.00	
Transfer from	Sheriff-Seized Fund		(123-000-139)	\$502.00	

Transfer to Sheriff-Forfeiture Fund (120-000-238) \$502.00

**2. Establish as Part of the Formal Record and Enter into the Board’s Minutes**

**a. FEMA – Previously approved LOMAR’s**

**b. Resolution Directing the Closing of the Hernando DeSoto Park After Daylight Hours and Authorizing “After Hours” Access by Permit**

**3. Contracts Administration**

**a. Justice Court: Cummins Allison JETSCAN 4062-MONEY COUNTER Maintenance Agreement – Auto Renew, no changes**

**b. Caremark: Renew for one year, no changes**

**4. Addendum to Facility Lease between Nesbit Volunteer Fire Dept. & DeSoto County**

**5. Road Department**

**a. Safety Report**

**b. Road Dept.: 1 Employee Retirement 1 Employee Resignation**

**6. EMS Billing – April 2014**

Number of ambulance runs billed: 121  
Amount billed: \$42,356.00  
Amount collected: \$39,192.67  
Un-collectable amount: \$1,246.76

	Eudora	Lewisburg	Walls
Dispatched Calls:	73	86	84
Refusals:	31	24	35
Standby Only:	4	4	6
Billed:	34	47	38
Other:	4	11	5

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

March 2014  
Number of ambulance runs billed: 142  
Amount billed: \$48,101.00  
Amount collected: \$26,476.60  
Un-collectable amount: \$641.56

**7. Submit for Reimbursement from MDOC for Inmate Housing**

**8. Appointment of Requisition & Receiving Clerks: Remove Frank Rainey as Receiving Clerk & add Richard “Jason” Patrick for the Animal Shelter: 001-444 Animal Control & 001-445 Animal Shelter Operations**

**9. Chancery Clerk Allowance (2) \$2,116.66 \$1,500.00**

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit F**

**G. OLD BUSINESS**

**1. Liability Insurance: Contract Documents**

- a. Client Authorization to Bind Coverage**
- b. Supplementary Commercial Automobile Uninsured Motorists Coverage**
- c. Arthur J. Gallagher Risk Management Services: Loss Control Services Agreement**

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the Client Authorization to Bind Coverage as detailed in Exhibit G.1.a; Supplementary Commercial Automobile Uninsured Motorists Coverage as described in Exhibit G.1.b; Arthur J. Gallagher Risk Management Services: Loss Control Services Agreement as described in Exhibit G.1.c; and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit G.1**

**2. Environmental Services**

**a. Enforcement: PUBLIC HEARING**

**3770 Byhalia Rd Hernando MS 38632 Parcel# 2 07 8 34 00 0 Lot 00029 00 2nd cut and clean-up of property; Assessment of Lien against Real Property pursuant to Mississippi Code Section 19-5-105**

Supervisor Harvey Lee made the motion and Supervisor Mark Gardner seconded the motion to open the Public Hearing regarding an enforcement issue located at 3770 Byhalia Road, Hernando, MS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Environmental Services Director Ray Laughter said this property was owned by Bank of America and they sold it to City Financial.

Supervisor Caldwell asked if there was anyone present who wished to speak on this matter.

No one came forward.

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve accepting the order assessing the property cleanup costs as a lien against real property owned by City Finance pursuant to Mississippi Code Section 19-5-105 and to authorize the Board President to sign the order; and to pay the costs for cleaning the property of \$600.00 to Complete Lawn Services as detailed in Exhibit G.2.a

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Harvey Lee, Fifth District YES

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to close the Public Hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Bill Russell, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Harvey Lee, Fifth District YES

**See Exhibit G.2.a**

**b. DeSoto County: Clean & Green in 2014 DeSoto County's Spring Clean – Up 2014 Recap**

Environmental Services Director Ray Laughter thanked the schools, fire departments municipalities, the press and everyone involved in Spring Cleanup. It ran from Saturday April 26<sup>th</sup> until May 4<sup>th</sup>. He said the citizens, homeowner's associations and community organizations participated by clearing the rubbish from their properties. Mr. Laughter said they disposed 660 yards of rubbish. He said this is a testament to the citizens and their commitment to our local communities. Mr. Laughter said without the willingness of the volunteers including those who allowed us to stay at their locations, this event could not happen.

County Administrator Vanessa Lynchard said Ray always makes these events look easy. She said they are not easy to do and be such a great success. Ray works very hard and gets along with everyone especially the vendors. Ms. Lynchard said in the midst of all that is going on for the Spring Clean-up, Earth Day is being planned and a lot of work goes into it. Ray is very involved in both of these events and continues to do his day to day job as well. Ms. Lynchard thanked Ray for everything he does.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the report as presented and detailed in Exhibit G.2 and to make it part of the Board's minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES  
Supervisor Mark Gardner, Second District YES  
Supervisor Bill Russell, Third District YES  
Supervisor Lee Caldwell, Fourth District YES  
Supervisor Harvey Lee, Fifth District YES

**See Exhibit G.2**

**3. Sheriff's Dept.: Additional Personnel Requests**

County Administrator Vanessa Lynchard said the Sheriff previously expressed concerns about the number of juveniles in the detention center. He said he needs more personnel to continue to be within the law. Ms. Lynchard discussed items in the county 2014 budget.

Sheriff Bill Rasco said \$37,000 would finish the year 2014.

Supervisor Bill Russell expressed his concerns about taking care of the juveniles and the law requires a certain number of officers. Supervisor Russell said the Board knew this was coming and the need to add to the Sheriff's budget.

Supervisor Lee Caldwell said there are issues with assessments and getting enough staff to counsel the juveniles. She said if that problem could be fixed they could rotate out quicker.

Ms. Lynchard said Human Resources records indicate that the sheriff has hired 17 people to date. Sheriff Rasco said he brings every new hire before the Board and he has not brought any. Sheriff



Rasco asked to see the records on the 17 people they are talking about.

Sheriff Rasco said there are 45 juveniles in the jail. If the state does an inspection they will shut down the jail, and we never know when they are coming and it could be tomorrow.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve the Sheriff’s Department hiring two officers for the juvenile detention center.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**H. NEW BUSINESS**

**1. 10:00 a.m. Public Hearing: Animal Control Ordinance**

Supervisor Mark Gardner made the motion and Supervisor Jessie seconded the motion to open the Public Hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Board Attorney Tony Nowak said the proposed ordinance has been reworded in some areas, restructured so that it would have a better flow and easier to understand. The biggest change is the Animal Control Officer can issue a citation if they are deputized by the Sheriff. The Sheriff will decide whether or not the Officer will carry a weapon.

Supervisor Mark Gardner asked for clarification regarding the officers carrying firearms if qualified.

Sheriff Bill Rasco said they would be held to the same standard as his officers and would have to qualify every year.

Supervisor Bill Russell said he received a letter form Rita Leone with Animal rescue and read her concerns as follows:

1.) Ms. Leone said tethering a dog for 24/7 should be limited.

Supervisor Russell said that Ms. Leone understands that we cannot monitor tethering but we will encourage the public to not tether and not tie down their pets.

2.) In lieu of euthanizing so many animals, have more adoptions. Animal Control Director Monica Mock said they just adopted 18 animals at the A Fair this weekend and they do provide a lot of opportunities for pet adoptions and will continue to do so.

3.) Contact the Animal Shelter in Southaven to get information on a once a month spay and neuter program provided by Mississippi State. This is free of charge.

Ms. Mock said the DeSoto County Animal Shelter has been using Mississippi State for spay and neuter for a few years now.

4.) Limit the number of animals people can have in and around the County. Board Attorney Nowak said one Board had already discussed limiting the number of animals a person can own.

Mr. Nowak said there are laws currently in place to limit the number of pets per household. This new ordinance requires adequate water and food. There is already a law that requires rabies shots.

Supervisor Jessie Medlin asked the Director of Animal Services Monica Mock, how they were handling situations with vicious dogs. Ms. Mock said they were working with Justice Court but they have not had much of that lately.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the Ordinance Establishing Guidelines and Regulations for Animal Control within DeSoto County, Mississippi.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Harvey Lee seconded the motion to close the Public Hearing.

**See Exhibit H.1**

**2. Tax Exemptions 10:30 a.m.**

Jim Flanagan, President and CEO of the DeSoto County Economic Development Council said there are five companies appearing before the Board of Supervisors requesting tax exemptions as follows:

**a. Diamond Comic Distributors, Inc.: Personal Property, 5 years**

Executive Director of Diamond Comic Distributors, Inc. Shawn Hamrick said they are seeking a five year personal property tax exemption due to an expansion. Mr. Hamrick said they came to Olive Branch five to six years ago and the last two years they have experienced 30% growth. He said there would be about 20% more employees. He said the expansion is 50,000 square feet.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve a five year personal property tax exemption for Diamond Comic Distributors, Inc.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.2.a**

**b. Englander-Symbol Mattress of Mississippi, LLC: Real, 10 years Personal, 10 years**

Mr. Flanagan said that Symbol Mattress is located in the same building as Frankel Furniture Co.

Doug Wilcox, General Manager at Frankel in Olive Branch said they have been in Olive Branch five to six years. He said they do the same thing as Frankel but do not have furniture and they added a mattress. Mr. Wilcox said they do expect to grow. He said he is the fourth person to come to Olive Branch facility and all of the other employees were Frankel employees.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve a real property tax exemption for ten years and personal property tax exemption for ten years for Englander-Symbol Mattress of Mississippi, LLC; and to acknowledge that Englander-Symbol is a new enterprise and not selling the Frankel line of furniture; and they carry their own mattress brand.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.2.b**

**c. Shamrock Wood Industries, Inc.: Personal, 10 years**

Mr. Flanagan said Shamrock is part of Shannon J.T. Shannon Lumber Co., Inc.

Chief Financial Officer of Shamrock Wood Industries, Inc., Jamie Steen said Shamrock is located in Hernando, MS. They manufacture unfinished flooring and ship it to China, New Mexico and North Carolina to be finished. They have 51 employees; 35 are new and the remainder transitioned.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve a ten year personal property tax exemption for Shamrock Wood Industries, Inc.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.2.c**

**d. Milwaukee Electric Tool Corporation: Personal, 5 years**

Attorney Chris Pace said that Milwaukee Electric Tool Corp. is requesting a five year personal property tax exemption. He said the company has been here for a long time and this is the third time have they been before the Board to request a tax exemption. Mr. Pace said the Olive Branch facility has expanded into Greenwood and Jackson.

Supervisor Jessie Medlin said he appreciated Milwaukee Tool staying in Olive Branch.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve a five year personal tax exemption for Milwaukee Electric Tool Corp.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.2.d**

**e. National Filter Media Corporation: Real, 10 years**

Tom Harrison, Division Manager for National Filter Media Corporation, said they have been in Olive Branch since 1978. They are the longest serving company in DeSoto County. Their company has been in existence since 1906. He said they were previously by AlSCO Co. and Olive Branch is the biggest facility. Mr. Harrison said they manufacture water filtration equipment. He said their business has doubled over the last ten years. Mr. Harrison said they have 101 employees. Mr. Harrison said they are seeking a personal property tax exemption for ten years.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve a ten year real property tax exemption for National Filter Media Corporation

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.2.e

**3. First Responder Safety**

Supervisor Mark Gardner said the recent loss of officers in the area brings back his twenty years as a volunteer. He referred to articles that he recently read and said the numbers were alarming. He read the numbers as follows:

Preliminary data from National Law Enforcement Officers Memorial Fund show that for the 12<sup>th</sup> year in a row, more officers were killed in the line of duty in traffic incidents than from any other cause of death, including shootings. The incidents comprise of automobile and motorcycle crashes as well as officers struck outside their vehicles. In 2009, 56 law enforcement officers had died in traffic-related incidents, accounting for close to 50 % of officer deaths for the year.

In the previous year, 28 out of 118 firefighters who died while on duty were killed in vehicle crashes. Another five firefighters were struck and killed by vehicles.

The sobering numbers clearly show the need to protect law enforcement officers, firefighters and first responders as they perform their duties on the nation’s streets and highways.

Supervisor Gardner said the National Highway Traffic Safety Administration came up with a good acronym as follows:

- S Stay Alert-pay attention, keep the noise level low, look for more than one emergency
- I Investigate-check your rear view mirror on both sides, plan your next move, pull safely off the highway
- R React quickly and calmly; scan all directions, always use a turn signal and don’t slam on brakes or pull over suddenly
- E Before re-entering the road, look all directions turn on your signal and gradually merge into traffic
- N Don’t stop at a place that doesn’t have enough room to pull over safely and never follow or try to outrun an emergency vehicle

Follow these helpful tips to protect the lives of the people who serve your community. Though you may see them often, it is important to pay attention and move over every time they may be on the way to save the life of someone you love.

When you see a stopped vehicle:

Slow down and mover a lane if possible. If traffic or other conditions prevent you from changing lanes, you must slow down and proceed with caution.

When an emergency vehicle is approaching:

- Pull over to the edge of the roadway, clear of intersections, and stop.
- Remain there until the emergency vehicle has passed. Watch for others.
- Keep a foot on the brake so the brake lights let emergency vehicle drivers know you have stopped.
- Stay at least 500 feet behind any moving emergency vehicle displaying flashing warning lights and sounding a siren.
- Never race after an emergency vehicle to get through traffic.
- Never pass a moving emergency vehicle displaying flashing lights unless directed to do so by a police officer or emergency personnel.

By following a few simple rules, you can help emergency workers get to the scene faster and safer.

Sheriff Bill Rasco introduced Deputy Skip Schreffler of the DeSoto County Sheriff’s Department.

Deputy Schreffler said on October 21, 2013, he received a radio call of debris in the road at Hwy 302 and Polk Lane. He said he responded to the area and saw a car swerving around the large pallets that were broken. Deputy Schreffler said he turned the wheel of his vehicle to the left, turned on the lights and got out of the car. He removed two pallets from the roadway and then started kicking wood off of the road onto the grass. Deputy Schreffler said he did not hear anything or see anything and woke up in

a hospital. He said his family almost did not have a Dad and family. Deputy Schreffler said officers are dying because of this.

Deputy Schreffler was very emotional during the presentation and left the Board Meeting.

Captain Keller who was also present said that Deputy Schreffler couldn't come back to work for a while. It was hard for him to deal with and then come back to the department.

Captain Keller said the vehicle hit Deputy Schreffler's car and pushed it into him.

Captain Keller said because of this incident, they now have a Traffic Break policy. They send two cars instead of one. He said that one unit stops traffic. Captain Keller said they wear green safety vests when on the road. The public needs to realize they need to slow down or stop when the lights are on. He said that is very important.

Supervisor Gardner asked about motorcycle officers. Captain Keller said someone pulled out in front of an officer thinking they could beat them. Supervisor Gardner said the officers were struck while directing traffic at the Landers Center.

Supervisor Bill Russell asked if there are laws against texting while driving in Mississippi. Captain Keller said there are not laws except for youth during their first year of driving.

Board Attorney Tony Nowak discussed the move over law which covers emergency vehicles said only for tow trucks, utility trucks, sanitation trucks and any type of road work vehicle.

Supervisor Gardner said no matter what color the lights are, pull over.

Mr. Nowak said it is a law that when emergency lights are on the driver should pull over to an available lane.

Supervisor Jessie Medlin asked if there was a law recently passed about texting while driving. Mr. Nowak said that law was for teens under the age of 18 years.

Sheriff Bill Rasco said it is in their policies and procedures that officers cannot text while driving.

Chief Storey said most of the time when they arrive on a scene the Sheriff's Department is already there. Chief Storey said they teach safety. He said the Golden Hour is one hour from the time the incident occurs and they treat the patient and get them to the medical facility. He said Board allowed them to buy heavier coats with reflective stripes and they also have vests with reflective stripes.

Chief Storey said the biggest issue is driving during natural elements; that can be very harmful. During a traffic stop, you do not know who you are dealing with. There is always a chance they have a weapon. He said one action is to take one step backwards. Stay at least one car length for every ten miles behind a car. Go back to basics. Talk at home and not on the cell phone while you are driving.

Supervisor Gardner said he would like to add another pet peeve. He said he sees a lot of drivers wearing ear buds and listening to music. That makes it difficult to hear sirens or other noise you need to hear while driving. He reminded everyone that not every car with flashing lights is marked so pay attention to the flashing lights and sirens, and watch for all colored lights.

Road Manager Andy Swims said he discussed texting while driving with the road crew last week. He said they do wear vests and take every step possible to be safe.

Mr. Swims said there is always a person wearing a vest and directing traffic and they have flagmen at the trucks where they are picking up limbs. The Sheriff's Department is usually in front of them. He said he would like to make the Board aware that his department talks about this frequently. Supervisor Jessie Medlin said he knows the Sheriff's Department has a lot to do with schools and work traffic. He asked the Board Attorney if it was legal for citizens to put limbs further off the road. Mr. Nowak said the county cannot get off of the right of way to pick up limbs. They cannot go onto personal property.

Mr. Swims said they do pick up limbs on some roads that have heavy traffic. He said we are fortunate and blessed by God that have been no accidents that caused a death. We make sure the crew has adequate lights, vests and everything they need to be safe.

**See Exhibit H.3**

#### **4. EMA/Fire – Levee Board Summer Work Program**

Chief Bobby Storey said for the last four years Emergency Services has participated in the Yazoo Mississippi Delta Levee Board youth program. This program allows senior students to apply and if accepted, work for EMS/Fire. It gives the student the opportunity to shadow Emergency Services and learn everything we do. The students that have come through our office the last four years have been very good. Chief Storey said there is no cost to the County. The student will be in our office starting June 1<sup>st</sup> through July 30<sup>th</sup>. He said this year we have the opportunity to get two students instead of one student.

Supervisor Lee Caldwell asked how the students apply. Chief Storey said they can send an application through Law and Public Safety. Supervisor Caldwell asked if seniors in DeSoto County would have the opportunity to apply. Chief Storey said they would contact the schools.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Emergency Services hiring two senior students for the Levee Board Summer Work Program at no cost to the County and to contact the schools to see if there is any interest from the senior students.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.4**

#### **5. Environmental Services**

Environmental Services Manager Ray Laughter presented the following enforcement issues.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to open the Public Hearing for four enforcement issues in DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

##### **a. Enforcement: PUBLIC HEARING**

**9277 Stewart Rd Olive Branch, MS 38654 Parcel # 2 06 5 15 00 0 Lot 00016 00  
Mississippi Code Section 19-5-105 Litter Ordinance Violation Hearing**

After finding that the property located at 9277 Steward Road in Olive Branch, MS 38654, parcel number 2 06 5 15 00 0 Lot 00016 00, the property in its present condition is in such a state of uncleanliness as to be a menace to the public health and safety to the community, Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve giving the property owner until May 26<sup>th</sup> to clean the property; if the property owner does not clean property, approve Environmental Services to have the property cleaned up, according to Mississippi Code Section 19-5-105.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.a**

**b. Enforcement: PUBLIC HEARING**

**7133 Stanley Drive Olive Branch, MS 38654 Parcel # 1 05 9 30 02 0 Lot 00020 00  
Mississippi Code Section 19-5-105 Litter Ordinance Violation Hearing**

After finding that the property located at 7133 Stanley Drive in Olive Branch, MS 38654, parcel number 1 05 9 30 02 0 Lot 00020 00, the property in its present condition is in such a state of uncleanliness as to be a menace to the public health and safety to the community, Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve Environmental Services to have the property cleaned up and the dumpster removed, according to Mississippi Code Section 19-5-105 at an estimated cost of \$1,290.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.b**

**c. Enforcement: PUBLIC HEARING**

**7646 Bramble Lane Walls, MS 38680 Parcel # 1 09 7 25 16 0 Lot 00022 00  
Mississippi Code Section 19-5-105 Litter Ordinance Violation Hearing**

Supervisor Bill Russell said he looked at this property this morning and it has been cut.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve continuing the hearing on this item.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.c**

**d. Enforcement: PUBLIC HEARING**

**6615 Scenic Hollow Walls, MS 38680 Parcel # 1 09 7 35 01 0 Lot 00011 00  
Mississippi Code Section 19-5-105 Litter Ordinance Violation Hearing**

After finding that the property located at 6615 Scenic Hollow Walls, MS 38680 Parcel # 1 09 7 35 01 0 Lot 00011 00, the property in its present condition is in such a state of uncleanliness as to be a menace to the public health and safety to the community, Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve Environmental Services to have the property cleaned up according to Mississippi Code Section 19-5-105.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.d**

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to close the Public Hearing and to continue the Public Hearing on 7646 Bramble Lane Walls, MS 38680 Parcel # 1 09 7 25 16 0 Lot 00022 00 and 7646 Bramble Lane Walls, MS 38680 Parcel # 1 09 7 25 16 0 Lot 00022 00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**6. Recreational District**

Greenways and Parks Coordinator Larry Jarrett said that Arthur J. Gallagher Risk Management Services recently inspected the county parks and made certain recommendations.

The Board of Supervisors discussed necessary maintenance for the parks.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to accept the recommendations made by Arthur J. Gallagher and the Greenways and Parks Coordinator and to remove the bleachers at Robinson Donald Park and to accept the recommended Park Maintenance Policy.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.6**

**7. Office of Finance and Accounting**

**a. Claims Docket**

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

The Board of Supervisors discussed the following requests for payment:

Supervisor Jessie Medlin – Page 1, MS Prison Industries for business cards. Supervisor Mark Gardner asked who they were. County Administrator Vanessa Lynchard said they print our business cards.

Supervisor Medlin – Page 10, West Group Payment Center. Mr. Arnold said that is for renewal of law books for the County Administrator’s Office.

Page 8 – ESRI. Mr. Arnold said that is for software for maps. It is split between three departments.



Page 19 – Sterling Solutions Inc. Mr. Arnold said that is for software for the Veteran’s Service Officer to track Veterans.

Page 32 – Deputy Churchwell in DeSoto and Yalobusha Counties. This is paid by the judge who uses the bailiff.

Supervisor Bill Russell asked about the following claims:

Page 43 – Fairfield Inn for several days. Mr. Arnold said that was for training for Bobby Storey.

Page 43 – Ultimate Tire. Mr. Arnold said that was for six tires for an ambulance.

Page 51 – 4D Solutions, Inc. Mr. Arnold said that is for a generator.

Page 53 – Circuit Clerk. Mr. Arnold said that is for a check that was never cashed and then reissued.

Page 54 – Camper City USA. He said that is for toppers and decals for new and existing trucks.

Page 68 – Waggoner Engineering. Mr. Arnold said that is for state aid road projects and general services. Mr. Swims confirmed that state aid projects have to be paid in advance.

Supervisor Lee Caldwell asked about the following claims:

Page 55 – Dell Computer Corp. This shows a payment and a discount. Mr. Arnold said the county pays a pro rata share

Page 59 – Dixie Internet – These are internet charges for Judge Lundy when he is in Grenada.

Page 77 – Page 77. Whitfield Electric Co. This is part of expense for power hookup for Eudora F.D.

Page 13 - A-1 Fire Protection Service. Facilities Director Tony Martin said this is for yearly inspection on all burglar alarms. Mr. Arnold said that American Fire Protection is at the new jail.

Supervisor Mark Gardner asked about the following claims:

Page 43 – Gulfport Firemens Fund. Mr. Arnold said that is for training registration.

Page 54 – Supervisor Gardner asked if the add ons for the truck purchase was approved. County Administrator Vanessa Lynchard reminded the Board that EMS Deputy Director Chris Olsen explained the state contract and how it worked with this purchase in a previous meeting.

Page 61 – Positive Promotions. Mr. Arnold said this is budgeted through a grant and it is for Oopen House Kits for kids at school. This is through MEMA.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer excluding Wilco Services on page 62.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner recused himself from this discussion and vote.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to authorize the Chancery Clerk to pay Wilco Services on page 62.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**b. Grants: Accept MDEQ Grant Award for Solid Waste Assistance - \$69,883**

Grants Administrator Melissa Zizmann said this grant is for assistance with solid waste and is an increase from previous years. She said the increase is due to how well the county handles the solid waste program. She said that MDEQ was astounded with the turn out for the DeSoto County Household Hazardous Waste Day. Ms. Zizmann said the total amount of the grant is \$69,883 with the allocation for the solid waste officer at \$35,451.00 and Household Hazardous Waste Day at \$34,432.00.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve accepting the MDEQ grant award in the amount of \$69,883.00 for the Solid Waste Enforcement Officer and Household Hazardous Waste Collection Program.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.7.b**

**8. Office of Procurement**

**a. Sheriff’s Department: Purchase exceeding \$25,000**

Sheriff Bill Rasco said they are replacing radios and accessories that will be outdated this year and he wanted to let the Board know because the purchase is over \$25,000.

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase exceeding \$25,000 for the Sheriff’s Department to purchase 14 radios and accessories.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.8.a**

**b. Bids Under Advisement: Rubber Track Skid Steer Re-bid**

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve Reliable as the lowest and best bid for one or more Rubber Track Skid Steers Re-bid as follows:

VENDOR	Williams Equipment	Stribling Equipment	Scott Construction	Reliable Equipment	Abby Equipment	Abby Equipment	Thompson Machinery	JCB of Arkansas
	3655 American Way Memphis, TN	1505 Corporate Ave Memphis, TN	4515 Pigeon Memphis, TN	2353 Hwy 51 S Hernando, MS	PO Box 1486 Saltillo, MS	PO Box 1486 Saltillo, MS	1291 Corporate Avenue Memphis, TN	12829 Interstate Little Rock, AR
EQUIPMENT	Bobcat T750	John Deere 329E	NO BID	2014 Kubota SVL90-2HFC	Case TV380 T4	Case TV380 T4	Caterpillar 289D	2014 JCB 260T
SALE PRICE	\$ 53,623.76	\$ 63,037.50	NO BID	\$ 56,500.00	\$ 60,898.00	\$ 66,398.00	\$ 71,692.01	\$ 58,027.57
DELIVERY DATE	30 days	40 days		Upon Receipt of Order	60 days	60 days	Upon Receipt of Order	60-90 days
EXCEPTIONS								
Engine: Minimum 82 hp							No - 74.3hp	No - 74 hp
Power Train: Transmission and engine shall be direct coupled	No - Belt Driven							
Hydraulic pressure shall be no less than 3100 psi					No - 3000 psi			
Hydraulic pump capacity for high flow shall be capable of providing 35 gpm for high flow hydraulic							No - 32 gpm	No - 33 gpm
Steering: Machine shall have single hydraulically operated joystick that controls forward, reverse and directions	No - Electric over hydraulic							
RECOMMENDATION: Andy Swims recommends purchasing three Rubber Track Skid Steers from Reliable Equipment for a total expenditure of \$169,500.00. (The lowest bidder did not meet all specifications of the bid.)								

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.8.b

**9. Sheriff’s Department: Donation from Military**

Captain Macon Moore said the DeSoto County Sheriff’s Department is number one on the list to get this vehicle. Supervisor Jessie Medlin asked how much will the county we have to spend on it when you take ownership. Supervisor Lee Caldwell asked if this is a new vehicle. Captain Macon Moore said the vehicle sells for \$50,000 and we can get it for \$10,000. It is a 2009 MRAP vehicle; a MaxxPro CATI NSN. He said several other agencies are on the list and we are the first one in the state to have this type of vehicle. It is the same program as the helicopter program.

Captain Moore said the vehicle will be inspected. When we no longer want it, we give it back to the agency. He said they hope they never have to use it but at least they have it if needed. He said it has an international chassis that is made in Mississippi.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to accept the donation of a SWAT vehicle from the military for the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Harvey Lee, Fifth District

YES

**See Exhibit H.9**

**10. Contracts Administration**

**a. BOS - Interlocal Agreement: Hire Board Attorney to draft new interlocal agreement with the Town of Walls for fire code inspection services**

Chief Bobby Storey said they have been called twice; once for a restaurant and once for a safe room. He said they only inspect commercial properties not residential. He said they will need to establish a way to bill for the inspections.

County Administrator Vanessa Lynchard said they would work that out with the county Chief Financial Officer.

Chief Storey said the charge is \$100 per inspection. Supervisor Russell asked if Chief Storey thought that was enough money. Chief Storey said yes.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to draft a new interlocal agreement with the Town of Walls for commercial fire code inspection services at a rate of \$100 per inspection.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

YES

Supervisor Mark Gardner, Second District

YES

Supervisor Bill Russell, Third District

YES

Supervisor Lee Caldwell, Fourth District

YES

Supervisor Harvey Lee, Fifth District

YES

**See Exhibit H.10.a**

**b. Contract from Murphy & Sons, Inc. – Jail Expansion**

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Murphy and Sons, Inc. for the DeSoto County Jail Expansion as fully described in Exhibit H.10.b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

YES

Supervisor Mark Gardner, Second District

YES

Supervisor Bill Russell, Third District

YES

Supervisor Lee Caldwell, Fourth District

YES

Supervisor Harvey Lee, Fifth District

YES

**See Exhibit H.10.b**

**c. Safran Morpho Trak**

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve renewing the maintenance and support agreement for hardware and software for the fingerprint system for the DeSoto County Sheriff’s Department.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve renewing the maintenance and support agreement for hardware and software for the fingerprint system for the DeSoto County Sheriff’s Department with Safran Morpho Trak.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.10.c**

**11. Board Attorney**

**a. AG Opinion for e-cigarettes**

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to prepare an ordinance regarding the use of e-cigarettes in county facilities.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**See Exhibit H.11.a**

**b. MS State Health Contract Modification: Increase office supplies & decrease training**

Josh Harper, Emergency Operations Specialists in the EMS Department said they would like to modify the contract with MS State Department of Health. Mr. Harper said the modification would allow them to purchase needed equipment for their training facility. They could decrease funds for office supplies and increase training funds. Mr. Harper said they would like to purchase a situational awareness monitor for training use; it would be more interactive for other departments.

Mr. Harper said this facility is used to train MRC members, CERT members, Firefighters, Police Officers, Emergency Dispatch operators the public and other Healthcare personnel. Mr. Harper said training classes include CPR/AED, BCLS, ACLS, Disaster Response and Management and many other classes related to the continuing education of public safety professionals and the public.

Mr. Harper said he can move \$2,000 from the Travel Meals and Lodging line item in the budget and allocate it to equipment acquisition.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve modifying the MS State Health Contract Modification to increase office supplies and to decrease training.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Harvey Lee said he would like to give Mr. Harper a pat on the back for taking on this issue. Supervisor Lee Caldwell said he realizes it fell into Mr. Harper’s lap and he is doing a great job.

**See Exhibit H.11.b**

**c. Sheriff’s Dept.: Approval to review Fresenius contract for dialysis service to inmates**

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to

approve hiring the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to review the Fresnius Medical Care.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.11.c

**d. Sheriff’s Dept.: NWCC Affiliation Agreement – one year extension**

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Affiliation Agreement for one year with Northwest Community College for students to shadow the Sheriff’s office staff.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**e. Park Maintenance Policies**

Board Attorney Tony Nowak said he reviewed the policies for county parks. He said it appears DeSoto County parks have certain levels and the county would want to include Level III care.

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to adopt the park maintenance policies including Level III care as fully detailed in Exhibit H.11.e.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H.11.e

**12. County Administrator**

County Administrator Vanessa Lynchard presented several items for the Board’s consideration.

**a. Liability Insurance**

**1) Updates and Coverage**

Ms. Lynchard commended Reby Johnson of Facilities Management for her work on the insurance. Ms. Lynchard said insurance rates will increase because not all of the county buildings were included on the list. She discussed some of the county facilities that need further research and then decisions need to be made on how to handle the insurance and coverage.

The Board of Supervisors recommended the Insurance Committee work on this list and make recommendations.

**2) Approval to Seek AG Opinion for E-911 and Fire**

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to write for an attorney general’s opinion regarding E-911 and Fire and to research the list.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**b. Lease Agreement Management**

**1) Approval to Verify Ownership of Property**

Ms. Lynchard said the Board may want to add terms to agreements with entities that lease county buildings. She said the County is supposed to supply the Tourism Building with insurance and then they will pay us back. That has been done one time. She asked the Board to consider if they wanted to handle the agreements on a case by case basis or one standardized agreement.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve forming a committee to handle lease agreement management for County property and buildings; and to appoint Supervisor Mark Gardner and Supervisor Harvey Lee to the committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>NO</u>

**2) Lease Agreement Assessments and Management**

Ms. Lynchard said we do not rent to agencies, cities, schools and the A-Fair.

No action was taken on this item.

**c. Search & Rescue**

**1) Move Search and Rescue under the Sheriff’s Department with inventory to be divided between EMA/Fire and SAR after the county inventory is complete**

Ms. Lynchard said that 99% of the equipment used on the water is handled by Search and Rescue. If EMS uses equipment, they check it out at the Sheriff’s Department. If the Sheriff’s Department uses equipment, they will bring it back in the same condition as when they checked it out. When Homeland Security uses equipment, they will replace anything needed to get it back into shape.

Chief Bobby Storey said this is not about himself or Sheriff Rasco. This is about the betterment of the county.

Supervisor Medlin also stated that the equipment belongs to the taxpayers of DeSoto County.

Ms. Lynchard said the equipment will be moved over at the time of inventory in two weeks. She said Homeland Security should stay as it is.

Sheriff Rasco said he wants to keep both ¾ ton trucks for Search and Rescue.

Ms. Lynchard said the trucks have not yet been declared as surplus. She said trucks and radios will be

transferred over.

Chief Storey said satellite phones will be taken off and put on new trucks.

**2) Approval to keep the ¾ ton truck they originally were to see**

This item was discussed under item H.12.c.1

**3) Approval to relocate SAR to the bay area of the EMA building and to clarify the building will be occupied by EMS, SAR, and, in time, probably the Coroner**

Ms. Lynchard said the law is specific about certain things for the Sheriff’s Department. She said Homeland Security will stay with Homeland Security.

Chief Storey said he and the Sheriff agree that the boat should stay at the Sheriff’s location. He said he has two trucks and needs to sell one.

Sheriff Rasco said he needs to sell the Search & Rescue truck.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the recommendation by the County Administrator to approve items 1, 2 and 3 as fully described above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner asked Chief Storey about overtime pay for a salaried professional deployed out. Supervisor Gardner said overtime and backfill is paid by someone other than DeSoto County; it could be MEMA or FEMA.

Chief Storey said he is working on getting overtime pay for Scott Trapolino. He said that Robert Latham should have told us up front.

Ms. Lynchard said Human Resources cannot pay for overtime.

Supervisor Bill Russell asked Chief Storey in the case of an emergency who contacts EMS and how do they know who to contact.

Chief Storey said that the paramedic contacts them. They contact Chris Olson, Josh Harper and Chief Storey. He said it is a blanket text.

Supervisor Gardner asked how long it takes when a truck is down. Chief Storey said 30 minutes.

Supervisor Russell said there is no one at Walls.

Chief Storey said they are interviewing and hoping it will help. They have three shifts and two people.

Supervisor Jessie Medlin clarified with Chief Storey that some shifts have a paramedic and driver. Chief Storey said it is easy to get a driver to come in but not a paramedic

**d. Fairhaven Fire Department**

- 1) Approval of Contract with Marvin Johnson**
- 2) Authorization to bid the building construction**
- 3) Approval to file for the LOMAR F**

Ms. Lynchard said it is time to move forward with the Fairhaven Fire Department project. She said the



Fire Department is paying the money back to the county so we are really a conduit.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to allow County Administrator Vanessa Lynchard to work with Marvin Johnson on the contract for the Fairhaven Fire Department project and bring it back to the Board; and if approved by the Board Attorney and if the fee remains at 6% to authorize the bid and approve filing of the LOMAR F.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**13. County Buildings Rental Policy**

Ms. Lynchard said the County does not charge rent to civic organizations for use of certain County facilities. During the A Fair, the Sheriff provided four deputies, Facilities Management provided two employees and we paid for one extra custodian.

Ms. Lynchard recommended addressing the pay of County employees and the Sheriff’s deputies during these events in the policy.

**14. Facilities Management: Maintenance Report**

Facilities Management Director Tony Martin gave an update on unforeseen maintenance that is going to be costly to the County. He said they have lost significant equipment in the last week.

Mr. Martin said one of the boiler heat exchanges went out in the administration building and the replacement cost is approximately \$20,000. He said they can try to run off of one until next year.

The 12 ton air conditioning unit at the Olive Branch Library went out and it will cost approximately \$15,000.

Mr. Martin said there are several issues at the juvenile center. He said that one boiler has gone out and it will cost \$20,000 to \$25,000 to replace it. Also the copper in the boiler room is leaking and filling the entire room with water. The repairs to the room and the re-piping will cost \$4-\$5,000; the total cost for the entire project will be approximately \$30,000 for the juvenile center. Mr. Martin said these expenditures will have an effect on other projects.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve spending \$30,000 to replace the boiler and to repair and re-pipe the boiler room.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

**I. PLANNING COMMISSION AGENDA**

**DESOTO COUNTY BOARD OF SUPERVISORS  
ORDER OF ITEMS  
May 19, 2014  
11:00 a.m.**

**1. NEW BUSINESS**

**i. CONSENT**

- a. **Canady Minor Lot (6931) – Application is for final subdivision approval of one (1) lot of 2.0 acres identified as Parcel #3-06-1-11-00-0-00003-00. Subject property is located on the north side of Box Corner Road and south of Byhalia Road in Section 11, Township 3, Range 6 and is zoned Agricultural (A). (District 1)**
- b. **Laura Henry Minor Lot, 1<sup>st</sup> Revision (6933) – Application is for final subdivision approval of one (1) lot of 4.38 acres identified as Parcel #2-09-7-26-00-0-00015-01. Subject property is located on the north side of Dean Road and east of Baldwin Road in Section 26, Township 2, Range 9 and is zoned Agricultural-Residential (A-R). (District 4)**
- c. **Marion Wright Minor Lot (6934) – Application is for final subdivision approval of one (1) lot of 3.9 acres identified as Parcel #2-08-6-23-00-0-00026-00. Subject property is located on the north side of Marion Trail and west of Fennel Road in Section 23, Township 2, Range 8 and is zoned Agricultural-Residential (A-R). (District 4)**
- d. **Smitty’s Hollow Minor Lot (6935) – Application is for final subdivision approval of one (1) lot of 2.0 acres identified as Parcel #2-06-4-17-00-0-00011-00. Subject property is located on the north side of Dunn Lane and east of Craft Road in Section 17, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 1)**

Mr. Haysley presented the Consent Agenda.

Supervisor Caldwell made a Motion to approve the Consent Agenda item. Supervisor Lee seconded the Motion.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

**ii. FINAL SUBDIVISION**

- a. **Emma Grace Estates, 1<sup>st</sup> Revision of Lot 3 (6929) – Application is for final subdivision approval of one (1) lot of 1.19 acres and one (1) lot of 1.30 acres identified as Parcel #3-05-3-05-06-0-00003-00. Subject property is located on the south side of Byhalia Road and east of Louise Road in Section 5, Township 3, Range 5 and is zoned Agricultural (A). (District 1)**

Mr. Haysley presented the applications for Emma Grace Estates, 1<sup>st</sup> Revision of Lot 3 for final subdivision of one (1) lot of 1.19 acres and one (1) lot of 1.30 acres. He stated the Planning Commission recommended approval of this application.

Supervisor Medlin asked if the applicant will have to have the adjoining neighbors sign the plat prior to it being recorded in the Chancery Court Clerk’s office. Mr. Haysley confirmed it would need to be signed by the adjoining property owners prior to being recorded.

Supervisor Medlin made a Motion to approve the application for Emma Grace Estates, 1<sup>st</sup> Revision of Lot 3. Supervisor Lee seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

- b. **Villages at Hawks Crossing, Phase 3 (6932) – Application is for approval of final subdivision of 60 lots on 23.83 acres of property, identified as Parcels #2-06-9-30-00-0-00016-01. Subject property is located on the west side of Craft Rd. and north of Byhalia Rd. in Section 30, 02, 06 and Section 29, Township 2, Range 6 and is zoned PUD. (District 5)**

Mr. Haysley presented the applications for Villages at Hawks Crossing, Phase 3 for final subdivision of a total of 60 lots on 23.83 acres. He stated the Planning Commission recommended approval of this application.

Supervisor Medlin asked if all the lots in this application will be on the west side of Craft Road. Mr. Bob Ginn confirmed that all the lots requested will be on the west side of Craft Road. Supervisor Medlin asked how many lots will be left on the west side is this phase is approved. Mr. Ginn stated there will be approximately 15-20 larger lots left on the west side of the development.

Supervisor Lee made a Motion to approve the applications for Villages at Hawks Crossing, Phase 3. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

**J. EXECUTIVE SESSION**

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

**K. OTHER ITEMS**

Later in the meeting, County Administrator Vanessa Lynchard discussed splitting EMS, EMA/Fire, moving and changing line items for the budget to coincide with the changes.

Ms. Lynchard said that Search and Rescue will remain with the Sheriff. She said the Fire Inspector will remain the same. The line item for the Volunteer Department is 251. She said that Chief Bobby Storey, Deputy Chief Chris Olson, and Emergency Operations Specialists Josh Harper will remain the same. She said the other Fire Inspector in 152 will go back to 250.

Ms. Lynchard said they are moving 252 to 251 this year. She said that Fire is 106, EMA is 260 and EMS is 240.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded to approve moving 252 to 251 this year; Fire is 106, EMA is 260 and EMS is 240.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Harvey Lee, Fifth District YES

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve splitting the budget as follows: EMS–240 and EMA–260.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Ms. Lynchard said the 2014 budget has changed because Tim Curtis retired.

Chief Storey said no one person runs EMS. It is a 24/7/365 day a year job. He said they need to get the staffing needed and make it run smoothly.

Ms. Lynchard said she would like to work with the new EMS Director. She said the office situation is tight but the new director needs to build the department.

Supervisor Mark Gardner asked Chief Storey if he and Chris Olson work together 7 days a week and backup. Chief Storey said yes; and now they have Josh to back them up.

Supervisor Russell asked Chief Storey could get by without replacing Tim Curtis. Chief Storey they need to replace Mr. Curtis to have sufficient back up.

Supervisor Harvey Lee made the motion and Supervisor Mark Gardner seconded the motion to move Tim Curtis salary to 240.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Gardner said we can come back and give you whatever you need to run your department. It will take time to fine tune it.

Ms. Lynchard said they will wait until the new EMS Director is chosen to split inventory in 240 and 260. She said contracts are already separate; we just need to make sure they are in the right category.

Chief Storey said rescue tools belong under fire and not EMS.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve defining rescue tools under fire.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin asked how much Mr. Olson is gone. Chief Storey said he is always gone one week out of each month and could be gone the entire month. He said that half of Mr. Olson’s salary is paid by Homeland Security.

Ms. Lynchard asked if it is worth having Homeland Security pay Mr. Olson's salary. The county cannot depend on him when HS calls him out. Ms. Lynchard said she would like to think about the county not sharing Mr. Olson with Homeland Security.

Supervisor Lee Caldwell made the motion to adjourn the Board meeting until June 2, 2014 at 9:00 a.m. The motion was seconded by Supervisor Harvey Lee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 19<sup>th</sup> day of May, 2014, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Lee Caldwell, President  
DeSoto County Board of Supervisors