

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

MARK GARDNER, PRESIDENT PRESIDING

September 3, 2013

A. CALL TO ORDER

The September 3, 2013 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Election Commissioner for District 4 presented the Invocation.

C. PLEDGE OF ALLEGIANCE

D. 9:00 a.m. Public Hearing for 2014

Mayor of Horn Lake Allen Latimer asked to address the Board of Supervisors to discuss a matter that was not listed on the Agenda.

The Board of Supervisors acknowledged Mayor Latimer's request to address the Board.

Mayor Latimer and Public Works Director Kenny Shields appeared before the Board to discuss ongoing flooding and draining issues in Horn Lake. Mayor Latimer said the flooding in May, caused one business to lose \$300,000 worth of goods.

Supervisor Lee Caldwell said she and Supervisor Mark Gardner have looked at the flooding issue in May. Horn Lake Creek Drainage gave \$80,000 to clean out ditches.

Mr. Shields said the City has rented a machine to clean out Cowpen Creek from Nail Road to Goodman Road. He said rental of the machine costs \$13,000 and they would like to invest in purchasing it.

Mayor Latimer said the project including equipment, labor and fuel is approximately \$155,000. He said they would like for the Board to share in the cost of the project and asked they consider that when working on the budget. Mayor Latimer said he appreciated the Board's time and consideration.

Supervisor Lee Caldwell said she knew there were a lot of business and homeowner damage during the flooding and asked Mr. Shields how many homes were affected by the flooding.

Mr. Shields said about 20 homes were either flooded or had some damage.

Supervisor Jessie Medlin asked if the City is asking the County to purchase the machine. Mayor Latimer said no. They were asking to split the cost 50/50 for the cost of the project, \$150,000.

Board Attorney Tony Nowak said the Board could assist with work on the project as long as County funds are used to protect County roads and property. However, the County could not participate in general flood control efforts.

Road Manager Andy Swims said he needs to look at the area to determine the complexity of the flooding issues.

Supervisor Bill Russell said he would like for Mr. Swims to see if there is work the County can do in-kind to help offset the cost.

Mr. Shields described the rental machine and how it works. Mr. Swims said the County does not have that type of equipment.

Mr. Shields said this is a one man operation and because it has not been cleaned out in a long time, he thought it would take longer than two weeks to complete Goodman to Nail Road.

Mr. Shields said they are grinding and hauling the debris away from the area.

Mayor Latimer said they want to complete the work by the end of February to avoid the rain and flooding season.

Supervisor Lee Caldwell asked if the County could borrow the equipment in the future. Mr. Shields said yes; they have loaned equipment to the County in the past.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to take the matter of DeSoto County assisting Horn Lake with flooding and drainage issues from Cowpen Creek to the railroad track and Goodman Road to Horn Lake Creek under consideration.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to open the Public Hearing for the FY 2014 budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

1. Juvenile Drug Court

Judge Allen Couch of Juvenile Drug Court and Youth Court Coordinator Sammy Webb appeared before the Board to discuss the grant for Juvenile Drug Court.

Judge Couch said they should be receiving the final word on a grant that assists the program by the end of the week. The grant is in the amount of \$161,389.00 from the Department of Public Safety.

Judge Couch said he wanted to make sure the Board as well as the public has received correct information on the number of graduates from the program and the number of juveniles that actually come through the program. He said just because the number of graduates is now low, does not mean

we are not helping and saving juveniles.

Judge Couch said that Juvenile Court was started in 2005 by Judge Mills Barbee. Judge Couch said when he took office in 2007 he made modifications to the program to increase the number of participants when he was first elected.

Judge Couch said that Mr. Webb sees approximately 90 children per month. This is an intensive program under court supervision and it deals directly with the kids and monitors their progress. Judge Couch said there is no way to measure how many kids are “scared straight” into going straight and that is about 80% to 90% of the ones who come through the program and drop off of using drugs. He said the weekly drug testing separates the incidental user from the long term user. Judge Couch said that is a great success and achievement for these teens and a success for the program as well.

Judge Couch said it is not just about the number of graduates from the program. He said he wants to be a good steward of the public’s dollars. Judge Couch said the amount of funds provided by the AOC is \$260,000 and they actually spent an average of \$214,000 from 2007 to 2012. They have not spent all the funds; the program has always worked within the budget. Judge Couch said he spends this money as if it was his own money and he is very frugal.

Judge Couch said there are a couple of items that he would like for the Board to consider reinstating. He said their travel and training had been cut and it is a necessity. He said travel was cut in previous years but was cut altogether this year. Judge Couch said that both he and Mr. Webb sit on Boards in Washington. The Boards do not pay for their travel expense. He said they have the voice of drug court agencies and requested the funds be restored. Judge Couch said they do not go to national training, but there is a minimum amount of training they do need to go attend.

Judge Couch said the equipment was completely cut which means they would not have a copier. Although they are optimistic about getting the grant, they still need it.

Judge Couch said to please look at the numbers and see that they trimmed fat and it is already cut to bare bones.

Judge Couch invited the Board to attend the graduation ceremony. He said it is very heart-warming and uplifting.

Supervisor Lee Caldwell said she appreciated Judge Couch appearing to explain their side. She clarified that this is grant money and not county money. Judge Couch said that is correct. The County manages the grant money and it is simply a pass through.

Supervisor Mark Gardner said the Board must approve the County’s budget by September 15, 2013. Mr. Webb said they hope to hear from the grant by the end of this week.

Judge Couch said the state has already signed the grant and sent it to Jackson for approval.

Supervisor Gardner said the legislature assured him the money would be available from the state next year. He asked if this is one-time grant money. Mr. Webb said yes.

Judge Couch said the Board would see him again when the delegation comes to the Board of Supervisors meeting and he will present proposals to take care of the juvenile program at no cost to the county.

Supervisor Jessie Medlin asked the total amount of the rental of the copier. Judge Couch said the amount is \$600 and they spent \$477.76 of that amount.

Supervisor Medlin said even one juvenile graduating and stopping drugs is good. The Board is faced with the fact that grants are great until they decide they no longer want to provide them and then they pass it off to the county. Judge Couch agreed that it does have an impact.

Supervisor Gardner confirmed that they see 90 kids per month and that 80% to 90% stop using drugs. Judge Couch confirmed that number. He said that the number of graduates is decreasing because they stop using drugs and do not become a statistic.

Supervisor Gardner spoke to Mr. Webb and said please do not take offense if it seems we are nit picking. He explained that county revenues are down and the Board is looking at funding capital plans including the new juvenile facility and a court facility.

Judge Couch said he and Mr. Webb are very accessible and they wished they could have addressed the Board beforehand. He said they could have answered the questions on the front end. He said he spends less than when he took office. Judge Couch said he bought his own office furniture and delivered himself in order to not pay the \$100 delivery fee. He said he views this as DeSoto County's money.

Chief Financial Officer Tom Arnold said line item number 533 for the rental of the copy machine has been moved back in; it was removed in error. The new copier contract is less than the previous contract.

Mr. Webb said there is currently \$85,468.96 left in the AOC fund which runs out June 30, 2014. The Department of Public Safety Grant starts October 1, 2013 and ends September 30, 2014. The funding will overlap. The funds will be utilized as much as possible. If the grant is not awarded, the county would have to supplement the program by \$116,000.00.

Supervisor Gardner said he has great relationship with the Congressional Delegation in Washington and if he needs to make a call to help the situation, he would be glad to help if he can.

Supervisor Gardner thanked Judge Couch and Mr. Webb for all they do for the juvenile program and the kids.

2. First Regional Library

First Regional Library Director Catherine Nathan thanked the Board for replacing the roof and for internal repairs on the B.J. Chain Library. She said all of the libraries are doing well and that Olive Branch Library is the busiest in the state. Ms. Nathan said they averaged 13,382 visits per week and 700,000 visits annually. She said they circulate more library materials than any other library in the state. Ms. Nathan said the summer series was a big success as well. She said they offer a back to school initiative for the teachers which are very beneficial for them.

The Board discussed last years' allocation and the requested amount for 2014 in the amount of \$1.35 million which is an increase of approximately \$43,000. Ms. Nathan said they also have a lot of generous volunteers and donors.

Supervisor Lee Caldwell said they do have a wonderful volunteer program and asked how someone would donate to the Library; perhaps as a memorial for a loved one. Ms. Nathan said they accept checks but have no way of accepting donations online at this time. She said perhaps her Assistant Director could look into setting up an online donation account with PayPal.

Supervisor Jessie Medlin thanked Ms. Nathan for all they do and said the Board would take the request for additional funding under consideration.

See Exhibit D.2

3. Volunteer Northwest Mississippi

Anna Dickerson with Volunteer Northwest Mississippi thanked the Board for all they have done for the program. Ms. Dickerson said it is important for people to know the Supervisors are involved.

Ms. Dickerson gave an overview of the program and said they support 200 nonprofits. They provide training, recruitment and assistance with communication. She said the communication piece has grown exponentially. Ms. Dickerson said they work with teens on service hours and interact with calls. They work with Leadership DeSoto and said they have letters of appreciation from businesses.

Ms. Dickerson said they are also involved in mobile food distribution. They also participate in the food giveaway at the Landers Center each month. She said they also compliment the local Food Pantries. Ms. Dickerson thanked the Board for their support and helping the county is top on their list. Ms. Dickerson said they requested a grant on the federal level with is a 50/50 match; they hope to be

approved.

Supervisor Mark Gardner thanked Ms. Dickerson and said the Board appreciates all they do.

4. DeSoto Historic Museum

Director of the DeSoto Historic Museum Brian Hicks thanked the Board of Supervisors for all they do. He said he knows they have a tough job and he really appreciates all they do.

Mr. Hicks talked about his passion for the Museum and the history represented in the Museum. He gave examples of local historical exhibits in the Museum and how they came to be there. Mr. Hicks said he loves the community and loves preserving the history and heritage of the community. This Museum tells our story and in most cases, that is all that is left to tell our story.

Mr. Hicks gave a background on how he came to obtain some of the exhibits over the past recent years and working with the county in preserving our heritage, such as where to place cell towers, new roads and providing resources for teachers.

Mr. Hicks said there is no charge to visit the Museum. Most Museums do charge a fee and can be quite expensive for a family to visit. He said our Museum has donation boxes if someone wants to contribute to the Museum.

Mr. Hicks thanked the Board for their support over the last ten years. He said the Museum is open six days a week and he does have some volunteer help. Mr. Hicks said it is beginning to take more and more time and work to maintain the Museum. He said his father cuts the grass and sometimes Mr. Hicks cuts the grass as well and maintains the grounds. He also cleans the building and maintains it when necessary.

Mr. Hicks said the Board provides 30% of their funding; the cities provide 30% of their funding; and the remaining 40% is grants, donations and memberships. He said they will need a new roof within the next 10 years. Mr. Hicks said he is asking that their annual budget be restored to \$35,000 from \$32,500.

Supervisor Lee Caldwell said she appreciated Mr. Hicks work with the Museum and learning more about it. She said she did not realize how fast the Museum is growing and appreciates how much Mr. Hicks has helped us preserve our history. She asked how a person can become a member. Mr. Hicks said a memberships costs \$5.00 for students and \$25.00 for families. He said the annual membership drive is in November.

Supervisor Harvey Lee said he too appreciated just how much work Mr. Hicks does for the county.

Supervisor Bill Russell asked if the Museum could be covered under the county janitorial service. Mr. Martin said it is not currently covered but they could look into it. Board Attorney said in-kind donations can be made to the Museum from the county.

Mr. Hicks said anything the county could do to help would be appreciated. He said they save about \$4,000 annually by him and his Dad doing the lawn maintenance. He said it is getting harder for his Dad to help.

Supervisor Mark Gardner asked the Facilities Management Director to get with Mr. Hicks to discuss in-kind assistance at the Museum.

See Exhibit D.4

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to close the Public Hearing for the FY 2014.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Harvey Lee, Fifth District YES

E. CITIZENS REMARKS & PRESENTATIONS

1. MS Wildlife Rehabilitation, Inc. – 1st Annual Eagle Fest

Lisa Beene and Natalie Bright appeared before the Board and said the 1st Annual Eagle Fest would be held September 28, 2013, from 10:00 a.m. till 5:00 p.m.; admission is free. There will be a silent auction, family events, t-shirts, live animals and there will be a Supervisors booth and a Greenways booth.

The Board of Supervisors expressed their appreciation for the education about wildlife and how to take care of animals.

Ms. Beene said the DeSoto Arts Council (DAC) has teamed with the schools and teachers to have a Tea for Teachers on September 20, 2013, from 6:00 p.m. until 9:00 p.m. This will help get the schools and public more aware of the Arts Council and become more involved in art in Desoto County. There will also be an art contest. The admission is \$15 per person and \$25 per couple.

Supervisor Lee Caldwell said this is a perfect opportunity to join together in education for our children. She said many teachers did not know that DeSoto County had an Arts Council and this is a great way to make residents more aware.

See Exhibit E.1

2. Community Foundation of Northwest Mississippi

Ms. Peggy Linton of the Community Foundation of Northwest Mississippi said she is part of the Parks Commission. She said she has learned a lot about Parks in DeSoto County and has seen some that she didn't know existed.

Ms. Linton talked about grant funding available in communities throughout the United States especially for healthy living. Ms. Linton talked about Healthy Kids, Healthy Communities of DeSoto, Marshall, and Tate Counties; Parks and Play Spaces Environmental Audits Summary Report. Ms. Linton said more copies of the report are available at her Office for the public.

Supervisor Mark Gardner said he is proud of the accomplishments of the Recreation District Commission and their staff in such a short period of time.

Ms. Linton thanked the Board of Supervisors.

See Exhibit E.2

3. Election Commission: Changes to Polling Locations and Precinct Changes

Election Commissioners Sissie Ferguson, Danny Klein and Paul Beale appeared before the Board to discuss changing polling locations and precinct changes.

Mr. Klein said the average registered voters per precinct are 2,500. He said only one other county has more and that is Jackson County. Mr. Klein presented the following proposal for changes:

Precinct 301 - Cherry Valley **Total Registered Voters** **1371**

Current Location: 7505 Cherry Valley Blvd., Southaven, MS 38671

Proposal: Relocate this precinct to the following location:

Colonial Hills Church (Go Center)

7701 Highway 51 North

Southaven, MS 38671

662-393-2445

Approved by: Jim May – Campus Pastor

Reason for Relocation: Crowd Control on Election Day

Mr. Klein explained that the building is now too small to accommodate the number of voters at this precinct. There has been a steady increase in the number of participating voters since 2007.

2007 County General Election 253
2011 County General Election 493

2008 Presidential Election 721
2011 Presidential Election 814

Precinct 403 – Civic Center, now Landers Center Total Registered Voters 6544

Current Location: 4560 Venture Drive, Southaven, MS 38617

Proposal: Divide this precinct into 2 precincts and change polling location as follows:

Location #1 (Proposed Precinct #403) Total Registered Voters 3279

**Northwest Community College
5197 W.E. Ross Parkway
Southaven, MS 38671
662-280-6122**

Approved by: Richie E. Lawson, Dean

Location #2 (Proposed Precinct #408) Total Registered Voters 3265

**Horn Lake High School
3360 Church Road
Horn Lake, MS 38637**

Approved by: Milton Kuykendall, Superintendent of Education

Reason for Changes: Crowd Control on Election Day, participating voters continue to increase and even though the building is large enough to handle them, these number at one location slows the process of voting tremendously.

Easier access for voters from the parking lot to the polling place Centrally located within the precinct

2007 County General Election 841
2011 County General Election 1916
2008 Presidential Election 2948
2012 Presidential Election 4016

Precinct 405 – Nesbit West Total Registered Voters 1371
Current Location: Hernando Fire Station #2, 957 Highway 51 North, Hernando, MS 38632

Proposal: Relate to the following location:

**Nesbit Fire Department
3233 Nesbit Road
Nesbit, MS 38651**

Approved by: Larry Loomis, Fire Chief

Reason for Relocation:

2007 County General Election 394
2011 County General Election 817

2008 Presidential Election 1038
2012 Presidential Election 1077

Supervisor Jessie Medlin asked if the agreements had to be sent to the Department of Justice. Mr. Klein said no.

Ms. Ferguson said the only part of the agreements that need to be signed is the Board of Supervisors portion.

After further discussion of the proposed changes by the Election Commissioners, Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the changes as presented by the Election Commissioners and as fully described above and in Exhibit E.3.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit E.3

The Board of Supervisors agreed to discuss the sale of election equipment which was not on the Agenda.

Supervisor Mark Gardner said the Board is struggling to meet the budget and asked if replacing the election equipment in 2014 is a necessity.

Mr. Klein said part of their responsibility is to keep the Board informed on the condition of the equipment. He explained when the equipment goes down during an election the lengthy process and expense of bringing it back up. They discussed the cost of batteries and memory cards for the current equipment as well as how many go down during an election. Mr. Klein said they receive funding from the Secretary of State and the balance is now \$60,000. County Administrator Vanessa Lynchard said she would recheck that balance; she thinks the balance is about \$130,000. Chief Financial Officer said the up to date balance is \$167,621. Mr. Klein said they have met with the cities to discuss them paying a portion and they agreed to pay 25% annually. Mr. Klein said one option would be to continue letting the fund grow so they can pay more toward the cost. He said only one system needs to be used so there is only one process for county ballots.

Mr. Klein said the county share of the cost to replace the equipment would be about \$240,000 over a three year period of the estimated total of \$550,000. Supervisor Medlin asked what they would do with the old equipment. Mr. Klein said they would try to sell it.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to take the matter of purchasing new election equipment for the County under advisement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner asked if there was anyone else present in the audience who wished to address the Board regarding an item not on the Agenda.

No one came forward.

F. APPROVAL OF AUGUST MINUTES

The Board of Supervisors considered the minutes for August as presented.

The official minutes of the Board of Supervisors were read for the month of August 2013.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the minutes of the Board of Supervisors for August 2013, as presented this date with changes previously submitted, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit F

G. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Mark Gardner asked if there was anyone who wished to add or delete items to the Agenda.

The following requests were made to add to the Agenda:

1. Supervisor Mark Gardner requested adding the following items:
 - a. Board of Adjustments Appointment for District 2
 - b. Swinnea Road Update
2. County Administrator Vanessa Lynchard requested adding the following:
 - a. Personnel – EMS/EMA for a possible executive session discussion
 - b. Advertising County Resources – Recycling
 - c. Delete item number H.9.a
3. Director of Administrative Services Pat McLeod requested adding the following:
 - a. Personnel – Administration - hiring for a possible executive session discussion
 - b. Delete items numbers J.4. k. l. m. j. under Office of Procurement for Bids under Advisement
4. Supervisor Bill Russell requested adding Travel to the Recycling Coalition on September 28-30
5. Supervisor Jessie Medlin requested adding maps of Nail Road
6. Board Attorney Tony Nowak requested adding authorization for the Board President to sign the Board Order pertaining to Special Prosecutors
7. Road Manage Andy Swims requested adding tree appraisal for Hallum Estates
8. Supervisor Harvey Lee requested adding Advertising County Resources – Wildlife-Eagle Fest
9. Supervisor Mark Gardner requested adding the Claims Docket to the Agenda.
Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

10. Weapons Legislation

Later in the meeting, Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to add discussion of gun legislation to the Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

1. Supervisor Mark Gardner requested adding the following items:

a. Board of Adjustments Appointment for District 2

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve appointing Phillip Steward of Olive Branch for the Board of Adjustments Appointment for District 2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

b. Swinnea Road Update

Supervisor Jessie Medlin said previously he discussed adding south Nail Road to north Goodman to the master plan with the Town Center Mall. Supervisor Medlin said he recently suggested smoothing out the offset into the curve as cars would no longer stop there and Swinnea Road would have the right of way. He explained pictures and revisions for Church Road. Supervisor Medlin said it is a comprehensive design and now we are waiting on comments from the city. He said once the MOU is approved with the city, the project can move forward. The city is meeting tonight. The right of way acquisitions and construction were approved about 3 months ago.

Board Attorney Tony Nowak said, assuming there are no title problems and everything goes smoothly, it could take up to nine months. The property values could be as much as \$20,000 to \$25,000 an acre. Mr. Nowak said the county can take the lead in acquiring the title and if there are no problems it could take about four months to acquire all rights of way.

Supervisor Harvey Lee made the motion and Supervisor Bill Russell seconded the motion to approve negotiating an MOU with the City of Southaven regarding the Nail Road/Swinnea Road project and hire the Smith, Phillips, Mitchell, Scott and Nowak Law Firm to draft the MOU, acquire rights of way and to do all necessary work related to the matter in any manner necessary to draw the matter to a legal conclusion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

2. County Administrator Vanessa Lynchard requested adding the following:

a. Personnel – EMS/EMA for a possible executive session discussion

This item was later determined to qualify for executive session.

b. Delete item number H.9.a

This item was deleted from discussion on the Agenda.

3. Director of Administrative Services Pat McLeod requested adding the following:

a. Personnel – Administration - hiring for a possible executive session discussion

This item was later determined to qualify for executive session.

b. Delete items numbers J.4. k. l. m. j. under Office of Procurement for Bids under Advisement

These items were deleted from discussion on the Agenda.

4. Supervisor Bill Russell requested adding Travel to the Recycling Coalition on October 28-30

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve travel and related expenses for Environmental Services Manager Ray Laughter and Supervisor Bill Russell to attend the Recycling Coalition on October 28th thru September 30th.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

5. Supervisor Jessie Medlin requested adding maps of Nail Road

Road Manager Andy Swims presented maps for proposed changes for Nail Road.

Supervisor Jessie Medlin discussed the proposal and said that it would help alleviate the traffic flow on Goodman Road. The Board discussed the proposal.

Supervisor Lee Caldwell asked if this project was in the MPO. Deputy Planner Tom Haysley said it is not in the MPO but it could be added. Supervisor Caldwell suggested bringing this item to the next MPO meeting.

See Exhibit G.5

6. Board Attorney Tony Nowak requested adding authorization for the Board President to sign the Board Order pertaining to Special Prosecutors

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded to approve the Board Order and authorize the Board President to sign the order pertaining to appointing Special Prosecutors in Justice Court.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

7. Road Manage Andy Swims requested adding tree appraisal for Hallum Estates

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve seeking a timber appraisal for the Frassinelli acquisition for the on Hallum Estates drainage project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

8. Supervisor Harvey Lee requested adding Advertising County Resources: Eagle Fest

Supervisor Mark Gardner recused himself from discussion of this item. Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve contributing \$500 from Advertising County Resources to the Eagle Fest being held on September 28, 2013, in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the request for the contribution would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County, and to authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>RECUSED</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

County Administrator Vanessa Lynchard said a policy was implemented several years ago that defined guidelines for the Board of Supervisors when contributing to advertising county resources. Ms. Lynchard said the Board can consider revising the policy.

Supervisor Bill Russell said he has a problem with this policy. It is over 4 pages long and certain sections can overrule other sections. This policy is like a moving target; we do not have to abide by it. Supervisor Russell said he is receiving calls from citizens about the Board of Supervisors using Advertising County Resources for so many requests to spend taxpayer money.

Supervisor Lee Caldwell said she would like to study the guidelines.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve a committee to study the policy and shared responsibility for Advertising County Resources and to appoint Supervisor Lee Caldwell and himself to serve on the committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

9. Supervisor Mark Gardner requested adding the Claims Docket to the Agenda.

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Bill Russell asked about the windshield on page 6 that cost \$500. Chief Financial Officer

Tom Arnold said he did not know why the cost is so high. Ms. Lynchard said it is insurance claims on individual vehicles that had been broken by county mowers. Ms. Lynchard said she would look into it and get more details.

Sheriff Bill Rasco asked about the claim on page 27 for James Franks' monthly retainer. Mr. Arnold said it is always that amount each month.

Supervisor Mark Gardner asked about the following claims:

Page 6 – Surety Bonds with State Farm: Mr. Arnold said these are surety bonds for deputies. Supervisor Medlin said it covers volunteers.

Page 19 – K-D Roofing & Riverside Traffic Systems: Mr. Arnold said this is for painting the Olive Branch Library and Riverside striped the Hernando Library parking lot.

Page 42 – Estabrook Motor Co: Supervisor Gardner asked Sheriff Rasco if they purchased two Ford Fusions. Sheriff Rasco said yes, they are getting two new cars for \$16,537 with warranties.

Page 86 - Lehman Roberts for Asphalt Patching: Road Manager Andy Swims said this is for several different places where pipe was replaced and we typically have to patch the asphalt.

Page 99 – A-1 Fire Protection: Fire Suppression System

Page 99 – K-D Roofing: Exterior painting of the Eudora Fire Station
Supervisor Gardner asked if this is the last of the expenditures for the fire station. Facilities Manager Tony Martin said there are about four items left.

Page 101 – Construction and New Roof: This is for a new roof for the Olive Branch Library and the new roof for the courthouse.

Supervisor Gardner asked Mr. Martin if the claim should be held up. Mr. Martin recommended paying the claim now. He said the work is under warranty and we have to wait for a good rain to ensure there is no leak.

Supervisor Bill Russell asked if the leaking around the windows was repaired. Mr. Martin said the problem was from the gutters. We will also check that when we get a substantial rain.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

10. Weapons Legislation

Supervisor Bill Russell expressed concerns regarding the new gun legislation which permits the open carrying of deadly weapons. Supervisor Russell said he received a call last week about a known felon carrying a gun into the Health Department. Supervisor Russell said the standard permit allows for carrying concealed weapons but places limits on where such weapons may be carried. The enhance carry permit allows weapons to be concealed and carried into more of the places a person with a standard permit cannot carry their weapons. Supervisor Russell said this open law that was just passed, allows a person to legally purchase and carry a weapon in open view. He said it does not allow for a weapon to be carried while concealed unless a person has a concealed permit. Supervisor Russell said he thinks there is a compelling interest on the part of the County to balance the rights of persons to carry firearms with the need to promote, preserve and protect the safety and security of the citizens and

employees who frequent County buildings and this requires that deadly weapons, including those carried by persons with concealed permits but without the enhanced permit, should be barred from the courthouse and all buildings owned and controlled by the county. Supervisor Russell said that private business owners can prohibit “Enhanced Carry” Permit holders from carrying on their premises.

Board Attorney Tony Nowak said he would have to look at the county leases to determine what can be done in regards to weapons in county buildings that are leased by third parties.

Supervisor Bill Russell made the motion to pass a resolution to ban the open carrying of deadly weapons, including those with a concealed carry permit but without the enhancement stamp in all county buildings including the Courthouse and Justice Court, with the Courthouse and Justice Court prohibition being subject to the Sheriff’s consent; and to authorize the TVApacement of proper signage therein as required by law. Supervisor Russell stated the motion is based upon consideration of the fact that County Buildings are considered sensitive areas where emotionally charged issues are addressed, that there are records of private and confidential nature on hand, there is an essential need to preserve and protect the safety, welfare and security of citizens and employees within County buildings, and this policy is reasonably tailored to best serve the County’s interests. Supervisor Harvey Lee seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

H. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda as follows:

1. Dept. of Human Resources: Monthly Health Claims

The following is a recap of all insurance claims funded for the month of August and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
8/1/13	8/1/13	\$73,459.69	Administration Fees
8/5/13	8/6/13	\$51,873.15	Medical
8/5/13	8/6/12	\$7,628.05	Dental
8/5/13	8/6/12	\$11,565.47	Pharmacy
8/13/13	8/13/13	\$27,415.42	Medical
8/13/13	8/13/13	\$8,088.30	Dental
8/13/13	8/13/13	\$10,621.33	Pharmacy
8/19/13	8/21/13	\$27,776.87	Medical
8/19/13	8/21/13	\$9,808.65	Dental
8/19/13	8/21/13	\$19,002.35	Pharmacy
8/26/13	8/27/13	\$30,189.95	Medical
8/26/13	8/27/13	\$7,527.66	Dental
8/26/13	8/27/13	\$13,183.20	Pharmacy
	TOTAL	\$298,140.09	

2. Justice Court Report

Monthly Report

Criminal Cases Filed	142
Civil Cases Filed	721

Traffic Tickets Filed	1,798
Total Cases Filed	2,661
State Assessments	\$107,793.00
County General Fund	\$136,050.68
Total Collections	\$243,843.68

3. Bailiff Pay

Liz Medlin	\$285.00
Chris Plumlee	\$190.00
Brandon Hylander	\$300.00
Bobby Holloway	\$325.00

4. Publication of Board Proceedings

5. Office of Finance & Accounting

a. Amendments

b. Request for Transfer Sheriff Seized Funds

Case #	Defendant	Date Seized	Receipt #	Amount	Date of Forfeiture
2013-32317	Chad Johnson	7/11/13	27981	\$915.00	8/15/13
2013-32098	Jennifer Oechsler	7/10/13	27979	\$316.00	8/14/13
			TOTAL	\$1,231.00	

c. Inventory Dispositions – Final

1) Sheriff’s Dept. – Final (2)

CASE #		DATE DECLARED	MFGR	YEAR	DESCRIPTION	SERIAL #	VALUE
2012-14504	TED CHALMERS	09/09/13	FORD	1998	EXPEDITION (GOLD)	1FMRU1762WLB41456	1,450.00

2) Declaration of Forfeitures (1)

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY
38825	HARLEY DAVIDSON 2009 MOTORCYCLE	1HD1FMM199Y665344	DECLARE SURPLUS / INSURANCE	09	20K	TRAVELERS INSURANCE
			ACCIDENT: June 7th, 2013 - TOTALED			
40881	HARLEY DAVIDSON 2011 MOTORCYCLE	1HD1FHM13BB637622	DECLARE SURPLUS / INSURANCE	11	17K	NATIONAL INSURANCE
			ACCIDENT: March 20th, 2013 - TOTALED			

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINAR Y
40882	HARLEY DAVIDSON 2011 MOTORCYCLE	1HD1FHM15BB637444	DECLARE SURPLUS / INSURANCE	11	17K	TRAVELERS INSURANCE
			ACCIDENT: June 14th, 2013 - TOTALED			

**6. Road Department: a. Road Report b. Work Schedule c. Road Bond Report
d. Request to Approve Changes to Road Map & Register and Make part of Minutes**

7. Chancery Clerk Allowances (2) – \$1,550.00

8. Tax Collectors Office

a. 2012 Homestead Calculation Refunds & AG Opinion

Special H/S Refunds \$28,152.33
Regular H/S Refunds \$25,023.26

b. Void Previous Tax Sales (5)

1088-3301.0-00550.00
Fenton Daniel

2079-0704.0-00025.00
Smith Gail

2079-0704.0-00020.00
DeSoto Central Properties LLC
1074-1900.0-00013.01
Smith Ben W. Etux

3074-1900.0-00006.00 sold in error

9. Tax Assessor's Office

a. Final Approval of 2013 Tax Rolls - This item was deleted since it was previously approved.

b. Petition for Reduction of Assessment

PAGE	LINE	TAX DISTRICT	OWNER	PARCEL NUMBER	IMPROVEMENTS	LAND	TOTAL	AMT OF CHANGE	REASON FOR CHANGE
801	6	4000	W.J. McGowen	2088-2800.0- 00007.10	0	7442	7442	7044	4
1118	5	5000	James M. Harris, Jr.	3074-1900.0- 00006.00	965	1000	1965	1965	4
			Totals Carried Over to Form 71-026		965	8442	9407	9009	
Reason For Change of Assessments									
(1) Duplicate Assessment			(2) Clerical Error		(3) Calculation Error				
(4) Erroneous Assessments			(5) Incorrect Acreage		(6) Buildings were not on the land				

10. Environmental Services: Board President to sign Annual Agreement with Mid State Opportunity for Screening Household Poverty Waiver Recipients

Supervisor Bill Russell made the motion and Harvey Lee seconded the motion to approve the actions set forth in Consent Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit H

I. OLD BUSINESS

J. NEW BUSINESS

1. 11:30 a.m. TVA Representative – Program Update

Amy Strickland Tate, TVA Manager of Government Relations for the Mississippi District, and Kevin Doddridge, Northcentral Electric Power Association General Manager appeared before the Board of Supervisors to discuss how TVA's roll in Southaven will affect DeSoto County.

Mr. Doddridge said there are no obstructions or light flickers in Olive Branch; they are operating at 100% in Olive Branch. Mr. Doddridge said they have been working with Jim Flanagan, President of the DeSoto County Economic Development Council.

Ms. Tate said since TVA now owns 100% of the Southaven facilities, Seven States will no longer pay any property taxes to DeSoto County. She said she wanted to give the Board an update on how the change will affect DeSoto County. Ms. Tate said in section 13 of the TVA Act it requires TVA to make tax-equivalent payments directly to DeSoto County in an amount equal to average property taxes for the last two years that the property was privately owned or operated.

She estimated the amount to be approximately \$8.5 million (as opposed to the \$8.9 million from Seven States and \$0.8 million from TVA). The entire \$8.5 million will be deducted from the tax-equivalent payments that TVA makes to the State of Mississippi.

The \$8.5 million amount will not change over time as long as TVA continues to own the Southaven facility.

In 2013, however, DeSoto County will receive the \$8.5 million plus ad valorem taxes that are based on Seven State's 90% ownership of the Southaven facility during a portion of 2013.

Mr. Doddridge and Ms. Tate thanked the Board for their time.

2. Animal Shelter

a. Disposal of Carport

Director of Animal Services Monica Mock said a utility cover for one of the trailers that was purchased last year was damaged by the wind during a storm. Ms. Mock said it was built too tall for the trailer and was purchased for about \$1400. She said the former director did not want it anchored until the supplier lowered it to the correct height. It was not insured.

Supervisor Mark Gardner made the motion and Supervisor Harvey Lee seconded the motion to dispose of the damaged carport.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Gardner asked Road Manager Andy Swims if there was room to park a trailer on the road maintenance lot. Mr. Swims said he would check to see.

b. Accept Restricted Donation for Guest Room from Artist – Mural for Wall

Animal Services Director Monica Mock said an artist from Germantown, Lisa Harris, would like to paint a mural and put paintings on the walls in the adoption room. Ms. Mock said it is free of charge.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to accept the restricted donation of painting a mural and paintings on the wall from Artist, Lisa Harris.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

3. Office of Finance and Accounting

a. Inventory Control: Preliminary Dispositions

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve preliminary dispositions as presented by the Inventory Clerk as follows:

1) Animal Shelter

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY
43408	CARPORT - 14H X 19L X 10W	NONE	WIND DAMAGED, NONE REPAIRABLE	13	15H	ANIMAL SHELTER

2) Sheriff's Dept. – SID Surplus

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY
43448	ACURA 1992 (GREEN)	JH4KA8270NC004911	SURPLUS / AUCTION			SID LOT
			FORFEITURE: 06/26/13 - \$2,500.00			
43449	PONTIAC 2006 G6 (WHITE)	1G2ZG558664162476	SURPLUS / AUCTION			SID LOT
			FORFEITURE: 07/15/13 - \$4,499.00			
41103	FORD 1998 RANGER (GREEN)	1FTZR15X2WPB27714	SURPLUS / AUCTION			SID LOT
			FORFEITURE: 10/18/10 - \$2,000.00			

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.3.a

b. Grants Administration

1) Approval to Apply for MS Dept. of Archives & History Community Heritage Preservation

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve applying for MS Dept. of Archives & History Community Heritage Preservation grant in the amount of \$50,000 for Facilities Management to help offset the cost associated with replacement doors at the courthouse.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.3.b.1

2) Acceptance of Funds for Youth Court Mentoring Program from Community Foundation of Northwest Mississippi

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve accepting grant funding for the Youth Court Mentoring Program from Community Foundation of Northwest Mississippi in the total amount of \$3,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.3.b.2

4. Office of Procurement: Bids Under Advisement

Procurement Clerk Karen McNeil presented the following bids for the Board’s consideration.

a. Mosquito Control Chemicals

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the recommendation to award the bid by category for mosquito control chemicals on bid number 14-156-014 for the Road Department as the lowest and best bid as follows:

PRODUCT	ELITE MOSQUITO CONTROL Yes to Alternate Yes to Piggyback	ADAPCO, INC. Yes to Alternate Yes to Piggyback	UNIVAR USA Yes to Alternate Yes to Piggyback	CLARKE MOSQUITO CONTROL PRODUCTS, INC. Yes to Alternate Yes to Piggyback	H.P.I Products Inc., dba ALL PRO VECTOR GROUP Yes to Alternate No to Piggyback	AWARD
Biomist 2+2 (55 gallon drum)	\$18.00/gal Perm-X ULV 4-4 (no minimum order) Drum - \$990.00	\$19.97/gal Perm-X ULV 4-4 (no minimum order) Drum - \$1098.35	\$16.24/gal Kontrol 4-4 (no minimum) Drum - \$893.20	\$20.00/gal Biomist 4+4 (no minimum) Drum - \$1100.00	\$16.83/gal Evolver 4-4 (2 drum minimum) Drum - \$925.65	Award: Univar USA 1st Alternate: All Pro 2nd Alternate: Elite
Alternate Bid	\$17.75/gal Price Break with 275 gal tote \$4881.25	\$17.49/gal Price Break with 6 drums \$5771.70	N/A	N/A	N/A	
Mosquitomist One ULV (55 gallon drum)	\$39.00/gal Vectofos 1.5 ULV (no minimum) Drum - \$2145.00	\$35.94/gal Pyrofos 1.5 ULV (no minimum) Drum - \$1976.70	\$33.94/gal Pyrofos 1.5 ULV (no minimum) Drum - \$1866.70	\$43.65/gal Mosquito Mist One ULV (no minimum) Drum - \$2400.75	\$27.12/gal Vectofos 1.5 ULV (2 drum minimum) Drum - \$1491.60	Award: Clarke for Mosquito Mist Two (drum) ***This product will be used as an alternate to prevent chemical resistance to Permethrin products.
(275 gallon tote)	\$37.00/gal (no minimum) Tote - \$10,175.00	\$34.89/gal (no minimum) 330 gal tote \$11,513.70	No Bid	\$41.30/gal Mosquito Mist One (no minimum) Tote - \$11,357.50	\$26.93/gal Vectofos 1.5 ULV (no minimum) Tote - \$7405.75	
Alternate Bid	N/A	N/A	N/A	Mosquito Mist Two \$49.53/gal (Drum - \$2724.15) \$49.06/gal (Tote - \$12,666.50)	N/A	
Vectolex CG (10 oz./800 packs per case)	\$650.00 per case Sustain MBG (no minimum)	\$700.04 cs Spheratax WSP (no minimum)	No Bid	\$970.31/cs Vectolex WSP (no minimum)	No Bid	Award: Elite 1st Alternate: Adapco 2nd Alternate: Clarke
Alternate Bid	N/A	N/A	N/A	\$288.80/40 lb bag Vectolex FG (no minimum)	N/A	
B.t.i. Briquets (100 per case)	\$70.00 per case Sustain MBG (no minimum)	\$79.85/cs Summit BTI Briquets (no minimum)	\$69.00 Summit BTI Briquets (no minimum)	\$73.60/case Summit BTI Briquets (no minimum)	No Bid	Award: Univar 1st Alternate: Elite 2nd Alternate: Clarke
RECOMMENDATION: The Road Department recommends award as listed above per category.						

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.a

b. Crushed Limestone and Rip Rap

Ms. McNeil said there was an overall decrease in this bid for crushed limestone and rip rap.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the recommendation to award the bid to Vulcan Materials except for Arkalite Chip #7 which was awarded to Bid River Industries; first alternate APAC; second alternate Fullendock; for crushed limestone and rip rap relating to bid number 14-156-013 as the lowest and best bid for the Road Department as follows:

BID ITEM	1074 Harbor (19.5 miles x \$2 = \$39)			382 Klinke Ave. Memphis, TN (25.5 miles x \$2 = \$51)			1210 Harbor Ave., Memphis, TN (20.82 miles x \$2 = \$41.64)			Presidents Island, Memphis, TN (20 miles x \$2=\$40)		
	Price/Ton	Product + Hauling	Based on FY13 Usage Including Haul Cost	Price /Ton	Product + Hauling	Based on FY13 Usage Including Haul Cost	Price /Ton	Product + Hauling	Based on FY13 Usage Including Haul Cost	Price /Ton	Product + Hauling	Based on FY13 Usage Including Haul Cost
CR610 Limestone Base	\$ 15.45	\$ 54.45	\$1,034,550.00	\$ 16.38	\$ 67.38	\$ 1,280,220.00	\$ 17.50	\$ 59.14	\$1,123,660.00	no bid		\$ -
#57 Limestone	\$ 18.00	\$ 57.00		\$ 19.66	\$ 70.66	\$ -	\$ 19.50		\$ -	no bid		\$ -
#7 Limestone	\$ 19.00	\$ 58.00		no bid			no bid		\$ -	no bid		\$ -
#8 Limestone	\$ 19.00	\$ 58.00	\$ 11,600.00	\$ 19.66	\$ 70.66	\$ 14,132.00	no bid	\$ -	\$ -	no bid		\$ -
#4 Stone (2" - 1")	\$ 19.00	\$ 58.00		\$ 19.66	\$ 70.66		no bid		\$ -	no bid		\$ -
#4 Stone (4" - 3")	\$ 19.50	\$ 58.50		\$ 19.66	\$ 70.66		no bid	\$ -	\$ -	no bid		\$ -
3" - 6" Rip Rap (Gabion Stone)	\$ 23.00	\$ 62.00	\$ 31,000.00	\$ 27.31	\$ 78.31	\$ 39,155.00	\$ 18.50	\$ 60.14	\$ 30,070.00	no bid		\$ -
90# Rip Rap	\$ 23.00	\$ 62.00		\$ 24.36	\$ 75.36		\$ 25.00	\$ -	\$ -	no bid		\$ -
125# Rip Rap	\$ 23.00	\$ 62.00	\$ 198,400.00	\$ 24.36	\$ 75.36	\$ 241,152.00	\$ 25.00	\$ 66.64	\$ 213,248.00	no bid		\$ -
200# Rip Rap	\$ 23.00	\$ 62.00	\$ 31,000.00	\$ 24.36	\$ 75.36	\$ 37,680.00	\$ 25.00	\$ -	\$ -	no bid		\$ -
300# Rip Rap	\$ 23.00	\$ 62.00	\$ 31,000.00	\$ 27.81	\$ 78.81	\$ 39,405.00	\$ 25.00	\$ -	\$ -	no bid		\$ -
Ag Lime	no bid			\$ 21.85	\$ 72.85	\$1,591.77	no bid	\$ -		no bid		
Arkalite Chip Seal (#7 Clay Aggregate)	no bid			no bid			no bid			\$ 45.10	\$ 85.10	\$27,232.00
TOTAL BASED ON FY13 USAGE			\$1,337,550.00			\$1,653,335.77			\$1,366,978.00			\$ 27,232.00

RECOMMENDATION: (All items except Arkalite Chip Seal #7) Vulcan Materials First Alternate: APAC Second Alternate: Fullendock

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Harvey Lee, Fifth District

YES

See Exhibit J.4.b

c. Gasoline & Diesel

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the recommendation for bid number 14-156-003 to call for daily pricing to comply with MS code 31-7-13 for gasoline and diesel as the lowest and best bid for the Road Department as follows:

LOCATION	PRODUCT	M.C. HERRINGTON (Yes to Alternate and No to Piggyback)	SAYLE OIL (No to Piggyback and Yes to Alternate)	HURON SMITH (No to Piggyback and Yes to Alternate)	BEST WADE PETROLEUM (Yes to Piggyback and Alternate)	PETROLEUM TRADERS (Yes to Piggyback and Alternate)
Dept of Road Management Shop (Nesbit)	Gasoline	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing
	Diesel	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing
Road Management Shop (Fairhaven)	Gasoline	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing
Road Management Shop (Walls)	Gasoline	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing
Road Management Shop (Eudora)	Gasoline	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing	Daily Pricing

Emergency
Delivery Fee
to Satellite
Shops

\$50

None

None

None

None

RECOMMENDATION: Call for daily pricing to comply with MS code 31-7-13.A1

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

YES

Supervisor Mark Gardner, Second District

YES

Supervisor Bill Russell, Third District

YES

Supervisor Lee Caldwell, Fourth District

YES

Supervisor Harvey Lee, Fifth District

YES

See Exhibit J.4.c

d. Pharmaceutical Bid Extension Annual

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the recommendation of extending the bid for an additional six months as follows and as allowed by the original bid specifications with no changes from the original recommendation; this extension has been approved by all vendors and secures the original pricing through March 1, 2014, or until other arrangements can be made:

RECOMMENDATION: The Office of Procurement recommends extending the bid for an additional six months as allowed by the original bid specifications with no changes from original recommendation. This extension has been approved by all vendors and secures the original pricing through March 1, 2014, or until other arrangements can be made.
Category A: Apparel/Bags/Kits - BOUND TREE MEDICAL
Category B: Badages/Wound Care - QUADMED
Category C: Infection Control - QUADMED
Category D: Instruments/Care - HENRY SCHEIN
Category E: Diagnostic Tests - (Accu-check solution, Ascencia strips, Glucometer, pregnancy tests, glucose test strips) - HENRY SCHEIN
Accu-check strips - QUADMED
Drug Tests - BOUND TREE
Category F: Diagnostic/Surgical Equipment - HENRY SCHEIN with BOUND TREE for 2 monitor cuffs
Category G: Extrication/Transportation - BOUND TREE
Category H: IV Therapy - BOUND TREE
Category I: Instruments/Care - HENRY SCHEIN
Category J: Needles/Syringes/Disposal - HENRY SCHEIN
Category K: Respiratory - HENRY SCHEIN
Category L: Gloves - QUADMED (with blue nitrile/medium from BOUND TREE)
Category M: OTC Pharmaceuticals - HENRY SCHEIN
Category N: Rx Pharmaceuticals - DIAMOND DRUGS (Doxycycline from BOUND TREE)
Category O: Zoll Products - ZOLL
Category P: Zoll Compatible Products - BOUND TREE for BP cuffs and QUADMED for hoses and cables

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.d

e. Polyethylene Culverts

Ms. McNeil said the proximity to the DeSoto County Road Department was considered in awarding this bid

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the recommendation to award the bid for polyethylene culverts by the vendor’s proximity to the DeSoto County Road Department to Southern Supply of Horn Lake, MS; first alternate to Coburn’s of Memphis; second alternate to G & O Supply of Byhalia, MS in connection to bid number 14-156-011 as the lowest and best bid for the Road Department as follows:

Size Priced by LF	Southern Pipe Horn Lake, MS (6.4 mi.)		Coburn's Supply Memphis, TN (14.1 mi.)		ADS Tupelo, MS (95.1 mi)		G & O Supply Byhalia, MS (19.8 mi.)	
	Delivered Price	Picked Up by County	Delivered Price	Picked Up by County	Delivered Price	Picked Up by County	Delivered Price	Picked Up by County
12"	\$ 5.07	Same Price	\$ 5.07	Same Price	\$ 5.07	Same Price	\$ 5.07	Same Price
15"	\$ 6.82		\$ 6.82		\$ 6.82			
18"	\$ 9.53		\$ 9.53		\$ 9.53			
24"	\$ 16.06		\$ 16.06		\$ 16.06			
30"	\$ 21.57		\$ 21.57		\$ 21.57			
36"	\$ 29.22		\$ 29.22		\$ 29.22			
Band Size	Delivered Price	Picked Up by County	Delivered Price	Picked Up by County	Delivered Price	Picked Up by County	Delivered Price	Picked Up by County
12"	\$ 8.29	Same Price	\$ 8.29	Same Price	\$ 8.29	Same Price	\$ 8.29	Same Price
15"	\$ 13.80		\$ 13.80		\$ 13.80			
18"	\$ 23.51		\$ 23.51		\$ 23.51			
24"	\$ 33.16		\$ 33.16		\$ 33.16			
30"	\$ 77.08		\$ 77.08		\$ 77.08			
36"	\$ 101.25		\$ 101.25		\$ 101.25			
Alternate	Yes		Yes		Yes		Yes	
Piggyback	Yes		Yes		Yes		Yes	
RECOMMENDATION: Awarded by vendor's proximity to DeSoto County. Road Management keeps stock on the yard to pull for various jobs. Award Southern Pipe of Horn Lake First Alternate: Coburn's of Memphis Second Alternate: G & O Supply of Byhalia								

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.e

f. Annual Roadside Herbicide

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the recommendation to award the bid for annual roadside herbicide by low bidder per item with alternates as listed and in connection to bid number 14-156-010 as the lowest and best bid for the Road Department as follows:

VENDORS		Usage for FY12	DeSoto County Cooperative Hernando, MS	Helena Chemical Sturgis, MS	Red River Specialties Ridgeland, MS	VM Distribution Partners Newton, MS	John Deere Landscapes Cordova.	RECOMMENDATION
Piggyback to other jurisdictions			No	Yes	Yes	No	Yes	***Most items were not ordered during FY13 and would not justify the minimum order required for additional savings.
Alternate Bidder			Yes	Yes	Yes	Yes	Yes	
CHEMICALS	CONTAINER SIZE							
Round-Up Pro (or equivalent)	30 Gallon Drum	180 Gallons	\$16.00 per gallon Cornerstone Plus No Minimum	\$14.97 per gallon (120 gallon Minimum) 41% glyphosate	\$18.00 per gallon (No Minimum) Alecto 41S	\$16.50 per gallon (Minimum \$2500 order) Glystar Plus	\$16.43 per gallon (No Minimum) Prosecutor Pro	Award: DeSoto CoOp *** 1st Alt: John Deere 2nd Alt: VM Dist.
	2.5 Gallon Tote	None	\$17.00 per gallon Cornerstone Plus No Minimum	\$15.10 per gallon (120 gallon Minimum) 41% glyphosate	\$18.00 per gallon (No Minimum) Alecto 41S	\$17.50 per gallon (Minimum \$2500 order) Glystar Plus	\$17.72 per gallon (No minimum)	Award: DeSoto CoOp *** First Alternate: John Deere Second Alternate: Red River
MSMA 6.6 (or equivalent)	2.5 Gallon	None	\$23.50 per gallon MSMA Target 6lb plus No Minimum	\$21.79 per gallon (100 gallon minimum) 6.6 MSMA	\$24.72 per gallon (24 Tote minimum order)	\$27.00 per gallon (Minimum \$2500 order) MSMA 6 Plus	\$25.86 per gallon (No Minimum)	Award: DeSoto CoOp *** First Alternate: Red River Second Alternate: John Deere
Surfactant 820	2.5 Gallon	None	Surfactant Topsurf \$14.00 per gallon \$70.00 per case	\$44.40 per case (no minimum) Adspray 80	\$41.45 per case (5 gallon Minimum) Surf 820 by Drexel	\$12.50 per case (Minimum \$2500 order) Surf-AC	\$125.00 per case (No minimum) Three Way Selective	Award: Red River *** First Alternate: Helena Chemical Second Alternate: DeSoto CoOp
Trimec 992	2.5 Gallon	None	Strike 3 \$26.50 per gallon \$132.50 per case	\$130.00 per case (no minimum order) Endrun	\$116.45 per case (No minimum) Triplet SF by Nufarm	No Bid	\$134.20 per case (No minimum)	Award: Red River First Alternate: Helena Chemical Second Alternate: DeSoto CoOp
Simazine 4L	2.5 Gallon	None	Simazine \$17.25 per gallon \$86.25 per case	Simazine 4L \$110.50 per case (no minimum order)	\$84.70 per case (No Minimum) Simazine 4L by Drexel	No Bid	\$100.24 per case (No Minimum)	Award: Red River First Alternate: DeSoto CoOp Second Alternate: Helena Chemical
24-D	2.5 Gallon	None	24-D Amine \$17.00 per gallon \$85.00 per case	\$79.00 per case (No minimum)	\$73.55 per 5 gallon case (No Minimum)	\$16.85 per case (Minimum \$2500 order)	No Bid	Award: Red River *** First Alternate: Helena Chemical Second Alternate: DeSoto CoOp
Exceptions			None	None	5 days ARO delivery	***Minimum order of \$2500 of any combination of	2-10 days ARO delivery	

RECOMMENDATION: Low bidder per item with alternates as listed. Per Stan Rochelle the usage is minimal on all items except Roundup. This product is purchased in 30 gallon drums on as-needed basis. Large quantities are not normally needed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.f

g. Annual Traffic Signs

Supervisor Harvey Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the recommendation to award the bid by category by low bid for traffic signs for the Road Department in connection to bid number 14-156-001 as the lowest and best bid for the Road Department as follows:

RECOMMENDATIONS:				
Regulatory, Restrictive & Warning Signs:				
Award to G & C Supply				
1st Alternate: Custom Products				
2nd Alternate: Vulcan Signs				
Construction Signs:				
Award to G & C Supply				
1st Alternate: Custom Products				
2nd Alternate: None				
Posts/Brackets:				
Award to G & C Supply				
1st Alternate: Vulcan Signs				
2nd Alternate: Custom Products				
Raised Pavement Markers/Adhesive & Delineator Buttons				
Award to G & C Supply				
1st Alternate: Vulcan Signs				
2nd Alternate: Custom Products				
Letters/Numbers/Symbols				
Award to G & C Supply				
1st Alternate: Vulcan Signs				
2nd Alternate: Custom Products				
Cones/Barrels/Barricades				
Award as follows:				
Item	Award	First Alternate	Second Alternate	
Barrel	Custom Products	G & C Supply	Vulcan Signs	
Cone	G & C Supply	Vulcan Signs	Custom Products	
Safety Flag	G & C Supply	MTS	Custom Products	
Barricade	Custom Products	G & C Supply	Vulcan Signs	
Solar LED flasher	Vulcan Signs	Custom Products	G & C Supply	
Paddle 60" wood handle	Vulcan Signs	G & C Supply	Custom Products	
Paddle 12" wood handle	Custom Products	G & C Supply	Vulcan Signs	
Paddle 12" alum. handle	Vulcan Signs	Custom Products	MTS	
Sheeting				
Award to Nippon Carbide				
1st Alternate: G & C Supply				
2nd Alternate: Custom Products				
Pavement Tape				
Award to Custom Products				
1st Alternate: G & C Supply				
Reflective Sheeting				
Award to Nippon Carbide				
1st Alternate: Vulcan Signs				
2nd Alternate: G & C Signs				
Solar Flashing Beacons				
Award to K & K Systems				

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
 Supervisor Mark Gardner, Second District

YES
YES

Supervisor Bill Russell, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Harvey Lee, Fifth District

YES
YES
YES

See Exhibit J.4.g

h. Annual Traffic Striping

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the recommendation to award the bid to Riverside Traffic, after determining it is the lowest and best bid for annual traffic striping and first alternate, Sundance, in connection to bid number 14-156-015 as the lowest and best bid for the Road Department as follows:

ITEM	Usage (12 months)	RIVERSIDE TRAFFIC SYSTEMS New Albany, MS	Budget Impact in FY14	J C CHEEK CONTRACTO RS, INC. Kosciusko, MS	Budget Impact in FY14	SUNDANCE STRIPING & SEAL COATING Memphis, TN	Budget Impact in FY14
		(Yes to Alternate and Piggyback)		(No to Alternate and Piggyback)		(Yes to Alternate and Piggyback)	
		Per Mile		Per Mile		Per Mile	
4" Traffic Stripe (Paint)	5 Miles	\$ 600.00	\$ 3,000.00	\$ 640.00	\$ 3,200.00	\$ 1,200.00	\$ 6,000.00
4" Traffic Stripe (Paint)	5 Miles	\$ 700.00	\$ 3,500.00	\$ 290.00	\$ 1,450.00	\$ 750.00	\$ 3,750.00
4" Traffic Stripe (30 ml)	None	\$ 700.00	\$ -	\$ 750.00	\$ -	No Bid	
4" Traffic Stripe (60 ml)	64 Miles	\$ 1,600.00	\$ 102,400.00	\$ 1,625.00	\$ 104,000.00	No Bid	No Bid
4" Traffic Stripe (90 ml)	85 Miles	\$ 2,050.00	\$ 174,250.00	\$ 2,100.00	\$ 178,500.00	No Bid	No Bid
		Per Square	Per Square Foot		Per Square Foot		
Detail Legend (90 ml)	131 sq ft	\$ 4.50	\$ 589.50	\$ 5.00	\$ 655.00	No Bid	No Bid
Detail Legend (120 ml)	None	\$ 6.00	\$ -	\$ 6.50	\$ -	No Bid	No Bid
Detail Striping (12" thermoplastic)	None	No Usage	\$ -		\$ -	No Bid	No Bid
			\$ 283,739.50				\$ 287,805.00
RECOMMENDATION: Riverside Traffic				First Alternate: Sundanc			

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
 Supervisor Mark Gardner, Second District
 Supervisor Bill Russell, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Harvey Lee, Fifth District

YES
YES
YES
YES
YES

See Exhibit J.4.h

i. Slurry, Micro & Scrub Seal

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the recommendation to award the bid for slurry, micro & scrub seal to Vance Brothers Inc. in connection with bid number 14-156-007 as the lowest and best bid for the Road Department as follows:

Equipment: Slurry, Micro & Scrub Seal		Bid # 14-156-007	
Bid Opening: 2:00 p.m.		Bid Date: 08/08/2013	
BID ITEM	VANCE BROTHERS INC.		
SLURRY SEAL PROJECT REQUIRING			
0-50,000 SQUARE YARDS	\$ 2.35		
51,000 - 100,000 SQUARE YARDS	\$ 2.21		
GREATER THAN 100,000 SQ YD	\$ 2.10		
MICRO SEAL PROJECT REQUIRING			
0-50,000 SQUARE YARDS	\$ 2.47		
51,000 - 100,000 SQUARE YARDS	\$ 2.33		
GREATER THAN 100,000 SQ YD	\$ 2.22		
SCRUB SEAL PROJECT REQUIRING			
0-50,000 SQUARE YARDS	\$ 2.67		
51,000 - 100,000 SQUARE YARDS	\$ 2.35		
GREATER THAN 100,000 SQ YD	\$ 2.33		

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.i

j. Annual Bid-Cement Treated Base – This bid was removed from the Agenda

k. Annual Bid- Flex-A-Mat – This bid was removed from the Agenda

l. Annual Bid-Guardrails – This bid was removed from the Agenda

m. Corrugated Metal Culverts 8” – 48” to 54” – 96” – This bid was removed from the Agenda

n. Redi Mix Concrete

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve the recommendation to award the bid for ready mix concrete in connection with bid file number 14-156-005 to Hernando Redi Mix and 1st alternate to MMC Materials, Inc. as the lowest and best bid for the Road Department as follows:

ITEM	FY13			MMC Materials, Inc. Horn Lake, MS		MMC Materials, Inc. Coldwater, MS		MMC Materials, Inc. Robinsonville, MS		MMC Materials, Inc. Olive Branch, MS		MMC Materials, Inc. Collierville, TN		Metro Materials, Inc.		Hernando Redi Mix			
	Usage	FY13 Price/Ton	Total Expense	Price/Cubic Yard	Based on FY13 Usage	Price/Cubic Yard	Based on FY13 Usage	Price/Cubic Yard	Based on FY13 Usage	Price/Cubic Yard	Based on FY13 Usage	Price/Cubic Yard	Based on FY13 Usage	Price/Cubic Yard	Based on FY13 Usage	Price/Cubic Yard	Based on FY13 Usage		
REGULAR ROCK																			
3000# Mix	0	\$ 85.00	\$ -	\$ 87.00	\$ -	\$ 87.00	\$ -	\$ 87.00	\$ -	\$ 87.00	\$ -	\$ 87.00	\$ -	\$ 108.00	\$ -	\$ 80.00	\$ -		
3500# Mix	68.5	\$ 87.50	\$ 5,993.75	\$ 90.00	\$ 6,165.00	\$ 90.00	\$ 6,165.00	\$ 90.00	\$ 6,165.00	\$ 90.00	\$ 6,165.00	\$ 90.00	\$ 6,165.00	\$ 110.00	\$ 7,535.00	\$ 82.00	\$ 5,617.00		
4000# Mix	22.5	\$ 90.00	\$ 2,025.00	\$ 93.00	\$ 2,092.50	\$ 93.00	\$ 2,092.50	\$ 93.00	\$ 2,092.50	\$ 93.00	\$ 2,092.50	\$ 93.00	\$ 2,092.50	\$ 112.00	\$ 2,520.00	\$ 84.00	\$ 1,890.00		
LIMESTONE																			
3000# Mix	0	\$ 89.00	\$ -	\$ 91.00	\$ -	\$ 91.00	\$ -	\$ 91.00	\$ -	\$ 91.00	\$ -	\$ 91.00	\$ -	\$ 111.00	\$ -	\$ 80.00	\$ -		
3500# Mix	0	\$ 91.50	\$ -	\$ 94.00	\$ -	\$ 94.00	\$ -	\$ 94.00	\$ -	\$ 94.00	\$ -	\$ 94.00	\$ -	\$ 113.00	\$ -	\$ 82.00	\$ -		
REGULAR ROCK CONCRETE																			
3500# Mix	0	\$ 90.00		\$ 90.00	\$ -	\$ 90.00	\$ -	\$ 90.00	\$ -	\$ 90.00	\$ -	\$ 90.00	\$ -	\$ 110.00	\$ -	\$ 82.00	\$ -		
PEA GRAVEL																			
3500# Mix	25	\$ 92.50	\$ 2,312.50	\$ 95.00	\$ 2,375.00	\$ 95.00	\$ 2,375.00	\$ 95.00	\$ 2,375.00	\$ 95.00	\$ 2,375.00	\$ 95.00	\$ 2,375.00	\$ 113.00	\$ 2,825.00	\$ 82.00	\$ 2,050.00		
PUMP MIX																			
3500# Mix	8	\$ 98.00	\$ 784.00	\$ 101.00	\$ 808.00	\$ 101.00	\$ 808.00	\$ 101.00	\$ 808.00	\$ 101.00	\$ 808.00	\$ 101.00	\$ 808.00	\$ 115.00	\$ 920.00	\$ 84.00	\$ 672.00		
FIBER	78.5	\$ 5.00	\$ 392.50	\$ 5.00	\$ 392.50	\$ 5.00	\$ 392.50	\$ 5.00	\$ 392.50	\$ 5.00	\$ 392.50	\$ 5.00	\$ 392.50	\$ 7.00	\$ 549.50	\$ 5.00	\$ 392.50		
1% CALCIUM ADDITIVE	3	\$ 3.00	\$ 9.00	\$ 3.00	\$ 9.00	\$ 3.00	\$ 9.00	\$ 3.00	\$ 9.00	\$ 3.00	\$ 9.00	\$ 3.00	\$ 9.00	\$ 4.00	\$ 12.00	\$ 3.75	\$ 11.25		
2% CALCIUM ADDITIVE	80.5	\$ 6.00	\$ 483.00	\$ 6.00	\$ 483.00	\$ 6.00	\$ 483.00	\$ 6.00	\$ 483.00	\$ 6.00	\$ 483.00	\$ 6.00	\$ 483.00	\$ 8.00	\$ 644.00	\$ 5.00	\$ 402.50		
FLOWABLE FILL	2	\$ 72.00	\$ 144.00	\$ 72.00	\$ 144.00	\$ 72.00	\$ 144.00	\$ 72.00	\$ 144.00	\$ 72.00	\$ 144.00	\$ 72.00	\$ 144.00	\$ 86.00	\$ 172.00	\$ 84.00	\$ 168.00		
HEATED WATER	0	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 8.00	\$ -	No Bid			
CHILLED WATER	0	\$ -	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 5.00	\$ -	\$ 8.00	\$ -	No Bid			
ICE	0	\$ 0.40	\$ -	\$ 0.40	\$ -	\$ 0.40	\$ -	\$ 0.40	\$ -	\$ 0.40	\$ -	\$ 0.40	\$ -	\$ 0.75	\$ -	No Bid			
MINIMUM LOAD CHARGE	0	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ 95.00	\$ -	\$ 50.00			
				(less than 5 yards)		(less than 5 yards)		(less than 5 yards)		(less than 5 yards)		(less than 5 yards)		(less than 5 yards)		(less than 5 yards)			
TOTAL			\$12,143.75		\$ 12,469.00		\$ 12,469.00		\$ 12,469.00		\$ 12,469.00		\$ 12,469.00		\$ 15,177.50		\$ 11,203.25		
RECOMMENDATION:	Hernando Redi Mix			1st Alternate - MMC Materials, Inc.															
BUDGET IMPACT:	-7.74%	Decrease																	

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.4.n

5. Contracts Administration

a. DeSoto County Sheriff’s Office – Safran Maintenance & Support Agreement

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the maintenance and software support agreement for the fingerprint machine in the Sheriff’s Department effective July 1, 2013 in the amount of \$6,620 annually.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

The Sheriff said he would look at a machine for the Forensics Center.

See Exhibit J.5.a

b. EMS – Agreement with the Landers Center to Conduct Storm Spotter Class at no charge

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement with the Landers Center to use their facility at no charge to conduct a storm spotter class and authorize the Board to execute the agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>ABSENT</u>

See Exhibit J.5.b

6. MAS Fall Convention – October 14-16, 2013, County Government Workshop, Warren County, Vicksburg, MS, - Approval to Travel

The Board of Supervisors discussed attending the MAS Fall Convention.

Supervisor Lee Caldwell said it is helpful and beneficial to attend and the collaboration is good.

Supervisor Bill Russell expressed a desire for MAS to do a better job of holding classes during the three days of attendance. He said there are not enough organized classes.

Supervisor Mark Gardner agreed with Supervisor Russell and said he did not want to waste taxpayer’s money.

The Board discussed becoming more involved in MAS and trying to make a difference. Chancery Clerk Sluggo Davis said there is a lot of positive discussion held at different areas just by meeting people.

Supervisor Gardner said he did learn more talking to the people he had lunch with.

Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve travel and related expenses for any supervisors wishing to attend the MAS Fall Convention, October 14-16, 2013 in Warren County, Vicksburg, MS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

7. Department of Road Management: Letter Agreement – Continuing Engineering Services with Pickering.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the standard letter agreement with Pickering Firm Inc. for continuing engineering services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit J.7

K. PLANNING COMMISSION AGENDA

**DeSoto County Board of Supervisors
 Planning Agenda
 September 3, 2013
 6:30 p.m.**

PUBLIC HEARING

I-269 International Trade Corridor Study Review for Adoption (6:30 PM) – Planning Department staff and planning consultants from McBride-Dale-Clarion will present the final report on the I-69 International Trade Corridor Study.

I. Open Public Hearing

Supervisor Gardner reconvened the meeting recessed earlier in the day.

II. Introduction – Ted Garrod (Director, DeSoto County Planning Commission)

Mr. Ted Garrod, Director of Planning for DeSoto County, introduced Planning staff, Planning Commission, and Ms. Emily Crow, the consultant from McBride Dale Clarion.

III. Presentation – Emily Crow (McBride Dale Clarion)

Ms. Emily Crow gave a PowerPoint presentation on the history of the I-269 International Trade Corridor Study and presented the final plan to the Board of Supervisors.

Ms. Crow stated McBride Dale Clarion began working with the DeSoto County Planning Commission as the Steering Committee in the fall of 2010 on the I-269 International Trade

Corridor Study Stewardship Plan. She stated they have spent the last three years reaching out to the community, service agencies, utility providers and other government agencies for input in the strategic planning to manage land around the corridor of I-269.

Ms. Crow's presentation included the planning process, the guiding principles, the development framework, the place-types, the Public facility planning guide and implementation plan that were all used to develop the I-269 Stewardship Plan.

Ms. Crow stated that implementation tools will be needed to implement the recommendations of the Stewardship Plan. One idea she gave of implementation tools was revising the Development Standards, and that this could be done incrementally or County wide. She also suggested updating the development review process to help the Planning Commission when reviewing applications.

IV. Planning Commission Comments - Len Lawhon (District 1 Planning Commissioner)

Mr. Len Lawhon thanked the Board of Supervisors for allowing the Plan to come about. He went on to state a key to the success of this plan was the input from the people of DeSoto County. He stated that documents like this provide innovation that invites a new way of thinking. Mr. Lawhon then stated there is a need for the last chapter, regulations; the Planning Commission needs something to give guidelines. He stated he hopes the Board of Adjustment will allow the next chapter to help the County set guidelines to make the Plan work.

V. Public Comment Period

Supervisor Gardner asked if there was anyone present who wished to comment on this item.

Gus Wartenburg came forward commended the Planning Commission on the work they have done on the study but stated he is concerned that there large sections of roads west of I-55 that are unlit due to poor maintenance and that he is concerned with the safety issues this could cause. Supervisor Caldwell stated an engineer from Batesville will come to DeSoto County and ride with her to see the locations of the lights that are not working properly.

Jared Darby, Director of Planning for the City of Hernando, stated as a citizen he is pleased and excited about the plan. He stated looking through the executive summary, the conservation sectors and such are wonderful concepts. He then stated DeSoto County needs a quality built environment.

Supervisor Gardner stated he is happy there is a working relationship between the County and the City of Hernando.

Barbara Harris came forward and asked if there is a plan to widen Red Banks Road. Supervisor Medlin stated he believes there are plans to straighten Red Banks Road.

Floyd Harris came forward and stated he is a fifth generation Desoto County resident and wanted to thank the Planning Commission and the Board of Supervisors for their dedication to developing DeSoto County and being good stewards of the County's money.

VI. Discussion & Vote

Supervisor Russell stated he knows how hard the Planning Commission and staff have worked on this Plan and thanked them for their work. He then stated he wants to hear from the Planning Commission where they want to take this Plan from here.

Supervisor Lee stated the Planning Commission has done a great job and appreciates how they engaged the public in this Plan. He stated he wants DeSoto County to continue to build the way the community wants it built.

Supervisor Caldwell thanked the Planning Commission and the public for coming out and helping with the Plan.

Supervisor Medlin thanked the Planning Commission for all their hard work. He stated he has been involved with the building of the roads, wants to make sure development is done right. He stated he thinks a new Comp Plan is needed.

Supervisor Russell asked if a revision of the current Comprehensive Plan is what the Planning Commission had in mind as an implementation tool. He stated what he has heard from members of the Planning Commission is that something with teeth is needed to implement the Stewardship Plan and then asked if a revised Comp Plan will do that. Mr. Lawhon stated a Comp Plan revision is needed but in the meantime the Planning Commission needs something specifically for the corridor area to legally move on with development. Supervisor Russell asked if the vision is to have guidelines that would direct growth in this area. Mr. Lawhon stated something is needed that creates connectivity and that there is nothing in the current regulations to connect to the type of development outlined in the Stewardship Plan. He stated the Planning Commission needs something to start implementing the Plan. Mr. Greg Ryan stated maybe Planning Department staff could help with correct terminology of what is needed to implement the Plan. Mr. Ted Garrod stated the corridor areas will be the principle growth area, and that a land development code for that area that could tie into the Comp Plan. Supervisor Russell asked if this could be done in house and if the County is ready to rewrite the Comp Plan. Mr. Garrod stated the complexity of a project like this is large and would be difficult to accomplish with in house staff. Supervisor Russell stated in order to accomplish this we need to start with the Comprehensive Plan. Mr. Garrod stated we could start with the Comp Plan and work from there. Supervisor Medlin stated we need to concentrate on the Corridor area by updating the Comp Plan.

Supervisor Lee made a Motion to adopt I-269 International Trade Corridor Study Plan and to review the DeSoto County Comprehensive Plan. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

VII. Close Public Hearing

Supervisor Medlin made a Motion to close the Public Hearing. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, HARVEY LEE	<u>YES</u>

After the Board heard the Planning Agenda portion of the meeting, the Board of Supervisors agreed to discuss the FY 2013-2014 Budget.

County Administrator Vanessa Lynchard presented the proposed budget for the 2013-2014 fiscal years. She said basically, it is about \$40-\$41 million.

Supervisor Jessie Medlin asked if this included the new bond. Chief Financial Officer said the bond is listed on page 8.

The Board discussed different scenarios for a possible pay increase for the county employees. They talked about how it would be funded and the impact it would have on the budget.

The Board also discussed funding for maintenance and expansion of several roads, Impact Missions, Juvenile Drug Court and other agencies and programs that are seeking funding from the county.

Supervisor Bill Russell said he is adamant about approving a budget without a tax increase.

The Board discussed inmate costs and said the cities are paying \$20 per day per inmate for use of the Jail.

Supervisor Lee Caldwell said it is unfair to tell the cities about the increase without giving notice.

Ms. Lynchard said we could gradually increase the inmate funds.

Supervisor Bill Russell made the motion to increase the inmate fee from \$20 to \$25 in 2014 and increase the fee to \$35 in 2015.

After further discussion, Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to terminate the current agreement as of Midnight December 31, 2013 and approve entering into a new agreement increasing inmate funds to \$25 per inmate per day effective January, 2014; in January 2015, increasing the fee to \$35 per inmate per day. Included in this motion is to rescind the motion by Supervisor Bill Russell to increase the fee to \$30 in 2014 and \$35 in 2015.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve writing a check to the House of Grace in the amount of \$2,550 against the FY 2014 budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

The Board discussed Impact Missions.

No action was taken on this item.

The Board discussed a request form the Election Commission for new voting equipment. They confirmed there was no immediate need to replace the equipment.

No action was taken on this item.

Supervisor Mark Gardner said he would like to change the funds from \$33,250 back to \$35,000 for the DeSoto Historic Museum. Mr. Arnold confirmed that the change was made.

Supervisor Lee Caldwell said there is interest in an AgriCenter at Starlanding Road. Supervisor Caldwell said Mississippi State is willing to do an impact study which would cost \$30,000. She said there are probably grants that can help with it as well. She said they want to find a particular niche for the AgriCenter and the Memphis AgriCenter is excited and we can help each other.

Supervisor Gardner said he was impressed with the person who was over the compensation study and would like to see this study done in 2014.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve adding \$30,000 for the impact study by Mississippi State for the Starlanding AgriCenter

to the FY 2014 budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Russell said his dissenting vote is based on the fact that he thinks this is not the time to spend the money.

Supervisor Caldwell said there may be a grant for a methane gas study.

Supervisor Russell clarified that the Library requested \$43,000 and the County Administrator confirmed that amount. Supervisor Gardner said he is opposed to increasing the library budget.

Supervisor Russell said he has been talking to Mayor Latimer about patrolling the library.

Ms. Lynchard said there are other ways to patrol the library. They have used Brinks Security for two years.

Supervisor Mark Gardner made the motion to adopt the FY 2014 budget as presented with a 3% merit pay increase based on job performance by the employee and implemented by the department heads effective October 1, 2013 and to postpone waiting on the salary study to implement increases.

The motion died for lack of a second.

Supervisor Harvey Lee made the motion to adopt the budget and to do merit increases after the results of the study are received.

After further discussion, Supervisor Lee withdrew the motion.

Supervisor Russell said the Board needs to know where the money is coming from for raises so the funds can be shifted to make it work. He said he didn't want to give an increase this year and then have to increase taxes next year to help pay for raises.

Mr. Arnold said he did not believe the pay increase would require a tax increase.

Supervisor Mark Gardner said he believes there is a morale problem with the employees and not receiving a pay increase will not help the matter.

Supervisor Mark Gardner made the motion to adopt the FY 2014 budget as presented with a 3% pay increase across all salary lines. Supervisor Bill Russell seconded the motion.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Harvey Lee, Fifth District	<u>NO</u>

L. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion to recess the Board meeting until September 10, 2013

at 8:00 a.m. The motion was seconded by Supervisor Harvey Lee Caldwell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 3rd day of September, 2013, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Mark Gardner, President
DeSoto County Board of Supervisors