

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

BILL RUSSELL, PRESIDENT 2015 PRESIDING

September 9, 2015

A. CALL TO ORDER

The September 9, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS AND PRESENTATIONS

Supervisor Bill Russell asked if there was anyone present that wished to address the Board. No one came forward.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda. There were none.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. NEW BUSINESS

1. Office of Finance & Accounting

a. Late Bill TDL Contractors for Fairhaven Fire Department
Chief Financial Officer Andrea Freeze informed the Board that this is the fourth and final pay application for Fairhaven Fire Department.

Supervisor Jessie Medlin said in the past the Board has appointed two Supervisors outside the district of the location of the Fire Department to inspect the building. Supervisor Mark Gardner and Supervisor Michael Lee volunteered to do the inspection on Thursday, September 10, 2015.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the final payment contingent on the inspection by Supervisors Gardner and Lee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Exhibit F.1.a.

2. Budget Discussions FY16

County Administrator Vanessa Lynchard presented the following items that need to be looked at and/or discussed by the Board regarding the FY16 budget:

Proposed millage sheet showing the debt service at 6.03 and the total millage at 41.02.

The Board reviewed a summary sheet with remaining discussion items highlighted in red as follows:

Radio situation can be determined after the meeting with Supervisor Gardner on Thursday, 9/10.

Court Reporter issue has not been determined

Additional Request by the Sheriff is not listed

Emergency allocations are not all in budget

Vehicles are listed as a reminder

Extension Service's request for \$3,000 over next 3 years is not in budget

In the General Fund the building for the Road Department is budgeted and the renovation list was presented but not in budget

Sheet C –

Election Commission - \$117,370 is budgeted. Between what the cities and state pay we can make the lease purchase note with this amount. It will be paid off in 3-4 years. Supervisor Medlin suggested buying instead of paying interest. According to Circuit Clerk Dale Thompson, the state pays \$59,000.00 and the cities pay on population percentages. There was discussion from the Board regarding what comes from Election Commission lines and what comes from Circuit Court Clerk lines.

The amount for ambulances (\$300,000.00) could be off since our last ambulances cost \$109,000.00 each. There will be trade in's that will help with this amount. There was some discussion from the Board regarding diesel (which Hernando Chief Jones would prefer) versus gas and coming up with an interlocal agreement that would let the city pay the difference in cost.

3 new constables, 5 new radios mobile and handhelds.

Love Fire Department \$125,000.00 for renovations and expansion

Future software purchases \$50,000.00

Fleet management, 2 trucks for Animal services, 1 bed for Facilities not 2

Economic Development investments – MOU's for Projects Kaley and Apollo

General Fund has an additional \$1,022.266 already in the budget.

In the 002 account is the \$50,000.00 for major unexpected expenses that will require Board approval.

Road Department 156 & 160 is for various road projects. There was some discussion regarding roads.

Tab D – The courthouse door grant is applied for. Mr. Jarman has gotten a quote for courthouse

carpet that is less than expected and the difference will cover the courthouse doors. The Board decided to fund this project.

Parking lot lighting must be replaced or repaired. Mr. Jarman recommends replacing because of cost to repair and maintain old lights. New lights would be much brighter and save energy. The Board discussed the pros and cons and agreed with Mr. Jarman's recommendation to replace the lights.

EMS Director Baraniuk wanted to install flagpoles at all the county buildings. The Board is not ready to spend that money.

Audio Visual system in the courtrooms. The current system is old and does not work well. IT wants to get a system with a service contract that costs more. Facilities has ideas that will be much less. It was requested by Dale Thompson on behalf of Judges Chatham & Chamberlin. The Board discussed the different options and where the need was the greatest. The Board decided to leave this as undecided.

AED's in all county buildings had been mentioned by Supervisor Gardner. They are \$1900.00 each. Supervisor Gardner stated he would like a list of where AED's are currently and check into possibilities to get more donated. The Board decided not buy any this year.

Court Reporters. Tab H shows a scenario based on current year court allocations. Table A is actual salaries of current court reporters. The County pays 44% of circuit, 45.46% of chancery, and 100% of county. Table B shows the max allowed. Mrs. Lynchard recommended the court reporters get raises at the rate of county employees based on their base salary. Next year base on base salary plus what they receive this year. The cap is \$18,000.00 over the next three years. This will also achieve what Judge Couch asked for his court reporters. Board agreed with this recommendation.

Juvenile Court – Judge Wilson asked for an additional prosecutor at \$49,091.00. The Board discussed the case load and the original request of prosecutor and defender. Still undecided.

Child Advocacy Center – The Board discussed the current funding and what was asked for. They also got information on what cities had allocated for them. The consensus of the Board is to lessen the amount to \$20,000.00 and wean them off county funds.

Tab I – The library requested regular funding to be increased by \$32,686.00 plus over \$70,000.00 for computer repairs.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to have the library take their computer repairs out of their contingency fund and keep them flat at last year's budget amount.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

The County Extension Service has asked for an additional \$9,000.00 for furniture. Board Attorney Tony Nowak informed the Board they are responsible for providing adequate office space. The Board discussed the needs and possible other funding opportunities for the Extension Service.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to deny the request from the Extension Service for an additional \$9,000.00 for furniture.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Chief Deputy Macon Moore reported that the radios for the Sheriff’s Department are all good, but have to be reprogrammed from analog to digital at a cost of approximately \$75,000.00 for approximately 300 radios. He stated that we are at the mercy of the 911 Commission. Many departments are not compatible, one being the Road Department. The Board discussed the different departments and the need to be able to communicate with dispatch. Chief Deputy Macon Moore said with the upgrades county departments using radios will be able to communicate with any department in the State of MS that is on the MSWin system.

The Board’s original determination was to cut Olive Branch Arts Council and Volunteer Northwest Mississippi by 10% to \$4,062.00 each and to cut DeSoto Arts Council by 10% to \$16,235.00. The Mid-South Food Bank has made an appeal for \$6,000.00 in funding.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to deny the request from the Mid-South Food Bank for funding.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

The DeSoto County Museum is in the budget for \$35,000.00.

County Administrator Vanessa Lynchard expressed concern over Craig Howell of Environmental Services spending so much time cleaning the parks. She recommends the Recreation District hire a part-time person to take over the park cleaning. The Road Department is currently mowing the parks and keeping a record of time to be reimbursed by the Recreation District. The Board discussed options in getting this done with Larry Jarrett. Mr. Jarrett is going to check into getting volunteers or a part-time person to take on this responsibility. This will come out of the Recreation District budget.

Tab J – Sheriff’s Department. The Board discussed the need for cars, officers, and radios in the Sheriff’s Department. Supervisor Caldwell stated that there would be \$80,000.00 in grant money and she suggested taking the deputies from the Hernando Farmer’s Market as they have two city policemen there every week. Chief Deputy Macon Moore requested that the Board appeal to the new legislators that we get more help from State Troopers. Majority of calls on I55 are handled by the Sheriff’s Department. The Sheriff and Chief Deputy Moore agreed that money for cars could be taken out of the forfeiture account. The Board asked them to go back and look at their numbers again to try and cut some areas to be able to hire 8 new officers. The money for the radios might change after the meeting tomorrow.

Road Department. Supervisor Russell asked Mr. Swims about the building he was proposing. Mr. Swims stated that he had some preliminary sketches and numbers that were high. He said he would like to really look and assess the needs of the Road Department this year and determine exactly what they need in a building. Supervisor Medlin said he would like to see a pole barn to put the equipment under. Mr. Swims said they would use the old building for housing equipment that currently sits out in the weather. Supervisor Medlin asked about the amount for paving Highway 304. Mr. Swims stated that 80% percent of that \$500,000.00 would be reimbursed from State Aid. He also stated that MPO projects always cost more because of the engineering that goes with it.

Extension Service has been increased to \$2,000.00. \$1,000.00 of that is a carryover from last year. The Board agreed to that amount.

Flagpoles. The Board decided against the flagpoles.

AV System in courtroom. No. Wait and let them come back later if the need is really there. This request was based on one time need.

Prosecutor for Juvenile.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to deny the request from Juvenile Court for an additional prosecutor.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u> (left the room)
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard informed the Board that some things on the list on Tab G were already done. She stated there's \$15,870 on here enough to do the 2 parking lots.

Mrs. Lynchard complimented the Board on their hard work in determining this budget. She stated all that's left to determine are the matters of radios and Sheriff's budget.

G. EXECUTIVE SESSION

There was no executive session necessary for this meeting.

Supervisor Mark Gardner made the motion to recess the Board meeting until September 10, 2015 at 3:00 p.m. The motion was seconded by Supervisor Lee Caldwell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 9th of September, 2015 these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors