

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE BILL RUSSELL, PRESIDING

October 5, 2015

A. CALL TO ORDER

The October 5, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Sheriff Bill Rasco gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

Supervisor Bill Russell asked if there was anyone else present who wished to address the Board regarding a topic not listed on the Agenda. No one came forward.

E. APPROVAL OF SEPTEMBER MINUTES

The Board of Supervisors considered the minutes for September as presented.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the minutes of the Board of Supervisors for September, 2015, as presented this date with changes to the draft minutes previously submitted. The motion included approving all minutes as presented with those changes pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSTAIN</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E

F. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda.

- 1. Supervisor Jessie Medlin requested adding possible litigation, Claudia Cove, to the Executive Session. (Executive, K.8)**
- 2. Supervisor Michael Lee stated that a constituent had asked again about microphones for the Board because it was very hard to hear in the audience. (Old, H.8)**
- 3. Supervisor Mark Gardner requested to add approval for travel to Washington, D.C. for Supervisors Gardner & Caldwell to New Business (New, I.7.c.)**
- 4. Supervisor Mark Gardner - Possible litigation regarding the Sheriff's Department to Executive Session (Executive, K.10)**

County Administrator Vanessa Lynchard requested adding the following:

- 5. Walls Intergovernmental Sale – 2 vehicles (Old, H.6.)**
- 6. Drainage/Erosion Project – Wedgewood (Old, H.7.)**
- 7. 2016 DUI/Alcohol Enforcement Grant (New, I.4.c.)**
- 8. Inventory Disposition – EMS (New, I.4.d.)**
- 9. 2014 Audit Exit Report (Fortenberry & Ballard) 10:00 a.m. (New, I.8.)**
- 10. EMS Collection Contract – Transrecovery (New, I.9.)**
- 11. Litigation – Quicken Loans vs Debra Carr (Executive, K.6.)**
- 12. Industrial Prospect (Executive, K.7.)**
- 13. Tsagarakis Technical Services (Paid 1st of Quarter) Printer Maintenance (Moved from Consent to New. I.10.)**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

G. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting's Consent Agenda.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the items and actions presented in the Consent Agenda as follows:

- 1. Dept. of Human Resources: Monthly Health Claims Report**
- 2. Publication of Board Proceedings**
- 3. Justice Court Report**

DEPT: EMA
NAME: _____

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 260

ASSET #	STATUS	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36886	X	MOTOROLA MODEM	508SGG0054	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	03/02/15	CRAIG HOWELL	E-WASTE	
36887	X	MOTOROLA MODEM	508SGG0048	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36888	X	MOTOROLA MODEM	508SGG0055	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36889	X	MOTOROLA MODEM	508SGG0053	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36890	X	MOTOROLA MODEM	508SGG0052	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36891	X	MOTOROLA MODEM	508SGG0046	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36892	X	MOTOROLA MODEM	508SGG0047	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36893	X	MOTOROLA MODEM	508SGG0049	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36894	X	MOTOROLA MODEM	508SGG0050	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	
36895	X	MOTOROLA MODEM	508SGG0051	NO LONGER COMPATIBLE WITH CURRENT SYSTEM USED IN SQUAD CARS	06	25H	INV CNTRL OFFICE	*	*	*	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <u>BILL RASCO</u>	DATE: <u>02/19/15</u>	PRELIMINARY PRESENT TO BOS		UNITS WERE PURCHASED WITH GRANT #05LE017 FUNDS IN 2006. WAITING FOR INSTRUCTIONS FOR DISPOSAL FROM HOMELAND SECURITY CERTIFICATE OF RECYCLING & DESTRUCTION WAS RECEIVED.
PRINT NAME: <u>SIGNATURE ON FILE</u>		March 2, 2015		
		FINAL PRESENT TO BOS		
		October 5, 2015		
		DATE INVENTORY DEPOSED IN 8400		
DEPOSED BY: <u>CRAIG HOWELL</u>	DATE: <u>07/08/15</u>			
PRINT NAME: <u>SIGNATURE ON FILE</u>				
INV CLERK: <u>CHARMAINE MCCOOL</u>	DATE: <u>02/19/15</u>			
SIGNATURE ON FILE		DATE BOS FINAL MINS ATTACHED		

5. Road Department

- a. September Road Report
- b. Bond Report
- c. Monthly Work Schedule

6. Department of Animal Services – “Pets”ember Report

7. Chancery Clerk Allowance (2)

8. Contract Administration Auto Renewal

- a. Black Box Monthly Payment In Arrears – Hardware Support, Upgrades
- b. Tsagarakis Technical Services Paid at 1st of Quarter – Printer Maintenance
(Tsagarakis moved to New Business, I.10.)

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G

H. OLD BUSINESS

1. EMS – ESO/Jefbar Contract – Note Changes and Authorize to Make a Part of the Board Minutes

County Administrator Vanessa Lynchard stated that the Board had approved the contract on August 31, 2015. There were some changes Board Attorney Tony Nowak thought needed to be made and ESO will not accept those changes. Mr. Nowak stated that the Board could move forward with the contract

provided it is returned to ESO/Jefbar with the standard contract cover letter that advises that certain provisions are not allowable. Mrs. Lynchard spoke with Mrs. Kite at EMS and everything has worked out. Supervisor Medlin asked if this was an old contract. Mrs. Lynchard said it was a very old contract and now has been renewed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the final contract as part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.

2. TAP Project – MOU Amendment – Authorize Board President to Sign

Board Attorney Tony Nowak stated that in May 2015 the Board approved a MOU with MDOT for a Bike Trail from Nesbit Water Association on Pleasant Hill to Bass Landing Park. MDOT has sent a revision correcting the scrivener’s error reference from Nesbit Fire Department to Nesbit Water Association, and MDOT wanted the addendum to be very clear that if the Levy District does any levy work and damages the bike trail, the County is responsible for repair and maintenance for the useful life of the bike trail.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to accept the addendum to the MOU as stated above, make the amendments a part of the Board minutes, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.

3. MDAH MS Landmark Permit for Courthouse Doors – Authorize Board President to Sign

Grant Administrator Melissa Zizmann informed the Board that she had applied again to MDAH and had now received a permit giving permission to do the work on the Courthouse doors. If the County is awarded the grant, there are guidelines to the work that is to be done.

County Administrator Vanessa Lynchard informed the Board that the County has applied for this grant several times and has never been approved. Last year Facilities Manager Robert Jarman invited the archives and history people up to look at the Courthouse doors and explain what we want to do; and that is why we are as far along on this grant as we are now.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to make the permit from MDAH a part of the Board minutes and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.3.

4. Port Commission

a. Replacement for Floyd Robertson – Post 2 At Large

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to appoint Dewey Jones as the Post 2 Port Commissioner at Large.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

Supervisor Bill Russell said he would like for the Board to send a Letter of Appreciation to Mr. Floyd Robertson for his service on the Port Commission.

b. Appointment from District 2

Supervisor Mark Gardner stated that he would like to carry consideration of this appointment over to the next meeting.

See Exhibit H.4.

5. Approval of Refund from Teleflex

Board Attorney Tony Nowak stated that Teleflex has a Medical Fee in Lieu. During the process of working out the exemptions, Teleflex was paying taxes in full so as not to get in arrears. They have a refund due for overpayment because of this. Chief Financial Officer Andrea Freeze stated that beginning in 2013, Teleflex paid personal taxes and LIT paid real taxes. The County owes LIT apx. \$48,479.44 for 2013 and \$47,425.34 for 2014. The County owes Teleflex apx. \$4,544.77 for 2013. For 2014, Teleflex owes the County apx. \$51,000.

Supervisor Bill Russell asked where the money would come from to make the refunds. Mrs. Freeze stated that the refund will come from the Tax Collector's office. Mrs. Lynchard stated that lower expenses on this industrial prospect left money that would lower the cost, and that refunds would be coming back to the County as well. When this happens, we will show a budget amendment.

Mr. Nowak explained that the reasoning behind this process is to have a good track of all the transactions. Giving credits would be hard to track, so we are getting a payment and then issuing a refund.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the refund of overpaid money to Teleflex in the amount of \$4,544.77 for 2013, to LIT in the amount of \$48,479.44 for 2013 and LIT in the amount of \$47,425.34 for 2014, and amend the budget to offset the expenses for industrial development.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

Supervisor Michael Lee asked what was the deadline for payment. Mr. Nowak answered that a deadline was missed because of the confusion, and Mrs. Freeze said a bill would be sent right away.

6. Walls Intergovernmental Sale – 2 vehicles

Board Attorney Tony Nowak stated that the Board had approved selling 2 Crown Vics to Walls for less than fair market value and the agreement was sent and just received back. The Board needs to approve the agreement.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the agreement with Walls regarding the intergovernmental sale of 2 Crown Vics.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.

7. Drainage/Erosion Project – Wedgewood

Supervisor Mark Gardner stated that the erosion problem at the dead end of Wedgewood drive has been discussed for about 4 years. The County did an interlocal agreement with NRCS, DCRUA, and City of Olive Branch; and each entity pledged \$40,000.00. The erosion has now exposed a DCRUA manhole cover and a sewer line; and the asphalt is crumbling and falling, causing a health hazard that would adversely affect the health, safety and welfare of the citizens of DeSoto County in accordance with Mississippi Code Section 19-5-92.1. The Corps of Engineers is going to do a big project there for about 1.5 million dollars, but it will be 3 or 4 years before they do that. When asked if DeSoto County's \$160,000 project would make them not do it, they said they would still go with their project. Scott Griffith has not gotten his NRCS funding, so the question now is how far the local \$120,000 can go. Bill Austin of DCRUA, Mayor Scott Phillips, and Supervisor Gardner met with Andy Swims and the Corps of Engineers last Friday, and all would like to proceed and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up a new interlocal for a revised scope of work, and with DCRUA, City of Olive Branch and DeSoto County for \$40,000 each for a total of \$120,000. City of Olive Branch may be able to donate dirt and haul it free. The project will require bank stabilization with dirt and rip rap about half way up the bank. Supervisor Gardner said we would have to get permission from Mr. Funderburk to work on his land, although they have met with him earlier and he did not have a problem.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to proceed with the Wedgewood project as presented, authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up a new interlocal with a revised scope of work, and with DCRUA, City of Olive Branch and DeSoto County for \$40,000 each for a total of \$120,000, and look into the future project with Corps of Engineers and see if this will go toward our matching funds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell asked Mrs. Lynchard to check with the Corps of Engineers to see what grass mix they talked about on the low water tour. It is supposed to be very beneficial in preventing erosion.

Supervisor Bill Russell asked Mrs. Lynchard to check and see if this area was part of a drainage district and if so, he would like for them to be brought in on the project.

8. Microphones for Board Room

IT Director John Mitchell was asked to come to the Board Room and present quotes he has received to purchase and install a sound system in the Board Room. Mr. Mitchell stated that he has three quotes on parts and labor with the best one being \$6200.00 from Production One. He also stated that the parts only quote is \$3077.50 from Bluff City Electronics. Facilities Manager Robert Jarman has said that his department can get the work done.

Supervisor Michael Lee asked if there were wires already run for the individual microphones. Mr. Jarman said there was conduit, but no wires.

Supervisor Mark Gardner asked if a mixer could be brought in the Board Room rather than the closet. Mr. Mitchell stated that the mixer in the quote is an intentional mixer that will pick up and adjust automatically to softer voices.

Supervisor Bill Russell asked where the money would come from. Mr. Mitchell said he assumed it would come from the IT account.

Supervisor Lee Caldwell asked Mr. Mitchell if he recommended replacing or adding to the existing system. Mr. Mitchell stated that we could use the existing microphones, add more microphones, replace the mixer, and replace the amplifier.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to purchase the parts as presented on the quote from Bluff City Electronics for \$3700.50 and Facilities take care of the installation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell asked Mr. Mitchell to check on a touch board to be used in the Board Room to help displays be more legible.

See Exhibit H.8.

I. NEW BUSINESS

1. Office of Tax Collector

a. Request to Void Tax Sale

Tax Collector Joey Treadway made request to the Board to void a tax sale and refund the tax sale money on Parcel #2086.2402.0-00003.00, Receipt# 2012-53966. The property was owned by the Mississippi Dept. of Transportation at the time of the sale.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to void the tax sale and refund the money on Parcel #2086-2402.0-00003.00, Receipt# 2012-53966.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.1.a.

b. Insolvency List

Tax Collector Joey Treadway of the Tax Collector’s Office presented a 2014-2015 Insolvency Report in accordance with the Mississippi Code section 27-49-14 of the Mississippi Code Annotated as follows:

The Tax Collector shall present to the Board of Supervisors, at its meeting on the first Monday of October in each year, a report of all insolvent and delinquent taxpayers in his county, with the amount due from each. Such report shall be verified by the affidavit of the collector, that he has made, in person or by deputy, a legal demand for taxes of all delinquent taxpayers found in his county by going to their place of abode or business and searching for something to seize and sell for taxes; that the taxpayers mentioned in the report have failed to pay their taxes; that such taxpayers have no effects known to him which can be seized and sold for such taxes; that he has made diligent inquiry after such of said delinquents as have not been found and cannot find them in his county. The tax collector shall also include in his report any checks, drafts or orders for the payment of money which he has received in payment of ad valorem taxes and which have been returned to him because of insufficient funds in the account on which such checks, drafts or orders were drawn. Such checks, drafts or orders shall be accompanied by the affidavit of the collector that he has exhausted all legal means of collecting such instruments, including the filing of a civil suit.

Separate lists of delinquents shall be made for each election district and for each city, town and village.

Miss. Code Ann. Sec. 27-49-1, Insolvent and delinquent taxpayers list
----- Excerpt from page 17197h

Mr. Treadway presented the Insolvency Report and his affidavit in support along with the Tax Sale as follows:

OCTOBER 1, 2015
2014-2015 INSOLVENCY REPORT

A REPORT OF INSOLVENT AND DELINQUENT TAXES FOR THE 2014-2015 FISCAL YEAR IS PRESENTED BELOW PURSUANT TO SECTION 27-49-1 OF THE MISSISSIPPI CODE ANNOTATED.

PERSONAL PROPERTY TAXES		
NET TAXES BILLED		22,089,910.27
TAXES DELINQUENT		637,436.53
COUNTY	282,437.95	
CITY	174,737.06	
SCHOOL	260,261.52	
TOTAL INTEREST	50,994.84	
TOTAL UNCOLLECTED		688,431.37
TOTAL DELINQUENT PERSONAL TAX	2.89%	
PUBLIC UTILITIES		
TOTAL AMOUNT BILLED		5,905,762.27
TOTAL COLLECTED		5,905,762.27
TOTAL DELINQUENT		.60
TOTAL DELINQUENT PUBLIC UTILITY	0%	
MOBILE HOMES		
NET BILLED		95,959.20
TAXES DELINQUENT		28,584.37
COUNTY TAX	10,924.20	
CITY TAX	4,948.26	
SCHOOL	12,711.91	
TOTAL FEES/INTEREST	1,716.96	
TOTAL UNCOLLECTED		30,301.33
TOTAL DELINQUENT MOBILE HOME TAXES	29.79 %	
REALTY TAXES		
TOTAL REALTY BILLED		129,507,816.49
TAXES DELINQUENT		290,878.01
TOTAL SOLD TO STATE	174,582.02	
TOTAL FEES/INTEREST	12,682.65	
TOTAL BANKRUPTCIES	115,473.61	
DRAINAGE/SPECIAL	822.38	
TOTAL FEES/INTEREST	129.64	
TOTAL UNCOLLECTED		303,650.30
TOTAL DELINQUENT REALTY ADV TAX	0.22%	

PRESENTED THIS 5TH DAY OF OCTOBER, 2015


JOEY TREADWAY, TAX COLLECTOR


ELIZABETH F. RILEY, BOOKKEEPER

- ENCLOSURES: I. LISTING OF DELINQUENT PERSONAL PROPERTY TAX
 II. LISTING OF DELINQUENT MOBILE HOME PROPERTY TAX
 III. LISTING OF PARCELS SOLD TO STATE
 IV. BANKRUPTCY LISTING
 V. UNPAID DRAINAGE AND SPECIAL ASSESSMENT LISTING

Mr. Treadway said the total delinquent personal tax is 2.89 %. The public utilities are collected by the State.

Mr. Treadway said the mobile home delinquency is 29% uncollected. Basically, the only thing in real that is not collected is what the department strikes off to the State; bankruptcy, and so forth. When taxes are not paid on a mobile home, someone from the Tax Collector's office is sent out to knock on the door of the person to collect personal property or the taxes owed. The next step is a lien placed on the property. The Sheriff's Department will padlock the property if taxes are left unpaid, but it seldom comes to that.

Tax Sale

Mr. Treadway stated that the tax sale went very smoothly, thanks in large part to the buyers that come to DeSoto County. Retired Deputy Carl Hurt volunteered to help with the Tax Sale and did a great job. Supervisor Lee Caldwell and Supervisor Mark Gardner complimented Mr. Treadway and his department for the professional manner in which they conduct the tax sale and the great success they have with it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 2014-2015 Insolvency Report in accordance with the Mississippi Code section 27-49-1 as fully described in Exhibit I.1.b; and to accept the Tax Sale Report to make it a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.b.

2. Road Department

a. Finding of Fact – Church Road at Delta View Road

County Engineer Scott Young stated that there was a potentially dangerous situation developing on Church Road at Delta View Road, on the northwest corner of the intersection, where an erosion issue has caused a need for re-sloping of the shoulder and side of the road, with repair work being performed on private property. If not repaired, the condition will soon lead to a breakdown of the asphalt on the road. This presents a situation that would adversely affect the health, safety and welfare of the citizens of DeSoto County in accordance with Mississippi Code section 19-5-92.1, and damage to a public road. The landowner has allowed a temporary easement, and the cost estimate is \$10,640.00. There was some discussion regarding the Town of Walls and the Interlocal Agreement with them that the County maintains the roads. It was decided that the Town of Walls would be notified of the problem, the suggested solution, and the cost of the project as a courtesy.

Supervisor Lee Caldwell asked Mr. Young to look into the possibility of using concrete barriers and filling in as a more cost effective and long term solution to the erosion problem at this location.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to accept the finding of fact and that the conditions on Church Road at Delta View Rd. at the northwest corner of the intersection would adversely affect the health, safety and welfare of the citizens of DeSoto County in accordance with Mississippi Code section 19-5-92.1, that it would be necessary to re-slope and place riprap or use concrete barriers and fill in to protect the road and right-of-way, and to authorize the Road Manager to proceed with the work at an estimated cost of \$10,640.00 and to notify the Town of Walls of the project and cost.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.a.

b. Finding of Fact – Holly Springs Road at Jaybird Road

Mr. Scott Young stated that at a previous meeting the Road Department recommended the installation of a traffic beacon at Holly Springs Road and Jaybird Road. The Board requested quotes and cost estimates for the work. The total construction estimate is \$12,500 assuming dedication of right-of-way. This includes a quote on the beacon of \$4,950.00 from DeSoto County Electric. The work will include installing two 4-way flashers across the intersection, installing a raised median using County Crews, new pavement striping, and sign adjustments as needed. After looking at traffic numbers, the Road Department Manager and County Engineer feel the flashing beacon is the best option for this site.

Supervisor Michael Lee stated that right now a stop sign is sitting in an orange cone in the middle of Jaybird Rd. A recent traffic study showed over 400 cars were going in excess of 80 mph on Holly Springs St. at Jaybird. He also stated that Mr. Skelton had agreed to donate the right-of-way for the construction.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize Smith Phillips law firm to pursue the right-of-way acquisition, to proceed with construction and accept the quote from DeSoto County Electric for the flashing beacon.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.b.

3. Office of Procurement – Approval of Purchases over \$25,000

a. Installation of Fiber Between New Jail and New Sheriff’s Administration Building

Procurement Clerk Shelia Morris stated that there were two quotes received; from Progressive Technologies, Inc. for \$38,913 and Cyber Technology for \$46,546. The Procurement Department recommends the Board accept the bid from Progressive Technologies, Inc. as being the lowest and best qualified quote. The Board had discussion regarding the fact that this was missed in the original bidding of the building, the capacity of the cabling, and the location of the trenching. IT Director John Mitchell stated that there would be 2 active strands with 10 terminated and tested for future use. Facilities Manager Robert Jarman stated that the conduit would be large enough to add cabling for the future and would be bored under and across the street and then trenched on the east side of the street because of major erosion issues on the west side.

Supervisor Mark Gardner asked Mr. Jarman to be sure that the trenching was at least 24 inches deep to protect it from future development and being cut.

Supervisor Lee Caldwell asked if this would come out of the contingency fund. County Administrator Vanessa Lynchard affirmed, but pointed out that the money would come from the Jail Project fund as shown on the Purchase Requisition and reimbursed from the contingency fund.

IT Director John Mitchell informed the Board that Progressive Technologies was also hired by the contractors and has done most of the work inside the Jail.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve Progressive Technologies, Inc. as the lowest and best qualified quote, take the money from the Jail Project Fund #315 230 902, use money from the contingency fund to reimburse the Jail Project fund, and have the trench be a minimum of 24 inches.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner asked Mr. Jarman if he would inspect the trenching before it was backfilled to be sure it was the proper depth.

See Exhibit I.3.a.

b. Installation of Technology Cabling in Sheriff’s New Administration Building

Mrs. Morris stated that the Procurement Department had received three quotes; and Progressive Technologies, Inc. was the lowest and best qualified quote. The Procurement Department recommends the Board accept the bid from Progressive Technologies, Inc.

The Board discussed being able to tie into the cabling in the future; and Mr. Mitchell stated that there could be a pull box installed halfway to the Admin Building to accommodate that.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the bid from Progressive Technologies, Inc. as the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.b.

c. Approval to Bid Dispatch Furniture or Negotiate State Contract

County Administrator Vanessa Lynchard informed the Board that we have gotten a range of estimates from \$57,000 to \$129,000 on this furniture. Over \$50,000 requires bids, but since this is on State contract it takes away the need to bid. Mrs. Lynchard asked the Board’s approval for Robert Jarman to negotiate the State contract to see if the County can get the furniture at a lower price or go out for bids, all contingent on coming back before the committee for their approval.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve negotiating the State contract or going out for bids to get the best price.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. Office of Accounting

a. Approval for Board President to sign correct payment allocation of credit card.

Accounting Office Manager Stephanie Hanks explained to the Board that we had a hotel hold charge on a Board credit card and to keep from paying late charges before the amount was reimbursed, she paid the balance. After the reimbursement, there was a credit balance on one card so she asked the credit card company to transfer the credit to another card with a balance. The company is requiring the signature of the Board President to allow this transfer.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the document allowing the transfer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.4.a.

b. Claims Docket

Chief Financial Officer Andrea Freeze, of the Office of Finance and Accounting, presented the claims docket to the Board. Ms. Freeze read the items on the claims docket individually and the Board discussed these items. Stephanie Hanks, Office Manager, brought monthly invoices for documentation.

Supervisor Mark Gardner asked about the following claims:

Page 5 – Tax Collector – Tina Hill \$4,900

County Administrator Vanessa Lynchard stated this is a contract for collection of Mobile Home taxes.

Page 36 - Daniel Beith

Sheriff Rasco stated the expenses are for training

Page 39 – Walmart \$56.43

Sheriff Rasco said this was for a microwave for staff break area. Board Attorney would verify that microwave could be purchased. Later in the meeting the Attorney determined it was ok to replace existing equipment to equip a break room.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to pay for the microwave for the Sheriff Dept.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

Page 45 – Mid-Winter Conference – do all the EMA staff go to the conference.

County Administrator Vanessa Lynchard said she would check to verify this.

Page 69 – Computer Equipment Drug Court.

Stephanie Hanks stated that the Drug Court expense is reimbursed to the County.

Page 80 – Camper City floor mats for Road Dept.

Supervisor Lee Caldwell said she advised Andy Swims to purchase the floor mats for the new vehicle that was purchased.

Page 85 – Debt Service

Stephanie Hanks said this is the yearly 2010 Bond payment.

Supervisor Gardner asked the County Administrator if she had looked at the bonds with Demery Grubbs. Ms. Lynchard said she had talked with Mr. Grubbs and he was watching this; but nothing at this time.

Page 88 – Murphy & Sons \$195,965.25 and where is the County on final payment.

Stephanie Hanks said there was a balance of \$575,282 left to pay after this payment.

Vanessa Lynchard said there is an issue with the ceiling they are working on and the final inspection will be done by Supervisor Gardner and Supervisor Medlin.

Supervisor Michael Lee asked about the following claims:

Page 6 – Snappy Windshield \$631.29, this seems to be a large amount for a windshield.

Stephanie Hanks pulled the invoice for the windshield and it was an issue with the Road Department mowing crew that damaged a windshield on an F250 Ford truck.

Supervisor Gardner said this is handled by South Group Insurance, but it seems a high price for a windshield. He stated he would check with the vendor and verify the cost on this windshield. He asked for a copy of the invoice.

Page 64 – Historic DeSoto Foundation – Was this the Museum.

Stephanie Hanks said this was the annual allotment to the Museum.

Supervisor Jessie Medlin asked about Bump & Ruts and if they are still working on this.
Board Attorney Tony Nowak said yes

Supervisor Medlin stated that the County needed to look at additional vendors for windshield repair.

Attorney Nowak said the insurance company handles those claims and he did not know the process that is used by the insurance company.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer with the exception of the microwave, which was later determined to be allowed for payment in previous discussion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. 2016 DUI/Alcohol Enforcement Grant

Grant Administrator Melissa Zizmann presented the DUI/Alcohol Enforcement Grant that will help offset the cost of enforcing alcohol related driving. She requested the Board approve the acceptance of funds and authorize the Board President to sign the grant.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the acceptance of funds from the DUI/Alcohol Enforcement Grant and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.c.

d. Inventory Disposition – EMS

Inventory Clerk Char McCool asked the Board to approve the disposition of a 2005 ambulance to be used as a trade in.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the disposition of the 2005 ambulance and for it to be used as a trade-in.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.d.

5. County Administrator

a. DeSoto WIOA Cooperative Service Agreement

County Administrator Vanessa Lynchard said it is time to renew our work force agreement. The Board Attorney has reviewed and made corrections where necessary.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the WIOA Cooperative Service Agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.a

b. 2015 Resolution Amending MS Partnership Cooperative Service Agreement

County Administrator Vanessa Lynchard presented the Resolution Amending MS Partnership Cooperative Service Agreement.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 2015 Resolution Amending MS Partnership Cooperative Service Agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b

c. Contract with MPE for Workers Compensation

County Administrator Vanessa Lynchard stated this was a Client Authorization Form and Notice of Coverage that needed to be authorized to be signed by the Board President.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the necessary documents with MPE for Workers Compensation Coverage.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Environmental Services

a. DeSoto County Rubbish Facility Proposed New Saturday Hours of Operation

Environmental Services Director Ray Laughter introduced Mr. Ben Black to the Board as the Rubbish Pit Manager and stated that Mr. Black is doing a great job. Mr. Laughter asked that the Board approve the winter hours for the rubbish pit beginning December 1st to close at noon on Saturday. He also asked that the Board look at a new summer schedule after April 1 to change the hours to 7 a.m. to 2 p.m. on Saturdays rather than the current 4:30 p.m.. Mr. Black presented the Board with a yardage tally sheet and the Board discussed the benefit to the county to make the change. Mr. Laughter stated that his department will be diligent in promoting the new hours throughout the winter months.

Supervisor Jessie Medlin stated that initially the Rubbish Pit had asked to close at noon on Saturdays, but compromised at the 2 p.m. time.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve changing the hours for winter to close on Saturdays at noon and closing on Saturdays at 2 p.m. beginning in April, 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin asked Mr. Laughter to be sure signs were out at the rubbish pit to let people know of the changes to come. Supervisor Bill Russell stated that this is a service to the citizens and changing the hours is not saving the County any money.

See Exhibit I.6.a.

b. Annual Household Hazardous Waste Day, Saturday, Nov. 7th 8:00 a.m. – Noon

Environmental Services Manager Ray Laughter said it is that time of year for Household Hazardous Waste day which will be held November 7th from 8:00 a.m. – Noon at the Landers Center. He expressed his appreciation to the Board for their past support and said they would need lots of volunteers this year as well.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to set Household Hazardous Waste Day as November 7, 2015 and make the flyer part of the minutes as detailed in Exhibit I.6.b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

7. Approval to Travel

- a. MAS New Term Orientation Dec. 8-9 – Supervisors Lee, Caldwell, & Gardner**
- b. MAS Mid-Winter Legislative Conference Jan. 5-7 – All Supervisors, County Administrator, Road Manager, and Board Attorney**

County Administrator Vanessa Lynchard stated that the Board needs to approve travel for the above mentioned County personnel to attend the events. She said the Orientation Conference will be for any

newly elected Supervisors also.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve travel, as presented, for the two upcoming MAS meetings in October and December.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

a. Washington D.C. Trip Oct. 28-29-30 – Supervisors Gardner & Caldwell

Supervisor Lee Caldwell said the trip to Washington is to talk about the needs of the County and this helps the County to get funds appropriated.

Supervisor Mark Gardner said the Board has not met with Congressman Kelly and he is not aware of any of the County’s issues especially air quality.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve travel to Washington for Supervisors Caldwell and Gardner for October 28-29 & 30, 2015.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. 2014 Audit Exit Report – Fortenberry & Ballard

County Administrator Vanessa Lynchard introduced Mr. Brent Ballard of Fortenberry & Ballard to the Board. Mr. Ballard is part of the audit firm that does the County audits. He got word on Friday that DeSoto County’s audit had been released and drove up for today’s meeting. Mr. Ballard handed out copies of the County’s audit and proceeded with his explanations. Page 6 & 7 express unqualified opinion, meaning everything came up to standards and it is a clean opinion. When they looked at Federal Funds, there were a couple that went over the \$500,000.00 mark which qualifies them for a single audit. The opinion on compliance of federal programs is “no issues”. The Financial statements on page 21 show 2014 at 171.6 million, which is up from 162.8 million the previous year. Page 22 states the overall position. Page 23 is more fund group related. On page 25, the General Fund is up from the previous year. DeSoto County has a good separation of duties; thus there are not findings on internal control or compliance.

Mr. Ballard also reported on the new accounting standard regarding the unfunded liability for PERS. Previously, this was a footnote in the PERS report. Now all entities who participate in PERS will have to take a portion of the unfunded liability and drop it in their statements. The amount will basically be determined on the portion of the share of contributions percentage of 12 million by the County. It will hit the County financial statement as opposed to just being a footnote and will be considered by bond raters.

Mrs. Lynchard stated that NACO had reported that counties will have to start reporting business incentives also. Mr. Ballard affirmed that the County will have to disclose all those figures in FY17; and he advises that the County start preparing for that report now. Mr. Ballard also stated that he will get more information on that to help with the reporting.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the report from Fortenberry & Ballard and enter it into the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.

9. EMS Collection – Transrecovery

County Administrator Vanessa Lynchard reminded the Board they had previously approved the hiring of Transrecovery for EMS Collections and that Board Attorney Tony Nowak had to rework the contract. The new contract was sent to Transrecovery last week and they have approved the language and are ready to go. She requested the Board to approve the contract with the new language.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the contract with Transrecovery with the new language and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Board Attorney Tony Nowak stated that this contract is essentially the same as the one with Pioneer for Justice Court.

See Exhibit I.9.

10. Tsagarakis Technical Services (Paid 1st of Quarter) Printer Maintenance

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve prepayment of Tsagarakis invoice because the service protection will begin immediately and we have been doing business with this company since 2011.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Thomas Firing Range Payment

The Board needs to approve the Board Attorney to rework the lease on the firing range for the payment in advance each quarter.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to give the Board Attorney the authority to rewrite the lease on the firing range with the ability to make

payment in advance for the right to use the property for training.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

J. PLANNING COMMISSION

**DESOTO COUNTY BOARD OF SUPERVISORS
 PLANNING AGENDA
 ORDER OF ITEMS
 October 5, 2015**

1. CONSENT AGENDA

a. Minor Lot

- i. Martin Taylor Minor Lot (7017) - Application is for minor lot subdivision approval of one (1) lot on 6.00 acre(s) and one (1) lot of 6.69 acre(s) identified as Parcel(s) #2-07-7-26-00-0-00015-04 and #2-07-7-26-00-0-00015-00. Subject property is located on the east side of Sandy Betts Road and north of Sunset Road in Section 26, Township 2, Range 7 and is zoned Agricultural-Residential (A-R). (District 5)
 Applicant: Martin Taylor**

Mr. Hopkins presented the Consent Agenda.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Consent Agenda.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

2. OTHER

- a. Refund request by Robert Moore/Starlanding Enterprises, Inc. for a Conditional Use permit fee of \$150**

Mr. Hopkins presented a request by Robert Moore/Starlanding Enterprises, Inc. for a refund of fees paid for a Conditional Use in the amount of **\$150.00**. The applicant withdrew the application.

Supervisor Russell made the motion to approve the request by Robert Moore/Starlanding Enterprises, Inc. for a refund of fees paid for a Conditional Use in the amount of **\$150.00**. Supervisor Medlin seconded the motion for refund.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

b. Refund request by William Vaughn for a Conditional Use permit fee of \$150

Mr. Hopkins presented a request by William Vaughn for a refund of fees paid for a Conditional Use in the amount of **\$150.00**. The applicant withdrew the application

Supervisor Russell made the motion to approve the request by William Vaughn for a refund of fees paid for a Conditional Use in the amount of **\$150.00**. Supervisor Caldwell seconded the motion for refund.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

c. Request to vacate Pin Oak Subdivision Plat

This item was removed from the agenda.

d. MPO Project Activation – MS 304 Overlay

Mr. Austin Cardosi presented a request to the Board to proceed with the MS 304 Overlay, MPO Project.

Supervisor Caldwell made the motion to approve the MPO Project Activation for MS 304 Overlay as presented. Supervisor Gardner seconded the motion to approve the overlay project

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

See exhibit 2.d.

e. Executive Session: Possible Litigation

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Lee Caldwell made the motion to recess the Board meeting until October 19, 2015, 9:00 a.m. The motion was seconded by Supervisor Michael Lee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES

THIS the 5th day of October, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors