

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE BILL RUSSELL, PRESIDING

October 19, 2015

A. CALL TO ORDER

The October 19, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Sheriff Bill Rasco presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

Supervisor Bill Russell asked if there was anyone present who wished to address the Board on items not regarding the agenda. No one came forward.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda.

- 1. Board Attorney Tony Nowak requested to add litigation/Anthony Robinson for consideration as an Executive Session item (Executive E.6.)**
- 2. Board Attorney Tony Nowak requested to add Miller Farms for consideration as an Executive Session item (Executive E.7.)**
- 3. Board Attorney Tony Nowak requested to add N Fusion, Region 4 Project to Old Business (Old G.4.)**
- 4. County Administrator Vanessa Lynchard requested to add DOR's Approval to Expend the Avails of the One Mill Levy and Spread Upon the Minutes (Consent F.9.)**
- 5. County Administrator Vanessa Lynchard requested to Spread Upon the Minutes: Recapitulation of Assessment of Real and Personal Property**
- 6. County Administrator Vanessa Lynchard requested to add the Year End Inventory Report in New Business (New H.4.g.)**

- 7. **County Administrator Vanessa Lynchard requested to add: Accounting – Late Bill Environmental Business Solutions to New Business (New H.10.f.)**
- 8. **County Administrator Vanessa Lynchard requested to add: Leadership DeSoto (New H.17)**
- 9. **County Administrator Vanessa Lynchard requested to add: Industrial Prospect, Project Pineapple for consideration as an Executive Session item (Executive J.4.)**
- 10. **County Administrator Vanessa Lynchard requested to delete from Executive Session: Project Apollo (Executive J.3.)**
- 11. **County Road Manager Andy Swims requested to add: School Bus Turnaround Request for Maintenance in New Business (New H.11.e.)**

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Agenda with the above additions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

1. Office of Finance & Accounting

DeSoto County, Mississippi BUDGET AMENDMENT REQUEST						
Fund/Department #		001-630				Updated 7/15
Date:		10/19/2015				
1	Soil Conservation					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-630-402	Deputies/Assistant Managers	\$ 1,417.60	\$ 36,858.00	\$ 1,106.00		\$ 37,964.00
001-630-485	State Retirement Matching	\$ 415.29	\$ 10,948.00	\$ 174.00		\$ 11,122.00
001-630-466	Social Security Matching	\$ 183.22	\$ 5,318.00	\$ 85.00		\$ 5,403.00
001-999-999	Ending Cash	\$	\$ 27,675,305.00		\$ 1,365.00	\$ 27,673,940.00
TOTALS			\$ 27,728,429.00	\$ 1,365.00	\$ 1,365.00	\$ 27,728,429.00
Reason for Request: (Show detailed justification)	To adjust salary amount by 3% that was left off original increases.					
Requested by:	Vanessa Lynchard/Andrea Freeze					
Fund/Department #		315-200				Updated 7/15
Date:		10/19/2015				
2	Facilities Projects - Sheriff Administration					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
315-200-594	Other Contractual Services	\$ 142,798.87	\$ 443,412.00	\$ 38,913.00		\$ 482,325.00
315-999-999	Ending Cash		\$ 476,110.00		\$ 38,913.00	\$ 437,197.00
TOTALS			\$ 919,522.00	\$ 38,913.00	\$ 38,913.00	\$ 919,522.00
Reason for Request: (Show detailed justification)	To cover an additional building expense. (Installation of fiber)					
Requested by:	Vanessa Lynchard/Andrea Freeze					
Fund/Department #		001-163				Updated 7/15
Date:		10/19/2015				
3	Juvenile Court					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-163-425	Youth Court Intake Officers	\$ 2,126.18	\$ 49,440.00	\$ 3,106.00		\$ 52,546.00
001-163-466	Social Security Matching	\$ 592.71	\$ 15,902.00	\$ 237.00		\$ 16,139.00
001-999-999	Ending Cash		\$ 27,673,940.00		\$ 3,343.00	\$ 27,670,597.00
TOTALS			\$ 27,739,282.00	\$ 3,343.00	\$ 3,343.00	\$ 27,739,282.00
Reason for Request: (Show detailed justification)	To budget the correct amounts of the youth court intake officers and add the additional 3% pay increases. These amounts were not budgeted correctly to begin with and need to be corrected.					
Requested by:	Andrea Freeze/Vicki Richmann					

Fund/Department #		001-180				Updated 7/15			
Date:		10/19/2015							
4		Election Commissioners							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET			
001-180-608	Other Election Expense	\$	4,750.00		\$	1,500.00	\$	3,250.00	
001-180-919	Furn/Office Equip Under \$5,000	\$	1,000.00	\$	1,500.00		\$	2,500.00	
TOTALS		\$	5,750.00	\$	1,500.00	\$	1,500.00	\$	5,750.00

Reason for Request: To purchase three heavy duty carts for election items.
(Show detailed justification)

Requested by: Sissie Ferguson

Fund/Department #		106-250				Updated 7/15			
Date:		10/19/2015							
5		Volunteer Fire							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET			
106-250-587	Training & Registration	\$	-	\$	2,000.00		\$	-	
106-250-523	Contractual Printing	\$	-	\$	300.00	\$	2,000.00	\$	300.00
106-250-609	Training Materials	\$	-	\$	1,000.00		\$	1,000.00	
106-250-699	Other Consumable Supplies	\$	-	\$	500.00		\$	500.00	
106-250-919	Furn/Office Equip-under \$5,000	\$	-	\$	1,500.00		\$	1,500.00	
106-250-921	Other Cap. Outlay Under \$5,000	\$	-	\$	1,500.00		\$	2,000.00	
106-250-924	Computer Hardware & Software	\$	-	\$	3,200.00		\$	3,200.00	
TOTALS		\$	-	\$	6,000.00	\$	4,500.00	\$	6,000.00

Reason for Request: To adjust the line items to make purchases for fire prevention public outreach materials, fire code enforcement equipment and updated field computers.
(Show detailed justification)

Requested by: Bobby Storey

Fund/Department #		044-280				Updated 7/15			
Date:		10/19/2015							
6		EMA Grant Fund							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET			
044-999-999	Ending Cash	\$	-	\$	41,500.00		\$	40,960.00	
044-280-921	Other Cap Outlay Under \$5,000	\$	-	\$	9,000.00	\$	1,140.00	\$	10,140.00
TOTALS		\$	-	\$	50,500.00	\$	1,140.00	\$	50,500.00

Reason for Request: Prior year grant funds not spent and need to be allocated in current year.
(Show detailed justification)

Requested by: Melissa Zizmann/Andrea Freeze

PLEASE NOTE THE BELOW AMENDMENT INCREASES REVENUE TO INCREASE THE EXPENSES -

Fund/Department #		044-revenue				Updated 7/15			
Date:		10/19/2015							
7		EMA Grant Fund							
ACCT #	LINE ITEM	YEAR TO DATE REVENUE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET			
044-000-241	Restricted for Public Safety	\$	22,967.98	\$	126,000.00	\$	16,500.00	\$	142,500.00
TOTALS		\$	22,967.98	\$	126,000.00	\$	16,500.00	\$	142,500.00

Fund/Department #		044-expenses				Updated 7/15					
Date:		10/19/2015									
7		EMA Grant Fund									
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET					
044-280-587	Training & Registration	\$	-	\$	18,750.00	\$	1,250.00	\$	20,000.00		
044-280-594	Other Contractual Services	\$	-	\$	2,250.00		\$	2,250.00			
044-280-617	Rescue Supplies	\$	-	\$	2,250.00	\$	750.00	\$	3,000.00		
044-280-681	Repair & Replacement Parts	\$	-	\$	2,250.00	\$	750.00	\$	3,000.00		
044-280-699	Other Consumable Supplies	\$	-	\$	3,000.00	\$	6,000.00	\$	9,000.00		
044-280-921	Other Capital Outlay under \$5000	\$	-	\$	9,000.00	\$	6,000.00	\$	15,000.00		
044-287-476	Meals & Lodging	\$	-	\$	4,500.00	\$	1,500.00	\$	6,000.00		
044-287-502	Regular Telephone Service	\$	-	\$	2,025.00	\$	675.00	\$	2,700.00		
044-287-503	Cellular Telephone Service	\$	-	\$	1,500.00	\$	500.00	\$	2,000.00		
044-287-594	Other Contractual Services	\$	-	\$	3,600.00	\$	1,200.00	\$	4,800.00		
044-287-617	Rescue Supplies	\$	-	\$	375.00	\$	125.00	\$	500.00		
TOTALS		\$	-	\$	49,500.00	\$	18,750.00	\$	2,250.00	\$	66,000.00

Reason for Request: Prior year grant funds not spent and need to be allocated in current year.
(Show detailed justification)

Requested by: Melissa Zizmann/Andrea Freeze

PLEASE NOTE THE BELOW AMENDMENT DECREASES REVENUE TO DECREASE THE EXPENSES -

Fund/Department #		various - revenue				Updated 7/15					
Date:		10/19/2015									
8		Teleflex/LIT Refund									
ACCT #	LINE ITEM	YEAR TO DATE REVENUE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET					
001-000-200	Realty/Personal Tax Collections - General Fund	\$	-	\$	31,800,000.00	\$	25,356.00	\$	31,774,644.00		
002-000-200	Realty/Personal Tax Collections - 1 mill mandatory	\$	-	\$	1,444,385.00		\$	847.00	\$	1,443,538.00	
105-000-200	Realty/Personal Tax Collections - Solid Waste	\$	-	\$	1,900,000.00		\$	1,033.00	\$	1,898,967.00	
156-000-200	Realty/Personal Tax Collections - Road Maint	\$	-	\$	2,400,000.00		\$	1,258.00	\$	2,398,742.00	
160-000-200	Realty/Personal Tax Collections - Bridge & Culvert	\$	-	\$	5,400,000.00		\$	3,398.00	\$	5,396,612.00	
224-000-200	Realty/Personal Tax Collections - 2009 Refunding	\$	-	\$	1,426,498.00		\$	873.00	\$	1,425,625.00	
227-000-200	Realty/Personal Tax Collections - 2010 Refunding	\$	-	\$	842,313.00		\$	517.00	\$	841,796.00	
228-000-200	Realty/Personal Tax Collections - 2010 5m	\$	-	\$	421,156.00		\$	297.00	\$	420,859.00	
229-000-200	Realty/Personal Tax Collections - 2012 Refunding	\$	-	\$	1,494,426.00		\$	259.00	\$	1,494,167.00	
232-000-200	Realty/Personal Tax Collections - 2015 Refunding	\$	-	\$	557,013.00		\$	804.00	\$	556,209.00	
TOTALS		\$	-	\$	47,685,791.00	\$	-	\$	34,632.00	\$	47,651,159.00

Fund/Department #		various - expenses				Updated 7/15					
Date:		10/19/2015									
8		Teleflex/LIT Refund									
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET					
001-675-522	Advertising County Resources - (Project Kailey Funds)	\$	-	\$	310,000.00		\$	25,356.00	\$	284,644.00	
002-999-999	Ending Cash - 1 mill mandatory	\$	-	\$	6,386,076.00		\$	847.00	\$	6,385,229.00	
105-999-999	Ending Cash - Solid Waste	\$	-	\$	1,925,369.00		\$	1,033.00	\$	1,924,336.00	
156-999-999	Ending Cash - Road Maint	\$	-	\$	10,124,673.00		\$	1,258.00	\$	10,123,415.00	
160-999-999	Ending Cash - Bridge & Culvert	\$	-	\$	4,007,016.00		\$	3,398.00	\$	4,003,628.00	
224-999-999	Ending Cash - 2009 Refunding	\$	-	\$	654,848.00		\$	873.00	\$	653,975.00	
227-999-999	Ending Cash - 2010 Refunding	\$	-	\$	939,563.00		\$	517.00	\$	939,046.00	
228-999-999	Ending Cash - 2010 5m	\$	-	\$	484,556.00		\$	297.00	\$	484,259.00	
229-999-999	Ending Cash - 2012 Refunding	\$	-	\$	1,095,926.00		\$	259.00	\$	1,095,667.00	
232-999-999	Ending Cash - 2015 Refunding	\$	-	\$	127,113.00		\$	804.00	\$	126,309.00	
TOTALS		\$	-	\$	26,055,130.00	\$	-	\$	34,632.00	\$	26,020,498.00

Reason for Request: Teleflex/LIT refund as discussed last Board meeting.
(Show detailed justification)

Requested by: Andrea Freeze

2. EMS Billing Report

Desoto County
EMS BILLING REPORT

September 2015

Number of ambulance runs billed: 123
Amount billed: \$44,749.00
Amount collected: \$31,588.11
Un-collectable amount: \$3,068.27

	Eudora	Lewisburg	Walls
Dispatched Calls:	70	72	74
Refusals:	21	28	27
Standby Only:	3	0	2
Billed:	44	40	39
Other:	2	4	6

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

August 2015

Number of ambulance runs billed: 120
Amount billed: \$41,101.00
Amount collected: \$26,296.44
Un-collectable amount: \$1,690.38

Fiscal Year To Date Collections:

Number of ambulance runs billed: 1590
Amount billed: \$557,402.33
Amount collected: \$370,396.49
Un-collectable amount: \$43,488.47

3. Road Department

a. Monthly Safety Report



**DESOTO COUNTY BOARD OF SUPERVISORS
DEPARTMENT OF ROAD MANAGEMENT**

Andy Swims, Director/Road Manager
2373 Gwynn Road, P.O. Box 389
Nesbit, Mississippi 38651
Phone: 662-469-8025, Cell: 662-490-9429, Fax: 662-469-8749
Email: stanrochelle@desotocountymiss.gov

TO: Board of Supervisors
FROM: Stan Rochelle
DATE: 10-19-2015
SUBJECT: Safety Report

Workman Compensation Claims:

On 09-14-2015 Mr. Michael Greenwood was hit in forehead by a limb. He went to doctor and was released to return to work

Accidents

On 09-23-2015 we were mowing on Sloccum and McIngvale Roads. Tractor turned and started up other side of road. When the mower was lowered it threw debris cracking windshield.

We are coming to an end of the mowing season. We should be mowing for only a few more weeks.

Stan Rochelle/Assistant Road Manager

b. Request for Maintenance of School Bus Turnaround – 13650 Holly Springs Rd., Byhalia

4. Establish as Part of the Formal Record and Enter into the Board’s Minutes

a. Teleflex In Lieu Agreement

b. Court Intake Appointees’ Salaries

5. Office of Procurement – Credit Card Purchase

September 2015

PROCUREMENT CARD LOG SHEET
CARD NUMBERS: 4715 6215 8600 0011, 0003, 0037

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
9/1/2015			Apple I-Tunes	IT	John Mitchell	Notability App	\$ 32.05	

6. Inmate Reimbursement Report – MDOC – July & August

7. Chancery Clerk’s Office: Chancery Allowances (1)

8. Tax Collector’s Office: Request to Void Tax Sales (moved to New Business)

a. City of Horn Lake (Parcel # 2082-0411.0-00080.02)

b. United States of America (Parcel # 1064-1702.0-00011.00)

Supervisor Jessie Medlin noted that Item 1, Office of Accounting did not have Budget Amendments listed. Mrs. Lynchard stated that it was supposed to be listed.

Supervisor Medlin asked what the election commission budget amendment referenced. Mrs. Lynchard stated that Chief Financial Officer Andrea Freeze had told her this was to purchase some heavy duty carts that are used to transfer equipment. Supervisor Caldwell asked if the Election Commission had budgeted for the carts. Mrs. Lynchard said they had not specifically, so they had to make an amendment to get the funds out of the right line item.

Board Attorney Tony Nowak stated that items F.8.a and F.8.b Request to Void Tax Sales needed to be moved to New Business. **(New H. 18)**

9. DOR’s Approval to Expend the Avails of the One Mill Levy and Spread Upon the Minutes
(Added by County Administrator Vanessa Lynchard)

Chancery Clerk Sluggo Davis stated that the State sends this document to the Chancery Clerk who, in turn, presents it to the Board for approval.

10. Spread Upon the Minutes the Recapitulation of Assessment of Real and Personal Property
(Added by County Administrator Vanessa Lynchard)

County Administrator Vanessa Lynchard stated that the County had to submit to the State that there is an appraiser qualified to do the required assessments and Tax Assessor Parker Pickle does have someone on staff that is qualified.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the actions and matters presented in the Consent Agenda with the exception to move F.8.a. and F.8.b. Request to Void Tax Sales to New Business

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. OLD BUSINESS

1. AT & T Law Enforcement Special Services Agreement – Approve Contract

Board Attorney, Tony Nowak, stated that at a previous meeting the Board had approved him to review the contract for ongoing maintenance of the crime information sharing software and hardware. Chief Deputy Macon Moore of the Sheriff’s Department reminded the Board that the price would not change; the Department is just moving the report management to this vendor. They currently do business with two vendors and are consolidating. He also said the cities are doing the same and this will make them all consistent. Mr. Nowak stated that he had reviewed the contract and from a legal perspective, it is fine.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with AT&T Law Enforcement Special Services Agreement for equipment and services for the Sheriff’s Department that will be used for sharing criminal information between various agencies.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Port Commission Appointment - District 2 – Jim Brown

Supervisor Mark Gardner stated that he had spoken with Jim Brown, who has served for many years on the Port Commission, and that Mr. Brown would like to continue to serve.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to reappoint Mr. Jim Brown to the District 2 Post on the Port Commission.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. EMA – 2012 International Fire Code for Further Discussion and Adoption

Chief Bobby Storey and Deputy Josh Harper reminded the Board that they had tabled the adoption of the 2012 International Fire Code at the August 20, 2015 Board meeting until Mr. Nowak could review the language and make changes as needed. He has reviewed the document and has deemed it ready for Board adoption.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to adopt

the 2012 International Fire Code, and approve the Board Order for said adoption as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

4. N-Fusion – Region IV Project

Board Attorney Tony Nowak reminded the Board that at the July 20, 2015 and August 31, 2015 meetings the Board approved a grant to fund N-Fusion through Region IV and requested the firm of Smith, Phillips, Mitchell, Scott, & Nowak to prepare the contracts and other necessary documents for the project. The scope of work for N-Fusion is modeled on the current Region IV program. The consulting contract is with Turnaround Achievement and the sub grantee for program implementation is Region IV. The contracts are ready for Board approval and Board President’s signature.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contracts with Region IV and Turnaround Achievement, as presented, for the N-Fusion project and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4.

H. NEW BUSINESS

1. DeSoto County Fire/EMA Services

a. Nesbit Fire Department – Application for Rural Fire Truck Acquisition Assistance Program – Authorize Board President to Sign

Supervisor Jessie Medlin asked if this was part of a grant. Chief Storey stated that it is part of a \$70,000.00 grant and the County will need to make up the difference from money that was carried over from last year.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Board President to sign the application for the Rural Fire Truck Acquisition Assistance Program to purchase a fire truck for Nesbit Fire Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

County Administrator Vanessa Lynchard reminded the Board that earlier this year there was an unfortunate situation with the State and Chief Storey’s office stayed on the State and was able to get the money that had been designated for another department’s fire truck.

See Exhibit H.1.a.

b. Fire Department Burn Ban

Chief Storey recommended to the Board that they put a burn ban in place for 30 days or until the weather patterns changed and conditions were not so dry. The Board discussed the pros and cons of such a ban and if exceptions needed to be made. It was determined that large sites could push their burn materials into piles until the ban was lifted.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to put a burn ban in place for 30 days and approve issuing a board order implementing the burn ban.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Bridgetown Fire Department – Fire District Letter of Intent

Chief Storey stated that Bridgetown Fire Department has done the preliminary work and their paperwork is up to date. The next step is a letter of intent from the Board and to authorize the Board Attorney to set up district boundaries.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillip, Mitchell, Scott & Nowak to draft a letter of intent and take such steps as are necessary to assist the Bridgetown Fire Department with establishing a fire protection grading district.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Fire Department – Nesbit & Eudora Districts – Authorize Board Attorney to Work on District Boundaries

Chief Storey stated that after reviewing the map of the Fire Districts, it was determined that there were some residents that could better benefit, with reduced insurance rates, by being included in the Nesbit Fire District.

Supervisor Lee Caldwell stated that she appreciated the cooperative efforts of the Eudora and Nesbit Fire Departments in coming to this conclusion. The Eudora Fire Chief was the one that realized that some citizens could have better coverage if in the Nesbit Fire District.

Supervisor Mark Gardner asked what the steps to changing the district lines would be. Board Attorney Tony Nowak said that the public boundaries would have to be redefined. Chief Storey said a public hearing would be held and E911 would be notified of any changes.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillip, Mitchell, Scott & Nowak to work on redefining the district boundaries of Nesbit Fire District and Eudora Fire District which would enable citizens in the amended boundaries to have a better fire rating.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

e. Announcement of Graduation of 17 Level 2 Firefighters

Chief Storey stated that Deputy Josh Harper has done an excellent job of putting together classes that allow our Fire Departments to have a higher level of firefighters, increase the County’s manpower, and get a better fire rating.

Supervisor Gardner asked if these graduates were spread out over all the fire departments. Chief Storey affirmed and further stated that these are hands-on classes given at the EOC to increase firefighter knowledge and skills. Deputy Harper stated that the classes are geared more toward company officer level and experienced firefighters.

County Administrator Vanessa Lynchard, Supervisor Michael Lee, and Supervisor Lee Caldwell wanted the Board to know that our firefighters no longer have to go to Jackson to be certified as Deputy Harper and others have been trained and qualified to teach here at the EOC.

Deputy Harper said the Level 1 classes are spread over a 4 month period, 2 nights a week and every other Saturday. Level 2 classes are spread over 8 weeks, 2 nights a week and require one trip to Jackson for the test at the end.

Chief Storey stated that Deputy Harper coordinates volunteers to come in and teach, but he does most of the teaching. Other counties are trying to send firefighters to DeSoto County’s classes.

Supervisor Lee Caldwell expressed her appreciation to Chief Storey and Deputy Josh Harper for all their hard work. Deputy Harper said the EMA appreciates the willingness of Supervisor Caldwell, Supervisor Lee, and County Administrator Lynchard to come and see first-hand what firefighters do and to participate in some of their exercises.

2. Facilities Management

Facilities Manager Robert Jarman brought his recommended quote from Mid-South Emergency Lighting Service Company in Olive Branch on changing out the lighting on the Administration Building parking lot and DHS parking lot, as discussed by the Board during the September 9, 2015 budget discussions. Mr. Jarman stated that a significant saving on the electric bills should show up and maintenance costs will be much less to replace the current lights with LED lights. The new lights have a 10 year guarantee.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the quote from Mid-South Emergency Lighting Service Co., as the lowest and best qualified quote, as presented by Facilities Manager Robert Jarman, for changing out the lighting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Business Investment Incentives

a. Diamond Comic Distributors, Inc. – Free Port Warehouse

DeSoto Economic Council President Jim Flanagan introduced Shawn Hamrick, Executive Director of

Operations for Diamond Comic Distributors and stated that Mr. Hamrick had come to the Business Investment Incentive Committee with a request for free port exemption. Mr. Hamrick stated that they currently have approximately 300 employees and have broken out about 30% of Ridgeway Industrial Park to make room for a possible 8 or 9 million dollar expansion of the Polk Lane facility. They have recently purchased a 1 million dollar module for the Polk Lane site.

Supervisor Bill Russell asked if they were going to hire new employees and Mr. Hamrick said not at this time.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the free port exemption requested by Diamond Comic Distributors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.a

b. NCR Corporation – Free Port Warehouse

DeSoto Economic Council President Jim Flanagan introduced Eric Matondo, Senior Finance Analyst for NCR Corporation and stated that Mr. Matondo had come to the Business Investment Incentive Committee with a request for free port exemption. Mr. Matondo stated that NCR is a 100 year old company that was in Ohio and moved to Georgia. Their goal is to move the entire operation to Olive Branch. NCR has 16 employees, but a third party logistics company, Cyncrion will handle NCR products and employee approximately 100 people. National Cash Register makes ATM parts, point of sale and kiosks at airports. This operation began in August and they plan to be complete in December. This is half of the operations that used to be in Fayette County and if all goes well they will be moving the other half.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the free port exemption requested by NCR Corporation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.b.

c. SCP Distributors, LLC – Free Port Warehouse

DeSoto Economic Council President Jim Flanagan introduced Kenton Mason, Branch Manager for SCP Distributors and stated that Mr. Mason had come to the Business Investment Incentive Committee with a request for free port exemption. Mr. Mason stated that SCP is the world's largest distributor of outdoor living products. He said that SCP has some 300 employees in 20 countries. They are currently expanding and putting in a stone yard that possibly will have a retail component to it. He further stated that 8 of the 10 employees at the Ridge Wood Dr. location are DeSoto County residents. Mr. Mason and his boss that just moved here are also DeSoto County residents. He stated that most of their business comes from swimming pool contractors and landscape architects.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the free port exemption requested by SCP Distributors, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.c.

d. Innpack, LLC – Ten (10) Year Real and Personal Property Tax

Exemption: \$1,866,874.25 – Real \$563,059.68 – Personal \$2,429,933.93 – Total Amt

DeSoto Economic Council President Jim Flanagan introduced Jinho Ahn, Chief Financial Officer for Innpack, LLC and stated that Mr. Ahn had come to the Business Investment Incentive Committee with a request for Ten (10) Year Real and Personal Property Tax Exemption in the amount of \$1,866,874.25 – Real \$563,059.68 – Personal \$2,429,933.93 – Total Amt. The Business Investment Incentive Committee recommends the exemption.

Mr. Flanagan stated that Mr. Ahn’s brother had given a very good recommendation for DeSoto County in Korea at a business convention and that they are very pleased to be in the Metro Industrial Park. Mr. Ahn informed the Board that Innpack is the manufacturer and distributor of packaging solutions.

Supervisor Michael Lee asked if the products were manufactured here or imported. Mr. Ahn stated that about half are imported.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the request for Ten (10) Year Real and Personal Property Tax Exemption in the amount of \$1,866,874.25 – Real \$563,059.68 – Personal \$2,429,933.93 – Total Amt, as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell reminded all the companies that the Board appreciates their efforts to hire DeSoto County residents.

See Exhibit H.3.d.

4. Inventory Control

a. EMS – Preliminary – Trade In

Inventory Control Clerk Char McCool stated that an ambulance will soon be taken out of service when the new ones are ready to be in service. Supervisor Medlin asked if we were trading in 3 ambulances and Mrs. Lynchard said one was already approved.

DEPT:	EMS		NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT #:	240		
NAME:			NR = NON REPAIRABLE	H = HUNDREDS					
			DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34791	FORD 2006 3SD AMBULANCE	1FDSS34PX6DA23570	DECLARE SURPLUS - TRADE IN	06	51K EMS FACILITY				

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u>FIODOR BARAANIUK</u>	DATE:	10/05/15	PRELIMINARY PRESENT TO BOS		VEHICLE WILL BE PICKED UP BY DEALERSHIP WHEN THE LAST UNIT IS PLACED IN SERVICE.
PRINT NAME:	SIGNATURE ON FILE			<i>October 19, 2015</i>		
DISPOSED BY:		DATE:		FINAL PRESENT TO BOS		
PRINT NAME:				DATE INVENTORY DISPOSED IN AS400		
INV CLERK:	<u>CHARMAINE MCCOOL</u>	DATE:	10/05/15	DATE BOS FINAL MINS ATTACHED		
	SIGNATURE ON FILE					

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the inventory disposition as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. IT Department – Preliminary – Disposal

DEPT NAME:	Information Technology					DEPT #:	152		
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
39465	NEC 22 INCH LCD	85106031TA	lines on screen	08	276 IT Disposal				
32594	SAMSUNG SYNCMSTR	GH17H9NW507498T	will not power on	03	405 IT Disposal				
41267	DELL OPTIPLEX	8STLRC1	blown caps	11	405 IT Disposal				
40997	DELL 17" MONITOR	CNOCC639728726368TG	lcd panel bad	11	75 IT Disposal				
38006	LEXMARK E240 PRINTER	72C1RW9	fuser bad	06	220 IT Disposal				

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u><i>Felicia Hopper</i></u>	DATE:	09/30/15	PRESENTED TO BOS		
PRINT NAME:	Felicia Hopper			<i>October 16, 2015</i>		
DISPOSED BY:		DATE:		PRESENTED TO BOS		
PRINT NAME:				DATE INVENTORY DISPOSED IN AS400		
INV CLERK:	<u>CHARMAINE MCCOOL</u>	DATE:	10/01/15	DATE BOS FINAL MINS ATTACHED		
	SIGNATURE ON FILE					

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the inventory disposition as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Michael Lee, Fifth District

YES
YES
YES

c. Sheriff's Department/Admin – Preliminary – Safety Vest Disposal

Ms. McCool stated that all items listed were either expired, torn, or missing parts. Sheriff Bill Rasco stated that these items had gotten wet in storage and had mold on them also.

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC	200	
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40288	BLACKHAWK TACT VEST	171913	DESTROY: Damaged/Expired	10	1K	Storage				
40289	BLACKHAWK TACT VEST	171915	DESTROY: Damaged/Expired	10	1K	Storage				
40290	BLACKHAWK TACT VEST	171916	DESTROY: Damaged/Expired	10	1K	Storage				
40291	BLACKHAWK TACT VEST	171898	DESTROY: Damaged/Expired	10	1K	Storage				
40293	BLACKHAWK TACT VEST	171900	DESTROY: Damaged/Expired	10	1K	Storage				
40781	BLACKHAWK TACT VEST	175549	DESTROY: Damaged/Expired	10	1K	Storage				
40782	BLACKHAWK TACT VEST	175550	DESTROY: Damaged/Expired	10	1K	Storage				
40783	BLACKHAWK TACT VEST	17551	DESTROY: Damaged/Expired	10	1K	Storage				
39756	BODY ARMOR	SO901202/SO10201	DESTROY: Damaged/Expired	09	5H	Storage				
36498	BODY ARMOR	N/A	DESTROY: Damaged/Expired	06	5H	Storage				
38951	GATORHAWK BODYARMORL	SO914649	DESTROY: Damaged/Expired	09	4H	Storage				
38853	GH BODY ARMOR	SO910414	DESTROY: Damaged/Expired	09	4H	Storage				
38862	GH PRO BODY ARMOR	SO910222	DESTROY: Damaged/Expired	09	4H	Storage				
38873	GH PRO BODY ARMOR	SO912549	DESTROY: Damaged/Expired	09	4H	Storage				
38875	GH PRO BODY ARMOR	SO912195	DESTROY: Damaged/Expired	09	4H	Storage				
38856	GH PRO BODY ARMOR	SO10214	DESTROY: Damaged/Expired	09	4H	Storage				
38864	GH PRO BODY ARMOR	SO910209	DESTROY: Damaged/Expired	09	4H	Storage				
38858	GH PRO BODY ARMOR	SO910218	DESTROY: Damaged/Expired	09	4H	Storage				
38852	GH PRO BODY ARMOR	SO910216	DESTROY: Damaged/Expired	09	4H	Storage				
38899	GH PRO BODY ARMOR	SO912551	DESTROY: Damaged/Expired	09	4H	Storage				
38863	GH PRO BODY ARMOR	SO910211	DESTROY: Damaged/Expired	09	4H	Storage				
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>10/13/15</u>				PRELIMINARY PRESENT TO BOS			Body Armor has expired and no longer meet safety requirements. Sheriff's Department currently seeking proper disposal options. PAGE 1 of 4 THE SHERIFF DEPT HAS QUESTION THE FACT TO REMOVE BODY ARMOR FROM INVENTORY AS IT DOES NOT MEET THE STATE MINIMUM REQUIREMENTS TO BE PLACED ON INVENTORY. I SPOKE WITH TOM WITH STATE AUDITOR. IT IS NOT REQUIRED IF INFACT IT IS BELOW \$,000.00 BUT THE DECISION IS UP TO THE COUNTY. THIS DOES NOT INCLUDE THOSE PURCHASED WITH GRANT FUNDS.			
PRINT NAME: <u>SIGNATURE ON FILE</u>				October 19, 2015						
DISPOSED BY: _____ DATE: _____				FINAL PRESENT TO BOS						
PRINT NAME: _____				DATE INVENTORY DISPOSED IN AS400						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>10/13/15</u>				DATE BOS FINAL MINS ATTACHED						
SIGNATURE ON FILE										

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT	200			
NAME:				NR = NON REPAIRABLE	H = HUNDREDS		LOC	200			
				DAS = DECLARE AS SURPLUS	D = DOLLARS						
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
38667		OPWEAR BODY ARMOR	8248284701	DESTROY: Damaged/Expired	08	5H	Storage				
38610		OPWEAR BODY ARMOR	8248224101	DESTROY: Damaged/Expired	08	5H	Storage				
38618		OPWEAR BODY ARMOR	8248254401	DESTROY: Damaged/Expired	08	5H	Storage				
38612		OPWEAR BODY ARMOR	8248233201	DESTROY: Damaged/Expired	08	5H	Storage				
38619		OPWEAR BODY ARMOR	8248264501	DESTROY: Damaged/Expired	08	5H	Storage				
38614		OPWEAR BODY ARMOR	8248325101	DESTROY: Damaged/Expired	08	5H	Storage				
38609		OPWEAR BODY ARMOR	8248335201	DESTROY: Damaged/Expired	08	5H	Storage				
40803		PACA BODY ARMOR	08743	DESTROY: Damaged/Expired	10	5H	Storage				
40962		PACA BODY ARMOR	24346	DESTROY: Damaged/Expired	11	5H	Storage				
40887		PACA BODY ARMOR	15479	DESTROY: Damaged/Expired	11	5H	Storage				
40784		PACA BODY ARMOR	08737	DESTROY: Damaged/Expired	10	5H	Storage				
35133		PACA BODY ARMOR	RC529500	DESTROY: Damaged/Expired	07	5H	Storage				
35113		PACA BODY ARMOR	RC528836	DESTROY: Damaged/Expired	07	5H	Storage				
35123		PACA BODY ARMOR	RC529704	DESTROY: Damaged/Expired	07	5H	Storage				
40938		PACA BODY ARMOR	23943	DESTROY: Damaged/Expired	11	5H	Storage				
35103		PACA BODY ARMOR	RC528826	DESTROY: Damaged/Expired	07	5H	Storage				
35126		PACA BODY ARMOR	RC529603	DESTROY: Damaged/Expired	07	5H	Storage				
38324		PACA BODY ARMOR	RC529605	DESTROY: Damaged/Expired	07	5H	Storage				
40779		PACA BODY ARMOR	08763	DESTROY: Damaged/Expired	10	5H	Storage				
40817		PACA BODY ARMOR	08760	DESTROY: Damaged/Expired	10	5H	Storage				
43319		XTREME XT VEST	13127771/13127780	DESTROY: Damaged/Expired	13	6H	Storage				
AUTHORIZATION TO DISPOSE					INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>10/13/15</u>					PRELIMINARY PRESENT TO BOS			<p>Body Armor has expired and no longer meet safety requirements. Sheriff's Department currently seeking proper disposal options.</p> <p>PAGE 2 of 4</p> <p>THE SHERIFF DEPT HAS QUESTION THE FACT TO REMOVE BODY ARMOR FROM INVENTORY AS IT DOES NOT MEET THE STATE MINIMUM REQUIREMENTS TO BE PLACED ON INVENTORY. I SPOKE WITH TOM WITH STATE AUDITOR, IT IS NOT REQUIRED IF INFACIT IT IS BELOW \$,000.00 BUT THE DECISION IS UP TO THE COUNTY. THIS DOES NOT INCLUDE THOSE PURCHASED WITH GRANT FUNDS.</p>			
PRINT NAME: <u>SIGNATURE ON FILE</u>					October 19, 2015						
DISPOSED BY: _____ DATE: _____					FINAL PRESENT TO BOS						
PRINT NAME: _____					DATE INVENTORY DISPOSED IN AS400						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>10/13/15</u>					DATE BOS FINAL MINS ATTACHED						
SIGNATURE ON FILE											

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT	200			
NAME:				NR = NON REPAIRABLE	H = HUNDREDS		LOC	200			
				DAS = DECLARE AS SURPLUS	D = DOLLARS						
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33941		PACA TACT VEST	RC299493	DESTROY: Damaged/Expired	2004	1K	Storage				
33943		PACA TACT VEST	RC299492	DESTROY: Damaged/Expired	2004	1K	Storage				
33944		PACA TACT VEST	RC299475	DESTROY: Damaged/Expired	2004	1K	Storage				
33945		PACA TACT VEST	RC299471	DESTROY: Damaged/Expired	2004	1K	Storage				
33946		PACA TACT VEST	RC299488	DESTROY: Damaged/Expired	2004	1K	Storage				
33949		PACA TACT VEST	RC299490	DESTROY: Damaged/Expired	2004	1K	Storage				
34026		PACA TACT VEST	RC299472	DESTROY: Damaged/Expired	2004	1K	Storage				
33316		PACA TACT VEST	04ZG2	DESTROY: Damaged/Expired	2003	5H	Storage				
33947		PACA TACT VEST	RC299474	DESTROY: Damaged/Expired	2004	1K	Storage				
33948		PACA TACT VEST	RC299494	DESTROY: Damaged/Expired	2004	1K	Storage				
33937		PACA TACT VEST	RC299486	DESTROY: Damaged/Expired	2004	1K	Storage				
33940		PACA TACT VEST	RC299476	DESTROY: Damaged/Expired	2004	1K	Storage				
33942		PACA TACT VEST	RC299473	DESTROY: Damaged/Expired	2004	1K	Storage				
34025		PACA TACT VEST	RC299481	DESTROY: Damaged/Expired	2004	1K	Storage				
36355		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36359		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36361		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36363		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36366		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36370		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36372		POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
AUTHORIZATION TO DISPOSE					INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>10/13/15</u>					PRELIMINARY PRESENT TO BOS			<p>Body Armor has expired and no longer meet safety requirements. Sheriff's Department currently seeking proper disposal options.</p> <p>PAGE 3 of 4</p> <p>THE SHERIFF DEPT HAS QUESTION THE FACT TO REMOVE BODY ARMOR FROM INVENTORY AS IT DOES NOT MEET THE STATE MINIMUM REQUIREMENTS TO BE PLACED ON INVENTORY. I SPOKE WITH TOM WITH STATE AUDITOR, IT IS NOT REQUIRED IF INFACIT IT IS BELOW \$,000.00 BUT THE DECISION IS UP TO THE COUNTY. THIS DOES NOT INCLUDE THOSE PURCHASED WITH GRANT FUNDS.</p>			
PRINT NAME: <u>SIGNATURE ON FILE</u>					October 19, 2015						
DISPOSED BY: _____ DATE: _____					FINAL PRESENT TO BOS						
PRINT NAME: _____					DATE INVENTORY DISPOSED IN AS400						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>10/13/15</u>					DATE BOS FINAL MINS ATTACHED						
SIGNATURE ON FILE											

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT	200		
NAME:				NR = NON REPAIRABLE	H = HUNDREDS		LOC	200		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36373	POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36374	POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36378	POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36379	POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36382	POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
36384	POINT BLANK BODY ARMOR	n/a	DESTROY: Damaged/Expired	2005	5H	Storage				
42353	SAFARILAND BODY ARMOR	12150792 / 12150793	DESTROY: Damaged/Expired	2012	5H	Storage				
42356	SAFARILAND BODY ARMOR	12150744 / 12150745	DESTROY: Damaged/Expired	2012	5H	Storage				
40230	SAFARILAND ARMOR /COWAN	926670	DESTROY: Damaged/Expired	2009	5H	Storage				
39817	SAFARILAND BODY ARMOR	9113527	DESTROY: Damaged/Expired	2009	5H	Storage				
39813	SAFARILAND BODY ARMOR	9113531	DESTROY: Damaged/Expired	2009	5H	Storage				
40206	SAFARILAND BODY ARMOR	9213881	DESTROY: Damaged/Expired	2010	5H	Storage				
39812	SAFARILAND BODY ARMOR	9113537	DESTROY: Damaged/Expired	2009	5H	Storage				
40240	SAFARILAND BODY ARMOR	10044251	DESTROY: Damaged/Expired	2010	5H	Storage				
40242	SAFARILAND BODY ARMOR	10044254	DESTROY: Damaged/Expired	2010	5H	Storage				
40241	SAFARILAND BODY ARMOR	10044247	DESTROY: Damaged/Expired	2010	5H	Storage				
42450	XTREME VEST /BAILEY	12191868 / 12191869	DESTROY: Damaged/Expired	2012	5H	Storage				
39932	EXTREME BODY ARMOR	9174839	DESTROY: Damaged/Expired	2009	5H	Storage				
39933	EXTREME BODY ARMOR	9174836	DESTROY: Damaged/Expired	2009	5H	Storage				
39934	EXTREME BODY ARMOR	9174840	DESTROY: Damaged/Expired	2009	5H	Storage				
44015	XTREME HP BODY ARMOR	14125058/14125057	DESTROY: Damaged/Expired	2014	8H	Storage				
AUTHORIZATION TO DISPOSE				INVENTORY CLERK			NOTES			
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>10/13/15</u>				INFORMATION			<p>Body Armor has expired and no longer meet safety requirements. Sheriff's Department currently seeking proper disposal options.</p> <p>PAGE 4 of 4</p> <p>THE SHERIFF DEPT HAS QUESTION THE FACT TO REMOVE BODY ARMOR FROM INVENTORY AS IT DOES NOT MEET THE STATE MINIMUM REQUIREMENTS TO BE PLACED ON INVENTORY. I SPOKE WITH TOM WITH STATE AUDITOR. IT IS NOT REQUIRED IF INFACT IT IS BELOW \$,000.00 BUT THE DECISION IS UP TO THE COUNTY. THIS DOES NOT INCLUDE THOSE PURCHASED WITH GRANT FUNDS.</p>			
PRINT NAME: <u>SIGNATURE ON FILE</u>				PRELIMINARY PRESENT TO BOS						
DISPOSED BY: _____ DATE: _____				<u>October 19, 2015</u>						
PRINT NAME: _____				FINAL PRESENT TO BOS						
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>10/13/15</u>				DATE INVENTORY DISPOSED IN AS400						
SIGNATURE ON FILE				DATE BOS FINAL MINS ATTACHED						

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the inventory disposition as set forth above.

The motion passed by a vote as follows:

- Supervisor Jessie Medlin, First District YES
- Supervisor Mark Gardner, Second District YES
- Supervisor Bill Russell, Third District YES
- Supervisor Lee Caldwell, Fourth District YES
- Supervisor Michael Lee, Fifth District YES

d. Sheriff's Department/SID – Preliminary – Auction

Ms. McCool stated these items have accumulated and are surplus for auction.

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC	200/227	
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O S T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
45106	2014 Chevy Corvette (blk)	1G1YB2D73E5105103	Forfeiture: Surplus-Auction	2015	50k	SID Lot				
45107	2005 Chevy Corvette (purple)	1G1YY24U 755104055	Forfeiture: Surplus-Auction	2015	20k	SID Lot				
45105	2005 Hummer SUT (blk)	5GRGN22U 25H108655	Forfeiture: Surplus-Auction	2015	15k	SID Lot				
44707	1999 Infiniti Q45 (gold)	JNKBY31A0XM603042	Forfeiture: Surplus-Auction	2015	1H	SID Lot				
43322	2012 Ford F150 (gm)	1FTFW1EF3CFC89310	Forfeiture: Surplus-Auction	2013	30k	SID Lot				
34080	FORD 2005 CV	2FAFP74W55X130545	Surplus -- Auction	2005	24k	Cent. Maint.				
39803	FORD 2005 CV	2FAHP71W36X156865	Surplus -- Auction	2009	10k	Cent. Maint.				
40575	FORD 2006 CV	2FAHP71W76X120839	Surplus -- Auction	2010	10k	Cent. Maint.				
40812	FORD 2006 CV	2FAHP71W86X154790	Surplus -- Auction	2010	10k	Cent. Maint.				
40813	FORD 2006 CV	2FAHP71W86X154806	Surplus -- Auction	2010	10k	Cent. Maint.				
39806	FORD 2007 CV	2FAHP71W27X146685	Surplus -- Auction	2009	13k	Cent. Maint.				
39830	FORD 2007 CV	2FAHP71W77X128117	Surplus -- Auction	2009	13k	Cent. Maint.				
40774	FORD 2007 CV	2FAHP71W77X128151	Surplus -- Auction	2010	12k	Cent. Maint.				
30860	FORD F-250 XLT TRUCK 2001	3FTNW21L21MAJ1782	Surplus -- Auction	2001	25k	Cent. Maint.				
45109	HISENSE TV	3TE50G1233081703151	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
45110	HISENSE TV	3TE50G1233081703162	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
45111	SEIKI TV	4090M0319503761	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
45112	SAMSUNG TV	Z4MX3CQC809561Z	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
45113	SAMSUNG TV	Z4MM3CXD7059	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
45114	VIZIO TV	LTYWNQLP3551513	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
45115	SHARP AQUOS TV	990004365945496	Forfeiture: Surplus-Auction	2015	200H	SID Lot				
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: <u>Kyle Hodge</u>				DATE: <u>10/13/15</u>		PRELIMINARY PRESENT TO BOS				
PRINT NAME: <u>SIGNATURE ON FILE</u>						<u>October 13, 2015</u>				
DISPOSED BY: _____				DATE: _____		FINAL PRESENT TO BOS				
PRINT NAME: _____						DATE INVENTORY DISPOSED IN AS400				
INV CLERK: <u>CHARMAINE MCCOOL</u>				DATE: <u>10/13/15</u>		DATE BOS FINAL MINS ATTACHED				
SIGNATURE ON FILE										

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the inventory disposition as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

e. Sheriff's Department – Preliminary – Disposal – 1

Ms. McCool stated that these items are not working and the Sheriff's Department is requesting to take them out of service.

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE	H = HUNDREDS				LOC	200
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36920	NOKIA 6030 CELL PHONE	10712007691965	Previous Contract with ATT	2006	1H	ATT				
39785	NOKIA CELL PHONE	354831014791024	Previous Contract with ATT	2009	1H	ATT				
35087	NOKIA CELL PHONE	0514943G00412	Previous Contract with ATT	2007	50D	ATT				
39784	BLACKBERRY CELL PHONE	35502103291337500000	Previous Contract with ATT	2009	1H	ATT				
38432	BLACKBERRY PHONE	354831013990163	Previous Contract with ATT	2008	1H	ATT				
34072	PROOFING/HOLDING CABINET	LAEJ76331114	Broken-No longer heats	2005	1K	Old Jail-Kitchen				
31861	FRYMASTER GAS FRYER	0204HA0223	Broken-No longer heats	2002	2K	Old Jail-Kitchen				
35028	KODAK DIGITAL CAMERA	KCXGG64711033	Broken-Inoperable	2007	2H	CID				
34658	KODAK EASY SHARE CAMERA	KKXCG63602578	Broken-Inoperable	2006	3H	CID				
34616	CANON POWERSHOT CAMERA	2426207348	Broken-Inoperable	2006	3H	CID				
34655	ICOM BODYWIRE (PT 3 OF 3)	171905	Surplus-Incompatible w/current systems	2006	1K	CID				
34653	ICOM FM REPEATER (PT 1 OF 3)	201368	Surplus-Incompatible w/current systems	2006	26H	CID				
34654	MARANTZ RECEIVER (PT 2 OF 3)	N/A	Surplus-Incompatible w/current systems	2006	26H	CID				
38670	MOTOROLA H/H COMPUTER	8241520800325	Battery Failure-Incompatible	2008	2K	CID				
38669	MOTOROLA H/H COMPUTER	8241520800429	Battery Failure-Incompatible	2008	2K	SID				
32743	MOTOROLA GTX MOBILE	867YDS0716	Broken Ports	2003	8H	SID				
30773	MOTOROLA MCS 2000 RADIO	722AAQ2058	Broken Ports	2005	1K	SID				
38994	MOTOROLA XPR6550 H/H RADIO	0377KL9928	Broken- Parts Only	2005	1K	SID				
40330	MOTOROLA RUGGED MOBILE LAPTOP	3433KW5107	Broken USB Port (Reserve Parts)	2009	4K	SID				
8199	MOTOROLA GTX800 H/H RADIO	866FXW6951	Broken-Inoperable	1997	4H	SID				
33603	MOTOROLA MTX8250 H/H RADIO	921TEG2689	Broken- Parts Only	2004	8H	SID				
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>10/13/15</u>						PRELIMINARY PRESENT TO BOS		Reserve parts: remove broken item from inventory to use workable parts for repairable assets.		
PRINT NAME: <u>SIGNATURE ON FILE</u>						October 19, 2015				
DISPOSED BY: _____ DATE: _____						FINAL PRESENT TO BOS				
PRINT NAME: _____						DATE INVENTORY DISPOSED IN AS400				
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>10/13/15</u>						DATE BOS FINAL MINS ATTACHED				
SIGNATURE ON FILE										

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the inventory disposition as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

f. Sheriff's Department – Preliminary – Disposal – 2

Ms. McCool stated that the video camera was lost and she has an affidavit on it. Supervisor Russell asked if the radios could be used by any other department. Sheriff Rasco stated that they are not able to put them to use anywhere or sell them. They are either broken or incompatible.

Supervisor Michael Lee suggested that the Sheriff's Department contact Constable Bobby Holloway and work with him as Eddy Eagle at their functions. Captain Keller thanked Supervisor Lee for that information and said he would contact him.

Board Attorney Tony Nowak said that the Sheriff's Department would need to come back each time they make a similar purchase so that the Board could make the appropriate findings regarding advertising county resources. Mrs. Lynchard asked what the amount they needed for today, and Chief Moore said it was close to \$1,500.00.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve amending the budget to take \$5,500.00 from the Sheriff's line item 001-202-609 and put it in line item 001-675-609, Advertising County Resources, to approve the purchase of the packet materials presented today finding that the expenditure is for the purposes of advertising and bringing into favorable notice opportunities, possibilities and resources of the County, and for the Sheriff's Department to come back for approval at each additional similar purchase.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Office of Finance and Accounting – Grants Administration

a. Approval to Apply for Emergency Medical Services Operating Funds Grant - \$22,433

Grant Administrator Melissa Zizmann brought this request before the Board for authorization for the Board President to sign the application to apply for the EMSO Grant.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the application to apply for the EMSO Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.

b. Approval to Apply for FY17 DUI Grant - \$164,000

Grant Administrator Melissa Zizmann brought this request before the Board for authorization for the Board President to sign the application to apply for the DUI Grant.

Supervisor Gardner asked what the amount was last year. Mrs. Zizmann stated that it was \$153,998.00 because of a shortage of funds, but she is applying for the larger amount again this year.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the application to apply for the DUI Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District

YES

See Exhibit H.6.b.

c. Approval to Apply for FY17 Occupant Protection Grant - \$24,000

Grant Administrator Melissa Zizmann brought this request before the Board for authorization for the Board President to sign the application to apply for the OP Grant.

Supervisor Gardner asked what the amount was last year. Mrs. Zizmann stated that it was \$23,000.00 last year.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the application to apply for the OP Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
 Supervisor Mark Gardner, Second District
 Supervisor Bill Russell, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Michael Lee, Fifth District

YES
YES
YES
YES
YES

See Exhibit H.6.c.

7. Office of Procurement – Bids Under Advisement – 2016 Janitorial Supply Bid Tab

Procurement Coordinator Shelia Morris reported to the Board that the Procurement office recommended to award the Bid File Number: 16-151-001 per line item at the lowest and best price. She said they had 6 bidders and 5 of them will have some products awarded if approved.

Supervisor Mark Gardner asked if the current janitorial service provided their own supplies. Ms. Morris said they do provide their own, and this is mostly for departments that do their own cleaning (Sheriff, Animal Services, Road Dept., Facilities) and Commander Wicker said the jail will not be purchasing as much this year as the food service company serving the jail provides their own cleaning supplies. She also pointed out that according to the summary page the County will be saving about 7% in 2016.

Janitorial Supplies		2016 JANITORIAL SUPPLIES BID TAB								Bid File Number: 16-151-001	
Bid Opening: 10:00 a.m.										Bid Opening Date: September 30, 2015	
NO.	ITEM	VENDOR CODE COMPARISON	CURRENT PACKAGE SIZE	Panola Paper, Batesville, MS	Staples, Memphis, TN	Central Poly Corp., Linden, NJ	Interboro Packaging Corp., Montgomery, NY	Pyramid School Products, Tampa, FL	Elite Detergent Distributors, Southaven, MS		
CATEGORY A:											
CHEMICALS											
1	Bleach	#1350	4/1 gal case	\$6.08	\$7.24	No Bid	No Bid	No Bid	\$11.00		
2	Floor Stripper Ammoniated (Concentrated to 5-10 parts water)	Buckeye #4390	5 gal	\$63.90	\$93.30	No Bid	No Bid	No Bid	No Bid		
5	Clorox Disinfectant Wipes	#1355	6/75 ct	\$25.98	\$26.39	No Bid	No Bid	\$28.02	No Bid		
6	Antimicro Hand Wipes Scrubs	#7091	6/85 ct	\$39.25	\$76.37	No Bid	No Bid	\$46.87	No Bid		
7	Wasp & Hornet Spray	#4965	12/13.5 oz cans	\$33.24	\$57.84	No Bid	No Bid	\$36.00	No Bid		
8	High Foam Antimicrobial Dishwashing Soap	#2312	12/25 oz	\$30.00	\$37.76	No Bid	No Bid	No Bid	No Bid		
9	Truck Car Wash High Foam Gloss 7055	#7055	5 gal	\$38.20	\$36.53	No Bid	No Bid	No Bid	No Bid		
10	Lysol Disinfectant Cleaner	#1083	4/60 oz	\$63.48	\$63.19	No Bid	No Bid	No Bid	No Bid		
11	Plac Sol Disinfectant (Deodorizing Cleaner)	#3851	4/1 gal	\$13.76	\$9.77	No Bid	No Bid	No Bid	No Bid		
12	Aero Bug Off	#4933	each/can	\$4.39	\$5.09	No Bid	No Bid	No Bid	No Bid		
14	Liquid Bacteria (super sewage enzymes)	#4120	12/quarts/case	\$38.15	\$46.63	No Bid	No Bid	No Bid	No Bid		
15	Breakdown #40 Fresh Scent	#2730	gallon	\$17.25	No Bid	No Bid	No Bid	No Bid	No Bid		
16	Spray Nine Disinfectant	#5579505	12/32 oz	\$46.44	No Bid	No Bid	No Bid	No Bid	No Bid		
17	Spray Buff Floor Science John Diverney	#4380	gallon	\$19.79	\$21.88	No Bid	No Bid	No Bid	No Bid		
18	Stainless Steel Cleaner	#1182	12/can/cs	\$23.40	\$35.64	No Bid	No Bid	\$28.08	No Bid		
19	Chase Spraypak Foaming Disinfectant Cleaner (Aerosol)	#1059	12/can/cs	\$23.88	\$25.42	No Bid	No Bid	\$27.00	No Bid		
20	NABC	Spartan #7496	4/1 gallon	Alternate	No Bid	No Bid	No Bid	No Bid	No Bid		
21	U Shine	Spartan #4055	4/1 gal case	Alternate	No Bid	No Bid	No Bid	No Bid	No Bid		
22	BH-38 Degreaser	Spartan #2038	5 gallon pail	Alternate	No Bid	No Bid	No Bid	No Bid	Alternate		
GLASS CLEANERS											
23	Glass Cleaner Foaming Aerosol	#1081	12/19 oz	\$19.80	\$19.74	No Bid	No Bid	\$25.08	No Bid		
24	Glass Cleaner Spray with Ammonia (Pump)	#2749	12/1 qt	\$18.84	\$26.61	No Bid	No Bid	No Bid	No Bid		
LAUNDRY DETERGENT											
25	Powdered Laundry Detergent	#3730	40 lb	\$15.99	\$15.09	No Bid	No Bid	No Bid	No Bid		
26	Whisk Laundry Detergent	#3728	100 oz./case	\$16.20	\$11.99	No Bid	No Bid	No Bid	Alternate		
27	Tide Liquid Laundry Detergent	#3736	100 oz./case	\$16.99	\$17.05	No Bid	No Bid	No Bid	Alternate		
CLEANING ACCESSORIES											
28	Steel Wool Scouring Soap Pads	#5780	12/15 case	\$34.68	\$34.32	No Bid	No Bid	\$35.20	No Bid		
29	Medium Duty Scrub Sponge/ Green & Yellow	#6665	20/case	\$12.20	\$37.56	No Bid	No Bid	\$11.79	No Bid		
30	Water Wand/Squeegee 30" Heavy Duty	#6846	each	\$14.25	\$16.45	No Bid	No Bid	No Bid	No Bid		
31	Metal Pole for Squeegee Normal Size	#4795	each	\$3.50	\$18.46	No Bid	No Bid	No Bid	No Bid		
32	Metal Pole for Squeegee 54"	BWK124	each	\$2.95	\$14.34	No Bid	No Bid	\$3.99	No Bid		
33	Toilet Brush	#1391	each	\$2.21	\$1.36	No Bid	No Bid	\$0.59	No Bid		
34	Toilet Brush with Caddy	#1392	each	\$1.79	\$3.54	No Bid	No Bid	\$2.99	No Bid		
35	Spray Bottles w/Trigger (1 qt)	#7200	each	\$0.45	\$0.49	No Bid	No Bid	\$0.79	No Bid		
36	Trigger only for 32 oz spray bottle	#7210	each	\$0.50	\$0.52	No Bid	No Bid	\$0.49	No Bid		
37	Towels - reclaimed teeshirt *** (no offensive odor)	#6271	25 lb/box	\$26.25	\$33.82	No Bid	No Bid	No Bid	No Bid		
38	Wynall Wipes ***	#9061	12/90 ct	\$37.25	\$38.93	No Bid	No Bid	No Bid	No Bid		
39	Swiffer Duster	#4053	box	\$8.00	\$8.57	No Bid	No Bid	\$4.99	No Bid		
40	Swiffer Duster Refills	#4052	10 /box	\$7.49	\$8.01	No Bid	No Bid	\$7.95	No Bid		
41	Swiffer Dust and Shine	#2689	9/box	\$27.00	No Bid	No Bid	No Bid	No Bid	No Bid		
42	Diamond Antimicrobial Scrub Wipes	DYM90985	6 tubs/case	\$36.60	\$20.36	No Bid	No Bid	\$46.98	No Bid		

Janitorial Supplies
Bid Opening: 10:00 a.m.

2016 JANITORIAL SUPPLIES BID TAB

Bid File Number: 16-151-001
Bid Opening Date: September 30, 2015

NO.	ITEM	VENDOR CODE COMPARISON	CURRENT PACKAGE SIZE	Panola Paper, Batesville, MS	Staples, Memphis, TN	Central Poly Corp., Linden, NJ	Interboro Packaging Corp., Montgomery, NY	Pyramid School Products, Tampa, FL	Elite Detergent Distributors, Southaven, MS
DEODORIZERS									
43	Time Mist-Mango	TMS2960	12/case	\$37.20	\$43.39	No Bid	No Bid	\$34.08	No Bid
44	Time Mist-Country Garden	TMS 2522	12/case	\$37.20	\$43.32	No Bid	No Bid	\$34.08	No Bid
45	Misty-Summer Breeze	AMR A239-20-SB	12/case	\$40.20	\$47.89	No Bid	No Bid	\$34.08	No Bid
46	Snappy Apple Misty	AMR A238-20-SA	12/case	\$40.20	\$30.96	No Bid	No Bid	\$34.08	No Bid
47	Urinal Block (3-4 oz)	#1950	dozen	\$4.85	\$6.59	No Bid	No Bid	\$5.79	No Bid
SKIN CARE/PERSONAL HYGIENE									
48	Deb Soap	#ANTIL	1 liter cartridge	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
49	Deb Soap Non Alcobol Foam Sanitizer	#56827	1 liter cartridge	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
50	Deb Soap Dispenser			No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
51	GOJO Hand Cleaner Refill	#7255-04	4/case	\$56.50	\$60.84	No Bid	No Bid	No Bid	No Bid
52	GOJO Dispenser for (7255-04)	#7200-01	each	\$10.00	\$11.64	No Bid	No Bid	No Bid	No Bid
53	GOJO Hand Soap	GOJO 6960	12/case	\$35.50	No Bid	No Bid	No Bid	No Bid	No Bid
54	GOJO Hand Sanitizer Refill	#0994	4/cs	\$53.60	No Bid	No Bid	No Bid	No Bid	No Bid
55	Hand Sanitizer Foaming	DEB-01827	6/1 liter	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
57	Hand Sanitizer (Purell)	#1002	12/12 oz	\$52.20	\$57.63	No Bid	No Bid	No Bid	No Bid
58	Hand Sanitizer Refill (Purell)	#0999	4/2000ml	\$82.00	No Bid	No Bid	No Bid	No Bid	No Bid
59	Purell Sanitizing Wipes	GOP9011-12 or KIMS8310	12/35 ct	\$50.00	\$33.11	No Bid	No Bid	No Bid	No Bid
60	GOJO Foaming Hand Sanitizer	#5392-02	case	\$62.90	\$63.06	No Bid	No Bid	No Bid	No Bid
CATEGORY B:									
PAPER PRODUCTS									
61	Paper Bags #8	#1520	500 bundle	\$10.69	No Bid	No Bid	No Bid	No Bid	No Bid
62	Paper Bags #75	#1580	400 bundle	\$36.50	No Bid	No Bid	No Bid	No Bid	No Bid
63	Multi-fold Hand Towels (Brown)	#7511	4000/case	\$14.15	\$16.12	\$17.25	No Bid	No Bid	No Bid
64	Multi-fold Hand Towels (White)	#7500	4000/case	\$17.25	\$18.93	\$19.25	No Bid	No Bid	No Bid
65	Kitchen Paper Towels	#7602	30 rolls/case	\$17.20	\$20.59	\$21.66	No Bid	No Bid	No Bid
66	Paper Towels - Center Flow	KCC01500	16/pk/case/150 towels	\$33.25	\$34.27	No Bid	No Bid	No Bid	No Bid
67	Paper Towels - Center Flow (2 ply)	#7640	6/case	\$16.45	\$27.06	No Bid	No Bid	No Bid	No Bid
68	Hardwood Paper Towels or equal (brown)	#7550	12 rolls/case	\$13.00	\$17.94	No Bid	No Bid	No Bid	No Bid
69	Multi-Fold Metal Towel Dispenser	#3900	each	\$12.00	\$19.12	No Bid	No Bid	No Bid	No Bid
70	Toilet Tissue 9" rolls (Jumbo)	#7450	2 ply 1,000 ft/roll 12 rolls/case	\$17.25	\$20.94	\$23.99	No Bid	No Bid	No Bid
71	Toilet Tissue (Household)	#7426	2 ply 500 sheets 96 rolls/case	\$26.40	\$35.93	\$42.66	No Bid	No Bid	No Bid
72	Shredder Bags 58 gallon	HSM2117	100/cb/box	\$92.90	\$46.09	No Bid	No Bid	No Bid	No Bid
CATEGORY C:									
MOPS AND EQUIPMENT									
73	Broom Corn #20 Maid	#2040	each	\$3.65	\$6.12	No Bid	No Bid	\$3.99	No Bid
74	Broom Corn #32 Warehouse	#2050	each	\$5.69	\$10.59	No Bid	No Bid	\$4.99	No Bid
75	Buffer Pads 20" Beige	#6065	5 pads/case	\$14.00	\$16.59	No Bid	No Bid	\$11.29	No Bid
76	Buffer Pads 20" White	#6060	5 pads/case	\$14.00	\$15.56	No Bid	No Bid	\$11.29	No Bid
77	Buffer Pads - 20" Black Stripper	#6020	5 pads/case	\$14.00	\$19.17	No Bid	No Bid	\$11.29	No Bid
78	Pump Hand Sprayer - 3 Gallon	RLS1973	each	\$19.50	\$43.14	No Bid	No Bid	\$18.99	No Bid

Janitorial Supplies
Bid Opening: 10:00 a.m.

2016 JANITORIAL SUPPLIES BID TAB

Bid File Number: 16-151-001
Bid Opening Date: September 30, 2015

NO.	ITEM	VENDOR CODE COMPARISON	CURRENT PACKAGE SIZE	Panola Paper, Batesville, MS	Staples, Memphis, TN	Central Poly Corp., Linden, NJ	Interboro Packaging Corp., Montgomery, NY	Pyramid School Products, Tampa, FL	Elite Detergent Distributors, Southaven, MS
79	Dust Pan - Plastic	#6300 or RCP2005CHA	each	\$4.28	\$1.69	No Bid	No Bid	\$1.69	No Bid
80	Plastic Lobby Pan/Dust Pan - Metal w/long handle (min 30")	#6320	each	\$8.40	\$11.02	No Bid	No Bid	\$5.98	No Bid
81	Dust Mop Frame 24"	#5420	each	\$1.90	\$2.02	No Bid	No Bid	\$2.79	No Bid
82	Dust Mop for 24" Frame	#5430	each	\$4.15	\$4.34	No Bid	No Bid	\$3.99	No Bid
83	Dust Mop Heads for 36" Frame	#5450	each	\$5.39	\$5.57	No Bid	No Bid	\$4.99	No Bid
84	Dust Mop Frame 36"	UNS1436	each	\$2.39	\$2.81	No Bid	No Bid	\$2.99	No Bid
85	Clip On Dust Mop/ Handle	UNS4790	each	\$5.95	\$5.49	No Bid	No Bid	\$4.79	No Bid
86	Mop Bucket & Winger w/casters Light Duty Side Press	#6500	each	\$41.25	\$55.79	No Bid	No Bid	\$45.98	No Bid
87	Mop Bucket Combo Yellow	#335-39YW	each	\$41.25	\$55.79	No Bid	No Bid	\$39.98	No Bid
88	Mop Handle for Saddle Mop (fit #24 head) and quick release	#4770 or UNS2024R	each	\$5.65	\$5.89	No Bid	No Bid	\$4.99	No Bid
89	Broom/Mop Handle 5" Screw Type	#4751	each	\$2.17	\$2.05	No Bid	No Bid	\$2.59	No Bid
90	Plastic Speed Change Handles	#4779	each	\$6.00	\$12.41	No Bid	No Bid	\$4.99	No Bid
91	Mop Handle Lie Flat 60"	BRU122	each	\$3.25	\$8.21	No Bid	No Bid	\$3.59	No Bid
92	Mop Handle Harwood W/Hinge	#12644	each	\$5.50	\$9.60	No Bid	No Bid	\$4.98	No Bid
93	Mop Heads 12 oz Cotton	#5218	each	\$2.00	No Bid	No Bid	No Bid	\$2.19	No Bid
94	Mop Heads 24 oz Rayon	#5251 or #5310	each	\$3.90	\$5.13	No Bid	No Bid	\$4.19	No Bid
95	Mop Head Lie Flat 24 oz Rayon	UNS1436	each	\$3.88	\$6.74	No Bid	No Bid	\$3.29	No Bid
96	Mop Heads 24 oz Cotton	#5240	each	\$2.59	\$2.65	No Bid	No Bid	\$2.89	No Bid
97	Mop Heads 24 oz Cotton/Cut	#CM2024S	each	\$2.00	\$2.65	No Bid	No Bid	\$2.89	No Bid
98	Mop Heads 24 oz Cotton	#140119	each	\$2.00	\$2.65	No Bid	No Bid	\$3.49	No Bid
99	Wastebasket plastic Black (approx 28 qt)	#6490	each	\$5.45	\$4.10	No Bid	No Bid	\$3.79	No Bid
100	Wet Floor Sign - Bilingual	RUB6112-77YEL	each	\$10.75	\$12.53	No Bid	No Bid	\$4.98	No Bid
101	Hi-Lo Scrub Brush	#1411 or RUB6337 BLUE	each	\$10.98	\$6.50	No Bid	No Bid	\$6.99	No Bid
CATEGORY D:									
TRASH BAGS									
102	Trash Bags 30" x 36" .65mil (33 gallon)	Brighton Professional #814876	150/case	\$12.15	\$13.71	\$14.20	\$13.24	No Bid	No Bid
103	Trash Bags 38" x 58" Heavy 1.8 mil (60 gallon)	Brighton Professional #420456	100 case	\$18.39	\$24.76	\$33.00	\$34.24	No Bid	No Bid
104	Trash Bags 38" x 58" Extra Heavy/ 1.3 mil (Black)	Liner Repru #420456	100 case	\$24.75	\$24.76	\$30.00	\$28.48	No Bid	No Bid
105	Trash Bags 24" x 33" (12-16 gallon)	Brighton Professional #814903	1,000/case	\$22.80	\$19.85	\$17.40	\$18.48	No Bid	No Bid
106	Trash Bags 36" x 58" 3 mil Black	NOR-SCPG-6181-100 or #2678	100/case	\$29.90	\$33.22	\$34.00	\$42.98	No Bid	No Bid
CATEGORY E:									
GLOVES & MASKS									
107	Powder Free Gloves (Small)	AMERICARE 899-1 #4616	1,000/case	\$23.90	\$23.77	No Bid	\$24.00	\$25.90	No Bid
108	Powder Free Gloves (Medium)	AMERICARE 899-2 #4617	1,000/case	\$23.90	\$23.77	No Bid	\$27.00	\$25.90	No Bid
109	Powder Free Gloves (Large)	AMERICARE 899-3 #4618	1,000/case	\$23.90	\$23.77	No Bid	\$27.00	\$25.90	No Bid

Janitorial Supplies
Bid Opening: 10:00 a.m.

2016 JANITORIAL SUPPLIES BID TAB

Bid File Number: 16-151-001
Bid Opening Date: September 30, 2015

NO.	ITEM	VENDOR CODE COMPARISON	CURRENT PACKAGE SIZE	Panola Paper, Batesville, MS	Staples, Memphis, TN	Central Poly Corp., Linden, NJ	Interboro Packaging Corp., Montgomery, NY	Pyramid School Products, Tampa, FL	Elite Detergent Distributors, Southaven, MS
110	Powder Free Gloves (XLarge)	AMERICARE 899-4 #4619	1,000/case	\$23.90	\$23.77	No Bid	\$27.00	\$25.90	No Bid
111	Powder Free Gloves 5.5 mil (Medium)	AMERICARE 3199-2 #4640A	1,000/case	\$30.00	\$39.51	No Bid	\$27.00	\$27.90	No Bid
112	Powder Free Gloves 5.5 mil (Large)	AMERICARE 3119-3 #4650 A	1,000/case	\$30.00	\$39.51	No Bid	\$27.00	\$27.90	No Bid
113	Powder Free Gloves 5.5 mil (X-Large)	AMERICARE 3119-4 #4639A	1,000/case	\$30.00	\$39.51	No Bid	\$27.00	\$27.90	No Bid
114	Powder Free Gloves Nitrile Black	AMERICARE #1400-2	1,000/case	\$63.30	\$55.60	No Bid	\$58.00	\$59.90	No Bid
115	Powder Free Gloves Nitrile Black	AMERICARE #1400-3	1,000/case	\$63.30	\$55.60	No Bid	\$58.00	\$59.90	No Bid
116	Powder Free Gloves Nitrile Black	AMERICARE #1400-4	1,000/case	\$63.30	\$55.60	No Bid	\$58.00	\$59.90	No Bid
CATEGORY F:									
BEVERAGES									
117	Gatorade (Various Flavors) (dry mix pkg)	Gatorade #4561	32/21 oz/case	\$101.00	\$141.89	No Bid	No Bid	\$129.98	No Bid
CATEGORY G:									
118	Rubbermaid Coolers (1 gallon)		each	\$10.59	\$35.29	No Bid	No Bid	\$17.98	No Bid
CATEGORY H:									
119	Alternate Items:								
	NABC			\$23.56					\$42.00
	EShine			\$51.06					\$30.00
	BH-38 Degreaser			\$26.50					\$30.00
	Whisk Laundry Detergent								\$38.00
	Tide Liquid Laundry Detergent								\$12.32
	Trash Bags 30" x 36" .65mil (33 gallon)								\$31.48
	Trash Bags 38" x 58" heavy 1.8mil (60 gallon) .65mil (33 gallon)								\$25.34
	Trash Bags 38" x 58" extra heavy 1.3 mil (Black)								\$18.48
	Trash Bags 24" x 33" (12-16 gallon)								\$30.82
	Trash Bags 36" x 58" 3 mil								
RECOMMENDATION: Award by line item to lowest and best bidder as indicated in red.									
	Alternate Vendor			Yes	Yes	Yes	Yes	Yes	Yes
	Bid Term: 12 months with the right to renew for an additional six months								
* NO BID response from all vendors for Spartan Products. Chad Wecker stated that since we have a food service who provides their own cleaning products, they will not be buying as much as they have in the past and would like to buy these products on an as needed basis. Spartan products are on State Contract. Departments can order from alternate bids or state contract pricing, whichever is less expensive.									

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the lowest and best qualified bids by line item for Bid File Number 16-151-001 as shown on the bid tab above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.

8. Health Insurance - ACA Requirement for PPO Plan Summary of Benefits – Authorize Board President to Sign

Human Resources Director Vickie Richmann informed the Board that a part of the Affordable Care Act requires HR to give each employee a 2-4 page Summary of Benefits that needs to signed by the Board President. The summary is simple to read and understand. As soon as it is official, HR will distribute to each employee through the payroll.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the Summary of Benefits and Human Resources agreement with Humana, and to authorize distributing the completed Summary of Benefits to each employee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8

9. Environmental Services - Enforcement: PUBLIC HEARING

10705 North Cockrum Hernando, MS 38632 Parcel # 3 06 6 23 01 0 Lot 0027 00
Mississippi Code Section 19-5-105 Litter Ordinance Violation Hearing

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to open the Public Hearing 10705 North Cockrum Hernando, MS 38632 Parcel # 3 06 6 23 01 0 Lot 0027 00 Mississippi Code Section 19-5-105 and the DeSoto County Litter Ordinance.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Environmental Services Manager Ray Laughter said that this property had been before the Board previously. It is a 7 acre property owned by Wells Fargo, represented by Morris & Associates. Mr. John McCarty was present to represent Wells Fargo. Mr. Laughter went on to say that the property is in compliance as of the weekend and is now on a regular schedule to be maintained. Finding the property was now in compliance with the Statute and County litter ordinance, no action was taken against the property owner.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to close public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.

10. Office of Finance and Accounting

a. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 15 – Cell Phones - \$13,930.52 - Ms. Hanks said this bill for cell phones is for three (3) months. The bills were not received in John Mitchell’s office in order to be paid.

Supervisor Medlin said that in the past the cell phone bills were broken out by departments.

Ms. Hanks said yes that was true, but since the County now has unlimited minutes and all of the bills are the same amount and we only assign the bills to the departments that will get reimbursements.

Supervisor Medlin stated that this amount would mean the County’s bill would run approximately \$4,800 per month.

Supervisor Lee Caldwell asked about the following claims:

Page 6 – Aviation - \$27,814. Ms. Hanks said this was the insurance liability for the Aviation Department.

Page 6 – Cooke Insurance – 11 JC Deputies - \$1,925
Ms. Hanks said this is Bond cost for the eleven Justice Court Deputies. This is a combined cost.

Page 30- Personnel Evaluation – Consultant – listed three times- \$100, \$350, and \$1,400.
Ms. Hanks said this charge is for new hire at the Sheriff Department. There were five people all together for the charges \$100 and \$300. The \$1,400 charge is for the SID crime lab charges from the State.

Page 31 – CTS 40mm Pump - \$2900
Kyle Hodge, Sheriff Department Investigator, said this cost was for two multi launchers.

Page 34 – Bytesurgery LTD – The invoice showed this as a renewal on subscription for Search & Rescue protocol for the whole unit

Supervisor Michael Lee asked about the following claims:

Page 14 – Replace Heat Exchange – Mrs. Hanks said this was for a 10 ton unit in Economic Assistance. Mrs. Lynchard stated it might be from the renovations.

Page 31 – Accurate Law – Penn Arms – Commander Kyle Hodge stated this is for another launcher. They have one single and one multi.

Page 59 – Country Ford - \$3,095. County Road Manager Andy Swims said this cost was for dump truck repair on fuel pump assembly and other repairs.
Supervisor Mark Gardner looked at the invoice amounts of \$1,265 labor, and \$1,830 parts. He said this seemed rather high cost.

Supervisor Mark Gardner asked about the following claims:

Page 1 – Pioneer Credit - \$1,644.38. County Administrator Vanessa Lynchard said this charge was to pay Pioneer fees for collection of fees for Justice Court.

Page 5 – DeSoto County Circuit Court – Mobile Home Tax (\$1,665) & Personal Property Tax (\$2,965)
Ms. Hanks said these are delinquent taxes that were paid.

Page 14 – Memphis Ice Machine – Facilities Management - \$67.80. Ms. Hanks said this was for bags and ties.

Page 32 – ABL Management – Pay per meal for the Jail instead of buying groceries. He asked the Sheriff if this arrangement was working. Sheriff Rasco said at first he was not happy with the portions and quality of food, but it is working and getting better.

Page 54 – Greenways Annual - \$135,375
Ms. Hanks said this is the annual amount the County budgets to the Greenway. They try to have this on the first docket of the new fiscal year. Mrs. Hanks said she could put this on the automatic renew list and the Board agreed.

Page 61 – Country Ford (\$46,179) and Landers Ford (\$45,903 and \$1,355)
Andy Swims said this is for two new trucks for the Superintendents to use. One is ½ ton and the other one is 1 ¼ ton.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer except for the Upchurch bills.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner recused himself and left the meeting.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer for the Upchurch bills.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Late Bill – EMA

Stephanie Hanks, Accounting Office Manager, stated the late bill for EMS missed the docket, but is for online instructor renewal fee for Jamie Richmond.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve payment of late bill to ASHI & 24-7 EMS Remittance for instructor Jamie Richmond for \$20.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.b

c. Late Bill – South Central Development

County Administrator Vanessa Lynchard said this late bill is the Aviation lease. She is asking the Board to approve payment for the months of October and November. South Central Development has sent notice that they will be increasing the lease amount.

Supervisor Gardner asked if this was a month to month lease.

Ms. Lynchard said it is an automatic annual renewal for the complete year, but they have agreed to accept month to month payments. They have charged an additional fee due to the county making monthly payments instead of the full yearly amount. The lease has a clause that you can't cancel unless there is a 45 day notice given. We have been put on notice of the increased cost for the lease. She is asking the Board to authorize Board Attorney Tony Nowak to go over the lease and make changes for a month to month payment of the lease.

Supervisor Gardner asked Mr. Nowak to go over the lease and make changes and bring back to the board.

Supervisor Russell said since they have given the County notice they may go up on the December payment.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to pay late bill to South Central Development for the months of October and November, finding that the South Central Development have been performing the service to the County for several years and demonstrated an ability to fulfill the terms of the contract; and the Aviation Department receives the benefit of immediate access to the property that is currently being occupied by them.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Late Bill Fire Department Utility Disbursement

Stephanie Hanks presented the quarterly allotments for Fire Dept. Utility Disbursement.

Location	Amount
ACI Holly Springs	\$ 6,000.00
Eudora	\$11,000.00
Fairhaven	\$ 6,000.00
Lewisburg	\$11,000.00
Love	\$ 6,000.00

Walls	\$11,000.00
Nesbit	\$ 6,000.00
Bridgetown	\$ 6,000.00

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Fire Department Utility Allocations for first quarter 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.d

e. Late Bill – Dr. Thompson

Stephanie Hanks said when Dr. Thompson was paid in 2014 he was shorted by \$2,700, and in 2015 he was shorted by \$2,250. He never questioned his payments and so they are correcting this error to correct the payments. His new contract price for 2016 is \$92,700.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to pay the late bill to Dr. Thompson for the 2014-2015 year at a cost of \$4,950.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.e

f. Late Bill – Environmental Services – Environmental Business Services

Environmental Services Manager Ray Laughter presented the late bill for Environmental Services. County Administrator Vanessa Lynchard stated that Mr. Laughter had been holding the bill because of a disagreement over some of the charges. She said Mr. Laughter really watches the bills in his department very carefully.

Supervisor Mark Gardner asked what type of environmental service they do. Mr. Laughter said they do air space utilization project and ground borings. Mr. Laughter said this invoice is for three months of work and cost \$14,910.98.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve payment of \$14,910.98 to Environmental Business Services, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.f

11. Road Department

a. Finding of Fact – 2025 Tulane Road North

Road Manager Andy Swim presented the fact findings on property located at 2025 Tulane Road North to the Board. The attached photos show damages to private property associated with drainage and erosion which is affecting the health, safety and welfare of the public. The driveway pipe needs to be replaced at an estimated cost of \$925.10.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the finding of fact and that the conditions on 2025 Tulane Road North would adversely affect the health, safety and welfare of the citizens of DeSoto County in accordance with Mississippi code section 19-5-92.1, that it would be necessary to replace the pipe to protect the road and right of way, and to authorize the Road Manager to proceed with the work at an estimated cost of \$925.10.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.a

b. Finding of Fact – 1574 Red Banks Road

County Road Manager Andy Swims presented the finding of fact on 1574 Red Banks Road. He said the lack of proper drainage is affecting the health, safety and welfare of the public. The pipe is completely gone and water is rushing onto the road. To correct this problem, a driveway pipe would need to be replaced at an estimated cost of \$855.88.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the finding of fact and that the conditions on 1574 Red Banks Road would adversely affect the health, safety and welfare of the citizens of DeSoto County in accordance with Mississippi code section 19-5-92.1, that it would be necessary to replace the pipe to protect the road and right of way, and to authorize the Road Manager to proceed with the work at an estimated cost of \$855.88.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.b

c. Proposed Dump Sites for Excavated Materials

County Road Manager Andy Swims addressed the Board regarding permission to utilize waste material disposal for pre-approved drainage problems. He said one of his superintendents, Mr. Cleveland, suggested the use of waste material disposal on four different area ditch banks in his area where this could prevent drainage problems. This method of disposal is within a two mile radius of projects where the Road Department is currently working.

Supervisor Jessie Medlin said if the material could be used to protect the roads they should do it.

Board Attorney Tony Nowak said this would be a primary benefit for the County as well as a cost savings.

Mr. Swims said they would advise the Board each time work would be done.

Supervisor Michael Lee asked if this disposal could be used on the greenway projects. Mr. Swims said they could look at this possibility

Supervisor Bill Russell said if you plan to use on greenway, you would need to make a storage pile on the disposal material to go out and then put down gravel on top. Mr. Swims said he would look into this.

Mr. Nowak said if the Board determined that disposal is for the primary benefit to the County to dispose on private property within a two mile radius of area, and the cost of hauling to the rubbish pit would be an additional cost, this could be done on projects.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the disposal of waste material on private property, with approval of the property owners, finding such disposal is for primary benefit to the County, as disposal within a two mile radius of area saves the cost of hauling to the rubbish pit and preserves capacity in the rubbish pit, and the material would be used to help improve existing roadside ditches thereby protecting county roads, with the disposal being at the four locations that have been presented to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.c

d. Continuing Engineering Services Agreement with Pickering – Authorize Board President to Sign

Mr. Swims stated this is a standard agreement with an increase of less than 5% from last year.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the continuing services agreement with Pickering.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

e. School Bus Turnaround Request for Maintenance

Road Manager Andy Swims told the Board that he had information regarding maintenance of a school bus turnaround, but he did not have the minutes from the School Board yet. Supervisor Bill Russell stated that the Board cannot take action until the School Board has approved the turnaround in their minutes.

No action was taken.

12. Contract Administration

a. ESRI GIS Software Maintenance – Quarterly Prepayment – Software Maintenance Renewal for GIS, Tax Assessor, and Sheriff – Finding of Fact

County Administrator Vanessa Lynchard stated that John Mitchell had left for personal reasons. She explained to the Board that once you start the year with the quarterly payments, ESRI will not let you change it so we are stuck with an extra \$1400 because we have not paid in advance. It is now time to make next payment in advance.

Supervisor Mark Gardner asked if the County could change companies. GIS Analyst Scott Trapalino

was called to board room. He said if the payment is not paid, the County would lose \$80,000.00 plus worth of software. He stated that it is essential to keep; that ESRI is the Microsoft of the GIS world. Mr. Trapolino said the fee is a maintenance fee once a year and covers the entire year.

Mrs. Lynchard said she would contact ESRI personally, if the Board would like, and let them know we will pay a full year and ask them to take off the \$1400.00 extra. The Board said they would like her to do that. No action was taken.

See Exhibit H.12.a.

b. DSM Software Support Agreement for Tax Collector On-Line – Monthly Prepayment – Finding of Fact

Mrs. Lynchard said that last year the Tax Collector’s office was having problems collecting online payments so they budgeted for the software updates this year.

Chancery Clerk Sluggo Davis stated that after the Tax Collector did the current year tax collecting program with them, his office bought an upgrade for the land redemption software, so he did not think land redemption owes \$100 per month as listed on the last page.

Mrs. Lynchard stated that this motion is asking to approve tax collector online software only.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the monthly prepayment of the Tax Collector software finding that is provided a necessary and immediate benefit to the County and the vendor has the ability to perform.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.b.

c. Fairhaven Volunteer Fire Department Lease Agreement

Board Attorney Tony Nowak stated that a year ago the Board authorized entering into a lease agreement with Fairhaven Fire Department after additions and improvements were made to Fairhaven Fire Department by the County. The lease calls for Fairhaven Fire Department to pay the County \$13,548.03 per year for 15 years to reimburse the County for the cost of improvements to the station. In return the County could use the buildings as a community center, ambulance housing, polling site, etc.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the yearly agreement with Fairhaven Volunteer Fire Department and authorize the Board President to sign the agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit h.12.c.

13. Authority to Hire the Butler Snow Law Firm to Prepare Annual Continuing Disclosure Submission

County Administrator Vanessa Lynchard reminded the Board that every year the County must submit a continuing disclosure for bonds. She stated that Butler Snow’s fee went to \$3000.00 last year because of the requirements added to the disclosure by the Security Exchange Commission.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Butler Snow Law Firm to prepare the annual Continuing Disclosure Submission and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.13.

14. Sheriff’s Department – Request to Amend Medical Directorship Compensation

County Administrator Vanessa Lynchard told the Board that the Sheriff has requested a 3% raise for Dr. Thompson. Sheriff Rasco feels like Dr. Thompson does a wonderful job.

Supervisor Mark Gardner said there has been a substantial saving in not transporting inmates to doctors’ offices and hospitals.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve a 3% contract rate increase for Dr. Thompson.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner asked Deputy/Bailiff Alex Coker about Dr. Thompson’s work. Deputy Coker stated that Dr. Thompson goes on a lot of SWAT call outs and is a great source of help to officers and their families.

15. Approval to Travel – Keep MS Beautiful Conference – Oct. 22 & 23 – Flowood, MS – Supervisor Russell

Supervisor Bill Russell stated that this conference is in conjunction with Alabama and he would also like the Board to approve travel for Mrs. Lynchard to the conference if she is able to go.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve travel for Supervisor Russell and Mrs. Lynchard to the Keep MS Beautiful Conference in Flowood, MS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

16. Stormwater Compliance – Appoint a Committee to Re-evaluate Stormwater Compliance

Procedures

Supervisor Bill Russell stated that he thought Supervisor Caldwell would be a good fit for that committee. Supervisor Caldwell stated that she would gladly serve and thought Supervisor Gardner would be good with his real estate experience.

County Administrator Vanessa Lynchard said in talking with planning and road Department inspectors, there is confusion as to how far they go to enforce stormwater practices and what department will inspect and enforce. There needs to be some clarity on the responsibilities. There was some discussion regarding getting in subdivisions as they are starting to be sure the responsibility does not come back on the County as a public health and safety issue. Mrs. Lynchard suggested the committee be made up of two Supervisors, Road Manager Andy Swims, County Engineer Scott Young, Planning Director Bennie Hopkins, Environmental Services Manager Ray Laughter, and herself.

Supervisor Medlin said with building picking back up, now is a good time to be proactive.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Stormwater Compliance Procedure Committee to be Supervisor Caldwell, Supervisor Gardner, Road Manager Andy Swims, County Engineer Scott Young, Planning Director Bennie Hopkins, Environmental Services Manager Ray Laughter, and County Administrator Vanessa Lynchard.

The motion passed by a vote as follows:

- Supervisor Jessie Medlin, First District YES
- Supervisor Mark Gardner, Second District NO
- Supervisor Bill Russell, Third District YES
- Supervisor Lee Caldwell, Fourth District YES
- Supervisor Michael Lee, Fifth District YES

17. Leadership DeSoto

County Administrator Vanessa Lynchard stated that the deadline to sign up for Leadership DeSoto was October 15th, but the County can still send someone. Mrs. Lynchard recommends Ray Laughter or Bennie Hopkins. Road Manager Andy Swims said he agreed, and that being on Leadership DeSoto was a great networking opportunity for County Managers and Directors.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to ask Ray Laughter to represent DeSoto County on Leadership DeSoto and if he cannot or has done this before, Bennie Hopkins will be the next candidate.

The motion passed by a vote as follows:

- Supervisor Jessie Medlin, First District YES
- Supervisor Mark Gardner, Second District NO
- Supervisor Bill Russell, Third District NO
- Supervisor Lee Caldwell, Fourth District YES
- Supervisor Michael Lee, Fifth District YES

Supervisor Gardner said he would like to send both men, and Supervisor Russell said he would like Mr. Hopkins to go first.

18. Void Tax Sales

Board Attorney Tony Nowak stated that Tax Collector Joey Treadway has submitted information on two parcels, the first owned by City of Horn Lake, Parcel # 2082-0411.0-00080.02, and the second owned by the United States of America, Parcel #1064-1702.0-00011.00, that erroneously went to tax sale. The Board must make a finding to void the tax sale and authorize reimbursing the tax sale purchasers the sums they paid.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to set aside the prior tax sale and approve refunding the money received from prior tax sales as further

explained in Exhibits H.18.a & b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.18.a. & H.18.b.

I. PLANNING COMMISSION

**DESOTO COUNTY BOARD OF SUPERVISORS
PLANNING AGENDA
ORDER OF ITEMS
October 19, 2015**

1. PUBLIC HEARING

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to go into Public Hearings advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

a. Rezoning Amendment

- i. Dunn Lane Development (740) - Application is for approval of Rezoning of property from Agricultural-Residential (A-R) to R-30, identified as Parcel #2-06-5-16-00-0-00014-00 and #2-06-5-16-00-0-00015-00, Subject property is located on the south side of Dunn Lane and east of Craft Road in Section 16, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 5)
APPLICANT: Mike Bailey**

Supervisor Caldwell recused herself from this item.

Supervisor Medlin made the motion and Supervisor Lee seconded the motion to table this item until November 2, 2015 at 11:00 a.m.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>ABSENT</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

Supervisor Lee made a Motion to reconsider tabling Dunn Lane Development rezoning until November 2, 2015. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>ABSENT</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

Supervisor Lee made a Motion to tabling Dunn Lane Development rezoning until later in today’s meeting. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>ABSENT</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

Mr. Hopkins presented the Dunn Lane Development application for rezoning of property from Agricultural-Residential (A-R) to R-30. He stated Mr. Nick Cruenen was present to represent the application.

Mr. Creunen stated this request is based on a significant change in the neighborhood that includes the following: utilities are available to support the development, I-269, new schools, and new developments in the area. He stated the applicant is working on the sewer for this development and has two potential options. He stated option is to have on-site temporary treatment plants and the second option is to tie in to the lagoon at Creekside Estates which has the capacity for 65 more lots. He stated they hope to go with the second option and are waiting to hear from MDEQ for approval to tie into the lagoon. Supervisor Gardner asked what is the holdup with the MDEQ approval. Mr. Cruenen stated the application has been submitted to MDEQ but the applicant has not received written approval yet.

Supervisor Russell asked if there is anyone to speak for or against this item. There was no one.

Supervisor Lee made a Motion to approve Dunn Lane Development rezoning based on a substantial change in the character of the neighborhood and public need for such rezoning. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>ABSENT</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

- ii. **Bridgforth 1.4 acre Lot (742) - Application is for approval of Rezoning of property from Agricultural-Residential (A-R) to R-20, identified as Parcel #2-07-7-26-2-0-00012-00, Subject property is located on the south side of Pleasant Hill Road and east side of Bakers Trail in Section 26, Township 2, Range 7 and is zoned Agricultural-Residential (A-R). (District 5)
APPLICANT: Bridgforth**

Mr. Hopkins presented the Bridgforth 1.4 acre lot application for approval of Rezoning of property from Agricultural-Residential (A-R) to R-20. He stated Mr. Joe Frank Lauderdale was present to represent the application.

Supervisor Medlin asked if this site adjoins Bakersfield Subdivision. Mr. Cardosi stated it is adjoining Bakersfield Subdivision. Mr. Lauderdale stated the proposed subdivision would

connect to the second entrance of Bakersfield Subdivision. He stated this parcel needed some work before it could be developed it why it was not included in the original rezoning of Bakersfield. He stated there are now utilities to support this development. Supervisor Russell asked if it will be a part of Bakersfield Subdivision Homeowners Association. Mr. Lauderdale stated it would be separate from Bakersfield Subdivision.

Supervisor Medlin asked what the minimum square footage of homes in Bakersfield Subdivision is. Mr. Lauderdale stated the minimum square footage of homes in Bakersfield Subdivision is 1600 sqf.

Mr. Lauderdale stated based his burden of proof to support the rezoning on utilities now available to support the development, new roads and the construction of I-269.

Supervisor Lee asked if the property to the south of the proposed site zoned R-20. Mr. Lauderdale confirmed the subdivision to the south is zoned R-20.

Supervisor Lee asked what the minimum lot width is for property zoned R-20. Mr. Hopkins stated the minimum lot width for an R-20 lot is 100 feet.

Supervisor Russell asked if there was anyone to speak for or against this application. There was no one.

Supervisor Lee made a Motion to approve the Bridgforth 1.4 Acre Lot Rezoning as presented due to change in the character of the neighborhood, as discussed, and the public need for additional housing in the area. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

2. CONSENT AGENDA

a. Minor Lot

- i. **Bryant Minor Lot (7018) - Application is for minor lot subdivision approval of one (1) lot on 6.19 acre(s) and one (1) lot of 6.69 acre(s) identified as Parcel(s) #3-07-2-10-00-0-00003-02 and #3-07-2-10-00-0-00003-03. Subject property is located on the east side of Getwell Road and south of Bright Road in Section 10, Township 3, Range 7 and is zoned Agricultural (A). (District 5)
Applicant: Carey Bryant**

Mr. Hopkins presented the Consent Agenda.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to approve the Consent Agenda.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

3. NEW BUSINESS

a. Minor Lot

- i. **Joseph Williams Minor Lot (7008) - Application is for minor lot subdivision approval of one (1) lot on 3.80 acre(s) identified as Parcel(s) #3-07-1-01-00-0-00011-00. Subject property is located on the east side of Laughter Road and south of Byhalia Road in Section 1, Township 3, Range 7 and is zoned Agricultural (A). (District 5)
APPLICANT: Joseph Williams**

Mr. Hopkins presented the Joseph Williams Minor Lot (7008) to include a waiver of the maximum length of an easement. Mr. Hopkins stated this division is to allow the applicant to divide his property to deed his son land to build a home on.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to approve the Joseph Williams Minor Lot (7008) to include a waiver of the maximum length of an easement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

b. Preliminary Subdivision

- i. **Bakersfield West Section A (7015) - Application is for approval of Preliminary Subdivision of seven (7) lots on 5.15 acre(s) property identified as Parcel #2-07-7-26-00-0-00003-00. Subject property is located on the south side of Pleasant Hill Rd and west of Bakersfield Trail in Section 26, Township 2, Range 7 and is zoned R-20 (District 5)
APPLICANT: Bridgforth**

Mr. Hopkins presented the Bakersfield West Section A application for approval of Preliminary Subdivision of seven (7) lots on 5.15 acre(s). He stated Mr. Joe F. Lauderdale was present to represent the application.

Mr. Lauderdale stated the applicant is requesting preliminary and final approval on 7 lots in Bakersfield West Section A.

There was discussion of where the lots are located within the development.

Supervisor Lee asked if the application also included a variance to allow a 10 foot side setback instead of the 15 foot required. Mr. Lauderdale confirmed the request for 10 foot side setbacks and stated it is needed to allow for side load garages on these lots.

Supervisor Lee asked if there will be sidewalks. Mr. Lauderdale stated the road is an existing road that is a part of Bakersfield Subdivision and is equipped with a 5 ft. walking lane on the road as approved for that subdivision. Supervisor Russell asked how parking in a walking lane is enforced. Mr. Nowak stated there are state statutes that say you cannot block any designated pedestrian lane and these can be enforced by the Sherriff's Department. Supervisor Russell asked if "No Parking" signs will need to be installed. Mr. Nowak stated he would need to look into the statue to see if signs will need to be installed or other markings required.

Supervisor Russell asked if there was anyone to speak for or against this item. There was no one.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to approve

the Bakersfield West Section A application for approval of preliminary and final Subdivision of seven (7) lots on 5.15 acre(s) as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

- ii. **Flynn Heights (7016) - Application is for approval of Preliminary Subdivision of sixteen (16) lots on 33.31 acre(s) property identified as Parcel #4-07-3-05-00-0-00017-00. Subject property is located on the south side of McCracken Rd and west of I-55 in Section 5, Township 4, Range 7 and is zoned Agricultural (A). (District 5) APPLICANT: Terry Cleveland**

Mr. Hopkins presented the Flynn Heights (7016) application for approval of Preliminary Subdivision of sixteen (16) lots on 33.31 acre(s). He stated Mr. Joe F. Lauderdale was present to represent the application.

Supervisor Lee asked if there is only one entrance in to this proposed subdivision. Mr. Lauderdale confirmed there is only one entrance. Supervisor Gardner asked when is it required that a subdivision have two points of access. Mr. Hopkins stated two points of access are required when there are 30 lots or more in the subdivision. Supervisor Gardner asked if there is anyway to have two points of access on this proposed subdivision. Mr. Lauderdale stated there isn't because the applicant does not own the property to the south.

Supervisor Russell asked if there was anyone to speak for or against this item. There was no one.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Flynn Heights (7016) Preliminary Subdivision of sixteen (16) lots on 33.31 acre(s) as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

c. Final Subdivision

- i. **Bakersfield West Section A (7019) - Application is for approval of Final Subdivision of seven (7) lots on 5.15 acre(s) property identified as Parcel #2-07-7-26-00-0-00003-00. Subject property is located on the south side of Pleasant Hill Rd and west of Bakersfield Trail in Section 26, Township 2, Range 7 and is zoned R-20 (District 5) APPLICANT: Bridgforth**

This item was heard and approved with the preliminary application earlier in the meeting.

4. OTHER

- a. **VRBO Committee – Ordinance introduction memo**

Mr. Hopkins stated there have been issues with VRBO, short term rentals in Blue Lakes Springs subdivision and is requesting to form a committee to write an amendment to the zoning ordinance to address VRBO/Short term rentals.

Supervisor Russell made the motion and Supervisor Caldwell seconded the motion to approve forming a committee to include Supervisor Russell, Supervisor Gardner, Smith-Phillips Law Firm, Bennie Hopkins, Austin Cardosi, and Vanessa Lynchard to address writing an amendment to the zoning ordinance to address VRBO/Short term rentals and authorized the Smith Phillips Law Firm to assist the Committee as needed and to draft a proposed ordinance as necessary.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to recess the Board meeting until October 21, 2015, at 3:00 p.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 19th day of October, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors

